

# **VALLEY CENTER MUNICIPAL WATER DISTRICT**

## **AGENDA**

### **Regular Meeting of the Board of Directors**

Monday, April 21, 2025 — 2:00 P.M.

**The VCMWD Board of Directors welcomes the public to attend its meetings both in-person at its Board Room and virtually via livestream. *Please note that in the event of technical issues that disrupt the meeting livestream or receipt of public comments by phone or email, the meeting will continue.***

#### Instructions for members of the public who wish to address the Board of Directors:

Members of the public can address the Board of Directors during “Public Comments” or on specific agenda items, may do so as instructed below. All comments will be subject to a limit of three (3) minutes.

- Making Public Comment for In-Person Attendance: Members of the public who wish to observe or to address the Board may join the Board Members at the noticed, physical location. A Request to Speak slip must be submitted to the Board Secretary prior to start of the meeting (*if possible*).
- Phone Comments During the Meeting: Before the meeting, or before public comment period for the item closes during the meeting, submit a telephone number by email to the Board Secretary at [publiccomments@vcmwd.org](mailto:publiccomments@vcmwd.org), together with the agenda item number, and the Board Secretary will call when the board is ready to hear public comments; *or*
- Emailed Comments: Before the meeting, or before public comment period for that item closes at the meeting, email your comments to the Board Secretary at [publiccomments@vcmwd.org](mailto:publiccomments@vcmwd.org) and they will be read aloud during the public comment period; *or*
- Written Comments: Written comments can be also be physically dropped off or mailed in advance of the meeting at the District’s Administrative located at 29300 Valley Center Rd., Valley Center, CA 92082, for receipt no later than 1:00 pm on meeting day.

These public comment procedures supersede any District public comment policies and procedures to the contrary. If modifications or accommodations from individuals with disabilities are required, such persons should provide a request at least 24 hours in advance of the meeting by email to the Board Secretary at [boardsecretary@vcmwd.org](mailto:boardsecretary@vcmwd.org).

Meeting Broadcast: Members of the public may watch the meeting electronically by visiting the District’s website at [vcmwd.org/Board/Board-Documents](http://vcmwd.org/Board/Board-Documents) and then clicking the link listed below “live stream” on the page. Meeting Documents: Board Meeting Packets (*except for closed session materials*) will be made available to the public once distributed to the Board. Please visit the District’s website at [vcmwd.org/Board/Board-Documents](http://vcmwd.org/Board/Board-Documents) for Agenda and related Board Meeting Documents.

## **ROLL CALL**

## **APPROVAL OF AGENDA**

*At its option, the Board may approve the agenda, delete an item, reorder items and add an item to the agenda (Government Code Section 54954.2).*

## **PUBLIC COMMENTS**

*Comments and inquiries from the audience will be received on any matter not on the agenda, but within the jurisdiction of the Board. Comments and inquiries pertaining to an item on the agenda will be received during the deliberation of the agenda item (Government Code Section 54954.3).*

Valley Center Municipal Water District  
Board of Directors' Meeting Agenda

**CONSENT CALENDAR ITEMS**

*Consent calendar items will be voted on together by a single motion unless separate action is requested by a Board member, staff or member of the audience.*

1. **Minutes of the Regular Board Meeting Held Monday, March 17, 2025;**
2. **Audit Demands and Wire Disbursements;**
3. **Treasurer's Report for Month Ending February 28, 2025;**
4. **Quarterly Expense Reimbursement Disclosures (Jan. 1 – Mar. 31, 2024) per Government Code Section 53065.5;**
5. **Designation of Voting Delegate for the ACWA Elections (2026-27 Term);**
6. **Resolution No. 2025-10, Authorizing Renewal to the Professional Services Agreement with ESRI for a 3 Year GIS Software Licensing and Maintenance Agreement; and**
7. **Resolution No. 2025-11, Approving First Amendment to the Communication Site License Agreement with New Cingular Wireless PCS, LLC for Use of Paradise Reservoir.**

**ACTION ITEM(S)**

8. **Review of Proposed Revisions to the Miscellaneous Water Meter Fees and Charges and Request to Set Public Hearing Date to Consider Approval of New Charges:**

A review of proposed revisions to the Miscellaneous Water Meter Fees and Charges (along with related administrative code amendments), and a request to set public hearing date to consider approval of new charges.

- a. Report by District Engineer
- b. Discussion
- c. Audience comments/questions
- d. If desired, authorize staff to set public hearing date

9. **Request to Reissue Concept Approval of the Rimrock Unit 3:**

Concept approval for Rimrock Unit 3 Track Nos. 4744-1, 4605, and 4652-1 [Project No. 01-00-00-18039] will be requested.

- a. Report by District Engineer
- b. Discussion
- c. Audience comments/questions
- d. If desired, reissue concept approval

10. **Review of Budget Policies:**

The District's budget policies as codified in Administrative Code Section 50.2 will be reviewed along with request to adopt Ordinance No. 2025-02 to amend Administrative Code Section 50.2, Budget Policies.

- a. Report by Director of Finance and Administration
- b. Discussion
- c. Audience comments/questions
- d. If desired, motion to adopt Ordinance No. 2025-02

**Valley Center Municipal Water District  
Board of Directors' Meeting Agenda**

**INFORMATION / POSSIBLE ACTION ITEM(S)**

**11. Budgeting and Rate Considerations for Fiscal Year 2025-26:**

Consider budgeting and rate issues that impact the FY 2025-26 Budget.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. Information item only, no action required

**12. San Diego County Water Authority (SDCWA) Board Meeting Summary:**

A report on the SDCWA's Board of Directors' Meeting of March 27, 2025 will be provided.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. Information item only, no action required

**13. General Information:**

General Information items will be reviewed.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. Information item only, no action required

**DISTRICT GENERAL COUNSEL'S REPORT**

**BOARD OF DIRECTORS' ITEMS**

**14. Review of Board Per Diem:**

Board direction regarding initiating the process to adjust the Board of Directors' per diem rate will be considered.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. If desired, motion to initiate the process to adjust the per diem

**BOARD OF DIRECTORS' AB1234 REPORTING\***

*\* Directors must provide brief reports on meetings/events attended in the performance of their official duties for which compensation or reimbursement is provided. Authority: Government Code Section 53232.3.*

**Valley Center Municipal Water District  
Board of Directors' Meeting Agenda**

**CLOSED SESSION ITEM(S)**

*At any time during the regular session, the Board may adjourn to closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege. Discussion of litigation is within the attorney-client privilege and may be held in closed session (per Government Code § 54956.9).*

**15. A Closed Session will be held pursuant to the following item:**

- **Government Code §54957 – Public Employee Appointment:**  
Title: General Manager

**ADJOURNMENT**

**NOTICE TO THE PUBLIC**

This agenda was posted at least 72 hours before the meeting in a location freely accessible to the public. No action may be taken on any item not appearing on the posted agenda, except as provided by Government Code Section 54954.2. Any written materials provided to a majority of the Board of Directors within 72 hours prior to the meeting regarding any item on this agenda will be available for public inspection on the District's website. The agenda is available for public review on the District's website, <http://www.vcmwd.org>.

For questions or request for information related to this agenda contact Kirsten Peraino, *Board Secretary*, at (760) 735-4517 or [publiccomments@vcmwd.org](mailto:publiccomments@vcmwd.org). Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Board Secretary at least 48 hours before the meeting, if possible.

**— End of Agenda —**



**VALLEY CENTER MUNICIPAL WATER DISTRICT  
MINUTES**

**Regular Meeting of the Board of Directors**

Monday, March 17, 2025 — 2:00 P.M.

The Valley Center Municipal Water District Board of Directors' meeting was called to order by President Ferro at 2:00 PM. In the Board Room at 29300 Valley Center Rd.; Valley Center, CA 92082, and livestreamed on the District's website at [www.vcmwd.org](http://www.vcmwd.org).

**ROLL CALL**

**Board Members Present:** *Directors Ferro, Holtz, Smith, Ness, and Stehly.*

**Board Members Absent:** *None.*

**Staff Members Present:** *General Manager Arant, District Engineer Grabbe, Director of IT Pilve, Director of Finance & Administration Pugh, Director of Operations and Facilities Lovelady, Manager of Accounting/Deputy Director of Finance & Administration Velasquez; Engineering Services Supervisor Nikrasch, Executive Assistant/Board Secretary Peraino, and General Counsel de Sousa present in-person.*

**PUBLIC COMMENT(S)**

President Ferro established for the record the process by which public comments are received by the Board; this process was also described in the Agenda for the meeting.

**CONSENT CALENDAR ITEMS**

*Consent calendar items will be voted on together by a single motion unless separate action is requested by a Board member, staff or member of the audience.*

1. **Minutes of the Regular Board Meeting Held Tuesday, February 18, 2025;**
2. **Audit Demands for Check Nos. 171040 – 171234 from February 7 – March 6, 2025 and Wire Disbursements for the Month Ending February 28, 2025;**
3. **Treasurer's Report for Month Ending January 31, 2025;**
4. **Adoption of Resolution No. 2025-06 to Affirm the District's Authorized Debt Limit per Ordinance No. 171, Effective January 1, 2025;**
5. **Adoption of Resolution No. 2025-07 Setting Public Hearing Date for Water Availability Charges; and**
6. **Adoption of Resolution No. 2025-08 Concurring in the Nomination of Melody McDonald, for Re-Election to the ACWA-JPIA Executive Committee.**

**Action:** Upon motion by Smith, seconded by Ness; and carried with five (5) affirmative votes, the previously listed consent calendar items were approved.

Valley Center Municipal Water District  
Board of Directors' Meeting Minutes

**ACTION ITEM(S)**

**7. Adoption of Resolution No. 2025-09 Approving the District's Statement of Investment Policy and Renewing the Authority Delegated to the Treasurer:**

Director of Finance and Administration Pugh facilitated a review of the District's investment policy (as required by the Government Code Section 53646(a)(2) and the District's Administrative Code §50.1(j)), as well as a review of the investment authority delegated to the Treasurer (as required by Government Code §53607 and the District's Administrative Code §40.6). Both of which must be reconfirmed annually by the Board. The District's Investment Policy has three objectives:

1. Safety: To preserve capital, limit investments to the types of securities authorized, and diversify the investment portfolio;
2. Liquidity: Maintain sufficient liquidity to meet the District's cash flow requirements; and
3. Yield: Attain a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs.

Mr. Pugh briefly reviewed the performance measurement goal – Return on Investments. While seeking to preserve capital and maintain a level of liquidity necessary to meet cash flow requirements, our rate of return, on an annualized basis, shall be at least equal to the average rate of return on one year U.S. Treasury Bonds. The weighted average return on all investments for calendar year 2024 was 4.377%, compared to the 12-month rolling average on U.S. Treasury Bonds of 4.693%. The District's rate of return is 0.316 basis points or 6.73% below the benchmark.

Staff recommended the Board adopt Resolution No. 2025-09 approving the District's Statement of Investment Policy and renew the authority delegated to the Treasurer to invest and reinvest District funds.

**Action:** Upon motion by Holtz, seconded by Stehly; and carried with five (5) affirmative votes, the following Resolution was approved.

**RESOLUTION NO. 2025-09**

**RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE VALLEY CENTER MUNICIPAL WATER DISTRICT  
APPROVING THE STATEMENT OF INVESTMENT POLICY AND  
RENEWING THE DELEGATION OF INVESTMENT AUTHORITY  
TO THE TREASURER**

was adopted by the following vote, to wit:

**AYES:** *Directors Ferro, Holtz, Smith, Ness, and Stehly.*  
**NOES:** *None*  
**ABSENT:** *None*

**8. Concept Approval for the Rimrock Unit 3 Development Project:**

**Action:** Agenda item pulled.

**Valley Center Municipal Water District  
Board of Directors' Meeting Minutes**

**INFORMATIONAL ITEM(S)**

**9. Closeout Report for the McNally and Mizpah Reservoir Paint and Recoating Project:**

The Closeout Report for the McNally and Mizpah Reservoir Paint and Recoating Project ("Project") was provided by Engineering Services Supervisor Jeson Nikrasch. Project background, details, and pictures were presented. The McNally Reservoir is a 90-foot diameter by 43-foot tall 2 million-gallon above-ground welded steel potable water reservoir, constructed in 1956. Mizpah Reservoir is a 71-foot diameter by 35-foot tall 1 million-gallon above-ground welded steel potable water reservoir, constructed in 1967. Both reservoirs were last recoated in 2007.

The Engineer's estimate at the time of bid was \$2,300,000. Capital Industrial Coatings (CIC), LLC, was qualified as the lowest responsive and responsible bidder for the low bid amount of \$2,044,245, the next second lowest bidder came in at \$2,342,227. The Notice of Award was issued on November 6, 2023, and the Notice to Proceed was issued on January 8, 2024.

District staff issued three (3) change orders, totaling a net increase of \$25,872 and 145 additional calendar days for a total of 305 calendar days (original contract completion was 160 days). The Notice of Completion was issued on October 14, 2025, for a total construction duration of 280 calendar days. The final construction cost for the project at \$2,070,177.

Funding for the project was originally established in the FY 2023-24 Annual Budget in the amount of \$2,250,000. A mid-year adjustment was made increasing the project budget to \$2,400,000 when the project was awarded later in the fiscal year. The project was completed under budget, allowing \$85,000 to be transferred to the Old Castle Phase 2 Pipeline Replacement Project and \$105,000 to be transferred to the North Broadway Pipeline Relocation Project, leaving \$713 to be recaptured for other capital projects.

**Action:** Informational item only, no action required.

**10. San Diego County Water Authority (SDCWA) Board Meeting Summary:**

A report on the SDCWA's Board of Directors' Meeting of February 27, 2025 was provided.

**Action:** Informational item only, no action required.

**11. General Information:**

General Manager Arant provided highlights of the District's December Status Report.

**Action:** Informational item only, no action required.

**DISTRICT GENERAL COUNSEL'S ITEM(S)**

*None.*

**BOARD OF DIRECTORS' AB1234 REPORTS ON MEETINGS ATTENDED**

*Director Smith reported on his virtual attendance at the ACWA Quarterly Policy Committee Meeting on March 13, 2025.*

Valley Center Municipal Water District  
Board of Directors' Meeting Minutes

**CLOSED SESSION ITEM(S)**

*At any time during the regular session, the Board may adjourn to closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege. Discussion of litigation is within the attorney-client privilege and may be held in closed session (per Government Code § 54956.9).*

**12. A Closed Session was called by President Ferro at 2:39 PM pursuant to the following two items:**

**Government Code §54957 – Public Employee Performance Evaluation:**

Unrepresented Employee: General Manager

**Government Code §54957.6 – Conference with Labor Negotiators:**

Agency Designated Representatives: Board of Directors

Unrepresented Employee: General Manager

**RECONVENE**

**Action:** The Board came out of closed session at 3:31 PM with no reportable action.

**13. Approval of General Manager's Amended Employment Agreement and Adoption of Ordinance No. 2025-01 Amending Administrative Code Section 8.9 to Reflect Adjustment to the General Manager's Compensation:**

Prior to taking final action on an executive's compensation, an oral report summarizing the recommended action must be made in open session per the Brown Act. General Counsel de Sousa reported that the Board had conducted its annual performance evaluation and compensation review of the General Manager. Based upon the discussions and completion of successful negotiations, an amended Employment Agreement to be effective retroactively to January 1, 2025, increasing the General Manager's annual compensation by 4.6%, from \$266,190.70 to \$278,435.48, along with a performance bonus of \$17,500 to be awarded March 17, 2025, was presented for approval.

**Action:** Upon motion by Smith, seconded by Ness; motion to approve the following Ordinance passed unanimously:

**ORDINANCE NO. 2025-01**

**ORDINANCE OF THE BOARD OF DIRECTORS OF  
THE VALLEY CENTER MUNICIPAL WATER DISTRICT  
AMENDING THE ADMINISTRATIVE CODE TO  
PROVIDE FOR CHANGES IN THE AMENDED  
AGREEMENT FOR THE GENERAL MANAGER**

Was adopted by the following vote, to wit:

**AYES:** Directors Ferro, Holtz, Smith, Ness, and Stehly  
**NOES:** None  
**ABSENT:** None

**Valley Center Municipal Water District  
Board of Directors' Meeting Minutes**

**ADJOURNMENT**

**Action:** Upon motion by Smith, seconded by Ness; motion passed with five (5) affirmative votes, the regular meeting of the Board of Directors was adjourned at 3:33 PM.

**ATTEST:**

**ATTEST:**

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**Kirsten N. Peraino, *Secretary***

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**Enrico P. Ferro, *President***

VALLEY CENTER M.W.D.  
DISBURSEMENTS  
FOR PERIOD MARCH 07, 2025 THROUGH MARCH 13, 2025

**MARCH**

CHECK #	PAYEE	DESCRIPTION	AMOUNT
171235	Aaron Mehandroo LLC	Vehicle Maintenance	249.59
171236	Advanced Detection Systems	Alarm Repair For Moosa Lab Building	125.00
171237	Alpha Analytical Laboratories, Inc.	Testing	1,150.00
171238	James Amador Mendivil	Safety Boot Reimbursement	224.06
171239	APCD - County of San Diego	Permits	981.00
171240	Babcock Laboratories, Inc	Testing	300.34
171241	BluePath Finance Solar III LLC	Lower Moosa Canyon Solar - February 2025	4,116.56
171242	BluePath Finance Solar V LLC	VCMWD Corporate Center - February 2025	2,064.58
171243	Boncor Water Systems, LLC	DI Tank Service For Acct#412732 - March 2025 &	155.00
171244	CDW Government	Bluebeam Revu Basics and Core License	811.81
171245	Complete Office of California, Inc	Office Supplies	82.97
171246	Corodata Media Storage, Inc.	Record Storage - February 2025	254.19
171247	Corodata Records Management	Record Storage - February 2025	159.30
171248	Mario Cortes	Reimbursement For CWEA Collection System Ma	345.00
171249	Dell Marketing L.P.	Materials - IT	5,353.62
171250	Diamond Environmental Services, LP	Services	1,620.00
171251	Grainger, Inc	Materials - Field	566.46
171252	Hasa, Inc.	Chemicals	1,157.46
171253	HealthEquity Inc.	Employee Contributions 02/21/25-03/07/25	277.00
171254	HealthEquity Inc.	Monthly Fees - March 2025	17.70
171255	Herndon Recognition Company	Service Awards	987.81
171256	iDrains LLC	Services	1,550.00
171257	Infosend	A/R Processing, Mail & Postage	10,331.78
171258	International City Mgmt Association R	MissionSquare Remittance 02/21/25-03/07/25	6,797.87
171259	Jennette Company, Inc	Moosa Clarifier No. 2 Upgrade and Moosa Minor I	91,390.00
171260	JS&S (Water Holdings) Inc	COPC1G Clarifier Mechanism - Final Payment	16,744.46
171261	Low Voltage Fire, Inc.	Services	741.00
171262	Michael Baker International, Inc.	North County ESP Const. Sup.	2,240.00
171263	Nestle Waters North America	Deliveries - February 2025	79.58
171264	North County Lawnmower, Inc.	Materials - Field	314.56
171265	Occupational Health Centers of Califo	Medical Services	381.00
171266	Pacific Pipeline Supply	Materials - Field	4,670.97
171267	Palomar Broadband Inc.	Services	69.95
171268	Palomar Termite & Pest Control	Pest Control - March 2025	80.00
171269	Ryan Reeh	Reimbursement - Wastewater Treatment Plant Op	405.98
171270	Rockwell Construction Services, LLC	North County Emergency Storage Project & Water	11,550.00
171271	SanGIS/County of San Diego	San Diego Imagery Consortium 3 Year Agreement	7,966.67
171272	SHAPE Incorporated	Materials - Field	3,445.25
171273	Siemens Industry, Inc	Materials - Field	1,571.00
171274	United Way of San Diego County	Employee Contributions 02/21/25-03/07/25	20.00
171275	VCMWD Employees Assoc.	Employee Contributions 02/21/25-03/07/25	912.00

VALLEY CENTER M.W.D.  
DISBURSEMENTS  
FOR PERIOD MARCH 07, 2025 THROUGH MARCH 13, 2025

**MARCH**

CHECK #	PAYEE	DESCRIPTION	AMOUNT
171276	Wilson Bohannon Company	Materials - Field	3,094.17
	TOTAL		<u>185,355.69</u>

Approved By:

  
General Manager

  
Director of Finance & Administration

VALLEY CENTER M.W.D.  
DISBURSEMENTS  
FOR PERIOD MARCH 14, 2025 THROUGH MARCH 20, 2025

**MARCH**

CHECK #	PAYEE	DESCRIPTION	AMOUNT
171277	A-1 Irrigation, Inc	Materials - Field	2,940.84
171278	Aaron Mehandroo LLC	Vehicle Maintenance	80.80
171279	Ace Craft LLC	Fabrication Services and Welding - Via Cantamar	187.50
171280	AT&T	Services	1,427.10
171281	AT&T	Services	31.57
171282	AT&T Mobility	Services - Account No. 287290784385	3,750.07
171283	Babcock Laboratories, Inc	Testing	1,624.85
171284	Best Best & Krieger LLP	Legal Services - February 2025	11,083.51
171285	Charlie L. Hoffa	Opacity Testing	185.00
171286	Diamond Environmental Services, LP	Services	50.47
171287	DIRECTV	Moosa Dish Service 03/11/25-04/10/25	53.49
171288	Escondido Metal Supply	Materials - Field	23.71
171289	Gannett Fleming Inc	North County Emergency Storage Project	32,745.00
171290	Matt Goswick	Reimbursement For D2 Exam	66.14
171291	Grainger, Inc	Materials - Field	175.14
171292	Hasa, Inc.	Chemicals	1,466.12
171293	Hawthorne Machinery Co	Materials - Field	157.96
171294	HD Supply Facilities Maintenance Ltd.	Materials - Field. Customer# 19969	3,581.32
171295	Johnson Equipment Company	Vehicle Maintenance	2,093.13
171296	Monument Row	Gordon Hill Upper - Water Line Easement Project	525.00
171297	Motion Industries	Materials - Field	1,758.73
171298	Napa Auto Parts	Vehicle Maintenance	216.85
171299	National Safety Compliance, Inc	D.O.T. Certified Drug Test	374.53
171300	Northern Tool & Equipment	Materials - Field	572.15
171301	Occupational Health Centers of Califo	Medical Services	66.00
171302	O'Reilly Automotive, Inc.	Vehicle Maintenance	1,258.52
171303	Pacific Pipeline Supply	Vehicle Maintenance	338.71
171304	Parkhouse Tire, Inc.	Vehicle Maintenance	265.29
171305	Partners In Control Inc.	SCADA/HMI Services	35,246.75
171306	PDQ Equipment LLC	Materials - Field	342.32
171307	Quality Chevrolet	Vehicle Maintenance	1,100.86
171308	Richard Brady & Associates, Inc.	Moosa Priority and Meadows Lift Station	65,075.00
171309	San Diego Gas & Electric	Electric Services - #0007242272582	39,257.14
171310	San Diego Gas & Electric	Electric Services - #0010212819358	21,136.31
171311	Penelope and Ted Schumacher	Refund Check 016762-000, 31695 Ricks Ranch (	767.08
171312	SWRCB	Application For T2 Certificate - Brayden D. Stanse	80.00
171313	SWRCB	Application For D2 Certificate - Matthew R. Goswi	80.00
171314	Walter's Wholesale Electric Co	Materials - Field	1,156.11
171315	Yardley Orgill Co. Inc.	Materials - Field	918.07



VALLEY CENTER M.W.D.  
DISBURSEMENTS  
FOR PERIOD MARCH 14, 2025 THROUGH MARCH 20, 2025

**MARCH**

CHECK #	PAYEE	DESCRIPTION	AMOUNT
171316	ZAGAMI INC	Materials - Field	2,625.72
	TOTAL		<u>234,884.86</u>

Approved By:

  
General Manager

  
Director of Finance & Administration

VALLEY CENTER M.W.D.  
DISBURSEMENTS  
FOR PERIOD MARCH 21, 2025 THROUGH MARCH 27, 2025

**MARCH**

CHECK #	PAYEE	DESCRIPTION	AMOUNT
171317	Aaron Mehandroo LLC	Vehicle Maintenance	153.74
171318	ACWA/JPIA	Blue Cross Medical Premiums - April 2025	85,293.03
171319	AT&T	Services	736.09
171320	Babcock Laboratories, Inc	Testing	235.00
171321	Barbara Baker	Medicare Part B Reimbursement - 1st Qtr 2025	555.00
171322	Bavco	Materials - Field	2,979.53
171323	Velma Blake	Medicare Part B and Medical Reimbursements - 1	487.89
171324	Carole Bull	Medicare and Medical Reimbursement - 1st Qtr 2025	2,070.00
171325	Cristi Bush	Medicare Part B Reimbursement - 1st Qtr 2025	426.00
171326	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	2,297.67
171327	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	277.02
171328	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	170.00
171329	California Farm Water Coalition	CFWC Membership - Full District Membership 2025	250.00
171330	City of Escondido	Escondido Woods Sewer Charges - March 2025	1,776.19
171331	Complete Office of California, Inc	Office Supplies	240.38
171332	County of San Diego	Permits - Record Number DEH2005-HUPFP-2047	1,206.00
171333	CS-amsco	Materials - Field	978.99
171334	Farmer Brothers Co.	Breakroom Supplies	88.38
171335	Terill Finton	Medicare and Medical Reimbursement - 1st Qtr 2025	896.85
171336	Frontier Fence Company, Inc	Materials - Field	831.03
171337	Corey Kelly and Maria Lourdes Garcia	BP Refund	426.00
171338	Dale G Gertzen	Medicare Part B and Medical Reimbursements - 1	1,055.13
171339	Christine Gootee	Medicare Part B Reimbursement - 4th Qtr 2024 ar	1,079.10
171340	Grainger, Inc	Materials - Field	1,750.49
171341	HD Supply Facilities Maintenance Ltd.	Materials - Field. Customer# 19969	2,120.00
171342	HealthEquity Inc.	Employee Contributions 03/07/25-03/21/25	277.00
171343	Home Depot Credit Services	Materials - Field	383.79
171344	Jankovich Company	Materials - Field	4,698.52
171345	Cynthia Jeffrey	Medical and Medicare Reimbursement - 1st Qtr 2025	832.50
171346	Patric Jewell	Medicare Part B and Medical Reimbursements - 1	3,220.20
171347	Sarah Johnson	Medicare Part B Reimbursement - 1st Qtr 2025	555.00
171348	Kaiser Foundation Health Plan Inc	Medical Premiums/Purchaser ID 104350 - April 2025	73,240.64
171349	Kirk's Radiator & Auto Air Conditioning	Services	2,331.98
171350	Richard Learue	Medicare Part B Reimbursement - 1st Qtr 2025	555.00
171351	Liquid Environmental Solutions of California	Services	6,033.12
171352	Janine LoPresti	Medicare Part B Reimbursement - 1st Qtr 2025	555.00
171353	Orion Construction Corporation	Project No. 01-00-00-18045	899,139.30
171354	Pacific Pipeline Supply	Materials - Field	4,814.92
171355	Kirsten Peraino	Staff Meeting Donuts and 4th Grade Poster Conte	194.74
171356	Quality Chevrolet	Vehicle Maintenance	812.61
171357	Pamela Regan	Medicare Part B Reimbursement - 1st Qtr 2025	555.00
171358	Thomas Regan	Medicare Part B Reimbursement - 1st Qtr 2025	555.00
171359	Brennan Scott	Safety Boot Reimbursement	247.81
171360	Self Insured Services Company	Medical & Dental Insurance Premiums - April 2025	691.60

VALLEY CENTER M.W.D.  
DISBURSEMENTS  
FOR PERIOD MARCH 21, 2025 THROUGH MARCH 27, 2025

**MARCH**

CHECK #	PAYEE	DESCRIPTION	AMOUNT
171361	Francesca Shough	Medicare Part B Reimbursement - 1st Qtr 2025	1,110.00
171362	Southwest Answering Service, Inc	Answering Service 02/20/25-03/19/25	373.97
171363	Southwest Valve & Equipment, Inc.	Materials - Field	1,602.87
171364	Paul Stehly	Safety Boot Reimbursement	247.81
171365	John Stetson	Medicare and Medical Reimbursement - 1st Qtr 2025	1,277.13
171366	Kathleen Stetson	Medicare and Medical Reimbursement - 1st Qtr 2025	1,277.13
171367	The Box Office	Shipping Service	510.33
171368	United Way of San Diego County	Employee Contributions 03/07/25-03/21/25	20.00
171369	Phil Valenzuela	Medical and Medicare Part B Reimbursement - 1st Qtr 2025	1,278.78
171370	VCMWD Employees Assoc.	Employee Contributions 03/07/25-03/21/25	912.00
171371	Waterline Technologies Inc	Materials - Field	702.53
171372	Waxie Sanitary Supply	Breakroom and Janitorial Supplies	1,976.76
TOTAL			<u><u>1,119,362.55</u></u>

Approved By: \_\_\_\_\_

General Manager



Director of Finance & Administration

VALLEY CENTER M.W.D.  
DISBURSEMENTS  
FOR PERIOD MARCH 28, 2025 THROUGH APRIL 03, 2025

**APRIL**

CHECK #	PAYEE	DESCRIPTION	AMOUNT
171373	Asbury Environmental Services	Hazardous Waste Removal	446.74
171374	Babcock Laboratories, Inc	Testing	425.22
171375	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	528.53
171376	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	5.00
171377	Fernando Carrillo	Safety Boot Reimbursement	199.33
171378	County of San Diego	Repeater Site Rent Acct#7019-Palomar Mountain	920.00
171379	David A Payne	Materials - Field	940.40
171380	Mario De Alba	Safety Boot Reimbursement	259.75
171381	DIRECTV	Dish Service 03/24/25-04/23/25	72.24
171382	EDCO Waste & Recycling Service	Trash Services - March 2025	935.59
171383	Lorena Espinoza	Janitorial Service - March 2025	1,875.00
171384	Excelsior Blower Systems Inc	Materials - Field	254.21
171385	Ronald Gilbert	Medicare Reimbursement - 1st Qtr 2025	555.00
171386	Grainger, Inc	Materials - Field	2,377.11
171387	Hasa, Inc.	Chemicals	1,449.88
171388	HD Supply Facilities Maintenance Ltd.	Materials - Field Customer #19969	3,402.76
171389	Catherine Hicks	Medicare Reimbursement - 1st Qtr 2025	555.00
171390	Interstate Battery of San Diego, Inc.	Batteries	646.47
171391	Christine Johnson	Medicare Reimbursement - 1st Qtr 2025	555.00
171392	Low Voltage Fire, Inc.	Services	264.00
171393	Dave Mancino	Medicare Reimbursement - 1st Qtr 2025	534.00
171394	Anne Masley	Medicare Reimbursement - 1st Qtr 2025	1,110.00
171395	Nakamichi Consulting Services, Inc.	Services	7,505.00
171396	O'Reilly Automotive, Inc.	Vehicle Maintenance	1,111.20
171397	Pacific Pipeline Supply	Materials - Field	4,257.19
171398	David Pham	Refund Check 005754-000, 28429 Fallen Tree Lr	1,585.00
171399	Powerwerx, Inc.	Vehicle - Maintenance	32.82
171400	Quartic Solutions LLC	Services	1,500.00
171401	SC Commercial, LLC	Oil and Gasoline	2,342.25
171402	Scelzi Equipment, Inc	Vehicle Maintenance	329.66
171403	Supreme Oil Company	Oil and Gasoline	1,457.38
171404	SWRCB	Operator Training for Wastewater Trtmnt Plnt G1-I	169.00
171405	David Tilley	Medicare Reimbursement - 1st Qtr 2025	555.00
171406	Deborah Tilley	Medicare Reimbursement - 1st Qtr 2025	555.00
171407	Uline	Materials - Field	314.34
171408	VisionTrack Inc.	GPS Vehicle Tracking Service 03/25/25-03/24/26	808.14
171409	Walter's Wholesale Electric Co	Materials - Field	333.02
171410	Yardley Orgill Co. Inc.	Materials - Field	492.42
TOTAL			<u>41,658.65</u>

Approved By:

