

VALLEY CENTER MUNICIPAL WATER DISTRICT

AGENDA

Regular Meeting of the Board of Directors

TUESDAY, February 18, 2025 — 2:00 P.M.

The VCMWD Board of Directors welcomes the public to attend its meetings both in-person at its Board Room and virtually via livestream. *Please note that in the event of technical issues that disrupt the meeting livestream or receipt of public comments by phone or email, the meeting will continue.*

Instructions for members of the public who wish to address the Board of Directors:

Members of the public can address the Board of Directors during “Public Comments” or on specific agenda items, may do so as instructed below. All comments will be subject to a limit of three (3) minutes.

- Making Public Comment for In-Person Attendance: Members of the public who wish to observe or to address the Board may join the Board Members at the noticed, physical location. A Request to Speak slip must be submitted to the Board Secretary prior to start of the meeting (*if possible*).
- Phone Comments During the Meeting: Before the meeting, or before public comment period for the item closes during the meeting, submit a telephone number by email to the Board Secretary at publiccomments@vcmwd.org, together with the agenda item number, and the Board Secretary will call when the board is ready to hear public comments; *or*
- Emailed Comments: Before the meeting, or before public comment period for that item closes at the meeting, email your comments to the Board Secretary at publiccomments@vcmwd.org and they will be read aloud during the public comment period; *or*
- Written Comments: Written comments can be also be physically dropped off or mailed in advance of the meeting at the District’s Administrative located at 29300 Valley Center Rd., Valley Center, CA 92082, for receipt no later than 1:00 pm on meeting day.

These public comment procedures supersede any District public comment policies and procedures to the contrary. If modifications or accommodations from individuals with disabilities are required, such persons should provide a request at least 24 hours in advance of the meeting by email to the Board Secretary at boardsecretary@vcmwd.org.

Meeting Broadcast: Members of the public may watch the meeting electronically by visiting the District’s website at vcmwd.org/Board/Board-Documents and then clicking the link listed below “live stream” on the page.

Meeting Documents: Board Meeting Packets (*except for closed session materials*) will be made available to the public once distributed to the Board. Please visit the District’s website at vcmwd.org/Board/Board-Documents for Agenda and related Board Meeting Documents.

ROLL CALL

APPROVAL OF AGENDA

At its option, the Board may approve the agenda, delete an item, reorder items and add an item to the agenda (Government Code Section 54954.2).

Valley Center Municipal Water District
Board of Directors' Meeting Agenda

PUBLIC COMMENTS

Comments and inquiries from the audience will be received on any matter not on the agenda, but within the jurisdiction of the Board. Comments and inquiries pertaining to an item on the agenda will be received during the deliberation of the agenda item (Government Code Section 54954.3).

CONSENT CALENDAR ITEMS

Consent calendar items will be voted on together by a single motion unless separate action is requested by a Board member, staff or member of the audience.

1. **Minutes of the Regular Board Meeting Held Monday, January 6, 2025;**
2. **Audit Demands and Wire Disbursements;**
3. **Treasurer's Report for Month Ending November 30, 2024;**
4. **Treasurer's Report for Month Ending December 31, 2024 and the Financial Statements for the Quarter Ended December 31, 2024;**
5. **Board of Director's Request for Per Diem Compensation and Board of Director's Report of Expense Reimbursements per Government Code Section 53065.5; and**
6. **Quarterly Expense Reimbursement Disclosures (Oct. 1 – Dec. 31, 2024) per Government Code Section 53065.5.**

ACTION ITEM(S)

7. **Mutual Services Agreement Between Fallbrook Public Utility District, Rainbow Municipal Water District (MWD), Yuima MWD, and Valley Center MWD:**

Authorization for the General Manager to execute the "Mutual Services Agreement", between the Valley Center Municipal Water District (MWD) and the following agencies: Fallbrook Public Utility District, Rainbow MWD, and Yuima MWD, will be requested.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. If desired, motion to provide authorization for the General Manager to execute the agreement

8. **Consider Approval of Change Order No. 4 to the North County Emergency Storage Project – Valley Center Improvements & 14-Inch Replacement and Relocation:**

Adoption of Resolution No. 2025-01, approving Change Order No. 4 to the construction contract with Orion Construction Corporation for the North County Emergency Storage Project - Valley Center Improvements & 14-inch Replacement and Relocation [Project Nos. 01-00-00-18045 & 01-06-78-51200], will be requested.

- a. Report by District Engineer
- b. Discussion
- c. Audience comments/questions
- d. If desired, motion to approve or deny Resolution No. 2025-01

**Valley Center Municipal Water District
Board of Directors' Meeting Agenda**

9. Consider Authorization for the General Manager to Enter into a Reimbursement Agreement with the County of San Diego for the Construction of the Cole Grade Road Phase 1 Improvements [Project No. 01-06-78-51690]:

Adoption of Resolution No. 2025-02, authorizing the General Manager to enter into a Reimbursement Agreement with the County of San Diego for the Cole Grade Road Phase 1 Improvements Project will be requested.

- a. Report by District Engineer
- b. Discussion
- c. Audience comments/questions
- d. If desired, motion to approve or deny Resolution No. 2025-02

10. Project Update and Consider Adoption of Resolution Nos. 2025-03, 2025-04, and 2025-05, Approving Various Items Related to the N. Broadway Pipeline Relocation Project:

Update on the N. Broadway Pipeline Relocation Project [Account No. 01-06-78-51150] and consider adoption of the following:

- ▶ Resolution No. 2025-03 to approve Task Order Amendment for pipeline design drafting support services and amendment to FY 2024-25 Annual Budget;
 - ▶ Resolution No. 2025-04 Authorizing Submittal of a Drinking Water State Revolving Fund Financial Assistance Application for the 2023 Water Facility Replacement Program; and
 - ▶ Resolution No. 2025-05 Declaring Intent to be Reimbursed from Expenditures for the 2023 Water Facility Replacement Program from Proceeds of the State Water Resources Control Debt Obligations.
- a. Report by District Engineer
 - b. Discussion
 - c. Audience comments/questions
 - d. If desired, motion to approve or deny Resolution No. 2025-03
 - e. If desired, motion to approve or deny Resolution No. 2025-04
 - f. If desired, motion to approve or deny Resolution No. 2025-05

INFORMATION ITEM(S)

11. San Diego County Water Authority (SDCWA) Board Meeting Summary:

A report on the SDCWA's Board of Directors' Meeting of January 23, 2025 will be provided.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. Information item only, no action required

12. General Information:

General Information items will be reviewed.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. Information item only, no action required

DISTRICT GENERAL COUNSEL'S REPORT

BOARD OF DIRECTORS' ITEMS

BOARD OF DIRECTORS' AB1234 REPORTING*

* Directors must provide brief reports on meetings/events attended in the performance of their official duties for which compensation or reimbursement is provided. Authority: Government Code Section 53232.3.

CLOSED SESSION ITEM(S)

At any time during the regular session, the Board may adjourn to closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege. Discussion of litigation is within the attorney-client privilege and may be held in closed session (per Government Code § 54956.9).

A Closed Session will be held pursuant to the following two items:

13. Government Code §54957 – Public Employee Performance Evaluation:

Unrepresented Employee: *General Manager*

14. Government Code §54957.6 – Conference with Labor Negotiators:

Agency Designated Representatives: Board of Directors

Unrepresented Employee: General Manager

ADJOURNMENT

NOTICE TO THE PUBLIC

This agenda was posted at least 72 hours before the meeting in a location freely accessible to the public. No action may be taken on any item not appearing on the posted agenda, except as provided by Government Code Section 54954.2. Any written materials provided to a majority of the Board of Directors within 72 hours prior to the meeting regarding any item on this agenda will be available for public inspection on the District's website. The agenda is available for public review on the District's website, <http://www.vcmwd.org>.

For questions or request for information related to this agenda contact Kirsten Peraino, *Board Secretary*, at (760) 735-4517 or publiccomments@vcmwd.org. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Board Secretary at least 48 hours before the meeting, if possible.

— *End of Agenda* —

VALLEY CENTER MUNICIPAL WATER DISTRICT MINUTES

Regular Meeting of the Board of Directors
Monday, January 6, 2025 — 2:00 P.M.

The Valley Center Municipal Water District Board of Directors' meeting was called to order by President Ferro at 2:00 PM. In the Board Room at 29300 Valley Center Rd.; Valley Center, CA 92082, and livestreamed on the District's website at www.vcmwd.org.

ROLL CALL

Board Members Present: *Directors Ferro, Smith, Ness, and Stehly.*

Board Members Absent: *Director Holtz.*

Staff Members: *General Manager Arant, District Engineer Grabbe, Director of IT Pilve, Director of Finance & Administration Pugh, Director of Operations and Facilities Lovelady, Manager of Accounting/Deputy Director of Finance & Administration Velasquez; Water Systems Supervisor Nichols, Special Projects & Regulatory Compliance Manager Nichols, Executive Assistant/Board Secretary Peraino, and General Counsel Nick Norvell present in-person.*

Guest Presenter(s): *Auditor Shannon Ayala with Davis Farr, LLP., the District's Certified Public Accountant.*

PUBLIC COMMENT(S)

President Ferro established for the record the process by which public comments are received by the Board; this process was also described in the Agenda for the meeting.

2024 ELECTION RESULTS

Director Stehly (Div. 1) and Director Ferro (Div. 4) won their respective Division Elections in the November 2024 General Election, and were reappointed to 4-year terms expiring December 2028.

ELECTION OF BOARD OFFICERS

1. Per Water Code, an election of officers, President and Vice President, shall be conducted during the first meeting in January of each odd numbered year.

Before the nominations for President and Vice President, Director Smith asked that the Board consider rotating out the Board Officer positions on a regular basis, as opposed to majority vote.

Action: Upon motion by Ness, seconded by Stehly, and carried with three (3) affirmative votes, Director Ferro was re-elected **President** of the Board of Directors.

Upon motion by Ferro, seconded by Ness; and carried with four (4) affirmative votes, Director Holtz was re-elected **Vice President** of the Board of Directors.

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CONSENT CALENDAR ITEMS

Consent calendar items will be voted on together by a single motion unless separate action is requested by a Board member, staff or member of the audience.

2. **Minutes of the Regular Board Meeting Held Monday, December 16, 2024;**
3. **Audit Demands;**
4. **Treasurer's Report for Month Ending October 31, 2024; and**
5. **Board Member Reimbursement for Per Diem & Expenses and Disclosure per Government Code Section 53065.5.**

Action: Upon motion by *Stehly*, seconded by *Smith*; and carried with four (4) affirmative votes, the previously listed consent calendar items were approved.

PRESENTATION ITEM(S)

6. **Review, Receive and File of the District's Annual Comprehensive Financial Report (ACFR) for Fiscal Year (FY) 2023-24 and Review of Appropriation Limit Worksheet:**

The District's Annual Comprehensive Financial Report (ACFR) for the fiscal year ending June 30, 2024, was presented for the Board's review. Deputy Director of Finance Velasquez provided a summary of the ACFR financial highlights.

Water Purchases and Sales:

The District's water sales were 11,493 acre feet (AF), down 1,527 AF or -11.7% from sales of 13,020 AF in the previous fiscal year (FY 2022-23). The average price of water, however, increased by 9.1% or \$162/AF. The average price per acre-foot is impacted by the fixed components paid to the Metropolitan Water District (MWD) and San Diego County Water Authority (SDCWA), regardless of the volume of water sold. Those fixed components are the Ready to Serve Charge & Capacity Reservation Charge paid to MWD; and the Customer Service, Emergency Storage, & Supply Reliability Charges paid to SDCWA.

The District's agricultural sales accounted for 55.3% of all deliveries in FY 2023-24. Sales to Certified Agricultural customers decreased by 1,055 AF, or -14.2%, from the prior year. Agricultural Discounts passed through to District customers from the SDCWA on their melded water rate totaled \$1,585,677. In Calendar Year 2024, customers in the Permanent Special Agricultural Water Rate (PSAWR) Program paid \$2,023/AF, which is 25%, or \$676 less per acre-foot than domestic & commercial customers whose water rate was \$2,699/AF.

Combined Revenues:

- **Total Revenues** (excluding capital contributions) for FY 2024 were \$48,476,446, down \$197,660, or -0.4%, over the previous fiscal year.
- **Water Sales and Pumping Revenue** decreased by 3.0%, \$863k due to above average rainfall and the overall downward trend of agricultural sales. Those decreases were partially offset by Water rate Increases in 2024:
 - The Domestic rate increased 9.2%, and the PSAWR rate increased 7.6%.

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- **Meter Service Charge Revenue** rose 4.5% due to a 1.8% increase to the monthly service charge that went into effect January 3, 2024. There was also an increase of 157 active meter services.
- **Meter Installation Fee Revenue** dropped 51.5%, nearly \$507k, from the previous year due to fewer water meters and backflow devices sold and installed. The majority of which are attributable to the new Park Circle development.
- **Other Water Operating Revenues** decreased by 5.1% or just over \$36k, as a result of lower delinquency fees and the one-time revenues of \$12,368 that were received in the prior year for the District's share of the MWD Litigation Damages Award.
- **Wastewater Charges** increased by about \$274k, primarily due to the following two reasons:
 - 1) The Capital Improvement Charge, first implemented in January 2024, which generated \$132,000 during FY 2023-24.
 - 2) The Woods Valley Ranch service area saw an increase in total active service connections, leading to higher revenue from sewer service charges.

The number of active meters rose by 59 to 976 in FY 2023-24, up from 917 the prior year, though this was partially offset by lower sewer standby fee revenue.

- **Property Taxes and Assessments** increased by 6.0% or \$252k. This is due to the increase in Total Assessed Value from the Park Circle Development, resulting in higher Current Secured Property Tax Revenue than in the prior year.
- **Investment Income** increased 16.3% or \$287k compared to the prior year. The increase is due to a higher yield on investments, as the average yield increased from 2.3% in FY 2022-23 up to 4.1% in FY 2023-24. The majority of the District's investments are held in the California Asset Management Program, the San Diego County Investment Fund, Certificates of Deposits, and Treasuries.
- **Other Non-Operating Revenues** increased 1.9%, or \$7,522 due to increased lease fees collected from the lease of facilities for cellular sites. It was noted that all cellular site lease agreements include a factor of annual fee escalations.

Combined Expenses:

- **Total Expenses** were \$46,839,902, down 8.9%, or -\$4,596,405 from the previous FY.
- The **Total Cost of Water Sold** during FY 2023-24 was \$23,863,733, or 0.8% lower than the previous year. The total amount of water purchased during the year was 12,236 AF compared to 13,458 AF in the previous year.
- **Energy and Pumping Costs** decreased by \$318k or 9.8%. This is a result of the lower sales volume resulting in less energy requirements to pump the water through the distribution system as well as a billing adjustment totaling \$265,590 calculated by SDG&E and credited to the District's account.
- **Water Systems Operations Expenses** increased \$280,054, or 4.6%, over FY 2022-23. The increase is due to higher labor and benefits, software maintenance, and outside professional services partially offset by lower maintenance of facilities costs.
- **Combined Wastewater Collection and Treatment Costs** for Moosa and Woods Valley were \$77,156 or 4.0%, less than the prior year. The decrease is a result of decreased labor

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and benefits and maintenance of facilities partially offset by increased outside professional services and chlorine.

- **Engineering Expenses** were up 10.3%, or \$220,633, compared to the previous fiscal year. This increase is a result of increased labor & benefits partially offset by increases in capital planning expenses, outside professional services, and special department expenses.
- **General and Administration Expenses** decreased 55.8%, or nearly \$5M, mainly due to lower Pension expenses compared to the prior year as a \$3.8M loss recorded in the prior year.
 - The District's net pension liability for the risk pool is measured as the proportionate share of the risk pool's net pension liability. Under GASB 68, gains and losses related to the changes in total pension liability and fiduciary net position are recognized as a pension expense systematically over time. Similar gains and losses are recognized for OPEB expenses. These systematic adjustments are gains and losses that reflect the overall performance of the plans at the measurement date.
 - Other factors that resulted in the overall decrease to general and administrative expenses were decreases in legal services and write-off of uncollectible accounts that were partially offset by increases to labor and benefits, outside professional services, membership fees and dues, insurance, and electricity.
- **Depreciation Expenses** increased by \$424k, or 9.0% due to the purchase of new equipment and completed projects in both the current and prior FY.
- **Interest Expenses** increased by almost \$29k, or 6.2% as a result of construction period interest paid on the latest SRF Loan used to fund the 2020 Pipeline Projects. That payment was partially offset by decreases to the regularly scheduled amortization payments made during the year on the other SRF Loans.

Operating Results:

The District's **Total Operating Revenues** include Water Sales and Pumping Charges, Meter Service Charges, Wastewater Charges, Meter Installation Fees and Other Water Operating Revenues. In total, Operating Revenues decreased by \$782k or 1.9% compared to the prior year mainly due to reduced water sales and fewer new meter installations. This was partially offset by increased water and wastewater charges. **Total Operating Expenses** include the Cost of water purchased from the SDCWA, the Cost of Energy and Pumping paid to SDG&E, Water System Operations, Wastewater collection and treatment, Engineering, General and Administrative costs, and Depreciation. In total, operating expenses decreased by \$4.6M or 9.1% because of lower Pension and OPEB expenses in FY 2023-24 compared to the prior years. This resulted in an operating loss of \$4.8M.

Net Position at Year End:

Combining the District's funds, including **non-operating revenues** (property taxes and assessments, investment income, other non-operating revenues, interest expense and gains on disposal of fixed assets) and **capital contributions** the overall **Net Position** at the end of FY 2023-24 totaled \$97,163,126 an increase of \$5,897,985, or 6.5%, compared to the prior year.

Water Operating Revenue:

The District's standard is to maintain unrestricted or uncommitted reserves not anticipated to be used in the current fiscal year to a minimum of 3 months and a maximum of 6 months of the operations and maintenance budget, not including wholesale water and power purchases. At June 30, 2024, the District continued to meet this standard, by designating \$5.2M to the water

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operating reserve, representing 4 months of the budgeted operating and maintenance expenses.

At the conclusion of staff's presentation, *Auditor* Shannon Ayala with Davis Farr, LLP., the District's Certified Public Accountant, was introduced to present the Independent Audit Report and the Appropriation Limit Worksheet.

An independent audit of the District's financial statements as of June 30, 2024, was completed by Davis Farr, LLP. The audit process was reviewed by Ms. Ayala who reported that, in the opinion of Davis Farr, the financial statements present fairly, in all material respects, VCMWD's financial position and cash flows as of June 30, 2024, in conformity with generally accepted accounting principles. Ms. Ayala reported that the Independent Auditor's Report expressed an unmodified opinion, the highest level of opinion that can be received on the financial statements. Ms. Ayala outlined the audit process and fieldwork, which involved risk assessments, planning, documentation of internal controls, and testing of transactions, along with substantive and analytical testing of material balance sheet accounts and financials.

Davis Farr's Independent Auditor's Report on *Applying Agreed Upon Procedures* to the Appropriations Limit Worksheet shows compliance with Article XIII B of the California Constitution. While this law limits the annual increase in the property taxes public agencies can receive, the District receives less than one-half the limit provided.

Action: The Board received and filed the ACFR and the Appropriation Limit Worksheet.

INFORMATIONAL ITEM(S)

7. Aqueduct Shutdown Strategies and Consideration:

Water Systems Supervisor Mike Nichols offered a summary of the strategies and factors that District staff consider during aqueduct shutdowns. For the past several years, the San Diego County Water Authority (SDCWA) has performed ten-day shutdowns of the first and second aqueducts to maintain and repair the pipelines that serve its member agencies in San Diego County. During these shutdowns, water supply from the SDCWA is halted, leaving only stored water or what can be fed through our VC7 and 8 connections (connections located off of the second aqueduct). Determining how many reservoirs to fill and how many gallons of total storage for domestic use and fire protection while ensuring water quality is a complex and timely process involving multiple factors.

Action: Informational item only, no action required.

8. Water Use Efficiency Report:

Special Projects & Regulatory Compliance Manager Alisa Nichols provided an overview of the State's "Making Conservation a CA Way of Life" water use efficiency regulatory framework. District staff previously updated the Board on the State's water use efficiency regulations in 2023 during the rule-making process. The regulations have now been finalized and were adopted by the State Water Board on July 3, 2024.

The regulatory framework includes a required Urban Water Use Objective that each water supplier must meet and a host of Commercial, Industrial, and Institutional (CII) performance measures related to both indoor and outdoor water use efficiency standards. Water suppliers like the District – not individual households or businesses – are required to meet an annual Urban Water Use

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Objective that includes separately regulated Water Loss Performance Standards. The requirements of the framework will be rolled out over the next fifteen years, with varying deadlines for compliance and reporting and a ramp-up of enforcement for noncompliance.

Water Loss Performance Standards were established by Senate Bill 555 in 2015 and adopted by the State Water Board in 2023. Each urban water supplier must meet a real loss standard of gallons per connection per day. Water loss standards are distinct in that they were previously regulated and can be enforced independently, unlike the Indoor and Outdoor standards.

In addition to the Urban Water Use Objective, the newly approved regulations include separate performance measures for CII intended to enable customer water-usage benchmarking per twenty-two (22) CII classification categories, as well as establish and implement sector-specific best management practices for CII indoor and outdoor water use. Additionally, as part of the State's emergency drought regulations and reinforced by the regulatory framework, Assembly Bill 1572 prohibits the use of potable water for irrigating nonfunctional turf on CII properties. The prohibition includes turf located on road medians and within street rights-of-way, HOA common areas, and businesses that are not used for recreation. Exempt from the ban are residential lawns, functional grass (i.e. sports fields, picnic areas, and cemeteries), and areas irrigated with recycled water. The nonfunctional turf ban takes effect in stages for CII landscapes, with requirements beginning January 1, 2027.

The regulatory framework became effective January 1, 2025, with compliance roll-out over a 15-year timeframe. Suppliers must meet the Urban Water Use Objective by January 1, 2027, with full compliance (including CII performance measures and installation of Dedicated Irrigation Meters or in-lieu technologies for large landscapes) required by 2040. The State Water Board may issue warnings and requests for action if objectives are not met.

Action: Informational item only, no action required.

9. General Information:

General Manager Arant provided highlights of the District's October Status Report.

Action: Informational item only, no action required.

DISTRICT GENERAL COUNSEL'S ITEM(S)

None.

BOARD OF DIRECTORS' AB1234 REPORTS ON MEETINGS ATTENDED

Director Smith reported on his attendance at the LAFCO (Local Agency Formation Commission) SDAC (Special Districts Advisory Committee) on September 20, 2024 and December 20, 2024

CLOSED SESSION ITEM(S)

At any time during the regular session, the Board may adjourn to closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege. Discussion of litigation is within the attorney-client privilege and may be held in closed session (per Government Code § 54956.9).

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10. A Closed Session was called by President Ferro at 3:45 PM pursuant to:

- **Government Code §54957 – Public Employee Performance Evaluation:**
Unrepresented Employee: *General Manager*
- **Government Code §54957.6 – Conference with Labor Negotiators:**
Agency Designated Representatives: Board of Directors
Unrepresented Employee: General Manager

RECONVENE

Action: The Board came out of closed session at 4:02 PM with no reportable action.

ADJOURNMENT

Action: Upon motion by *Smith*, seconded by *Stehly*, motion passed with four (4) affirmative votes, the regular meeting of the Board of Directors was adjourned at 4:03 PM.

ATTEST:

ATTEST:

Kirsten N. Peraino, Secretary

Enrico P. Ferro, President

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD DECEMBER 27, 2024 THROUGH JANUARY 02, 2025

JANUARY

CHECK #	PAYEE	DESCRIPTION	AMOUNT
170719	ACWA/JPIA	Blue Cross Medical Premiums - January 2025	85,539.86
170720	Bill Alexander	Refund Check 010515-000, 3005 Rue Montreux	2,773.91
170721	Alpha Analytical Laboratories, Inc.	Testing	955.00
170722	AT&T	Services	758.06
170723	AT&T Mobility	Services - Account No. 287290784385	3,881.64
170724	Babcock Laboratories, Inc	Testing	883.37
170725	Barbara Baker	Medicare Part B Reimbursement - 4th Qtr 2024	524.10
170726	Dave Bean	Medicare Part B Reimbursement - 4th Qtr 2024	1,048.20
170727	Best Best & Krieger LLP	Legal Services - January 2024	2,577.30
170728	Velma Blake	Medicare Part B and Medical Reimbursements - 4	472.44
170729	Michael Bull	Medicare and Medical Reimbursement - 4th Qtr 2024	1,949.97
170730	Cristi Bush	Medicare Part B Reimbursement - 4th Qtr 2024	416.10
170731	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	6,335.51
170732	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	851.95
170733	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	1,299.06
170734	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	1,195.23
170735	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	1,711.78
170736	Complete Office of California, Inc	Office Supplies	53.74
170737	Core & Main LP	Materials - Field	4,552.44
170738	Brandon Dendy	Safety Boot Reimbursement	199.33
170739	Diamond Environmental Services, LP	Services	4,100.47
170740	DIRECTV	Dish Service 12/24/24-01/23/25	74.74
170741	Double Radius Inc	Materials - IT	119.72
170742	EDCO Waste & Recycling Service	Trash Services - December 2024	935.59
170743	Lorena Espinoza	Janitorial Service - December 2024	1,875.00
170744	Farmer Brothers Co.	Breakroom Supplies	128.92
170745	Ferguson Waterworks #1083	Materials - Field	1,266.28
170746	Terill Finton	Medicare and Medical Reimbursement - 4th Qtr 2024	828.78
170747	Gilbert P. Franco	Hazardous Waste Removal	128.00
170748	Geo Pacific Services Inc	Refund Check 019690-001, 62341454 FH @ Bet	2,264.20
170749	Dale G Gertzen	Medicare Part B and Medical Reimbursements - 4	985.30
170750	Grainger, Inc	Materials - Field	2,061.47
170751	Grangetto's Farm & Garden Supply Co	Materials - Field	164.70
170752	HD Supply Facilities Maintenance Ltd.	Materials - Field. Customer# 19969	4,739.05
170753	HealthEquity Inc.	Employee Contributions 12/13/24-12/27/24	606.00
170754	Catherine Hicks	Medicare Part B Reimbursement - 4th Qtr 2024	709.10
170755	International City Mgmt Association R	MissionSquare Remittance 12/13/24-12/27/24	7,050.04
170756	Interstate Battery of San Diego, Inc.	Batteries	538.94
170757	Cynthia Jeffrey	Medical and Medicare Reimbursement - 4th Qtr 2024	786.15
170758	Patric Jewell	Medicare Part B and Medical Reimbursements - 4	2,998.17
170759	Sarah Johnson	Medicare Part B Reimbursement - 4th Qtr 2024	534.40
170760	Yvonne Jones	Medicare Part B Reimbursement - 4th Qtr 2024	1,677.00
170761	Kaiser Foundation Health Plan Inc	Medical Premiums/Purchaser ID 104350	73,541.43
170762	Konica Minolta Premier Finance	Copier Rental 12/15/24-01/14/25	2,321.30

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD DECEMBER 27, 2024 THROUGH JANUARY 02, 2025

JANUARY

CHECK #	PAYEE	DESCRIPTION	AMOUNT
170763	Eric Laventure	Medical Reimbursement - 4th Qtr 2024	1,874.00
170764	Anne Masley	Medicare Part B Reimbursement - 4th Qtr 2024	1,048.20
170765	Matheson Tri-Gas Inc	Materials - Field	981.68
170766	Michael Baker International, Inc.	North County ESP Const. Sup.	8,203.90
170767	Occupational Health Centers of Califo	Medical Services	301.00
170768	Pacific Pipeline Supply	Materials - Field	4,816.54
170769	Palomar Termite & Pest Control	Pest Control - October, November, and December	240.00
170770	Parkhouse Tire, Inc.	Vehicle Maintenance	1,862.46
170771	Pinpoint Pest Control	Bee/Wasp Control	185.00
170772	PTB Sales, Inc	Materials - Field	11,780.52
170773	Judy Pumar	Medicare and Medical Reimbursement - 4th Qtr 2024	975.00
170774	Mike Pumar	Medicare and Medical Reimbursement - 4th Qtr 2024	975.00
170775	Pamela Regan	Medicare Part B Reimbursement - 4th Qtr 2024	524.10
170776	Thomas Regan	Medicare Part B Reimbursement - 4th Qtr 2024	524.10
170777	San Diego County Vector Control Program	Mosquito & Vector Disease Control Assessment 2024	944.64
170778	San Diego Gas & Electric	Gas Services - December 2024	38,028.97
170779	Signa Mechanical	Materials - Field	2,372.53
170780	Southwest Answering Service, Inc	Answering Service 11/28/24-12/25/24	638.66
170781	John Stetson	Medicare and Medical Reimbursement - 4th Qtr 2024	1,184.70
170782	Kathleen Stetson	Medicare and Medical Reimbursement - 4th Qtr 2024	1,184.70
170783	Superior Ready Mix Concrete LP	Materials - Field	652.01
170784	Supreme Oil Company	Gasoline and Oil	9,624.64
170785	SWRCB	Application For D3 Exam - Paul Stehly Operator#	100.00
170786	Blake Toth	Safety Boot Reimbursement	198.79
170787	United Way of San Diego County	Employee Contributions 12/13/24-12/27/24	20.00
170788	Phil Valenzuela	Medicare Part B and Medical Reimbursements - 4th Qtr 2024	1,258.71
170789	VCMWD Employees Assoc.	Employee Contributions 12/13/24-12/27/24	936.00
TOTAL			<u>319,849.59</u>

Approved By: _____

General Manager

J.V.P.
Director of Finance & Administration

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD JANUARY 03, 2025 THROUGH JANUARY 09, 2025

JANUARY

CHECK #	PAYEE	DESCRIPTION	AMOUNT
170790	Aaron Mehandroo LLC	Vehicle Maintenance	67.26
170791	Alpha Analytical Laboratories, Inc.	Testing	2,547.50
170792	Amazon Capital Services	Materials - Field	1,042.52
170793	Aquanuity Inc	Annual Support Services Agreement 03/14/25-03/	15,000.00
170794	AWWA	Membership Renewal For Gary Arant 01/01/25-12	5,020.00
170795	Babcock Laboratories, Inc	Testing	320.00
170796	Barbara Barnett	Medicare Part B Reimbursement - 4th Qtr 2024	548.10
170797	Gerald Barnett	Medicare Part B Reimbursement - 4th Qtr 2024	548.10
170798	Bay City Equipment Industries, Inc.	Services	1,555.20
170799	BluePath Finance Solar III LLC	Lower Moosa Canyon Solar - December 2024	3,808.00
170800	BluePath Finance Solar V LLC	VCMWD Corporate Center - December 2024	1,536.36
170801	Calvin Brewer	Medicare Part B Reimbursement - 4th Qtr 2024	524.10
170802	CARB/PERP	Registration Renewal Serial No. 28779 and 28532	1,470.00
170803	Corodata Records Management	Record Storage - December 2024	122.76
170804	County of San Diego	Repeater Site Rent Acct# 7019 - Palomar Mounta	920.00
170805	Cort Day	Safety Boot Reimbursement	267.22
170806	Dan Dentino	Medicare Part B Reimbursement - 4th Qtr 2024	524.10
170807	Linda Westler Dentino	Medicare Part B Reimbursement - 4th Qtr 2024	524.10
170808	Diamond Environmental Services, LP	Services	50.47
170809	FedEx	Shipping Services	26.88
170810	Fleetpride	Vehicle Maintenance	233.06
170811	Glaser & Bailey Awards, Inc	Engraving Services	438.29
170812	Matt Goswick	Safety Boot Reimbursement	300.00
170813	Troy Goswick	Medicare Part B Reimbursement - 4th Qtr 2024	524.10
170814	Grainger, Inc	Materials - Field	4,192.90
170815	Hasa, Inc.	Chemicals	2,324.37
170816	Nylakhone Hatlavongsa	Medicare Part B Reimbursement - 3rd & 4th Qtr 20	1,048.20
170817	HealthEquity Inc.	Monthly Fees - January 2025	17.70
170818	Home Depot Credit Services	Materials - Field	965.45
170819	IntelePeer Holdings Inc.	Services	814.48
170820	International City Mgmt Association R	MissionSquare Remittance 12/27/24-01/03/25	40,449.52
170821	Jennette Company, Inc	Moosa Clarifier No. 2 Upgrade and Moosa Minor l	55,860.00
170822	Richard Learue	Medicare Part B Reimbursement - 4th Qtr 2024	524.10
170823	Liquid Environmental Solutions of Cali	Services	5,868.20
170824	Esther T. May	Medicare Part B Reimbursement - October & Nov	569.26
170825	Microsoft Corporation	Online Services 01/01/25-12/31/25	1,440.00
170826	Motion and Flow Control Products, Inc	Materials - Field	385.34
170827	Mutual of Omaha	Life Insurance - January 2025	2,975.64
170828	Napa Auto Parts	Vehicle Maintenance	566.28
170829	National Safety Compliance, Inc	DQF Online Monthly Fee - December 2024	58.40
170830	Nestle Waters North America	Deliveries - December 2024	86.94
170831	O'Reilly Automotive, Inc.	Vehicle Maintenance	1,100.96
170832	Orion Construction Corporation	Project No. 01-00-00-18045	133,285.00
170833	Powerland Equipment Inc.	Materials - Field	14.62

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD JANUARY 03, 2025 THROUGH JANUARY 09, 2025

JANUARY

CHECK #	PAYEE	DESCRIPTION	AMOUNT
170834	Prudential Overall Supply	Uniform Rentals - December 2024	4,935.11
170835	Betty Randolph	Medicare Part B Reimbursement - 4th Qtr 2024	419.28
170836	Franchot Randolph	Medicare Part B Reimbursement - 4th Qtr 2024	419.28
170837	Reliance Standard Life Insurance	Life Insurance Premiums - January 2025	8,806.30
170838	Raymond M. Sandoval	Roof Installation	18,782.00
170839	Amir Savoji	Refund Check 019279-001, 21962533 E of 2865	1,407.04
170840	Sierra Analytical Labs, Inc	Testing	1,975.00
170841	Oliver Smith	LAFCO SDAC Meetings 09/20/24 and 12/20/24	92.46
170842	State Water Resources Control Board	Water System Fees No. 3710026 07/01/24-06/30	55,727.68
170843	Stehly Brothers Drilling Inc	Materials - Field	552.71
170844	David Tilley	Medicare Part B Reimbursement - 4th Qtr 2024	524.10
170845	Deborah Tilley	Medicare Part B Reimbursement - 4th Qtr 2024	524.10
170846	Tri County Pump Company	Services	2,656.10
170847	Robert Truesdale	Medical Reimbursement - 4th Qtr 2024	2,355.90
170848	Univar Solutions	Materials - Field	4,670.32
170849	Waterline Technologies Inc	Materials - Field	614.71
170850	Westflex, Inc.	Materials - Field	588.65
TOTAL			<u>395,516.22</u>

Approved By: _____

General Manager



Director of Finance & Administration

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD JANUARY 10, 2025 THROUGH JANUARY 16, 2025

