

REQUEST FOR INFORMATION

For District Use Only

RFI NO. 1

Change order required?

Yes

No

PROJECT TITLE:

PROJECT NO.:

CONTRACTOR:

TO:

FROM:

DATE:

DRAWING NUMBER AND/OR SPECIFICATION:

Describe item to be clarified:

DATE RECEIVED

Answer requested by: _____

Signature: _____

Clarification Response:

Signature: _____ Date: _____