General Manager

Director of Finance & Administration

VALLEY CENTER M.W.D.  
DISBURSEMENTS  
FOR PERIOD APRIL 04, 2025 THROUGH APRIL 10, 2025

**APRIL**

CHECK #	PAYEE	DESCRIPTION	AMOUNT
ACH	Amazon Capital Services, Inc.	Materials - Field	765.70
ACH	BluePath Finance Solar V LLC	VCMWD Corporate Center - March 2025	2,587.06
ACH	Dennis Williams	Medicare Reimbursement 1st Qtr 2025	555.00
ACH	IntelePeer Holdings Inc.	Services	833.23
ACH	International City Mgmt Association Re	Plan#801966. MissionSquare Remittance 03/21/25	6,788.59
ACH	PEBSCO/Nationwide Retirement	Deferred Compensation 03/21/25-04/04/25	13,326.13
ACH	Prudential Overall Supply	Uniform Rentals - March 2025	3,310.86
ACH	Self Insured Services Company LLC	Reimbursement Request for Dental Funding Dated	1,739.88
ACH	United Parcel Service, Inc.	Shipping	34.21
ACH	BluePath Finance Solar III LLC	Lower Moosa Canyon Solar - March 2025	5,036.50
ACH	Prudential Overall Supply	Uniform Rentals - March 2025	827.40
ACH	Alpha Analytical Laboratories, Inc.	Testing	1,422.50
ACH	ENDRESS & HAUSER INC	Materials - Field	317.78
171411	Aaron Mehandroo LLC	Vehicle Maintenance	1,129.74
171412	Aelott Air Conditioning, Inc.	A/C Maintenance	1,400.00
171413	Also Energy, Inc.	Services	733.34
171414	APCD - County of San Diego	Permits	687.00
171415	Asbury Environmental Services	Hazardous Waste Removal	102.00
171416	Babcock Laboratories, Inc	Testing	1,655.58
171417	Barbara Barnett	Medicare Reimbursement 1st Qtr 2025	555.00
171418	Gerald Barnett	Medicare Reimbursement 1st Qtr 2025	555.00
171419	Calvin Brewer	Medicare Reimbursement 1st Qtr 2025	555.00
171420	Core & Main LP	Materials - Field	173.48
171421	Corodata Media Storage, Inc.	Record Storage - March 2025	254.19
171422	Corodata Records Management	Record Storage - March 2025	123.63
171423	Delta Pest Management Inc	Pest Control	175.00
171424	Dan Dentino	Medicare Reimbursement 1st Qtr 2025	555.00
171425	Linda Westler Dentino	Medicare Reimbursement 1st Qtr 2025	555.00
171426	Diamond Environmental Services, LP	Services	4,050.00
171427	Electronic Balancing Company, Inc.	Services	795.00
171428	FedEx	Shipping	32.36
171429	Fleetpride	Vehicle Maintenance	80.96
171430	FRS Environmental	Services	365.40
171431	Troy Goswick	Medicare Reimbursement 1st Qtr 2025	555.00
171432	Grainger, Inc	Materials - Field	331.24
171433	HealthEquity Inc.	Employee Contributions 03/21/25-04/04/25, Monthl	294.70
171434	Infosend	A/R Processing, Mail & Postage	7,387.77
171435	Insight Public Sector, Inc.	WebEx Service 03/10/25-03/09/26	10,952.10
171436	Thad Klimas	Medicare Reimbursement 1st Qtr 2025	555.00
171437	Koppel & Gruber Public Finance	Services	3,145.26
171438	National Safety Compliance, Inc	DQF Online Monthly Fee - March 2025	100.40
171439	Nestle Waters North America	Deliveries - March 2025	146.90
171440	Alisa Nichols	ACWA Legislative Committee Expense Meeting R	924.84
171441	Pacific Pipeline Supply	Materials - Field	127.15

VALLEY CENTER M.W.D.  
DISBURSEMENTS  
FOR PERIOD APRIL 04, 2025 THROUGH APRIL 10, 2025

**APRIL**

CHECK #	PAYEE	DESCRIPTION	AMOUNT
171442	Parkhouse Tire, Inc.	Vehicle Maintenance	1,069.33
171443	PDQ Equipment LLC	Materials - Field	111.71
171444	Karen Podvin	Services	190.00
171445	Polydyne Inc.	Chemicals	1,907.01
171446	Betty Randolph	Medicare Reimbursement 1st Qtr 2025	444.00
171447	Franchot Randolph	Medicare Reimbursement 1st Qtr 2025	444.00
171448	Rockwell Construction Services, LLC	Services	10,540.00
171449	San Diego County Assessor/Recorder	Master Property Records - March 2025	125.00
171450	San Diego County Farm Bureau	Graze at the Fields - Alisa Nichols	65.00
171451	San Diego County Water Authority	Capacity & Water Treatment Fees - 3rd Qtr FY 20	53,019.00
171452	San Diego Gas & Electric	Gas Services - March 2025	21,876.71
171453	Stericycle, Inc.	Record Destruction	240.82
171454	Tri County Pump Company	Services	7,820.63
171455	Underground Service Alert/SC	Services - March 2025	375.01
171456	United Way of San Diego County	Employee Contributions 03/21/25-04/04/25	20.00
171457	VCMWD Employees Assoc.	Employee Contributions 03/21/25-04/04/25	912.00
171458	Walter's Wholesale Electric Co	Materials - Field	299.00
171459	Westflex, Inc.	Materials - Field	4,283.06
TOTAL			<u><u>180,340.16</u></u>

Approved By: \_\_\_\_\_

General Manager

J.V. Page  
Director of Finance & Administration

VALLEY CENTER MUNICIPAL WATER DISTRICT  
ELECTRONIC DISBURSEMENTS  
FOR PERIOD MARCH 1, 2025 THROUGH MARCH 31, 2025

SEQ. #	DATE	PAYEE	DESCRIPTION	AMOUNT
BANK TRANSFERS:				
ACH:				
590	03/07/25	Self Insured Services Company LLC	Reimbursement Request For Dental Funding Dated 02/28/25	1,177.03
	03/07/25	United Parcel Service, Inc.	Shipping	13.00
	03/07/25	Zions Bancorporation, National Association	Prorated Net Special Tax Revenues Received Through Tax Appt# 7	436.85
	03/13/25	Direct Deposit	DIRECT DEP PAYROLL 02/21/25-03/07/25	208,079.01
	03/14/25	IRS	P/R TAX 02/21/25-03/07/25	43,457.14
	03/14/25	EDD	P/R TAX 02/21/25-03/07/25	13,438.08
	03/14/25	PEBSCO/NATIONWIDE	DEFERRED COMPENSATION 02/21/25-03/07/25	13,176.31
	03/14/25	EXPERTPAY	GARNISHMENT 02/21/25-03/07/25	780.00
	03/14/25	CALPERS	ANNUAL UNFUNDED ACCRUED LIABILITY - MARCH	217,659.17
	03/14/25	CALPERS	CALPERS CONTRIBUTIONS 02/21/25-03/07/25	63,565.11
	03/14/25	Amazon Capital Services, Inc.	Materials - Field	728.62
	03/14/25	IntelePeer Holdings Inc.	Services	833.23
	03/14/25	Parkson Corporation	Materials - Field	20,474.22
	03/14/25	Prudential Overall Supply	Uniform Rentals - February 2025	3,913.24
	03/14/25	Self Insured Services Company LLC	Reimbursement Request For Dental Funding Dated 03/07/25	5,014.76
	03/14/25	United Parcel Service, Inc.	Shipping	29.36
	03/20/25	Direct Deposit	DIRECT DEP PAYROLL 03/07/25-03/21/25	11,606.00
	03/21/25	IRS	P/R TAX 03/07/25-03/21/25	4,357.50
	03/21/25	EDD	P/R TAX 03/07/25-03/21/25	1,790.25
	03/21/25	Alpha Analytical Laboratories, Inc.	Testing	1,375.00
591	03/21/25	Amazon Capital Services, Inc.	Materials - IT	8,576.08
	03/21/25	Paymentus Corporation	Transaction Fees - February 2025	13,135.36
	03/21/25	Self Insured Services Company LLC	Reimbursement Request For Dental Funding Dated 03/14/25	1,277.25
	03/27/25	Direct Deposit	DIRECT DEP PAYROLL 03/07/25-03/21/25	209,854.94
	03/28/25	IRS	P/R TAX 03/07/25-03/21/25	44,455.55
	03/28/25	EDD	P/R TAX 03/07/25-03/21/25	13,707.13
	03/28/25	PEBSCO/NATIONWIDE	DEFERRED COMPENSATION 03/07/25-03/21/25	13,325.75
	03/28/25	EXPERTPAY	GARNISHMENT 03/07/25-03/21/25	780.00
	03/28/25	CALPERS	CALPERS CONTRIBUTIONS 03/07/25-03/21/25	64,246.90
	03/28/25	International City Mgmt Association Retirement	Plan# 801966. MissionSquare Remittance 03/07/25-03/21/25	6,804.95
592	03/28/25	Konica Minolta Premier Finance	Copier Rental 03/15/25-04/14/25	4,640.69
	03/28/25	Self Insured Services Company LLC	Reimbursement Request For Dental Funding Dated 03/21/25	1,094.18
	03/28/25	United Parcel Service, Inc.	Shipping	12.09
	03/28/25	Zions Bancorporation, National Association	Prorated Net Special Tax Revenues Received Through Tax Appt# 8	631.01
ONE TIME WIRES:				
	03/05/25	A & P Drywall Inc	UB Account# 008909-000 Campos Refund	29,117.04
RECURRING WIRES:				
633	03/11/25	SDCWA	WATER DELIVERY - JANUARY 2025	2,363,068.40
634	03/31/25	CAMP	TEMPORARY INVESTMENT	700,000.00
			TOTAL	<u>4,086,631.20</u>

APPROVED BY:

  
GENERAL MANAGER

  
DIRECTOR OF FINANCE

**VALLEY CENTER MUNICIPAL WATER DISTRICT  
TREASURER'S REPORT - SUMMARY  
February 28, 2025**

**ACTIVE DEPOSITS**

Checking Accounts  
Deposits with Fiscal Agents

**Cost Basis**

\$191,247.16

**TOTAL ACTIVE DEPOSITS**

**\$191,247.16**

**INVESTMENTS**

	<b><u>Market Value</u></b>	<b><u>Average Yield</u></b>	<b><u>Percent</u></b>	
Money Market Funds	\$21,262,859.96	4.31%	53.499%	\$21,252,607.99
CAMP Term	\$5,160,454.80	5.16%	12.587%	\$5,000,000.00
U.S. Treasury Notes	200,000.00	4.29%	0.499%	198,161.95
Federal Agencies Securities	10,785,895.47	4.19%	27.199%	10,804,827.35
Certificates of Deposit, insured	<u>2,488,241.84</u>	<u>4.20%</u>	<u>6.216%</u>	<u>2,469,456.28</u>
<b>TOTAL INVESTMENTS</b>	<u><b>\$39,897,452.07</b></u>	<u><b>4.38%</b></u>	<u><b>100.000%</b></u>	<u><b>\$39,725,053.57</b></u>

**TOTAL ALL FUNDS**

**\$39,916,300.73**

**TOTAL ALL FUNDS (PRIOR MONTH - JANUARY 2025)**

**\$40,823,575.27**

*Maturity Analysis of Investments*

	<b><u>Percent</u></b>	<b><u>Cost Basis</u></b>
Money Market Funds	53.499%	\$21,252,607.99
Maturity within one year	18.046%	7,168,755.22
Maturity later than one year	<u>28.455%</u>	<u>11,303,690.36</u>
Total Investments	<u>100.000%</u>	<u>\$39,725,053.57</u>

Weighted Average Days to Maturity

360

Maximum permitted single investment maturity is 5 years.

*Yield Comparatives*

<b><u>Security</u></b>	<b><u>Term</u></b>	<b><u>Yield</u></b>	<b><u>Security</u></b>	<b><u>Term</u></b>	<b><u>Yield</u></b>
LAIF	1 day	4.333%	12 mo. rolling T Bond	1 year	4.581%
T Bills	3 months	4.330%	T Bonds	1 year	4.190%
T Bills	6 months	4.300%	T Bonds	2 years	4.210%

Sufficient funds are available to meet the next six month's expenditure requirements. All investments are in compliance with the District's adopted statement of investment policy. Market values for the Governmental / Federal Securities and Certificates of Deposit were provided by Zions Capital Advisors.

Reviewed by James W. Pugh, Treasurer

04/03/25

Received by Gary T. Arant, General Manager

04/03/25

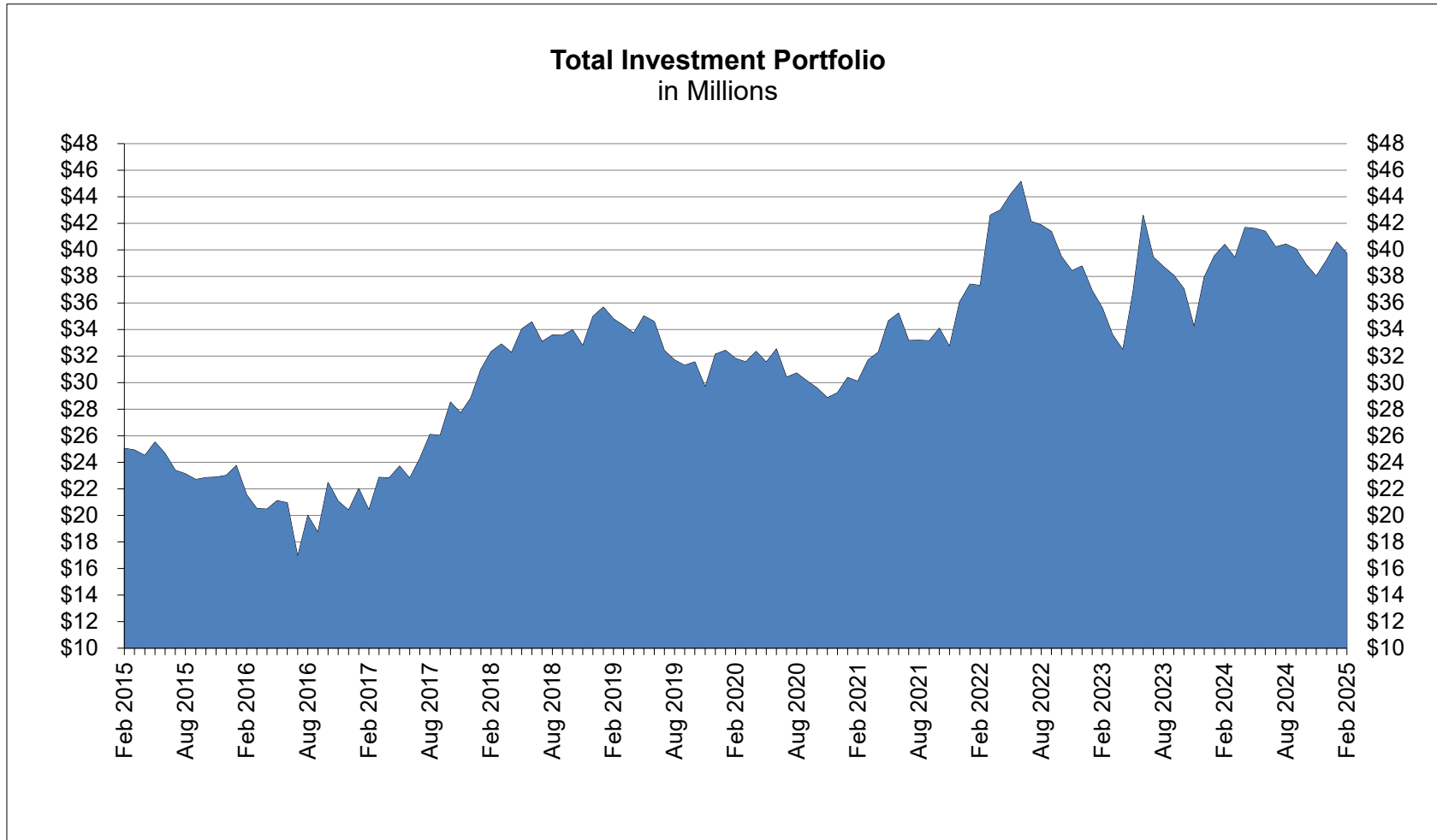
Date



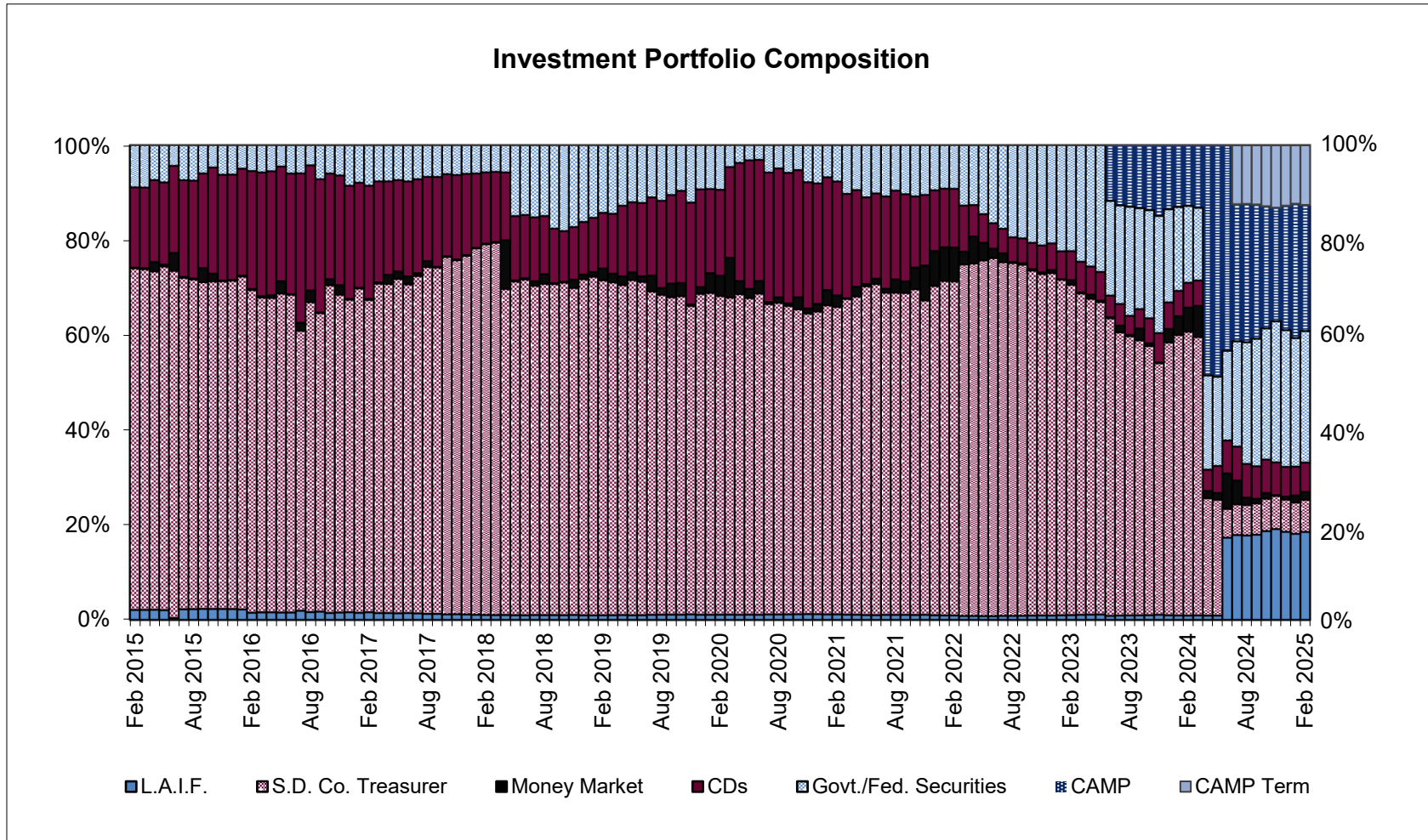
**VALLEY CENTER MUNICIPAL WATER DISTRICT**  
**TREASURER'S REPORT - DETAIL**  
**February 28, 2025**

<b>ACTIVE DEPOSITS</b>						<u>Cost Basis</u>
Checking Accounts:						
California Bank & Trust						\$162,127.79
California Bank & Trust						\$3,500.00
California Bank & Trust						\$23,221.42
Petty Cash						\$1,400.00
Zions						\$997.95
						<u>\$191,247.16</u>
<b>INVESTMENTS</b>						
	<u>Face Value or Rating</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Market Value</u>	<u>Current Yield</u>	
Money Market Funds:						
Local Agency Investment Fund				\$7,356,831.21	4.33%	\$7,356,831.21
County of San Diego Investment Fund				\$2,665,145.79	3.49%	2,689,469.16
Zions Institutional Liquidity Management				\$651,016.37	4.27%	651,016.37
CAMP				\$10,589,866.59	4.51%	10,555,291.25
				<u>\$21,262,859.96</u>	<u>4.31%</u>	<u>\$21,252,607.99</u>
CAMP Term:						
CAMP Term 5.16%	5,000,000	07/17/24	04/11/25	5,160,454.80	5.16%	5,000,000.00
				<u>\$5,160,454.80</u>	<u>5.16%</u>	<u>\$5,000,000.00</u>
U.S. Treasury Notes:						
U S Treasury Notes 4.250%	200,000	10/19/23	10/15/25	200,000.00	4.29%	198,161.95
				<u>\$200,000.00</u>	<u>4.29%</u>	<u>\$198,161.95</u>
Federal Agencies Securities - CB&T, a subsidiary of Zion Bank						
Federal Home Loan Banks 0.80%	250,000	07/21/21	07/21/25	246,568.77	0.80%	\$250,000.00
Federal Home Ln Bnk 5.250%	1,000,000	04/12/24	04/10/29	1,004,644.79	5.25%	1,000,000.00
Federal Home Loan Banks 2.15%	500,000	03/14/22	03/14/25	499,668.53	2.15%	500,000.00
Federal Home Loan Banks 0.80%	350,000	03/16/21	03/16/26	337,829.12	0.80%	350,000.00
Federal Home Loan Banks 1.00%	125,000	06/30/21	06/30/26	119,869.22	1.00%	125,000.00
Federal Home Loan Banks 4.40%	200,000	01/14/25	07/14/26	199,840.22	4.40%	200,000.00
Federal Farm Credit Bks 4.480%	600,000	08/26/24	08/26/26	600,737.33	4.48%	600,000.00
Federal Home Loan Banks 4.682%	350,000	08/30/24	08/26/26	349,998.91	4.68%	350,000.00
Federal Farm Credit Bks Bds 4.480%	400,000	09/03/24	09/03/26	400,055.63	4.48%	400,000.00
Federal Home Loan Banks 1.05%	250,000	10/15/21	10/15/26	238,059.61	1.05%	250,000.00
Federal Home Ln Bk Bds 4.500%	300,000	11/13/24	11/13/26	300,304.78	4.50%	300,000.00
Federal Home Loan Banks 3.000%	250,000	04/04/24	02/25/27	245,434.28	3.11%	240,946.33
Federal Farm Cr Bks 4.620%	500,000	09/24/24	03/17/27	499,296.70	4.62%	500,000.00
Federal Natl Mtg Assn 4.500%	550,000	02/03/25	01/28/28	550,665.71	4.50%	549,725.00
Federal Farm Cr Bks 4.375%	700,000	02/28/25	02/25/28	699,485.89	4.38%	700,000.00
Federal Home Loan Banks 4.620%	500,000	12/26/24	12/26/28	500,580.73	4.62%	500,000.00
Federal Farm Credit Bank 4.970%	500,000	04/12/24	03/27/29	501,212.03	4.99%	498,250.00
Federal Home Loan Banks 5.00%	1,000,000	07/09/24	07/09/29	1,000,229.30	5.00%	1,000,000.00
Federal Home Loan Banks 4.700%	1,000,000	07/30/24	07/30/29	1,004,200.49	4.70%	1,000,000.00
Federal Home Ln Mtg Corp 4.125%	1,000,000	08/13/24	08/13/29	987,427.23	4.16%	990,906.02
Federal Home Loan Banks 4.930%	500,000	02/25/25	02/25/30	499,786.20	4.93%	500,000.00
				<u>\$10,785,895.47</u>	<u>4.19%</u>	<u>\$10,804,827.35</u>
Certificates of Deposit - CB&T, a subsidiary of Zion Bank						
Morgan Stanley 1.50%	230,000	07/27/20	04/16/25	229,136.83	1.49%	230,971.17
HSBC Bank 1.30%	245,000	05/08/20	05/07/25	243,596.44	1.30%	244,939.57
USAA Federal Savings Bank 5.300%	250,000	10/06/23	09/26/25	251,762.86	5.30%	249,873.58
Citibank NA 5.300%	250,000	09/29/23	09/29/25	251,337.32	5.30%	249,871.81
Eastern Svgs Bk Fsb Hunt Vy 5.250%	245,000	10/18/23	10/20/25	246,585.31	5.25%	244,937.14
Federal Svgs Bk Chicago Il 4.700%	250,000	06/26/24	06/26/28	253,303.51	4.70%	250,000.00
First Fndtn Bk Irvine Ca 4.600%	250,000	05/10/24	05/10/29	253,093.19	4.60%	250,000.00
Toyota Finl Svgs Bk Hend Nv 4.600%	250,000	05/14/24	05/14/29	253,100.53	4.60%	250,000.00
Customers Bk Phoenixville Pa 4.700%	250,000	06/11/24	06/11/29	254,089.64	4.71%	249,431.16
Sallie Mae Bk Murray Utah 4.500%	250,000	07/17/24	07/17/29	252,236.21	4.51%	249,431.85
				<u>\$2,488,241.84</u>	<u>4.20%</u>	<u>\$2,469,456.28</u>
<b>TOTAL INVESTMENTS</b>				<u><b>\$39,897,452.07</b></u>	<b>Average 4.379%</b>	<u><b>\$39,725,053.57</b></u>
<b>TOTAL ALL FUNDS</b>						<u><b>\$39,916,300.73</b></u>

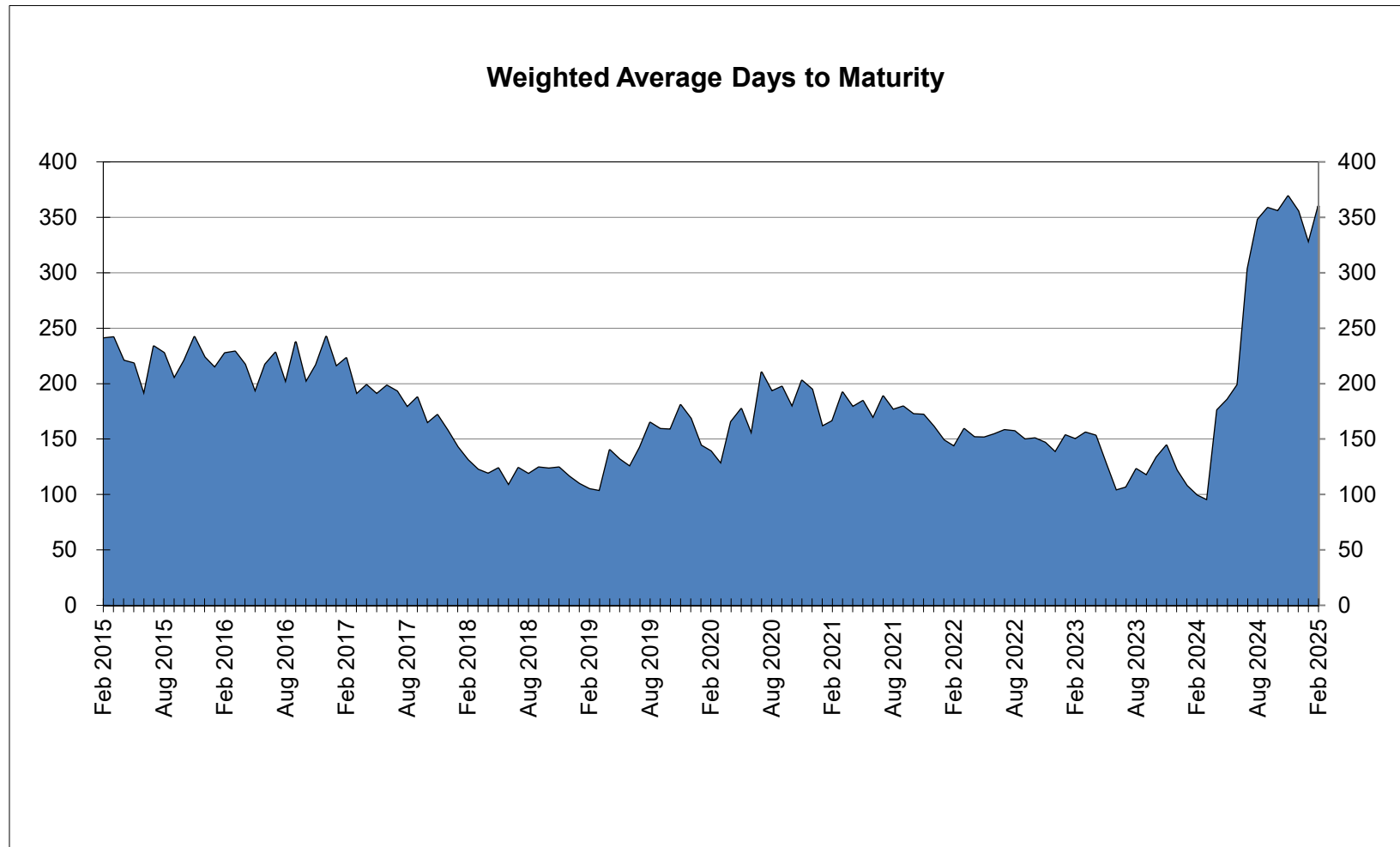
**VALLEY CENTER MUNICIPAL WATER DISTRICT  
TREASURER'S REPORT - GRAPHS  
February 28, 2025**



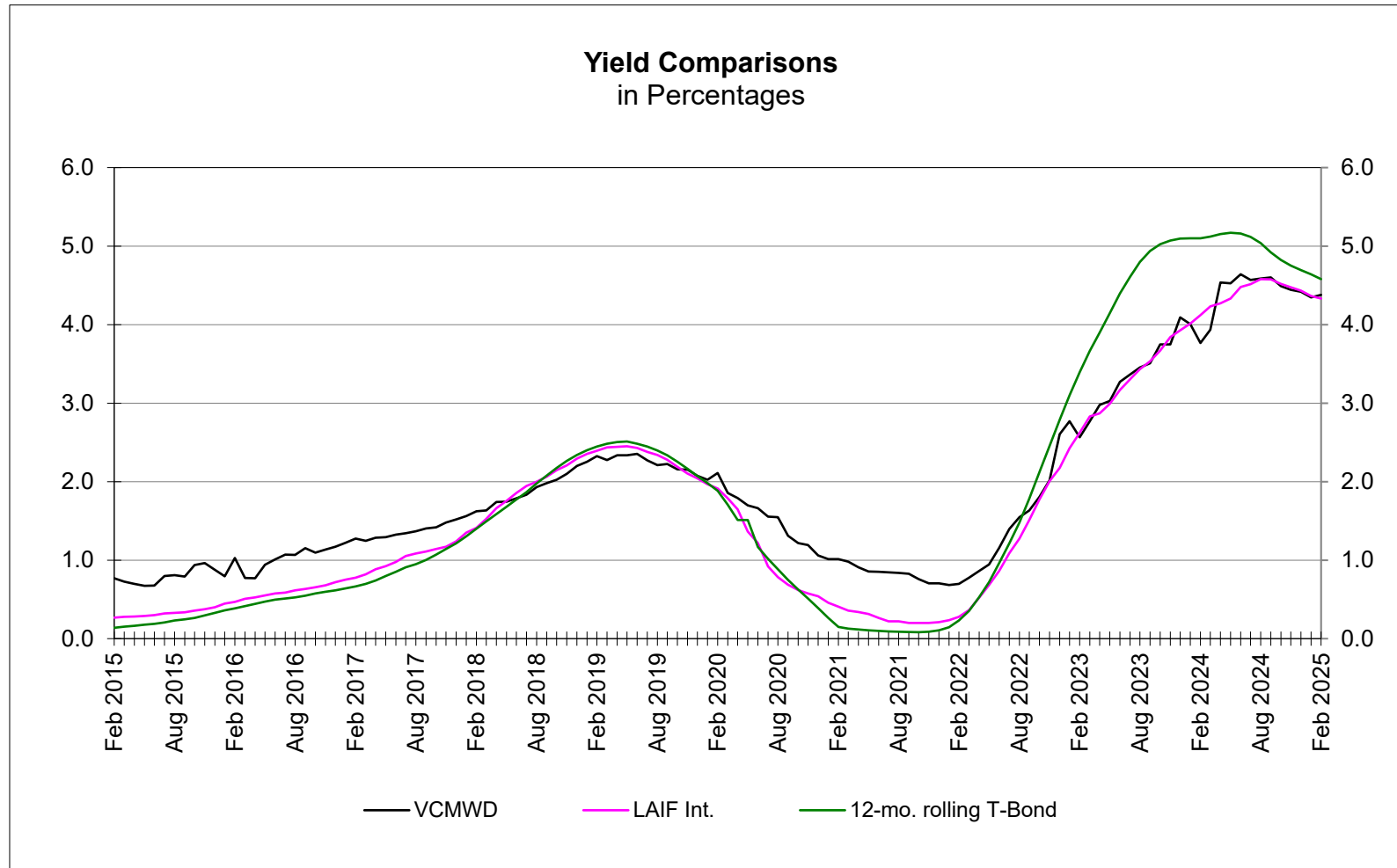
**VALLEY CENTER MUNICIPAL WATER DISTRICT  
TREASURER'S REPORT - GRAPHS  
February 28, 2025**