JANUARY

CHECK #	PAYEE	DESCRIPTION	AMOUNT
170851	A-1 Irrigation, Inc	Materials - Field	3,296.91
170852	Ace Craft LLC	Fabrication Services	650.00
170853	ACWA-JPIA	Workers' Comp Premium 2nd Qtr 2024-2025 (10/0	27,713.06
170854	Advanced Detection Systems	Monitoring Electronic Security System	276.00
170855	Air Crafts Heating, Inc.	Services - Moosa Server Room	3,695.00
170856	Alpha Analytical Laboratories, Inc.	Testing	955.00
170857	Richard C. Ambler, Jr.	Materials-Field and Truck Delivery	1,423.62
170858	American Battery Corporation	Batteries	465.98
170859	APCD - County of San Diego	Permits	27,799.00
170860	AT&T	Services	1,427.10
170861	AWWA	Materials - Engineering	139.00
170862	Babcock Laboratories, Inc	Testing	190.00
170863	Chris Banner	Weed Abatement	850.00
170864	Bavco	Materials - Field	2,485.19
170865	Bay City Equipment Industries, Inc.	Materials - Field	5,789.00
170866	Karen and Kevin Birch	Refund Check 010728-000, 10111 Via Marmol	128.77
170867	Blackrock Financial Services	Anthony Road FH Blackrock	2,294.56
170868	Boncor Water Systems, LLC	DI Tank Service For Acct# 412732 - January 2025	90.00
170869	Pat Bosworth	Refund Check 010078-000, 26860 N Broadway	20.41
170870	Ellen Brakespear	Refund Check 009236-000, 28540 Sunset Rd	70.25
170871	Busy Bees Locks & Keys, Inc.	Services	396.28
170872	California Water Efficiency Partnership	CalWEP Dues 2025	1,780.17
170873	Ruth Collins	Refund Check 011802-000, Crystallite	280.00
170874	Complete Office of California, Inc	Office Supplies	230.96
170875	Corodata Media Storage, Inc.	Record Storage - December 2024	254.19
170876	Davis Farr LLP	Services - Annual Audit For FY 2023-2024	2,580.00
170877	Gabriel De La Cruz	Safety Boot Reimbursement	287.35
170878	Detection Instruments Corporation	Materials - Field	1,215.68
170879	Diamond Environmental Services, LP	Services	2,025.00
170880	DIRECTV	Moosa Dish Service 01/11/25-02/10/25	41.94
170881	Fallbrook Printing Corp	Printing Services	604.70
170882	Ferguson Waterworks #1083	Materials - Field	1,372.30
170883	Ronald Gilbert	Medicare Part B Reimbursement - 4th Qtr 2024	524.10
170884	Grainger, Inc	Materials - Field	2,036.62
170885	HD Supply Facilities Maintenance Ltd.	Materials - Field. Customer# 19969	1,767.05
170886	HealthEquity Inc.	Employee Contributions 12/27/24-01/10/25	605.84
170887	Hi-Way Safety	Traffic Control	4,377.30
170888	Ryan Hughes	Safety Boot Reimbursement	239.95
170889	International City Mgmt Association Re	MissionSquare Remittance 12/27/24-01/10/25	6,698.79
170890	Koppel & Gruber Public Finance	Services	3,145.26
170891	Liquid Environmental Solutions of Calif	Services	2,025.48
170892	Lusardi Construction Company	Refund Check 020346-000, 22081905 FH@33.17(588.49
170893	Mallory Safety & Supply LLC	Materials - Safety	124.25
170894	Dave Mancino	Medicare Part B Reimbursement - 4th Qtr 2024	521.40

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD JANUARY 10, 2025 THROUGH JANUARY 16, 2025

JANUARY

CHECK #	PAYEE	DESCRIPTION	AMOUNT
170895	Mitsogo Inc.	Hexnode Annual Subscription 02/28/25-02/28/26	2,494.80
170896	Ruperto Olea Fuentes	BP Refund	2,000.00
170897	Palomar Broadband Inc.	Services	69.95
170898	Partners In Control Inc.	SCADA/HMI Services	18,606.00
170899	V Pascarelli	Refund Check 012930-000, 13981 Woods Valley F	7.30
170900	Pine Tree Lumber	Materials - Field	60.56
170901	Quartic Solutions LLC	GIS Support	810.00
170902	Richard Brady & Associates, Inc.	Moosa Priority and Meadows Lift Station	91,348.00
170903	Rockwell Construction Services, LLC	Water Systems HMI Migration	7,700.00
170904	Runts Trucking Inc	Materials - Field	786.58
170905	San Diego County Water Authority	Capacity & Water Treatment Fees - 2nd Qtr FY 20	70,308.00
170906	Sierra Analytical Labs, Inc	Testing	2,710.00
170907	Signa Mechanical	Remote Monitoring Annual Communications 01/11/	9,654.68
170908	Southern Cal Telecom, Inc	Moosa Server Room Project	6,350.88
170909	Underground Service Alert/SC	Services - December 2024	362.06
170910	United Way of San Diego County	Employee Contributions 12/27/24-01/10/25	20.00
170911	UPS	Shipping	11.50
170912	VCMWD Employees Assoc.	Employee Contributions 12/27/24-01/10/25	919.50
170913	Viking Grove Developments, LLC	Viking Grove Development Line Ext	1,605.83
170914	Walter's Wholesale Electric Co	Materials - Field	294.94
170915	Waxie Sanitary Supply	Breakroom Supplies	1,539.49
170916	Dean Webb	Webb Sewer Lateral/Grinder Pump	3,928.67
170917	Western Electricity Coordinating Council	Annual Fee	75.00
170918	Dennis Williams	Medicare Part B Reimbursement - 4th Qtr 2024	174.70
170919	Yardley Orgill Co. Inc.	Materials - Field	5,959.89
TOTAL			<u>341,280.28</u>

Approved By: _____

General Manager


Director of Finance & Administration

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD JANUARY 17, 2025 THROUGH JANUARY 23, 2025

JANUARY

CHECK #	PAYEE	DESCRIPTION	AMOUNT
170920	Payroll	Payroll 01/10/25-01/17/25	692.87
170921	Aaron Mehandroo LLC	Vehicle Maintenance	65.08
170922	ACWA/JPIA	Blue Cross Medical Premiums - February 2025	86,766.00
170923	Alpha Analytical Laboratories, Inc.	Testing	567.50
170924	Asbury Environmental Services	Hazardous Waste Removal	137.00
170925	AT&T	Services	31.57
170926	AT&T Mobility	Services - Account No. 287290784385	3,811.91
170927	Best Best & Krieger LLP	Legal Services - December 2024	6,937.75
170928	County Recorder of San Diego	Lien Release - Michael Pittman	20.00
170929	Fallbrook Printing Corp	Printing Services	245.89
170930	Farmer Brothers Co.	Breakroom Supplies	564.70
170931	FedEx	Shipping Services	157.14
170932	Ferguson Waterworks #1083	Materials - Field	20,476.22
170933	Fidelity Security Life Insurance Company	Vision Plan Premium - January 2025. Group ID: 10	958.40
170934	Fidelity Security Life Insurance Company	Vision Plan Premium - January 2025. Group ID: 10	199.70
170935	Firehawk Corporation	Annual Fire Extinguisher Service	1,729.90
170936	Domingo Gonzalez	Safety Boot Reimbursement	184.23
170937	Grainger, Inc	Materials - Field	2,675.36
170938	Home Depot Credit Services	Materials - Field	803.76
170939	Christine Johnson	Medicare Part B Reimbursement - 4th Qtr 2024	524.10
170940	Kaiser Foundation Health Plan Inc	Medicare Premiums/Purchaser ID 104350 - February	74,061.12
170941	Matheson Tri-Gas Inc	Materials - Field	414.22
170942	McMaster-Carr Supply Company	Materials - Field	858.48
170943	Jeson Nikrasch	Educational Reimbursement - Palomar College 08/	440.00
170944	Occupational Health Centers of California	Medical Services	66.00
170945	Pacific Pipeline Supply	Materials - Field	7,741.41
170946	Pitney Bowes Inc	Postage Meter Rental 09/29-24-12/29/24	146.27
170947	Postmaster	ID 3701658- \$350 Annual BRM & Customer Survey	450.00
170948	Recycled Aggregate Materials Co, Inc.	Asphalt Disposal	922.21
170949	Rincon Del Diablo MWD	Calendars	1,367.35
170950	San Diego Gas & Electric	Electric Services - #0007242272582	69,582.50
170951	San Diego Gas & Electric	Electric Services - #0010212819358	37,593.21
170952	Francesca Shough	Medicare Part B Reimbursement - 4th Qtr 2024	1,048.20
170953	UPS	Shipping	12.95
170954	Walter's Wholesale Electric Co	Materials - Field	11.15
170955	Larry Watson	Medicare Part B Reimbursement - 4th Qtr 2024	524.10
170956	Westair Gases & Equipment Inc.	Materials - Field	29.56
170957	Yardley Orgill Co. Inc.	Materials - Field	280.15
170958	YSI, Inc.	Services For IQ SensorNet	1,000.00
TOTAL			<u>324,097.96</u>

Approved By:

General Manager

Director of Finance & Administration

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD JANUARY 24, 2025 THROUGH JANUARY 30, 2025

JANUARY

CHECK #	PAYEE	DESCRIPTION	AMOUNT
170959	Alpha Analytical Laboratories, Inc.	Testing	705.00
170960	Ardurra Group, Inc.	Alps Way Pipeline Replacement Project	1,755.00
170961	AT&T	Services	734.79
170962	Babcock Laboratories, Inc	Testing	473.37
170963	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	416.49
170964	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	1,833.71
170965	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	1,053.52
170966	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	281.88
170967	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	1,418.00
170968	Fernando Carrillo	Cash Advance/Meals-Missouri NC ESP Generator	300.00
170969	Complete Office of California, Inc	Office Supplies	50.69
170970	Brandon Dendy	Cash Advance/Meals-Missouri NC ESP Generator	300.00
170971	Diamond Environmental Services, LP	Services	50.47
170972	DIRECTV	Dish Service 01/24/25-02/23/25	68.49
170973	Lorena Espinoza	Janitorial Service - January 2025	1,875.00
170974	Ferguson Waterworks #1083	Materials - Field	14,731.91
170975	Gannett Fleming Inc	North County Emergency Storage Project	32,176.91
170976	Patricia Garcia	Medicare Reimbursement-3rd & 4th Qtr 2024/Medi	1,146.18
170977	Grainger, Inc	Materials - Field	2,364.73
170978	Hawthorne Machinery Co	Materials - Field	219.37
170979	HealthEquity Inc.	Employee Contributions 01/10/25-01/24/25	605.84
170980	Insight Public Sector, Inc.	CISCO Maintenance Renewal - Extended Service /	904.95
170981	International City Mgmt Association Re	MissionSquare Remittance 01/10/25-01/24/25	6,805.59
170982	Thad Klimas	Medicare Part B Reimbursement - 4th Qtr 2024	534.40
170983	Konica Minolta Premier Finance	Copier Rental 01/15/25-02/14/25	2,321.30
170984	Michael Baker International, Inc.	North County ESP Const. Sup.	3,825.00
170985	Monument Row	Gordon Hill Upper - Water Line Easement Project	1,029.93
170986	Palomar Termite & Pest Control	Pest Control - January 2025	80.00
170987	Paymentus Corporation	Transaction Fees - December 2024	15,323.33
170988	Postmaster	Business Reply Postage Deposit-CRID 3701658 S	100.00
170989	Postmaster	Business Reply Mail Annual Fee-CRID 3701658 P	350.00
170990	Quality Chevrolet	Vehicle Maintenance	131.51
170991	Quartic Solutions LLC	GIS Support	1,950.00
170992	Richard Brady & Associates, Inc.	Moosa Priority and Meadows Lift Station	31,832.00
170993	Roy Rutherford	Cash Advance/Meals-Missouri NC ESP Generator	300.00
170994	San Diego Gas & Electric	Gas Services - January 2025	49,133.23
170995	Sierra Analytical Labs, Inc	Testing	200.00
170996	Southwest Answering Service, Inc	Answering Service 12/26/24-01/22/25	549.34
170997	Supreme Oil Company	Gasoline and Oil	6,242.72
170998	SWRCB	Renewal For Treatment Operator Grade 1-Brian Lo	105.00
170999	SWRCB	Renewal For Treatment Operator Grade 2 - Ron D	60.00
171000	United Way of San Diego County	Employee Contributions 01/10/25-01/24/25	20.00

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD JANUARY 24, 2025 THROUGH JANUARY 30, 2025

JANUARY

CHECK #	PAYEE	DESCRIPTION	AMOUNT
171001	VCMWD Employees Assoc.	Employee Contributions 01/10/25-01/24/25	912.00
	TOTAL		<u>185,271.65</u>

Approved By:


General Manager


Director of Finance & Administration

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD JANUARY 31, 2025 THROUGH FEBRUARY 06, 2025

FEBRUARY

CHECK #	PAYEE	DESCRIPTION	AMOUNT
171002	Alpha Analytical Laboratories, Inc.	Testing	1,120.00
171003	Amazon Capital Services	Materials - IT	11,597.87
171004	Aqua-Metric Sales Company	Materials - Field	9,107.97
171005	Asbury Environmental Services	Hazardous Waste Removal	1,193.95
171006	Babcock Laboratories, Inc	Testing	160.00
171007	Bavco	Materials - Field	1,470.45
171008	City of Escondido	Escondido Woods Sewer Charges - December 20	1,776.19
171009	City of Escondido	Escondido Woods Sewer Charges - January 2025	1,776.19
171010	Complete Office of California, Inc	Office Supplies	412.68
171011	County of San Diego	Repeater Site Rent Acct# 7019 - Palomar Mounta	920.00
171012	County Recorder of San Diego	Lien Release - Adrian and Irene Costilla	20.00
171013	EDCO Waste & Recycling Service	Trash Services - January 2025	935.59
171014	Ferguson Waterworks #1083	Materials - Field	14,455.97
171015	Fidelity Security Life Insurance Comp	Vision Plan Premium - February 2025. Group ID:	213.40
171016	Fidelity Security Life Insurance Comp	Vision Plan Premium - February 2025. Group ID:	924.15
171017	Grainger, Inc	Materials - Field	1,193.91
171018	Hasa, Inc.	Chemicals	2,508.21
171019	HD Supply Facilities Maintenance Ltd.	Materials - Field. Customer# 19969	6,464.04
171020	Lon W. House	Analysis of RES-BCT Prog. Availability & Ability to	4,995.00
171021	Ryan Hughes	Safety Boot Reimbursement - Balance Due	18.60
171022	iDrains LLC	Services	2,810.00
171023	Jasmine Johanesen	Refund Check 014503-000, VCMWD	419.36
171024	Ramon Lastra	Services - Admin Building Floor Cleaning	1,475.00
171025	Fernando Leon Martinez	Safety Boot Reimbursement	247.81
171026	Ryan Madson	Reimbursement -Wastewater Treatment Operator	203.00
171027	Martin Marietta Materials, Inc	Materials - Field	1,310.50
171028	Esther T. May	Medicare Part B Reimbursement - 4th Qtr 2024	185.00
171029	Mutual of Omaha	Life Insurance - February 2025	2,553.90
171030	National Safety Compliance, Inc	DQF Online Monthly Fee - January 2025	58.40
171031	Occupational Health Centers of Califo	Medical Services	52.00
171032	Pacific Pipeline Supply	Materials - Field	7,550.55
171033	Polydyne Inc.	Chemicals	1,907.01
171034	Reliance Standard Life Insurance	Life Insurance Premiums - February 2025	8,972.54
171035	Mary Saunders	Refund Check 020111-000, 29778 Benchmark C	14.87
171036	Self Insured Services Company	Medical & Dental Insurance Premiums - January 2	1,332.40
171037	Self Insured Services Company	Medical & Dental Insurance Premiums - February	687.00
171038	Uline	Materials - Field	603.74
171039	Mike Young	Safety Boot Reimbursement	300.00
TOTAL			91,947.25

Approved By:




General Manager


Director of Finance & Administration

VALLEY CENTER MUNICIPAL WATER DISTRICT
ELECTRONIC DISBURSEMENTS
FOR PERIOD DECEMBER 1, 2024 THROUGH DECEMBER 31, 2024

SEQ. #	DATE	PAYEE	DESCRIPTION	AMOUNT
BANK TRANSFERS:				
ACH:				
581	12/05/24	Direct Deposit	DIRECT DEP PAYROLL 11/15/24-11/29/24	217,695.63
	12/06/24	IRS	P/R TAX 11/15/24-11/29/24	47,367.02
	12/06/24	EDD	P/R TAX 11/15/24-11/29/24	14,507.03
	12/06/24	PEBSCO/NATIONWIDE	DEFERRED COMPENSATION 11/15/24-11/29/24	12,876.39
	12/06/24	EXPERTPAY	GARNISHMENT 11/15/24-11/29/24	872.30
	12/06/24	CALPERS	CALPERS CONTRIBUTIONS 11/15/24-11/29/24	65,736.25
	12/06/24	Self Insured Services Company/Zelis	Reimbursement Request For Dental Funding Dated 11/27/24	525.25
	12/13/24	Self Insured Services Company/Zelis	Reimbursement Request For Dental Funding Dated 12/06/24	5,044.01
	12/13/24	CALPERS	ANNUAL UNFUNDED ACCRUED LIABILITY - DECEMBER	217,659.17
582	12/19/24	Direct Deposit	DIRECT DEP PAYROLL 11/29/24-12/13/24	223,972.18
	12/20/24	IRS	P/R TAX 11/29/24-12/13/24	49,633.33
	12/20/24	EDD	P/R TAX 11/29/24-12/13/24	15,238.70
	12/20/24	PEBSCO/NATIONWIDE	DEFERRED COMPENSATION 11/29/24-12/13/24	12,768.27
	12/20/24	EXPERTPAY	GARNISHMENT 11/29/24-12/13/24	872.30
	12/20/24	CALPERS	CALPERS CONTRIBUTIONS 11/29/24-12/13/24	64,396.80
	12/20/24	Self Insured Services Company/Zelis	Reimbursement Request For Dental Funding Dated 12/13/24	1,109.70
	12/27/24	Self Insured Services Company/Zelis	Reimbursement Request For Dental Funding Dated 12/19/24	3,336.75
583	12/27/24	Direct Deposit	DIRECT DEP PAYROLL 12/13/24-12/27/24	5,677.21
	12/30/24	IRS	P/R TAX 12/13/24-12/27/24	2,552.33
	12/30/24	EDD	P/R TAX 12/13/24-12/27/24	700.82
	12/30/24	PEBSCO/NATIONWIDE	DEFERRED COMPENSATION 12/13/24-12/27/24	480.00
ONE TIME WIRES:				
	12/20/24	VTC Orchard Run LLC	50% of Costs To Construct The Orchard Run Lift Station	1,715,000.00
	12/20/24	VTC Orchard Run LLC	50% of Planning/Formation Costs To Establish CFD No. 2020-1	187,500.00
	12/20/24	VTL Valley Center Ranch LLC	50% of Costs To Construct The Orchard Run Lift Station	1,715,000.00
	12/20/24	VTL Valley Center Ranch LLC	50% of Planning/Formation Costs To Establish CFD No. 2020-1	187,500.00
RECURRING WIRES:				
627	12/10/24	SDCWA	WATER DELIVERY - OCTOBER 2024	2,850,584.70
628	12/30/24	CAMP	TEMPORARY INVESTMENT	4,000,000.00
			TOTAL	<u>11,618,606.14</u>

APPROVED BY:


 GENERAL MANAGER

 DIRECTOR OF FINANCE

VALLEY CENTER MUNICIPAL WATER DISTRICT
ELECTRONIC DISBURSEMENTS
FOR PERIOD JANUARY 1, 2025 THROUGH JANUARY 31, 2025

SEQ. #	DATE	PAYEE	DESCRIPTION	AMOUNT
BANK TRANSFERS:				
ACH:				
584	01/02/25	Direct Deposit	DIRECT DEP PAYROLL 12/13/24-12/27/24	220,594.21
	01/03/25	IRS	P/R TAX 12/13/24-12/27/24	77,964.36
	01/03/25	EDD	P/R TAX 12/13/24-12/27/24	23,086.23
	01/03/25	PEBSICO/NATIONWIDE	DEFERRED COMPENSATION 12/13/24-12/27/24	12,165.80
	01/03/25	CALPERS	CALPERS CONTRIBUTIONS 12/13/24-12/27/24	65,656.46
	01/03/25	EXPERTPAY	GARNISHMENT 12/13/24-12/27/24	872.30
	01/03/25	Self Insured Services Company/Zelis	Reimbursement Request For Dental Funding Dated 12/27/24	355.00
585	01/03/25	Direct Deposit	DIRECT DEP PAYROLL 12/27/24-01/03/25	1,747.52
	01/06/25	IRS	P/R TAX 12/27/24-01/03/25	2,993.65
	01/06/25	EDD	P/R TAX 12/27/24-01/03/25	406.91
	01/09/25	CALPERS	ANNUAL UNFUNDED ACCRUED LIABILITY - JANUARY	217,659.17
	01/10/25	EDD	4th QTR 2024 UI & ETT	212.18
	01/10/25	Self Insured Services Company/Zelis	Reimbursement Request For Dental Funding Dated 01/03/25	595.17
586	01/16/25	Direct Deposit	DIRECT DEP PAYROLL 12/27/24-01/10/25	209,455.16
	01/17/25	IRS	P/R TAX 12/27/24-01/10/25	43,924.59
	01/17/25	EDD	P/R TAX 12/27/24-01/10/25	13,478.88
	01/17/25	PEBSICO/NATIONWIDE	DEFERRED COMPENSATION 12/27/24-01/10/25	12,208.12
	01/17/25	CALPERS	CALPERS CONTRIBUTIONS 12/27/24-01/10/25	63,732.45
	01/17/25	EXPERTPAY	GARNISHMENT 12/27/24-01/10/25	872.30
	01/17/25	Self Insured Services Company/Zelis	Reimbursement Request For Dental Funding Dated 01/10/25	4,310.44
	01/21/25	IRS	P/R TAX 01/10/25-01/17/25	169.02
	01/21/25	EDD	P/R TAX 01/10/25-01/17/25	10.48
	01/21/25	EXPERTPAY	GARNISHMENT 01/10/25-01/17/25	92.30
	01/24/25	Self Insured Services Company/Zelis	Reimbursement Request For Dental Funding Dated 01/17/25	87.21
587	01/30/25	Direct Deposit	DIRECT DEP PAYROLL 01/10/25-01/24/25	215,731.56
	01/31/25	IRS	P/R TAX 01/10/25-01/24/25	45,634.81
	01/31/25	EDD	P/R TAX 01/10/25-01/24/25	14,501.77
	01/31/25	PEBSICO/NATIONWIDE	DEFERRED COMPENSATION 01/10/25-01/24/25	12,787.75
	01/31/25	CALPERS	CALPERS CONTRIBUTIONS 01/10/25-01/24/25	63,552.50
	01/31/25	EXPERTPAY	GARNISHMENT 01/10/25-01/24/25	780.00
	01/31/25	Self Insured Services Company/Zelis	Reimbursement Request For Dental Funding Dated 01/24/25	732.54

ONE TIME WIRES:

RECURRING WIRES:

629	01/10/25	SDCWA	WATER DELIVERY - NOVEMBER 2024	2,223,781.00
630	01/30/25	CAMP	TEMPORARY INVESTMENT	3,400,000.00
			TOTAL	<u>6,950,151.84</u>

APPROVED BY:


GENERAL MANAGER


DIRECTOR OF FINANCE

**VALLEY CENTER MUNICIPAL WATER DISTRICT
TREASURER'S REPORT - SUMMARY
November 30, 2024**

ACTIVE DEPOSITS	<u>Cost Basis</u>
Checking Accounts	\$566,801.38
Deposits with Fiscal Agents	
TOTAL ACTIVE DEPOSITS	<u>\$566,801.38</u>

INVESTMENTS	Market Value	Average Yield	Percent	
Money Market Funds	\$19,077,276.45	4.55%	50.189%	\$19,077,628.65
CAMP Term	\$5,096,838.36	5.16%	13.154%	\$5,000,000.00
U.S. Treasury Notes	199,757.81	4.29%	0.521%	198,161.95
Federal Agencies Securities	11,057,604.96	3.99%	29.209%	11,102,767.18
Certificates of Deposit, insured	<u>2,662,011.67</u>	<u>4.28%</u>	<u>6.928%</u>	<u>2,633,274.73</u>
TOTAL INVESTMENTS	<u>\$38,093,489.25</u>	<u>4.44%</u>	<u>100.000%</u>	<u>\$38,011,832.51</u>
TOTAL ALL FUNDS				<u>\$38,578,633.89</u>
TOTAL ALL FUNDS (PRIOR MONTH - OCTOBER 2024)				\$39,840,653.02


Maturity Analysis of Investments

	<u>Percent</u>	<u>Cost Basis</u>
Money Market Funds	50.189%	\$19,077,628.65
Maturity within one year	22.148%	8,418,699.93
Maturity later than one year	<u>27.663%</u>	<u>10,515,503.93</u>
Total Investments	<u>100.000%</u>	<u>\$38,011,832.51</u>
Weighted Average Days to Maturity	<u>369</u>	
Maximum permitted single investment maturity is 5 years.		

Yield Comparatives

<u>Security</u>	<u>Term</u>	<u>Yield</u>	<u>Security</u>	<u>Term</u>	<u>Yield</u>
LAIF	1 day	4.480%	12 mo. rolling T Bond	1 year	4.752%
T Bills	3 months	4.620%	T Bonds	1 year	4.330%
T Bills	6 months	4.430%	T Bonds	2 years	4.260%

Sufficient funds are available to meet the next six month's expenditure requirements. All investments are in compliance with the District's adopted statement of investment policy. Market values for the Governmental / Federal Securities and Certificates of Deposit were provided by Zions Capital Advisors.


Reviewed by James V. Pugh, Treasurer 01/27/25


Received by Gary T. Arant, General Manager 01/27/25
Date

VALLEY CENTER MUNICIPAL WATER DISTRICT
TREASURER'S REPORT - DETAIL
November 30, 2024

ACTIVE DEPOSITS

Cost Basis

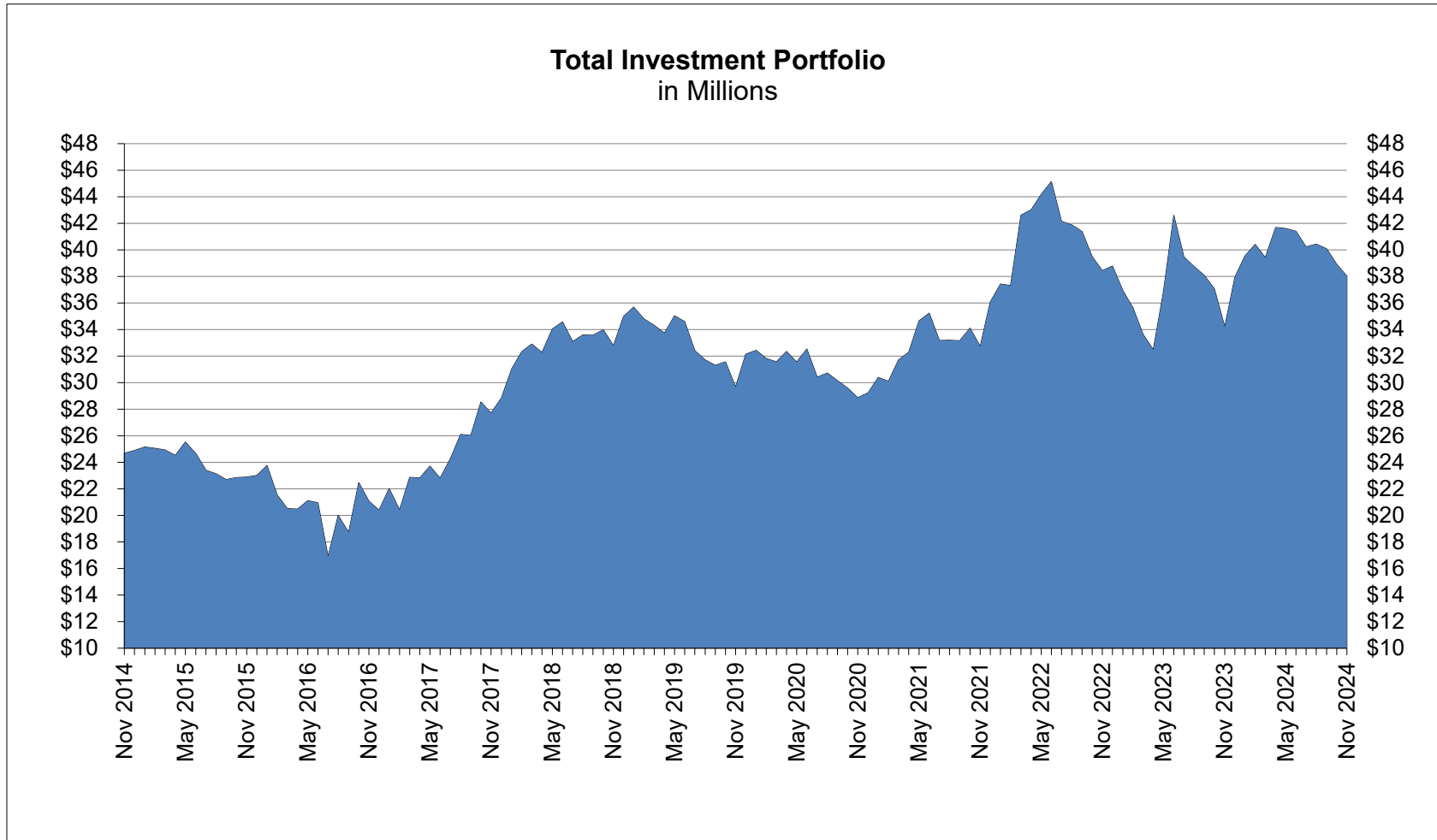
Checking Accounts:

California Bank & Trust	\$532,169.38
California Bank & Trust	\$3,500.00
California Bank & Trust	\$29,732.00
Petty Cash	\$1,400.00
	<u>\$566,801.38</u>

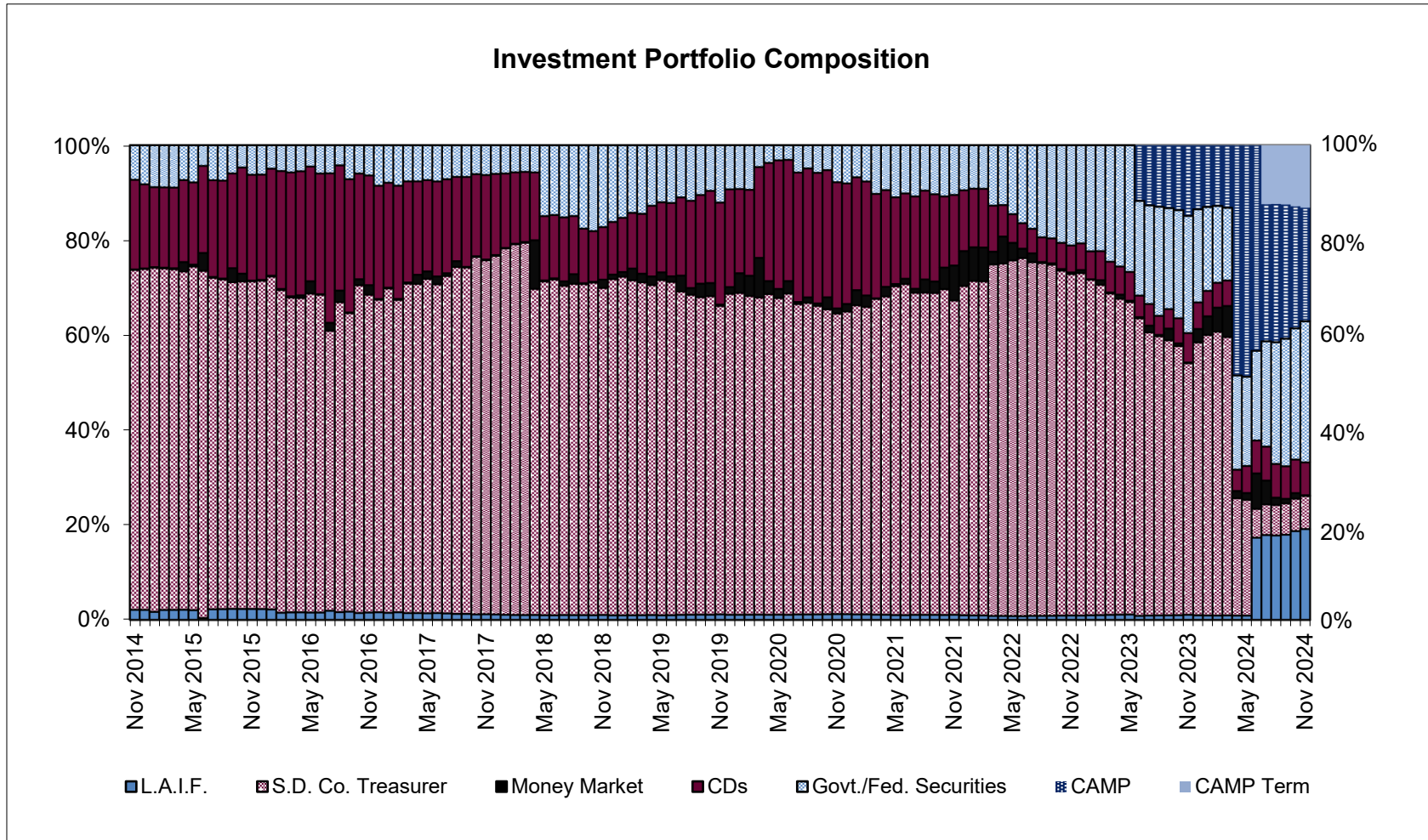
INVESTMENTS

	<u>Face Value or Rating</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Market Value</u>	<u>Current Yield</u>	
Money Market Funds:						
Local Agency Investment Fund				\$7,272,253.11	4.48%	\$7,272,253.11
County of San Diego Investment Fund				\$2,619,287.18	3.62%	2,653,127.52
Zions Institutional Liquidity Management				\$56,397.38	4.54%	56,397.38
CAMP				\$9,129,338.78	4.87%	9,095,850.64
				<u>\$19,077,276.45</u>	<u>4.55%</u>	<u>\$19,077,628.65</u>
CAMP Term:						
CAMP Term 5.16%	5,000,000	07/17/24	04/11/25	5,096,838.36	5.16%	5,000,000.00
				<u>\$5,096,838.36</u>	<u>5.16%</u>	<u>\$5,000,000.00</u>
U.S. Treasury Notes:						
U S Treasury Notes 4.250%	200,000	10/19/23	10/15/25	199,757.81	4.29%	198,161.95
				<u>\$199,757.81</u>	<u>4.29%</u>	<u>\$198,161.95</u>
Federal Agencies Securities - CB&T, a subsidiary of Zion Bank						
Federal Home Loan Banks 0.625%	250,000	05/27/21	02/27/25	247,634.40	0.63%	\$250,000.00
Federal Home Loan Banks 0.80%	250,000	07/21/21	07/21/25	244,273.85	0.80%	250,000.00
Federal Home Ln Bnk 5.250%	1,000,000	04/12/24	04/10/29	1,006,231.72	5.25%	1,000,000.00
Federal Home Loan Banks 3.500%	500,000	03/10/22	12/10/24	499,865.42	3.50%	499,944.71
Federal Home Loan Banks 0.40%	250,000	02/18/21	02/18/25	247,751.22	0.40%	250,000.00
Federal Home Loan Banks 0.625%	250,000	05/27/21	02/27/25	247,704.68	0.63%	250,000.00
Federal Home Loan Banks 2.15%	500,000	03/14/22	03/14/25	496,429.66	2.15%	500,000.00
Federal Home Loan Banks 0.80%	350,000	03/16/21	03/16/26	334,370.06	0.80%	350,000.00
Federal Home Ln Bks 4.570%	500,000	09/27/24	03/20/26	498,845.98	4.57%	500,000.00
Federal Home Loan Banks 4.750%	500,000	10/30/24	04/28/26	499,120.46	4.75%	500,000.00
Federal Home Loan Banks 1.00%	125,000	06/30/21	06/30/26	118,588.73	1.00%	125,000.00
Federal Farm Credit Bks 5.181%	600,000	08/26/24	08/26/26	600,270.35	5.18%	600,000.00
Federal Home Loan Banks 5.207%	350,000	08/30/24	08/26/26	349,940.42	5.21%	350,000.00
Federal Farm Credit Bks Bds 5.500%	400,000	09/03/24	09/03/26	400,072.03	5.50%	400,000.00
Federal Home Loan Banks 1.05%	250,000	10/15/21	10/15/26	235,484.44	1.05%	250,000.00
Federal Home Ln Bk Bds 4.500%	300,000	11/13/24	11/13/26	299,933.55	4.50%	300,000.00
Federal Home Loan Banks 2.500%	250,000	04/04/24	02/25/27	244,150.18	2.61%	239,572.47
Federal Farm Cr Bks 4.620%	500,000	09/24/24	03/17/27	499,279.33	4.62%	500,000.00
Federal Hom Ln Mtg Corp 5.000%	500,000	11/12/24	11/12/27	499,981.66	5.00%	500,000.00
Federal Farm Credit Bank 4.970%	500,000	04/12/24	03/27/29	500,022.98	4.99%	498,250.00
Federal Home Loan Banks 5.00%	1,000,000	07/09/24	07/09/29	1,004,740.56	5.00%	1,000,000.00
Federal Home Loan Banks 4.700%	1,000,000	07/30/24	07/30/29	996,545.74	4.70%	1,000,000.00
Federal Home Ln Mtg Corp 4.125%	1,000,000	08/13/24	08/13/29	986,367.54	4.17%	990,000.00
				<u>\$11,057,604.96</u>	<u>3.99%</u>	<u>\$11,102,767.18</u>
Certificates of Deposit - CB&T, a subsidiary of Zion Bank						
Morgan Stanley 1.50%	230,000	07/27/20	04/16/25	227,415.80	1.49%	230,971.17
HSBC Bank 1.30%	245,000	05/08/20	05/07/25	241,654.54	1.30%	244,939.57
USAA Federal Savings Bank 5.300%	250,000	10/06/23	09/26/25	252,415.47	5.30%	249,873.58
Citibank NA 5.300%	250,000	09/29/23	09/29/25	251,827.04	5.30%	249,871.81
Eastern Svgs Bk Fsb Hunt Vy 5.250%	245,000	10/18/23	10/20/25	247,093.32	5.25%	244,937.14
Federal Svgs Bk Chicago II 4.700%	250,000	06/26/24	06/26/28	255,248.25	4.70%	250,000.00
Cross Riv Bk Teaneck N J 5.500%	164,000	11/30/23	11/30/28	164,178.97	5.50%	163,931.46
First Fndtn Bk Irvine Ca 4.600%	250,000	05/10/24	05/10/29	255,510.85	4.60%	250,000.00
Toyota Finl Svgs Bk Hend Nv 4.600%	250,000	05/14/24	05/14/29	255,524.55	4.60%	250,000.00
Customers Bk Phoenixville Pa 4.700%	250,000	06/11/24	06/11/29	256,567.06	4.71%	249,375.00
Sallie Mae Bk Murray Utah 4.500%	250,000	07/17/24	07/17/29	254,575.82	4.51%	249,375.00
				<u>\$2,662,011.67</u>	<u>4.28%</u>	<u>\$2,633,274.73</u>
TOTAL INVESTMENTS				<u>\$38,093,489.25</u>	<u>Average 4.445%</u>	<u>\$38,011,832.51</u>
TOTAL ALL FUNDS						<u>\$38,578,633.89</u>