**VALLEY CENTER MUNICIPAL WATER DISTRICT**  
**TREASURER'S REPORT - GRAPHS**  
February 28, 2025



**VALLEY CENTER MUNICIPAL WATER DISTRICT  
TREASURER'S REPORT - GRAPHS  
February 28, 2025**



**VALLEY CENTER MUNICIPAL WATER DISTRICT  
TREASURER'S REPORT - TRANSACTIONS  
JULY 1, 2024 THROUGH JUNE 30, 2025**

**INVESTMENTS PURCHASED**

<u>Purchase Date</u>	<u>Security</u>	<u>Maturity Date</u>	<u>Cost</u>	<u>Face Value</u>	<u>Expected Yield</u>
<u>CAMP, CB&amp;T, a subsidiary of Zion Bank</u>					
07/09/24	Federal home Loan Banks 5.00%	07/09/29	1,000,000.00	1,000,000.00	5.000%
07/17/24	Sallie Mae Bk Murray Utah 4.50%	07/17/29	249,375.00	250,000.00	4.500%
07/30/24	Federal Home Loan Banks 4.70%	07/30/29	1,000,000.00	1,000,000.00	4.700%
07/17/24	CAMP Term 5.16%	04/11/25	5,000,000.00	5,000,000.00	5.160%
08/26/24	Federal Farm Credit Bks 5.460%	08/26/26	600,000.00	600,000.00	5.460%
08/30/24	Federal Home Loan Banks 5.520%	08/26/26	350,000.00	350,000.00	5.520%
08/13/24	Federal Home Ln Mtg Corp 4.125%	08/13/29	1,000,000.00	990,000.00	4.125%
08/16/24	Federal Home Loan Banks 0.00%	08/21/24	500,000.00	499,636.11	0.000%
09/03/24	Federal Farm Credit Bks Bds 5.500%	09/03/26	400,000.00	400,000.00	5.500%
09/24/24	Federal Farm Cr Bks 4.620%	03/17/27	500,000.00	500,000.00	4.620%
09/27/24	Federal Home Ln Bks 4.570%	03/20/26	500,000.00	500,000.00	4.570%
10/30/24	Federal Home Loan Banks 4.750%	04/28/26	500,000.00	500,000.00	4.750%
11/12/24	Federal Home Ln Mtg Corp 5.000%	11/12/27	500,000.00	500,000.00	5.000%
11/13/24	Federal Home Ln Bk Bds 4.500%	11/13/26	300,000.00	300,000.00	4.500%
12/26/24	Federal Home Loan Banks 4.620%	12/26/28	500,000.00	500,000.00	4.620%
01/14/25	Federal Home Loan Banks 4.400%	07/14/26	200,000.00	200,000.00	4.400%
02/03/25	Federal Natl Mtg Assn 4.500%	01/28/28	550,000.00	549,725.00	4.500%
02/25/25	Federal Farm Cr Bks 4.930%	02/25/30	500,000.00	500,000.00	4.930%
02/28/25	Federal Home Loan Banks 4.375%	02/25/30	700,000.00	700,000.00	4.375%

**INVESTMENTS MATURED**

<u>Purchase Date</u>	<u>Security</u>	<u>Maturity Date</u>	<u>Cost</u>	<u>Face Value</u>	<u>Yield to Maturity</u>
<u>CAMP, CB&amp;T, a subsidiary of Zion Bank</u>					
04/17/24	Federal Home Ln Mtg Cp Adj 6.050%	07/17/24	500,000.00	500,000.00	6.050%
10/30/23	Federal Home Loan Bank Cons 5.600%	07/30/24	400,000.00	400,000.00	5.600%
07/29/21	Medallion Bank 0.40%	07/22/24	245,000.00	245,000.00	0.400%
08/16/24	Federal Home Loan Banks 0.00%	08/21/24	500,000.00	499,636.11	0.000%
08/30/21	Federal Home Loan Banks 0.500%	08/28/24	250,000.00	250,000.00	0.500%
08/28/23	Federal Home Loan Banks 5.500%	08/28/24	250,000.00	250,000.00	5.500%
08/22/23	Federal Home Loan Banks 5.450%	09/20/24	500,000.00	500,000.00	5.450%
03/24/21	Federal Home Loan Banks 0.50%	09/24/24	250,000.00	250,000.00	0.500%
09/30/21	Federal Home Loan Banks 0.50%	09/30/24	250,000.00	250,000.00	0.500%
09/03/21	Synchrony Bank 0.55%	09/03/24	125,000.00	125,000.00	0.550%
04/24/23	Federal Home Ln Mtg Corp 5.00%	10/24/24	40,000.00	40,000.00	5.000%
01/27/23	Federal Home Ln Mtg Corp 5.15%	10/28/24	480,000.00	479,850.12	5.150%
11/04/20	Federal Farm Credit Bank 0.44%	11/04/24	250,000.00	250,000.00	0.440%
05/11/22	UBS Bank 3.00%	11/12/24	120,000.00	119,999.87	3.000%
03/10/22	Federal Home Loan Banks 3.500%	12/10/24	500,000.00	499,944.71	3.500%
11/30/23	Cross Riv Bk Teaneck N J 5.500%	12/30/24	164,000.00	163,933.99	5.500%
10/30/24	Federal Home Loan Banks 4.750%	01/28/25	500,000.00	500,000.00	4.750%
11/12/24	Federal Hom Ln Mtg Corp 5.000%	02/12/25	500,000.00	500,000.00	5.000%
02/18/21	Federal Home Loan Banks 0.40%	02/18/25	250,000.00	250,000.00	0.400%
09/27/24	Federal Home Ln Bks 4.570%	02/20/25	500,000.00	500,000.00	4.570%
05/27/21	Federal Home Loan Banks 0.625%	02/27/25	250,000.00	250,000.00	0.625%
05/27/21	Federal Home Loan Banks 0.625%	02/27/25	250,000.00	250,000.00	0.625%

**April 21, 2025**

**TO: Honorable President and Board of Directors**

**FROM: Gary Arant, General Manager**

**SUBJECT: GOVERNMENT CODE §53065.5**

**PURPOSE:**

Disclosure of reimbursements paid by the District to employees for the quarter ended March 31, 2025.

**SUMMARY:**

Government Code §53065.5 requires the District "...disclose any reimbursement paid by the district... of at least \$100.00 for each individual charge for services or product received. 'Individual charge' includes, but is not limited to, one meal, lodging for one day, transportation or a registration fee paid to any employee or member of the governing body of the district...".

Backup documentation is available upon request.

**RECOMMENDATION:**

Information item only

**PREPARED BY:**

  
\_\_\_\_\_  
**James V. Pugh**  
**Director of Finance & Administration**

**SUBMITTED BY:**

  
\_\_\_\_\_  
**Gary T. Arant**  
**General Manager**

Attachments

**VALLEY CENTER MUNICIPAL WATER DISTRICT  
EXPENSE REIMBURSEMENT FORM**

(Please Print)

CLAIMANT'S NAME: Fernando Carrillo

DATE(S): 2/3-2/5/2025

PURPOSE: Trip to Missouri for the Generator Startup and Testing NC Esp Project

Date	Description of Expense (meeting, lodging, car rental, meals)	Employee Paid Expenses	District Paid Expenses	Total for GC53065.5 Reporting
2/3 & 2/5	Airfare - Southwest		532.97	532.97
2/3-2/5/2025	Hotel Drury In Suite		286.50	286.50
2/3-2/5/2025	Airport Parking	114.00		114.00
2/3/2025	Breakfast - Beverage Dr. Pepper	4.32		4.32
2/3/2025	Breakfast - Meal	8.39		8.39
2/3/2025	Dinner - Roy, Brandon, & Fernando	60.50		60.50
2/4/2025	Dinner	42.89		42.89
2/3/2025	Uber - From Airport to Hotel	59.36		59.36
2/4/2025	Uber - Hotel to Generator Test Site	16.22		16.22
2/4/2025	Uber - Generator Test Site to Hotel	21.05		21.05
2/5/2025	Uber - Hotel to Airport	32.22		32.22
Mileage : <u>          </u> miles @ \$ 0.670 /mile (effect. 1/1/24)				
Comments:	Total	358.95	819.47	1,178.42
	Less Advance	300.00		
	Less Personal Expenses			
	Net Expense Reimbursement	58.95		
Vendor # <u>588</u> Acct# <u>01-00-00-18045</u>	Board of Directors Only:			
Vendor# <u>          </u> Acct# <u>01-02-11-50037</u>	Per Diem: <u>          </u> Days @ \$100/day			
Total Request		58.95		1,178.42

GC53065.5  
Reporting Amount

VCMWD does not reimburse for spouse/guest expenses or alcoholic beverages. Receipts for hotel, transportation, parking, taxi, meals and any additional claim for reimbursement must be attached.

The undersigned makes the foregoing claim against VCMWD and states the expenses/per diem requested is correct and said claim is presented in good faith and heretofore not been paid by VCMWD.

Claimant's Signature [Signature]

Date           

Approved for Payment [Signature]

Date 02/25/2025

ACCOUNTING USE ONLY:

Audited By: [Signature]

If reimbursed from Petty Cash:

Recipient Signature:           

Custodian:           

Date Paid:           

Amount Paid:           

Account #:           

Rev. 1/7/09



**PAID**

FEB 27 2025



**VALLEY CENTER MUNICIPAL WATER DISTRICT  
EXPENSE REIMBURSEMENT FORM**

(Please Print)

CLAIMANT'S NAME: Brandon Dendy

DATE(S): 2/3-2/5/2025

PURPOSE: Trip to Missouri for the Generator Startup and Testing NC Esp Project

Date	Description of Expense (meeting, lodging, car rental, meals)	Employee Paid Expenses	District Paid Expenses	Total for GC53065.5 Reporting
2/3 & 2/5/25	Airfare - Southwest		532.97	532.97
2/3-2/5/2025	Hotel Drury In Suite		286.50	286.50
02/03/2025	Breakfast Brandon	19.42		19.42
02/04/2025	Uber	61.63		61.63
02/05/2025	Lunch Roy & Brandon	23.76		23.76
02/05/2025	Uber	29.93		29.93
	Mileage :      miles @      \$ 0.670 /mile (effect. 1/1/24)			
Comments:	Total	134.74	819.47	954.21
	Less Advance	300.00		
	Less Personal Expenses			
Vendor # <u>Acct# 01-00-00-18045</u>	Net Expense Reimbursement	-165.26		
Vendor#      Acct# <u>01-02-11-50037</u>	Board of Directors Only:			
	Per Diem:      Days @ \$100/day			
Total Request		-165.26		954.21

GC53065.5  
Reporting Amount

VCMWD does not reimburse for spouse/guest expenses or alcoholic beverages. Receipts for hotel, transportation, parking, taxi, meals and any additional claim for reimbursement must be attached.

The undersigned makes the foregoing claim against VCMWD and states the expenses/per diem requested is correct and said claim is presented in good faith and heretofore not been paid by VCMWD.

[Signature]      2/13/2025  
Claimant's Signature      Date

[Signature]      2/25/2025  
Approved for Payment      Date

**ACCOUNTING USE ONLY:**

Audited By: [Signature]

If reimbursed from Petty Cash:

Recipient Signature: \_\_\_\_\_

Custodian: \_\_\_\_\_

Date Paid: \_\_\_\_\_

Amount Paid: \_\_\_\_\_

Account #: \_\_\_\_\_

Rev. 1/7/09

# VALLEY CENTER MUNICIPAL WATER DISTRICT EXPENSE REIMBURSEMENT FORM

(Please Print)

CLAIMANT'S NAME: Alisa Nichols

DATE(S): 3/26/2025 & 3/27/2025

PURPOSE: ACWA Legislative Committee Meeting

Date	Description of Expense (meeting, lodging, car rental, meals)	Employee Paid Expenses	District Paid Expenses	Total for GC53065.5 Reporting
3/26/2025	Flights to and from Sacramento for ACWA Legislative Committee	306.61		306.61
3/26/2025	Hotel for attending the conference	421.43		421.43
3/26/2025	Uber from Airport to Hotel	40.95		40.95
3/27/2025	Uber from Hotel to Airport	36.95		36.95
3/27/2025	Breakfast	34.28		34.28
3/27/2025	Airport Parking	38.00		38.00
	Mileage : 66.6 miles @ \$ 0.700 /mile (effect. 1/1/25)	46.62		46.62
Comments:	Total	924.84		924.84
	Less Advance			
	Less Personal Expenses			0.00
	Net Expense Reimbursement	924.84		
Vendor# _____ Acct# 01-01-01-50037	<b>Board of Directors Only:</b>			
Vendor# _____ Acct# 01-01-01-50035	Per Diem: <span style="border: 1px solid black; padding: 0 10px;"> </span> Days @\$100/day			
Total Request		924.84		924.84

GC53065.5  
Reporting

VCMWD does not reimburse for spouse/guest expenses or alcoholic beverages. Receipts for hotel, transportation, parking, taxi, meals and any additional claim for reimbursement must be attached

The undersigned makes the foregoing claim against VCMWD and states the expenses/per diem requested is correct and said claim is presented in good faith and heretofore not been paid by VCMWD

Claimant's Signature

4/9/25

Date

Approved for Payment

4/9/2025

Date

ACCOUNTING USE ONLY:

Audited By:

If reimbursed from Petty Cash:

Date Paid: APR 10 2025

Recipient Signature: \_\_\_\_\_

Amount Paid: \_\_\_\_\_

Custodian: \_\_\_\_\_

Account #: \_\_\_\_\_

Rev. 1/7/09

PAID

FEB 27 2025

(Please Print)

**PURPOSE:** Staff Meeting Donuts & Prizes for 4th Grade Poster Contest

GC53065.5  
Reporting Amount

Approved for Payment 3/25/2025  
Date

Rev. 1/7/09



MAR 27 2025

Rev. 1/7/09

**April 21, 2025**

**TO: Honorable President and Board of Directors**

**FROM: Gary Arant, *General Manager***

**SUBJECT: DESIGNATION OF VOTING DELEGATES FOR THE 2026-27 TERM ACWA ELECTION**

**PURPOSE:**

Designate a Voting Delegate for the for the 2026-27 Term Association of California Water Agencies (ACWA) President, Vice-President, and Regional Board Elections.

**SUMMARY:**

This year, the election process for officers and region boards is combined. Voting for both sets of candidates will be done electronically by each member agency's designated voter on a single ballot. Each member agency in good standing may vote in the election for President, Vice President, and their respective region board. Member agencies must designate the agency's one voting representative by submitting an Authorized Voting Representative Form by June 20, 2025. If an agency does not designate a voter by the deadline, the agency's General Manager will be the default authorized voter. In the past, VCMWD Delegates have been designated by the Board President with the concurrence of the full Board. Authorized voters will receive an electronic ballot on July 21, 2025.

**RECOMMENDATION:**

If so desired, it is recommended that the Board President designate Director Oliver Smith as the Voting Delegate for the 2026-27 Term ACWA Election.

**PREPARED BY:**



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**Kirsten Peraino**  
*Board Secretary*

**SUBMITTED BY:**



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**Gary Arant**  
*General Manager*

**Attachments:** ACWA Voter Designation & Information Form  
ACWA Memo – General Session Membership Meeting Notice, dated 03/12/2025

ACWA has launched the election process for the 2026-'27 term for President, Vice President, and region board members. This year, the election for both officers and region boards is combined.

**Key Details:**

- **Electronic Voting:** Voting for both sets of candidates will be done electronically by each member agency's designated voter on a single ballot.
- **Designate Your Voter:** Each agency must **designate one voting representative by June 20**. To designate your agency's voter, please submit the Authorized Voting Representative Form by the June deadline.
- **Default Voter:** If no representative is designated by the deadline, your agency's General Manager will be the authorized voter by default.
- **Ballot Distribution:** Authorized voters will receive an electronic ballot on July 21.

For more information about ACWA's elections, visit: [www.acwa.com/elections](http://www.acwa.com/elections).

**The person designated below will cast our agency's vote for the election of ACWA's President and Vice President and Region Board for the 2026-'27 term in the upcoming election.**

Member Agency's Name		Agency's Phone No.
Valley Center Municipal Water District		760-735-4500
Authorized Voting Representative's Name	Authorized Voting Representative's Email	Authorized Voting Representative's Phone No.
Oliver Smith (Director)	oliver.smith@philips.com	760-735-4500

Enrico Ferro (Board President)

Print Name of Member Agency's Authorized Signatory

X

Authorized Signatory Signature

04/21/2025

Date

**SUBMIT YOUR FORM**

**To:** Donna Pangborn, Senior Clerk of the Board

**Email:** [donnap@acwa.com](mailto:donnap@acwa.com)

**Mail:** 980 9th Street, Suite 1000, Sacramento, CA 95814

**SUBMISSION  
DEADLINE**

**JUNE 20, 2025**



**From:** MarwanKhalifa <Marwan.Khalifa@acwa.com>  
**Sent:** Wednesday, March 12, 2025 10:14 AM  
**To:** Donna Pangborn  
**Subject:** ACWA ELECTION PROCESS FOR 2026-27 -- Designate Voting Representative Now  
**Importance:** High

**CAUTION: EXTERNAL EMAIL.** Do not click any links or open attachments unless you recognize the sender and know the content is safe.

# MEMORANDUM<sub>cc:</sub>

ACWA Board of Directors

**TO:** ACWA Member Agency Leadership  
(sent via email)

**FROM:** Marwan Khalifa, ACWA Interim Executive Director

**DATE:** March 12, 2025

**SUBJECT:** ACWA ELECTION PROCESS FOR 2026-27 -- Designate Voting Representative Now

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ACWA has launched the election process for the 2026-'27 term for President, Vice President, and region board members. This year, the election process for officers and region boards is combined. Voting for both sets of candidates will be done electronically by each member agency's designated voter on a single ballot. Each member agency in good standing may vote in the election for President, Vice President, and their respective region board. **Member agencies must designate the agency's one voting representative by submitting an Authorized Voting Representative Form to [donnap@acwa.com](mailto:donnap@acwa.com) by June 20. The form is available [online](#).** If you do not designate a representative to vote by the deadline, your agency's General Manager will be the authorized voter by default. Authorized voters will receive an electronic ballot on July 21. For more information about ACWA's elections, visit [www.acwa.com/elections](http://www.acwa.com/elections).

ACWA will be using a web-based online voting system called Simply Voting, which will independently tabulate the votes and provide verified results in a timely manner while keeping individual votes confidential. Designating your agency's voting representative is an important step to ensure the ballot is sent to the correct person.

## Important Election Dates

- Call for candidates begins: **Monday, April 21**
- Deadline to submit Authorized Voting Representative Forms: **Friday, June 20**
- Deadline to submit candidate nominations: **Friday, June 20**
- Election begins: **Monday, July 21**
  - Authorized voting representatives will receive an email from Simply Voting with a link to the ballot for President, Vice President, and respective region board.
- Deadline to submit ballots: **Friday, Sept. 19**
- Announcement of election results: **Sept. 26**
- Introduction of ACWA President, Vice President, and region boards at fall conference: **Dec. 3**

To learn more about both election processes and key dates, visit [www.acwa.com/elections](http://www.acwa.com/elections).



For questions about the Board Officers' election, contact Senior Clerk of the Board at [donnap@acwa.com](mailto:donnap@acwa.com) or 916-669-2425.

For questions about the region elections, please contact your ACWA regional affairs representative.

- Regions 1, 3, & 5: Jennifer Rotz at [jenniferr@acwa.com](mailto:jenniferr@acwa.com) or 916-669-2373
- Regions 2, 6 & 7: Matt Overton at [matto@acwa.com](mailto:matto@acwa.com) or 916-669-2380
- Regions 8, 9 & 10: Michael Cervantes at [michaelc@acwa.com](mailto:michaelc@acwa.com) or 916-669-2384
- Region 4: Ana Javaid at [anaj@acwa.com](mailto:anaj@acwa.com) or 916-669-2442

## **Marwan Khalifa**

Interim Executive Director

Association of California Water Agencies

916.441.4545 | [marwank@acwa.com](mailto:marwank@acwa.com) | [www.acwa.com](http://www.acwa.com)



**Date:** April 21, 2025

**TO:** Honorable President & Board of Directors

**FROM:** Gary T. Arant, General Manager

**SUBJECT: REQUEST AUTHORIZATION TO ENTER INTO A THREE-YEAR  
GEOGRAPHICAL INFORMATION SYSTEM (GIS) SOFTWARE  
LICENSING, MAINTENANCE AND SERVICE AGREEMENT**

### **PURPOSE**

Request the Board of Directors adopt Resolution No. 2025-10 authorizing staff to enter into a three-year unlimited GIS Software licensing and maintenance agreement with Environmental Systems Research Institute, Inc. ("ESRI").

### **SUMMARY**

Currently, the Engineering Department's three-year Small Utility Enterprise Agreement with ESRI for Geographical Information System (GIS) software licensing and maintenance expires June 30, 2025, and is up for renewal. The current licensing provides access to all ESRI products for concurrent use by all employees and in-house contractors for a term of three years July 1, 2025 - June 30, 2028, at a price of \$30,200 per year for a total of \$90,600.

### **Small Utility Enterprise Agreement**

The Small Utility Enterprise Agreement (10,001 to 50,000 meters) provides an organization-wide GIS solution. It allows for uncapped access to ArcGIS software along with timely and expert assistance from ESRI. It reduces complexity by uniting individual software licensing into a single organization-wide agreement. It will have an overall lower cost of software maintenance and will increase flexibility to District-wide GIS distribution.

### **Funding Requirements**

The following table summarizes the funding requirements for the proposed Small Utility Enterprise Agreement. The agreement is for a total of \$90,600 for the three years of service. Staff is requesting approval to budget for the \$30,200 for each as part of the annual budgets for each fiscal year as indicated totaling \$90,600.

<b>Fiscal Year</b>	<b>Proposed Agreement</b>	<b>Estimated Credit</b>	<b>Total Cost</b>
FY 2025-2026	\$30,200		\$30,200
FY 2026-2027	\$30,200		\$30,200
FY 2027-2028	\$30,200		\$30,200
<b>TOTAL</b>	<b>\$90,600.00</b>	<b>TOTAL</b>	<b>\$90,600.00</b>

The values listed for FY 2025-2026 are based on execution no later than May 27, 2025.

### **Sole Source Considerations**

ESRI is the industry standard for GIS software and the sole source provider of their product. ESRI does not utilize third party distributors and has standardized pricing for the Small Utility Enterprise Agreement by meter connections. This is a renewal of the previous three-year term agreement, that expires on June 30, 2028.

### **RECOMMENDATION**

Staff recommends that the Board of Directors adopt Resolution No 2025-10 authorizing staff to enter into the ESRI Small Utility Enterprise Agreement providing unlimited GIS software licensing and maintenance for a three-year.

**SUBMITTED BY**



**Wally Grabbe, P.E.**  
**District Engineer**

**APPROVED BY:**



**Gary T. Arant**  
**General Manager**

**Attachments:**

Resolution No. 2025-10  
ESRI Quote dated February 26, 2025

**RESOLUTION NO. 2025-10**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
VALLEY CENTER MUNICIPAL WATER DISTRICT  
AUTHORIZING STAFF TO ENTER INTO A THREE-YEAR GEOGRAPHICAL  
INFORMATION SYSTEM SOFTWARE LICENSING, MAINTENANCE  
AND SERVICE AGREEMENT**

WHEREAS, the District's current three-year Small Utility Enterprise Agreement expires June 30, 2025;

WHEREAS, the Small Utility Enterprise Agreement offers unlimited access for all employees to the ESRI software used to maintain the District's Geographic Information System.

WHEREAS, ESRI is offering a renewal of the Small Utility Enterprise Agreement for the next three-year term July 1, 2025 - June 30, 2028, at the same cost of \$30,200 per year, a total commitment of \$90,600, if executed prior to May 27, 2025;

WHEREAS, ESRI is the industry standard for GIS software and the sole source provider of their product.

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED, AND ORDERED by the Board of Directors of the VALLEY CENTER MUNICIPAL WATER DISTRICT as follows:

1. The District finds and determines that the preceding recitals are true and correct.
2. The General Manager or his designee is authorized to enter into the ESRI Small Utility Enterprise Agreement for the balance of the current fiscal year and a three-year term for Fiscal Years Ending 2026, 2027 and 2028 for the total amount of \$90,600, in accordance with the attached ESRI Quote dated February 26, 2025.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Valley Center Municipal Water District held on the 21<sup>st</sup> day of April 2025 by the following vote:

---

**President/Chairperson**

**ATTEST:**

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**Secretary**



## Quotation # Q-542583

Date: March 20, 2025

Customer # 145071 Contract # ENTERPRISE AGREEMENT

Valley Center Municipal Water District  
29300 Valley Center Rd  
Valley Center, CA 92082-6207

ATTENTION: Marlene Martinez  
PHONE: 760-638-3264  
EMAIL: mmartinez@vcmwd.org

Environmental Systems Research Institute, Inc.  
380 New York St  
Redlands, CA 92373-8100  
Phone: (909) 793-2853  
DUNS Number: 06-313-4175 CAGE Code: 0AMS3

*To expedite your order, please attach a copy of this quotation to your purchase order.*  
*Quote is valid from: 2/26/2025 To: 5/27/2025*

### SUEA Renewal 7/1/2025 – 6/30/2028

Material	Qty	Term	Unit Price	Total
168089	1	Year 1	\$30,200.00	\$30,200.00
Meter Counts 10,001 to 50,000 Small Utility Enterprise Agreement Annual Subscription				
168089	1	Year 2	\$30,200.00	\$30,200.00
Meter Counts 10,001 to 50,000 Small Utility Enterprise Agreement Annual Subscription				
168089	1	Year 3	\$30,200.00	\$30,200.00
Meter Counts 10,001 to 50,000 Small Utility Enterprise Agreement Annual Subscription				
Subtotal:				\$90,600.00
Sales Tax:				\$0.00
Estimated Shipping and Handling (2 Day Delivery):				\$0.00
Contract Price Adjust:				\$0.00
Total:				\$90,600.00

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

**For questions contact:**  
Jay Hoffman

**Email:**  
jhoffman@esri.com

**Phone:**  
1-800-447-9778 x5675

The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at <https://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf>, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at <https://go.esri.com/MAPS> apply to your purchase of that item. If any item is quoted with a multi-year payment schedule, then unless otherwise stated in this quotation, Customer is required to make all payments without right of cancellation. Third-party data sets included in a quotation as separately licensed items will only be provided and invoiced if Esri is able to provide such data and will be subject to the applicable third-party's terms and conditions. If Esri is unable to provide any such data set, Customer will not be responsible for any further payments for the data set. US Federal government entities and US government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at <https://www.esri.com/en-us/legal/terms/state-supplemental> apply to some US state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin for customers located in the USA.

HOFFMANJ

**This offer is limited to the terms and conditions incorporated and attached herein.**

**Esri Use Only:**  
 Cust. Name \_\_\_\_\_  
 Cust. # \_\_\_\_\_  
 PO # \_\_\_\_\_  
 Esri Agreement # \_\_\_\_\_



## SMALL ENTERPRISE AGREEMENT SMALL UTILITY (E215-2)

This Agreement is by and between the organization identified in the Quotation ("**Customer**") and **Environmental Systems Research Institute, Inc. ("Esri")**.

This Agreement sets forth the terms for Customer's use of Products and incorporates by reference (i) the Quotation and (ii) the Master Agreement. Should there be any conflict between the terms and conditions of the documents that comprise this Agreement, the order of precedence for the documents shall be as follows: (i) the Quotation, (ii) this Agreement, and (iii) the Master Agreement. This Agreement shall be governed by and construed in accordance with the laws of the state in which Customer is located without reference to conflict of laws principles, and the United States of America federal law shall govern in matters of intellectual property. The modifications and additional rights granted in this Agreement apply only to the Products listed in Table A.

**Table A  
 List of Products**

**Uncapped Quantities (annual subscription)**

**Desktop Software and Extensions (Single Use)**

ArcGIS Desktop Advanced  
 ArcGIS Desktop Standard  
 ArcGIS Desktop Basic  
 ArcGIS Desktop Extensions: ArcGIS 3D Analyst,  
 ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst,  
 ArcGIS Publisher, ArcGIS Network Analyst, ArcGIS  
 Workflow Manager, ArcGIS Data Reviewer

**Developer Tools**

ArcGIS Runtime Standard  
 ArcGIS Runtime Analysis Extension

**Enterprise Software and Extensions**

ArcGIS Enterprise (Advanced and Standard)  
 ArcGIS Monitor  
 ArcGIS Enterprise Extensions: ArcGIS 3D Analyst,  
 ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst,  
 ArcGIS Network Analyst, ArcGIS Workflow Manager,  
 ArcGIS Data Reviewer

**ArcGIS Enterprise Additional Capability Servers**

ArcGIS Image Server

**Capped Quantities (annual subscription)**

<b>ArcGIS Online User Types</b>		<b>ArcGIS Enterprise User Types</b>	
ArcGIS Online Viewer User Type	50	ArcGIS Enterprise Creator User Type	50
ArcGIS Online Creator User Type	50		
<b>ArcGIS Online Apps and Other</b>		<b>ArcGIS Enterprise Apps and Extensions</b>	
ArcGIS Insights in ArcGIS Online	5	ArcGIS Insights in ArcGIS Enterprise	5
ArcGIS Location Sharing for ArcGIS Online	10	ArcGIS Location Sharing for ArcGIS Enterprise	10
ArcGIS Online Service Credits	10,000	ArcGIS Advanced Editing User Type Extension for ArcGIS Enterprise	50
<b>ArcGIS Business Analyst</b>		<b>ArcGIS CityEngine</b>	
ArcGIS Business Analyst Web App Standard Online	1	ArcGIS CityEngine Single Use	2

**Other Benefits**

Number of Esri User Conference registrations provided annually	2
Number of Tier 1 Help Desk individuals authorized to call Distributor	3

Customer may accept this Agreement by signing and returning the whole Agreement with (i) the Quotation attached, (ii) a purchase order, or (iii) another document that matches the Quotation and references this Agreement ("**Ordering Document**"). **ADDITIONAL OR CONFLICTING TERMS IN CUSTOMER'S PURCHASE ORDER OR OTHER DOCUMENT WILL NOT APPLY, AND THE TERMS OF THIS AGREEMENT WILL GOVERN.** This Agreement is effective as of the date of Esri's receipt of an Ordering Document, unless otherwise agreed to by the parties ("**Effective Date**").

**Term of Agreement:** Three (3) years

This Agreement supersedes any previous agreements, proposals, presentations, understandings, and arrangements between the parties relating to the licensing of the Products. Except as provided in Article 4—Product Updates, no modifications can be made to this Agreement.

Accepted and Agreed:

\_\_\_\_\_  
(Customer)

By: \_\_\_\_\_  
Authorized Signature

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**CUSTOMER CONTACT INFORMATION**

Contact: \_\_\_\_\_

Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Fax: \_\_\_\_\_

City, State, Postal Code: \_\_\_\_\_

E-mail: \_\_\_\_\_

Country: \_\_\_\_\_

Quotation Number (if applicable): \_\_\_\_\_

## 1.0—ADDITIONAL DEFINITIONS

In addition to the definitions provided in the Master Agreement, the following definitions apply to this Agreement:

**"Case"** means a failure of the Software or Online Services to operate according to the Documentation where such failure substantially impacts operational or functional performance.

**"Deploy", "Deployed" and "Deployment"** mean to redistribute and install the Products and related Authorization Codes within Customer's organization(s).

**"Fee"** means the fee set forth in the Quotation.

**"Maintenance"** means Tier 2 Support, Product updates, and Product patches provided to Customer during the Term of Agreement.

**"Master Agreement"** means the applicable master agreement for Esri Products incorporated by this reference that is (i) found at <https://www.esri.com/en-us/legal/terms/full-master-agreement> and available in the installation process requiring acceptance by electronic acknowledgment or (ii) a signed Esri master agreement or license agreement that supersedes such electronically acknowledged master agreement.

**"Product(s)"** means the products identified in Table A—List of Products and any updates to the list Esri provides in writing.

**"Quotation"** means the offer letter and quotation provided separately to Customer.

**"Technical Support"** means the technical assistance for attempting resolution of a reported Case through error correction, patches, hot fixes, workarounds, replacement deliveries, or any other type of Product corrections or modifications.

**"Tier 1 Help Desk"** means Customer's point of contact(s) to provide all Tier 1 Support within Customer's organization(s).

**"Tier 1 Support"** means the Technical Support provided by the Tier 1 Help Desk.

**"Tier 2 Support"** means the Esri Technical Support provided to the Tier 1 Help Desk when a Case cannot be resolved through Tier 1 Support.

## 2.0—ADDITIONAL GRANT OF LICENSE

**2.1 Grant of License.** Subject to the terms and conditions of this Agreement, Esri grants to Customer a personal, nonexclusive, nontransferable license solely to use, copy, and Deploy quantities of the Products listed in Table A—List of Products for the Term of Agreement (i) for the applicable Fee and (ii) in accordance with the Master Agreement.

**2.2 Consultant Access.** Esri grants Customer the right to permit Customer's consultants or contractors to use the Products exclusively for Customer's benefit. Customer will be solely responsible for compliance by consultants and contractors with this Agreement and will ensure that the consultant or contractor discontinues use of Products upon completion of work for Customer. Access to or use of Products by consultants or contractors not exclusively for Customer's benefit is prohibited. Customer may not permit its consultants or contractors to install Software or Data on consultant, contractor, or third-party computers or remove Software or Data from Customer locations, except for the purpose of hosting the Software or Data on Contractor servers for the benefit of Customer.

## 3.0—TERM, TERMINATION, AND EXPIRATION

**3.1 Term.** This Agreement and all licenses hereunder will commence on the Effective Date and continue for the duration identified in the Term of Agreement, unless this Agreement is terminated earlier as provided herein. Customer is only authorized to use Products during the Term of Agreement. For an Agreement with a limited term, Esri does not grant Customer an indefinite or a perpetual license to Products.