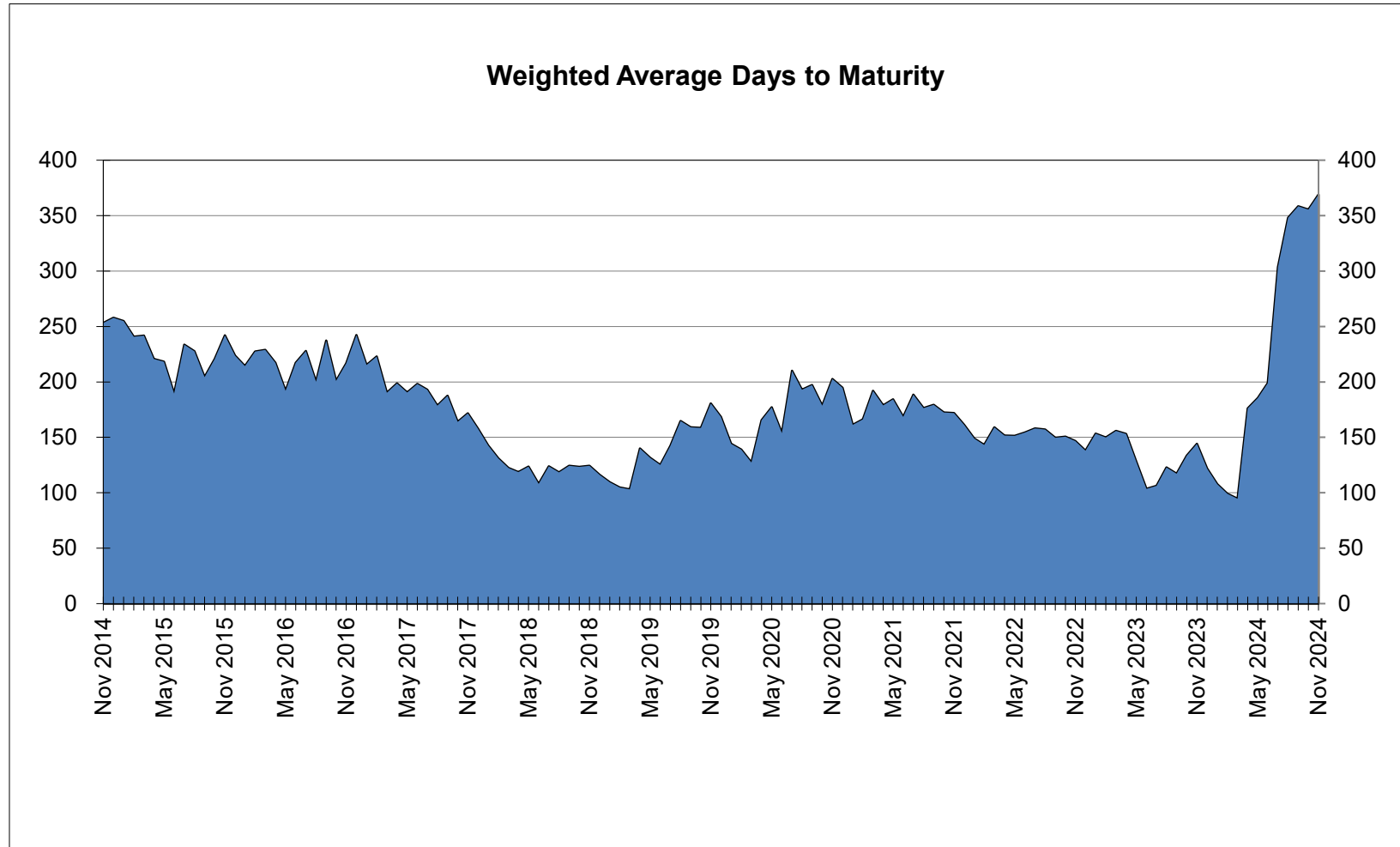
**VALLEY CENTER MUNICIPAL WATER DISTRICT
TREASURER'S REPORT - GRAPHS
November 30, 2024**



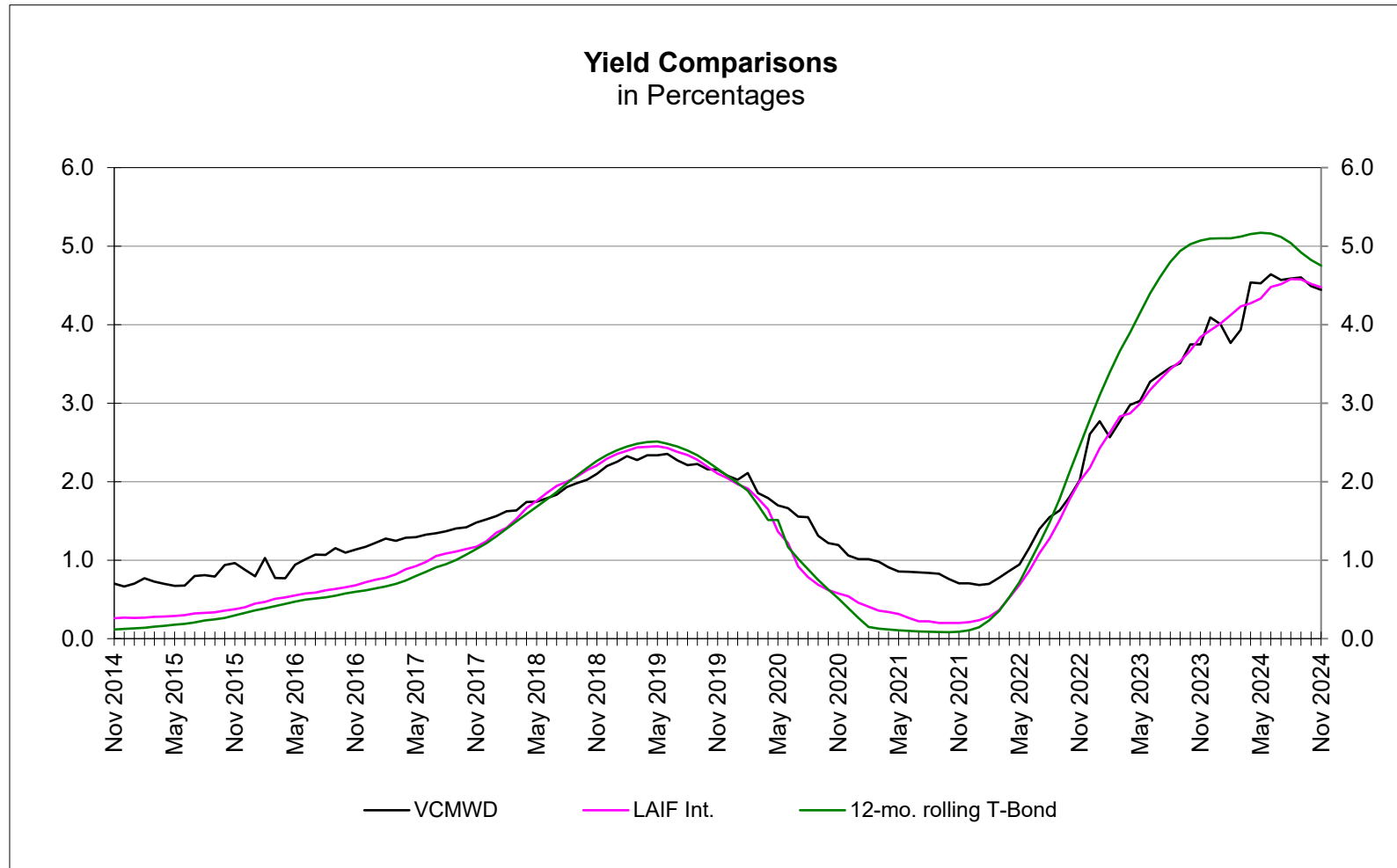
**VALLEY CENTER MUNICIPAL WATER DISTRICT
TREASURER'S REPORT - GRAPHS
November 30, 2024**



**VALLEY CENTER MUNICIPAL WATER DISTRICT
TREASURER'S REPORT - GRAPHS
November 30, 2024**



**VALLEY CENTER MUNICIPAL WATER DISTRICT
TREASURER'S REPORT - GRAPHS
November 30, 2024**



**VALLEY CENTER MUNICIPAL WATER DISTRICT
TREASURER'S REPORT - TRANSACTIONS
JULY 1, 2024 THROUGH JUNE 30, 2025**

INVESTMENTS PURCHASED

<u>Purchase Date</u>	<u>Security</u>	<u>Maturity Date</u>	<u>Cost</u>	<u>Face Value</u>	<u>Expected Yield</u>
<u>CAMP, CB&T, a subsidiary of Zion Bank</u>					
07/09/24	Federal home Loan Banks 5.00%	07/09/29	1,000,000.00	1,000,000.00	5.000%
07/17/24	Sallie Mae Bk Murray Utah 4.50%	07/17/29	249,375.00	250,000.00	4.500%
07/30/24	Federal Home Loan Banks 4.70%	07/30/29	1,000,000.00	1,000,000.00	4.700%
07/17/24	CAMP Term 5.16%	04/11/25	5,000,000.00	5,000,000.00	5.160%
08/26/24	Federal Farm Credit Bks 5.460%	08/26/26	600,000.00	600,000.00	5.460%
08/30/24	Federal Home Loan Banks 5.520%	08/26/26	350,000.00	350,000.00	5.520%
08/13/24	Federal Home Ln Mtg Corp 4.125%	08/13/29	1,000,000.00	990,000.00	4.125%
08/16/24	Federal Home Loan Banks 0.00%	08/21/24	500,000.00	499,636.11	0.000%
09/03/24	Federal Farm Credit Bks Bds 5.500%	09/03/26	400,000.00	400,000.00	5.500%
09/24/24	Federal Farm Cr Bks 4.620%	03/17/27	500,000.00	500,000.00	4.620%
09/27/24	Federal Home Ln Bks 4.570%	03/20/26	500,000.00	500,000.00	4.570%
10/30/24	Federal Home Loan Banks 4.750%	04/28/26	500,000.00	500,000.00	4.750%
11/12/24	Federal Home Ln Mtg Corp 5.000%	11/12/27	500,000.00	500,000.00	5.000%
11/13/24	Federal Home Ln Bk Bds 4.500%	11/13/26	300,000.00	300,000.00	4.500%

INVESTMENTS MATURED

<u>Purchase Date</u>	<u>Security</u>	<u>Maturity Date</u>	<u>Cost</u>	<u>Face Value</u>	<u>Yield to Maturity</u>
<u>CAMP, CB&T, a subsidiary of Zion Bank</u>					
04/17/24	Federal Home Ln Mtg Cp Adj 6.050%	07/17/24	500,000.00	500,000.00	6.050%
10/30/23	Federal Home Loan Bank Cons 5.600%	07/30/24	400,000.00	400,000.00	5.600%
07/29/21	Medallion Bank 0.40%	07/22/24	245,000.00	245,000.00	0.400%
08/16/24	Federal Home Loan Banks 0.00%	08/21/24	500,000.00	499,636.11	0.000%
08/30/21	Federal Home Loan Banks 0.500%	08/28/24	250,000.00	250,000.00	0.500%
08/28/23	Federal Home Loan Banks 5.500%	08/28/24	250,000.00	250,000.00	5.500%
08/22/23	Federal Home Loan Banks 5.450%	09/20/24	500,000.00	500,000.00	5.450%
03/24/21	Federal Home Loan Banks 0.50%	09/24/24	250,000.00	250,000.00	0.500%
09/30/21	Federal Home Loan Banks 0.50%	09/30/24	250,000.00	250,000.00	0.500%
09/03/21	Synchrony Bank 0.55%	09/03/24	125,000.00	125,000.00	0.550%
04/24/23	Federal Home Ln Mtg Corp 5.00%	10/24/24	40,000.00	40,000.00	5.000%
01/27/23	Federal Home Ln Mtg Corp 5.15%	10/28/24	480,000.00	479,850.12	5.150%
11/04/20	Federal Farm Credit Bank 0.44%	11/04/24	250,000.00	250,000.00	0.440%
05/11/22	UBS Bank 3.00%	11/12/24	120,000.00	119,999.87	3.000%

**VALLEY CENTER MUNICIPAL WATER DISTRICT
TREASURER'S REPORT - SUMMARY
December 31, 2024**

ACTIVE DEPOSITS

Checking Accounts
Deposits with Fiscal Agents

Cost Basis

\$1,413,924.80

TOTAL ACTIVE DEPOSITS

\$1,413,924.80

INVESTMENTS

	<u>Market Value</u>	<u>Average Yield</u>	<u>Percent</u>	
Money Market Funds	\$20,450,611.29	4.50%	52.148%	\$20,455,463.75
CAMP Term	\$5,118,750.69	5.16%	12.747%	\$5,000,000.00
U.S. Treasury Notes	200,050.00	4.29%	0.505%	198,161.95
Federal Agencies Securities	11,050,210.83	3.98%	28.305%	11,102,822.47
Certificates of Deposit, insured	<u>2,502,140.27</u>	<u>4.20%</u>	<u>6.295%</u>	<u>2,469,399.43</u>
TOTAL INVESTMENTS	<u>\$39,321,763.08</u>	<u>4.42%</u>	<u>100.000%</u>	<u>\$39,225,847.60</u>

TOTAL ALL FUNDS

\$40,639,772.40

TOTAL ALL FUNDS (PRIOR MONTH - NOVEMBER 2024)

\$38,578,633.89

Maturity Analysis of Investments

	<u>Percent</u>	<u>Cost Basis</u>
Money Market Funds	52.148%	\$20,455,463.75
Maturity within one year	20.188%	7,918,755.22
Maturity later than one year	<u>27.664%</u>	<u>10,851,628.63</u>
Total Investments	<u>100.000%</u>	<u>\$39,225,847.60</u>

Weighted Average Days to Maturity

355

Maximum permitted single investment maturity is 5 years.


Yield Comparatives

<u>Security</u>	<u>Term</u>	<u>Yield</u>	<u>Security</u>	<u>Term</u>	<u>Yield</u>
LAIF	1 day	4.430%	12 mo. rolling T Bond	1 year	4.693%
T Bills	3 months	4.390%	T Bonds	1 year	4.230%
T Bills	6 months	4.320%	T Bonds	2 years	4.230%

Sufficient funds are available to meet the next six month's expenditure requirements. All investments are in compliance with the District's adopted statement of investment policy. Market values for the Governmental / Federal Securities and Certificates of Deposit were provided by Zions Capital Advisors.


Reviewed by James V. Pugh, Treasurer

02/05/25


Received by Gary T. Arant, General Manager

02/05/25

Date

VALLEY CENTER MUNICIPAL WATER DISTRICT
TREASURER'S REPORT - DETAIL
December 31, 2024

ACTIVE DEPOSITS

Cost Basis

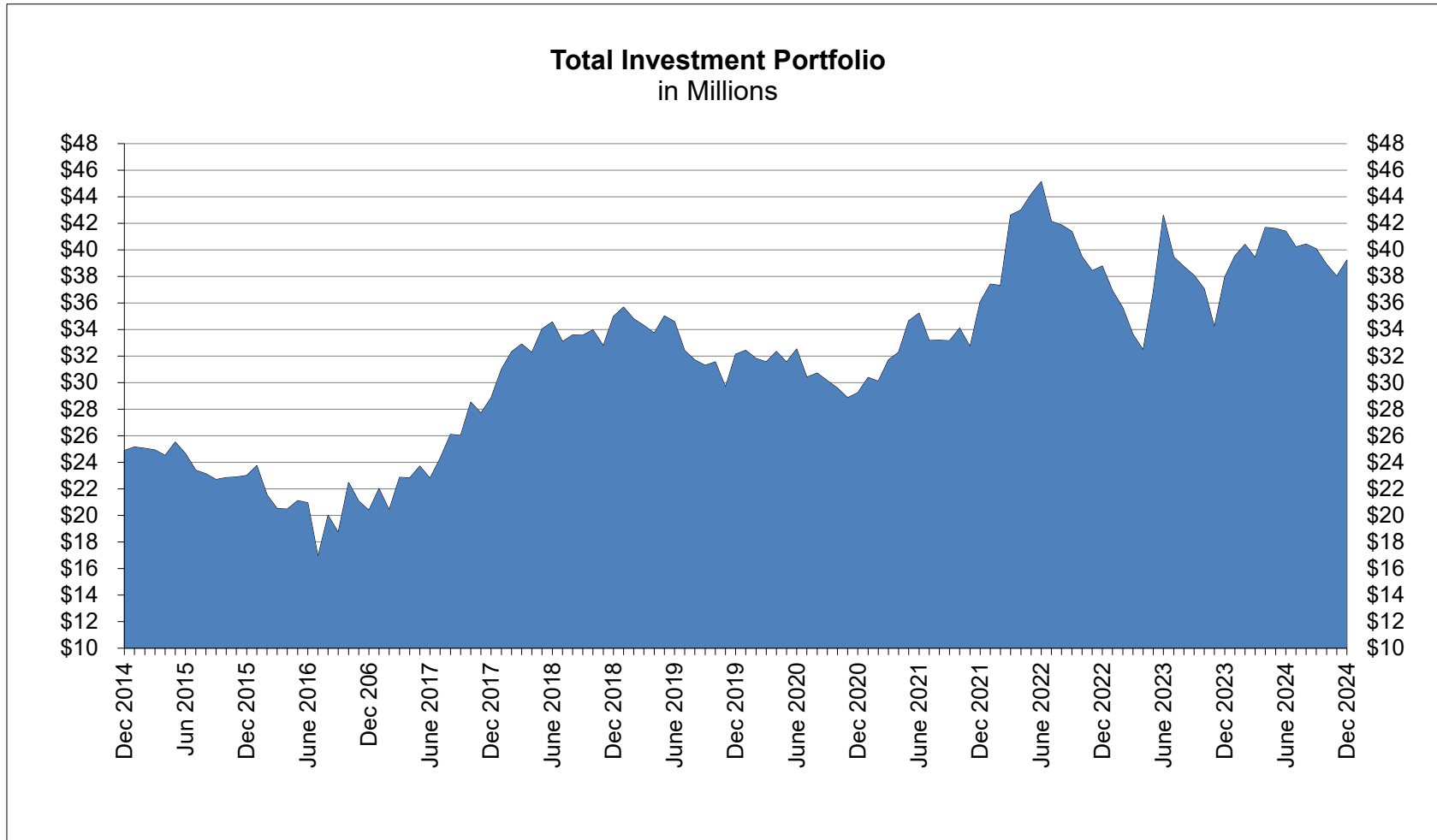
Checking Accounts:

California Bank & Trust	\$1,379,907.64
California Bank & Trust	\$3,500.00
California Bank & Trust	\$28,151.41
Petty Cash	\$1,400.00
Zions	\$965.75
	<u>\$1,413,924.80</u>

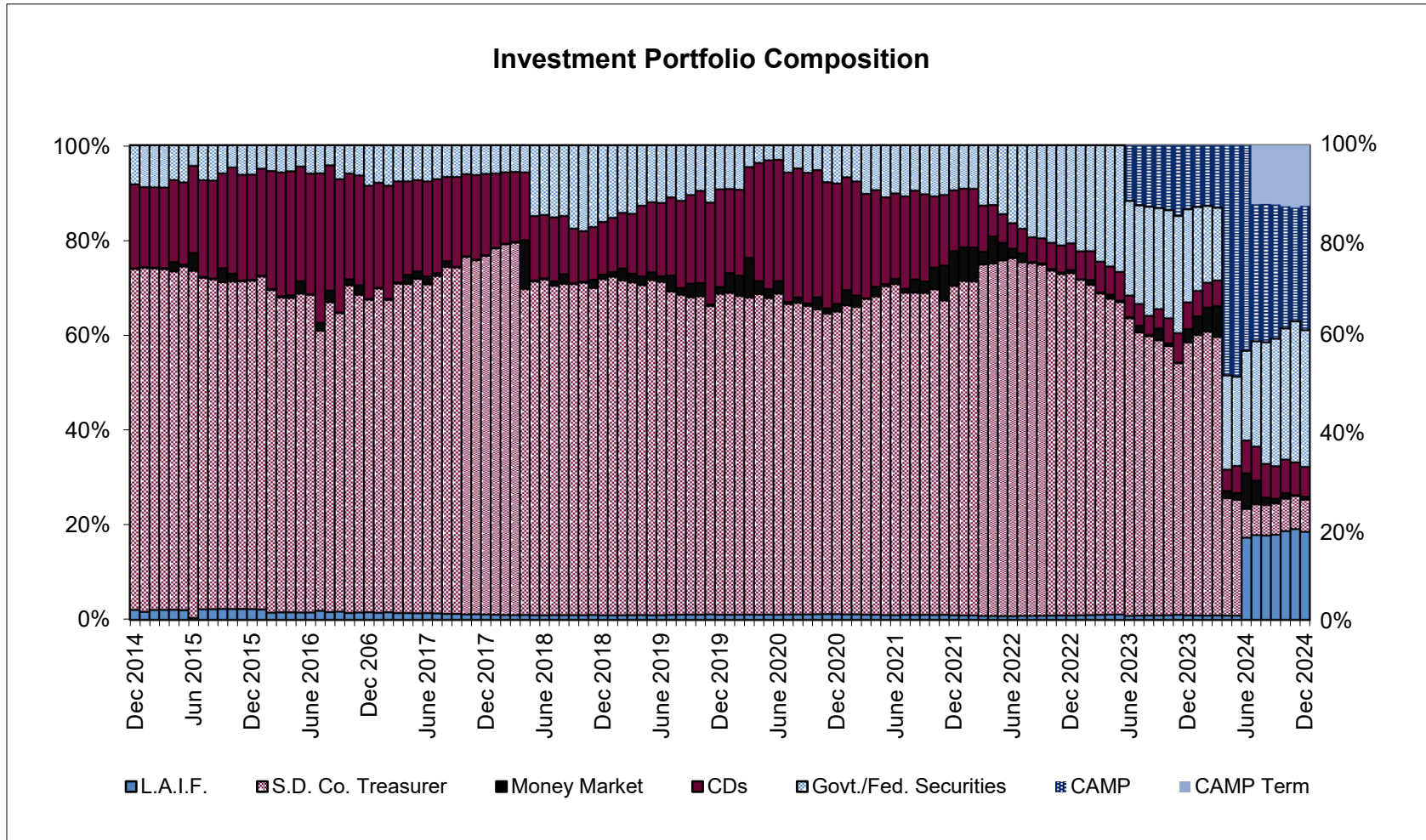
INVESTMENTS

	<u>Face Value or Rating</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Market Value</u>	<u>Current Yield</u>	
Money Market Funds:						
Local Agency Investment Fund				\$7,272,253.11	4.43%	\$7,272,253.11
County of San Diego Investment Fund				\$2,633,200.73	3.83%	2,667,193.93
Zions Institutional Liquidity Management				\$237,262.93	4.39%	237,262.93
CAMP				\$10,307,894.52	4.73%	10,278,753.78
				<u>\$20,450,611.29</u>	<u>4.50%</u>	<u>\$20,455,463.75</u>
CAMP Term:						
CAMP Term 5.16%	5,000,000	07/17/24	04/11/25	5,118,750.69	5.16%	5,000,000.00
				<u>\$5,118,750.69</u>	<u>5.16%</u>	<u>\$5,000,000.00</u>
U.S. Treasury Notes:						
U S Treasury Notes 4.250%	200,000	10/19/23	10/15/25	200,050.00	4.29%	198,161.95
				<u>\$200,050.00</u>	<u>4.29%</u>	<u>\$198,161.95</u>
Federal Agencies Securities - CB&T, a subsidiary of Zion Bank						
Federal Home Loan Banks 0.625%	250,000	05/27/21	02/27/25	248,583.51	0.63%	\$250,000.00
Federal Home Loan Banks 0.80%	250,000	07/21/21	07/21/25	245,286.76	0.80%	250,000.00
Federal Home Ln Bnk 5.250%	1,000,000	04/12/24	04/10/29	1,003,490.19	5.25%	1,000,000.00
Federal Home Loan Banks 0.40%	250,000	02/18/21	02/18/25	248,700.00	0.40%	250,000.00
Federal Home Loan Banks 0.625%	250,000	05/27/21	02/27/25	248,540.74	0.63%	250,000.00
Federal Home Loan Banks 2.15%	500,000	03/14/22	03/14/25	497,864.81	2.15%	500,000.00
Federal Home Loan Banks 0.80%	350,000	03/16/21	03/16/26	335,702.93	0.80%	350,000.00
Federal Home Ln Bks 4.570%	500,000	09/27/24	03/20/26	499,117.41	4.57%	500,000.00
Federal Home Loan Banks 4.750%	500,000	10/30/24	04/28/26	499,239.80	4.75%	500,000.00
Federal Home Loan Banks 1.00%	125,000	06/30/21	06/30/26	119,006.15	1.00%	125,000.00
Federal Farm Credit Bks 4.540%	600,000	08/26/24	08/26/26	599,977.07	4.54%	600,000.00
Federal Home Loan Banks 5.207%	350,000	08/30/24	08/26/26	349,994.72	5.21%	350,000.00
Federal Farm Credit Bks Bds 4.640%	400,000	09/03/24	09/03/26	400,059.16	4.64%	400,000.00
Federal Home Loan Banks 1.05%	250,000	10/15/21	10/15/26	236,036.80	1.05%	250,000.00
Federal Home Ln Bk Bds 4.500%	300,000	11/13/24	11/13/26	300,033.30	4.50%	300,000.00
Federal Home Loan Banks 2.500%	250,000	04/04/24	02/25/27	243,726.74	2.61%	239,572.47
Federal Farm Cr Bks 4.620%	500,000	09/24/24	03/17/27	498,631.86	4.62%	500,000.00
Federal Hom Ln Mtg Corp 5.000%	500,000	11/12/24	11/12/27	499,551.80	5.00%	500,000.00
Federal Home Loan Banks 4.620%	500,000	12/26/24	12/26/28	499,158.36	4.62%	500,000.00
Federal Farm Credit Bank 4.970%	500,000	04/12/24	03/27/29	497,839.79	4.99%	498,250.00
Federal Home Loan Banks 5.00%	1,000,000	07/09/24	07/09/29	1,002,110.09	5.00%	1,000,000.00
Federal Home Loan Banks 4.700%	1,000,000	07/30/24	07/30/29	998,563.27	4.70%	1,000,000.00
Federal Home Ln Mtg Corp 4.125%	1,000,000	08/13/24	08/13/29	978,995.57	4.17%	990,000.00
				<u>\$11,050,210.83</u>	<u>3.98%</u>	<u>\$11,102,822.47</u>
Certificates of Deposit - CB&T, a subsidiary of Zion Bank						
Morgan Stanley 1.50%	230,000	07/27/20	04/16/25	228,127.22	1.49%	230,971.17
HSBC Bank 1.30%	245,000	05/08/20	05/07/25	242,486.20	1.30%	244,939.57
USAA Federal Savings Bank 5.300%	250,000	10/06/23	09/26/25	252,602.91	5.30%	249,873.58
Citibank NA 5.300%	250,000	09/29/23	09/29/25	252,069.60	5.30%	249,871.81
Eastern Svgs Bk Fsb Hunt Vy 5.250%	245,000	10/18/23	10/20/25	247,325.98	5.25%	244,937.14
Federal Svgs Bk Chicago II 4.700%	250,000	06/26/24	06/26/28	255,684.02	4.70%	250,000.00
First Fndtn Bk Irvine Ca 4.600%	250,000	05/10/24	05/10/29	255,905.25	4.60%	250,000.00
Toyota Finl Svgs Bk Hend Nv 4.600%	250,000	05/14/24	05/14/29	255,919.72	4.60%	250,000.00
Customers Bk Phoenixville Pa 4.700%	250,000	06/11/24	06/11/29	256,998.89	4.71%	249,431.16
Sallie Mae Bk Murray Utah 4.500%	250,000	07/17/24	07/17/29	255,020.48	4.51%	249,375.00
				<u>\$2,502,140.27</u>	<u>4.20%</u>	<u>\$2,469,399.43</u>
					Average	
TOTAL INVESTMENTS				<u>\$39,321,763.08</u>	<u>4.418%</u>	<u>\$39,225,847.60</u>
TOTAL ALL FUNDS						<u>\$40,639,772.40</u>

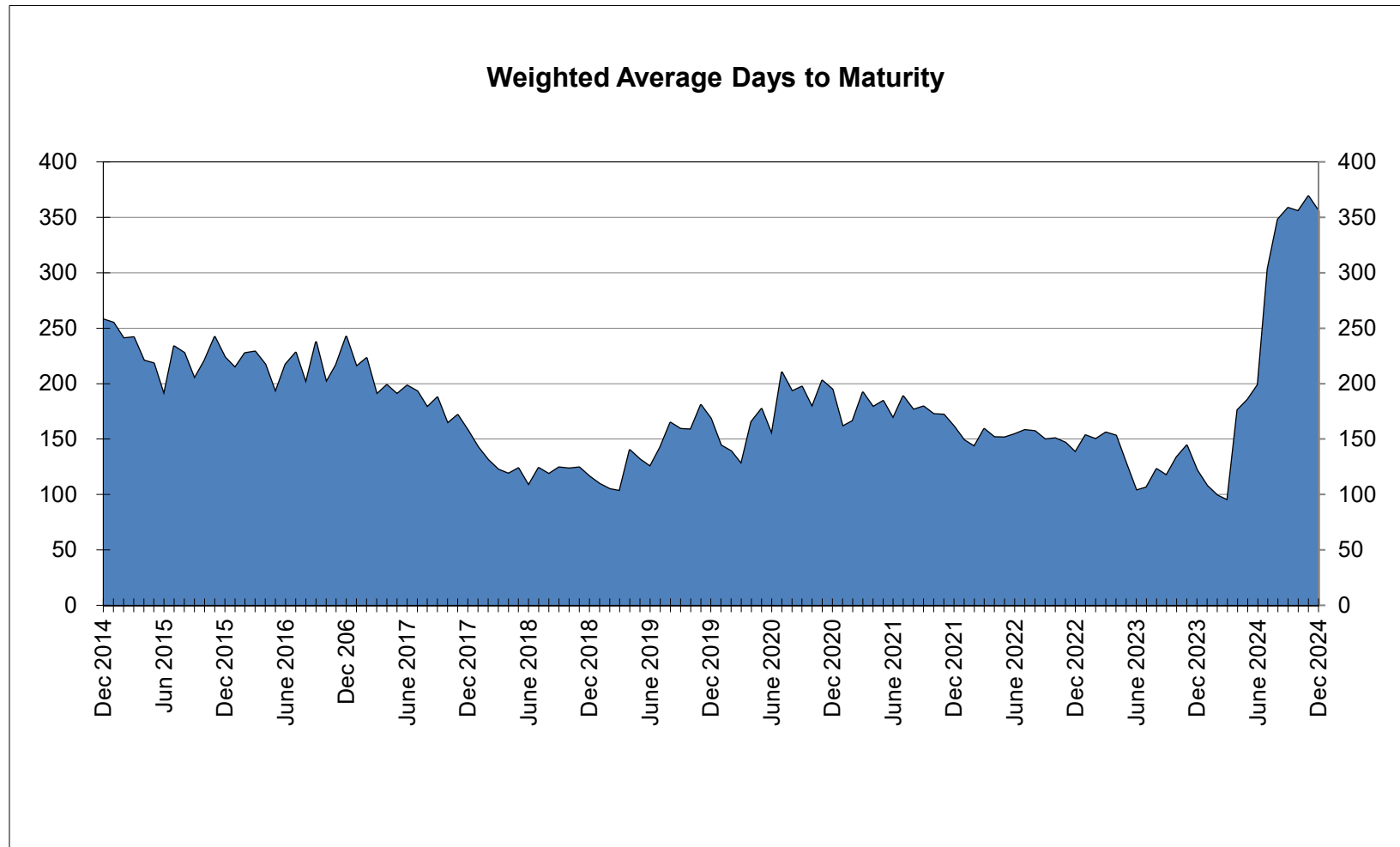
VALLEY CENTER MUNICIPAL WATER DISTRICT
TREASURER'S REPORT - GRAPHS
December 31, 2024



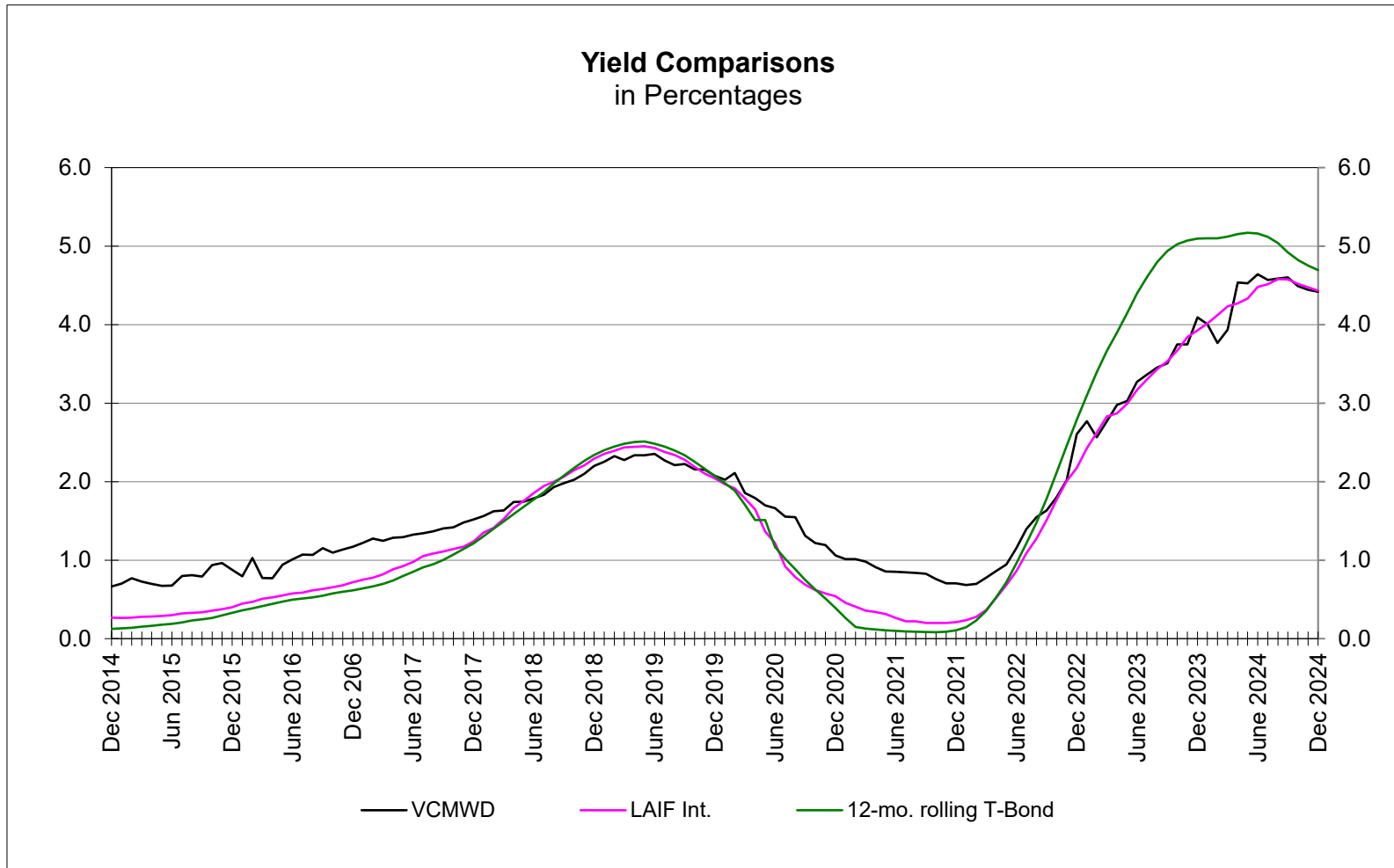
**VALLEY CENTER MUNICIPAL WATER DISTRICT
TREASURER'S REPORT - GRAPHS
December 31, 2024**



**VALLEY CENTER MUNICIPAL WATER DISTRICT
TREASURER'S REPORT - GRAPHS
December 31, 2024**



**VALLEY CENTER MUNICIPAL WATER DISTRICT
TREASURER'S REPORT - GRAPHS
December 31, 2024**



**VALLEY CENTER MUNICIPAL WATER DISTRICT
TREASURER'S REPORT - TRANSACTIONS
JULY 1, 2024 THROUGH JUNE 30, 2025**

INVESTMENTS PURCHASED

<u>Purchase Date</u>	<u>Security</u>	<u>Maturity Date</u>	<u>Cost</u>	<u>Face Value</u>	<u>Expected Yield</u>
<u>CAMP, CB&T, a subsidiary of Zion Bank</u>					
07/09/24	Federal home Loan Banks 5.00%	07/09/29	1,000,000.00	1,000,000.00	5.000%
07/17/24	Sallie Mae Bk Murray Utah 4.50%	07/17/29	249,375.00	250,000.00	4.500%
07/30/24	Federal Home Loan Banks 4.70%	07/30/29	1,000,000.00	1,000,000.00	4.700%
07/17/24	CAMP Term 5.16%	04/11/25	5,000,000.00	5,000,000.00	5.160%
08/26/24	Federal Farm Credit Bks 5.460%	08/26/26	600,000.00	600,000.00	5.460%
08/30/24	Federal Home Loan Banks 5.520%	08/26/26	350,000.00	350,000.00	5.520%
08/13/24	Federal Home Ln Mtg Corp 4.125%	08/13/29	1,000,000.00	990,000.00	4.125%
08/16/24	Federal Home Loan Banks 0.00%	08/21/24	500,000.00	499,636.11	0.000%
09/03/24	Federal Farm Credit Bks Bds 5.500%	09/03/26	400,000.00	400,000.00	5.500%
09/24/24	Federal Farm Cr Bks 4.620%	03/17/27	500,000.00	500,000.00	4.620%
09/27/24	Federal Home Ln Bks 4.570%	03/20/26	500,000.00	500,000.00	4.570%
10/30/24	Federal Home Loan Banks 4.750%	04/28/26	500,000.00	500,000.00	4.750%
11/12/24	Federal Home Ln Mtg Corp 5.000%	11/12/27	500,000.00	500,000.00	5.000%
11/13/24	Federal Home Ln Bk Bds 4.500%	11/13/26	300,000.00	300,000.00	4.500%
12/26/24	Federal Home Loan Banks 4.620%	12/26/28	500,000.00	500,000.00	4.620%

INVESTMENTS MATURED

<u>Purchase Date</u>	<u>Security</u>	<u>Maturity Date</u>	<u>Cost</u>	<u>Face Value</u>	<u>Yield to Maturity</u>
<u>CAMP, CB&T, a subsidiary of Zion Bank</u>					
04/17/24	Federal Home Ln Mtg Cp Adj 6.050%	07/17/24	500,000.00	500,000.00	6.050%
10/30/23	Federal Home Loan Bank Cons 5.600%	07/30/24	400,000.00	400,000.00	5.600%
07/29/21	Medallion Bank 0.40%	07/22/24	245,000.00	245,000.00	0.400%
08/16/24	Federal Home Loan Banks 0.00%	08/21/24	500,000.00	499,636.11	0.000%
08/30/21	Federal Home Loan Banks 0.500%	08/28/24	250,000.00	250,000.00	0.500%
08/28/23	Federal Home Loan Banks 5.500%	08/28/24	250,000.00	250,000.00	5.500%
08/22/23	Federal Home Loan Banks 5.450%	09/20/24	500,000.00	500,000.00	5.450%
03/24/21	Federal Home Loan Banks 0.50%	09/24/24	250,000.00	250,000.00	0.500%
09/30/21	Federal Home Loan Banks 0.50%	09/30/24	250,000.00	250,000.00	0.500%
09/03/21	Synchrony Bank 0.55%	09/03/24	125,000.00	125,000.00	0.550%
04/24/23	Federal Home Ln Mtg Corp 5.00%	10/24/24	40,000.00	40,000.00	5.000%
01/27/23	Federal Home Ln Mtg Corp 5.15%	10/28/24	480,000.00	479,850.12	5.150%
11/04/20	Federal Farm Credit Bank 0.44%	11/04/24	250,000.00	250,000.00	0.440%
05/11/22	UBS Bank 3.00%	11/12/24	120,000.00	119,999.87	3.000%
03/10/22	Federal Home Loan Banks 3.500%	12/10/24	500,000.00	499,944.71	3.500%
11/30/23	Cross Riv Bk Teaneck N J 5.500%	12/30/24	164,000.00	163,933.99	5.500%

VALLEY CENTER MUNICIPAL WATER DISTRICT
Quarterly Financial Report as of December 31, 2024
50% of Budget Year

Total Revenues for the quarter ending December 31, 2024 total \$35,581,950, which is 62.1% of budget. Details of revenues are as follows:

Water Sales and Pumping Revenue of \$21,846,356 is currently 63.4% of budget. Water sales for the first half of the year of 8,912 acre-feet, are 68.6% of budget. Water revenue historically runs between 60-65% of total in the first six months.

Meter Services Charges of \$4,166,279 are slightly less than budget at 46.3%.

New Connection Sales of \$295,382 are running 85.1% of budget. This increase is due to higher than anticipated meter sales and backflow device sales at this point in the fiscal year.

Other Revenue of \$711,664, is 62.6% of budget. This is slightly higher than budget due to higher delinquency charges.

Investment Income of \$804,512 is currently under budget at 39.2%. Current 12-month average yield of 4.38% is running below budget of 5.0%.

Capacity Charges are \$188,265 and is 68.2% of budget. The increase is a result of the New Connection Sales due to higher meter sales.

Property Taxes and Water Availability Charges are received in December and April when taxes are generally paid.

Moosa Wastewater revenues are slightly below budget at \$1,115,652, or 45.2% of budget.

The combined **Woods Valley Wastewater** revenues are up due to the proceeds received from the CFD 2020-1 2024 Special Tax Bond sale of \$4,325,000, which represents Contributions in Kind for the Orchard Run Lift Station and the reimbursement of construction costs.

Total Expenditures of \$30,932,369 are 56.4% of budget at the end of the second quarter. More details of the expenditures follow:

Source of Supply is the single greatest Water Operating Expense. It includes the cost of water sold, electricity, and natural gas the sum of which accounts for 67% of the total budgeted water operating expenditures in Fiscal Year 2024-25. Source of Supply of \$18,447,783 is 58.7% of budget at the end of the second quarter due to increased deliveries.

General Administration costs are 47.1% of budget, at \$452,336. The reduction is a result of lower outside professional services, temporary labor, and travel expenses.

Information Technology expenses of \$562,466 are on budget at 50.5%.

Finance expenses, excluding debt service, are running right on budget at \$1,385,983, or 48.4% of the 2024-25 fiscal budget.

Engineering expenses are slightly ahead of budget, running at 52.0%, or \$1,096,668.

Operations and Facilities expenses are \$3,732,963, or 44.1% of budget. This is down slightly as a result of a decrease in labor and benefits, maintenance expense, regulatory permits and fees, and outside services.

Moosa operating expenses are 42.1% of budget, or \$756,924. The reduction is due to lower labor and benefits, chemical, and maintenance expenses.

Woods Valley Ranch combined operating expenses are 52.8% of the combined operating budget numbers. Higher regulatory and outside services are offset by lower labor and benefits, utilities, special department expenses, maintenance expenses, and chemical costs.

Capital Project Appropriations in the General Fund for the fiscal year 2024-25 were not budgeted. The \$1,157,034 in appropriations represent expenditures for continuing projects appropriated in the prior fiscal year.

At Lower Moosa, the Clarifier No. 2 Upgrades, along with Priority Projects, Meadows Lift Station Motor Control Center, and the new Server Room Relocation account for 97.0% of the expenditures totaling \$580,036.

At Woods Valley the Screening Auger Replacement project of \$27,000 has yet to start. The \$22,713 appropriations for Woods Valley Expansion represent expenditures for continuing projects appropriated in the prior fiscal year.

Net Revenues & Expenditures for the period ending December 31, 2024, totals \$4,649,582, 192.3% of budget. This is a direct result of the Contributions in Kind for the Orchard Run Lift Station and the reimbursement of construction costs totaling \$4,325,000.

VALLEY CENTER MUNICIPAL WATER DISTRICT
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS
FOR THE PERIOD ENDED DECEMBER 31, 2024
50% OF BUDGET YEAR

	2024-2025 Adopted Budget	Actual for the period ended 12/31/24	Percent of Budget
REVENUES:			
Water Sales	13,000 A.F.	8,912 A.F.	68.6%
General Fund:			
Operating Revenues:			
Water Sales (including pumping)	34,453,000	21,846,356	63.4%
Meter Service Charges	8,990,000	4,166,279	46.3%
New Connection Sales	346,950	295,382	85.1%
Other Revenue	1,136,136	711,664	62.6%
Investment Income	2,050,000	804,512	39.2%
Total Operating Revenue	46,976,086	27,824,194	59.2%
Debt Service Revenues - Water Availability Charges	47,712	50,832	106.5%
Capital Project Revenues:			
Capacity Charges	276,000	188,265	68.2%
Property Taxes	3,529,000	1,455,883	41.3%
Water Availability Charges	517,288	108,452	21.0%
Total Capital Project Revenue	4,322,288	1,752,600	40.5%
Total General Fund Revenues	51,346,086	29,627,626	57.7%
Moosa Wastewater Revenues	2,466,190	1,115,652	45.2%
Woods Valley Ranch Wastewater Revenues	1,867,557	4,563,614	244.4%
Woods Valley Ranch Expansion	1,621,082	275,058	17.0%
Total Revenues	57,300,915	35,581,950	62.1%
EXPENDITURES:			
General Fund:			
Operating Expenses:			
General Administration	960,757	452,336	47.1%
Information Technology	1,114,337	562,466	50.5%
Finance	2,861,294	1,385,983	48.4%
Engineering	2,107,453	1,096,668	52.0%
Operations & Facilities	8,459,109	3,732,963	44.1%
Source of Supply	31,439,942	18,447,783	58.7%
Total Operating Expenses	46,942,892	25,678,198	54.7%
Debt Service - Interest Expense	47,712	50,832	106.5%
Depreciation Expense	3,359,000	1,777,265	52.9%
Capital Projects Appropriations	0	1,157,034	100.0%
Total General Fund Expenditures	50,349,604	28,663,329	56.9%
Moosa Wastewater:			
Operating Expenses	1,799,009	756,924	42.1%
Capital Project Appropriations	895,500	580,036	64.8%
Total Moosa Expenditures	2,694,509	1,336,960	49.6%
Woods Valley Ranch Wastewater:			
Operating Expenses	1,351,849	730,140	54.0%
Capital Project Appropriations	27,000	2,696	10.0%
Total Woods Valley Ranch Expenditures	1,378,849	732,836	53.1%
Woods Valley Ranch Expansion:			
Operating Expenses	80,000	26,214	32.8%
Debt Service - Interest Expense	379,974	150,316	39.6%
Capital Project Appropriations	0	22,713	100.0%
Total Woods Valley Ranch Expenditures	459,974	199,243	43.3%
Total Expenditures	54,882,936	30,932,369	56.4%
NET REVENUES & EXPENDITURES	2,417,979	4,649,582	192.3%

February 18, 2025

TO: Honorable President and Board of Directors

FROM: Gary Arant, General Manager

SUBJECT: BOARD OF DIRECTOR'S REQUEST FOR REIMBURSEMENT
OF EXPENSES AND REPORT OF EXPENSE REIMBURSEMENTS PER
GOVERNMENT CODE §53065.5

PURPOSE:

Report and request Board approval for reimbursement of expenses for member(s) of the Board.

SUMMARY:

In accordance with Administrative Code Article 110, attached are requests from members of the Board for per diem and reimbursements of expenses which require Board approval before funds are distributed.

This report also serves as the disclosure for Government Code §53065.5 which requires the District to "...disclose any reimbursement paid by the district... of at least \$100.00 for each individual charge for services or product received. 'Individual charge' includes, but is not limited to, one meal, lodging for one day, transportation or a registration fee paid to any employee or member of the governing body of the district...".

Backup documentation is available upon request.

RECOMMENDATION:

Staff recommends approval for reimbursement of expenses.

PREPARED BY:


James V. Pugh
Director of Finance & Administration

SUBMITTED BY:


Gary T. Arant
General Manager

Attachments

VALLEY CENTER MUNICIPAL WATER DISTRICT EXPENSE REIMBURSEMENT FORM

(Please Print)

CLAIMANT'S NAME: Oliver Smith

#11390

DATE(S): 20Sep2024, 20Dec2024

PURPOSE: Attend LAFCO SDAC Meetings

Date	Description of Expense (meeting, lodging, car rental, meals)	Employee Paid Expenses	District Paid Expenses	Total for GC53065.5 Reporting
20Sep2024	Attend LAFCO SDAC meeting at OMWD (52 miles)			
20Dec2024	Attend LAFCO SDAC meeting at County Admin Ctr (86miles)			
	Mileage : 138 miles @ \$ 0.670 /mile (effect. 1/1/24)	92.46		92.46
Comments: Oliver Smith is SDAC member representing VCMWD	Total	92.46		92.46
	Less Advance			
	Less Personal Expenses			
	Net Expense Reimbursement	92.46		
Vendor# 11390 Acct# 01-01-01-50036	Board of Directors Only:			
Vendor# Acct# 01-01-01-50035	Per Diem: 2 Days @\$100/day	200.00		200.00
Total Request		292.46		292.46

GC53065.5
Reporting

VCMWD does not reimburse for spouse/guest expenses or alcoholic beverages. Receipts for hotel, transportation, parking, taxi, meals and any additional claim for reimbursement must be attached.

The undersigned makes the foregoing claim against VCMWD and states the expenses/per diem requested is correct and said claim is presented in good faith and heretofore not been paid by VCMWD.

Oliver Smith
Claimant's Signature

01 Jan 2025
Date

[Signature]
Approved for Payment

1/7/2025
Date

ACCOUNTING USE ONLY:

Audited By: BA [Signature]

If reimbursed from Petty Cash:

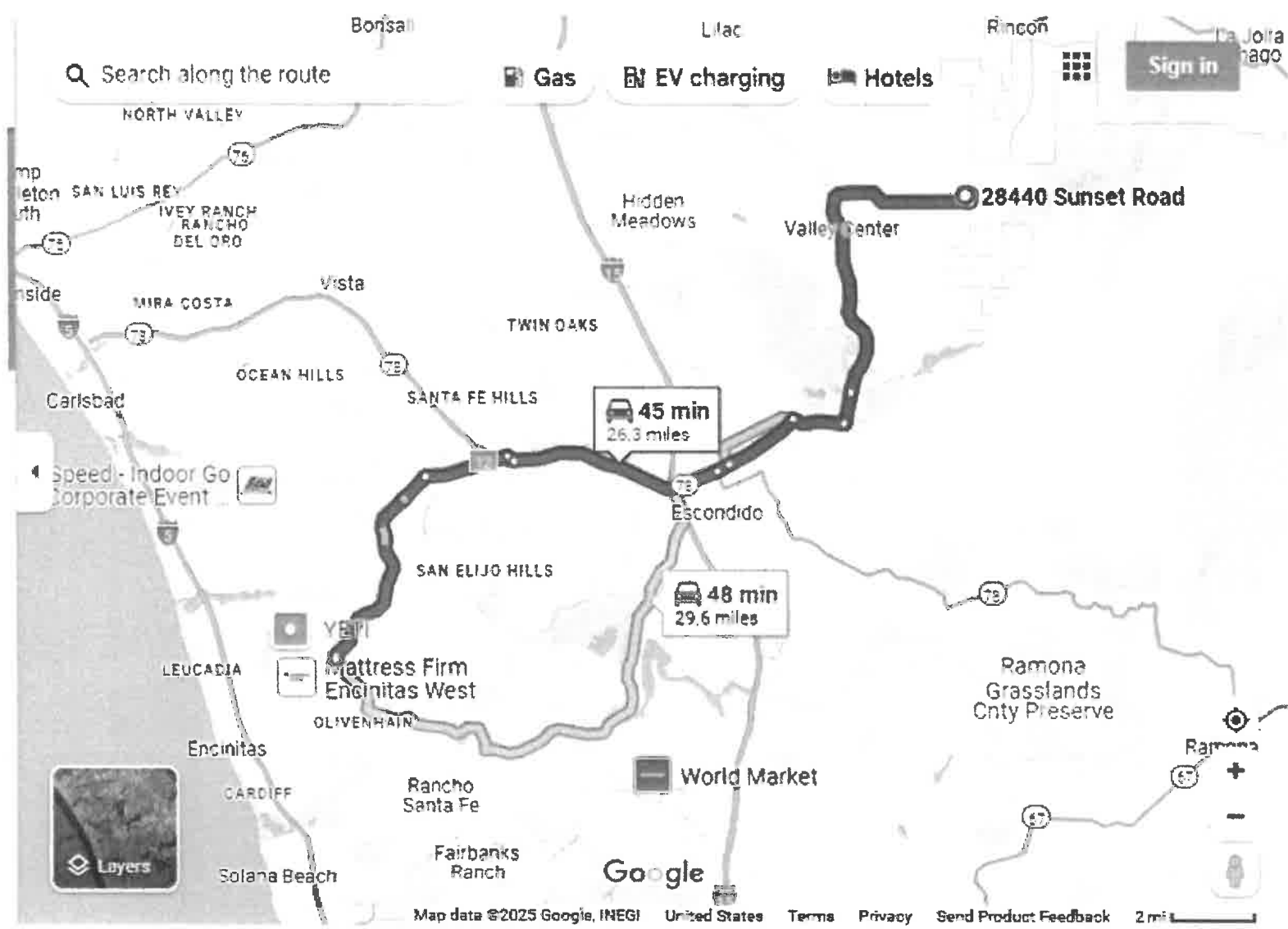
Recipient Signature: _____
Custodian: _____

Date Paid: _____
Amount Paid: _____
Account #: _____

Rev. 1/7/09



JAN - 9 2025



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Hotels

More





San Diego County Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

SPECIAL MEETING AGENDA SPECIAL DISTRICTS ADVISORY COMMITTEE

**Friday, September 20, 2024
10:00 A.M. to 12:00 P.M.**

In-Person Participation

Olivenhain Municipal Water District
Boardroom
1966 Olivenhain Road
Encinitas, CA 92024

Ann Baldridge
RCD of Greater SDC

James Gordon
Deer Springs FPD

Dave McQuead
Rancho Santa Fe FPD

Mike Sims
Bonita-Sunnyside FPD

Jack Bebee
Fallbrook PUD

Diane Hansen
Palomar Health HCD

Marty Miller
Vista ID

Oliver Smith
Valley Center MWD

Paul Bushee
Leucadia WWD

Albert Lau
Santa Fe ID

Mark Robak
Otay WD

Kimberly Thorner
Olivenhain MWD

Jeff Egkan
North County FPD

Hector Martinez
South Bay ID

Joel Scalzitti
Helix WD

The Special Districts Advisory Committee is responsible for helping to inform the Commission on all germane items relating to San Diego LAFCO's regulatory and planning responsibilities affecting special districts.

The Committee will hold the September 20, 2024 meeting in person at the Olivenhain Municipal Water District - Boardroom (1966 Olivenhain Road, Encinitas, CA 92024). In person attendance by the public is welcomed. The public may also watch, listen, and otherwise participate in the meeting remotely by any of the following options.

1. The public may watch and listen to the meeting live on YouTube using the link provided on our website homepage (www.sdlafco.org).
2. The public may watch, listen, and participate in the meeting by Zoom (<https://zoom.us/>) or by telephone at (669) 900-9128 using Meeting/Webinar ID: 895 6767 7168 and Passcode 508649. Please use the "raise your hand" function in Zoom or push *9 by telephone if/when you wish to speak. Then wait until your name is called before speaking.
 - a) The public may provide eComments on any item by emailing to erica.sellen@sdcounty.ca.gov
 - eComments received before 9:00 A.M. on Friday, September 20, 2024, will be forwarded to the Committee and posted online before the meeting. They will also be referenced during the meeting.
 - eComments received during the meeting and before the subject item is concluded will be referenced and later posted online.



San Diego County Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

SPECIAL MEETING AGENDA SPECIAL DISTRICTS ADVISORY COMMITTEE

Friday, December 20, 2024
10:00 A.M. to 12:00 P.M.

In-Person Participation

County of San Diego Administration Center
1600 Pacific Highway, Room 402
San Diego, California 92101

Ann Baldridge
RCD of Greater SDC

James Gordon
Deer Springs FPD

Marty Miller
Vista ID

Oliver Smith
Valley Center MWD

Jack Bebee
Fallbrook PUD

Albert Lau
Santa Fe ID

Mark Robak
Otay WD

Kimberly Thorner
Olivenhain MWD

Paul Bushee
Leucadia WWD

Hector Martinez
South Bay ID

Joel Scalzitti
Helix WD

Jeff Egkan
North County FPD

Dave McQuead
Rancho Santa Fe FPD

Mike Sims
Bonita-Sunnyside FPD

The Special Districts Advisory Committee is responsible for helping to inform the Commission on all germane items relating to San Diego LAFCO's regulatory and planning responsibilities affecting special districts.

The Committee will hold the December 20, 2024 meeting in person at the County of San Diego Administration Center, Room 402 (1600 Pacific Highway, San Diego, California 92101). Three-hour visitor parking is available using the Ash Street entrance. In person attendance by the public is welcomed. The public may also watch, listen, and otherwise participate in the meeting remotely by any of the following options.

1. The public may watch and listen to the meeting live on YouTube using the link provided on our website homepage (www.sdlafco.org).
2. The public may watch, listen, and participate in the meeting by Zoom (<https://zoom.us/>) or by telephone at (669) 900-9128 using Meeting/Webinar ID: 895 6767 7168 and Passcode 508649. Please use the "raise your hand" function in Zoom or push *9 by telephone if/when you wish to speak. Then wait until your name is called before speaking.
 - a) The public may provide eComments on any item by emailing to erica.sellen@sdcounty.ca.gov
 - eComments received before 8:00 A.M. on Friday, December 20, 2024, will be forwarded to the Committee and posted online before the meeting. They will also be referenced during the meeting.
 - eComments received during the meeting and before the subject item is concluded will be referenced and later posted online.

February 18, 2025

TO: Honorable President and Board of Directors

FROM: Gary Arant, General Manager

SUBJECT: GOVERNMENT CODE §53065.5

PURPOSE:

Disclosure of reimbursements paid by the District to employees for the quarter ended December 31, 2024.

SUMMARY:

Government Code §53065.5 requires the District "...disclose any reimbursement paid by the district... of at least \$100.00 for each individual charge for services or product received. 'Individual charge' includes, but is not limited to, one meal, lodging for one day, transportation or a registration fee paid to any employee or member of the governing body of the district..."

Backup documentation is available upon request.

RECOMMENDATION:

Information item only

PREPARED BY:



James V. Pugh
Director of Finance & Administration

SUBMITTED BY:



Gary T. Arant
General Manager

Attachments

VALLEY CENTER MUNICIPAL WATER DISTRICT EXPENSE REIMBURSEMENT FORM

(Please Print)

CLAIMANT'S NAME: Gary Arant

DATE(S): 12/2 - 12/4/2024

PURPOSE: ACWA Spring Conference - Desert Springs

Date	Description of Expense (meeting, lodging, car rental, meals)	Employee Paid Expenses	District Paid Expenses	Total for GC53065.5 Reporting
8/20/2024	ACWA - Conference Registration		899.00	899.00
12/3/2024	Dinner - Fisherman's Landing (Share)		57.44	57.44
12/4/2024	JW Marriott - Desert Springs		628.52	628.52
12/2 - 12/5	Tips	20.00		20.00
	Mileage : <input type="text"/> miles @ \$ 0.670 /mile (effect. 1/1/24)			
Comments:	Total	20.00	1,584.96	1,604.96
	Less Advance			
	Less Personal Expenses			0.00
	Net Expense Reimbursement	20.00		
Vendor# <u>830</u> Acct# <u>01-01-01-50037</u>	Board of Directors Only:			
Vendor# <u> </u> Acct# <u>01-02-11-50037</u>	Per Diem: <input type="text"/> Days @\$100/day			
Total Request		20.00		1,604.96

GC53065.5
Reporting

VCMWD does not reimburse for spouse/guest expenses or alcoholic beverages. Receipts for hotel, transportation, parking, taxi, meals and any additional claim for reimbursement must be attached

The undersigned makes the foregoing claim against VCMWD and states the expenses/per diem requested is correct and said claim is presented in good faith and heretofore not been paid by VCMWD

Claimant's Signature

12/13/24
 Date

Approved for Payment

12/13/2024
 Date

ACCOUNTING USE ONLY:

Audited By: B. Darnica

If reimbursed from Petty Cash:

Recipient Signature: _____

Custodian: _____

Date Paid: _____

Amount Paid: _____

Account #: _____

Rev. 1/7/09

PAID

DEC 19 2024

VALLEY CENTER MUNICIPAL WATER DISTRICT EXPENSE REIMBURSEMENT FORM

(Please Print)

CLAIMANT'S NAME: Stephanie Lackerdas

DATE(S): 11/12/2024-11/15/2024

PURPOSE: CALPELRA - HR Conference in Monterey, CA

Date	Description of Expense (meeting, lodging, car rental, meals)	Employee Paid Expenses	District Paid Expenses	Total for GC53065.5 Reporting
5/10/2024	CALPELRA Registration		1,175.00	1,175.00
5/10/2024	Flight - Alaska Airlines		426.21	426.21
11/14/2024	Lodging - Casa Munras		965.94	965.94
11/13/24	Meal - Nick The Greek	25.56		25.56
11/15/24	Meal - The Bagel Bakery	9.61		9.61
11/14/24	Transportation - Uber	17.92		17.92
11/14/24	Transportation - Uber	13.99		13.99
11/15/24	Transportation - Uber	20.39		20.39
	Mileage : <u>80</u> , miles @ \$ 0.670 /mile (effect. 1/1/24)	53.60		53.60
Comments:	Total	141.07	2,567.15	2,708.22
	Less Advance			
	Less Personal Expenses			
	Net Expense Reimbursement	141.07		
Vendor# <u>11825</u> Acct# <u>01-02-15-50037</u>	Board of Directors Only:			
Vendor# <u> </u> Acct# <u>01-02-11-50037</u>	Per Diem: <u> </u> Days @\$100/day			
Total Request		141.07		2,708.22

GC53065.5
Reporting

VCMWD does not reimburse for spouse/guest expenses or alcoholic beverages. Receipts for hotel, transportation, parking, taxi, meals and any additional claim for reimbursement must be attached.

The undersigned makes the foregoing claim against VCMWD and states the expenses/per diem requested is correct and said claim is presented in good faith and heretofore not been paid by VCMWD.

Stephanie Lackerdas 11/19/2024
Claimant's Signature Date

J.V. Page 11/19/2024
Approved for Payment Date

ACCOUNTING USE ONLY:

Audited By: B. Duvica 11/20/24

If reimbursed from Petty Cash:

Recipient Signature: _____
Custodian: _____

Date Paid: _____
Amount Paid: _____
Account #: _____

Rev. 1/7/09

PAID

NOV 21 2024

(Please Print)

DATE(S): 9/24/2024

GC53065.5
Reporting

The undersigned makes the foregoing claim against VCMWD and states the expenses/per diem requested is correct and said claim is presented in good faith and heretofore not been paid by VCMWD.

11/4/2024
Date

Account #:



PAID

NOV - 7 2024

VALLEY CENTER MUNICIPAL WATER DISTRICT EXPENSE REIMBURSEMENT FORM

(Please Print)

CLAIMANT'S NAME: Kirsten Peraino

DATE(S): 11/8/2024

PURPOSE: Misc. General Admin Expenses

Date	Description of Expense (meeting, lodging, car rental, meals)	Account No. 01-01-01-XXXXX	Employee Paid Expenses	District Paid Expenses	Total for GC53065.5 Reporting
08-Nov-24	Deposit for HOLIDAY Lunch (Adelina's Tacos)	01-01-01 50030	\$ 130.00		\$ 130.00
Mileage: <u> </u> miles @ \$ 0.625 /mile					
Comments: Total			\$ 130.00		\$ 130.00
Expenses for Misc. General Adminsitration Less Advance					
Less Personal Expenses					
Vendor# <u>11570</u> Acct# <u> </u>	Net Expense Reimbursement		\$ 130.00		
Board of Directors Only:					
Vendor# <u> </u> Acct# <u> </u>	Per Diem: <u> </u> Days @\$100/day				
Total Request			\$ 130.00		\$ 130.00

GC53065.5
Reporting

VCMWD does not reimburse for spouse/guest expenses or alcoholic beverages. Receipts for hotel, transportation, parking, taxi, meals and any additional claim for reimbursement must be attached.

The undersigned makes the foregoing claim against VCMWD and states the expenses/per diem requested is correct and said claim is presented in good faith and heretofore not been paid by VCMWD.

[Signature]
Claimant's Signature
11/8/2024
Date

[Signature]
Approved for Payment
11/8/24
Date

ACCOUNTING USE ONLY:

Audited By: [Signature]
If reimbursed from Petty Cash:
Recipient Signature:
Custodian:

Date Paid:
Amount Paid:
Account #:



PAID
NOV 14 2024

VALLEY CENTER MUNICIPAL WATER DISTRICT EXPENSE REIMBURSEMENT FORM

(Please Print)

CLAIMANT'S NAME: Jim Pugh

DATE(S): 11/12 -11/15/2024

PURPOSE: CalPELRA Conference - Monterey, CA

Date	Description of Expense (meeting, lodging, car rental, meals)	Employee Paid Expenses	District Paid Expenses	Total for GC53065.5 Reporting
11/12/2024	Conference Registration		1,175.00	1,175.00
11/12/2024	Lunch - Black Bear Dinner		15.25	15.25
11/13/2024	Lunch - Chipotle		40.64	40.64
11/13/2024	Dinner - Domenico's		114.82	114.82
11/14/2024	Lunch - Taco Bell		12.33	12.33
11/14/2024	Dinner - Casa Munras Esteban's	53.63		53.63
11/14/2024	Breakfast - McDonald's	9.97		9.97
5/9/2024	Hotel (Includes Parking)		1,023.96	1,023.96
Mileage :	878 miles @ \$ 0.670 /mile (effect. 1/1/24)	588.26		588.26
Comments:	Total	651.86	2,382.00	3,033.86
	Less Advance			
	Less Personal Expenses	51.68		51.68
	Net Expense Reimbursement	600.18		
Board of Directors Only:				
Vendor# <u>245</u> Acct# <u>01-02-15-50037</u>	Per Diem: <input type="text"/> Days @\$100/day			
Total Request		600.18		2,982.18

GC53065.5
Reporting

VCMWD does not reimburse for spouse/guest expenses or alcoholic beverages. Receipts for hotel, transportation, parking, taxi, meals and any additional claim for reimbursement must be attached

The undersigned makes the foregoing claim against VCMWD and states the expenses/per diem requested is correct and said claim is presented in good faith and heretofore not been paid by VCMWD

J.V. Pugh
Claimant's Signature

11/19/2024
Date

[Signature]
Approved for Payment

11/19/2024
Date

ACCOUNTING USE ONLY:

Audited By: B. Darnick 11/19/24 N.V.

If reimbursed from Petty Cash:

Date Paid: _____

Recipient Signature: _____

Amount Paid: _____

Custodian: _____

Account #: _____

Rev. 1/7/09

PAID

NOV 21 2024

February 18, 2025

TO: Board of Directors

FROM: Gary Arant, General Manager

SUBJECT: MUTUAL SERVICES AGREEMENT – FALLBROOK PUD, RAINBOW, YUIMA AND VALLEY CENTER MUNICIPAL WATER DISTRICT (MWD)

PURPOSE:

Provide the Board with an opportunity to review the draft “Mutual Services Agreement” (“Agreement”), *attached*, between Valley Center Municipal Water District and the following agencies: Fallbrook Public Utilities District (FPUD), Rainbow Municipal Water District (RMWD), and Yuima Municipal Water District (YMWD). Additionally, seek Board input and provide direction for staff concerning future activities and actions relating to the Agreement.

SUMMARY:

Over the last several months, there have been discussions among the General Managers of the Fallbrook PUD, Rainbow MWD, Yuima MWD, and VCMWD regarding the potential benefits of developing shared services among the participating agencies. The thought is that four transitioning, formerly predominantly agricultural agencies, might be able to find ways to help control operational costs by increasing economies of scale through combining resources to accomplish certain common goals, tasks, and deal more effectively with ever-increasing costly regulatory mandates. While the attached draft agreement does not identify specific projects or programs to be initiated at this time, its execution does allow the four agencies that intend to formerly explore potential cost savings through shared similar functions.

Background

Between 2010 and 2013, these same four agencies conducted a “Functional Consolidation” project to explore potential ways to combine resources to accomplish similar tasks on a shared basis. In fact, the project had several working groups focusing on IT, Communications, Utility Billing, and Uniform Engineering Plans and Specifications. While some progress was made in these areas, the project was stopped when Fallbrook PUD and Rainbow MWD began earnest discussions regarding an institutional consolidation or merger and VCMWD elected not to participate in that process. The merger between Fallbrook PUD and Rainbow MWD seemed to progress successfully for a time. However, at a point in the process, the two agencies became combative and the merger ultimately failed to materialize. The San Diego Local Agency Formation Commission ultimately voted to oppose the merger at Rainbow’s and its rate payer’s behest.

After a cooling-off period between Fallbrook and Rainbow, the General Managers again began discussing the potential for some level of functional consolidation. In fact, Fallbrook and VCMWD entered into a shared services agreement for the use of Fallbrook’s Vector Truck for wastewater services. However, the process was again de-railed when Fallbrook and Rainbow initiated what ultimately became the successful effort to detach from the San Diego County Water Authority (SDCWA) and annex to Eastern MWD for wholesale water service at significant cost savings compared to the costs paid to the SDCWA.

Current Process

As the Board is aware, Fallbrook and Rainbow have completed the detachment from the SDCWA. With that process completed, FPUD, RMWD and YMWD have expressed interest in resuming discussions regarding the possibility of developing joint programs, projects and cooperative efforts. Discussed to date have been the potential for, but not limited to:

- Mutual aid (staff, equipment) during emergencies;
- Joint use of equipment;
- Joint purchase ownership of large or specialty equipment;
- Exchange of staff to meet interim needs during certain periods of operations;
- Water Use Efficiency and other regulatory compliance with agency staff and/or consultants; and
- Joint Federal and State Lobbying.

Execution of this agreement would not commit any signatory agency to participate with other agencies on a joint basis. However, it does establish the guidelines for the manner, from the financial and liability perspectives, in which the participating agencies would participate in joint efforts. If a joint program is identified and moves forward then there would be a more specific, detailed implementation agreement outlining how that effort would be conducted by the agencies participating in the specific program or project.