**3.2 No Use upon Agreement Expiration or Termination.** All Product licenses, all Maintenance, and Esri User Conference registrations terminate upon expiration or termination of this Agreement.

**3.3 Termination for a Material Breach.** Either party may terminate this Agreement for a material breach by the other party. The breaching party will have thirty (30) days from the date of written notice to cure any material breach.

**3.4 Termination for Lack of Funds.** For an Agreement with government or government-



owned entities, either party may terminate this Agreement before any subsequent year if Customer is unable to secure funding through the legislative or governing body's approval process.

**3.5 Follow-on Term.** If the parties enter into another agreement substantially similar to this Agreement for an additional term, the effective date of the follow-on agreement will be the day after the expiration date of this Agreement.

## 4.0—PRODUCT UPDATES

**4.1 Future Updates.** Esri reserves the right to update the list of Products in Table A—List of Products by providing written notice to Customer. Customer may continue to use all Products that have been Deployed, but support and upgrades for deleted items may not be available. As new Products are incorporated into the standard program, they will be offered to Customer via written notice for incorporation into the Products schedule at no additional charge. Customer's use of new or updated Products requires Customer to adhere to applicable additional or revised terms and conditions in the Master Agreement.

**4.2 Product Life Cycle.** During the Term of Agreement, some Products may be retired or may no longer be available to Deploy in the identified quantities. Maintenance will be subject to the individual Product Life Cycle Support Status and Product Life Cycle Support Policy, which can be found at <https://support.esri.com/en/other-resources/product-life-cycle>. Updates for Products in the mature and retired phases may not be available. Customer may continue to use Products already Deployed, but Customer will not be able to Deploy retired Products.

## 5.0—MAINTENANCE

The Fee includes standard maintenance benefits during the Term of Agreement as specified in the most current applicable Esri Maintenance and Support Program document (found at <https://www.esri.com/en-us/legal/terms/maintenance>). At Esri's sole discretion, Esri may make patches, hot fixes, or updates available for download. No Software other

than the defined Products will receive Maintenance. Customer may acquire maintenance for other Software outside this Agreement.

### a. Tier 1 Support

1. Customer will provide Tier 1 Support through the Tier 1 Help Desk to all Customer's authorized users.
2. The Tier 1 Help Desk will be fully trained in the Products.
3. At a minimum, Tier 1 Support will include those activities that assist the user in resolving how-to and operational questions as well as questions on installation and troubleshooting procedures.
4. The Tier 1 Help Desk will be the initial point of contact for all questions and reporting of a Case. The Tier 1 Help Desk will obtain a full description of each reported Case and the system configuration from the user. This may include obtaining any customizations, code samples, or data involved in the Case.
5. If the Tier 1 Help Desk cannot resolve the Case, an authorized Tier 1 Help Desk individual may contact Tier 2 Support. The Tier 1 Help Desk will provide support in such a way as to minimize repeat calls and make solutions to problems available to Customer's organization.
6. Tier 1 Help Desk individuals are the only individuals authorized to contact Tier 2 Support. Customer may change the Tier 1 Help Desk individuals by written notice to Esri.

### b. Tier 2 Support

1. Tier 2 Support will log the calls received from Tier 1 Help Desk.
2. Tier 2 Support will review all information collected by and received from the Tier 1 Help Desk including preliminary documented troubleshooting provided by the Tier 1 Help Desk when Tier 2 Support is required.
3. Tier 2 Support may request that Tier 1 Help Desk individuals provide verification of information, additional information, or answers to additional questions to

supplement any preliminary information gathering or troubleshooting performed by Tier 1 Help Desk.

4. Tier 2 Support will attempt to resolve the Case submitted by Tier 1 Help Desk.
5. When the Case is resolved, Tier 2 Support will communicate the information to Tier 1 Help Desk, and Tier 1 Help Desk will disseminate the resolution to the user(s).

## 6.0—ENDORSEMENT AND PUBLICITY

This Agreement will not be construed or interpreted as an exclusive dealings agreement or Customer's endorsement of Products. Either party may publicize the existence of this Agreement.

## 7.0—ADMINISTRATIVE REQUIREMENTS

**7.1 OEM Licenses.** Under Esri's OEM or Solution OEM programs, OEM partners are authorized to embed or bundle portions of Esri products and services with their application or service. OEM partners' business model, licensing terms and conditions, and pricing are independent of this Agreement. Customer will not seek any discount from the OEM partner or Esri based on the availability of Products under this Agreement. Customer will not decouple Esri products or services from the OEM partners' application or service.

**7.2 Annual Report of Deployments.** At each anniversary date and ninety (90) calendar days prior to the expiration of this Agreement, Customer will provide Esri with a written report detailing all Deployments. Upon request, Customer will provide records sufficient to verify the accuracy of the annual report.

## 8.0—ORDERING, ADMINISTRATIVE PROCEDURES, DELIVERY, AND DEPLOYMENT

### 8.1 Orders, Delivery, and Deployment

- a. Upon the Effective Date, Esri will invoice Customer and provide Authorization Codes to activate the nondestructive copy protection program that enables Customer to download,

operate, or allow access to the Products. If this is a multi-year Agreement, Esri may invoice the Fee up to thirty (30) calendar days before the annual anniversary date for each year.

- b. Undisputed invoices will be due and payable within thirty (30) calendar days from the date of invoice. Esri reserves the right to suspend Customer's access to and use of Products if Customer fails to pay any undisputed amount owed on or before its due date. Esri may charge Customer interest at a monthly rate equal to the lesser of one percent (1.0%) per month or the maximum rate permitted by applicable law on any overdue fees plus all expenses of collection for any overdue balance that remains unpaid ten (10) days after Esri has notified Customer of the past-due balance.

- c. Esri's federal ID number is 95-2775-732.

- d. If requested, Esri will ship backup media to the ship-to address identified on the Ordering Document, FOB Destination, with shipping charges prepaid. Customer acknowledges that should sales or use taxes become due as a result of any shipments of tangible media, Esri has a right to invoice and Customer will pay any such sales or use tax associated with the receipt of tangible media.

**8.2 Order Requirements.** Esri does not require Customer to issue a purchase order. Customer may submit a purchase order in accordance with its own process requirements, provided that if Customer issues a purchase order, Customer will submit its initial purchase order on the Effective Date. If this is a multi-year Agreement, Customer will submit subsequent purchase orders to Esri at least thirty (30) calendar days before the annual anniversary date for each year.

- a. All orders pertaining to this Agreement will be processed through Customer's centralized point of contact.

- b. The following information will be included in each Ordering Document:

- (1) Customer name; Esri customer number, if known; and bill-to and ship-to addresses
- (2) Order number
- (3) Applicable annual payment due

## 9.0—MERGERS, ACQUISITIONS, OR DIVESTITURES

If Customer is a commercial entity, Customer will notify Esri in writing in the event of (i) a consolidation, merger, or reorganization of Customer with or into another corporation or entity; (ii) Customer's acquisition of another entity; or (iii) a transfer or sale of all or part of Customer's organization (subsections i, ii, and iii, collectively referred to as "**Ownership Change**"). There will be no decrease in Fee as a result of any Ownership Change.

- 9.1 If an Ownership Change increases the cumulative program count beyond the maximum level for this Agreement, Esri reserves the right to increase the Fee or terminate this Agreement and the parties will negotiate a new agreement.
- 9.2 If an Ownership Change results in transfer or sale of a portion of Customer's organization, that portion of Customer's organization will transfer the Products to Customer or uninstall, remove, and destroy all copies of the Products.
- 9.3 This Agreement may not be assigned to a successor entity as a result of an Ownership Change unless approved by Esri in writing in advance. If the assignment to the new entity is not approved, Customer will require any successor entity to uninstall, remove, and destroy the Products. This Agreement will terminate upon such Ownership Change.

**APRIL 21, 2025**

**TO: Honorable President and Board of Directors**

**FROM: Gary T. Arant, General Manager**

**SUBJECT: FIRST AMENDMENT TO COMMUNICATION SITE LICENSE AGREEMENT  
WITH NEW CINGULAR WIRELESS PCS, LLC FOR USE OF PARADISE  
RESERVOIR**

**PURPOSE:**

Board approval is requested for the first amendment to the communications site license agreement with New Cingular Wireless PCS, LLC for extension of terms and amend the license fee escalator at the Paradise Reservoir site.

**SUMMARY:**

New Cingular Wireless PCS, LLC (New Cingular) has a lease agreement with the District for the use of approximately 480 square feet of the Paradise Reservoir site. The lease began on December 1, 2010.

The current agreement terminates on December 1, 2025. New Cingular and staff desire to extend the current term of the site license agreement to automatically renew the conditions of the Agreement, for three (3) additional five-year terms, and to amend the current license fee escalator. The license fee is currently \$41,655 with annual increases for the Consumer Price Index. The new escalator establishes a minimum annual license fee increase of 3%.

New Cingular is looking to a first amendment to the agreement for the granting the extension of the term of the agreement and to amend the license fee escalator.

**RECOMMENDATION:**

It is recommended that the Board adopt Resolution No. 2025-11 to approve the first amendment to the communication site license agreement between the District and New Cingular Wireless PCS, LLC, to extend the current term of the agreement, amend the license fee escalator, and to authorize the General Manager to sign.

**PREPARED BY:**

**APPROVED BY:**

  
\_\_\_\_\_  
**James V. Pugh**  
**Director of Finance & Administration**

  
\_\_\_\_\_  
**Gary T. Arant**  
**General Manager**

**RESOLUTION NO. 2025-11**

**RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY CENTER MUNICIPAL WATER DISTRICT APPROVING THE FIRST AMENDMENT TO THE LICENSE AGREEMENT BETWEEN VALLEY CENTER MUNICIPAL WATER DISTRICT AND NEW CINGULAR WIRELESS PCS, LLC, AND AUTHORIZING THE GENERAL MANAGER TO SIGN**

**WHEREAS**, on July 19, 2010, the Board of Directors of Valley Center Municipal Water District, in Resolution No. 2010-32, adopted the COMMUNICATIONS SITE LICENSE AGREEMENT BETWEEN VALLEY CENTER MUNICIPAL WATER DISTRICT LESSOR AND NEW CINGULAR WIRELESS PCS, LLC, LESSEE; and,

**WHEREAS**, Lessor and Lessee desire to extend the term of the Agreement and make other modifications.

**NOW, THEREFORE, IT IS HEREBY RESOLVED, ORDERED AND DETERMINED** by the Board of Directors of VALLEY CENTER MUNICIPAL WATER DISTRICT as follows:

Section 1. That the First Amendment to the agreement entitled COMMUNICATIONS SITE LEASE AGREEMENT BETWEEN VALLEY CENTER MUNICIPAL WATER DISTRICT LESSOR AND NEW CINGULAR WIRELESS PCS, LLC, LESSEE, amends the Agreement to allow for additional term extensions and amends the rent escalator after the initial term of the current agreement expires, is hereby approved; and

Section 2. That the General Manager is authorized and directed to sign on behalf of the District.

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of **VALLEY CENTER MUNICIPAL WATER DISTRICT** held on the 21<sup>st</sup> day of April, 2025, by the following vote, to wit;

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

Market: Southern California  
Cell Site Number: CAL01326  
Cell Site Name: Paradise Reservoir (CA)  
Fixed Asset Number: 10133613

## **FIRST AMENDMENT TO COMMUNICATIONS SITE LICENSE AGREEMENT**

THIS FIRST AMENDMENT TO COMMUNICATIONS SITE LICENSE AGREEMENT (“**First Amendment**”) dated as of the later date of the two signatures below (“**First Amendment Effective Date**”) is entered into by and between Valley Center Municipal Water District, a municipal water district operating under the Municipal Water District Law of 1911 (Water Code Section 71000, et seq.), having a mailing address at 29300 Valley Center Road, Valley Center, CA 92082 (“**Licensor**”), and New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address at 1025 Lenox Park Blvd. NE, 3rd Floor, Atlanta, GA 30319 (“**Licensee**”).

WHEREAS, Licensor and Licensee entered into a Communications Site License Agreement dated as of July 19, 2010 (“**Agreement**”), whereby Licensor licenses to Licensee certain Premises, therein described, that are a portion of the Property located at 27225 Kiavo Drive, Valley Center, CA 92082; and

WHEREAS, the Term of the Agreement is scheduled to expire on November 30, 2025, and the parties mutually desire to renew the Agreement, memorialize such renewal period and modify the Agreement in certain other respects, all on the terms and conditions contained herein; and

WHEREAS, Licensor and Licensee desire to amend the Agreement to extend the Term of the Agreement; and

WHEREAS, Licensor and Licensee desire to adjust the License Fee (as defined in Section 2 below) in conjunction with the modifications to the Agreement contained herein; and

WHEREAS, Licensor and Licensee desire to amend the Agreement to permit Licensee to add, modify and/or replace equipment in order to be in compliance with any current or future federal, state or local mandated application, including but not limited to emergency 911 communication services; and

WHEREAS, Licensor and Licensee, in their mutual interest, wish to amend the Agreement as set forth below accordingly.

NOW THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Licensor and Licensee agree as follows:

1. **Term.** The Term of the Agreement shall be amended to provide that the current Renewal Term, which commenced on December 1, 2020, is scheduled to expire on November 30, 2025 (“**Current Term**”). The Term of the Agreement shall be extended on December 1, 2025, for an additional five (5) year term (a “**Renewal Term**”), and shall be further extended for two (2) additional five (5) year terms (each, also a “**Renewal Term**”) upon the same terms and conditions of the Agreement. Hereafter, “**Term**” shall include the Current Term and any applicable Renewal Term exercised. This Agreement shall automatically be extended for each successive Renewal Term without further action by Licensee, unless Licensee notifies Licensor in writing of Licensee’s intention not to renew the Agreement at least sixty (60) days prior to the expiration of the Current Term or then-applicable Renewal Term, as the case may be. Licensor agrees and acknowledges that, except as such permitted use or other rights may be amended herein, Licensee may continue to use and exercise its rights under the Agreement as permitted prior to the expiration of the Current Term.

2. **Modification of License Fee.** Commencing on December 1, 2025 and on or before each December 1 during the Term, the annual license fee payable by Licensee to Licensor under the Agreement shall be in the amount of Forty-One Thousand Six Hundred Fifty-Five and 53/100 Dollars (\$41,655.53) per year (the “**License Fee**”), and shall continue during the Term, subject to adjustment, if any, as provided below. In the event of any overpayment of the License Fee prior to or after the First Amendment Effective Date, Licensee shall have the right to deduct from the next License Fee payment(s) owed an amount equal to the overpayment amount and shall provide a written explanation and reasonably satisfactory accounting of such overpayment.

3. **Future License Fee Increase / Annual Payments.** Section 6.c of the Agreement is amended to provide that commencing on December 1, 2026, and annually on each December 1 during the Term thereafter, until the conclusion of the last Renewal Term provided in Section 1 of this First Amendment, the annual License Fee shall increase by the greater of (i) three percent (3%) over the License Fee paid during the previous year, or (ii) by the same percentage the United States Department of Labor Consumer Price Index-All Urban Consumers for the Los Angeles area increased during the twelve (12) month period ending sixty (60) days prior to December 1 of each year.

4. **Emergency 911 Service.** During the Term, without the payment of any additional License Fee, or any other consideration, and with a design and at a location on the Premises mutually acceptable to Licensor and Licensee, Licensor agrees that Licensee may add, modify and/or replace equipment to the extent required by federal, state or local law or regulations, including but not limited to emergency 911 communication services, subject to all provisions of the Agreement applicable to Licensee’s Facilities, including but not limited to Section 7 and Section 9 of the Agreement. All equipment installed, modified and/or replaced by or on behalf of Licensee pursuant to this Section 4 shall be deemed included in Licensee’s Facilities as defined in Section 7 of the Agreement. This Section 4 does not, and shall not be interpreted to, grant Licensee any right to construct, maintain, or operate Licensee’s Facilities on any portion of the Property outside of the Premises.

**5. Acknowledgement.** Each party acknowledges that: (a) this First Amendment is entered into of the party's free will and volition; (b) it has read and understands this First Amendment and the underlying Agreement and, prior to execution of this First Amendment, was free to consult with counsel of its choosing regarding its decision to enter into this First Amendment and to have counsel review the terms and conditions of this First Amendment; and (c) it has been advised and is informed that should it not enter into this First Amendment, the underlying Agreement between Licensor and Licensee, including any termination or non-renewal provision therein, would remain in full force and effect. Therefore, this First Amendment shall not be construed against any party because that party's representative drafted the Agreement or any portion of it.

**6. Notices.** Section 17 of the Agreement is hereby deleted in its entirety and replaced with the following:

**“17. Notices.** All notices, requests, demands and communications hereunder will be given by first class certified or registered mail, return receipt requested, or by a nationally recognized overnight courier, postage prepaid, to be effective when properly sent and received, refused or returned undelivered. Notices will be addressed to the parties as follows:

If to Licensor:

Valley Center Municipal Water District  
Attn: General Manager  
29300 Valley Center Road  
P.O. Box 67  
Valley Center, CA 92082

If to Licensee:

New Cingular Wireless PCS, LLC  
Attn: Tower Asset Group – Lease Administration  
Re: Cell Site #: CAL01326  
Cell Site Name: Paradise Reservoir (CA)  
Fixed Asset #: 10133613  
1025 Lenox Park Blvd. NE, 3rd Floor  
Atlanta, GA 30319

With a required copy to:

New Cingular Wireless PCS, LLC  
Attn: Legal Department – Network Operations  
Re: Cell Site #: CAL01326  
Cell Site Name: Paradise Reservoir (CA)  
Fixed Asset #: 10133613  
208 S. Akard Street  
Dallas, TX 75202



The copy sent to Licensee's Legal Department is an administrative step which alone does not constitute legal notice. Either party hereto may change the place for the giving of notice to it by thirty (30) days prior written notice to the other party as provided herein."

**7. Charges.** All charges payable by Licensee to Licenser under the Agreement, such as utilities, shall be billed by Licenser within one (1) year from the end of the calendar year in which the charges were incurred; any charges not billed beyond such period shall not be billed by Licenser, and shall not be payable by Licensee. The foregoing shall not apply to the annual License Fee which is due and payable without a requirement that it be billed by Licenser. Notwithstanding the foregoing, Licenser may bill Licensee for all charges owed to Licenser under the Agreement as they are incurred or at any interval as determined by Licenser, except as prohibited by this Section 7, and Licensee shall promptly pay such charges pursuant to the terms and conditions of the Agreement as amended hereby. The provisions of this subsection shall survive the termination or expiration of the Agreement.

**8. Other Terms and Conditions Remain.** In the event of any inconsistencies between the Agreement and this First Amendment, the terms of this First Amendment shall control. Except as expressly set forth in this First Amendment, the Agreement otherwise is unmodified and remains in full force and effect. Each reference in the Agreement to itself shall be deemed also to refer to this First Amendment.

**9. Capitalized Terms.** All capitalized terms used but not defined herein shall have the same meanings as defined in the Agreement.

**10. Recordation.** Licensee, at its cost and expense, shall have the right to record a Memorandum of License in the official records of the County of San Diego at any time following the First Amendment Effective Date, a copy of which Memorandum of License is attached hereto as **Attachment 1**.

**IN WITNESS WHEREOF**, the parties have caused this First Amendment to be effective as of the First Amendment Effective Date.

**LICENSOR:**

Valley Center Municipal Water District,  
a municipal water district operating under the  
Municipal Water District Law of 1911  
(Water Code Section 71000, et seq.)

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**LICENSEE:**

New Cingular Wireless PCS, LLC,  
a Delaware limited liability company

By: AT&T Mobility Corporation  
Its: Manager

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**April 21, 2025**

**TO: Honorable President and Board of Directors**

**FROM: Gary T. Arant, *General Manager***

**SUBJECT: SET DATE AND TIME FOR PUBLIC HEARING TO CONSIDER PROPOSED REVISIONS TO THE MISCELLANEOUS WATER METER FEES AND CHARGES AND RELATED ADMINISTRATIVE CODE MODIFICATIONS**

**PURPOSE:**

Present to the Board of Directors for discussion and direction proposed revisions to the miscellaneous water meter fees and charges ("Meter Fees and Charges") and related Administrative Code modifications. Request the Board of Directors approve the public notice setting the public hearing time and date to consider the proposed revisions to the Meter Fees and Charges and related Administrative Code modifications.

**BACKGROUND:**

Each year, staff evaluates the Meter Fees and Charges identified in the District's Administrative Code and prepares recommendations for adjustments for the upcoming Fiscal Year.

Staff analyzed the material, labor and equipment costs experienced in FY 2024–2025 and incorporated the 3.1% published Consumer Price Index for All Urban Consumers (San Diego – Carlsbad) ("CPI") to determine appropriate recommendations for the FY 2025-2026 Meter Fees and Charges. On average, the proposed recommendations for the updated Meter Fees and Charges increased 1.6% from the prior year, which is less than the CPI.

The Meter Fees and Charges are recommended to be updated based on anticipated material, labor, and equipment costs for FY 2025-26. The following is a summary of the calculation methodology and the results of the calculations and proposed Fees and Charges are provided in the attached Technical Memorandum and Public Hearing Notice.

- Material costs are based on the average cost of the District's material inventory as of January 2025 and adjusted for the 3.1% CPI factor experienced over the previous year. The average cost of materials is adjusted only when new components are purchased and added to inventory. A 3.1% increase was applied to reflect the projected rise in average material cost over the next year, estimating the District's material inventory value as of January 2026 – the midpoint of FY 2025–2026.
- Labor Costs are based on the current "Top of Range" labor rates plus Cost of Living Adjustment ("COLA") to be implemented for FY 2025–2026. It is estimated the District's COLA will be set at 3.1%, effective July 1, 2025.
- Equipment costs are based on standard cost values published by Caltrans effective April 1, 2025, and adjusted by the 3.1% CPI factor experienced over the previous year.


After reviewing labor, equipment, and material costs, staff recommends no increase to some categories of Meter Fees and Charges due to insignificant cost increases.

Though the average proposed increase is 1.6%, with the majority between 0% and 6%, some categories have proposed increases up to 12%. For example, the material cost for some double check valves and pressure reducing valves increased significantly resulting in proposed increases up to 12% over the existing Meter Fees and Charges.

**RECOMMENDATION:**

Staff recommends the Board of Directors set the date of the public hearing to consider approval of the recommended miscellaneous water meter fees and charges and related Administrative Code modifications for the May 19, 2025 Board Meeting, and direct staff to publish the appropriate notices incorporating any comments or revisions as directed by the Board.

**PREPARED BY:**

  
\_\_\_\_\_  
**Wally Grabbe**  
**District Engineer**

**SUBMITTED BY:**

  
\_\_\_\_\_  
**Gary Arant**  
**General Manger**

**Attachments:** Public Hearing Notice, including Tables of the Proposed Changes to the Fees and Charges

# Technical Memorandum

**DATE:** April 7, 2025

**TO:** Gary Arant, General Manager

**FROM:** Wally Grabbe, District Engineer

**SUBJECT: Proposed Miscellaneous Water Meter Fees and Charges**

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Please see the attached documentation for the proposed Miscellaneous Water Meter Fees and Charges (Meter Fees and Charges) identified in the District's Administrative Code for FY 2025–2026. We intend to preview the proposed Meter Fees and Charges with the Board for input and direction at the April 21 Board meeting. Following the meeting, the proposed Meter Fees and Charges will be revised based on the Board's input. A public hearing notice will be published on May 1 and May 8 and posted on the District's website. The Board will consider adopting the updated Meter Fees and Charges, along with related Administrative Code changes, at its May 19 Board meeting.

Staff annually evaluates Meter Fees and Charges to recommend updates based on actual material, labor, and equipment costs, as outlined below:

- Material costs are based on the average cost of the District's material inventory as of January 2025 and adjusted for the 3.1% CPI factor experienced over the previous year. The average cost of materials is adjusted only when new components are purchased and added to inventory. A 3.1% increase was applied to reflect the projected rise in average material cost over the next year, estimating the District's material inventory value as of January 2026 – the median cost for FY 2025–2026.
- Labor Costs are based on the current "Top of Range" labor rates plus Cost of Living Adjustment ("COLA") for FY 2025–2026. It is estimated the District's COLA for salary increases will be set at 3.1%, effective July 1, 2025.
- Equipment costs are based on standard cost values published by Caltrans effective April 1, 2025, and adjusted by 9 months of the 3.1% CPI factor experienced over the previous year to establish a median cost value January 1 for FY 2025–2026.

The Meter Fees and Charges recommended are summarized in Exhibit A (attached) and described in the following discussion. A detailed breakdown of the calculation of proposed Meter Fees and Charges are available digitally upon request.

### **Section 160.4(a) – Service Connection Charges**

The service connection charges recommendations include separate costs for the installation of the service lateral and the meter drop-in. The full install cost for a meter service would be the service lateral cost for the required lateral size plus the meter drop-in cost for the meter size purchased. This method enables staff to provide more efficient meter quotes for installations requiring differing meter and lateral sizes due to low pressure conditions and discounts for multiple meter purchases in remote locations incorporating a meter manifold installation.

Table 1 – Meter Lateral Charges	<i><b>0 to 2% increase</b></i>
Table 2 – Meter Installation Charges – Drop In	<i><b>no change</b></i>
Table 3 – Fire Service Meter Charges – Drop In	<i><b>no change</b></i>
Table 4 – Traffic Control Cost, when required	<i><b>no change</b></i>

### **Section 160.4(a) – Fire Sprinkler Tee**

An increase is not recommended at this time.

Table 5 – Fire Tee Charge	<i><b>no change</b></i>
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### **Section 160.12(d) – Backflow Prevention Devices**

The above average cost increase for the 3-inch double check valve on riser charge is driven by the rising average cost of the double check valve of that size in the District's inventory and increased costs for labor and equipment.

Table 6 – Standard Double Check Valve Fees	<i><b>0 to 3% increase</b></i>
Table 7 – Double Check Valve on Riser Fees	<i><b>0 to 12% increase</b></i>
Table 8 – Reduced Pressure Device on Riser Fees	<i><b>0 to 6% increase</b></i>
Table 9 – Reduced Pressure Device with Domestic Tee Fees	<i><b>0 to 5% increase</b></i>

### **Section 160.20(c) – Pressure Reducing Valves (PRVs)**

The above average cost increases for ¾ inch and 1-inch pressure reducing valve charges are driven by the rising average cost of pressure reducing valves of those sizes in the District's inventory and increased costs for labor and equipment. An increase for the Cla-Valve pressure reducing valve is not recommended at this time.

Table 10 – Pressure Reducing Valve Charges – Standard	<i><b>0 to 12% increase</b></i>
Table 11 – Pressure Reducing Valve Charges – Cla-Valve*	<i><b>no change</b></i>

*\*Cla-Valve Pressure Reducing Valve are required for higher pressure conditions*

### **Section 160.8(a) – Meter Relocation**

For meter relocations, the customer is also responsible for the fees and charges for any required backflow upgrades, new service lateral installation, and time and material costs for disconnection of the abandoned service lateral from the main. An increase is not recommended at this time.

Table 12 – Meter Relocation Charge

***no change***

### **Sections 160.22 and 171.10 – Project Facility Availability and Comment Letters (PFAs & PFCs)**

Project Facility Availability (PFA) or Project Facility Commitment (PFC) charges consist primarily of staff labor. An increase is not recommended at this time.

Table 13 – Project Availability and Commitment Letters

***no change***

### **Section 160.24 (a) – Construction Meter Service**

A Construction Meter Service is a temporary water service to provide water needed for construction activities. The cost structure for this item includes labor and equipment. An increase is not recommended at this time.

Table 14 – Construction Meter Service

***no change***

### **Attachment:**

- Proposed Public Hearing Notice showing:
  - o Proposed Public Hearing Dates, and
  - o Tables of Proposed Changes to the Fees and Charges

**VALLEY CENTER MUNICIPAL WATER DISTRICT**  
**NOTICE OF PUBLIC HEARING**  
**TO CONSIDER INCREASING**  
**MISCELLANEOUS WATER METER FEES AND CHARGES**

NOTICE IS HEREBY GIVEN THAT on Monday, May 19, 2025, at 2:00 P.M., in the Board Room of the Valley Center Municipal Water District, 29300 Valley Center Road, Valley Center, California, a public hearing before the District Board of Directors will be held to consider increasing the miscellaneous water meter fees and charges as follows:

**Water Meter Charges:**

Service Lateral	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	N/A	\$8,025	\$8,410	\$9,242	\$9,732
Recommended % increase		0.7%	0%	0.9%	1.6%
FY 2025-26 Recommended Fee	N/A	\$8,078	\$8,410	\$9,329	\$9,893

\*Traffic Control add on when required \$2000

Drop-In Meter Installation (Existing Service Lateral)	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	\$1,146	\$902	\$1,602	\$1,795	\$2,166
Recommended % increase	0%	0%	0%	0%	0%
FY 2025-26 Recommended Fee	\$1,146	\$902	\$1,602	\$1,795	\$2,166

1" Fire Meter - Drop-In Installation	3/4"	1"
	Amount	Amount
Current	\$811	\$743
Recommended % increase	0%	0%
FY 2025-26 Recommended Fee	\$811	\$743

Traffic Control Cost	Amount
Current	\$2,000
Recommended % increase	0%
FY 2025-26 Recommendation	\$2,000

Fire Tee	1-Inch
Current	\$426
Recommended % increase	0%
FY 2025-26 Recommended Fee	\$426

## Backflow Prevention Detector Check (DC) and Reduced Pressure (RP) Charges:

Backflow Prevention Detector Check (DC) Device	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	\$439	\$505	\$941	\$984	\$1,229
Recommended % increase	1.6%	2.6%	0%	0%	0%
FY 2025-26 Recommended Fee	\$446	\$518	\$941	\$984	\$1,229

Backflow Prevention Detector Check (DC) on Risers Device	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	\$607	\$727	\$1,339	\$1,540	\$2,513
Recommended % increase	0.8%	1.6%	0%	0%	12.3%
FY 2025-26 Recommended Fee	\$612	\$739	\$1,339	\$1,540	\$2,823

Backflow Prevention Reduced Pressure (RP) Device	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	\$914	\$1,031	\$1,557	\$1,876	\$4,428
Recommended % increase	1.6%	3.5%	0.9%	0.0%	5.9%
FY 2025-26 Recommended Fee	\$928	\$1,068	\$1,571	\$1,876	\$4,691

Backflow Prevention Reduced Pressure (RP) Device with Domestic Tee	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	\$1,175	\$1,308	\$1,861	\$2,208	\$5,001
Recommended % increase	2.1%	3.5%	1.1%	0.1%	5.3%
FY 2025-26 Recommended Fee	\$1,200	\$1,354	\$1,882	\$2,210	\$5,264

## Pressure Regulating Devices:

Pressure Reducing Valves Standard	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	\$143	\$157	\$1,318	\$1,571	N/A
Recommended % increase	9.8%	11.5%	2.9%	0.0%	
FY 2025-26 Recommended Fee	\$157	\$175	\$1,357	\$1,571	N/A

Pressure Reducing Valve - Cla-Valve	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	N/A	N/A	N/A	\$3,315	\$3,043
Recommended % increase				0%	0%
FY 2025-26 Recommended Fee	N/A	N/A	N/A	\$3,315	\$3,043



### Miscellaneous Fees:

Meter Relocation Charge	Amount
Current	\$535
Recommended % increase	0%
FY 2025-26 Recommendation	\$535

Water and Wastewater Project Facility Availability (PFA) Project Facility Commitment (PFC)	Amount
Current	\$193
Recommended % increase	0%
FY 2025-26 Recommended Fee	\$193

Construction Meter Installation and Relocation Fee	Amount
Current	\$272
Recommended % increase	0%
FY 2025-26 Recommended Fee	\$272

Documentation for the proposed fees and charges are available upon request from the District, and can be viewed in the District's Administrative Office at 29300 Valley Center Road, 7:00 a.m. to 4:30 p.m., Monday through Thursday and 7:00 a.m. to 3:30 p.m., Friday. A written protest to the proposed increases may be filed with the Board Secretary of the District at 29300 Valley Center Road, Valley Center, CA (mailing address: P.O. Box 67, Valley Center, CA 92082) any time prior to the hour set for the meeting.

The VCMWD Board of Directors welcomes the public to its Board Room in a limited capacity while accommodating virtual observation options as a convenience to the public. Additionally, Board Meetings continue to be livestreamed for those who wish to observe remotely. *Please note in the event of technical issues that disrupt the meeting livestream or receipt of public comments by phone or email, the meeting will continue.*

#### Instructions for members of the public who wish to address the Board of Directors:

Members of the public who wish to address the Board of Directors under "Audience Comments/ Questions" or on specific agenda items, may do so as instructed below. All comments will be subject to a limit of three (3) minutes.

- Making Public Comment for Those Attending In-Person: Members of the public who wish to observe or to address the Board may join the Board Members at the noticed, physical location. A Request to Speak slip is required to be submitted to the Board Secretary prior to the start of the meeting (*if possible*).
- Phone Comments During the Meeting: Before the meeting, or before public comment period for the item closes during the meeting, submit a telephone number by email to the Board Secretary at [publiccomments@vcnwd.org](mailto:publiccomments@vcnwd.org), together with the agenda item number, and the Board Secretary will call when the Board is ready to hear public comments; *or*

- Emailed Comments: Before the meeting, or before the public comment period for that item closes at the meeting, email your comments to the Board Secretary at [publiccomments@vcmwd.org](mailto:publiccomments@vcmwd.org), and the comments will be read aloud during the public comment period; *or*
- Written Comments: Written comments can be also be physically dropped off or mailed in advance of the meeting at the District's Administrative Office located at 29300 Valley Center Road, Valley Center, CA 92082, for receipt no later than 1:00 p.m., on meeting day.

These public comment procedures supersede the District's standard public comment policies and procedures to the contrary. If modifications or accommodations from individuals with disabilities are required, such persons should provide a request at least twenty-four (24) hours in advance of the meeting by email to the Board Secretary at [kperaino@vcmwd.org](mailto:kperaino@vcmwd.org).

Meeting Broadcast: Members of the public may watch the meeting electronically by visiting the District's website at [vcmwd.org/Board/Board-Documents](http://vcmwd.org/Board/Board-Documents) and then clicking the link listed below "live stream" on the page.

Any protest submitted via email or other electronic means will not be accepted as a formal written protest.

At the time stated above, the Board of Directors shall hear and consider all objections or protests, if any, to the proposed increase in fees and charges and may continue the hearing from time to time. Upon the conclusion of the hearing, the Board may adopt, revise, change, reduce or modify the increases, or overrule any or all objections. If approved, the Miscellaneous Water Meter Fees and Charges will take effect July 1, 2025.

Gary Arant  
General Manager

May 1 & May 8, 2025

**April 21, 2025**

**TO: Honorable President & Board of Directors**

**FROM: GARY T. ARANT, General Manager**

**SUBJECT: REQUEST FOR REISSUANCE OF CONCEPT APPROVAL  
RIMROCK Unit 3 TRACK NOS. 4744-1, 4605 AND 4652-1  
[PROJECT NO. 01-00-00-18039]**

**PURPOSE:**

Submit for Board of Directors consideration a request for reissuance of concept approval for the Rimrock Unit 3 Development, consisting of 56 residential lots encompassing 186 acres in the vicinity of Welk View Drive and Welk Highland Drive in Escondido.

**SUMMARY:**

The Rimrock Unit 3 ("Project") was first granted Concept Approval by the District on June 3, 1993. The project includes the remaining 56 undeveloped lots from a joint agreement formerly between the Welk Group, Inc., the County of San Diego and Valley Center Municipal Water District (District) to Improve Major Subdivision.

While other Units of the development have been completed and accepted, certain sections of TM 4744-1 and select lots of TM 4605 and 4652-1 in Unit 3 remain incomplete. Rimrock Heavens LLC ("Developer"), the project's sixth owner, has assumed obligations to complete the remaining improvements as outlined in the joint agreement. The Developer proposes to install water and wastewater improvements, including potable waterline extensions, a pressure reducing station, low-pressure sewer collection lines and other public/private improvements.

**Summary and Estimated Value of Proposed Improvements**

The proposed water improvements, as shown in Exhibit A, involve the installation of approximately 3,500 linear feet of 8-inch waterline extensions, along with all related appurtenances, to serve the areas of Lennon Ln, Crestridge Ct, Welk View Dr, Welk Highland Dr, and Welk Highland Ct. These extensions will supply water service to 31 lots, with the remaining 25 lots being served by the existing water infrastructure.

The proposed waterlines will be supplied by the Meadows 1760 pressure zone. A pressure reducing station (see exhibit B) and a waterline extension are proposed on the west end of Welk View Drive to provide fire protection and water service to 3 of the undeveloped lots. These water improvements will meet the current requirements of the San Diego County Fire Protection District.

The proposed wastewater improvements, as shown in Exhibit C, will be located within Lennon Lane and Crestridge Court and will provide service to 19 lots. These improvements will include the installation of 2,500 linear feet of low-pressure sewer main and associated appurtenances. On Welk View Drive and Welk Highland Court, 9 sewer service laterals will be relocated to avoid proposed driveways. The remaining 28 lots will be served by existing sewer facilities. Each of the 56 single-family residences have reserved capacity at the Lower Moosa Canyon Water Reclamation Facility and will require the installation of individual grinder pump systems.

**Estimated Facility Costs** - The facilities to be dedicated to the District would be designed and constructed in accordance with the District's standards and requirements.

The Developer's Engineer has estimated the project cost as follows:

Water System:	\$312,400
Sewer Collection System:	\$698,800
ESTIMATED VALUE OF FACILITIES:	\$1,011,200

A more detailed cost estimate showing the cost for the major components to be dedicated to the District is included as Exhibit D.

**RECOMMENDATION:**

Staff recommends the Board of Directors reissue concept approval for the Rimrock Phase III Development project as described herein and authorize the General Manager to enter into a standard District Facilities Agreement with the new property owner, Rimrock Heavens LLC.

**PREPARED BY:**

  
Wally Grabbe, P.E.  
District Engineer

**SUBMITTED BY:**

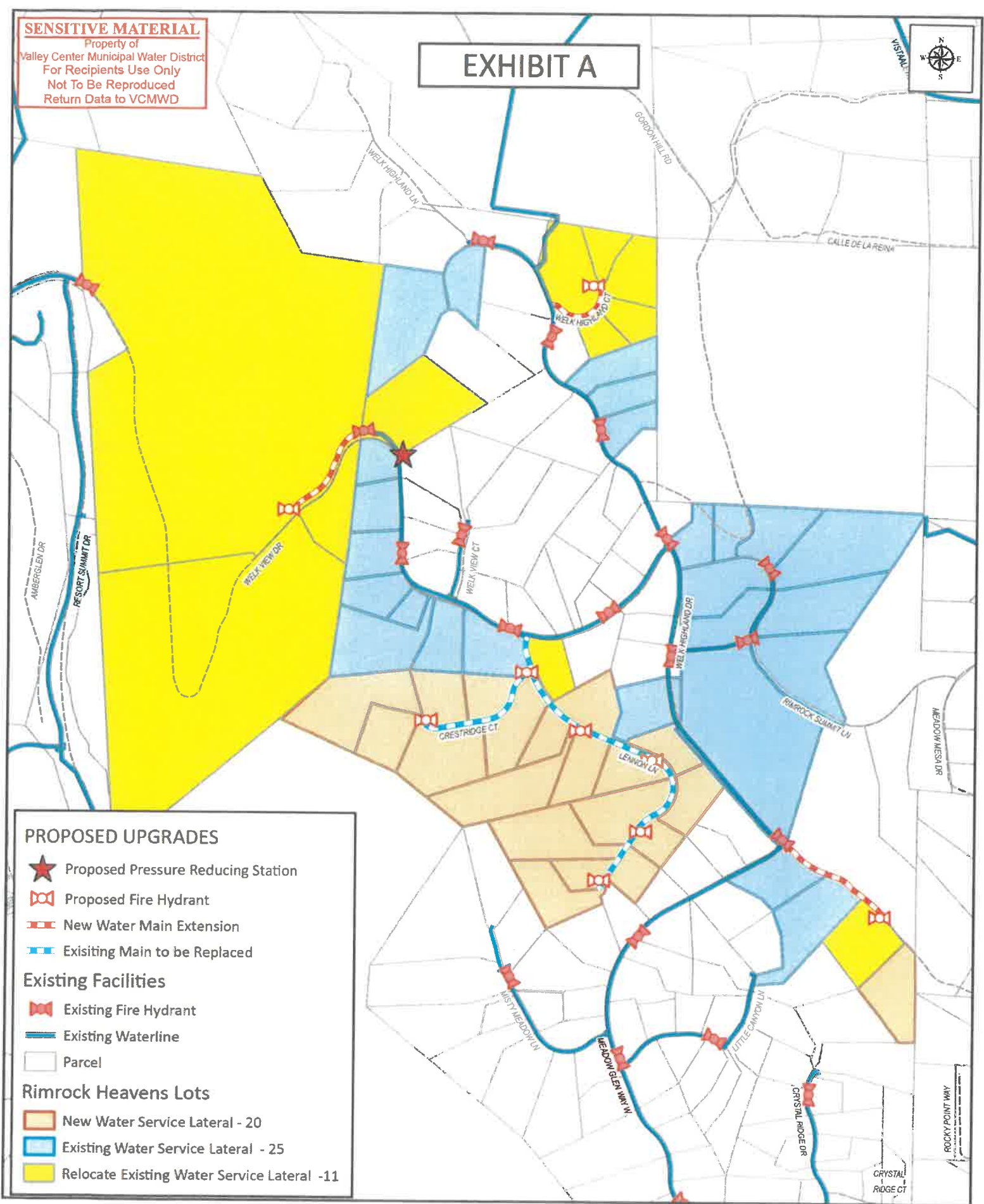
  
Gary T. Arant  
General Manager

Attachments:      Exhibit A - Project Map of Water Improvements  
                         Exhibit B - Pressure Regulating Site  
                         Exhibit C - Project Map of Sewer Improvements  
                         Exhibit D - Cost Estimate

**SENSITIVE MATERIAL**

Property of  
Valley Center Municipal Water District  
For Recipients Use Only  
Not To Be Reproduced  
Return Data to VCMWD

**EXHIBIT A**



**Rimrock Unit 3 Lots  
(Rimrock Heavens)  
Proposed Water Improvements**



Valley Center  
Municipal Water District

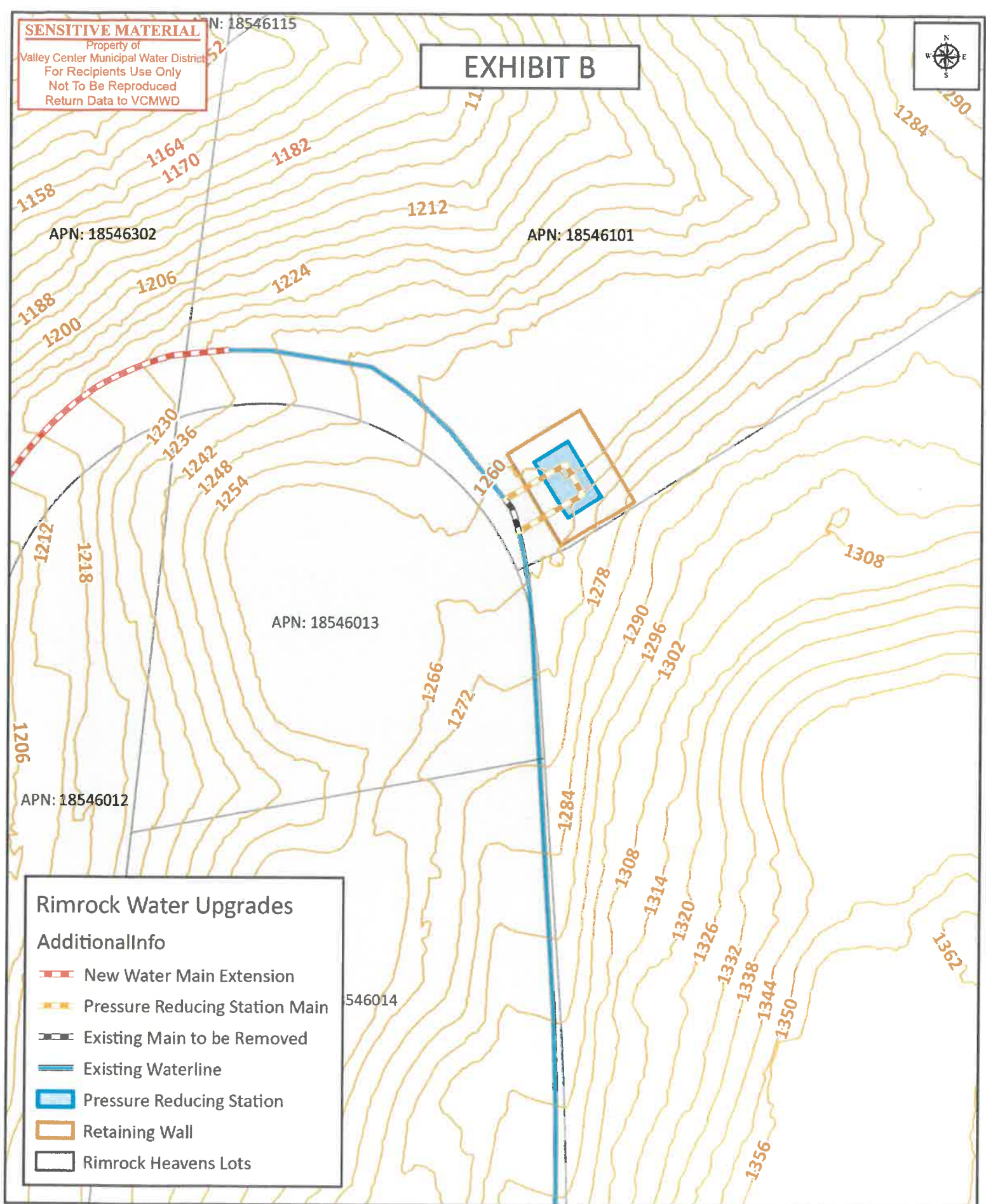


**SENSITIVE MATERIAL**

Property of  
Valley Center Municipal Water District  
For Recipients Use Only  
Not To Be Reproduced  
Return Data to VCMWD

N: 18546115

**EXHIBIT B**



**Rimrock Water Upgrades**

**Additional Info**

- New Water Main Extension
- Pressure Reducing Station Main
- Existing Main to be Removed
- Existing Waterline
- Pressure Reducing Station
- Retaining Wall
- Rimrock Heavens Lots

**Rimrock Unit 3 Lots  
(Rimrock Heavens)**

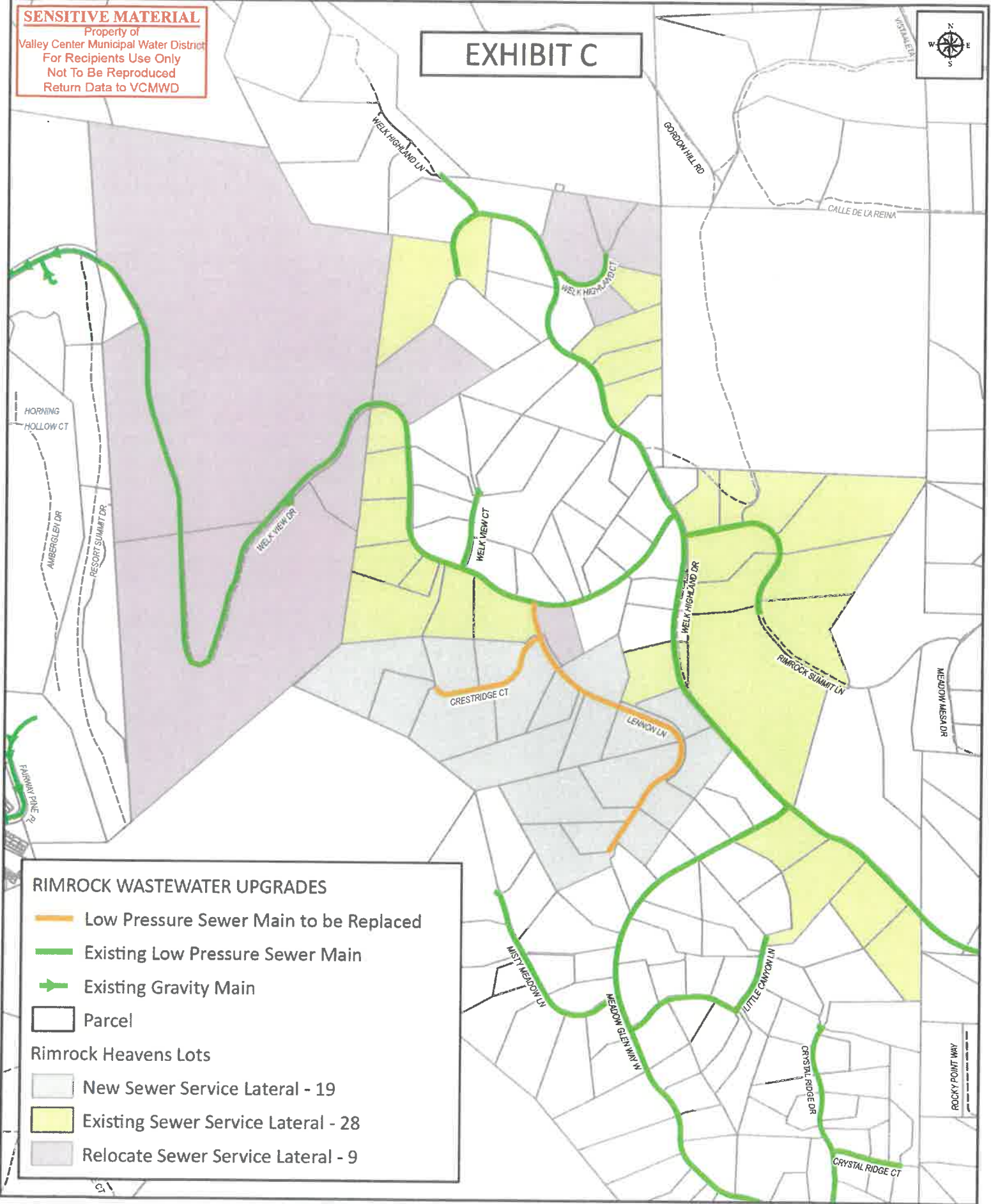
**Proposed Pressure Reducing Station**



Valley Center  
Municipal Water District

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 Valley Center Municipal Water District  
 For Recipients Use Only  
 Not To Be Reproduced  
 Return Data to VCMWD

# EXHIBIT C



Valley Center  
 Municipal Water District

## Rimrock Unit 3 Lots (Rimrock Heavens) Proposed Wastewater Improvements

**April 21, 2025**

**TO: Honorable President and Board of Directors**

**FROM: Gary Arant, *General Manager***

**SUBJECT: ANNUAL REVIEW OF BUDGET POLICIES**

**PURPOSE:**

As part of the Annual Budget process, the District's Budget Policies are reviewed. The District's budget policies are codified in Administrative Code Section 50.2.

**SUMMARY:**

The District has seven policies that are summarized below. A complete copy of the policies are attached.

**1. Reserves:** There are four general categories of reserves:

1. **Rate Stabilization Reserves** are used to level water rates and pumping rates.
2. **Operating Reserve** provides funds for emergencies and natural disasters.
3. **Restricted Reserves** include the Lower Moosa Canyon Water Reclamation Facility ("Moosa"), and Woods Valley Ranch Water Reclamation Facility ("Woods Valley") and Debt Service Reserves.
4. **Capital Reserves** provide funding for continuing budgeted capital projects, improvements funded from capacity charges, and future capital additions and replacements.

**Rate Stabilization Reserves** – The Water Rate Stabilization Reserve was depleted in Fiscal Year 2018-19 as actual water sales have been at or below budgeted water sales since then. The Pumping Rate Stabilization Reserve was utilized in its entirety during Fiscal Year 2016-17 as The Total Pumping Costs, which include Electricity, Natural Gas, and Pump and Motor maintenance, have continually exceeded Pumping Charge Revenues. In Fiscal Year 2023-24 the Board approved a 5-year plan to close the gap between Pumping Charge Revenues and Total Pumping Costs. The ultimate goal is that the Pumping Charge Revenues be sufficient to cover the Total Pumping Costs.

**Operating Reserve** – Staff anticipates that the Operating Reserve, Pumping Rate Stabilization Reserve, and Rate Stabilization Reserve (Discretionary Reserves) for the Water General Fund will meet the goal of "at a minimum three and a maximum six months operations and maintenance budget". Woods Valley Ranch Operating Reserve will be fully funded. The fund balance at Moosa is estimated to meet the goal of at a minimum three and a maximum six months operations and maintenance budget.



**Restricted Reserves** – Debt Service Reserve balances have been established for the State Revolving Fund Loans that the District has for the Cool Valley Reservoir of \$220,421 and the Woods Valley Ranch Expansion Project totaling \$1,542,388. In Fiscal Year 2025/26 a new debt service reserve will be established for the 2020 Pipelines for an estimated \$339,065.

The Replacement Reserves contribution for the Water Reclamation Facilities at Moosa and Woods Valley are based on a percentage of the current annual depreciation and may be used for the replacement of assets or facilities with a maximum reserve amount equal to the replacement value of the assets covered.

The Grinder Pump Reserve for the Woods Valley Service Area is funded with the net revenues from the Grinder Pump Maintenance Charge and is used for the expenses related to the maintenance and replacement of the Grinder Pumps.

The Low Pressure Sewer (“LPS”) Reserve for the Lower Moosa Canyon service area is funded with the net revenues from the LPS Charge and is used for the expenses related to the maintenance and replacement of the LPS pumps.

A Capital Improvement Charge (CIC) was first implemented in Fiscal Year 2023-24 for the Lower Moosa Canyon Water Reclamation Facility. Details about this charge can be found in Administrative Code Section 171.6(c). The CIC revenue is used to fund Moosa related capital improvement projects or debt service for capital improvement projects. Revenue from the CIC will not be used to fund Operating Costs. An update to the Administrative Code is required to include the Capital Improvement Charge Reserve as a restricted reserve. This update is recommended in the attached Ordinance No. 2025-02.

**Capital Reserves** – The Capital Improvements Reserve is funded by taxes and by retained earnings not otherwise reserved, with the maximum reserve level being the current cost of all projects in the Water Master Plan.

2. **Fees and Charges:** This simply states that the water and each wastewater system should be self-sufficient and that all fees and charges from wholesale agencies be passed through to our customers.
3. **Debt:** Long-term debt shall not be used to fund current operating costs, debt issues should generally be used only for capital projects, and debt issues should be limited to our capacity to repay from related revenue streams.

The Debt Policy is presented in Administrative Code Section 50.3.

4. **One-time and Unpredictable Revenues:** Significant one-time revenues should be allocated to the source of the receipt. Unpredictable revenues such as capacity fees, property taxes, and interest, should be forecast conservatively in the budget.

5. **Balanced Budget:** The budget shall be balanced each year from current revenues, including but not limited to those provided by the monthly meter service charge and the Valley Center MWD commodity rate. With approval of the Board during the annual budget adoption process, reserves can be used to provide budgetary funding for the purposes for which those reserves were established.
6. **Revenue Diversification:** The District shall attempt to cover at least 60% of its fixed operating expenditures with monthly meter service charge revenue.
7. **Contingencies:** Provides procedures for use during water emergencies. (Emergencies are addressed in Administrative Code Section 225).
8. **Authority for budget Transfers:** The General Manager is authorized to transfer up to \$50,000 between the budget accounts without prior Board approval. Transfer above that amount must have prior Board Approval. This amount was increased from \$35,000 on November 16, 2020 per Ordinance 2020-14. Section 50.2(h) Authority for Budget Transfers, was missed in the update. This update is recommended in the attached Ordinance No. 2025-02.

**RECOMMENDATION:**

Staff recommends the Board of Directors adopt Ordinance No. 2025-02 as amended.

**PREPARED BY:**

  
**Vanessa Velasquez**  
*Manager of Accounting and Deputy  
Director of Finance*

**APPROVED BY:**

  
**Gary T. Arant**  
*General Manager*

**REVIEWED BY:**

  
**James V. Pugh**  
*Director of Finance & Administration*

*Attachments*

**ORDINANCE NO. 2025-02**

**ORDINANCE OF THE VALLEY CENTER MUNICIPAL  
WATER DISTRICT AMENDING THE ADMINISTRATIVE  
CODE TO INCORPORATE INTO THE BUDGET POLICIES A  
RESTRICTED RESERVE FOR CAPITAL IMPROVEMENT  
CHARGES AND THE GENERAL MANAGER'S AUTHORITY  
FOR BUDGET TRANSFERS**

**BE IT ORDAINED** by the Board of Directors of the Valley Center Municipal Water District as follows:

- Section 1.** The Valley Center Municipal Water District Administrative Code be and it is amended to provide for changes in the District's Reserve Policy by modification of Article 50 Section, 50.2(a) Capital Improvement Charge Reserve as set forth in "Exhibit A" attached hereto.
- Section 2.** The Valley Center Municipal Water District Administrative Code be and it is amended to provide for changes in the District's Budget Policies by modification of Article 50 Section, 50.2(h) Authority for Budget Transfers also set forth in "Exhibit A" attached hereto.

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of the Valley Center Municipal Water District held on the 21<sup>st</sup> day of April 2025, by the following vote, to wit:

**AYES:**  
**NOES:**  
**ABSENT:**

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Enrico P. Ferro, *Board President*

**ATTEST:**

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Kirsten Peraino, *Board Secretary*

Sec. 50.2

Budget Policies. The following policies shall be followed both in preparing the annual budget and during the course of financial operations of the District.

- (a) Reserves. Reserves are to be established and used as follows. Reserves may carry negative balances if it is probable that the deficits will be recovered within a reasonable time.

Reserves funds will not earn interest unless noted below.

The disposition of funds collected in excess of limits shown is at the discretion of the Board of Directors.

All reserves have specific funding sources except for the Operating and Capital Improvement Reserves which will be funded in the order presented from accumulated net earnings.

1. Rate Stabilization Reserves:

- A. Water Rate Stabilization Reserve: The District component of sales in excess of budgeted water sales and revenue collected for fixed charges in excess of those fixed expenses incurred shall be placed in a rate stabilization reserve to fill any deficit resulting from the water sales volume falling below projected budget figures. It could also be used to defer future increases in the District's component of the water commodity rate and fixed wholesale charges. Fixed wholesale charges include the Metropolitan Water District's Capacity Reservation Charge and the San Diego County Water Authority's Customer Service Charge and Emergency Storage Project Charge. The reserve shall be limited to no more than 50% of the District component of budgeted water sales and fixed wholesale charges.
- B. Pumping Rate Stabilization Reserve: Pumping revenues in excess of the cost of electrical and natural gas power, the cost of the operation and maintenance of all pumping facilities, and the cost of pumping facility capital projects shall be placed in this reserve to defer future increases in the pumping charge rates. The reserve shall be limited to no more than 50% of budgeted pump charge revenues.

Per Ordinance No. 2018-16 Adopted 9/17/18 [Sec. 50.2]

Per Ordinance No. 2018-16 Adopted 9/17/18 [Sec. 50.2(a)(1)(A)]

Per Ordinance No. 2010-02 Adopted 3/15/10 [Sec. 50.2(a)(1)(B)]

Sec. 50.2Budget Policies (Cont'd.)(a) Reserves (Cont'd.)

## 2. Operating Reserve:

A reserve shall be established for the asset categories listed below to provide funding for emergencies and natural disasters, such as fire, earthquake, flooding, etc. This reserve need not be funded in the budget.

- (1) General Fund
- (2) Lower Moosa Canyon Water Reclamation Facility
- (3) Woods Valley Ranch Water Reclamation Facility

The Operating Reserves and the Rate Stabilization Reserves together are considered to be discretionary reserves, unrestricted or uncommitted reserves not anticipated to be used in the current fiscal year. The District shall endeavor to maintain these discretionary reserves at a minimum three and a maximum six months operations and maintenance budget (excluding wholesale water and power purchases for the General Fund Operating Reserve).

## 3. Restricted Reserves:

A. Debt Service Reserve: This reserve includes debt service taxes collected but not yet payable to debt holders, reserves required by debt agreements, and unexpended proceeds from debt issues, and will be used to fulfill debt requirements in accordance with debt covenants. This reserve shall earn interest in accordance with state statute.

B. Replacement Reserves: Reserves for the following asset categories shall be established.

- (1) Lower Moosa Canyon Water Reclamation Facility
- (2) Woods Valley Ranch Water Reclamation Facility
- (3) Woods Valley Ranch Low Pressure Sewer System
- (4) Lower Moosa Canyon Water Reclamation Facility Low Pressure Sewer System

Each reserve shall receive an annual budget appropriation based on a percentage of the current annual depreciation of the asset category as determined from the estimated current replacement cost, service life and age of facility. Proceeds from the sale of these assets shall be credited to these reserves. The "Buy-In" component of the capacity charges for the asset category shall be credited to these reserves. This reserve shall earn interest in accordance with state statute.

Per Ordinance No. 2023-08 Adopted 6/19/23 [Sec. 50.2(a)3. B.]

Per Ordinance No. 2018-16 Adopted 9/17/18 [Sec. 50.2(a)(2) and (3)]

Sec. 50.2Budget Policies (Cont'd.)(a) Reserves (Cont'd.)1. Restricted Reserves (Cont'd)

## B. (Cont'd)

These reserves may be used for the replacement of assets or facilities or installation of system upgrades, but not for installation of additional assets or facilities needed for increasing capacity. The reserve shall not exceed the replacement value of the assets covered. With Board approval, funds may be loaned from this reserve for other purposes subject to full repayment of the principle amount plus interest.

## C. Capital Improvement Charge (CIC) Reserve(s):

Capital Improvement Charges shall be credited to the capital improvement charge reserve to provide funding for capital improvement projects or debt service for capital improvement projects.

These reserves may be used for the replacement of assets or facilities, installation of system upgrades, or to make debt service payments (principal and interest) related to capital improvement projects. The reserve shall not exceed the replacement value of the assets covered.

## 2. Capital Reserves:

- A. Continuing Projects Reserves: Unexpended appropriations for capital projects which are not completed in a fiscal year will be carried forward to the following fiscal year.
- B. Capacity Charges Reserves: Capacity charges shall be credited to the capacity charges reserve in accordance with state statute to provide funding for future capital projects identified in the facility master plan. This reserve shall earn interest in accordance with state statute.
  - i. The "Buy-In" component of the water capacity charge shall be credited to the Capacity Charges Reserve. The reserve shall not exceed the current estimated cost of all projects outlined in the Water Master Plan which are (1) not allocable to future demand, (2) not previously appropriated, and (3) not contingent on outside factors.
  - ii. The "Incremental" component of capacity charges shall be credited to the Capacity Charges Reserve in accordance with Board approved allocations for Specific Benefit Area (SBA). Projects.

Capital Improvements Reserve: Water availability charges not allocated to the readiness-to-serve charge and debt service, and property taxes not otherwise allocated shall be credited to the capital improvements reserve to provide funding for future capital projects. In addition, retained earnings not reserved for other purposes shall be transferred to this reserve.

Per Ordinance No. 2023-06 Adopted 6/19/23 [Sec. 50.2(a)4.B.]

Per Ordinance No. 2018-16 Adopted 9/17/18 [Sec. 50.2(a)3.B. and (a)4.B.-C.]

Sec. 50.2     Budget Policies (Cont'd.)

(a)     Reserves (Cont'd.)