Conclusion

The basic concept, and perceived benefits of "Functional Consolidation" has survived for over 15 years. All four agencies, FPUD, RMWD, YMWD and VCMWD are transitioning agricultural agencies with very similar regulatory, financial and operational challenges. There may be opportunities to realize cost savings through joint programs, projects, and the use of resources. Entering into this agreement provides the four agencies with the formal framework to explore the potential benefits of cooperative joint efforts.

RECOMMENDATION:

After review and discussion, if so desired and authorize the General Manager to execute the aforementioned "Mutual Services Agreement" on behalf of the Valley Center Municipal Water District, subject to review by District General Counsel, and provide input and direction for staff concerning future activities and actions relating to the Agreement.

SUBMITTED BY:



Gary Arant
General Manager

Attachment: Draft "Mutual Services Agreement"

**MUTUAL SERVICES AGREEMENT BETWEEN THE FALLBROOK PUBLIC
UTILITY DISTRICT, THE RAINBOW MUNICIPAL WATER DISTRICT, THE
VALLEY CENTER MUNICIPAL WATER DISTRICT AND THE YUIMA
MUNICIPAL WATER DISTRICT**

This Mutual Services Agreement (this "Agreement") is made and entered into as of February __, 2025 ("Effective Date") by and between the Fallbrook Public Utility District ("FPUD"), a California public utility district, and the Rainbow Municipal Water District ("RMWD"), a California municipal water district, the Valley Center Municipal Water District ("VCMWD"), a California municipal water district and the Yuima Municipal Water District ("YMWD") a California municipal water district. FPUD, RMWD, VCMWD and YMWD are sometimes individually referred to as "Party" and collectively as "Parties" in this Agreement.

RECITALS

- A. FPUD, RMWD, VCMWD and YMWD are public agencies in the State of California and are sometimes in need of services that can be provided more efficiently or conveniently by one another or in a collaborative fashion.
- B. The Parties desire by this Agreement to establish the terms for each Party to provide and receive the services described herein.

AGREEMENT

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. Services. The Parties will work together to identify potential services that could be delivered more efficiently through collaboration or partnership. Some of the potential services include:
 - Developing a joint inventory of existing heavy equipment that could be utilized by each agency such as cranes, large dump trucks, generators, etc.
 - Utilizing a joint contract for state and federal lobbyist support
 - Coordination of staffing resources for after-hours/weekend/holiday major pipeline repairs
 - Completion of emergency interconnections between the parties
 - Implementing an interagency cross training program
 - Joint ownership of large equipment
 - Joint contracting for professional services, materials or equipment.

As services are developed among the Parties they will be added as an exhibit to this Contract. The services may be among all or some of the Parties. No party is required to be part of any service.

2. Compensation.
 - a. Subject to paragraph 2(b) below, a Party receiving services under this Agreement shall pay for such services in accordance with the "Schedule of Charges" that will be set forth as an exhibit to the contract. The Parties hereby agree that, as a

ministerial matter, the exhibit will be updated from time to time by the General Managers utilizing the services to update the amounts set forth therein, upon thirty (30) days prior written notice to the Parties, or to update the Exhibit to establish the charges for additional services provided pursuant to Section 3 of this Agreement. Changes to the Schedule of Charges shall not apply to work already requested or in progress pursuant to Section 5 hereof.

- b. Periodic payments shall be made within thirty (30) days of receipt of an invoice, which includes a detailed description of the work performed or vehicles or equipment rented. Payments for work performed, vehicles or equipment rented will be made on a monthly billing basis.
3. Additional Work. As the Parties add additional services that may be provided under this Agreement, an amendment to this Agreement and/or the Scope of Services shall be prepared and executed by the Parties before performance of such services. The Parties hereby agree that, as a ministerial matter, the General Managers, may from time to time as necessary and/or appropriate, amend Exhibits to add or delete services, and update Exhibits to reflect the charges to be paid for any services added to the Exhibits as agreed to in writing by the Parties.
4. Maintenance of Records. Books, documents, papers, accounting records, and other evidence pertaining to costs incurred shall be maintained by each Party and made available at all reasonable times during the contract period and for four (4) years from the date of final payment under the Agreement for inspection by the other Party.
5. Performance of Services. A Party desiring to receive services authorized by this Agreement shall provide a written or e-mailed request for services ("Request for Services") to the designated representative of the Party being requested to provide the services. The Request for Services shall set forth the desired date of commencement of work. If the Party receiving a Request for Services cannot perform the services, either in whole or in part, or within the time specified in the Request for Services, the other Party shall promptly notify the requesting Party in writing or by e-mail.
6. Delays in Performance. A Party shall not be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing Party. For purposes of this Agreement, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage or judicial restraint. Should such circumstances occur, the non-performing Party shall, within a reasonable time of being prevented from performing, give written notice to the other Party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.
7. Compliance with Law. Each Party shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local government, including Cal/OSHA requirements. If applicable, each Party shall assist the other Party, as requested, in obtaining and maintaining all permits required by federal, state and local regulatory agencies related to the services. If applicable, the Party performing the services is responsible for all costs of clean up and/or removal of hazardous and toxic substances spilled as a result of services or operations performed under this Agreement.

8. Standard of Care. The services will be performed in accordance with generally accepted standards, professional practices and principles and in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions.
9. Assignment and Subcontract. No Party shall assign, sublet, subcontract, or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the other Parties, which may be withheld for any reason. Any attempt to so assign, subcontract, or transfer without such consent shall be void and without legal effect and shall constitute grounds for termination.
10. Independent Contractor/ Status of Employees.
 - a. Independent Contractor. The Party performing the services is retained as an independent contractor and is not an employee of the other Party. No employee, contractor, or agent of a Party shall become an employee of the other Party. The Party performing the services shall be and remain responsible for all payroll, compensation, employee benefits, equipment, maintenance and repair and employment administration of any of its employees which the performing Party directs to provide the services under this Agreement. In furtherance of the foregoing, the Party performing the services shall:
 - i. Properly secure and maintain workers' compensation coverage for any of its employees performing services pursuant to this Agreement at the exclusive direction of the performing Party;
 - ii. Be fully responsible for payment of all payroll, payroll taxes, collection of taxes, employee benefits, unemployment insurance, and other administrative functions customarily performed by an employer and required under applicable federal, state, or local laws; and
 - iii. Without regard to payment by the Party receiving the services, assume such responsibilities as are required by applicable federal, state, and local wage and hour laws for payment of wages to any of its employees, contractors, or agents performing the services at the exclusive direction of the performing Party.
 - b. Status of Employees and Contractors. When a service is requested of a performing Party, such Party shall direct appropriate employee(s) or contractor(s) to perform the requested service as part of the employee's or contractor's regular duties for the performing Party. The Parties acknowledge and agree that at all times the performing Party's employees shall remain under the exclusive control of the board of directors of the performing Party or a supervisor that reports directly to a management employee subject to the exclusive control of the performing Party's board of directors such as the General Manager. The receiving Party shall not have any right to control the manner or means in which the performing Party's employees or contractors perform services under this Agreement. Rather, the performing Party shall have the sole and exclusive authority to do the following, as to its employees:

- i. Make decisions regarding the hiring, retention, discipline or termination of the performing Party's employees. The receiving Party will have no discretion over those functions.
- ii. Determine the wages to be paid to performing Party's employees, including any pay increases. These amounts shall be determined in accordance with performing Party's published publicly available compensation schedule and shall be subject to changes thereto approved by the Performing Party's board of directors.
- iii. Set the benefits of performing Party's employees, including health and welfare benefits, retirement benefits, and leave accruals in accordance with Performing Party's policies.
- iv. Evaluate the performance of performing Party's employees through performance evaluations performed by a management level employee that reports directly to the performing Party's General Manager or the performing Party's board of directors.
- v. Perform all other functions related to the service, compensation, or benefits of the performing Party's employees assigned to perform services under this Agreement.

Each Party further agrees that the control and responsibilities of contractors shall be controlled by the contract services agreement between said contractor and the performing Party.

11. Insurance. During the performance of any services under this Agreement, the Parties shall maintain in full force and effect insurance policies and/or equivalent risk management coverage in the manner and to the extent that each Party insures and/or self-insures itself for similar risks with respect to that Party's operations, equipment, and property. The manner in which such insurance and/or self-insurance is provided and the extent of such insurance and/or self-insurance shall be set forth in a Certificate of Insurance and/or Certificate of Self-Insurance, delivered to the other Parties and signed by an authorized representative of the applicable Party, which fully describes the insurance and/or self-insurance program and how the insurance/program covers the risks set forth in this Section 11. Insurance provided by a joint powers agency insurance pool shall be considered self-insurance for the purposes of this paragraph. Coverage under such insurance and/or self-insurance shall provide coverage for the following:

- a. Commercial General Liability. Commercial general liability insurance or equivalent risk management coverage covering bodily injury, property damage, personal/advertising injury, premises/operations liability, products/completed operations liability, and contractual liability, in an amount no less than \$1,000,000 per occurrence / \$2,000,000 aggregate. The policy shall give the other Parties, its officials, officers, employees, agents and designated volunteers additional insured status, or endorsements providing the same coverage.
- b. Automobile Liability. Automobile liability insurance or equivalent risk management coverage in an amount no less than \$1,000,000 per occurrence for bodily injury and property damage. Coverage shall include owned, non-owned and hired vehicles. The policy shall give the other Parties, its officials, officers, employees, agents and designated volunteers additional insured status, or endorsements

providing the same coverage.

- c. Workers' Compensation. Workers' compensation insurance or equivalent risk management coverage as required by law. Each Party certifies that it is aware of the provisions of Section 3700 of the California Labor Code, which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and each Party will comply with such provisions before commencing work under this Agreement.
12. Indemnification. Each Party (the "Indemnifying Party") shall indemnify, defend (with counsel of the Indemnified Party's choosing), and hold the other Parties (the "Indemnified Party"), its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damages or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any acts, errors or omissions, or willful misconduct of the Indemnifying Party, its officials, officers, employees, contractors, consultants or agents in connection with the Indemnifying Party's performance of the services under this Agreement, except to the extent caused by the gross negligence or willful misconduct of the Indemnified Party.
13. Laws and Venue. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in a state or federal court situated in the County of San Diego, State of California.
14. Term; Termination or Opt-out.
 - a. This Agreement shall begin on the Effective Date and shall continue until termination of this Agreement.
 - b. Any Party may terminate their participation in this Agreement with or without cause upon thirty (30) calendar days' written notice to the other Parties. The Party receiving services shall pay the other Parties the reasonable value of services rendered for any work completed prior to termination.
15. Notice. Any notice or instrument required to be given or delivered by this Agreement may be given or delivered by depositing the same in any United States Post Office, certified mail, return receipt requested, postage prepaid, addressed to:

FPUD:
Fallbrook Public Utility District
990 E. Mission Road
Fallbrook, CA 92028
Attn: General Manager

RMWD:
Rainbow Municipal Water District
3707 Old Hwy 395
Fallbrook, CA 92028
Attn: General Manager

VCMWD:
Valley Center Municipal Water District
29300 Valley Center Road

YMWD:
Yuima Municipal Water District
34928 Valley Center Road

Valley Center, CA 92082
Attn: General Manager

Pauma Valley, CA 92061
Attn: General Manager

and shall be effective upon receipt thereof.

16. Third Party Rights. Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Parties.
17. Entire Agreement; Amendment. This Agreement, with its Exhibits, represents the entire understanding of the Parties as to those matters contained herein, and supersedes and cancels any prior or contemporaneous oral or written understanding, promises or representations with respect to those matters covered hereunder. Each Party acknowledges that no representations, inducements, promises or agreements have been made by any person that are not incorporated herein, and that any other agreements shall be void. This Agreement may not be modified or altered except in writing signed by all the Parties hereto. This is an integrated Agreement.
18. Severability. The unenforceability, invalidity or illegality of any provision(s) of this Agreement shall not render the remaining provisions unenforceable, invalid or illegal.
19. Survival. All obligations arising prior to the expiration or termination of this Agreement and all provisions of this Agreement allocating liability between the Parties shall survive the expiration or termination of this Agreement.
20. Successors and Assigns. This Agreement shall be binding upon and shall inure to the benefit of the successors in interest, executors, administrators and assigns of each Party. However, no Party shall assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties or obligations without the prior written consent of the other Parties. Any attempted assignment without such consent shall be invalid and void.
21. Non-Waiver. None of the provisions of this Agreement shall be considered waived by any Party, unless such waiver is specifically specified in writing.
22. Time of Essence. Time is of the essence for each and every provision of this Agreement.
23. Counterparts. This Agreement may be executed in the original or in any number of counterparts, each of which shall be deemed to be an original and all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Mutual Services Agreement as of the date first written above.

FALLBROOK PUBLIC UTILITY DISTRICT

By: _____

Its: [Click or tap here to enter text.](#)

Printed Name: [Click or tap here to enter text.](#)

**VALLEY CENTER MUNICIPAL
WATER DISTRICT**

By: _____

Its: [Click or tap here to enter text.](#)

Printed Name: [Click or tap here to enter text.](#)

RAINBOW MUNICIPAL WATER DISTRICT

By: _____

Its: [Click or tap here to enter text.](#)

Printed Name: [Click or tap here to enter text.](#)

YUIMA MUNICIPAL WATER DISTRICT

By: _____

Its: [Click or tap here to enter text.](#)

Printed Name: [Click or tap here to enter text.](#)

EXHIBITS

SCOPE OF SERVICES TO BE ADDED AS TASKS ARE DEVELOPED
SCHEDULE OF CHARGES TO BE ADDED AS TASKS ARE DEVELOPED

February 18, 2025

TO: Honorable President & Board of Directors

FROM: Gary T. Arant, General Manager

SUBJECT: REQUEST BOARD APPROVAL OF CHANGE ORDER NO. 4 TO THE NORTH COUNTY EMERGENCY STORAGE PROJECT – VALLEY CENTER IMPROVEMENTS & 14-INCH REPLACEMENT AND RELOCATION [PROJECT NO. 01-00-00-18045 & 01-06-78-51200]

PURPOSE:

Request the Board of Directors adopt Resolution No. 2025-01 approving Change Order No. 4 to the construction contract for the North County Emergency Storage Project - Valley Center Improvements & 14-inch Replacement and Relocation Project ("Project") with Orion Construction Corporation ("Orion") in the amount of **\$196,486 and 224 calendar days**.

SUMMARY:

The Project consists of two parts, the North County Emergency Storage Project (NCESP), referred to as Schedule A and the 14-inch Replacement and Relocation, referred to as Schedule B.

Schedule A:

This portion of the Project is the Valley Center MWD and Yuima MWD phase of the overall Emergency Storage Project ("ESP") initiated by the San Diego County Water Authority ("SDCWA"). The ESP created additional local storage and conveyance, in an emergency event that may disrupt imported water supplies to the region for an extended period of time. The Project consists of the following improvements:

- Increase the pumping capacity of the San Gabriel Pump Station ("SGPS") in conjunction with other existing facilities to supply 7.2 CFS to VCMWD and 7.8 CFS to YMWD;
- Construct Improvements to the Lilac Pala Pump Station, to provide additional pumping capacity while the San Gabriel Pump Station is offline for construction;
- Upsize and re-align certain existing waterlines to support the additional flows;
- Construct two new Flow Control Facilities ("FCF") on YMWD's transmission from their Y1 connection to the SDCWA first aqueduct to receive ESP Event supply; and
- Provide two portable 325kW generators to support the necessary facilities in the event of a power outage.

Schedule B

This portion of the Project consists of replacing 440LF of the existing 14-inch Asbestos Cement Pipe, with a new 12-inch Polyvinyl Chloride (PVC) waterline, near the intersection of Lilac Road and McNally. The waterline serves as a critical feed to the San Gabriel zone, currently located in a heavily vegetated and hard to access alignment. The new waterline is relocated to a more accessible alignment, within an existing private driveway, including an aerial creek crossing.

Orion Construction Contract Summary

Orion was awarded the construction contract for the Project on April 3, 2023 for their low bid amount of **\$8,796,000**. The Notice to Proceed for the 560-calendar day contract was issued on June 15, 2023. To date, Three Change Orders have been processed for a cumulative amount of **\$490,390** for both Schedule A and B and extending the completion date 35 calendar days to 1/31/25.

Proposed Change Order #4 Summary:

The proposed Change Order affects Schedule A and B portion of work, consisting of the following items, see the attachment for a more detailed description of each item:

Change Order No. 4 SUMMARY		
Description	Amount	Calendar Days
Original Contract Total (Schedule A & B)	\$8,796,000	560
Previous Change Order Total (Schedule A & B)	\$490,390	35
Current Contract Total	\$9,286,390	595
Proposed Change Order 4 Schedule A		
Item No. 1 - Contract Time Extension	\$10,730	224
Item No. 2 - San Gabriel PS Metering Vault Size Change	\$67,896	0
Item No. 3 - San Gabriel Automatic Transfer Switch Upgrades	\$13,157	0
Item No. 4 - Muutama FCF Radio Tower Changes	\$18,659	0
Item No. 5 - Muutama FCF Meter Panel and Pole Replacement	\$63,345	0
Item No. 6 - LPPS Pipe Modifications and Repairs	\$8,454	0
Proposed Change Order 4 Schedule B		
Item No. 7 - Additional Paving Work	\$14,246	0
Subtotal Change Order No. 4	\$196,486	224
Revised Contract Total	\$9,482,876	819

The total cost of Change Order No. 4 is **\$196,486** resulting in a revised total contract amount of **\$9,482,876** and adds **224 calendar days** to the contract duration resulting in a revised total contract duration of 819 Calendar Days and completion by September 12, 2025.

Project Funding

Funding for the Project comes from two sources, the SDCWA and the VCMWD. Costs related to the NCESP (Schedule A) portion are funded by the SDCWA and costs related to the 14-inch (Schedule B) are funded by the VCMWD. The proposed Change Order No. 4 affects both schedules, with the respective allotted project contingency being sufficient to fund the change order amount. The total amount of the Project budget remains unchanged. Staff gained concurrence with the proposed change order from the SDCWA representative overseeing the project.

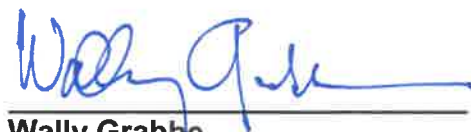
The following is the Project Budget Summary reflecting Change Order No. 4:

DESCRIPTION	NCESP-VC IMPROVEMENTS (01-00-00-18045)			14 INCH RELOCATION (01-06-78-51200)			TOTAL	
	CURRENT	REALLOCATION	REVISED	CURRENT	REALLOCATION	REVISED	CURRENT	REVISED
DESIGN PHASE (Complete)	\$1,020,000	\$0	\$1,020,000	\$112,000		\$112,000	\$1,132,000	\$1,132,000
CONSTRUCTION PHASE								
Staff	\$306,162		\$306,162	\$55,000	(\$1,986)	\$53,014	\$361,162	\$359,176
Construction	\$8,612,442	\$182,240	\$8,794,682	\$673,948	\$14,246	\$688,194	\$9,286,390	\$9,482,876
Original Contract	\$8,299,818		\$8,299,818	\$496,182		\$496,182	\$8,796,000	\$8,796,000
Change Order No. 1	\$77,743		\$77,743	\$0		\$0	\$77,743	\$77,743
Change Order No. 2	\$25,066		\$25,066	\$177,766		\$177,766	\$202,832	\$202,832
Change Order No. 3	\$209,815		\$209,815			\$0	\$209,815	\$209,815
Change Order No. 4		\$182,240	\$182,240		\$14,246	\$14,246	\$0	\$196,486
Construction Management	\$1,517,025	\$0	\$1,517,025	\$171,492	\$0	\$171,492	\$1,638,599	\$1,638,599
Construction Design Support	\$260,700	\$0	\$260,700	\$49,800	(\$10,000)	\$39,800	\$310,500	\$300,500
Miscellaneous	\$71,000		\$71,000	\$500		\$500	\$71,500	\$71,500
SCADA Integration	\$137,710		\$141,000			\$0	\$137,710	\$141,000
Contingency	\$419,961	(\$182,240)	\$237,721	\$2,260	(\$2,260)	\$0	\$422,221	\$237,721
CONSTRUCTION PHASE	\$11,325,000	\$0	\$11,328,290	\$953,000	\$0	\$953,000	\$12,228,082	\$12,231,372
Project Total	\$12,345,000	\$0	\$12,348,290	\$1,065,000	\$0	\$1,065,000	\$13,360,082	\$13,363,372

RECOMMENDATION:

Staff recommends the Board of Directors adopt Resolution No. 2025-01 approving Change Order No. 4 in the amount of **\$196,486 and 224 calendar days** added to the contract with Orion Construction Corporation for the construction of North County Emergency Storage Project – Valley Center Improvements & 14-inch Replacement and Relocation Project resulting in new contract amount of **\$9,482,876** and a new contract completion date of **September 12, 2025**.

PREPARED BY:


Wally Grabbe
 District Engineer

SUBMITTED BY:


Gary T. Arant
 General Manager

Attachments:

Change Order Item Description
 Resolution No. 2025-01

Change Order No. 4
Item Description

Schedule A

Item 1 (\$10,730.00, 224 Calendar Days) – Contract Time Extension

A Time Impact Analysis (TIA) was done to understand the impacts to the schedule associated with the design changes at the SGPS. The TIA justifies a 224 calendar days extension to the current contract completion date. Given certain changes were initiated by the Owner and others by the Contractor, all being mutually related, the responsibility for the delay is shared. Therefore, it was agreed the time extension to be non-compensable. Costs reflect the extension of the contract specific builders risk insurance policy to extend coverage as a result of the time extension.

Item 2 (\$67,895.57, 0 Calendar Days) – San Gabriel PS Metering Vault Size Change

Contract documents specified the (2) meter vaults on the 18-inch discharge pipeline to be 5-foot in depth. While actual elevations of the piping and finish surface required the vaults to be 9.5 foot in depth, increasing the vault size and depth. Modifications are also required for the storm drain piping connection of both vaults to accommodate the depth adjustment. The price includes labor, equipment, and material costs associated with the change in vault size and actual depth of existing piping.

Item 3 (\$13,156.58, 0 Calendar Days) – San Gabriel Automatic Transfer Switch Upgrades

Design changes identified require relocation of the Automatic Transfer Switch (ATS) and bus cabinet to the building exterior of the SGPS, requiring a change of the ATS cabinet to outdoor rating and a different model to accommodate new connections. The price includes equipment and material costs associated with the change in ATS relocation.

Item 4 (\$18,659.18, 0 Calendar Days) – Muutama FCF Radio Tower Change

The proposed location of the radio antenna tower at the required height will not provide a sufficient line of sight link to the nearest relay tower at the San Gabriel Reservoir site. Field survey was completed to identify the proper location for the tower to ensure adequate radio communication. This change includes moving the tower about 100 feet from its proposed location. The price includes labor, equipment, and material cost associated with the change in antenna tower location.

Item 5 (\$63,344.56, 0 Calendar Days) – Muutama FCF Meter Panel and Pole Replacement

The design specified a common SDG&E panel located on an existing pole to house breakers serving the existing Yuima loads plus the new FCF circuits. A better approach is to serve the FCF from a dedicated sub-panel to be located inside the FCF structure and fed by the main panel on the exterior pole. The existing private wooden pole upon

which the main panel is mounted was intended to be re-used, but it was found to be rotten and structurally unsound, requiring replacement. The price includes labor, equipment, and material costs associated with installing the subpanel and replacing the pole.

Item 6 (\$8,454.21, 0 Calendar Days) – LPPS Pipe Modifications and Repairs

Field modifications were required at Lilac Pala PS to complete the tie-in of Pump 2 to the existing discharge and suction pipe. The modifications included repair of the existing pipe due to corrosion and correction of the wye angle point to the above ground piping. The price includes labor, equipment, and material costs associated with the pipe modifications for pump 2 tie-in.

Schedule B

Item 7 (\$14,246.00, 0 Calendar Days) – Additional Paving

This portion of work is located within a private residential driveway, with scope items spread out over multiple areas. The contract paving quantity was based on repairing the areas only where work took place. Construction equipment traffic destroyed the existing pavement in between the work areas. Given that the existing driveway pavement was not designed for heavy equipment traffic, the Contractor and District agreed to share the cost of repaving those areas. Costs include the District's share of the additional paving work.

Total cost of Change Order No. 4 is \$196,486.10 with an addition of 224 calendar days to the contract duration.

RESOLUTION NO. 2025-01

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
VALLEY CENTER MUNICIPAL WATER DISTRICT
APPROVING CHANGE ORDER NO. 4 TO
CONSTRUCTION CONTRACT WITH
ORION CONSTRUCTION CORPORATION, INC. FOR THE
NORTH COUNTY EMERGENCY STORAGE PROJECT
VALLEY CENTER IMPROVEMENTS AND
14-INCH REPLACEMENT AND RELOCATION
[ACCOUNT NO'S. 01-00-00-18045 & 01-06-78-51200]**

WHEREAS, the North County Emergency Storage Project - Valley Center Improvements and 14-inch Replacement and Relocation ("Project") consists of two portions, the ESP portion funded by the San Diego County Water Authority (SDCWA), and the 14-inch Replacement and Relocation portion funded by the District Capital Improvement budget;

WHEREAS, the North County Emergency Storage Project - Valley Center Improvements Project is pursuant to the terms and conditions of the agreement entitled *"Agreement Between and Among the San Diego County Water Authority, the Valley Center Municipal Water District, and the Yuima Municipal Water District for Funding the Construction and Operation of the Emergency Water Storage Project (ESP) Improvements in Valley Center and Yuima Municipal Water Districts"* ("Construction Agreement") authorized for execution by the SDCWA Board on March 23, 2023;

WHEREAS, the Construction Agreement authorizes funding for the ESP portion, in the amount of \$11,325,000;

WHEREAS, Valley Center Municipal Water District (District) entered into a construction contract with Orion Construction Corporation (Orion) for North County Emergency Storage Project Valley Center Improvements and 14-inch Replacement and Relocation for a contract amount of \$8,796,000;

WHEREAS, Change Order No's 1, 2, and 3 have been previously executed in the amount of \$490,390, revising the contract to the current amount of \$9,286,390;

WHEREAS, proposed Change Order No. 4 provides the following amendments to the contract scope:

1. Contract Time Extension;
2. San Gabriel PS Metering Vault Size Change;
3. San Gabriel PS ATS Upgrade;
4. Muutama FCF Radio Antenna Tower Relocation;
5. Muutama FCF Meter Panel and Pole Replacement;
6. Lilac Pala PS Pipe Modifications and Repairs;
7. Additional Paving within the Private Driveway

WHEREAS, in response to the additional scope items, Orion submitted a change order proposal for \$196,486 and 224 additional calendar days;

WHEREAS, the proposed change order affects the NCESP and District portion of the contract;

WHEREAS, District and SDCWA staff has reviewed the scope of work and associated costs and has found them to accurately reflect the level of effort necessary to complete the work at a fair and reasonable cost; and

WHEREAS, there is sufficient funding in the approved respective budgets to cover the costs of this change order.

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED, AND ORDERED by the Board of Directors of VALLEY CENTER MUNICIPAL WATER DISTRICT as follows:

1. The District finds and determines that the preceding recitals are true and correct.
2. Change Order No. 4 in the amount of \$196,486 and 224 calendar days added to the existing contract with Orion Construction Corporation for the construction of the North County Emergency Storage Project - Valley Center Improvements & 14-inch Replacement and Relocation Project is approved and the General Manager is authorized to execute the change order on behalf of the District.
3. Establishing a new contract amount with Orion in the amount of \$9,482,876.
4. Establishing a new contract duration of 819 calendar days.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Valley Center Municipal Water District held on the 18th day of February 2025 by the following vote:

Enrico P. Ferro, *President*

ATTEST:

Kirsten Peraino, *Board Secretary*



CHANGE ORDER NO. 4

North County Emergency Storage Project

[Project No. 01-00-00-18045]

To: Orion Construction, Inc.

CONTRACT PRICE:

	<u>Schedule A</u>	<u>Schedule B</u>	<u>Contract Total</u>
Original Contract Amount:	\$8,299,818	\$496,182	\$8,796,000
Change Orders Approved to Date:	\$312,624	\$177,766	\$490,390
Pending Change Order Amount:	\$182,240	\$14,246	\$196,486
Revised Contract Amount:	\$8,794,682	\$688,194	\$9,482,876

ALL CONTRACT TIME IS REFERENCED IN CALENDAR DAYS:

Notice to Proceed:	06/15/23
Contract Duration:	560
Previously Approved Contract Days:	35
Pending Contract Days This Request:	224
Revised Contract Duration:	819
Revised Completion Date:	09/12/25

YOU ARE HEREBY DIRECTED TO COMPLY WITH THE FOLLOWING:

COR#	DESCRIPTION	TIME	AMOUNT
SCHEDULE A			
37	Contract Time Extension	224	\$ 10,730.00
32	San Gabriel Pump Station Vault Size Increase	0	\$ 67,895.57
24	SGPS ATS 7000 Series ATS Upgrade	0	\$ 13,156.58
33	Muutama FCF Antenna Tower Relocation	0	\$ 18,659.18
34	Muutama FCF Meter Panel and Pole Replacement	0	\$ 63,344.56
36	LPPS Pipe Modifications and Repairs	0	\$ 8,454.21
SCHEDULE A AMOUNT - INCREASE OR (DECREASE)		0	\$ 182,240.10
SCHEDULE B			
	Additional Paving	0	\$ 14,246.00
SCHEDULE B AMOUNT - INCREASE OR (DECREASE)		0	\$ 14,246.00
NET CHANGE IN CONTRACT AMOUNT - INCREASE OR (DECREASE)		224	\$ 196,486.10

NOTES:

All workmanship and materials called for by this Change Order shall be provided in accordance with the original contract documents insofar as the same may be applied without conflict to the conditions set forth by this Change Order. This Change Order shall become an amendment to the above mentioned construction contract.



CHANGE ORDER NO. 4

North County Emergency Storage Project

[Project No. 01-00-00-18045]

Execution of this change order by the Contractor constitutes a binding accord and satisfaction that fully satisfies, waives, and releases VCMWD from all claims, demands, costs, and liabilities, in Contract, law or equity, arising out of or related to the subject of the change order, whether known or unknown, including but not limited to direct and indirect costs and/or damages for delay, disruption, acceleration, loss of productivity, and stacking of trades, as well as any and all consequential damages

Accepted By Contractor: _____ Date: _____

Recommended Project Manager: _____ Date: _____

Approved District Engineer: _____ Date: _____

Approved Director of Finance: _____ Date: _____

Approved General Manager: _____ Date: _____

February 18, 2025

TO: Honorable President & Board of Directors

FROM: Gary T. Arant, General Manager

SUBJECT: UPDATE AND APPROVAL OF REIMBURSEMENT AGREEMENT WITH THE COUNTY OF SAN DIEGO FOR THE COLE GRADE ROAD PIPELINE REPLACEMENT PROJECT [PROJECT NO. 01-06-78-51690]

PURPOSE:

Request Board approval of the draft Reimbursement Agreement with the County of San Diego for construction of the Phase 1 portion of the Cole Grade Road Pipeline Replacement Project.

SUMMARY:

The budget for the Cole Grade Road Pipeline Replacement Project was established in Fiscal Year 2016-2017 to fund preliminary design, coordination with the County, and the solicitation of engineering services for the final design. The project involves replacing the remaining sections of the original Cement Mortar Lined and Tar Wrapped steel pipe installed, circa mid-1950s, in Cole Grade Road. However, the replacement has been delayed to align with the County's planned road improvements, which could impact the pipeline's alignment, depth, and appurtenance locations. Coordinating the pipeline replacement with the County's roadwork will be more cost-effective and less disruptive for the District's customers compared to relocating the facilities under a separate District Contract.

Background

Approximately 13,600 linear feet ("LF") of ductile iron pipe of various sizes are within the limits of the County road widening project. These pipes were installed in the 1950s and are approaching the end of their life cycle. In the 1990s and 2000s, approximately 7,000 LF of pipe within the road widening project limits were installed west of the road centerline and the existing main east of the road centerline was abandoned in place. The remaining 6,600 LF are intended to be installed with the County's road widening project.

Project Phasing and Schedule

The County separated the project into two phases;

- Phase 1 from Cool Valley Road to Pauma Heights Road, and
- Phase 2 from Fruitvale Road to Cool Valley Road.

Phase 1 - Construction of the Phase 1 road improvements is tentatively scheduled to begin in January 2026, with an estimated duration of 15 months. The scope of work includes County road widening and drainage improvements and District water infrastructure improvements. SDG&E and AT&T distribution line relocations are planned to be completed prior to the County releasing the road improvements for construction. Water infrastructure improvements include installing new water meter services and appurtenances between Cool Valley Road and Pauma Heights Road, where the waterline had previously been replaced, realignment of the waterline at the Keys Creek Bridge and multiple culvert crossings north of Cool Valley Road. The District plans are 100% complete pending final coordination with County staff.

Phase 2 - Construction of Phase 2 Road Improvements is tentatively scheduled to begin in July 2027, with an expected duration of 18 months. The work consists of County road widening and drainage improvements and District water infrastructure improvements. The water infrastructure improvements include abandoning the existing waterline and installing approximately 6,600 LF of new 14-inch waterline, west of the road centerline, between Fruitvale Road and Cool Valley Road. The work also includes the installation of new valves, water services, and appurtenances. Currently, the design of the waterline has not begun as the County is still finalizing their design and coordinating the private utilities. The County plans are 70% complete and planned to be 100% complete by Summer 2025. While staff will continue to coordinate with the County during the final stages of their design, the design of the Phase 2 Water Facilities will not begin until after the County has completed their Phase 2 road improvement design.

Project Budget

Phase 1 - A total District project budget of \$1,076,000 has been incrementally established since its initial authorization in FY 2016-17 for the design of the water facilities for both Phase 1 and Phase 2 of the Cole Grade Road Pipeline Replacement Project and the construction of Phase 1. Based on the current estimated cost for the completion of the design and Phase 1 construction, an additional \$564,000 will be needed for FY 25-26.

Future Funding Requirements (Phase 2 Construction) – Based on the current design level, additional funding in the amount of \$6.36 million is estimated to be required for the Phase 2 construction. This includes costs for the construction contract, County administration, staff expenses for inspection and project management, as well as contingencies. Ardurra will prepare a detailed construction cost estimate based on the final design as part of their scope. Since the construction of the Phase 2 portion is not scheduled to begin until July 2027, the estimated future Phase 2 costs would not need to be funded until the District's FY 2027-2028 Annual Budget.

The following table summarizes the current project budget, proposed Capital Project Request for FY 25-26 and the anticipated future funding requirements for the Phase 2 construction.

Project Budget	Prior Budget	Proposed Budget Allocation 2025-2026	Total Budget 2025-2026	Future Budget Allocation	Future Total Project Budget	Estimated Total Project Cost	Current Total Authorized Budget
Staff	143,900	38,500	77,400	480,000	557,400	662,400	182,400
Consultant	180,000	200,000	244,000	50,000	294,000	430,000	380,000
Construction	566,500	183,500	750,000	4,350,000	5,100,000	5,100,000	750,000
County Administration		112,500	112,500	652,500	765,000	765,000	112,500
Miscellaneous		6,500	6,500	27,500	34,000	34,000	6,500
Contingency (14.9%)	185,600	23,000	208,600	800,000	1,008,600	1,008,600	208,600
Total Project	1,076,000	564,000	1,399,000	6,360,000	7,759,000	8,000,000	1,640,000

County Reimbursement Agreement

County staff has prepared the attached proposed Reimbursement Agreement between the County of San Diego and Valley Center Municipal Water District ("Reimbursement Agreement"), which has been reviewed and commented on by District staff. The Reimbursement Agreement addresses key issues related to consolidating the construction of the water infrastructure improvements with the County road improvement project. These concerns include resolving unbalanced bids prior to the County's project award, the timing of payments for the cost of construction and County administration, approval of change orders and mutual indemnification.

Anticipating that the County may have comments regarding the final wording of the agreement, District staff and legal counsel will work with the County's legal counsel to resolve any issues. Staff requests the Board of Directors authorize the General Manager to execute the Reimbursement Agreement once final negotiations are completed subject to the final version being in substantive conformance with the attached proposed draft agreement and District legal counsel review.