The table below provides reference to reserves. For complete details refer to §50.2:

Reserve	Source	Use	Minimum	Maximum	Index
<b>Rate Stabilization Reserves:</b>					
Rate Stabilization	Water revenues over water budgeted and fixed wholesale charges	Deficits resulting from sales volume below budget projections and to moderate future rate increases	None	50% of budgeted District component of water sales and fixed wholesale charges	No
Pumping Rate Stabilization	Pumping revenues over costs	Defer future pumping rate increases; construction of pump facilities	None	50% of budgeted pump charge revenue	No
<b>Operating Reserve:</b>					
Operating Reserve	Earnings not reserved for other purposes	Emergencies or natural disasters	Operating and Rate Stabilization Reserves at three months operating budget (excluding water & power)	Operating and Rate Stabilization Reserves at six months operating budget (excluding water & power)	No
<b>Restricted Reserves:</b>					
Debt Service	Debt service taxes, reserves under debt agreements, and unexpended debt proceeds	Fulfill debt requirements in accordance with debt covenants	Per debt agreements	Per debt agreements	Per debt agreements

Replacement: <ul style="list-style-type: none"><li>◦ Lower Moosa Canyon WRF</li><li>◦ Woods Valley Ranch WRF</li><li>◦ Low Pressure Sewer System</li></ul>	Budget appropriation equal to a percentage of annual depreciation on related assets, plus proceeds from sales of those assets	Replacement of assets, System Upgrades	None	Replacement cost of assets	Interest
Capital Improvement Charge Reserve(s)	Capital Improvement Charges	Capital improvement Projects or Debt Service for Capital improvement projects	None	Projects outlined in Master Plan	No

Per Ordinance No. 2023-08 Adopted 6/19/23 [Sec. 50.2(a) 4. table]

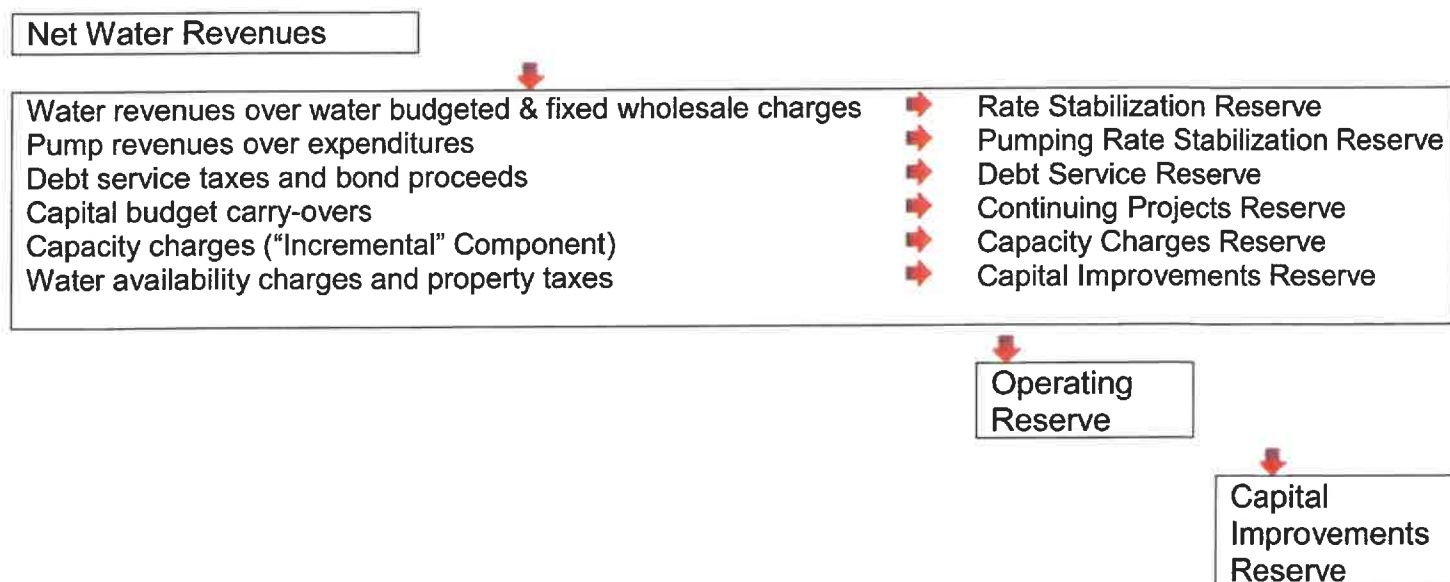
Per Ordinance No. 2018-16 Adopted 9/17/18 [Sec. 50.2 (a) 4. Table]



Reserve	Source	Use	Minimum	Maximum	Index
<b>Capital Reserves:</b>					
Continuing Projects	Unexpended appropriations for capital projects carried forward	Budgeted capital projects	None	Unexpended appropriations	No
Capacity Charges	"Buy-In" Component	Future capital projects	None	Projects outlined in Master Plan	Interest
	"Incremental" Component for SBA			Authorized SBA Total Reimbursement Amount	
Capital Improvements	Availability charges not allocated to RTS and debt service, property taxes, and earnings not reserved for other purposes	Future capital projects	None	Projects outlined in Master Plan	No

The following charts provide reference to the flow of funds into the reserves. For complete details refer to Section 50.2

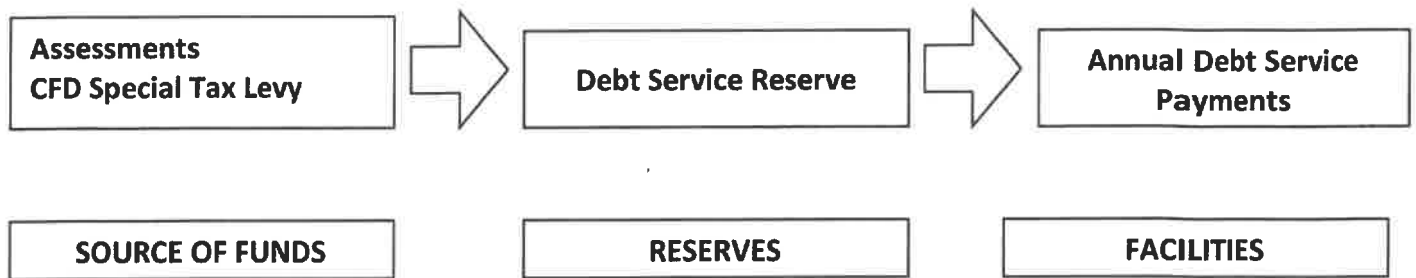
**Water System Reserves:**



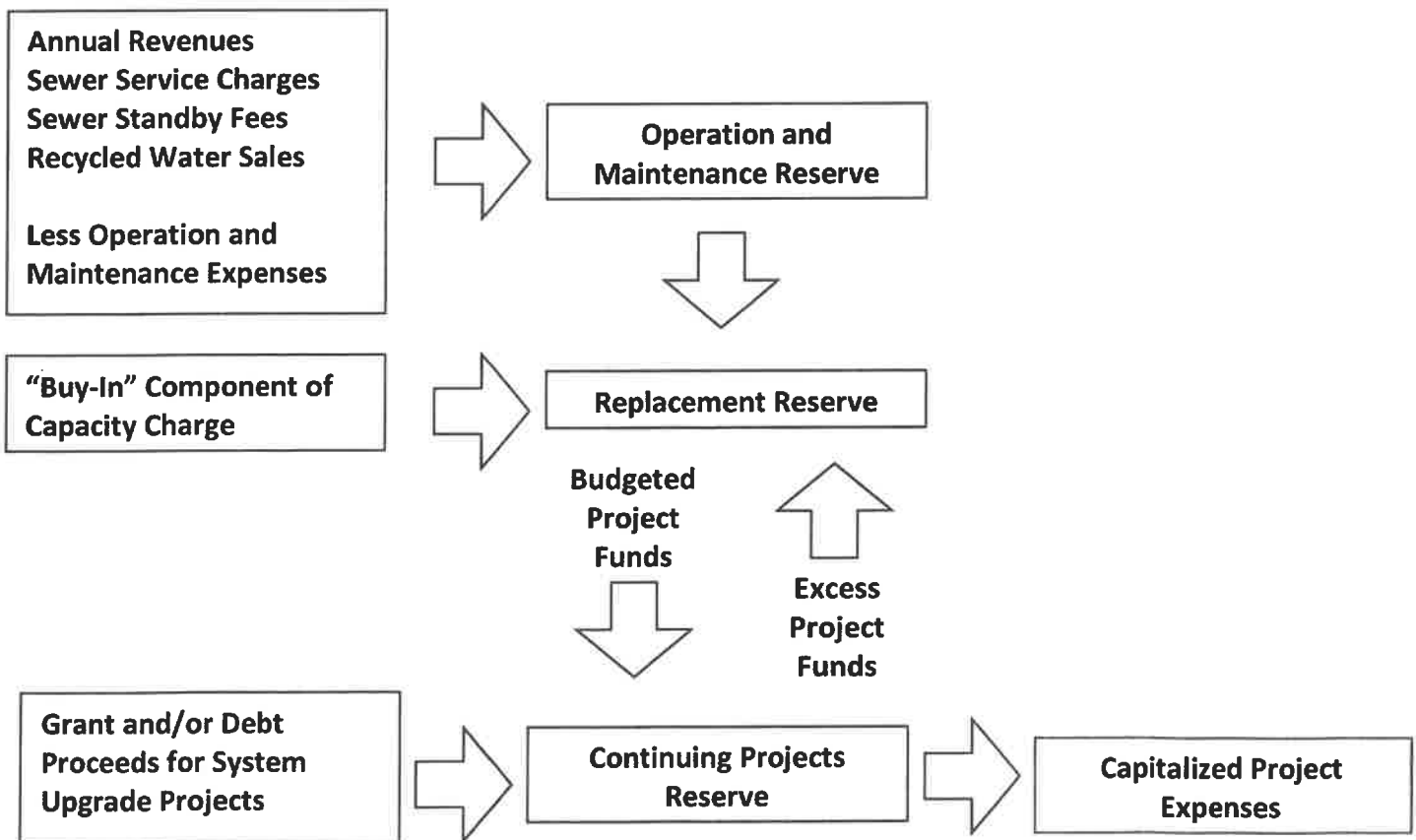
Per Ordinance No. 2023-06 Adopted 6/19/23 [Sec. 50.2(a)4. table]  
 Per Ordinance No. 2018-16 Adopted 9/17/18 [Sec. 50.2(a)4. table]

Wastewater System Reserves

**Debt Service Funds:**



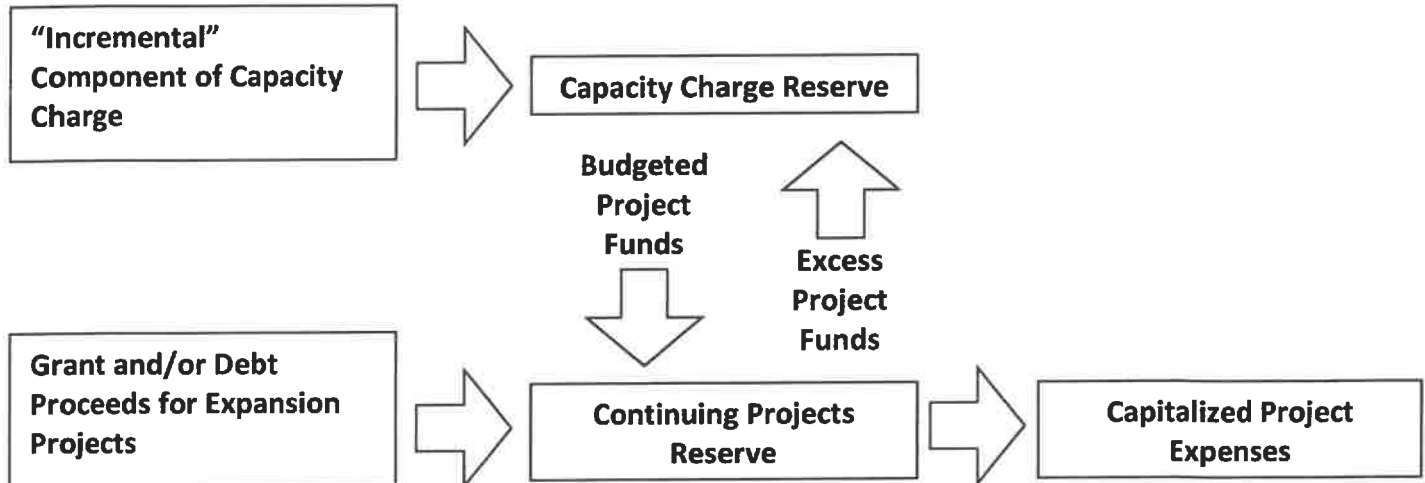
**O&M, Replacement and System Upgrade Funds:**



Per Ordinance No. 2018-16 Adopted 9/17/18 [Sec. 50.2(a)(4)table



**Capacity Expansion Funds:**



- (b) Fees and Charges. Each water and wastewater system ultimately shall be self-sufficient. Administrative costs incurred by the District shall be allocated to the each system in accordance with general practices and reimbursed to the general fund.

Interest earnings on cash held by the general fund for other funds shall be allocated to the respective funds annually.

In accordance with Section 160.3(g), all fees and charges for wholesale water and water related services shall be passed through to District customers by action of the Board of Directors.

- (c) Debt – See Section 50.3, Debt Policy.
- (d) Use of One-time and Unpredictable Revenues. One-time revenues, except when immaterial, should be allocated to the source of the revenue or refunded expenditure or, if not directly allocable, to the rate stabilization fund. Nonrecurring revenues shall not be used to initiate new programs which result in ongoing expenditures without specific notification to and approval by the Board of Directors.

Revenues which cannot be predicted, such as capacity fees, property taxes,

and interest, should be forecast conservatively in the budget.

Per Ordinance No. 2018-16 Adopted 9/17/18 [Sec. 50.2(a)(4)table]

Per Ordinance No. 2008-01 Adopted 4/7/08 [Sec. 50.2(b)]

Sec. 50.2      Budget Policies (Cont'd.)

- (e) Balancing the Operating Budget. It is the policy and goal of the District that the current annual operating expenditures shall be funded with current revenues, including but not limited to those provided by the Monthly Meter Service Charge and the Valley Center MWD Commodity Rate. Reserves can be used to provide budgetary funding for the purposes for which the reserves were established as detailed above.

The adopted operating budget shall be prepared on the accrual basis of accounting. Depreciation is not funded in the budget except where required for individual reserves.

- (f) Revenue Diversification. When rate increases are needed to cover District costs, other than wholesale pass through costs, consideration should be given to meeting at least 60% of the District's fixed operating expenditures with the Monthly Meter Service Charge revenue.
- (g) Contingencies. Emergencies are addressed in Article 225.
- (h) Authority for Budget Transfers. The General Manager is authorized to transfer up to ~~\$35,000~~ \$50,000 between the budget accounts without prior Board approval. Transfers above that amount must have prior Board approval.

Per Ordinance No. 2019-13 Adopted 9/3/19 [Sec. 50.2(e & f)]

Per Ordinance No. 2020-14 Adopted 11/16/20 [Sec. 50.2(h)]

Per Ordinance No. 2018-01 Adopted 2/5/18 [Sec. 50.3]

**April 21, 2025**

**TO: Board of Directors**

**FROM: Gary Arant, *General Manager***

**SUBJECT: BUDGETING AND RATE CONSIDERATIONS FOR FISCAL YEAR 2025-26**

**PURPOSE:**

To provide the Board with the opportunity to consider budgeting and rate issues that impact the FY 2025-26 Budget, which is currently under development.

**SUMMARY:**

In early 2024, the Board had extensive discussion about the financial challenges and opportunities ahead for the District. These discussions were done in a series of workshops under the title of “*Headwinds*”.

**For FY 2024-25:**

During these workshops, Board and staff explored several potential changes to the processes involving rate setting, CIP budgeting, and the development of fixed revenues. For fiscal year (FY) 2024-25, several changes were implemented:

- **Rates:**

**MWD Readiness to Serve and Capacity Reservation Fees** – Rather than incorporating these MWD fixed charges totaling \$1,081,383 into the commodity rate along with the other fixed charges, these charges are now being billed as \$7.50 per  $\frac{3}{4}$  meter equivalent as an “***MWD Fixed Charge***” on the monthly water bill. Had this charge been incorporated into the wholesale commodity rate, it would have resulted in a \$92.00 per acre foot increase in the commodity rate or an additional rate increase of 3.4% for domestic and 4.5% for PSAWR customers.

- **Capital Improvements:**

Another change coming out of the “*Headwinds*” discussion was the approach the District used for budgeting the Capital Improvement Program. Historically, each FY budget identified a new CIP to be funded in the upcoming FY. However, these projects were identified and, in some cases, were initiated prior to knowing if sufficient funds would actually be available. Two very wet years resulting in significant revenue losses in those years, coupled with uncertainty about future water sales, brought a new reality to how the District would approach CIP funding.

For the FY 2024-25 Budget, the District created two categories of CIP, one for projects with prior approval and have existing carry-over funding from the prior FY, and one for aspirational projects (identified in Budget Appendix “E”) which would proceed if funds become available. It was also established that staff would return to the Board in early 2025 with recommendations to move forward on any selected of the Appendix “E” projects within FY 2024-25.

***At this point, staff does not recommend moving forward on any of the major Appendix “E” aspirational projects.***

While the District’s financial status has improved in the current fiscal year, future water sales are still uncertain and conditions have not improved sufficiently to recommend any additions from the “Appendix E” project list to the currently funded CIP for FY 2024-25. Additional CIP will be identified for funding in the FY 2025-26 Budget process currently underway. However, staff is recommending a minor reallocation to the FY 2024-25 funding to open a planning and engineering account for the recoating of the Reidy Canyon Reservoir in FY 2025-26 (\$50,000). Reidy Canyon Reservoir is exhibiting rapid coating failure and needs to be addressed as soon as possible. However, any major expenditures on this project will actually occur in FY 2025-26.

For the balance of FY 2024-25, our Engineering Department will focus on finalizing the North County ESP Project funded by the SDCWA, moving forward on the CIP which has carry-over funding from FY 2023-24 and processing a wide array of small private sector projects.

**For FY 2025-26:**

For the upcoming FY 2025-26, staff recommends that the Board consider implementation of two other concepts discussed during the “*Headwinds*” process i.e., an additional fixed charge and a Water Capital Improvement Charge.

- **Additional Fixed Charges:**

**SDCWA Fixed Transportation Charge** – For the CY 2025 rates, the SDCWA collected 40% of their Transportation Costs as a fixed charge to their member agencies. As a result, VCMWD was billed \$1,450,000 in fixed Transportation Charges which was incorporated into the wholesale commodity cost, based upon 11,700 AF of sales at \$124 per AF. The SDCWA intends to continue this charge for the 2026 calendar year, but it will be based on having 50% of their transportation rate fixed, rather than 40%. This will raise the charge to VCMWD by at least \$145,000, to a total of \$1,595,000 which represents a \$136 per AF cost on the commodity rate.

As an alternative for VCMWD, the SDCWA’s new Transportation Fixed Rate could be fully or partially captured as an additional fixed charge on the monthly water bill. At the full amount, it is estimated that this would translate into a monthly charge of \$11.00 month per ¾” meter equivalent. However, this would also remove \$136 per AF from the commodity rate, or -5% offset for domestic and -6.7% for PSAWR.

- **Water Capital Improvement Charge** – One of the concepts also discussed during the “*Headwinds*” process was the possible implementation of a *Water Capital Improvement Charge*, similar to the type of charge implemented two years ago for the Moosa Wastewater Service Area. Staff is pleased to report that, after a public outreach program explaining the need for and use of the charge, the \$12/month per Equivalent Dwelling Unit (EDU) has been well accepted by the Moosa Service Area rate payers.

Staff would ask the Board to again consider a similar Water Capital Improvement Charge to fund water system improvements. It is estimated that such a charge could generate the following amounts which could be contributed solely to CIP:

<b>Monthly Charge</b> (3/4" Meter*)	<b>Annual Revenue</b> <i>*Based on 9,109 active meters.</i>
\$5.00	\$730,000.00
\$10.00	\$1,460,000.00
\$12.00	\$1,750,000.00
\$15.00	\$2,190,000.00

Based upon current SRF interest rates (2.2%), these amounts could generate leveraged capital amounts as follows:

<b>Capital Charge Revenue</b>	<b>20 Year Loan Leveraged Capital</b>	<b>30 Year Loan Leveraged Capital</b>
\$730,000.00	\$11.8 M	\$15.9 M
\$1,400,000.00	\$22.5 M	\$30.0 M
\$1,700,000.00	\$27.4 M	\$37.1 M
\$2,200,000.00	\$35.4 M	\$48.0 M

#### **Conclusion:**

Staff feels that both concepts, a Fixed Transportation Charge and Water Capital Improvement Charge are worthy of the Board's review and consideration for FY 2025-26.

#### **RECOMMENDATION:**

After review and discussion provide staff with the Board's initial feedback and direction on the potential development and implementation of a fixed **SDCWA Transportation Charge** and / or a **Water Capital Improvement Charge** for the FY 2025-26 Budget.

#### **SUBMITTED BY:**



**Gary Arant**  
**General Manager**



## SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING MARCH 27, 2025

1. Administrative and Finance Committee Work Plan for Calendar Year 2025 and 2026.  
The Board adopted the Administrative and Finance Committee Work Plan for Calendar Years 2025 and 2026, **with the addition of direction to complete a comprehensive rate structure review by December 2027.**
2. Engineering and Operations Committee Work Plan for Calendar Years 2025 and 2026.  
The Board adopted the Engineering and Operations Committee Work Plan for Calendar Years 2025 and 2026.
3. Imported Water Committee Work Plan for Calendar Years 2025 and 2026.  
The Board adopted the Imported Water Committee Work Plan for Calendar Years 2025 and 2026.
4. Legislation and Public Outreach Committee Work Plan for Calendar Years 2025 and 2026.  
The Board adopted the Legislation & Public Outreach Committee Work Plan for Calendar Years 2025 and 2026.
5. Water Planning and Environmental Committee Work Plan for Calendar Years 2025 and 2026.  
The Board adopted the Water Planning and Environmental Committee Work Plan for Calendar Years 2025 and 2026.
6. Monthly Treasurer's Report on Investments and Cash Flow.  
The Board noted and filed the Treasurer's report.
7. Professional services contract with DCSE, Inc., to provide continued maintenance for the Water Authority's Data Archival and Invoicing System.  
The Board authorized the General Manager to award a professional services contract to DCSE, Inc., for continued maintenance of the Data Archival and Invoicing System (DAIS), for a period of two years with an option to extend for an additional two years, for a not-to-exceed amount of \$220,000.
8. Amendment to the public works services contract with OneSource Distributors, LLC, for Preventative Maintenance Plus services.  
The Board authorized the General Manager to execute the First Amendment to the contract with OneSource Distributors, LLC, for Preventative Maintenance Plus services for five medium voltage and three low voltage Rockwell Automation variable frequency drives, with such non-material modifications as approved by the General Manager, or General Counsel, for a period of two years, for a not-to-exceed amount of \$282,760, increasing the authorized cumulative amount from \$141,381, to \$424, 141, and authorized the General Manager, or designee, to execute the amendment.





9. Butterfly Valve procurement for the Ramona Pipeline Buried Valves Replacement project.  
The Board authorized the General Manager, or designee, to reject seven bids and solicit new bids for 23 butterfly valves.
10. Increase the not-to-exceed amount for the Lease with North County Transit District for Operations and Maintenance storage.  
The Board approved an increase to the not-to-exceed amount of the Lease with the North County Transit District (NCTD) for the Operations and Maintenance Department's heavy equipment storage by \$5,000, increasing the authorized cumulative amount from \$250,000 to \$255,000.
11. Amendment to Professional Services Contract with Flume, Inc. for Water Use Data Analysis and Installation of Flow Sensor Devices.  
The Board approved the amendment, with such non-material modifications as approved by the General Counsel or General Manager, to the professional services contract with Flume, Inc., to update the water use dashboard and implement a direct distribution program, increase the contract amount by \$349,930, to be funded by the Metropolitan Water District of Southern California Member Agency Administered Program, for a new not-to-exceed amount of \$449,930, and authorized the General Manager, or designee, to execute the amendment.
12. The Board approved the minutes of the Formal Board of Directors' meeting of February 27, 2025.

**April 21, 2025**

**TO: Honorable President and Board of Directors**

**FROM: Gary T. Arant, *General Manager***

**SUBJECT: LEGISLATIVE AND REGULATORY REPORT – APRIL 2025**

**PURPOSE:**

To provide the Board of Directors with an update on current and developing legislative and regulatory matters that may impact District operations.

**SUMMARY:**

**Advanced Clean Fleets Regulation**

The California Air Resources Board (CARB) has delayed bringing Assembly Bill 1594 Amendments to the Advanced Clean Fleets Regulation (ACF Amendments) for CARB approval following recent stakeholder input. CARB will bring the ACF Amendments to a board hearing later in 2025 to allow time for public comment. Potential amendments include the definition of public agency utility and utility-specialized vehicles, necessary changes to the Zero-Emission Vehicle Purchase & Daily Usage exemptions to allow replacements without regard to the model year of the vehicle being replaced and necessary changes to the Daily Usage exemption.

**Lead and Copper Rule Improvements**

As of April 2025, the EPA has requested a 60-day pause in ongoing legal proceedings related to the Lead and Copper Rule Improvements (LCRI) to thoroughly evaluate the regulation and consider possible changes to the LCRI requirements finalized in October 2024. While the LCRI remains in effect, its future is uncertain. Possible changes may include amendments to the rule, delay in implementation or utilizing legislative tools such as the Congressional Review Act to overturn the LCRI. Such actions could reinstate the 2021 Lead and Copper Rule Revisions, which had less stringent requirements. Staff continues to monitor potential regulatory changes that may affect compliance obligations and timelines.

**Assembly Bill 810 (Irwin) – Internet Websites and Email Addresses**

If passed, AB 810 would require local agencies, including special districts, to begin using a “.gov” or “.ca.gov” website domain name for public internet websites and employee email addresses by January 1, 2029. Special districts were exempted from similar legislation passed in 2023. Assembly Member Irwin has introduced AB 810 to include compliance by special districts, school districts, joint powers authorities or other political subdivisions.

AB 810 would require the District to register and obtain a domain with either the Cybersecurity and Infrastructure Agency for a “.gov” domain or the California Department of Technology for a “.ca.gov” domain. Compliance would require redirecting the District’s current domain name and email addresses to a new required “.gov” or “.ca.gov”, and over time, the District would

need to update public information, such as social media platforms, business cards, signage, billing information/materials and notify customers of new information.

### **Low Income Water Rate Assistance (LIRA)**

Two competing LIRA bills have been introduced this legislative session. Senator Durazo introduced Senate Bill 350 (SB 350) and the California Municipal Utilities Association (CMUA) cosponsored Assembly Bill 532 (AB 532), introduced by Assembly Member Ransom. AB 350 authorizes a water rate assistance program to be administered by the State and does not seek to fund the program through water ratepayer contributions. However, no funding source for the program has been identified and several concerns regarding implementation requirements remain. Senator Durazo's office has indicated a willingness to work through water agencies' concerns and has stated SB 350 will be a two-year bill.

AB 352 authorizes a water rate assistance program that is limited to disadvantaged communities and small systems, which would not benefit District customers. AB 352 also includes requirements to track and report the status of "progress to expand low-income water rate assistance" to the State. As water agencies are already overburdened with regulatory data collection and reporting requirements, the District is opposed to any additional reporting requirements.

Staff is participating in the SDCWA LIRA working group and the CMUA LIRA Strike-Team working group and monitoring both bills as they work through the legislative process.

### **Water Loss Performance Standards – Break Registry**

The State Water Board released draft data collection requirements for the Break Registry water agencies are required to implement as part of the Water Loss Performance Standards. Staff has significant concerns regarding the draft requirements and participated in a SDCWA working group to develop comments provided to the State Water Board. It is anticipated the State Water Board will provide a draft revision to the proposed requirements in April. Staff will continue to monitor and advocate for appropriate data collection requirements.

### **RECOMMENDATION:**

No action required, informational item only.

#### **PREPARED BY:**



**Alisa Nichols**  
*Special Projects and Regulatory  
Compliance Manager*

#### **SUBMITTED BY:**



**Gary Arant**  
*General Manager*

April 21, 2025

TO: Honorable President & Board of Directors  
FROM: Gary T. Arant, *General Manager*  
SUBJECT: DISTRICT STATUS REPORT – JANUARY 2025

**PURPOSE:**

To provide the Board with a status report on District operations, activities and projects.

**SUMMARY:**

For the month ending January 31, 2025, the following reports are presented by the Operations, Engineering, Finance, Information Technology (I.T.), and General Administration Departments:

**I. OPERATIONS DEPARTMENT:**

**A. WATER / WASTEWATER DIVISION:**

	<b><u>JAN 2025</u></b>	<b><u>JAN 2024</u></b>	<b><u>FY 2024-25 to Date</u></b>	<b><u>FY 2023-24 to Date</u></b>
<b>Water Operations</b>				
Flow (average cfs)	15.90	7.75	24	20.06
Total Rainfall (inches)	0.75	3.20	1.13	8.10
Average 24 Hr. Temp. (EF)	52	52	65	65
Average High Temp. (EF)	66	63	80	78

<b>Water Purchases (A.F.)</b>	977.77	476.34	8,727.32	8,555.23
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	<b><u>Budgeted 2024-25</u></b>	<b><u>Projected 2024-25</u></b>	<b><u>Actual 2023-24</u></b>
<b>Water Sales (A.F.)</b>	13,000.0	13,500.0	11,493.3

	<b><u>DEC 2024</u></b>	<b><u>NOV 2024</u></b>	<b><u>F.Y. 2023-24 to Date</u></b>
<b>Power Purchases Electricity and Natural Gas</b>			
Total kWh Purchased	473,631	581,733	3,886,775
Avg. Cost/kWh	\$0.226285	\$0.202204	\$0.234237
Total Therms Purchased	33,088	55,557	320,759
Avg. Cost/Therm	\$1.14933	\$1.09426	\$1.01796

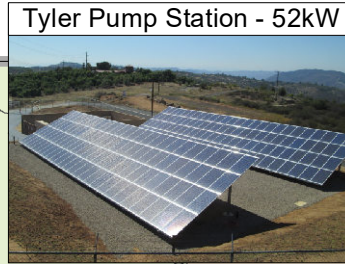
# Operations and Facilities Department RENEWABLE ENERGY PROJECTS



Country Club Res - 58kW



Miller Pump Sta. (A) - 70kW



Tyler Pump Station - 52kW



Cool Valley Res - 91kW



Corporate Facility - 152.5kW



Moosa WRF - 278kW



MJM Pump Station - 30kW



Lake Turner - 1.1MW



Cobb Res - 30kW

## Solar Sites Online

★ (9) Sites - Total 1.86MW

## Proposed Future Solar Sites

- Betsworth PS - Future 868kW
- Miller PS (B) - Future 431kW
- Total: 1.3MW

### Terms:

kW - Kilowatt or 1,000 Watts  
MW - Megawatt or 1,000 Kilowatts  
1 MW will power 1,000 Homes



## RENEWABLE ENERGY PROGRAM

Project	Start Date	kWh Produced DEC 2024	Savings from Solar DEC 2024	CSI Rebate DEC 2024	kWh Produced Fiscal Year	Savings from Solar Fiscal Year	CSI Rebate Fiscal Year	kWh Produced To Date	Savings from Solar To Date	CSI Rebate To Date
Lake Turner	1/1/2009	126,703	Not Available		872,431	Not Available		24,208,113	\$443,357	
Tyler Pump Station	6/3/2013	5,304	\$1,238		41,613	\$9,109		1,013,692	\$206,689	\$61,739
Circle R Pump Station	11/13/2013	5,764	\$1,345		43,504	\$9,529		1,024,171	\$210,342	\$68,201
Cobb Reservoir	4/1/2015	3,600	\$840		28,050	\$6,141		536,578	\$111,785	\$37,481
MJM Pump Station	6/1/2015	2,780	\$649		22,680	\$4,957		443,852	\$93,082	\$32,525
Cool Valley Pump Station	3/23/2016	9,825	\$2,293		76,157	\$16,666		1,335,910	\$286,683	
Miller Pump Station	7/1/2016	7,035	\$1,641		53,176	\$11,647		946,471	\$202,527	
Lower Moosa Canyon	8/7/2023	27,200	\$82		222,528	\$3,608		748,405	\$24,762	
Corporate Facility	7/12/2024	10,974	\$713		99,078	\$12,909		99,078	\$12,909	
<b>TOTALS</b>		<b>188,211</b>	<b>\$8,088</b>	<b>\$0</b>	<b>1,360,139</b>	<b>\$61,658</b>	<b>\$0</b>	<b>30,257,192</b>	<b>\$1,579,227</b>	<b>\$199,946</b>

**Total Program Cost Savings:** **\$ 1,779,173**

**Total Metric Tons of CO2e Offset by Renewable Energy Production:** **9,743**

**SDG&E CO2e Factor:** **0.322**

<b>Total Renewable Energy Credits ("REC") Sold:</b>	<b>24,581</b>	<b>Value:</b>	<b>\$ 49,207</b>
<i>Credits sold in December 2024:</i>	+ <u>0</u>		+ \$ <u>-</u>
	<b>24,581</b>		<b>\$ 49,207</b>

<b>Wastewater</b>	<b>JAN</b>	<b>JAN</b>	<b>JAN</b>
Daily Flows (Average M.G.D.)	<u><b>2025</b></u>	<u><b>2024</b></u>	<u><b>2023</b></u>
Moosa	.243	.299	.279
Woods Valley	.125	.121	.119

	<b>JAN</b>	<b>JAN</b>	<b>F.Y.</b>	<b>F.Y.</b>
<b>Recycled Water</b>	<u><b>2025</b></u>	<u><b>2024</b></u>	<u><b>2024-25</b></u>	<u><b>2023-24</b></u>
Woods Valley Ranch WWRF (A.F.)	11.89	11.40	<u><b>to Date</b></u>	<u><b>to Date</b></u>
			82.25	78.87

**B. CUSTOMER CONTACTS:**

	<b>JAN</b>	<b>JAN</b>	<b>F.Y.</b>	<b>F.Y.</b>
<b>Customer Service Requests:</b>	<u><b>2025</b></u>	<u><b>2024</b></u>	<u><b>2024-25</b></u>	<u><b>2023-24</b></u>
Backflow Leaking	3	10	<u><b>to Date</b></u>	<u><b>to Date</b></u>
Conservation	0	0	42	34
Facilities Damaged by Others	0	0	0	0
Leaks	25	30	1	1
Miscellaneous	21	32	188	209
No Water	8	7	147	150
Pressure	12	14	42	34
Sewer	4	1	67	65
STEP System	0	2	4	2
Water Quality	1	0	18	19
			6	10
<b>After-Hour Call-Outs</b>				
SCADA	5	2	27	26
Customer	27	5	172	61

**C. SAFETY MEETINGS:**

**Safety Meetings**

01/07/25	-	Electrical Safety - QEW	(Brandon Dendy)
01/14/25	-	Silica Safety	(Bill Morris)

**D. SECURITY:**

	<b>JAN</b>	<b>JAN</b>	<b>F.Y.</b>	<b>F.Y.</b>
	<u><b>2025</b></u>	<u><b>2024</b></u>	<u><b>2023-24</b></u>	<u><b>2022-23</b></u>
Trespassing/Break-ins	0	0	<u><b>to Date</b></u>	<u><b>to Date</b></u>
Vandalism	0	0	5	1
Threats/Suspicious Activity	0	0	0	0
Theft	0	0	0	0
			0	1

**E. METER SERVICES DIVISION:**

	<b>JAN</b>	<b>F.Y.</b>	<b>F.Y.</b>
	<b><u>2025</u></b>	<b><u>2024-25</u></b>	<b><u>2023-24</u></b>
<b>Installation/Maintenance/Repair</b>		<b><u>to Date</u></b>	<b><u>to Date</u></b>
Meters Installed	4	47	118
Meter Service Repairs	5	33	69
Total Meters Exchanged	5	95	180
 <b>Meter Flow Test Bench</b>			
Meters Tested	1	69	115
 <b>Backflow Program</b>			
<b>RP &amp; DC Devices</b>			
Tested	477	3,407	3,310
Repaired	21	182	171
Installed	7	91	213