RECOMMENDATION:

Staff recommends the Board of Directors adopt Resolution No. 2025-02 authorizing the General Manager to enter into the proposed Reimbursement Agreement with the County of San Diego for the construction of the Cole Grade Road Phase 1 Improvement Project once the final version is completed subject to the final version being in substantive conformance with the attached draft agreement and District legal counsel review.

SUBMITTED BY:



**Wally Grabbe
District Engineer**

APPROVED BY:



**Gary T. Arant
General Manager**

Attachments:

**Project Exhibit
Resolution No. 2025-02
Draft Reimbursement Agreement**

RESOLUTION NO. 2025-02

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
VALLEY CENTER MUNICIPAL WATER DISTRICT
AUTHORIZING THE GENERAL MANAGER TO ENTER INTO
A REIMBURSEMENT AGREEMENT WITH THE COUNTY OF SAN DIEGO
FOR THE CONSTRUCTION OF THE
COLE GRADE ROAD PHASE 1 IMPROVEMENT PROJECT
[PROJECT NO. 01-06-78-51690]**

WHEREAS, the County of San Diego ("County") plans to improve Cole Grade Road from Fruitvale Road north to Pauma Heights Road;

WHEREAS, the County intends to complete the improvements in two phases, with Phase 1 being from approximately 300 feet south of Cool Valley Road to approximately 50 feet Pauma Heights Road and Phase 2 being from Fruitvale Road to Cool Valley Road;

WHEREAS, portions of the District's water distribution system will need to be relocated as a result of the County's Cole Grade Road Improvement Project (the "County Project");

WHEREAS, District staff has determined that incorporating the necessary water facility relocations into the County Project will be more cost effective and less disruptive for District residents and customers compared to handling the relocations through a separate District contract;

WHEREAS, County staff has prepared and District staff has reviewed and commented on the attached proposed Reimbursement Agreement between the County of San Diego and Valley Center Municipal Water District ("Reimbursement Agreement");

WHEREAS, the proposed Reimbursement Agreement addresses the primary issues concerning consolidating construction of the District's water facility relocations with the County Project, including resolution of unbalanced bids, payment for cost of construction and County administration, approval of change orders and mutual indemnification; and

WHEREAS, staff recommends that the Board of Directors authorize the General Manager to complete negotiations with the County, finalize and execute the Reimbursement Agreement in substantive conformance with the attached proposed draft Reimbursement Agreement and subject to District legal counsel review.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of the Valley Center Municipal Water District, that:

1. The District finds and determines that the preceding recitals are true and correct.
2. The General Manager is hereby authorized to negotiate and execute the proposed Reimbursement Agreement with the County of San Diego for the construction of the Cole Grade Road Phase 1 Improvement Project in substantial conformance with the attached draft agreement, with the final agreement subject to review by District legal counsel.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Valley Center Municipal Water District held on the 18th day of February 2025 by the following vote:

Board President / Chairperson

ATTEST:

Secretary to the Board

DRAFT

REIMBURSEMENT AGREEMENT BETWEEN THE COUNTY OF SAN DIEGO AND THE VALLEY CENTER MUNICIPAL WATER DISTRICT FOR THE COLE GRADE ROAD PHASE 1 IMPROVEMENT PROJECT

This Reimbursement Agreement is executed this _____ day of _____ 20__, by and between the County of San Diego, a political subdivision of the State of California ("COUNTY"), and the Valley Center Municipal Water District, a municipal water district established under the Municipal Water District Act of 1911 ("VCMWD"). VCMWD and COUNTY are sometimes referred to individually as "Party" and collectively as "Parties."

WITNESSETH

WHEREAS, the County of San Diego, Board of Supervisors, authorized the design and construction of roadway improvements within Cole Grade Road from approximately 300 feet south of Cool Valley Road to approximately 50 feet south of Pauma Heights Road, as more particularly described in the Plans and Specifications and Engineer's estimate for Construction of Cole Grade Road Phase 1 dated _____ on file with the County of San Diego, Department of Public Works (hereinafter referred to as "Project"); and

WHEREAS, County has informed VCMWD that certain existing water facilities owned by VCMWD located within the Project Area conflict with the Project and that, since the County has prior rights in the Project Area, VCMWD must relocate or be responsible for the costs of relocation of said facilities.

WHEREAS, VCMWD has installed and maintains water distribution facilities consisting of a 16-inch diameter ductile iron waterline within the Project limits pursuant to franchise rights granted to VCMWD by Public Utilities Code § 10101 (hereinafter referred to as "Waterline Facilities") which facilities conflict with the Project and must be removed and replaced with 16" diameter polyvinyl chloride (PVC) pressure pipe; and

WHEREAS VCMWD and COUNTY are authorized by Water Code § 71720 et seq. to enter into an agreement to pay and apportion between them the cost of removing, relocating, and replacing the Waterline Facilities to facilitate the completion of the Project; and

WHEREAS, to facilitate the completion of the Project, VCMWD requested that COUNTY include within the construction contract for the Project, bid items related to the removal and reinstallation of the Waterline Facilities (hereinafter referred to as the "Work") and has agreed to reimburse COUNTY for the cost of the Work; and

DRAFT

WHEREAS, COUNTY has included or is prepared to include the Work in the plans and specifications for the Project and has agreed to include these facilities as part of the bid contract for the Project; provided, VCMWD reimburses COUNTY for the full cost of the Work and promptly assumes ownership and responsibility for the Waterline Facilities once the Work is complete.

WHEREAS San Diego County Board of Supervisors Policy B-29 requires the County to recover the full cost for services provided to agencies outside of the County of San Diego under contracts.

AGREEMENT

NOW THEREFORE, for mutual and valuable consideration and in consideration of the covenants and agreements contained herein, it is agreed between the Parties as follows:

1. General County Responsibilities. COUNTY shall competitively bid, award, and administer a contract (hereinafter the "Contract") to construct the Project. COUNTY shall prepare the Plans and Specifications ("Plans") for the Contract. The bid documents for the Contract shall include the Waterline Facilities as an alternate bid schedule consisting of individual bid items as defined by the District

a. Insurance Requirements. COUNTY shall require the Project contractor to obtain and maintain insurance meeting the COUNTY's requirements. COUNTY shall also require the Project contractor to name VCMWD as an additional insured, by separate endorsement, on all policies of insurance required under the Contract, and such insurance shall be primary, and any insurance carried by the VCMWD shall be non-contributory as respects the Project. COUNTY shall also require the Project contractor to execute such certificates and endorsements as may be necessary to effectuate such coverage and provide copies to VCMWD.

Without limiting Contractor's indemnification obligations to County and within 10 working days of the inception of the Contract, Contractor shall submit to County certificates of insurance and appropriate separate endorsements to the actual insurance policy, evidencing that the Contractor has obtained for the period of the Contract, at its sole expense, insurance in the following forms of coverage and minimum amounts specified from insurance carriers with a Best's Rating of not less than A, VII or a company of equal financial stability approved in writing by County's Risk Management Division.

- o An occurrence policy of Commercial General Liability insurance including Premises, Operations, Products and Completed Operations, Contractual Liability, and Independent Contractors Liability insuring Contractor against liability for bodily injury, personal injury, property damage or explosion, collapse and underground damage (XCU) arising out of or in connection with the Contractor's performance of work or service under this Contract of not less than \$2,000,000 per occurrence and \$4,000,000 general aggregate. The County of San Diego, its officers, agents, employees, and volunteers shall be added as Additional Insured by separate endorsement to the Contractor's insurance (at least as broad as ISO from CG 2010 11 85 or both CG 2010, CG 2026, CG 2033, or CG 2038; and CG 2037 forms if later revisions used).
- o Statutory Workers' Compensation, as required by the State of California and Employer's Liability at \$1,000,000 for each accident for bodily injury or disease. Coverage shall include waiver of subrogation endorsement in favor of the County of San Diego.

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- o Comprehensive Automobile Liability covering all owned, non-owned and hired vehicles for bodily injury and property damage of not less than \$1,000,000 for each accident.
- o Contractors' Pollution Legal Liability applicable to the work being performed, with a limit no less than \$2,000,000 per claim or occurrence and \$2,000,000 aggregate.
- o Certificates of insurance provided by the Contractor must evidence that the insurer providing the policy will give the County written notice of cancellation in accordance with the policy provisions. The Contract/Project Number should be noted in the "Description of Operations" box located near the bottom of the form. Additionally, the "Certificate Holder" box should designate the address of the responsible department or department representative to ensure the documents are received by the appropriate party.
- o For any claims related to this Contract, the Contractor's insurance coverage, including any excess liability policies, shall be primary insurance at least as broad as ISO CG 2001 04 13 as respects the County, the members of the Board of Supervisors of the County and the officers, agents, employees, and volunteers of the County, individually and collectively. Any insurance or self-insurance maintained by the County, its officers, employees, or volunteers shall be in excess of the Contractor's insurance and shall not contribute with it.

If the contractor maintains broader coverage and/or higher limits than the minimums shown above, the County requires and shall be entitled to the broader coverage and/or higher limits maintained by the Contractor. As a requirement of this contract, any available insurance proceeds in excess of the specified minimum limits and coverage stated above, shall also be available to the County of San Diego.

Contractor may fulfill some of all of the insurance requirements contained in this MOA under a plan of self-insurance. Contractor shall only be permitted to utilize such self-insurance if in the opinion of County Risk Management, Contractor's (i) net worth, and (ii) reserves for payment of the claims of liability against Contractor are sufficient to adequately compensate for the lack of other insurance coverage required by the Contract. Contractor's utilization of self-insurance shall not in any way limit liabilities assumed by the Contractor under the Contract.

b. Bonding and Contract Requirements: Within fifteen (15) days of the execution of the construction contract that will include the Work, COUNTY shall provide VCMWD with such documentary evidence as is acceptable to VCMWD evidencing that VCMWD has been named as a co-obligee on the payment and performance bonds provided to COUNTY, which bond amounts shall include the Work, by the contractor and that VCMWD has been added as an additional insured under the insurance policies provided by the contractor for the Project and the Work. Additionally, COUNTY shall include in its contract with the contractor a provision expressly acknowledging that a portion of the Project to be performed is on behalf of VCMWD and a provision acknowledging that VCMWD is an intended beneficiary under the provisions of the contract between COUNTY and its contractor.

c. Warranty Requirements: All construction of the Work shall conform to VCMWD Standards incorporated into the approved Plans, be lien free and in compliance with the plans and specifications. All construction shall be inspected by COUNTY and shall conform to VCMWD Standards. COUNTY shall notify VCMWD prior to all major Project completion activities in order for VCMWD to confirm completion with the COUNTY and the contractor. The Work shall not be deemed

complete until approved and formally accepted by VCMWD. Notwithstanding the preceding, the District shall not unreasonably withhold said approval and acceptance. COUNTY shall require the contractor to guarantee all work for a period of one (1) year after the date of VCMWD's acceptance of the Work. The call back warranty period shall start on the date the Work is accepted and determined suitable for beneficial use by COUNTY and VCMWD.

d. As-Built Plans: After completion of the Work, COUNTY shall be responsible for incorporating all "red line" markups of the plans and shall deliver to VCMWD one (1) set of final plans stamped "As-Built" with the signature of the engineer of record. The PDF Format is acceptable. The set of final plans shall be provided to VCMWD within six (6) months of the COUNTY filing a Notice of Completion for the Project. COUNTY shall notify VCMWD in writing at least thirty (30) days in advance of the six (6) month deadline if additional time is required to provide the final As-Builts. Following beneficial use and acceptance of the Work, COUNTY shall provide VCMWD with a copy of project redlines within thirty (20) days of a request

2. General VCMWD Responsibilities. Following the award of the Contract, VCMWD shall provide timely inspection, engineering support, and other documents and services reasonably requested by the COUNTY to avoid any delay or increased cost in the completion of the Project as a result of the inclusion of the Work in the Project. This includes, without limitation, prompt review of any change orders necessary to complete the Work. VCMWD may inspect the Work as the work progresses. VCMWD shall coordinate inspections through the COUNTY to avoid interfering with work by the Project contractor. Any request by VCMWD will be directed to the COUNTY for review, consideration, and possible communication to the Project contractor.

3. Review of Plans. Prior to bidding the Contract, COUNTY shall provide VCMWD with a copy of the Plans or portion of the Plans detailing the Work. VCMWD shall have fourteen (14) days to review and comment on the Plans. COUNTY shall review VCMWD's comments regarding the Work and incorporate them into the Plans if reasonably feasible. If COUNTY is unable to incorporate any of VCMWD's comments into the Plans, COUNTY shall promptly notify VCMWD. Within fourteen (14) days of receipt of the notice, VCMWD shall inform COUNTY whether the unincorporated item(s) can be removed from the Project or provide an alternative means of completing the Work. Additional notices and replies shall be subject to the same fourteen (14) day periods until the Parties reach agreement, at which time VCMWD shall promptly provide COUNTY with VCMWD's written approval of the portion of the Plans detailing the Work. The Contract shall not be bid without VCMWD's written approval of the portion of the Plans detailing the Work.

4. Bidding and Award of Contract. COUNTY shall conduct all noticing and advertising for bids for the Project in accordance with the laws, policies, and procedures applicable to COUNTY. COUNTY shall award the Contract to the lowest responsible bidder. If the lowest responsible bid for the Work does not exceed VCMWD Engineer's Construction Cost Estimate included in the Plans for the Work, the COUNTY is authorized to award the Contract and VCMWD shall pay all Contract costs to complete the Work ("VCMWD Contract Amount") together with such other amounts as VCMWD may be obligated to pay in accordance with this Agreement. If the cost of the Work included in the lowest

responsible bid for the Project exceeds VCMWD Engineer's Construction Cost Estimate for the Work, COUNTY shall negotiate with VCMWD a VCMWD Contract Amount for the Work that represents the reasonable value of the WORK based on the other bids received for the Work. If the Parties are unable to come to an agreement on the reasonable value for the Work, COUNTY may work with the VCMWD Engineer to attempt to remove a component of the Work so that some portions of the Work may be completed. If the COUNTY determines that none of the Work can reasonably be completed, the COUNTY may remove the Work from the Scope of Work of the Contract. VCMWD shall self-perform, or retain its own contractor to perform, all portions of the Work that are not performed under the Contract. In the event that VCMWD self-performs, or retains its own contractor to perform, any of the Work, County and VCMWD shall agree upon a reasonable construction window to avoid undue schedule delays.

a. Bid Protests. In the event that the COUNTY receives a bid protest related to the Work, the Parties will make good faith efforts to resolve the protest and award the Contract including the Work. If the COUNTY determines that the protest cannot be resolved to the County's satisfaction within a reasonable amount of time, the COUNTY may remove the Work from the Contract and proceed with the award of the Contract. Under these circumstances, VCMWD shall be responsible for self-performing the Work within a reasonable construction window, agreed upon between the County and VCMWD, to avoid undue schedule delays.

In the event that the Work is removed from the Contract prior to award for any reason, the termination procedures outlined in Section 19, Termination, shall apply.

5. Payment. VCMWD shall pay to County the portion of the VCMWD Contract Amount for the Work, including any approved change orders, included in each contractor progress payment and an additional fifteen percent (15%) mark-up for COUNTY construction administrative costs incurred during construction of the Work. VCMWD shall pay without setoff or further demand the full amount invoiced by COUNTY within thirty (30) days of the receipt of the invoice from COUNTY.

a. Change Orders. Upon the discovery of unexpected conditions that require the issuance of a change order, COUNTY shall notify VCMWD of the changed conditions. VCMWD shall participate in the prompt review of any change orders for the additional or changed work, provide comments, and within thirty (30) days of notification come to an agreement on the change order scope and amount. Notwithstanding the foregoing, COUNTY shall not be required to coordinate with VCMWD ahead of time if a change is necessary to address an immediate threat to public safety, the environment, or the Waterline Facilities or other Project components as a result of the inclusion of the Work in the Project. COUNTY shall promptly notify VCMWD of any emergency work. VCMWD may request that additional changes to the Work be completed to address any emergency work. COUNTY shall not unreasonably refuse, or delay inclusion of such additional work as may be requested by VCMWD.

b. Administrative Costs/15% Markup. It is agreed that the fifteen percent (15%) markup as described in Section 5 represents full and fair compensation for COUNTY's anticipated administrative costs to complete the Work per the Plans. This amount does not cover exceptional costs that may be the result of material and reasonably unexpected conditions resulting from the

inclusion of the Work in the Project. COUNTY may invoice VCMWD for such additional costs but must show the costs are reasonably attributable to the Work and were the result of material and reasonably unexpected conditions. VCMWD shall reimburse COUNTY for such exceptional costs that are reasonably shown to be attributable to the Work within thirty (30) days of the receipt of an invoice. VCMWD may elect to pay only a portion of an invoice if there is a dispute over VCMWD's responsibilities but may not refuse to pay an amount that is not reasonably disputed.

6. Invoices. COUNTY invoices shall, when applicable, include the following: (a) for the first invoice after award of the Contract, a copy of the VCMWD Engineer's Estimate and contractor's line item bid costs; (b) for all subsequent invoices, a copy of the contractor's approved monthly payment application indicating costs attributable to VCMWD including associated County administrative costs, and (c) for all change orders for additional work, including (i) documentation of those costs reasonably attributable to the Work, (ii) net total charge against VCMWD contingency; and (iii) requests for additional funds to complete the relocation and construction of the Waterline Facilities or maintain the required contingency amount(s).

a. VCMWD Approval of Invoices. VCMWD may not dispute and accepts the validity of invoices up to 100% of costs derived from the contractor's bid line items for the Work and fifteen percent (15%) mark-up calculated in accordance with this Agreement. VCMWD shall have the right to dispute any subsequent invoices for an amount in excess of this maximum amount that VCMWD reasonably concludes were not necessary to complete the Work. VCMWD shall promptly pay the portion of any disputable invoice that is reasonably concluded to be necessary to complete the Work.

7. Withholding/Retention and Acceptance of Work: From each payment to the Project contractor for the Work, COUNTY may withhold up to ten (10%) percent of the amount of the contractor's invoice. Payment thereof shall not be made until final approval and acceptance of the facilities by both VCMWD and the COUNTY have been received by the COUNTY. VCMWD agrees that it will not unreasonably condition or delay final acceptance of completed Waterline Facilities or related Work. VCMWD further agrees that the Work is being completed as part of the COUNTY's Contract without any representations or warranties by COUNTY and that with regard to COUNTY only, VCMWD accepts the Work "as is". COUNTY agrees to assign any warranties, assurances, or other rights which it may have against the Project contractor related to the Work to VCMWD.

8. Provision of Service, Operation and Maintenance. COUNTY does not assume responsibility for the continuation of water service to VCMWD customers and shall not be responsible or liable for any claim, loss, damage, or liability related to loss of service or service interruption attributable to the Work (collectively "Claim"). VCMWD agrees to indemnify and defend COUNTY and COUNTY's directors, officers, employees, and agents from any such Claim, except to the extent arising from the willful misconduct of COUNTY. VCMWD shall take possession

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of and assume responsibility for the operation and maintenance of the Waterline Facilities once construction work is complete; provided, however, that this provision shall not affect VCMWD's right to inspect the Work and reasonably require correction of defects prior to acceptance. COUNTY shall notify VCMWD when construction of the Waterline Facilities is complete and available for final inspection.

9. Indemnification. VCMWD and COUNTY shall indemnify, defend and hold each other, including their respective directors, officers, employees, agents, and authorized volunteers, free and harmless from and against all demands, claims, suits, cost of defense, attorney's fees, witness fees, liabilities, or other expenses of any kind, including but not limited to any claim for damage or damages to property or for injury or injuries to, or death of any person, or persons, in any way arising from the Project, except to the extent relating to the portion of the Project not including the Work or arising from the sole negligence, willful act, or material breach of this Agreement by the other Party or its directors, officers, employees, agents, and authorized volunteers.

10. Records. Detailed records, which form the basis of the COUNTY invoice(s), shall be retained by the COUNTY for a period of four (4) years from the date of the final statement and shall be available for verification by VCMWD, including its auditors.

11. Entire Agreement. This Agreement contains the entire understanding of the Parties. No party is relying on any other representation or promises not contained in this Agreement. This Agreement may be changed only by a written amendment signed by both Parties.

12. Notices. All notices to be given pursuant to this Agreement shall be in writing and either: (a) sent by regular United States mail, postage pre-paid, in which case notice shall be deemed delivered five (5) business days after deposit in the United States mail, (b) sent by a nationally recognized overnight courier, in which case notice shall be deemed delivered one (1) business day after deposit with the courier, or (c) by email or similar means, if a copy of the notice is also sent by United States mail, postage pre-paid, in which case notice shall be deemed delivered on transmittal by email or other similar means provided that a transmission report is generated reflecting the accurate transmissions of the notices, as follows:

VCMWD:

COUNTY:

Valley Center Municipal Water District
29300 Valley Center Road
Valley Center, CA 92082

County of San Diego
5555 Overland Ave Ste 6101
San Diego, CA 92123

Attn: Wally Grabbe, PE
District Engineer

Attn: Ravi Lote, Utilities Coordinator

County Activity No. 1003046
60076.00001 33105866.4

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(760) 735-4556

(619) 840-6387

E-mail: wgrabbe@vcmw.org

E-mail: Ravi.Lote@sdcounty.ca.gov

These addresses, telephone numbers, email addresses and other contact information may be changed by written notice to the other Party. A failure to receive copies of any notice shall not be deemed a failure of the other Party to give notice. Any invoices given in accordance with this Agreement shall be delivered in the same manner as notice is provided.

13. Partial Invalidity. If for any reason it should be determined by a court of competent jurisdiction that part of this Agreement is invalid or unenforceable, all other provisions shall remain valid and enforceable.

14. No Construction against Drafter. If for any reason a dispute should arise between the Parties relative to the enforcement of this Agreement, no ambiguities in the Agreement shall be resolved in favor of one party and against another by reason of the fact that one party drafted the Agreement, supplied a copy of the Agreement to the other, or had the assistance of legal counsel in preparing or reviewing it.

15. Authority to Execute and Further Assurances. This Agreement may be approved by the County pursuant to delegated authority set forth in Administrative Code Section 123. The Parties hereby acknowledge that the Party executing the Agreement on its behalf has the authority to sign the Agreement on its behalf and that by virtue of said signature the entity is bound by the terms of this Agreement. The Parties further agree to work together in a cooperative manner to further the purpose of this Agreement.

16. Primary Intent. This Agreement is intended to help facilitate VCMWD's relocation of the VCMWD Water Facilities at VCMWD's expense and is in no way intended to shift responsibility for the cost of this work from VCMWD to COUNTY. This Agreement shall be interpreted and applied in strict conformance with this understanding.

17. Jurisdiction and Venue. This Agreement shall be interpreted and applied in accordance with the laws of the State of California. If a dispute should arise concerning the interpretation or enforcement of this agreement, venue shall be in a Superior Court of the State of California located in downtown San Diego, California.

18. Counterparts. This Agreement may be executed in counterparts.

19. Termination. If for any reason, VCMWD and COUNTY are unable to reach an agreement on the Plans, whether or not any discussions regarding the incorporation of comments from VCMWD have taken place, or if VCMWD decides to not move forward with the Work if the contractor's bid price exceeds the VCMWD Engineer's Construction Cost Estimate and the Parties are unable to reach an agreement on the VCMWD Contract Amount, or if COUNTY reasonably concludes that including the Work in the Project is infeasible, COUNTY may terminate this agreement. Upon termination, COUNTY shall provide VCMWD with notice to remove and relocate the Waterline

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Facilities in a reasonable time period in accordance with Streets and Highways Code § 1463. A reasonable time to remove and relocate the facilities shall be deemed to be no less than six (6) months.

a. Upon termination, the COUNTY shall invoice VCMWD for all COUNTY costs, including administrative costs, arising from the COUNTY's implementation of this Agreement.

20. No-Third Party Beneficiaries. This Agreement is entered into for the sole benefit of the Parties and no others. There shall be no third-party beneficiaries to this Agreement.

21. Cooperation. VCMWD agrees to cooperate with County to facilitate the completion of the design plans for the inclusion of the Facilities in the Project. VCMWD agrees that it shall not unreasonably condition, delay or deny and required review, approvals, payments or other action required by or for the benefit of County to develop the Plans and any other necessary design plans or documents for the VCMWD Facilities.

SIGNATURES ON FOLLOWING PAGE(S)

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IN WITNESS WHEREOF, the Parties hereto have read and understand this Reimbursement Agreement for the Bradley Avenue Improvement Project and have caused this Agreement to be executed on the date first written above.

Valley Center Municipal Water District

By: _____
Gary Arant, General Manager

Date _____

Approved As to Form:

By: _____
Paula de Sousa, District Counsel

County of San Diego

By: _____

Date _____

Clerk of the Board of Supervisors

Approved as to Form and Legality

By: _____
Thomas L. Bosworth, Sr. Deputy

February 18, 2025

TO: Honorable President & Board of Directors

FROM: Gary T. Arant, General Manager

**SUBJECT: MID-YEAR AMENDMENT TO THE FY 2024-25 ANNUAL BUDGET AND
APPROVAL OF CONSULTANT AGREEMENTS FOR THE NORTH
BROADWAY PIPELINE REPLACEMENT PROJECT
[ACCOUNT NO. 01-06-78-51150]**

PURPOSE:

Request that the Board of Directors adopt resolutions authorizing the following items for the North Broadway Pipeline Replacement Project:

- 1) Replacing the prior Resolution No. 2023-38 authorizing and directing the General Manager or his designee to submit a DWSRF Financial Assistance Application for funding the 2023 Water Facility Replacement Program;
- 2) Declaring Intent to be Reimbursed Expenditures for the 2023 Water Facility Replacement Program from the Proceeds of the State Water Resources Control Board Debt Obligation; and
- 3) Amending the FY 2024-25 Annual Budget and approving consultant agreements for the North Broadway Pipeline Relocation Project design phase.

SUMMARY:

Project Background – The proposed project scope includes the abandonment of approximately 1,100 linear feet (“LF”) of existing 10-inch waterline, followed by the installation of 3,240 LF of new 12-inch PVC waterline and associated appurtenances. The new waterline will be constructed along an unpaved access road and North Broadway Ave. See the attached Project Map.

Constructed in 1994, the 10-inch steel waterline is located in the southern portion of the District, south of North Broadway, in an area adjacent to the Rincon del Diablo Municipal Water District service area. It serves as one of the main supply lines for that area and the Kornblum Pump Station. This pipeline is vital for maintaining reliable service to customers in not only the Reidy Canyon Service Zone, but also the Kornblum Service Zone. Its current alignment is problematic, running through private property in an easement with multiple encroachments and obstacles that threaten its operation. The most serious concern includes a residential home that was built less than 5 ft from the waterline. Others include crossing Reidy Creek in the vicinity of a dense natural woodland overgrowth, encumbering approximately a 500 LF section, causing it to be inaccessible for maintenance. These conditions create operational and financial liabilities to the District and its customers. After analysis of all reasonable options, it was determined that replacement and relocation to a nearby alignment is the best approach. The approach

will abandon the 1,100 LF section containing the obstacles described above and reconstruct a new 12-inch PVC waterline in a new alignment and replace the existing waterline in North Broadway (circa 1960s) to reconnect to each end of the segment to be abandoned. The project will maintain its same, or better, level of service to the service zone.

Project Funding

Funding for the project is intended to be reimbursed from the proceeds of a new Drinking Water State Revolving Fund ("SRF") loan. Initially, this project was one of three projects included in the original 2023 Water Facility Replacement Project SRF application; which was authorized by Resolution No. 2023-38 for the submission of the financial assistance application. However, due to concerns regarding adequate cash reserves to fund all three projects with a single loan, the original application was replaced with individual applications for each project. The North Broadway project represents the second of the three original projects.

The application was initialed with the SWRCB in early January to be in line to be included in the SWRCB's FY 2025-26 Intended Use Plan ("IUP"). Projects need to be included in the IUP to receive SRF Loan approval for funding in the intended fiscal year. To secure SRF loan approval, the environmental review and approval phase of the project needed to be completed. An additional **\$380,000** funding is required to complete the design and environmental review. The following table summarizes the current funding authorization, the requested funds for the design phase, and the projected future costs for construction. The total project cost is estimated at \$4.2M.

Project Budget	Prior Budget	Proposed Budget Allocation 2024-2025	Total Budget 2024-2025	Future Budget Allocation	Future Total Project Budget	Estimated Total Project Cost	Current Total Authorized Budget
Staff	57,500	65,000	67,669	351,500	419,169	474,000	122,500
Engineering	36,000	240,000	241,851	375,000	616,851	651,000	276,000
Design/Drafting		142,693	142,693	150,000	292,693	292,693	142,693
Survey	30,000	25,000	26,370	15,000	41,370	70,000	55,000
Geotechnical		25,315	25,315	25,000	50,315	50,315	25,315
ROW Services	6,000	5,000	5,481	10,000	15,481	21,000	11,000
CEQA		41,150	41,150	50,000	91,150	91,150	41,150
Const Management				125,000	125,000	125,000	
Consultants		842	842		842	842	842
Construction				2,500,000	2,500,000	2,500,000	
Miscellaneous	3,000	36,500	37,768	10,500	48,268	50,000	39,500
Legal	2,000	11,500	11,768		11,768	13,500	13,500
Escondido USD		25,000	25,000		25,000	25,000	25,000
Miscellaneous	1,000		1,000	10,500	11,500	11,500	1,000
Contingency	3,500	38,500	42,000	483,000	525,000	525,000	42,000
Total Project	100,000	380,000	389,288	3,720,000	4,109,288	4,200,000	480,000

SRF Resolutions

Two resolutions are needed to complete the SRF application. The first is referred to as the Authorizing Resolution and the Second is the Reimbursement Resolution.

Authorizing Resolution – This resolution authorizes staff to submit the SRF Financial Assistance Application and Names the title of the Authorized Representative for the District in all matters pertaining to the SRF application and subsequent loan. The General Manager or his designee is named in the resolution as the Authorized Representative. The resolution is a standard form document adhering to the template provided by the SWRCB guidelines. This resolution is specifically for the North Broadway Pipeline Relocation Project and replaces the previously issued Resolution No. 2022-38 that specified the original three projects included in the 2023 Water Facility Replacement Project.

Reimbursement Resolution – This resolution is also a standard form document adhering to the template provided by the SWRCB guidelines and declares the District's intent to be reimbursed for project expenditures from proceeds of the SWRCB debt obligations. The declaration is necessary so the State Water Board may fund the Project Funds with proceeds from the sale of obligations the interest upon which is excluded from gross income for federal income tax purposes.

Funding Sources

Funding for the proposed mid-year budget amendment is proposed from two sources: the balance of the project funds from a recently completed reservoir coating project and the Water Capacity Charge Reserve.

- **McNally/Mizpah Reservoir Paint and Recoat Project**
 - Project completed balance of remaining funds - \$105,000.
- **Water Capacity Charge Reserve**
 - \$275,000 of the estimated \$600,000 balance.
- **Total Available Funding - \$380,000**

Professional Services Agreements

Administrative Code provisions require Board approval for professional services agreements in excess of \$50,000. One agreement needed for the design phase will exceed this limit and require Board approval; engineering design drafting services with Ardurra.

Other consulting agreements needed for the project include a) environmental services with Birdseye Planning Group LLC ("Birdseye"); b) Surveying with TSAC Engineering ("TSAC"); c) Geotechnical services with NOVA Services, Inc.; and d) ROW services with Monument ROW ("Monument").

Ardurra – In January 2024, the Board of Directors authorized staff to enter an As-Needed Professional Services Agreement (“PSA”) with Ardurra to provide engineering support services, drafting, design, inspection, and other related tasks. Staff has previously worked with Ardurra on projects such as the Cole Grade Road, Old Castle Phase 2, and Gordon Hill Upper pipeline projects. Ardurra is utilized in a hybrid approach for preparing construction documents, where staff handles the majority of the design and survey work, while Ardurra provides drafting services. For the North Broadway project, staff requested a proposal from Ardurra that includes not only engineering design and drafting services but also structural design for the proposed elevated creek crossing and the preparation of a traffic control plan. Ardurra's proposal totals \$142,693 which is deemed a fair and reasonable cost for the scope of work outlined. Although proposals of this magnitude typically require comparison with other proposals, staff recommends waiving the requirement for multiple proposals, as the work aligns with the hourly rates set forth in the As-Needed PSA and the proposed time presented for completion is reasonable.

Birdseye Planning Group - Birdseye was previously issued a task order for the 2020 Pipeline Replacement Project to assist with the DWSRF Financial Assistance Application, which initially included the North Broadway Pipeline Relocation Project. Environmental work for the North Broadway portion was postponed when the Project was removed from the SRF application. The District has an As-Needed PSA with Birdseye and staff has requested a proposal to provide environmental services for the North Broadway project. Given Birdseye's extensive experience and familiarity with both the District and the project, staff recommends waiving the requirements of Administrative Code Article 135.5(c) requiring the solicitation of multiple proposals and negotiating an agreement with Birdseye. Birdseye provided a proposal, dated August 1, 2024 for \$41,150, to provide CEQA Compliance Services for the North Broadway Pipeline Relocation Project. The proposal is fair and reasonable with respect to the work effort required and prior work that Birdseye has provided in the past.

TSAC Engineering – The District has an As-Needed PSA with TSAC and TSAC has provided survey services for the required easements and will need to update those documents and provide design surveys for the preparation of the construction plans. Costs are estimated to be less than \$25,000.

Monument ROW – Staff recently entered into an As-Needed PSA with Monument ROW (“Monument”) to provide right-of-way services. Staff has worked with Jane Wiggans Coughran in the past and Ms. Wiggans has always provided timely, excellent, fair and reasonable right-of-way services. Two new easements are required for the relocation of the North Broadway pipeline and staff will need ROW assistance to complete the acquisitions. The estimated cost for these services is expected to be less than \$10,000.

RECOMMENDATION:

Staff recommends the Board of Directors adopt the following resolutions:

Resolution No. 2025-03 Amending the FY 2024-25 Annual Budget to provide additional funding for the North Broadway Pipeline Relocation Project design phase and authorizing award of the engineering and environmental consulting agreements

Resolution No. 2025-04 Authorizing and Directing the General Manager or his Designee to Submit a DWSRF Financial Assistance Application for financing the North Broadway Pipeline Replacement Project;

Resolution No. 2025-05 Declaring Intent to be Reimbursed Expenditures for the North Broadway Pipeline Replacement Project from the Proceeds of the State Water Resources Control Board Debt Obligation.

PREPARED BY:



Wally Grabbe
District Engineer

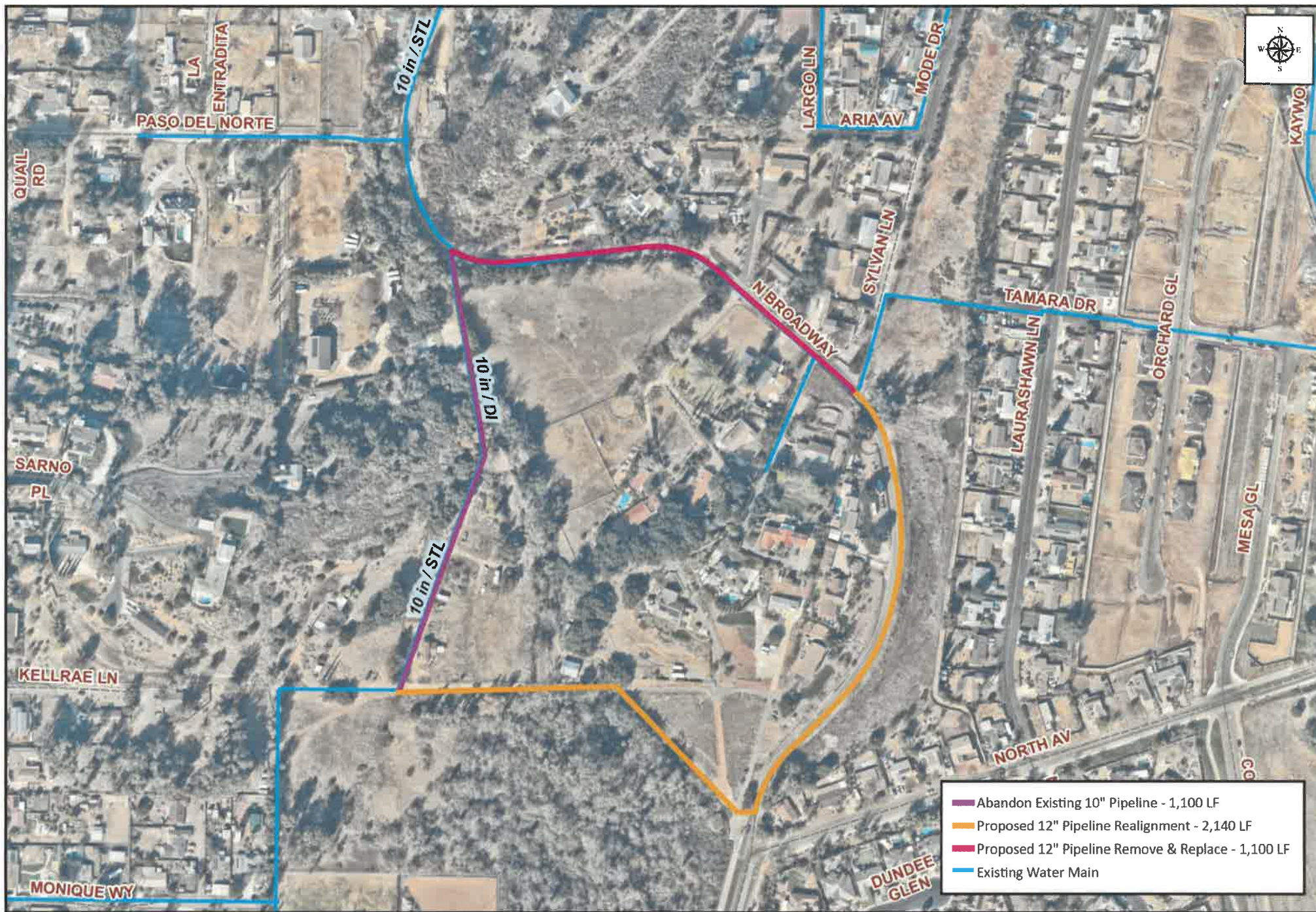
SUBMITTED BY:



Gary T. Arant
General Manager

Attachments:

- Project Map Exhibit
- Resolution No. 2025-03 – Budget Amendment
 - o Mid-Year Capital Project Request
 - o Ardurra Proposal dated October 11, 2024
- Resolution No. 2025-04 – Authorizing Resolution
- Resolution No. 2025-05 – Reimbursement Resolution



VALLEY CENTER
MUNICIPAL WATER DISTRICT

NORTH BROADWAY Pipeline Relocation Project

4/16/2025
Y:\GIS\Projects\North Broadway\North Broadway\North Broadway.aprx
Source: SanGIS, SANGIS, VCMWD

RESOLUTION NO. 2025-03

**RESOLUTION OF THE BOARD OF DIRECTORS OF
VALLEY CENTER MUNICIPAL WATER DISTRICT
AMENDING THE FY 2024-2025 ANNUAL BUDGET FOR THE NORTH BROADWAY
PIPELINE RELOCATION PROJECT AND AWARDED CONSULTING
AGREEMENTS FOR ENGINEERING AND ENVIRONMENTAL SERVICES
[PROJECT NO. 01-06-78-51150]**

WHEREAS, funding for the planning phase of the North Broadway Pipeline Relocation Project ("Project") was initially authorized under the FY 2021-22 Annual Budget;

WHEREAS, staff has applied for a Drinking Water State Revolving Fund ("SRF") Loan to reimburse the District project planning, design and construction expenses;

WHEREAS, an additional \$380,000 in funding is required to complete the design phase of the Project and obtain approval of the SRF financing;

WHEREAS, the necessary additional funding is available from the balance of a recently completed reservoir coating project and the Water Capacity Charge Reserves, see attached Mid-Year Capital Project Request;

WHEREAS, staff has solicited proposals from Ardurra and Birdseye Planning Group, LLC ("Birdseye") for the professional engineering environmental services needed for the design phase of the project;

WHEREAS, Ardurra has entered into an As-Needed Professional Services Agreement with the District on January 25, 2024 to provide professional Design Drafting Services;

WHEREAS, Ardurra has significant experience in this field and has previously collaborated with Staff on the Gordon Hill and Old Castle pipeline replacement Projects, making them well-suited to prepare the required construction documents;

WHEREAS, due to Ardurra's extensive experience with the District and their project knowledge, staff recommends waiving the requirements of Administrative Code Article 135.5(c) requiring the solicitation of three proposals, and instead seeks a proposal from Ardurra alone;

WHEREAS, Ardurra submitted a proposal dated October 11, 2024, for \$142,693 to provide professional design, drafting and engineering services for the North Broadway Pipeline Relocation Project;

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED, AND ORDERED by the Board of Directors of VALLEY CENTER MUNICIPAL WATER DISTRICT as follows:

1. The District finds and determines that the preceding recitals are true and correct.
2. The FY 2024-2025 Annual Budget as originally adopted by Resolution No. 2024-28 on August 19, 2024, is hereby amended to increase the budget for the North Broadway Pipeline Relocation Project [01-06-78-51150] by \$380,000 with funds from the Capital Replacement Reserves.
3. Ardurra's qualifications and performance history are deemed acceptable for the project and the Board waives the requirements of Administrative Code 135.5(c) regarding consultant selection.
4. Ardurra's proposal in the amount of \$142,693, dated October 11, 2024, for the North Broadway Pipeline Relocation Project is hereby accepted.
5. The General Manager, or his designee, is authorized and directed to execute said Amendments with Ardurra on behalf of the District.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Valley Center Municipal Water District held on the 18th day of February, 2025, by the following vote:

Enrico Ferro, ***Board President***

ATTEST:

Kirsten Peraino, ***Board Secretary***



Valley Center Municipal Water District

ACCOUNT NO.: 01-06-78-51150
DEPARTMENT: Engineering

MID-YEAR CAPITAL PROJECT REQUEST – FY 2024-2025

North Broadway Pipeline Relocation Project

Continuing Project	Type	Master Plan		Source of Funding	Strategic Plan	
	Replacement	<u>Priority</u> A	<u>Project ID</u> N/A	Capital Reserves	<u>Standard</u> 8, 9	<u>Goal</u> Infrastructure

PROJECT DESCRIPTION:

Constructed in 1994, the 10-inch steel waterline is located in the southern portion of the District south of North Broadway in an area adjacent to the Rincon del Diablo Municipal Water District service area. It serves as one of the main feeds for that area and therefore vital for maintaining reliable service to those customers. Its current alignment is problematic running through private property in an easement where a serious encroachment violation exists. Due to its vital role and difficulty to access given the circumstance surrounding the encroachment violation, staff added re-alignment of this waterline in FY 2021/22 budget.

Project scope includes abandoning approximately 1,100 LF of existing 10-inch waterline and construction of 3,240 LF of new 12-inch PVC waterline and appurtenances along an unpaved access road and North Broadway Ave to reconnect to both ends of the abandoned line.

Staff has applied for State Revolving Fund (SRF) project financing. For the SRF application to be approved and considered for the FY 25-26 IUP, the environmental evaluation needs to be completed and the design phase initiated. Additional funding is needed to establish the consulting agreements needed for the design phase.

The following table summarizes the proposed North Broadway Pipeline Relocation Project Budget, including the current authorization, requested allocation and future allocation for the construction phase.



Valley Center Municipal Water District

Project Budget	Prior Budget	Prior Estimated Actual Expense	Estimated Budget Remaining	Proposed Budget Allocation 2024-2025	Total Budget 2024-2025	Future Budget Allocation	Future Total Project Budget	Estimated Total Project Cost
Staff	57,500	54,831	2,669	65,000	67,669	351,500	419,169	474,000
Engineering	36,000	34,149	1,851	240,000	241,851	375,000	616,851	651,000
Design/Drafting				142,693	142,693	150,000	292,693	292,693
Survey	30,000	28,630	1,370	25,000	26,370	15,000	41,370	70,000
Geotechnical				25,315	25,315	25,000	50,315	50,315
ROW Services	6,000	5,519	481	5,000	5,481	10,000	15,481	21,000
CEQA				41,150	41,150	50,000	91,150	91,150
Const Management						125,000	125,000	125,000
Consultants				842	842		842	842
Construction						2,500,000	2,500,000	2,500,000
Miscellaneous	3,000	1,732	1,268	36,500	37,768	10,500	48,268	50,000
Legal	2,000	1,732	268	11,500	11,768		11,768	13,500
Escondido USD				25,000	25,000		25,000	25,000
Miscellaneous	1,000		1,000		1,000	10,500	11,500	11,500
Contingency	3,500		3,500	38,500	42,000	483,000	525,000	525,000
Total Project	100,000	90,712	9,288	380,000	389,288	3,720,000	4,109,288	4,200,000



Valley Center Municipal Water District

Source of Funding:

Funding for the proposed mid-year budget amendment is proposed from two sources: the balance of the project funds from a recently completed capital projects and the Water Capacity Charge Reserve.

- **McNally/Mizpah Reservoir Paint and Recoat Project (Account No. 01-06-78-51405)**
 - \$80,000 of the estimated \$105,000 balance of remaining funds
- **Water Capacity Charge Reserve (Account No. 01-00-00-30937)**
 - \$300,000 of the estimated \$600,000 balance
- **Total Available Funding - \$380,000**



October 11, 2024

Nick Lyuber, PE
Senior Engineer
760.735.4556 | cell: 760.638.6066
29300 Valley Center Rd
Valley Center, CA 92082

SUBJECT: PROPOSAL TO PROVIDE SERVICES FOR DESIGN DRAFTING TECHNICIAN, STRUCTURAL DESIGN, AND TRAFFIC CONTROL PLANS FOR THE BROADWAY PIPELINE REPLACEMENT PROJECT

Dear Mr. Lyuber,

Per discussion with the District, we are hereby proposing drafting/design services for Broadway Pipeline Replacement Project. This will include the following aspects:

Broadway Pipeline Replacement Drafting Services

- Plan Set Design
 - Create 2-3 General sheets using District Notes and Standards
 - Create 3 plan and profile sheets at 40 scale
 - Design 2300LF of 10-inch PVC pipe
 - Create 2 Detail sheets
 - Site Visit
 - Survey base to be provided by the District
 - Survey base provided presumed to have: topography, right of way, road centerline, property lines, edge of pavement, above ground utilities, and any other pertinent data normally accompanying a survey base file
 - All data provided shall be on separate layers for each corresponding item type
 - Review of survey base for completeness and modify it for use in the plans
 - Surface creation, if not provided by the surveyor, and surface review if the surveyor does provide a surface
 - Research District provided existing utility record drawings and plot them into a CADD base file (including storm drain, water, sewer, and recycled water (if present)), and dry utilities (gas, cable, phone, electric, fiber optic)



Traffic Control Plans

Construction activities will impact the community. Ardurra's traffic team will work with the design team to develop a traffic control approach that minimizes the impact on the community and provides a safe construction zone that considers access, County and District requirements, and daily traffic patterns. Ardurra will prepare traffic control plans as a stand-alone set of drawings, including a title sheet, general notes, and details. It is anticipated that traffic control during construction will be prepared to provide public safety, minimize traffic impacts, and maximize construction productivity. Ardurra will meet with the County to discuss the traffic control requirements, including working hours, lane closures, and pavement restoration. The traffic control drawings will be prepared following the County's traffic control requirements.

Ardurra will develop a traffic control strategy and prepare traffic control plans, which Mr. Mark Lewis, PE, TE, will lead. Mark has 38 years of traffic engineering experience, including over 20 years as Director of Public Works/City Engineer for the City of Fountain Valley. Mark has led the design of several traffic control plans for similar waterline construction projects for special districts and cities throughout Southern California.

The traffic control approach would be to prepare plans compliant with MUTCD and WATCH. The traffic control is anticipated to be two-way traffic on one side of the road with flagger controls. We will prepare one representative plan for work between intersecting streets, one for work nearing the intersection of North Avenue, and one for the area where it is intended to abandon an existing connection south of Paso del Norte.

Ardurra will submit the traffic control drawings to the County for review and approval and allocate time to attend two virtual meetings with the County as needed.

Structural Plans, Specifications and Estimate for Pipe Supports

Peterson Structural Engineers (PSE) will be subcontracted to provide signed plans, specifications and estimate for the pipe supports crossing the 20'-30' across Reidy Creek. PSE is a single discipline structural engineering and consulting firm specializing in municipal structural design and evaluations (particularly in high seismic and high wind zone regions) for projects large and small. They have extensive experience and expertise in numerous market sectors including Water/Wastewater, Parks and Recreation, Municipal, Industrial, Commercial, Entertainment, Forensics, etc.

- Review of all provided project documentation and discussions regarding design criteria/configuration
- Generation of design gravity and lateral loading criteria
- Review pending geotechnical design report and consultations with geotechnical engineer
- Verify preliminary geometry of pipe bridge alignment and bridge configuration
- Perform a site visit to document the framing and geometry of the existing vehicle bridge on the site
- Perform analysis of the existing vehicle bridge to determine construction loading capacity
- Generation and submittal of preliminary pipe bridge design drawings for 50% & 90% submittal benchmarks
- Perform formal design of pipe bridge and supporting abutments/stanchions
- Review and response to any comments from the 50% & 90% review process
- Complete structural design of all project elements
- Assist in the development of construction cost estimates for structural elements
- Generation and submittal of a technical memorandum outlining existing vehicle bridge construction load capacity
- Submittal of stamped structural drawings and calculations for use in the construction process



Scope and Assumptions

The following items are excluded from our scope:

Survey, Utility Collection & Coordination, Potholing, Geotechnical Investigation/Slope Stability, Permitting, Environmental and Structures design.

Assumptions:

1. Design Services are for pipe limits as shown on each plan set.
2. All existing utilities are assumed to be mapped and labeled correctly. Ardurra does not need to review any as-builts for correctness of information.
3. Pipe sizing and type will be given by District, we will not perform calculations to confirm pipe class needed.
4. Hydrology services and coordination with County for the creek crossing are not included, we assume the District will provide the design value for minimum elevation of the pipe and supporting elements in relation to the applicable flood elevation.
5. No Construction support services will be provided.
6. All Drawings to be stamped and signed by the District, excluding traffic control plans, structural plans and calculations.
7. No specifications will be provided for the Design Services.
8. Items specifically excluded from this proposal include client-initiated design changes after PSE has begun design, design and/or construction schedules, project and/or structural specifications, construction cost estimating, temporary and/or permanent fencing design, site civil (including but not limited to grading, drainage improvements, utility protection and ancillary piping), architectural (including but not limited to egress, clearances, waterproofing and flashing), and mechanical/electrical/plumbing element design and coordination. Also not included are services during bidding and construction.
9. No in person meetings are included within the scope of this project with any entity.

Please see the attached proposed Fee Estimate showing estimated staff hours for each task. We intend to utilize Dustin Payne (Engineer 4) in conjunction with additional designers under Dustin Payne's supervision to execute the work as directed by the District.

We sincerely appreciate the opportunity to provide this proposal and assist the Authority with this project. Please contact me at (619) 358-3904 should you have any questions or need further information.

Sincerely,

Aric Gnesa
Group Leader

Attachments: Fee Table, 2024 Rate Sheet

FEE ESTIMATE
Valley Center Municipal Water District
Broadway Pipeline Replacement



Task/ Subtask	Task/Subtask Description	Ardurra Personnel							Subconsultants		Subcontract Incl 15% MU	Total Cost		
		Project Manager 5	Project Manager 4	Project Engineer 4	Traffic Engineer I	Project Designer II	Traffic Engineering Associate I	Administrative Assistant	Subtask Labor-Hours	Subtask Labor Cost			Direct Cost	Structural
Task 1	Broadway Pipeline Replacement Drafting Services								412	\$63,290	\$40		\$63,330	
1.1	Survey Review, As-built Research and Drafting			40		10			50	\$10,100			\$10,100	
1.2	50% Plan Set Submittal			120		20		2	142	\$28,840			\$28,840	
1.3	90% Plan Set Submittal		2	80		30		2	114	\$22,700			\$22,700	
1.4	Final Plan Set Submittal		2	40		20		2	64	\$12,600			\$12,600	
1.5	Site Visit			8					8	\$1,680	\$40		\$1,720	
1.6	Meetings (4)		4	4					8	\$1,960			\$1,960	
1.7	Project Management, Coordination & Invoicing		7	13			6		26	\$5,410			\$5,410	
Task 2	Traffic Control Plans								60	\$12,396	\$500		\$12,896	
2.1	Traffic Control Plans	16			12		32		60	\$12,396	\$500		\$12,896	
Task 3	Broadway Pipeline Structural Plans, Specifications and Estimate for Pipe Supports												\$48,487	
3.1	Review of all provided project documentation and discussions regarding design criteria/configuration											\$1,928	\$2,217	
3.2	Generation of design gravity and lateral loading criteria											\$824	\$948	
3.3	Review pending geotechnical design report and consultations with geotechnical engineer											\$1,536	\$1,766	
3.4	Verify preliminary geometry of pipe bridge alignment and bridge configuration											\$1,820	\$2,093	
3.5	Perform a site visit to document the framing and geometry of the existing vehicle bridge on the site											\$1,966	\$2,295	
3.6	Perform analysis of the existing vehicle bridge to determine construction loading capacity											\$2,768	\$3,206	
3.7	Generation and submittal of preliminary pipe bridge design drawings for 50% & 90% submittal benchmarks											\$4,973	\$4,973	
3.8	Perform formal design of pipe bridge and supporting abutments/anchors											\$4,656	\$5,354	
3.9	Generation and submittal of structural related specification sections											\$4,117	\$4,117	
3.10	Review and response to any comments from the 50% & 90% review process											\$4,784	\$5,502	
3.11	Complete structural design of all project elements											\$2,162	\$2,486	
3.12	Assist in the development of construction cost estimates for structural elements											\$4,117	\$4,117	
3.13	Generation and submittal of a technical memorandum outlining existing vehicle bridge construction load capacity											\$3,606	\$3,606	
3.14	Submittal of stamped structural drawings and calculations for use in the construction process											\$3,072	\$3,533	
3.15	Projected Phase Expenses											\$220	\$253	
		16	15	305	12	80	32	12	472					
		\$5,392	\$4,200	\$64,050	\$2,268	\$13,600	\$4,736	\$1,440		\$95,666	\$540	\$40,406	\$142,083	



ARDURRA GROUP, INC. (CALIFORNIA) 2024 STANDARD BILLING RATE SCHEDULE

Rates Effective through December 31, 2024

(Future years subject to review for Consumer Price Index escalation or 3%, whichever is greater)

ENGINEERING, MUNICIPAL, ENVIRONMENTAL, & SURVEYING SERVICES

<u>STAFF</u>	<u>HOURLY RATE</u>
Principal/Project Manager V.....	\$ 330
QA/QC Manager.....	\$ 290
Project Manager IV.....	\$ 280
Project Manager III.....	\$ 250
Project Manager II.....	\$ 230
Project Manager I.....	\$ 210
Project Engineer VI.....	\$ 250
Project Engineer V.....	\$ 230
Project Engineer IV.....	\$ 210
Project Engineer III.....	\$ 185
Project Engineer II.....	\$ 170
Project Engineer I.....	\$ 145
Project Designer III*.....	\$ 195
Project Designer II*.....	\$ 170
Project Designer I*.....	\$ 135
CADD Drafter III*.....	\$ 150
CADD Drafter II*.....	\$ 130
CADD Drafter I*.....	\$ 115
Administrative Assistant*.....	\$ 120
Plan Check Engineer IV.....	\$ 210
Plan Check Engineer III.....	\$ 190
Plan Check Engineer II.....	\$ 175
Plan Check Engineer I.....	\$ 160
Public Works Technician III*.....	\$ 145
Public Works Technician II*.....	\$ 125
Public Works Technician I*.....	\$ 105
Senior Code Enforcement Officer/Manager*.....	\$ 125
Code Enforcement Officer II*.....	\$ 95
Code Enforcement Officer I*.....	\$ 85
Senior Structural Engineer.....	\$ 250
Structural Engineer.....	\$ 190
SUE Technician*.....	\$ 145
SWPPP Practitioner*.....	\$ 155
Specialty Professional/Discipline.....	\$ 280
Senior Environmental Scientist.....	\$ 250
Associate Environmental Scientist.....	\$ 180

<u>STAFF</u>	<u>HOURLY RATE</u>
Assistant Environmental Scientist*.....	\$ 150
Senior Planner.....	\$ 220
Planner II.....	\$ 195
Planner I.....	\$ 175
Associate/Assistant Planner.....	\$ 135
Senior Landscape Architect.....	\$ 250
Landscape Architect.....	\$ 185
Principal Architect.....	\$ 250
Senior/Associate Architect.....	\$ 220
Architect.....	\$ 210
3-Person Survey Crew*.....	\$ 380
2-Person Survey Crew*.....	\$ 310
1-Person Survey Crew*.....	\$ 210
Survey Director.....	\$ 250
Assistant Surveyor (not Licensed)*.....	\$ 185
GIS Analyst*.....	\$ 185
GIS Specialist*.....	\$ 165
Graphic Designer*.....	\$ 145
Drone Operator with Camera*.....	\$ 185
Flow Monitoring Project/Data Manager.....	\$ 200
Flow Monitoring Field Manager.....	\$ 180
Flow Monitoring Field Supervisor*.....	\$ 150
Flow Monitoring Field Technician III*.....	\$ 125
Flow Monitoring Field Technician II*.....	\$ 115
Flow Monitoring Field Technician I*.....	\$ 95
Community Relations Strategic Advisor.....	\$ 290
Community Relations Project Manager.....	\$ 260
Community Relations Assistant Project Manager.....	\$ 230
Community Relations Senior Account Coordinator.....	\$ 170
Community Relations Account Coordinator.....	\$ 145
Community Relations Senior Graphic Artist.....	\$ 190
Community Relations Graphic Artist.....	\$ 160
Community Relations Account Assistant.....	\$ 125
<u>Expert Witness Services</u>	
Data Review and Preparation.....	\$ 330
Testimony & Deposition.....	\$ 500

RESOLUTION NO. 2025-04

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
VALLEY CENTER MUNICIPAL WATER DISTRICT AUTHORIZING
SUBMITTAL OF A DRINKING WATER STATE REVOLVING FUND
FINANCIAL ASSISTANCE APPLICATION
FOR THE NORTH BROADWAY PIPELINE RELOCATION PROJECT**

WHEREAS, the Valley Center Municipal Water District desires to apply for financial assistance from the State Water Resources Control Board to fund North Broadway Pipeline Relocation Project.

NOW THEREFORE, THE BOARD OF DIRECTORS OF THE VALLEY CENTER MUNICIPAL WATER DISTRICT (the "Entity") DOES HEREBY RESOLVE, ORDER AND DETERMINE AS FOLLOWS:

1. The General Manager (the "Authorized Representative") or his designee is hereby authorized and directed to sign and file, for and on behalf of the Entity, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the planning, design, and construction of the North Broadway Pipeline Relocation Project (the "Project").

2. This Authorized Representative, or his designee, is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto.

3. The Authorized Representative, or his designee, is designated to represent the Entity in carrying out the Entity's responsibilities under the financing agreement, including certifying disbursement requests on behalf of the Entity and compliance with applicable state and federal laws.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Valley Center Municipal Water District held on the 18th day of February 2025, by the following vote:

Enrico P. Ferro, *President*

ATTEST:

Kirsten Peraino, *Board Secretary*

RESOLUTION NO. 2025-05

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
VALLEY CENTER MUNICIPAL WATER DISTRICT
DECLARING INTENT TO BE REIMBURSED EXPENDITURES FOR THE
NORTH BROADWAY PIPELINE RELOCATION PROJECT
FROM PROCEEDS OF THE
STATE WATER RESOURCES CONTROL BOARD DEBT OBLIGATIONS**

WHEREAS, the Valley Center Municipal Water District (the "Agency") desires to finance the costs of constructing and/or reconstructing certain public facilities and improvements relating to its water system including certain treatment facilities, pipelines and other infrastructure (the "Project"); and

WHEREAS, the Agency intends to finance the construction and/or reconstruction of the project or portions of the Project with monies ("Project Funds") provided by the State of California, acting by and through the State Water Resources Control Board ("State Water Board"); and

WHEREAS, the State Water Board may fund the Project Funds with proceeds from the sale of obligations the interest upon which is excluded from gross income for federal income tax purposes (the "Obligations"); and

WHEREAS, prior to either the issuance of the Obligations or the approval by the State Water Board of the Project Funds the Agency desires to incur certain capital expenditures (the "Expenditures") with respect to the Project from available monies of the Agency; and

WHEREAS, the Agency has determined that those monies to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the agency for the Expenditures from the proceeds of the Obligations.

NOW THEREFORE, THE BOARD OF DIRECTORS OF THE VALLEY CENTER MUNICIPAL WATER DISTRICT DOES HEREBY RESOLVE, ORDER AND DETERMINE AS FOLLOWS:

SECTION 1. The Agency hereby states its intention and reasonably expects to reimburse Expenditures paid prior to the issuance of the Obligations or the approval by the State Water Board of the Project Funds.

SECTION 2. The reasonably expected maximum principal amount of the Project Funds is \$4,200,000.

SECTION 3. This resolution is being adopted no later than 60 days after the date on which the Agency will expend monies for the construction portion of the Project costs to be reimbursed with Project Funds.

SECTION 4. Each Agency expenditure will be of a type properly chargeable to a capital account under general federal income tax principals.

SECTION 5. To the best of our knowledge, this Agency is not aware of the previous adoption of official intents by the Agency that have been made as a matter of course for the purpose of reimbursing expenditures and for which tax-exempt obligations have not been issued.

SECTION 6. This resolution is adopted as official intent of the Agency in order to comply with Treasury Regulation §1.150-2 and any other regulations of the Internal Revenue Service relating to the qualification for reimbursement of Project costs.

SECTION 7. All the recitals in this Resolution are true and correct and this Agency so finds, determines and represents.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Valley Center Municipal Water District held on the 18th day of February 2025, by the following vote:

Enrico P. Ferro, *Board President*

ATTEST:

Kirsten Peraino, *Board Secretary*



**SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING
JANUARY 23, 2025**

1. Monthly Treasurer's Report on Investments and Cash Flow.
The Board noted and filed the Treasurer's report.

2. Design professional services contract with Ferguson Pape Baldwin Architects Inc., for architectural design, engineering, and construction management services.
The Board awarded a design professional services contract, with non-material modifications as approved by the General Manager or General Counsel, to Ferguson Pape Baldwin Architects Inc., for a not-to-exceed amount of \$2,466,894 for architectural design, engineering, and construction management services, and authorized the General Manager, or designee, to execute the contract.

February 18, 2025

TO: Honorable President and Board of Directors

FROM: Gary T. Arant, *General Manager*

SUBJECT: LEGISLATIVE AND REGULATORY REPORT – FEBRUARY 2025

PURPOSE:

To provide the Board of Directors with an update on current and developing legislative and regulatory matters that may impact District operations.

SUMMARY:

Advanced Clean Fleets Regulation

In 2023, the California Air Resources Board (CARB) adopted the Advanced Clean Fleets regulation. CARB is developing amendments to the public fleet requirements of the regulation in response to Assembly Bill 1594 (Garcia). CARB will hold a public hearing on the proposed amendments in the coming months and finalize the amendments by late 2025.

Consumer Confidence Report Rule Revisions (Annual Water Quality Report)

In May 2024, the EPA issued the final Consumer Confidence Report (CCR) Rule Revisions requiring water systems serving greater than 10,000 people to provide a CCR twice per year. The revisions include increased requirements for translation and disability accessibility, additional summary information and a shortened timeline for certification to the state. Water agencies are expected to comply with the revisions beginning with CCRs due July 1, 2027

Cross Connection Control Policy Handbook

In December of 2023, the SWRCB adopted the Cross Connection Control Policy Handbook requiring water agencies to develop and implement a Cross-Connection Control Plan and submit to the State Water Board for Approval by July 1, 2025. Staff are finalizing a draft plan for submission to the State for approval.

Lead and Copper Rule Improvements

In October 2024, the EPA issued the final Lead and Copper Rule Improvements (LCRI). The LCRI requires water systems replace lead pipes by 2037, expand service line inventory requirements, and perform lead sampling at schools and childcare facilities. The compliance date for the LCRI is November 1, 2027. AWWA has filed a petition with the DC Court of Appeals challenging LCRI feasibility, citing the requirement to replace lead service lines on private property, unrealistic timelines, and potential impacts on water affordability.

Low Income Water Rate Assistance (LIRA)

For the past decade, the California legislature has attempted to advance Low-Income Water Rate Assistance (LIRA) legislation to address water rate affordability for low-income households. The most recent effort, Senate Bill 1255 (Durazo) proposed a customer based “Opt-Out” donation program to fund LIRA directly managed and implemented at the retail agency level. SB 1255 was held in committee last year and was not converted into a two-year bill for consideration in the next legislative session. As water affordability remains a legislative priority, it is expected LIRA legislation will be introduced in the upcoming legislative session. District staff remains engaged in ongoing advocacy efforts to ensure the District’s position that LIRA be provided through a direct financial assistance program funded and administered by the State remain a top priority.

PFAS Monitoring and Reporting

In April 2024, the EPA published final regulations for six PFAS. The regulation requires water systems to conduct initial monitoring by 2027 and include results in the CCR. Water systems that detect PFAS above the new standards must notify the public and will have five years to implement solutions that reduce PFAS in their drinking water. The EPA has released a memorandum to provide information on how water systems can use previously collected PFAS sampling to satisfy some or all of the initial monitoring requirements.

2025 Urban Water Management Plan Guidebook

Water agencies are required to update Urban Water Management Plans (UWMP) every five years. The 2025 UWMP update is due July 1, 2026. DWR anticipates releasing a draft 2025 Urban Water Management Plan Guidebook in February, a revised draft in March, and a final version by July 1. Staff will review the guidebook requirements and issue a request for proposal for UWMP development assistance in early Fiscal Year 2026.

Water Loss Performance Standards – Break Registry

Beginning January 1, 2025, water agencies are required to collect specific data related to main and service line breaks and the resulting water loss. Data reporting for the Break Registry begins January 1, 2029. The State Water Board is expected to release draft data collection requirements for the Break Registry soon. In the interim, Staff have developed initial data collection tools to meet implementation requirements.

RECOMMENDATION:

No action required, informational item only.

PREPARED BY:



Alisa Nichols
*Special Projects and Regulatory
Compliance Manager*

SUBMITTED BY:



Gary Arant
General Manager

February 18, 2025

TO: Honorable President & Board of Directors

FROM: Gary T. Arant, *General Manager*

SUBJECT: DISTRICT STATUS REPORT – NOVEMBER 2024

PURPOSE:

To provide the Board with a status report on District operations, activities and projects.

SUMMARY:

For the month ending November 30, 2024, the following reports are presented by the Operations, Engineering, Finance, I.T., and General Administration Departments:

I. OPERATIONS DEPARTMENT:

A. WATER / WASTEWATER DIVISION:

	<u>NOV</u>	<u>NOV</u>	<u>FY</u>	<u>FY</u>
Water Operations	<u>2024</u>	<u>2023</u>	<u>2024-25</u>	<u>2023-24</u>
			<u>to Date</u>	<u>to Date</u>
Flow (average cfs)	19.39	17.68	26.96	24
Total Rainfall (inches)	0.31	0.83	0.36	4.05
Average 24 Hr. Temp. (EF)	57	61	70	70
Average High Temp. (EF)	71	74	85	83

Water Purchases (A.F.)	1,153.64	1,051.93	6,667.04	7,242.67
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	<u>Budgeted</u>	<u>Projected</u>	<u>Actual</u>
Water Sales (A.F.)	<u>2024-25</u>	<u>2024-25</u>	<u>2023-24</u>
	13,000.0	13,500.0	11,493.3

	<u>OCT</u>	<u>SEPT</u>	<u>F.Y.</u>
Power Purchases	<u>2024</u>	<u>2024</u>	<u>2023-24</u>
Electricity and Natural Gas			<u>to Date</u>
Total kWh Purchased	610,063	689,225	2,831,411
Avg. Cost/kWh	\$0.250089	\$0.250319	\$0.242149
Total Therms Purchased	51,373	64,167	232,114
Avg. Cost/Therm	\$1.02816	\$0.97029	\$0.98097

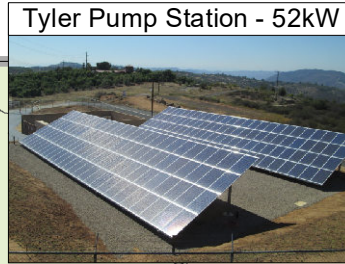
Operations and Facilities Department RENEWABLE ENERGY PROJECTS



Country Club Res - 58kW



Miller Pump Sta. (A) - 70kW



Tyler Pump Station - 52kW



Cool Valley Res - 91kW



Corporate Facility - 152.5kW



Moosa WRF - 278kW



MJM Pump Station - 30kW



Lake Turner - 1.1MW



Cobb Res - 30kW

Solar Sites Online

★ (9) Sites - Total 1.86MW

Proposed Future Solar Sites

- Betsworth PS - Future 868kW
- Miller PS (B) - Future 431kW
- Total: 1.3MW

Terms:

kW - Kilowatt or 1,000 Watts
MW - Megawatt or 1,000 Kilowatts
1 MW will power 1,000 Homes



RENEWABLE ENERGY PROGRAM

Project	Start Date	kWh Produced SEPT 2024	Savings from Solar SEPT 2024	CSI Rebate SEPT 2024	kWh Produced Fiscal Year	Savings from Solar Fiscal Year	CSI Rebate Fiscal Year	kWh Produced To Date	Savings from Solar To Date	CSI Rebate To Date
Lake Turner	1/1/2009	126,703	Not Available		872,431	Not Available		24,208,113	\$443,357	
Tyler Pump Station	6/3/2013	7,018	\$1,506		30,083	\$6,419		1,002,162	\$203,998	\$61,739
Circle R Pump Station	11/13/2013	7,239	\$1,554		31,146	\$6,646		1,011,813	\$207,458	\$68,201
Cobb Reservoir	4/1/2015	4,690	\$1,007		20,230	\$4,317		528,758	\$109,960	\$37,481
MJM Pump Station	6/1/2015	3,640	\$781		16,780	\$3,580		437,952	\$91,705	\$32,525
Cool Valley Pump Station	3/23/2016	12,492	\$2,681		55,305	\$11,800		1,315,057	\$281,817	
Miller Pump Station	7/1/2016	7,938	\$1,704		38,026	\$8,112		931,321	\$198,112	
Lower Moosa Canyon	8/7/2023	35,856	\$765		164,290	\$3,433		690,168	\$24,586	
Corporate Facility	7/12/2024	17,150	\$2,626		74,153	\$11,290		74,153	\$11,290	
TOTALS		205,576	\$9,998	\$0	1,228,291	\$44,306	\$0	30,125,344	\$1,560,994	\$199,946

Total Program Cost Savings: **\$1,760,940**

Total Metric Tons of CO2e Offset by Renewable Energy Production: **9,700**

SDG&E CO2e Factor: **0.322**

Total Renewable Energy Credits ("REC") Sold:	24,379	24379	Value:	\$ 47,187
<i>10 credits sold in the month of October 2024</i>	+ \$ -			+ \$ -
	24,379			\$ 47,187

Wastewater	NOV	NOV	NOV
Daily Flows (Average M.G.D.)	<u>2024</u>	<u>2023</u>	<u>2022</u>
Moosa	.263	.292	.258
Woods Valley	.126	.115	.101
		F.Y.	F.Y.
Recycled Water	<u>NOV</u>	<u>NOV</u>	<u>2024-25</u>
	<u>2024</u>	<u>2023</u>	<u>to Date</u>
Woods Valley Ranch WWRF (A.F.)	11.65	10.66	58.34
			<u>2023-24</u>
			<u>to Date</u>
			55.62

B. CUSTOMER CONTACTS:

	NOV	NOV	F.Y.	F.Y.
Customer Service Requests:	<u>2024</u>	<u>2023</u>	<u>2024-25</u>	<u>2023-24</u>
Backflow Leaking	7	2	34	22
Conservation	0	0	0	0
Facilities Damaged by Others	0	0	1	0
Leaks	33	32	133	141
Miscellaneous	15	25	102	99
No Water	2	8	25	23
Pressure	5	10	42	44
Sewer	0	0	0	1
STEP System	3	2	13	17
Water Quality	1	3	5	10
After-Hour Call-Outs				
SCADA	1	3	12	22
Customer	17	7	123	48

C. SAFETY MEETINGS:

Safety Meetings

11/05/24	-	PPE Safety	(Bill Morris)
11/12/24	-	Accident Forms	(Bill Morris)
11/18/24	-	IIPP & Workers Compensation (Target Solutions)	(All Staff)