**F. WATER FACILITIES DIVISION:**

	<b>JAN</b>	<b>F.Y.</b>	<b>F.Y.</b>
	<b><u>2025</u></b>	<b><u>2024-25</u></b>	<b><u>2023-24</u></b>
<b>Pump Maintenance</b>		<b><u>to Date</u></b>	<b><u>to Date</u></b>
Pumps Pulled	0	6	3
Electric Motors Repaired	1	7	1
Electric Motors Rewound	0	0	0

**G. CONSTRUCTION & MAINTENANCE DIVISION:**

	<b>JAN</b>	<b>F.Y.</b>	<b>F.Y.</b>
	<b><u>2025</u></b>	<b><u>2024-25</u></b>	<b><u>2023-24</u></b>
<b>Pipeline Maintenance/Repair</b>		<b><u>to Date</u></b>	<b><u>to Date</u></b>
Mainline Repairs	4	12	14
Shutdowns	1	4	3
Shutdowns Due to New Construction	0	5	8
 <b>Valve Maintenance</b>			
Quad completed: A – K			
55% through Quad L			
 <b>Leak Detection Program Status</b>			
100% of facilities detected through Quads: A – K			
55% of facilities detected through Quad L			
 <b>Landscape (Reservoirs) Maintenance</b>	<b><u>2025</u></b>	<b><u>2024-25</u></b>	<b><u>2023-24</u></b>
Station Maintenance	16	127	145



**H. VEHICLE MAINTENANCE:**

	<b><u>JAN</u></b> <b><u>2025</u></b>	<b><u>F.Y.</u></b> <b><u>2024-25</u></b> <b><u>to Date</u></b>	<b><u>F.Y.</u></b> <b><u>2023-24</u></b> <b><u>to Date</u></b>
Vehicles Serviced	0	32	31
Miles Driven	27,078	196,675	195,854
Gallons of Fuel Consumed - Vehicles	2,189	16,086	16,875
Gallons of Fuel Consumed – Equipment	2,138	3,975	1,163
MPG (average)	12.7	12.6	12.2
Pickup Trucks MPG	15.4	14.5	14.4
Service Trucks MPG	8.8	8.2	7.3
Average Vehicle Miles	484	528	500
Total Mileage on Vehicles		4,322,095	4,692,559
Total Number of Vehicles in Fleet	56		
Vehicles in Service	50		
Surplus Vehicles Available	6		

**FIELD DEPARTMENT  
CAPITAL FUNDED PROJECTS SUMMARY**

Project No.	Name	F.Y. Auth- orized	Budget 2024-25	Total Project Budget	Contracts		Comments	Dept.
					Contractor / Consultant	% Complete DEC JAN		
01-06-78-51050	Natural Gas Engine Controls Upgrade and Automation	16-17		\$190,000		33% 33%	Construction in progress	P&M
01-06-78-51650	Risk and Resilience Assessment and Emergency Response Plan	20-21		\$151,000		95% 95%	Risk and Resiliency Assessment 100% complete. ERP Plan is complete. Training scheduled for April 2025.	SAFETY
01-06-78-51080	Pump Station Power Monitors	22-23		\$56,220		15% 15%	Construction in progress	P&M
01-06-78-51370	Vehicles - Pickup Truck	23-24		\$115,565		50% 50%	On Order	P&M
01-06-78-51371	Vehicles - Service Truck	21-22		\$430,525		100% 100%	Completed	P&M
01-06-78-51373	Vehicles - Hooklift Truck	22-23		\$238,800		30% 30%	Received Truck, Hooklift assembly out to bid	P&M
01-06-78-51374	Vehicles - Service Truck 1.5 Ton	23-24		\$204,750		100% 100%	Completed	P&M
01-06-78-51375	Vehicles - Service Truck 1.0 Ton	23-24		\$136,435		100% 100%	Completed	P&M
01-06-78-51880	Electric Motor Soft Starter Replacements	23-24		\$60,000		20% 20%	Received, Installation in Progress	P&M
01-06-78-51930	Paradise Reservoir Site Chloramine Boosting System	23-24		\$214,500		0% 0%		P&M
13-06-78-53140	Lower Moosa Collection System Vitrified Clay Pipe Lining	18-19		\$119,000		90% 90%	Contractor making repairs	WW
13-06-78-53430	Lower Moosa Canyon WRF Islands Lift Station Generator	20-21		\$55,000		100% 100%	Completed	P&M
13-06-78-53300	Sludge Transfer Pump Upgrade/Replacement	22-23		\$33,000		90% 90%	Installation in process	WW
13-06-78-53372 17-06-78-57372	Vehicles - Service Truck	22-23		\$119,590		100% 100%	Completed	P&M
13-06-78-53150	Back-up Aeration Blower/Compressor	23-24		\$14,500		80% 80%	Waiting on parts	WW
17-06-78-57100	Upgrade Process Control Sensors	23-24		\$32,000		100% 100%	Completed	WW
17-06-78-52900	Woods Valley WRF Odor Scrubber Media and Blower	23-24		\$28,500		0% 0%		WW

**Capital Funded Projects Summary**

G:\BOARD Agendas, Minutes, etc\Monthly Status Reports\2025-01 January (04.21.25)\CI project summary - FIELD JANUARY 25.xlsx

## II. ENGINEERING DEPARTMENT:

### A. ENGINEERING SERVICES:

	<u>January 2025</u>	<u>December 2024</u>	<u>F.Y. 2024-25 To Date</u>	<u>F.Y. 2023-24 To Date</u>
Fire Meter Sales	0	1	23	74
Meter Sales	1	1	19	69
Meter Relocation	0	0	1	30
Meter Resize	0	0	2	10
Maps Processed (PF letters)	0	2	8	20
Agency Clearances Signed	6	7	46	97
Fire Hydrants/Special Projects Accepted	1	0	5	5
Underground Service Alerts/Mark-Outs	463	459	2,714	4,678
Potable Construction Meters	2	2	19	43
One Day Permits	0	0	1	1
Wastewater Inspections	1	0	2	4

#### General Activity:

In addition to the items listed in the above table, Engineering Services staff assists with encroachment permits and violations, provides information for mark outs and helps customers with water conservation questions, and available rebate programs.

### B. GEOGRAPHICAL INFORMATION SYSTEM (GIS):

The GIS team continuously adds or updates facility data in the system as changes occur, supporting project managers with maps, exhibits, and data analysis.

The following took place in January:

1. Water and wastewater infrastructure updates included adding or updating 6 valve/appurtenances, 5 meters with corresponding service area adjustments with verification of the wastewater mains, and 131 water meter locations via GPS coordinates. Edits generated from 3 as-built record drawings were completed and 10 map exhibits were produced. One gate code was also updated. SanGIS updates were downloaded for the most recent addresses, parcels, right of way and roads.

- Continued to assist other departments in leveraging web applications, educating them on available tools and data queries while identifying opportunities to improve job efficiency.
- The GIS software, Esri Enterprise, has been upgraded to version 11.3. This update enhances the capabilities, boosts performance, and strengthens the security of the GIS infrastructure, ensuring a more efficient and reliable platform for spatial data management and analysis.

### C. EASEMENT ENCROACHMENTS:

#### Summary of Activities:

In the month of January, no new Permits were requested and no new Violations were discovered. All other existing files are still pending.

	ENCROACHMENTS STATUS TABLE				
	Encroachment Violations			Encroachment Permits	
1/1/2025-1/31/2025	Pending Evaluation	Owner Resolution	District Resolution	Pending Evaluation	Active Permits
Beginning Log	12	23	11	19	12
Plus New	0	0	0	0	0
Less Completed	0	0	0	0	0
Ending Log	12	23	11	19	12

#### Encroachment VIOLATION Footnotes:

Pending Evaluation – This column represents the status of reported encroachment violations. The number of new violations reported during the month is indicated along with the number of violations that were resolved during the month. Resolution may result in either a) the property owner agreeing to remove the encroachment violation, b) in some cases, the District allowing the encroachment violation to remain pending resolution by the District, c) issuance of an encroachment permit that allows the encroachment to remain as is, or d) issuance of an encroachment permit that requires modification of the encroachment by the owner. Once the course of action for resolution of the encroachment violation has been determined, it is shown completed in the Pending Evaluation column and becomes a new item in either the Owner Resolution Column, the District Resolution Column, or the Active Permit Column.

Owner Resolution – Removal of the encroachment violation is a property owner action requirement and will be inspected by District staff. The number of encroachment violations that were removed during the month is indicated as completed in this column.

District Resolution – Staff has determined that the encroachment violation is not a result of the current owner's action and has agreed to allow the encroachment to remain pending resolution by the District. The encroachment violation is properly documented and made clear to the owner that the District is not responsible for damage to the encroachment as a result of the operation, maintenance, or failure of the District's facility in the easement.

### Encroachment PERMIT Footnotes:

Pending Evaluation – This column represents the status of requests to construct facilities or other improvements within a District easement under review and consideration. The number of requests received during the month is indicated as new and the number of requests resolved is indicated as completed. Resolution of the request included either a) denial of the encroachment request, or b) issuance of an encroachment permit. Many times, the encroachment permits are issued concurrently with the completion of the work. Encroachment permits that will require further follow up inspection are shown in the Active Permits column.

Active Permits – This column shows the status of encroachment permits approved by District with work in progress and being inspected by District staff. Although the work is authorized, work may not commence immediately.

### D. DEVELOPER FUNDED PROJECTS:

See **Table I** and **Location Map** for project details and general status of the **Special Projects**, Private Low-Pressure Wastewater Collection System Installations and Cell Site Projects that are in process.

See **Table II** and **Location Map** for general status of all **Developer-Funded Projects**.

**ENGINEERING DEPARTMENT**  
**TABLE I - ENGINEERING SERVICES PROJECTS SUMMARY**

Job # 182xx	PROJECT NAME	Owner Engineer	Plan Approval	Estimated Construction Cost	Contractor	% Complete Construction	Final Accept.	January 2025 Comments
15	Wohlford Estates - RDDMWD & COE Project, Incl. VCMWD Waterline Relocation and Access Easement	Jared Aronowitz (Beazer) Masson & Associates	11/2/2022	N/A	TC Construction	95%		Contractor graded and paved development road. District is working to issue punch list to contractor.
28	Miller Road Plaza - Shopping Center: Water/Irrig. & Fire Service, w/Grinder Pump	Valley Center View Properties Wynn Engineering	10/12/22	\$400,000	Gratzl Heavy Equipment Rental (Grading)	60%		All proposed water facilities have been installed. Testing cannot commence until sewer improvements are completed. Gratzl Heavy Equipment made minor repairs to the asphalt surface of the new water line trench in July. <b>The project remains dormant since September 2023.</b>
44	San Pasqual Retail Center adjacent to Horizon Fuel Center Ph 1 - Water Service Installation Ph 2 - Road Widening and Appurtenance Relocation Ph 3 - Ziggy's Coffe	San Pasqual Economic Development Corporation Masson and Associates Inc	3/18/2021	\$92,758	TLM Petro Labor force, Inc.	98%		Contractor worked to complete outstanding punch list items.
64	Anthony Rd. Fire Hydrant - Blackrock	David Klose	N/A	\$28,685	Draves Pipeline	100%	1/9/2025	Final acceptance issued January 9, 2025. In 1-year Warranty Period through January 2026.
65	ARCO Gas Station and Store at VC Rd & Cole Grade Rd Domestic/Irrig/Fire Service and Sewer with Grinder pump	Rafat Mikhail Civil Landworks	5/2/2023	Pending	Zigman Shields	5%		VCMWD staff met onsite with developer to review outstanding items required for construction of District facilities. Developer started working on submittals and insurance requirements.
67	Hamid Quitclaim	Hamid Liaghat	N/A	\$2,000	Szytel Engineering	90%		Mr. Liaghat is in the process of reverting the Minor subdivision map to acreage. VCMWD requires confirmation the process has been completed by the County prior to finalizing the quitclaims.
82	V.C. Fire Station No. 3 Domestic Service and Fire Detector Assembly	Erickson-Hall Construction Co. Brandon Hamlett	N/A	Pending	Pending	0%		Plans are ready for VCMWD signature, waiting on Developer to provide mylar copies. (No Activity in January)
83	McNally - JHR Partners Fire Hydrant	JHR Partners Wade Rupe	11/13/2024	\$32,500	West Coast Underground	0%		Improvement plans approved 11/13/2024. No items requiring VCMWD action occurred in the month of January.

**ENGINEERING DEPARTMENT**  
**TABLE I - ENGINEERING SERVICES PROJECTS SUMMARY**

<b>Special Projects (01-00-00-182xx), Continued.</b>								
<b>Job # 182xx</b>	<b>PROJECT NAME</b>	<b><u>Owner</u> Contractor</b>	<b>Plan Approval</b>	<b>Estimated Construction Cost</b>	<b>Contractor</b>	<b>% Complete Construction</b>	<b>Final Accept.</b>	<b>January 2025 Comments</b>
84	Terranova Rd Improvements	Giovannina Martin Family Trust Andrea Terranova Wynn Engineering	N/A	Pending	Pending	0%		Project account was established and initial \$3,000 deposit was collected in June 2023. <b>No activity since the account was established.</b>
85	Gonzalves - Guejito Rd Fire Hydrant	AAAffordable Construction Sam Trafficanda	N/A	\$57,440	Downstream Services	100%	7/2/2024	<b>Final acceptance issued July 2, 2024. In 1-year Warranty Period through June 2025.</b>
86	Price Fire Hydrant	Ayesha Ahmed-Price	NA	\$37,900	Draves Pipeline	100%	7/2/2024	<b>Final acceptance issued July 2, 2024. In 1-year Warranty Period through June 2025.</b>
87	Beija Flor Fire Hydrant	Liang Lu	N/A	\$28,750	Mike Gratzl	100%	7/2/2024	<b>Final acceptance issued July 2, 2024. In 1-year Warranty Period through June 2025.</b>
88	Hernandez / Manzanita Crest Fire Hydrant	Luis Hernandez	N/A	\$31,900	West Coast Underground	100%	9/30/2024	<b>Final acceptance was signed October 1st. The project is now in 1-year warranty until October 2025.</b>
89	Portinos LP Sewer Lateral	June Knab	Pending	\$91,000	Mike Gratzl	0%		Property owner pumped their on site grease trap for inspection and condition assessment. VCMWD is waiting for inspection report to be sent over for review. Depending on condition of grease trap, it may require a new installation as part of the project. <b>No VCMWD activity in December.</b>
90	Webb LP Sewer Lateral and GP	Dean Webb	7/31/2024	\$67,270	Draves Pipeline	100%	1/9/2025	<b>Final acceptance issued January 9, 2025. In 1-year Warranty Period through January 2026.</b>
91	Feria Fire Hydrant	Elier Feria Palacios	11/7/2024	\$38,021	IAO Builders Inc	0%		<b>VCMWD staff reviewed and approved contractor insurance and starting submittal review.</b>
92	Norris Sewer Lateral	Steve and Cydne Norris	1/23/2025	\$21,841	Steve Norris (self)	0%		<b>Improvement plan was approved in January and returned to developer. Staff worked with owner to complete outstanding special project requirements.</b>
93	Develyn LLC Storage	Dave Bohorquez / Larry Dutton	Pending	Pending	TBD	0%		<b>Dave Bohorquez deposited funds to open a project for a Fire DCDA and possibly a water service lateral. This is for a storage facility. No new activity.</b>

**ENGINEERING DEPARTMENT**  
**TABLE I - ENGINEERING SERVICES PROJECTS SUMMARY**

<b>Private Grinder Pump - LPS Installations (13-06-78-53250 or 17-06-78-57250 - Function 64)</b>								
<b>App#</b>	<b>APPLICANT</b>	<b>Plan Submittal</b>	<b>Plan Approval</b>	<b>Estimated Construction Cost</b>	<b>Contractor</b>	<b>% Complete Construction</b>	<b>Final Accept.</b>	<b>January 2025 Comments</b>
417	Papa Bears (Armando & Maria Sanchez)	11/26/18	11/26/18	N/A	Owner Installed	95%		Start up of E-One grinder pump is still pending. Developer needs to submit onsite plumbing plans for Commercial Wastewater Discharge Program Application approval.
11698	Good Standing - Hakeem Milbes (Tall Oak Lot 27)	01/23/23	01/25/23	N/A	Pending	0%		Approved Planning Submittal in January '23. <b>No Owner Activity since that time.</b>
11699	Good Standing - Hakeem Milbes (Tall Oak Lot 24)	09/20/22	09/26/22	N/A	Pending	0%		Received and approved Plan Submittal in September '22. <b>No Owner Activity since that time.</b>
11934	Nicanor Perez (10165 Tall Oak Dr)	07/19/24	08/07/24	N/A	Owner Installed	10%		Developer excavated for the E-One Tank and began trenching for onsite piping in November. <b>No VCMWD activity in December.</b>
11760	Mickey Montemuro (10050 Tall Oak)	Pending	Pending	N/A	Pending	0%		Grinder pump information was sent to customer when meter was purchased in 2022. Home construction is now on hold. <b>No contact from customer since August '22.</b>
11935	Carl Bayney (10030 Tall Oak)	10/31/24	Pending	N/A	Pending	0%		<b>No activity since plan check comments were returned in November 2024.</b>
<b>Cell Site Installations (01-03-23-50001 Function 122)</b>								
<b>Site #</b>	<b>SITE</b>	<b>Plan Submittal</b>	<b>Plan Approval</b>	<b>Estimated Construction Cost</b>	<b>Cell Company</b>	<b>% Complete Construction</b>	<b>Final Accept.</b>	<b>January 2025 Comments</b>
<b>NO CELL SITE INSTALLATIONS ARE IN PROCESS AT THIS TIME</b>								



**ENGINEERING DEPARTMENT  
TABLE II - DEVELOPER FUNDED PROJECTS SUMMARY**

Job # 01-00-00- 180xx	PROJECT NAME	Proj. Mgr.	Map No.	Lots/ Units	P h a s e	PLANNING	Planning		CONSTRUCTION				January 2025 Comments
						Engineer	Concept Approval	Plan Approval (1)	Estimated Cost	Contractor	% Complete	Final Acceptance	
05	Belmont Estates	JN	TM5110-1	4	G	ACAL Engineering	08/04/14	02/04/16	\$166,655				No response to letter requesting status update sent February 2018. No VCMWD Activity since February 2018.
06	Lake Wohlford Resort Annexation  Office of Water Programs - Sacramento State (OWP) is providing management services for the Facility Grant with the SWRCB	WG			F	Dexter Wilson Engineering (DWE)							OWP obtained approval in February '23 of Amendment C to the SWRCB Grant Workplan to fund additional Annexation and Planning costs of the private water facilities needed to serve the resort and adding the participation of the San Pasqual Band of Mission Indians for water service at Duro Road.  Staff previously provided comments on the draft Preliminary Design Report and annexation application, but not heard back from the project proponents.  Work Plan Version C Expired 2/29/2024 Amendment D was approved in January. The amendment is being routed for signatures and was fully executed on 1/27/25
07	Viking Grove Development	JN	20689 & 20690	9	B	ACAL Engineering	05/16/16	11/09/22	\$318,507	TAD Construction	100%	12/12/2024	Project Final Acceptance was issued December 12, 2024. Project is in 1 year warranty period until December of 2025.
19	The Oaks (Washington Meadows Dev., Inc.)	JN	TM 5174.1	11	G	Spears and Assoc.	10/19/15	09/08/22	\$186,710				The final map and plans were signed by the District and transmitted to the developer in September 2022. No VCMWD activity since September 2022.
22	El Cidro	JN		10	G	BWE, Inc. (formerly Burkett & Wong Engineering)	04/15/13	11/30/15	\$410,250				Joint Agreement to Improve Subdivision, Joint Lien Agreement & Lien Hold Agreement approved by the County and the Final Map was recorded in July 2016. With project under a Lien Hold Agreement, construction will be delayed indefinitely. No VCMWD Activity since July 2016.
23	Park Circle Touchstone Communities (Backbone Facilities) (neighborhoods A & C)	JN	TM 5603 Units 2 & 3		B	Dexter Wilson Engineering & Touchstone Engineering Staff	04/15/19	07/23/19	\$3,100,000	Basile	100%	02/28/25	Developer is working to address outstanding punch list items, working towards project final acceptance. Staff is working to issue Final Acceptance.
	Park Circle Touchstone Communities (Neighborhood E)	JN	TM 5603 Unit 1	101	B		04/15/19	10/19/20		Cass/Arrieta	100%	02/28/25	Developer is working to address outstanding punch list items, working towards project final acceptance. Staff is working to issue Final Acceptance.
	Park Circle Touchstone Communities (Neighborhood B)	JN	TM 5603 Unit 4 & Portion Unit 5	143	B		04/15/19	11/18/19		Cass/Arrieta	100%	02/28/25	Developer is working to address outstanding punch list items, working towards project final acceptance. Staff is working to issue Final Acceptance.

**ENGINEERING DEPARTMENT  
TABLE II - DEVELOPER FUNDED PROJECTS SUMMARY**

Job # 01-00-00- 180xx	PROJECT NAME	Proj. Mgr.	Map No.	Lots/ Units	P h a s e	PLANNING	Planning		CONSTRUCTION				January 2025 Comments
						Engineer	Concept Approval	Plan Approval (1)	Estimated Cost	Contractor	% Complete	Final Acceptance	
25	Orchard Run Subdivision - Unit 1 (Backbone Facilities funded by Touchstone)	JN	TM 5087 Unit 1 - 58 Lots Unit 2 - 70 Lots Unit 3 - 120 Lots Affordable Homes - 52 lots	20	A	Dexter Wilson Engineering & Touchstone Engineering Staff	04/15/19	07/23/19	\$1,855,600	Cass/Arrieta	100%	06/24/24	Project in 1-year warranty period until June of 2025.
	Orchard Run Subdivision - Unit 2 (Backbone Facilities funded by Touchstone)			3	A		04/15/19	07/23/19	\$1,877,000	Cass/Arrieta H7	100%	06/25/24	Project in 1-year warranty period until June of 2025.
	Orchard Run Subdivision - Unit 3 (Backbone Facilities funded by Touchstone)			120	A		04/15/19	07/23/19	\$1,717,785	Cass/Arrieta	100%	06/26/24	Project in 1-year warranty period until June of 2025.
27	Free-Thomas Line Extension	JN	20450	4	G	Penny Engineering	12/24/14	12/24/14	\$69,837				No activity since letter informing Owner that plan approval expired; requested project update. Owner continuing to process plans through County which is delaying water design. <b>No VCMWD Activity since February 2018.</b>
30	Deer Springs Towne Center (Planning)	WG		2	G	BWE, Inc. (formerly Burkett & Wong Engineering)							Staff previously met with County planner in charge of other adjacent development to explore options for wastewater service that can be applicable here as well. There may be opportunity for joint effort with other developers for a communal system, to be further explored with individual developers. <b>No VCMWD Activity since October 2019.</b>
35	Welk Garden Villas	JN		148	G	Hale	06/19/06	07/26/10	\$458,800	Ratzlaff	90%		In October 2022, Staff met with representative from Marriot, the new Owner of Welk Resort. They indicated a contractor is in process of being selected to perform the remaining punch list items. <b>No VCMWD Activity since October '22.</b>
39	Rimrock Phase III	FC	TM 4744	56	D	UES	06/07/93			CRC			<b>VCMWD completed the first plan check revision and returned to engineer to make corrections.</b>
40	Circle P	JN	TM 5468	11	G	CTE, Inc.	08/07/17						No activity since Board issued Concept Approval for the project in August 2017. Staff prepared and submitted District Facility Agreement (DFA) to Developer for signature. Plan review pending receipt of plans and signed DFA. <b>No VCMWD Activity since August 2017.</b>
44	Sea Bright Line Ext.	WG	TM 5814	9	G	Sea Bright	01/22/13	06/02/17	\$639,000				No activity since Board issued Concept Approval for the project in August 2017. Staff prepared and submitted District Facility Agreement (DFA) to Developer for signature. Plan review pending receipt of plans and signed DFA. <b>No VCMWD Activity since August 2017.</b>

**ENGINEERING DEPARTMENT  
TABLE II - DEVELOPER FUNDED PROJECTS SUMMARY**

Job # 01-00-00- 180xx	PROJECT NAME	Proj. Mgr.	Map No.	Lots/ Units	Phase	PLANNING	Planning		CONSTRUCTION				January 2025 Comments
						Engineer	Concept Approval	Plan Approval (1)	Estimated Cost	Contractor	% Complete	Final Acceptance	
46	Beck Subdivision	WG	TM 5060	16	G	Sea Bright	06/01/09	10/10/18	\$237,215				In March, developer reached out to VCMWD to discuss the possibility of quitclaiming VCMWD easements and reverting the subdivision back to acreage. <b>No VCMWD Activity since March 2023.</b>
51	Eagles Noel (Baldwin) Water Line Extension	JN	PM 17548	3	A	Wynn Engineering	04/05/21	06/02/21	\$185,000	JPI Development	100%	02/14/24	<b>Project in 1-year warranty period through February 2025.</b>
55	Park Circle Shea Homes (Neighborhood A)	JN	Portion TM 5603 Unit 5	88	B	Dexter Wilson Engineering & Touchstone Engineering Staff	04/15/19	11/18/19		Cass/Arrieta	100%	02/28/25	<b>Developer is working to address outstanding punch list items, working towards project final acceptance. Staff is working to issue Final Acceptance.</b>
56	Orchard Run KB Home Coastal (Units 1 & 2)	JN		105	A	Dexter Wilson Engineering & Touchstone Engineering Staff	04/17/19	07/23/19	\$1,717,785	H7 Contracting and Engineering	100%	06/24/24	<b>Project is currently in its 1-year warranty period, expiring June of 2025.</b>
57	Orchard Run Unit 3 Affordable Home Unit	JN	TM 5087-3	52	B	Touchstone	04/17/19	07/23/19	Included in OR Unit 3	Cass/Arieta	55%		<b>Construction on site has stopped. No VCMWD activity in December.</b>
58	Mountain Meadow Village Center	WG		1	F	PLSA							Developer continues to review District's response to their reimbursement agreement ideas. <b>No VCMWD Activity since April 2024.</b>
59	Pauma Vista Winery Water Line Extension	JN		1	D	Rancho Coastal Surveying Engineering Inc.	01/07/22	11/16/22	\$255,000	Pending			Project remains inactive since plans were signed on November 16, 2022. VCMWD staff to reach out for project status update. <b>No VCMWD Activity since November 2022.</b>
64	Park Circle Beazer Homes (Unit 4)	JN	TM 5603-2	79	B	Dexter Wilson Engineering & Touchstone Engineering Staff	04/15/19	09/27/21		H7 Engineering and Contracting	100%	02/28/25	Developer has completed all outstanding punch list items. VCMWD will start work on processing final acceptance.
65	Rincon Tribe Emergency Water Service	WG			G	JR Filanc							Staff is providing assistance and coordination to Rincon Band of Luiseno Indians regarding their evaluation of obtaining a connection location for an emergency source of water supply. Study is being conducted by JR Filanc utilizing San Diego State Engineering Department. <b>No Activity since initial discussion with SDSU Students in October 2021.</b>
66	Village Station	WG		200	G	Wynn Engineering	Pending						<b>Previously requested updated preliminary design report (PDR) for all of VCVF North Village property. Owner has not made efforts to have the reports completed nor to move forward with project planning. No further staff activity is anticipated until receipt of the PDR.</b>

**ENGINEERING DEPARTMENT  
TABLE II - DEVELOPER FUNDED PROJECTS SUMMARY**

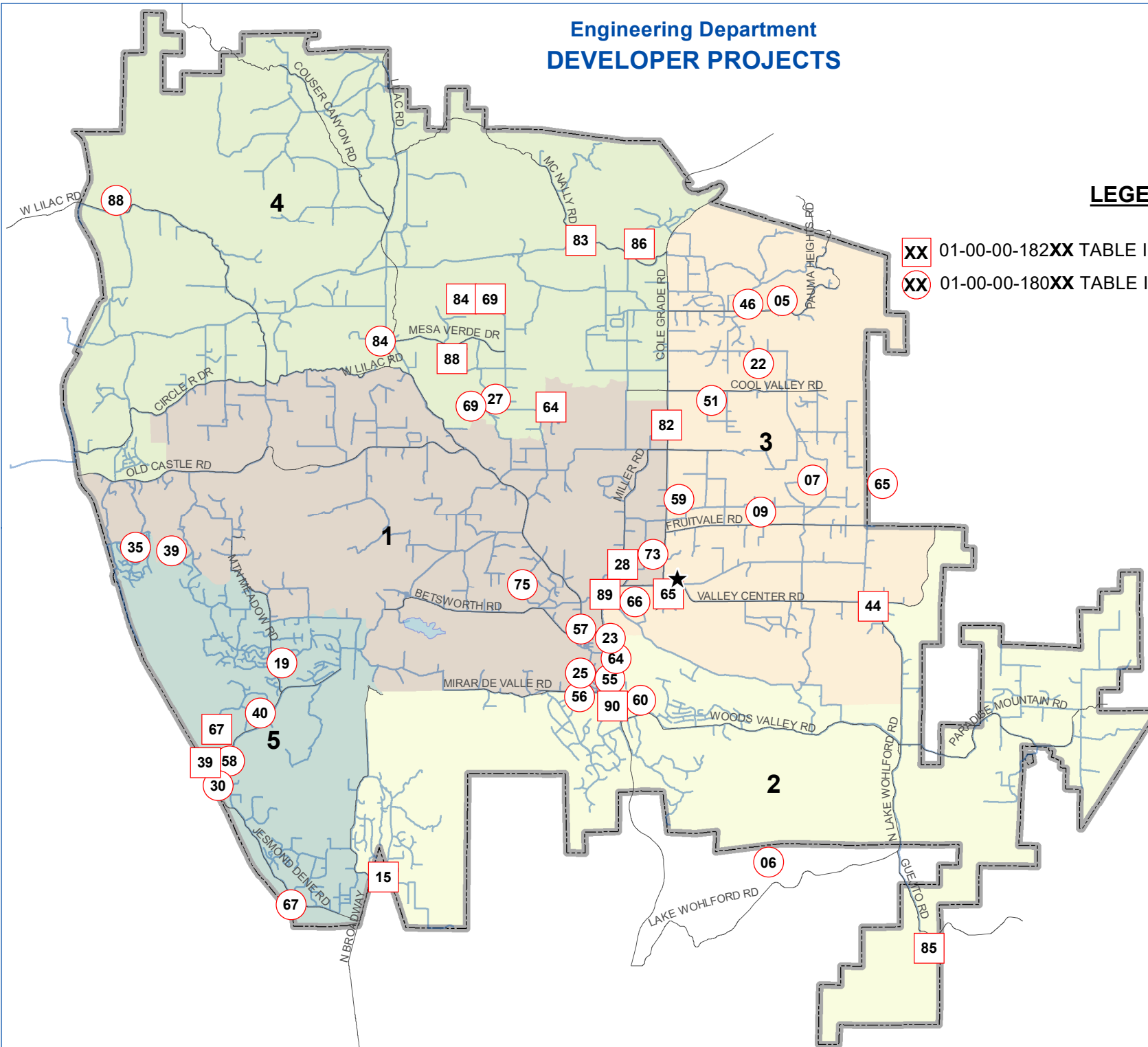
Job # 01-00-00- 180xx	PROJECT NAME		Proj. Mgr.	Map No.	Lots/ Units	P h a s e	PLANNING	Planning		CONSTRUCTION				January 2025 Comments
							Engineer	Concept Approval	Plan Approval (1)	Estimated Cost	Contractor	% Complete	Final Acceptance	
67	Ivy Dell RV Park Water Line Extension		JN		1	E	Excell Engineering Robert Dentino	Pending					Final mylars have been awaiting County approval since April. Once approved they will be returned to VCMWD for final signature. Once mylars are signed, developer can move forward with scheduling a pre-construction meeting. <b>No Activity since June 2023.</b>	
69	Manzanita Crest Waterline Extension		JN	PM 19064		F	SMS Consulting	Pending					Developer's engineer submitted plans for review. Staff processed and returned first plan check comments back in June of 2022. <b>No VCMWD Activity since June 2022.</b>	
73	North Ranch Estates (Weston Residential Property)		WG		515	F	Dexter Wilson Engineering (Water and Sewer Planning)  Rick Engineering (Civil Design)	Pending					<b>Staff previously met with the Project Owner and their engineers to discuss the water and sewer requirements for the project, including funding requirements for the Woods Valley Ranch WRF Phase 3 capacity expansion, seasonal storage facilities and irrigation of the recycled water generated by the development. Dexter Wilson Engineering submitted water planning study and is preparing sewer planning study for submittal.</b>	
75	Hideaway Lake Road Waterline Extension		JN		1	G	ARC Engineering	Pending					Staff requested additional information in January 2023 to process Concept Approval. Waiting on response from developer to move forward with concept approval. <b>No activity since January 2023.</b>	
78	Native Oaks Plaza (SPEDC)		JN			D	Alidade Engineering - Larry Dutton						<b>VCMWD staff provided District Facility Agreement and Performance bond agreements to developer.</b>	
84	Anderson Line Extension (Munster Platz)		JN	TPM 20460	5	G	Wynn Engineering	05/16/16					District sent request to new owner for \$5,000 deposit and project account agreement in June. <b>No VCMWD activity since June 2023.</b>	
88	Marquart Ranch Line Ext.		JN	TM 5410	9	G	MLB Engineering (Michael Benesh)	05/04/09	09/19/17	\$293,751			<b>No activity since plans approved September 7, 2017.</b>	
	PROJECT SUMMARY				# of Projects	Lots or Units	Total Cost							
A	Warranty Period				5	251	\$7,353,170	(DFA) = District Facilities Agreement						
B	Under Construction				7	472	\$3,418,507							
C	Pending Construction				0	0	\$0	(P) = District Participation in Project						
D	Design Phase				3	57	\$255,000							
E	Concept Approval (Pending Design)				1	1	\$0	(R) = Reimbursement Agreement						
	Total in Process				16	781	\$11,026,677							
F	In Planning - Active				4	516	\$0	(1) Red Text indicates that Concept or Plan Approval has expired.						
G	In Planning - Inactive				13	429	<u>\$2,462,218</u>							
	Total Planning				17	945	\$2,462,218							
	Total Projects				33	1,726	\$13,488,895							

# Engineering Department DEVELOPER PROJECTS



## LEGEND

- XX 01-00-00-182XX TABLE I - SPECIAL PROJECTS
- XX 01-00-00-180XX TABLE II - DEVELOPER PROJECTS



#### **E. CAPITAL IMPROVEMENT PROJECTS:**

See **Table III** and **Location Map** for general status of all **Capital Improvement Projects**.

# ENGINEERING DEPARTMENT

## TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	Contractor / Consultant	2024	2025	Project Manager	January 2025 Comments
			Dec	Jan		
Pipelines & PRV Projects						
51020	Upsizing / Unspecified Pipeline Replacement	N/A	0%	0%	Wally Grabbe	Authorization with FY 2023-24 Annual Budget - \$250,000. Staff previously utilized \$120,000 to fund the Wohlford Estates participation cost and \$50,000 for the Cerro De Pauma Repair, leaving \$80,000 available for other projects.
51500	Pipeline Condition Assessment	Pending	10%	10%	Wally Grabbe	Staff continued preparation of leak history data for in house condition assessment.
51150	North Broadway Pipeline Relocation (Design/Bid Phase)	In-House (Design) TSAC - Surveying	75%	75%	Fernando Carrillo	Staff has been soliciting proposals from As-needed consultants for surveying, environmental and geo technical services. Staff is coordinating easements and documents with the school district and property owners.
18080	NC ESP Alternative Delivery Project Planning, Design and Funding Agreement (Construction Phase)	Orion Construction	78%	78%	Jeson Nikrasch	Contractor to make modifications to Lilac-Pala Pump Station pump control panel. Installation scheduled for early February.
51200	NC ESP 14-inch Pipeline Relocation (Construction Phase)	Orion Construction	99%	99%	Jeson Nikrasch	Record drawings were completed for this section. Staff is preparing final close-out items.
51690	Cole Grade Road Pipeline Replacement Design Phase	In-House	95%	97%	Fernando Carrillo	Staff is reviewing the Phase 1 plans and preparing to finalize 100% plans

# ENGINEERING DEPARTMENT

## TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	Contractor / Consultant	2024	2025	Project Manager	January 2025 Comments
			Dec	Jan		
Pipelines & PRV Projects, continued						
51417	Lilac Road Pipeline Upsizing (Warranty)	Cass Arrieta	100%	100%	Fernando Carrillo	Project complete. 1-year Warranty Period ends February 2025.
51420	Old Castle Road Pipeline Replacement - Phase 2 Design Only	In-House	90%	90%	Fernando Carrillo	Staff continues to finalize the design plans, focusing next on traffic control plans and phasing.
51120	2020 DWSRF Loan Application (Reimbursement Phase)	In-House	99%	99%	Wally Grabbe	
51121	2023 DWSRF Loan Application (Submission)	Birdseye Planning Group	35%	35%	Wally Grabbe	Staff gained approval from the board to proceed with the modified approach. The approval included allocating additional budget to finish the design and perform minor environmental work. Staff is proceeding with submitting the SRF application per the new approach.
51910	Gordon Hill Upper Pipeline Relocation Project (Design, Bid Phase)	In-House	95%	95%	Fernando Carrillo	Staff is performing additional evaluation of existing operational conditions in the zone to determine the best approach to modify the Pressure reducing stations. Three remote pressure sensing device have been placed throughout the zone, collecting data for analysis.
51840	Rodriguez Road Pipeline Replacement (Planning Phase)	In-House	20%	20%	Wally Grabbe	Given the current challenges with SDG&E and SDCWA right of ways, staff re-prioritized the grant funding assigned to this project to Old Castle. Meanwhile, staff will pursue other means to accomplish the project.
51418	Alps Way Pipeline Replacement (Construction Phase)	Shaw Equipment Rentals, Inc.	100%	100%	Jeson Nikrasch	Project is complete. 1-year Warranty Period ends October 16, 2025.



**ENGINEERING DEPARTMENT**  
**TABLE III - CAPITAL FUNDED PROJECTS SUMMARY**

Acct. No.	Project Name	Contractor / Consultant	2024	2025	Project Manager	January 2025 Comments
			Dec	Jan		
Reservoir Projects						
51303	Ridge Ranch Interim Reservoir (Design Phase)	In-House Design	20%	20%	Wally Grabbe	Preparation of the pre-design report scheduled for April/May 2025 time frame.
51405	McNally & Mizpah Reservoir - Paint and Recoat (Construction Phase)	Capital Industrial Coatings	99%	100%	Jeson Nikrasch	Project Final Acceptance issued January 9th, 2025. 1-year Warranty Period ends January, 2026.
Data Management Systems						
51730	SCADA/HMI Migration - Water System Phase 1 (Implementation Phase)	In-House	20%	20%	Wally Grabbe	Engineering, Operations, and IT staff continue to work together with consultant in developing SCADA standards and their implementation across the Phase 1 sites. Simultaneous coordination with the NCESP is ongoing, including sharing of standards developed and reviews of submittals.
51770	Document Management System	Pending	0%	0%	Wally Grabbe	Recommendation for software vender delayed pending further evaluation of construction management software and other department document requirements. Evaluations are on-going, software recommendation delayed.
Facilities Projects						
51590	Water Age Analysis	Mission Consulting Services (Jen Mael)	10%	10%	Wally Grabbe	Collecting and organizing water meter usage data zone by zone for use in the evaluation. Evaluating and updating the computer model to evaluate reservoir low flow conditions. Purchased and installed new water, sewer and asset modeling software. Started conversion of the water system model to the new software.

# ENGINEERING DEPARTMENT

## TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	Contractor / Consultant	2024	2025	Project Manager	January 2025 Comments
			Dec	Jan		
Lower Moosa Canyon Water Reclamation Facility Projects						
53030	Moosa Wastewater O&M Manual Development	In-House	60%	60%	Fernando Carrillo	Staff is working with Wastewater Operators to develop a rough Draft.
53100	2023 CWSRF Application		10%	10%	Wally Grabbe	Staff reviewed the criteria for rating the CWSRF application and determined that the project did not rate high enough to be considered for inclusion in the FY 25/26 IUP and did not prepare an SRF application for project funding. <b>No further work on a CWSRF Application is anticipated. Project funding would be applied to evaluating and obtaining other sources of permanent financing.</b>
53290	Meadows Lift Station Motor Control Upgrade	Richard Brady & Associates (\$148,673)	35%	35%	Fernando Carrillo	Staff is working with Brady to complete 50% design. District has decided not to move forward with seeking an SRF Loan for this project.
53200	Moosa Priority Project - Design	Richard Brady & Associates (\$600,291)	35%	35%	Fernando Carrillo	Staff is working with Brady to complete 50% design. District has decided not to move forward with seeking an SRF Loan for this project.
53320	Moosa Clarifier No. 1 Upgrades - Construction	Jennette Company, Inc.	100%	100%	Fernando Carrillo	Project is complete 1-year Warranty Period ends May 2025.
53330	Moosa Clarifier No. 2 Upgrades	In-House Design Jennette Company, Inc.	25%	25%	Fernando Carrillo	Contractor started the installation of the new clarifier rake system.
53550	Moosa Minor Upgrades		67%	67%	Fernando Carrillo	Installation of the protective coating system in the Chlorine Contact Tank has started.
53640	Server Room Relocation		75%	75%	Fernando Carrillo	Fiber optic contractor installed a new fiber optic line. New server rack was installed on a concrete pad. HVAC contractor finished the installation of the AC unit wiring and performed the startup

# ENGINEERING DEPARTMENT

## TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	Contractor / Consultant	2024	2025	Project Manager	January 2025 Comments
			Dec	Jan		
Woods Valley Ranch Water Reclamation Facility Expansion Projects						
56120	Woods Valley Ranch Wastewater Expansion Project  Property Acquisitions	In-House	80%	80%	Wally Grabbe	North Village Lift Station site acquisition is pending resolution of Indian Creek Road ROW and County approval of VCVF Village Station site plan. VCVF site plan approval by County is still in process. <b>There has been continued discussions with the engineer (Dexter Wilson Engr.) for the new owner of the Weston residential parcels (North Ranch Estates - Indian Creek Associated, LLC) regarding the planning of the lift station site location.</b>
56170	Woods Valley Golf Course Seasonal Storage	In-House	80%	80%	Fernando Carrillo	Staff continuing to work with San Pasqual Economic Development Corporation to develop additional seasonal storage facilities on the golf course. <b>No Activity in January.</b>
56260	Grinder Pump Flow Meter Installation	In-House	80%	80%	Fernando Carrillo	Staff is developing an RFQ for installation of the flow meters at various commercial properties that are connected to the South Village Low Pressure sewer collection system. <b>No Activity in January</b>
56320	North Village Lift Station Design	Kennedy/Jenks (Preliminary Design)	10%	10%	Fernando Carrillo	Preliminary design complete. Lift Station site requirements identified. Site acquisition pending county approval of Village Station (VCVF) development plans. <b>No Activity in January.</b>
55340	Orchard Run Lift Station Construction	GSE Construction (\$3,531,471)	100%	100%	Fernando Carrillo	Project is complete and operational however, Final Acceptance of the project and Final Payment is pending resolution of generator wet stacking issues.

# ENGINEERING DEPARTMENT

## TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

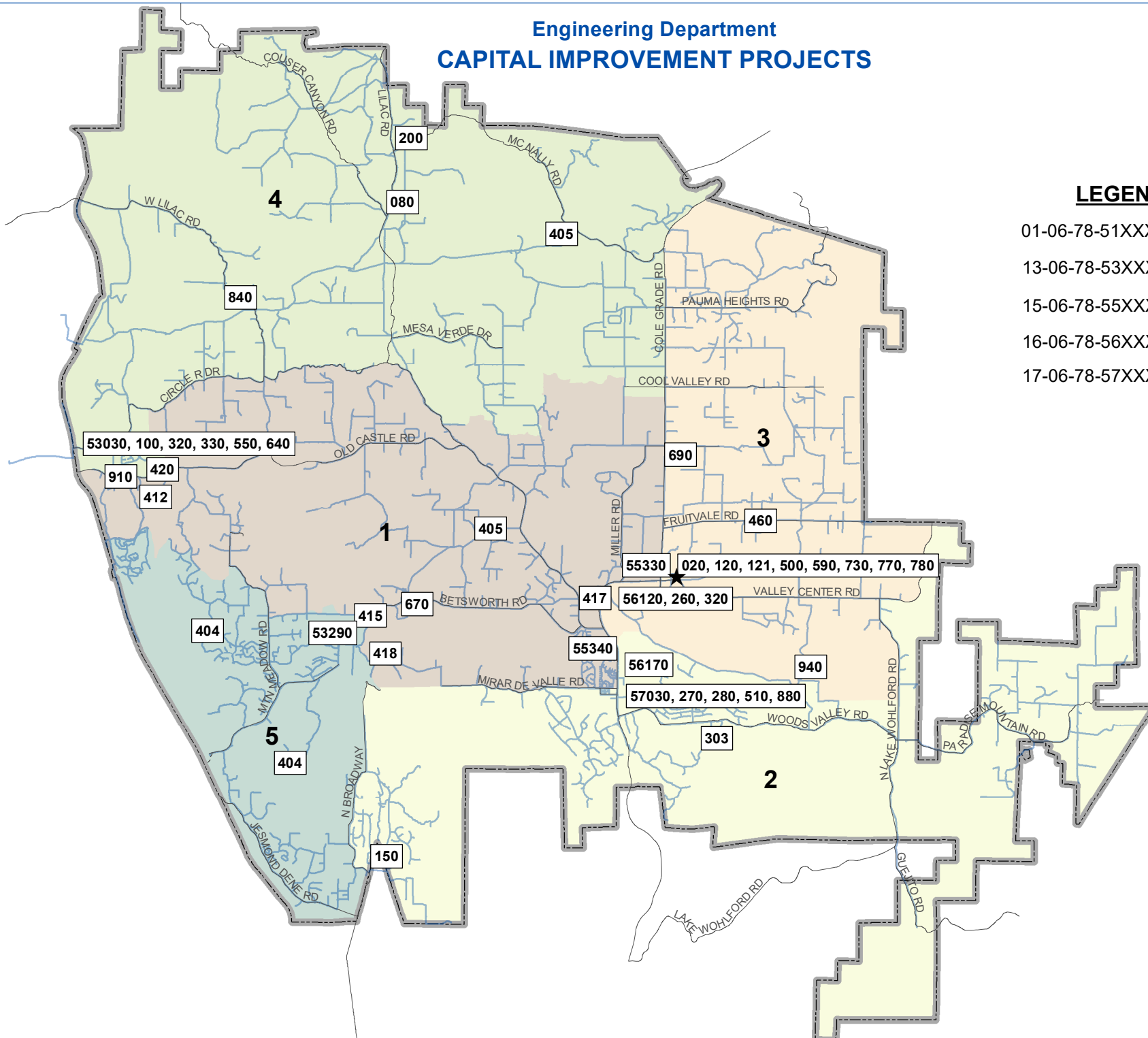
Acct. No.	Project Name	Contractor / Consultant	2024	2025	Project Manager	January 2025 Comments
			Dec	Jan		
Woods Valley Ranch Water Reclamation Facility Projects						
57030	WVR Wastewater O&M Manual Development	In-House	6%	6%	Fernando Carrillo	Engineering staff producing drawings and attachments for O&M Manual. Anticipated completion is March 2025.
57270	Aeration Piping Evaluation		0%	0%	Fernando Carrillo	Scheduling with wastewater operators to take aeration line out of service after dewatering equipment evaluation in February to video the line and determine location of the aeration leaks.
27280	Rapid Thickener		0%	0%	Fernando Carrillo	Huber brought in a pilot screw press unit to run for two weeks.
57510	WVR WRF HMI Upgrade	Interface Automation	5%	5%	Fernando Carrillo	WVR WRF HMI Upgrade is scheduled to start after the Water SCADA HMI Conversion Project is completed. No Activity in January
57880	Woods Valley Ranch WRF Waste Discharge Permit Requirements Salt Nutrient Management Plan (SNMP)	In-House	5%	5%	Wally Grabbe	Scheduled start delayed to April '25.

# Engineering Department CAPITAL IMPROVEMENT PROJECTS



## LEGEND

- 01-06-78-51XXX (XXX)
- 13-06-78-53XXX (53XXX)
- 15-06-78-55XXX (55XXX)
- 16-06-78-56XXX (56XXX)
- 17-06-78-57XXX (57XXX)



## F. MAPPING:

General Activity: In the month of January staff received 24 mapping update requests for a total of 54, 30 were completed. In addition, staff digitized 4 VCMWD easement. From a total of 3,017 easements, 1,077 have been added to the District's geodatabase, 1,940 are pending. Staff also assisted with the Rimrock Low Pressure Sewer System Improvement plans, The Site Facilities Fire Extinguisher plans and Site Facilities Hazmat plans.

MAPS AND RECORDS UPDATE STATUS TABLE					
January	Capital Improvement Projects <sup>(1)</sup>	Developer Projects <sup>(2)</sup>	Encroachment Permits <sup>(3)</sup>	Special Projects <sup>(4)</sup>	Facility Mapping <sup>(5)</sup>
Beginning Log	1	0	0	15	30
Plus New	1	0	0	0	24
Less Completed	(2)	0	0	0	(27)
Ending Log	0	0	0	15	27

Maps and Records Updates: Maps and records consist of preparing record drawings (as-builts) and valve detail drawings and updating the District base map, GIS facility map, and database. Maps and records are continually being updated to accurately reflect completed projects, non-District improvements (encroachments), and current field conditions. The following table summarizes the status of the record map updates.

### Maps and Records Update Status Table Footnotes:

- 1) Capital Improvement Projects – This column represents AutoCAD record drawing status of recently constructed Capital Improvement Projects. Each project may generate or affect one or more record drawings. Each project is counted as one regardless of the number of improvement sheets.
- 2) Developer Projects – This column represents AutoCAD record drawing status of recently constructed Developer Improvement Projects. Each project may generate or affect one or more record drawings. Each project is counted as one regardless of the number of improvement sheets.
- 3) Encroachment Permits – This column represents changes made to existing AutoCAD record drawings to reflect an encroachment that has been generated through the permit process.
- 4) Special Projects – This column represents AutoCAD record drawing status of recently constructed Special Projects such as the installation of new fire hydrants or service laterals.
- 5) Facility Mapping – This column represents individual minor mapping update requests from field or office staff.

## G. FUNDING REQUESTS:

**Drinking Water State Revolving Fund Loan (DWSRF) Application – 2020 Pipeline Replacement Project.** This DWSRF Loan provides funding for Four pipeline replacement projects, Gordon Hill, Oat Hill, Lilac Road, and Alps Way. Loan approval in the amount of \$8.5M was received in March '22. Staff has submitted **eight** disbursement requests for construction funding, the most recent being **Disbursement No. 8 (\$300K)** submitted **November, 2024**, for expenses through August 30, 2024. The **eight** funding requests submitted to date total **\$8.399M**. To date, the SWRCB has disbursed **\$7.842M** in loan proceeds, the most recent being received on **November 1, 2024**. On average, it takes **136** days from disbursement submittal to receipt of the SRF loan proceeds.

**EPA Community Grant.** In April '23, VCMWD was awarded a \$3.06M Community Grant for the Lilac Road Pipeline Replacement Project. Because the Lilac Road project was already under construction, the EPA approved, a "Technical Correction" to shift the grant funding from the Lilac Road Pipeline Replacement Project to the Rodriguez Road Pipeline Replacement Project.

In April '24, VCMWD was awarded a \$715K Community Grant for the Old Castle Road Pipeline Replacement Project. Staff is in process of requesting, a "Technical Correction" to shift the \$3.06M grant funding from the Rodriguez Road Pipeline Replacement Project to the Old Castle Road Pipeline Replacement Project for a combined total of \$3,775M.

Staff is preparing the application for submittal through the EPA's Grants.gov website in conjunction with an SRF application for the balance of the funding.

**Drinking Water State Revolving Fund Loan (DWSRF) Application – 2023 Water Facility Replacement Project.** Staff prepared and submitted in November '23 a \$9.3M application (\$12.36M total less the \$3.06M in grant funding) to the SWRCB for funding the following three projects: a) Old Castle Road Pipeline Replacement, b) Broadway South Pipeline Replacement and c) Rodriguez Road Pipeline Replacement. Due to cash flow requirements during construction, staff reduced the loan request to a \$5.525M application to include only the Old Castle project in combination with the \$3.775M for total project cost of \$9.3M. The application was completed in December and SWRCB staff is reviewing the submitted documents for issuance of the loan approval.

**Drinking Water State Revolving Fund Loan (DWSRF) Application – North Broadway Pipeline Relocation Project.** In December '24 Staff prepared and submitted a \$4.2M application for the North Broadway Pipeline Relocation Project. This was one the project eliminated from the 2023 Water Facility Replacement Project for cash flow purposes. The application is currently under SWRCB staff review for inclusion in the FY 2025-26 IUP.

## H. SEMINARS/MEETINGS:

1/16/25 – M. Wick attended the Third Thursday, DWR Water Loss and Leak Detection webinar.

#### IV. FINANCE DEPARTMENT:

##### A. COMPARISON OF STATISTICS:

	<u>JAN 2025</u>	<u>FY to Date 2024-25</u>	<u>FY to Date 2023-24</u>
<b><u>BILLS MAILED:</u></b>	10,500	73,577	73,357
<b><i>Actions for Non-Payment:</i></b>			
Notices Mailed	1,877	9,833	8,974
48 Hr. Phone Calls	579	3,790	3,837
Meters Flow Restricted	2	12	31
Accounts Liened	5	23	71
Lien Notices Mailed	11	54	217
<b>Accounts Transferred</b>	<b>38</b>	<b>307</b>	<b>372</b>
<b><u>CUSTOMER COUNTS:</u></b>	<b><u>JAN 2025</u></b>	<b><u>JAN 2024</u></b>	<b><u>JAN 2023</u></b>
<b><i>Active Water Accounts:</i></b>			
Certified Ag - PSAWR	631	629	646
M & I	9,171	9,141	9,022
Fire Meters	<u>2,032</u>	<u>1,996</u>	<u>1,864</u>
<i>Total Active Accounts</i>	<i>11,834</i>	<i>11,766</i>	<i>11,532</i>
<b><i>Inactive Water Accounts:</i></b>			
PSAWR	53	53	43
M & I	732	725	714
Fire Meters	<u>152</u>	<u>143</u>	<u>135</u>
<i>Total Inactive Accounts</i>	<i>936</i>	<i>921</i>	<i>892</i>
<b>Total Water Accounts</b>	<b><u>12,770</u></b>	<b><u>12,687</u></b>	<b><u>12,424</u></b>
<b><i>Active Wastewater Accounts</i></b>			
Moosa	2,475	2,473	2,494
Woods Valley	<u>985</u>	<u>968</u>	<u>865</u>
<b>Total Wastewater Accounts</b>	<b><u>3,460</u></b>	<b><u>3,441</u></b>	<b><u>3,359</u></b>

	<u>Acre-Feet</u>	<u>Value</u>
<b>Interim MWD Agricultural Program:</b>		
JULY 1994 through DEC 2012	<u>513,882.8</u>	\$63,681,802
<b>MWD RTS Estimated Savings:</b>		
JAN 2003 through DEC 2012		\$17,884,325
<b>SDCWA PSAWR:</b>		
JULY 1998 through DEC 2024	<u>498,054.7</u>	\$36,091,621
<b>SDCWA Emergency Storage Est. Savings:</b>		
JAN 2003 through DEC 2024		\$36,873,948
<b>SDCWA Supply Reliability Est. Savings:</b>		
JAN 2016 through DEC 2024		<u>\$6,060,700</u>
<b>TOTAL MWD &amp; SDCWA DISCOUNTS:</b>		<b><u>\$160,592,396</u></b>

##### B. MEETINGS:

*No Meetings Attended for the Month of January*



## **V. INFORMATION TECHNOLOGY DEPARTMENT:**

### **A. CAPITAL IMPROVEMENT PROJECTS –**

SCADA HMI Improvements – Wonderware HMI system replacement at wastewater facilities with Ignition HMI software has been completed. Replacement of the HMI system for the water system is currently in progress of being initially deployed to North County Emergency Storage Project (NCESP) sites and then expanded to other sites in the future.

Asset Management System – Phase 2 of Cityworks development and deployment is in progress, which includes fleet maintenance, equipment/tools, storeroom modules, and integration with GIS and ERP systems. Various reports and dashboards for water operations are currently being developed that show the data collected by this system.

Boardroom Technology Upgrade – The existing video technology in the board room is being replaced with a new high definition media system. In-room video presentation system and video system wiring upgrades are in progress.

### **B. GENERAL ACTIVITY –**

SCADA Upgrades – Continuous rolling upgrades are being done to replace older devices such as radios, cameras, network switches, and Uninterruptible Power Supply (UPS) units with newer models, which are faster and more reliable. This is an ongoing, continuous product lifecycle refresh process.

Geographic Information Systems (GIS) Upgrades – GIS staff has deployed web maps and user portals within the software, and GIS databases and maps have been integrated with the Cityworks Asset Management System. The system is being continuously enhanced and actively used by District personnel.

Video Surveillance System Upgrades – Staff is continuing to enhance the system by upgrading older cameras with new models and performing software upgrades to existing systems.

Secondary Data Center Construction – A secondary data center is now operational at Moosa Water Reclamation Facility. It provides the District with environmentally controlled space for additional servers and data storage that can be activated quickly if needed, and it is at sufficient distance away from corporate offices to survive a local disaster. It has multiple redundant communication paths to corporate office with automatic failover, a dedicated high-bandwidth fiber connection to the Internet, has generator-backed power, and is monitored by multiple security cameras.

### **C. SYSTEM STATUS –**

All systems operated normally in January 2025.

### **D. MEETINGS –**

No meetings attended in January 2025.

**INFORMATION TECHNOLOGY DEPARTMENT  
CAPITAL FUNDED PROJECTS SUMMARY**

Project No.	Name	F.Y. Auth- orized	Total Budget	Contracts			Comments	Project Manager/ Coordinator
				Contractor / Consultant	% Complete			
					Dec	Jan		
51040	Boardroom Technology Upgrade	16-17	\$ 32,135	In-house	98%	99%	Project will upgrade the Audio/Video presentation technology in the Boardroom. Video live streaming system was installed with upgraded cameras. New monitors were installed on the dais. Components have been acquired for the video presentation system upgrade, which is in progress.	Ando Pilve
51480	Asset Management System	18-19	\$ 88,704	In-house, external consultant	98%	98%	Cityworks Asset Management System's implementation is in progress. Deployment is completed with DigAlert, work order modules, and GraniteNet sewer inspection system. Fleet and storeroom modules are in development. Backflow module development is deferred depending on future software update.	Ando Pilve

## **VI. GENERAL ADMINISTRATION PROJECTS AND PROGRAMS:**

### **A. General Administration Meetings and Activities for Month of January 2025 –**

- 1/06/25 – VCMWD Regular Board Meeting (GA & AN);  
SDCWA – Joint Public Information/Conservation Coordinators (JPIC) (AN);
- 1/07/25 – Agenda Meeting (GA & AN);
- 1/08/25 – CMUA – Low Income Rate Assistance (LIRA) Strike Team (AN);
- 1/13/25 – Backflow Program Meeting (GA & AN);
- 1/14/25 – SDCWA GMs Meeting (GA), and SD Farm Bureau Water Committee Mtg. (GA);
- 1/15/25 – ACWA Legislative Committee Region 10 Prep Meeting (AN);
- 1/16/25 – SDCWA – Water Agency Emergency Collaborative (WAEC) Mtg (AN);
- 1/17/25 – North County General Manager's Meeting (GA);
- 1/21/25 – SDCWA A&F Committee Pre-Board Meeting (GA);
- 1/22/25 – SDCWA North County Caucus (GA);
- 1/27/25 – Lake Turner Solar On-site meeting with Clearway Energy (GA);  
CII Classification Implementation Cross-Department Mtg (AN);
- 1/28/25 – VCMWD All Hands Staff Meeting (GA & AN); FY 25-26 Budget Kick-off (GA & AN);  
Shared Services Meeting – FPUD, RMWD, & YMWD (GA);
- 1/29/25 – NC ESP Facility Tour (GA & AN).

*\*Key: GA – Gary Arant; AN – Alisa Nichols*

### **B. Water Conservation and Public Outreach –**

Staff distributed copies of the 2025 Calendar along with entry forms to Lilac and Valley Center Elementary School 4<sup>th</sup> grade classrooms for this year's contest.

### **C. Personnel –**

#### **1) Regular Full-Time Employees, as of January 31, 2025:**

<u>Funds</u>	<u>Budgeted</u>	<u>Employed</u>
Water	66	64
Wastewater	<u>7</u>	<u>7</u>
<b>Total</b>	<b>73</b>	<b>71</b>

#### **2) Pending Retirements –**

- a) Wally Grabbe – December 26, 2025

**Compiled By:**



**Kirsten N. Peraino, Board Secretary**

**Submitted By:**



**Gary T. Arant, General Manager**

**April 21, 2025**

**TO: Honorable President and Board of Directors**  
**FROM: Gary Arant, General Manager**  
**SUBJECT: REVIEW OF BOARD MEMBER PER DIEM**

**PURPOSE:**

As directed by the Board, information on the Board of Directors' per diem compensation is provided for review, discussion and direction for possible future action.

**SUMMARY:**

Current law provides that your Board may increase its per diem amount by 5% for each calendar year since the date of the last adjustment. The last adjustment to the per diem was February 16, 1993. At 5% per year, the Board could increase the current \$100.00 per diem to a maximum of \$476.54 per day of Board business, see attached rate calculation. Also attached is a recently completed Board of Directors Per Diem Survey.

According to Water Code Sections 20200 through 20700, action to raise the per diem requires a public hearing which could be scheduled to be held during the May 19, 2025 Board meeting. If adopted, the new per diem would go into effect 60 days after adoption.

**RECOMMENDATION:**

If the Board desires to change the existing per diem, direct staff to post a notice of public hearing and prepare the necessary Administrative Code changes.

**PREPARED BY:**



**Kirsten N. Peraino**  
*Executive Assistant/Board Secretary*

**APPROVED BY:**



**Gary T. Arant**  
*General Manager*

**Attachments:** *Per Diem Rate Calculation Worksheet*  
*Board Member Per Diem Survey, February 24, 2025*

Valley Center Municipal Water District  
**Calculation of Maximum Board Per Diem**

Calendar Year	Max Percentage	Increase Allowed	Total Per Diem Allowed
Feb. 16, 1993	N/A		\$ 100.00
1994	5%	\$ 5.00	\$ 105.00
1995	5%	\$ 5.25	\$ 110.25
1996	5%	\$ 5.51	\$ 115.76
1997	5%	\$ 5.79	\$ 121.55
1998	5%	\$ 6.08	\$ 127.63
1999	5%	\$ 6.38	\$ 134.01
2000	5%	\$ 6.70	\$ 140.71
2001	5%	\$ 7.04	\$ 147.75
2002	5%	\$ 7.39	\$ 155.14
2003	5%	\$ 7.76	\$ 162.90
2004	5%	\$ 8.15	\$ 171.05
2005	5%	\$ 8.55	\$ 179.60
2006	5%	\$ 8.98	\$ 188.58
2007	5%	\$ 9.43	\$ 198.01
2008	5%	\$ 9.90	\$ 207.91
2009	5%	\$ 10.40	\$ 218.31
2010	5%	\$ 10.92	\$ 229.23
2011	5%	\$ 11.46	\$ 240.69
2012	5%	\$ 12.03	\$ 252.72
2013	5%	\$ 12.64	\$ 265.36
2014	5%	\$ 13.27	\$ 278.63
2015	5%	\$ 13.93	\$ 292.56
2016	5%	\$ 14.63	\$ 307.19
2017	5%	\$ 15.36	\$ 322.55
2018	5%	\$ 16.13	\$ 338.68
2019	5%	\$ 16.93	\$ 355.61
2020	5%	\$ 17.78	\$ 373.39
2021	5%	\$ 18.67	\$ 392.06
2022	5%	\$ 19.60	\$ 411.66
2023	5%	\$ 20.58	\$ 432.24
2024	5%	\$ 21.61	\$ 453.85
2025	5%	\$ 22.69	\$ 476.54

**BOARD OF DIRECTORS  
2025 PER DIEM SURVEY**

<b>District/Agency</b>	<b>Per Diem (as of March 2025)</b>	<b>Comments</b>
Carlsbad MWD	\$ 100.00	*No response, data copied from February 2024
Eastern MWD	\$ 267.00	
Elsinore Valley MWD	\$ 244.13	*No response, data copied from February 2024
Encina Wastewater Authority	\$ 252.00	
Fallbrook PUD	\$ 134.00	4/25/2025 - per diem increases to \$140.7
Helix Water District	\$ 225.00	
Lakeside Water District	\$ 125.00	*No response, data copied from February 2024
Leucadia Wastewater	\$ 200.00	Per diem to be considered at the April 2025 Board Meeting.
Olivenhain MWD	\$ 150.00	
Otay Water District	\$ 173.00	7/1/2025 - per diem increases to \$181
Padre Dam MWD	\$ 160.00	
Rainbow MWD	\$ 150.00	
Ramona MWD	\$ 100.00	
Rancho California Water District	\$ 245.00	
Rincon Del Diablo MWD	\$ 177.00	
SDCWA Directors	\$ 150.00	*Officers compensation \$180.00
San Dieguito Water District	\$ 100.00	*No response, data copied from February 2024
Santa Fe Irrigation District	\$ 150.00	3/20/2025 - Public Hearing to consider increasing per diem to \$175
South Bay Irrigation District	\$ 100.00	*No response, data copied from February 2024
Sweetwater Authority	\$ 200.00	
Vallecitos Water District	\$ 200.00	
Valley Center MWD	\$ 100.00	
Vista Irrigation District	\$ 210.00	
Yuima MWD	\$ 100.00	

A verage: \$ 167.17

Median: \$ 155.00