Seminars/Meetings

11/07/24	Traffic Control and Flagger Safety hosted by Pacific Safety Center attended by Brayden Stansel, Fernando Leon and David Frank
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D. SECURITY:

	NOV	NOV	F.Y.	F.Y.
	<u>2024</u>	<u>2023</u>	<u>2023-24</u>	<u>2022-23</u>
			<u>to Date</u>	<u>to Date</u>
Trespassing/Break-ins	0	1	5	1
Vandalism	0	0	0	0
Threats/Suspicious Activity	0	0	0	0
Theft	0	0	0	1

E. METER SERVICES DIVISION:

	NOV	F.Y.	F.Y.
	<u>2024</u>	<u>2024-25</u>	<u>2023-24</u>
Installation/Maintenance/Repair		<u>to Date</u>	<u>to Date</u>
Meters Installed	19	41	99
Meter Service Repairs	3	24	44
Total Meters Exchanged	14	83	130
Meter Flow Test Bench			
Meters Tested	10	67	91
Backflow Program RP & DC Devices			
Tested	504	2,644	2,580
Repaired	34	141	133
Installed	15	62	192

F. WATER FACILITIES DIVISION:

	NOV	F.Y.	F.Y.
	<u>2024</u>	<u>2024-25</u>	<u>2023-24</u>
Pump Maintenance		<u>to Date</u>	<u>to Date</u>
Pumps Pulled	2	5	2
Electric Motors Repaired	1	5	1
Electric Motors Rewound	0	0	0

G. CONSTRUCTION & MAINTENANCE DIVISION:

	NOV	F.Y.	F.Y.
	<u>2024</u>	<u>2024-25</u>	<u>2023-24</u>
Pipeline Maintenance/Repair		<u>to Date</u>	<u>to Date</u>
Mainline Repairs	0	8	10
Shutdowns	1	3	2
Shutdowns Due to New Construction	1	5	8
Valve Maintenance			
Quad completed: A – K			
45% through Quad L			
Leak Detection Program Status			
100% of facilities detected through Quads: A – K			
45% of facilities detected through Quad L			
Landscape (Reservoirs) Maintenance	NOV	F.Y.	F.Y.
	<u>2024</u>	<u>2024-25</u>	<u>2023-24</u>
		<u>to Date</u>	<u>to Date</u>
Station Maintenance	20	96	101

H. VEHICLE MAINTENANCE:

	<u>NOV</u> <u>2024</u>	<u>F.Y.</u> <u>2024-25</u> <u>to Date</u>	<u>F.Y.</u> <u>2023-24</u> <u>to Date</u>
Vehicles Serviced	1	24	25
Miles Driven	31,175	147,993	144,429
Gallons of Fuel Consumed - Vehicles	2,213	12,078	12,660
Gallons of Fuel Consumed – Equipment	239	1,003	674
MPG (average)	13.8	12.6	12.3
Pickup Trucks MPG	15.4	14.3	14.6
Service Trucks MPG	9.2	8.2	7.6
Average Vehicle Miles	577	565	521
 Total Mileage on Vehicles		4,270,468	4,641,134
 Total Number of Vehicles in Fleet	56		
Vehicles in Service	50		
Surplus Vehicles Available	6		

**FIELD DEPARTMENT
CAPITAL FUNDED PROJECTS SUMMARY**

Project No.	Name	F.Y. Auth- orized	Budget 2024-25	Total Project Budget	Contracts			Comments	Dept.
					Contractor / Consultant	% Complete OCT	NOV		
01-06-78-51050	Natural Gas Engine Controls Upgrade and Automation	16-17		\$190,000		33%	33%	Construction in progress	P&M
01-06-78-51650	Risk and Resilience Assessment and Emergency Response Plan	20-21		\$151,000		95%	95%	Risk and Resiliency Assessment 100% complete. ERP Plan is complete. Training will take place after COVID	SAFETY
01-06-78-51080	Pump Station Power Monitors	22-23		\$56,220		15%	15%	Construction in progress	P&M
01-06-78-51370	Vehicles - Pickup Truck	23-24		\$115,565		25%	50%	On Order	P&M
01-06-78-51371	Vehicles - Service Truck	21-22		\$430,525		90%	90%	Final Stage of Out Fitting	P&M
01-06-78-51373	Vehicles - Hooklift Truck	22-23		\$238,800		30%	30%	Received Truck, Hooklift assembly out to bid	P&M
01-06-78-51374	Vehicles - Service Truck 1.5 Ton	23-24		\$204,750		100%	100%	Completed	P&M
01-06-78-51375	Vehicles - Service Truck 1.0 Ton	23-24		\$136,435		90%	90%	Final Stage of Out Fitting	P&M
01-06-78-51880	Electric Motor Soft Starter Replacements	23-24		\$60,000		20%	20%	Received, Installation in Progress	P&M
01-06-78-51930	Paradise Reservoir Site Chloramine Boosting System	23-24		\$214,500		0%	0%		P&M
13-06-78-53140	Lower Moosa Collection System Vitrified Clay Pipe Lining	18-19		\$119,000		90%	90%	Contractor making repairs	WW
13-06-78-53430	Lower Moosa Canyon WRF Islands Lift Station Generator	20-21		\$55,000		100%	100%	Completed	P&M
13-06-78-53300	Sludge Transfer Pump Upgrade/Replacement	22-23		\$33,000		90%	90%	Installation in process	WW
13-06-78-53372 17-06-78-57372	Vehicles - Service Truck	22-23		\$119,590		90%	100%	Completed	P&M
13-06-78-53150	Back-up Aeration Blower/Compressor	23-24		\$14,500		0%	80%	Waiting on parts	WW
17-06-78-57100	Upgrade Process Control Sensors	23-24		\$32,000		70%	100%	Completed	WW
17-06-78-52900	Woods Valley WRF Odor Scrubber Media and Blower	23-24		\$28,500		0%	0%		WW

II. ENGINEERING DEPARTMENT:

A. ENGINEERING SERVICES:

	November 2024	October 2024	F.Y. 2024-25 To Date	F.Y. 2023-24 To Date
Fire Meter Sales	14	1	22	74
Meter Sales	9	4	17	69
Meter Relocation	0	0	1	30
Meter Resize	0	1	2	10
Maps Processed (PF letters)	1	1	6	20
Agency Clearances Signed	9	4	33	97
Fire Hydrants/Special Projects Accepted	0	1	4	5
Underground Service Alerts/Mark-Outs	422	323	1,792	4,678
Potable Construction Meters	2	5	15	43
One Day Permits	0	1	1	1
Wastewater Inspections	1	0	1	4

General Activity:

In addition to the items listed in the above table, Engineering Services staff assists with encroachment permits and violations, provides information for mark outs and helps customers with water conservation questions, and available rebate programs.

B. GEOGRAPHICAL INFORMATION SYSTEM (GIS):

The GIS team continuously adds or updates facility data in the system as changes occur, supporting project managers with maps, exhibits, and data analysis.

The following took place in November:

1. Water and wastewater infrastructure updates included adding or updating 21 backflow devices, 20 valve/appurtenances and 30 meters with corresponding service area adjustments and verification of the wastewater mains. Edits generated from 10 as-built record drawings were completed and 7 map exhibits were produced. Updates were also made to the meter locations for the upcoming Old Castle Replacement project and SanGIS updates were downloaded for the most recent addresses, parcels, right of way and roads.
2. Continued to assist other departments in leveraging web applications, educating them on available tools and data queries while identifying opportunities to improve job efficiency.

3. Updated the Natural Gas Engine and Generator tables, enabling users to easily identify which units are active and which are inactive within Cityworks.
4. Improved the process of importing relevant customer information into the meters feature with the assistance of a consultant, allowing seamless access to meter data within both Cityworks and the main web application. This enhancement helps users efficiently view and manage meter information to better serve the District.
5. Consolidated wastewater information into a web dashboard, providing an at-a-glance view of the system along with detailed insights.

C. EASEMENT ENCROACHMENTS:

Summary of Activities:

In the month of November, staff closed one Pending Evaluation Permit for a 16-foot gate crossing our water main and easement. All other existing files are still pending.

	ENCROACHMENTS STATUS TABLE				
	Encroachment Violations			Encroachment Permits	
11/1/2024-11/30/2024	Pending Evaluation	Owner Resolution	District Resolution	Pending Evaluation	Active Permits
Beginning Log	12	23	11	20	12
Plus New	0	0	0	0	0
Less Completed	0	0	0	1	0
Ending Log	12	23	11	19	12

Encroachment VIOLATION Footnotes:

Pending Evaluation – This column represents the status of reported encroachment violations. The number of new violations reported during the month is indicated along with the number of violations that were resolved during the month. Resolution may result in either a) the property owner agreeing to remove the encroachment violation, b) in some cases, the District allowing the encroachment violation to remain pending resolution by the District, c) issuance of an encroachment permit that allows the encroachment to remain as is, or d) issuance of an encroachment permit that requires modification of the encroachment by the owner. Once the course of action for resolution of the encroachment violation has been determined, it is shown completed in the Pending Evaluation column and becomes a new item in either the Owner Resolution Column, the District Resolution Column, or the Active Permit Column.

Owner Resolution – Removal of the encroachment violation is a property owner action requirement and will be inspected by District staff. The number of encroachment violations that were removed during the month is indicated as completed in this column.

District Resolution – Staff has determined that the encroachment violation is not a result of the current owner's action and has agreed to allow the encroachment to remain pending resolution by the District. The encroachment violation is properly documented and made clear to the owner that the District is not responsible for damage to the encroachment as a result of the operation, maintenance, or failure of the District's facility in the easement.

Encroachment PERMIT Footnotes:

Pending Evaluation – This column represents the status of requests to construct facilities or other improvements within a District easement under review and consideration. The number of requests received during the month is indicated as new and the number of requests resolved is indicated as completed. Resolution of the request included either a) denial of the encroachment request, or b) issuance of an encroachment permit. Many times, the encroachment permits are issued concurrently with the completion of the work. Encroachment permits that will require further follow up inspection are shown in the Active Permits column.

Active Permits – This column shows the status of encroachment permits approved by District with work in progress and being inspected by District staff. Although the work is authorized, work may not commence immediately.

D. DEVELOPER FUNDED PROJECTS:

See **Table I** and Location Map for project details and general status of the **Special Projects**, Private Low-Pressure Wastewater Collection System Installations and Cell Site Projects that are in process.

See **Table II** and Location Map for general status of all **Developer-Funded Projects**.

ENGINEERING DEPARTMENT

TABLE I - ENGINEERING SERVICES PROJECTS SUMMARY

Special Projects (01-00-00-182xx)								
Job # 182xx	PROJECT NAME	<u>Owner</u> Engineer	Plan Approval	Estimated Construction Cost	Contractor	% Complete Construction	Final Accept.	November 2024 Comments
15	Wohlford Estates - RDDMWD & COE Project, Incl. VCMWD Waterline Relocation and Access Easement	Jared Aronowitz (Beazer) <u>Masson & Associates</u>	11/2/2022	N/A	TC Construction	90%		TC Construction worked to complete all proposed improvements over Water Authority Easement.
28	Miller Road Plaza - Shopping Center: Water/Irrig. & Fire Service, w/Grinder Pump	<u>Valley Center View Properties</u> Wynn Engineering	10/12/22	\$400,000	Gratzl Heavy Equipment Rental (Grading)	60%		All proposed water facilities have been installed. Testing cannot commence until sewer improvements are completed. Gratzl Heavy Equipment made minor repairs to the asphalt surface of the new water line trench in July. The project remains dormant since September 2023.
44	San Pasqual Retail Center adjacent to Horizon Fuel Center Ph 1 - Water Service Installation Ph 2 - Road Widening and Appurtenance Relocation Ph 3 - Ziggy's Coffe	<u>San Pasqual Economic Development Corporation</u> Masson and Associates Inc	3/18/2021	\$92,758	TLM Petro Labor force, Inc.	98%		Developer installed all proposed facilities. Testing of facilities to resume in December.
64	Anthony Rd. Fire Hydrant - Blackrock	<u>David Klose</u>	N/A	\$28,685	Draves Pipeline	99%		Contractor potholed and verified pipe outside diameter (OD). Custom tapping sleeve was ordered to meet OD of existing pipe. Hydrant installation to take place in December.
65	ARCO Gas Station and Store at VC Rd & Cole Grade Rd Domestic/Irrig/Fire Service and Sewer with Grinder pump	<u>Rafat Mikhail</u> Civil Landworks	5/2/2023	Pending	Gratzl Heavy Equipment Rental	5%		Staff processed and approved Commercial Wastewater Discharge Permit. Developer informed the District that they are waiting on minor storm drain revisions to be approved by the County before starting the work. Developer is working to install on-site storage tanks. No items requiring VCMWD action in the month of November.
67	Hamid Quitclaim	<u>Hamid Liaghat</u>	N/A	\$2,000	Szytel Engineering	90%		Mr. Liaghat is in the process of reverting the Minor subdivision map to acreage. VCMWD requires confirmation the process has been completed by the County prior to finalizing the quitclaims.
83	McNally - JHR Partners Fire Hydrant	JHR Partners Wade Rupe	N/A	Pending	Pending	50%		District engineer signed improvement plans 11/13/2024.

ENGINEERING DEPARTMENT
TABLE I - ENGINEERING SERVICES PROJECTS SUMMARY

Special Projects (01-00-00-182xx), Continued.								
Job # 182xx	PROJECT NAME	<u>Owner</u> Contactor	Plan Approval	Estimated Construction Cost	Contractor	% Complete Construction	Final Accept.	November 2024 Comments
84	Terranova Rd Improvements	Giovannina Martin Family Trust Andrea Terranova Wynn Engineering	N/A	Pending	Pending	0%		Project account was established and initial \$3,000 deposit was collected in June 2023. No activity since the account was established.
85	Gonzalves - Guejito Rd Fire Hydrant	AAAffordable Construction Sam Trafficanda	N/A	\$57,440	Downstream Services	100%	7/2/2024	Final acceptance issued July 2, 2024. In 1-year Warranty Period through June 2025.
86	Price Fire Hydrant	Ayesha Ahmed-Price	NA	\$37,900	Draves Pipeline	100%	7/2/2024	Final acceptance issued July 2, 2024. In 1-year Warranty Period through June 2025.
87	Beija Flor Fire Hydrant	Liang Lu	N/A	\$28,750	Mike Gratzl	100%	7/2/2024	Final acceptance issued July 2, 2024. In 1-year Warranty Period through June 2025.
88	Hernandez / Manzanita Crest Fire Hydrant	Luis Hernandez	N/A	\$31,900	West Coast Underground	100%	9/30/2024	Final acceptance was signed October 1st. The project is now in 1-year warranty until October 2025.
89	Portinos LP Sewer Lateral	June Knab	Pending	Pending	Mike Gratzl	0%		Property owner pumped their on site grease trap for inspection and condition assessment. VCMWD is waiting for inspection report to be sent over for review. Depending on condition of grease trap, it may require a new installation as part of the project. No VCMWD activity in November.
90	Webb LP Sewer Lateral and GP	Dean Webb	7/31/2024	\$67,270	Draves Pipeline	99%		Sewer lateral installation in Valley Center Road was completed in November. Grinder pump installation and start up expected for December.
91	Feria Fire Hydrant	Elier Feria Palacios	Pending	Pending	IAO Builders Inc	0%		Contractor is working on getting the required VCMWD insurance endorsements, and DFA was emailed to property owner for signature 10/2/2024. No further activity in November.
92	Norris Sewer Lateral	Steve and Cydne Norris	Pending	Pending	Steve Norris (self)	0%		Revised plans were returned to VCMWD for further review and plan check.

**ENGINEERING DEPARTMENT
TABLE I - ENGINEERING SERVICES PROJECTS SUMMARY**

Private Grinder Pump - LPS Installations (13-06-78-53250 or 17-06-78-57250 - Function 64)								
App#	APPLICANT	Plan Submittal	Plan Approval	Estimated Construction Cost	Contractor	% Complete Construction	Final Accept.	November 2024 Comments
417	Papa Bears (Armando & Maria Sanchez)	11/26/18	11/26/18	N/A	Owner Installed	95%		Owner contacted District to work towards project completion. Still awaiting Commercial Wastewater Discharge Program Application approval.
11698	Good Standing - Hakeem Milbes (Tall Oak Lot 27)	01/23/23	01/25/23	N/A	Pending	0%		Approved Planning Submittal in January '23. No Owner Activity since that time.
11699	Good Standing - Hakeem Milbes (Tall Oak Lot 24)	09/20/22	09/26/22	N/A	Pending	0%		Received and approved Plan Submittal in September '22. No Owner Activity since that time.
11893	Joseph & Stephanie Corio (10042 Tall Oak)	02/08/24	07/08/24	N/A	Compass Design Build	100%	N/A	Eone installation was completed and pump start up took place November 8th. Finance has been notified and customer is being billed for wastewater service.
11934	Nicanor Perez (10165 Tall Oak Dr)	07/19/24	08/07/24	N/A	Pending	10%		Developer excavated for the Eone Tank and began trenching for onsite piping.
11760	Mickey Montemuro (10050 Tall Oak)	Pending	Pending	N/A	Pending	0%		Grinder pump information was sent to customer when meter was purchased in 2022. Home construction is now on hold. No contact from customer since August '22.
11935	Carl Bayney (10030 Tall Oak)	10/31/24	Pending	N/A	Pending	0%		VCMWd staff reviewed site plan submittal.
Cell Site Installations (01-03-23-50001 Function 122)								
Site #	SITE	Plan Submittal	Plan Approval	Estimated Construction Cost	Cell Company	% Complete Construction	Final Accept.	November 2024 Comments
	NO CELL SITE INSTALLATIONS ARE IN PROCESS AT THIS TIME							

**ENGINEERING DEPARTMENT
TABLE II - DEVELOPER FUNDED PROJECTS SUMMARY**

Job # 01-00-00- 180xx	PROJECT NAME	Proj. Mgr.	Map No.	Lots/ Units	P h a s e	PLANNING	Planning		CONSTRUCTION				November 2024 Comments
						Engineer	Concept Approval	Plan Approval (1)	Estimated Cost	Contractor	% Complete	Final Acceptance	
05	Belmont Estates	JN	TM5110-1	4	G	ACAL Engineering	08/04/14	02/04/16	\$166,655				No response to letter requesting status update sent February 2018. No VCMWD Activity since February 2018.
06	Lake Wohlford Resort Annexation Office of Water Programs - Sacramento State (OWP) is providing management services for the Facility Grant with the SWRCB	WG			F	Dexter Wilson Engineering (DWE)							OWP obtained approval in February '23 of an amendment to the SWRCB Grant to fund additional Annexation and Planning costs of the private water facilities needed to serve the resort and adding the participation of the San Pasqual Band of Mission Indians for water service at Duro Road. Staff previously provided comments on the draft Preliminary Design Report and annexation application, but not heard back from the project proponents. The June project meeting was cancel by OWP.
07	Viking Grove Development	JN	20689 & 20690	9	B	ACAL Engineering	05/16/16	11/09/22	\$318,507	TAD Construction	100%	12/12/2024	Developer completed remaining punchlist items. Staff working towards issuing project final acceptance in December.
19	The Oaks (Washington Meadows Dev., Inc.)	JN	TM 5174.1	11	G	Spears and Assoc.	10/19/15	09/08/22	\$186,710				The final map and plans were signed by the District and transmitted to the developer in September 2022. No VCMWD activity since September 2022.
22	El Cidro	JN		10	G	BWE, Inc. (formerly Burkett & Wong Engineering)	04/15/13	11/30/15	\$410,250				Joint Agreement to Improve Subdivision, Joint Lien Agreement & Lien Hold Agreement approved by the County and the Final Map was recorded in July 2016. With project under a Lien Hold Agreement, construction will be delayed indefinitely. No VCMWD Activity since July 2016.
23	Park Circle Touchstone Communities (Backbone Facilities) (neighborhoods A & C)	JN	TM 5603 Units 2 & 3		B	Dexter Wilson Engineering & Touchstone Engineering Staff	04/15/19	07/23/19	\$3,100,000	Basile	98%		Developer is working to address outstanding punch list items, working towards project final acceptance. Final acceptance is anticipated to be processed in December.
	Park Circle Touchstone Communities (Neighborhood E)	JN	TM 5603 Unit 1	101	B		04/15/19	10/19/20		Cass/Arrieta	98%		Developer is working to address outstanding punch list items, working towards project final acceptance. Final acceptance is anticipated to be processed in December.
	Park Circle Touchstone Communities (Neighborhood B)	JN	TM 5603 Unit 4 & Portion Unit 5	143	B		04/15/19	11/18/19		Cass/Arrieta	98%		Developer is working to address outstanding punch list items, working towards project final acceptance. Final acceptance is anticipated to be processed in December.

**ENGINEERING DEPARTMENT
TABLE II - DEVELOPER FUNDED PROJECTS SUMMARY**

Job # 01-00-00- 180xx	PROJECT NAME	Proj. Mgr.	Map No.	Lots/ Units	P h a s e	PLANNING	Planning		CONSTRUCTION				November 2024 Comments
						Engineer	Concept Approval	Plan Approval (1)	Estimated Cost	Contractor	% Complete	Final Acceptance	
25	Orchard Run Subdivision - Unit 1 (Backbone Facilities funded by Touchstone)	JN	TM 5087 Unit 1 - 58 Lots Unit 2 - 70 Lots Unit 3 - 120 Lots Affordable Homes - 52 lots	20	A	Dexter Wilson Engineering & Touchstone Engineering Staff	04/15/19	07/23/19	\$1,855,600	Cass/Arrieta	100%	06/24/24	Project is currently in its 1 year warranty period until June of 2025.
	Orchard Run Subdivision - Unit 2 (Backbone Facilities funded by Touchstone)			3	A		04/15/19	07/23/19	\$1,877,000	Cass/Arrieta H7	100%	06/25/24	Project is currently in its 1 year warranty period until June of 2025.
	Orchard Run Subdivision - Unit 3 (Backbone Facilities funded by Touchstone)			120	A		04/15/19	07/23/19	\$1,717,785	Cass/Arrieta	100%	06/26/24	Project is currently in its 1 year warranty period until June of 2025.
27	Free-Thomas Line Extension	JN	20450	4	G	Penny Engineering	12/24/14	12/24/14	\$69,837				No activity since letter informing Owner that plan approval expired; requested project update. Owner continuing to process plans through County which is delaying water design. No VCMWD Activity since February 2018.
30	Deer Springs Towne Center (Planning)	WG		2	G	BWE, Inc. (formerly Burkett & Wong Engineering)							Staff previously met with County planner in charge of other adjacent development to explore options for wastewater service that can be applicable here as well. There may be opportunity for joint effort with other developers for a communal system, to be further explored with individual developers. No VCMWD Activity since October 2019.
35	Welk Garden Villas	JN		148	G	Hale	06/19/06	07/26/10	\$458,800	Ratzlaff	90%		In October 2022, Staff met with representative from Marriot, the new Owner of Welk Resort. They indicated a contractor is in process of being selected to perform the remaining punch list items. No VCMWD Activity since October '22.
39	Rimrock Phase III	FC	TM 4744	56	D	UES	06/07/93			CRC			Developer updated plans based on discussions with the District and submitted for review.
40	Circle P	JN	TM 5468	11	G	CTE, Inc.	08/07/17						No activity since Board issued Concept Approval for the project in August 2017. Staff prepared and submitted District Facility Agreement (DFA) to Developer for signature. Plan review pending receipt of plans and signed DFA. No VCMWD Activity since August 2017.
44	Sea Bright Line Ext.	WG	TM 5814	9	G	Sea Bright	01/22/13	06/02/17	\$639,000				No activity since Board issued Concept Approval for the project in August 2017. Staff prepared and submitted District Facility Agreement (DFA) to Developer for signature. Plan review pending receipt of plans and signed DFA. No VCMWD Activity since August 2017.
46	Beck Subdivision	WG	TM 5060	16	G	Sea Bright	06/01/09	10/10/18	\$237,215				In March, developer reached out to VCMWD to discuss the possibility of quitclaiming VCMWD easements and reverting the subdivision back to acreage. No VCMWD Activity since March 2023.

**ENGINEERING DEPARTMENT
TABLE II - DEVELOPER FUNDED PROJECTS SUMMARY**

Job # 01-00-00- 180xx	PROJECT NAME	Proj. Mgr.	Map No.	Lots/ Units	P h a s e	PLANNING	Planning		CONSTRUCTION				November 2024 Comments
						Engineer	Concept Approval	Plan Approval (1)	Estimated Cost	Contractor	% Complete	Final Acceptance	
51	Eagles Noel (Baldwin) Water Line Extension	JN	PM 17548	3	A	Wynn Engineering	04/05/21	06/02/21	\$185,000	JPI Development	100%	02/14/24	Project in 1-year warranty period through February 2025.
55	Park Circle Shea Homes (Neighborhood A)	JN	Portion TM 5603 Unit 5	88	B	Dexter Wilson Engineering & Touchstone Engineering Staff	04/15/19	11/18/19		Cass/Arrieta	98%		Developer is working to address outstanding punch list items, working towards project final acceptance. Final acceptance is anticipated to be processed in December.
56	Orchard Run KB Home Coastal (Units 1 & 2)	JN		105	A	Dexter Wilson Engineering & Touchstone Engineering Staff	04/17/19	07/23/19	\$1,717,785	H7 Contracting and Engineering	100%	06/24/24	Project is currently in its 1-year warranty period, expiring June of 2025.
57	Orchard Run Unit 3 Affordable Home Unit	JN	TM 5087-3	52	B	Touchstone	04/17/19	07/23/19	Included in OR Unit 3	Cass/Arrieta	55%		Seven sets of meters were installed. Home construction for phases 2 and 3 is ongoing.
58	Mountain Meadow Village Center	WG		1	F	PLSA							Developer continues to review District's response to their reimbursement agreement ideas. No VCMWD Activity since April 2024.
59	Pauma Vista Winery Water Line Extension	JN		1	D	Rancho Coastal Surveying Engineering Inc.	01/07/22	11/16/22	\$255,000	Pending			Project remains inactive since plans were signed on November 16, 2022. VCMWD staff to reach out for project status update. No VCMWD Activity since November 2022.
60	Liberty Bell Plaza	JN		5	H	Alidade Engineering - Larry Dutton							Project continued under Native Oaks Plaza -78
64	Park Circle Beazer Homes (Unit 4)	JN	TM 5603-2	79	B	Dexter Wilson Engineering & Touchstone Engineering Staff	04/15/19	09/27/21		H7 Engineering and Contracting	98%		Developer has completed all outstanding punch list items. VCMWD will start work on processing final acceptance.
65	Rincon Tribe Emergency Water Service	WG			G	JR Filanc							Staff is providing assistance and coordination to Rincon Band of Luiseno Indians regarding their evaluation of obtaining a connection location for an emergency source of water supply. Study is being conducted by JR Filanc utilizing San Diego State Engineering Department. No Activity since initial discussion with SDSU Students in October 2021.
66	Village Station	WG		200	G	Wynn Engineering	Pending						Previously requested updated preliminary design report (PDR) for all of VCVF North Village property. Owner has not made efforts to have the reports completed nor to move forward with project planning. No further staff activity is anticipated until receipt of the PDR.
67	Ivy Dell RV Park Water Line Extension	JN		1	E	Excell Engineering Robert Dentino	Pending						Final mylars have been awaiting County approval since April. Once approved they will be returned to VCMWD for final signature. Once mylars are signed, developer can move forward with scheduling a pre-construction meeting. No Activity since June 2023.

**ENGINEERING DEPARTMENT
TABLE II - DEVELOPER FUNDED PROJECTS SUMMARY**

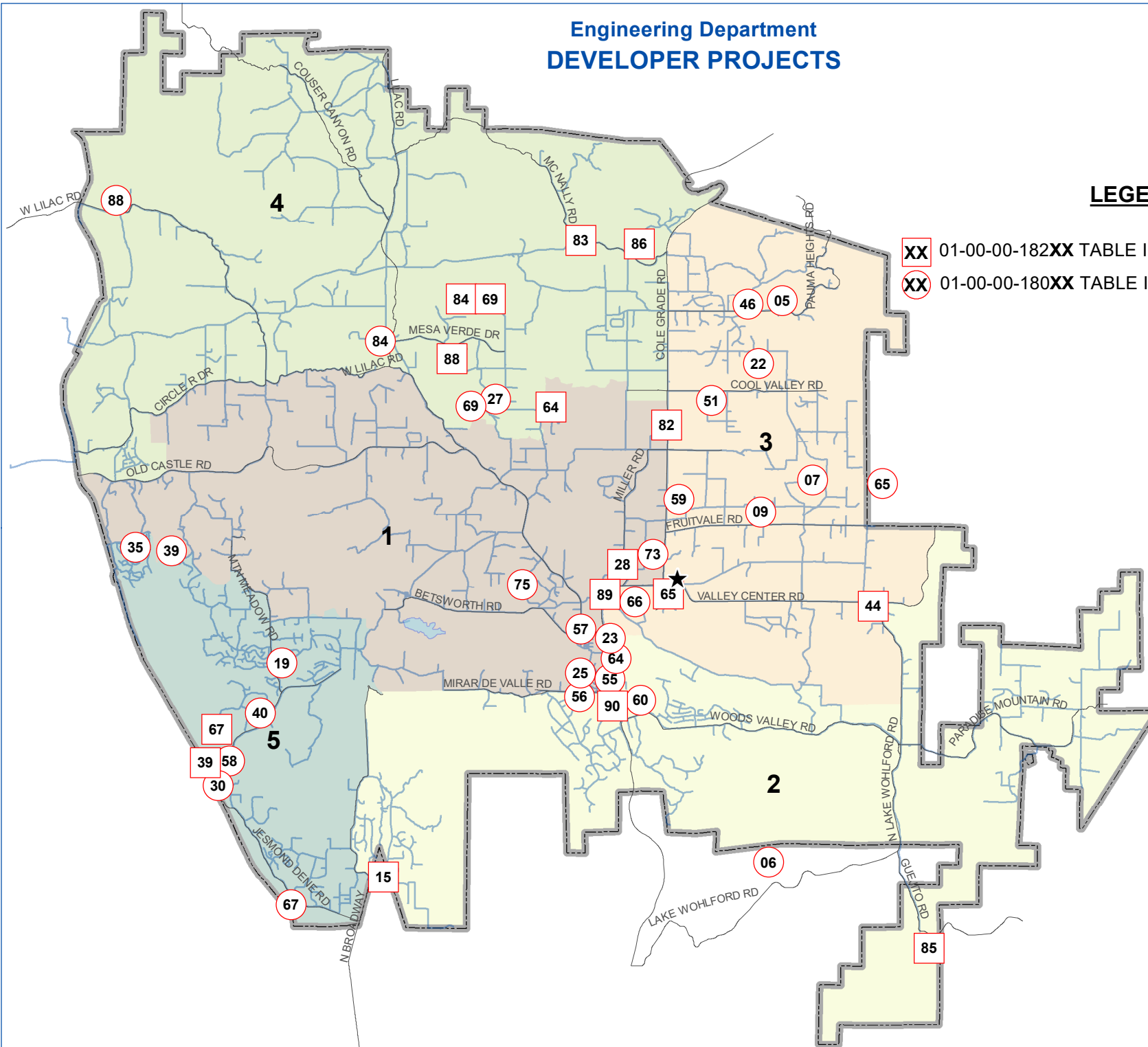
Job # 01-00-00- 180xx	PROJECT NAME	Proj. Mgr.	Map No.	Lots/ Units	Phase	PLANNING	Planning		CONSTRUCTION				November 2024 Comments
						Engineer	Concept Approval	Plan Approval (1)	Estimated Cost	Contractor	% Complete	Final Acceptance	
69	Manzanita Crest Waterline Extension	JN	PM 19064		F	SMS Consulting	Pending						Developer's engineer submitted plans for review. Staff processed and returned first plan check comments back in June of 2022. No VCMWD Activity since June 2022.
73	North Ranch Estates (Weston Residential Property)	WG		515	F	Dexter Wilson Engineering (Water and Sewer Planning) Rick Engineering (Civil Design)	Pending						
75	Hideaway Lake Road Waterline Extension	JN		1	G	ARC Engineering	Pending						Staff requested additional information in January 2023 to process Concept Approval. Waiting on response from developer to move forward with concept approval. No activity since January 2023.
78	Native Oaks Plaza (SPEDC)	JN			D	Alidade Engineering - Larry Dutton							Developer began onsite grading for Native Oaks Plaza.
84	Anderson Line Extension (Munster Platz)	JN	TPM 20460	5	G	Wynn Engineering	05/16/16						District sent request to new owner for \$5,000 deposit and project account agreement in June. No VCMWD activity since June 2023.
88	Marquart Ranch Line Ext.	JN	TM 5410	9	G	MLB Engineering (Michael Benesh)	05/04/09	09/19/17	\$293,751				No activity since plans approved September 7, 2017.
	PROJECT SUMMARY				# of Projects	Lots or Units	Total Cost	<div>(DFA) = District Facilities Agreement</div> <div>(P) = District Participation in Project</div> <div>(R) = Reimbursement Agreement</div> <div>(1) Red Text indicates that Concept or Plan Approval has expired.</div>					
A	Warranty Period				5	251	\$7,353,170						
B	Under Construction				7	472	\$3,418,507						
C	Pending Construction				0	0	\$0						
D	Design Phase				3	57	\$255,000						
E	Concept Approval (Pending Design)				1	1	\$0						
	Total in Process				16	781	\$11,026,677						
F	In Planning - Active				5	516	\$0						
G	In Planning - Inactive				14	430	<u>\$2,462,218</u>						
	Total Planning				19	946	\$2,462,218						
	Total Projects				35	1,727	\$13,488,895						

Engineering Department DEVELOPER PROJECTS



LEGEND

- XX 01-00-00-182XX TABLE I - SPECIAL PROJECTS
- XX 01-00-00-180XX TABLE II - DEVELOPER PROJECTS



E. CAPITAL IMPROVEMENT PROJECTS:

See **Table III** and *Location Map* for general status of all **Capital Improvement Projects**.

ENGINEERING DEPARTMENT
TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	F.Y. Author-ized	Total Budget	Contractor / Consultant	2024		Project Manager	November 2024 Comments
					Oct	Nov		
Pipelines & PRV Projects								
51020	Upsizing / Unspecified Pipeline Replacement	23-24	\$80,000	N/A	0%	0%	Wally Grabbe	Authorization with FY 2023-24 Annual Budget - \$250,000. Staff previously utilized \$120,000 to fund the Wohlford Estates participation cost and \$50,000 for the Cerro De Pauma Repair, leaving \$80,000 available for other projects.
51500	Pipeline Condition Assessment	22-23	\$150,000	Pending	10%	10%	Nick Lyuber	Staff continued preparation of data for in house condition assessment.
51150	North Broadway Pipeline Relocation (Design/Bid Phase)	21-22	\$100,000	In-House (Design) TSAC - Surveying	75%	75%	Fernando Carrillo	Staff has identified the next phases of work to formalize the agreement with the school district and continue the overall progression. Additional funding is necessary to initiate the environmental work and certain design elements. Staff is evaluating the current financial state and sources for the required funds.
18080	NC ESP Alternative Delivery Project Planning, Design and Funding Agreement (Construction Phase)	17-18	\$11,325,000	Orion Construction	76%	78%	Nick Lyuber	Contractor continued with abandonment and demolition of existing pump facilities at Lilac Pala Pump Station.
51200	NC ESP 14-inch Pipeline Relocation (Construction Phase)	21-22	\$725,000	Orion Construction	99%	99%	Nick Lyuber	Working on final record drawings. This portion of the project is awaiting final acceptance.
51690	Cole Grade Road Pipeline Replacement Design Phase	16-17	\$610,000	In-House	95%	95%	Nick Lyuber	Staff has completed initial review and have communicated comments to County staff, awaiting their response.

ENGINEERING DEPARTMENT

TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	F.Y. Author-ized	Total Budget	Contractor / Consultant	2024		Project Manager	November 2024 Comments
					Oct	Nov		
Pipelines & PRV Projects, continued								
51417	Lilac Road Pipeline Upsizing (Warranty)	18-19	\$3,700,000	Cass Arrieta	100%	100%	Fernando Carrillo	Project complete. 1-year Warranty Period ends February 2025.
51420	Old Castle Road Pipeline Replacement - Phase 2 Design Only	21-22	\$100,000	In-House	75%	80%	Fernando Carrillo	Staff continues to finalize the design plans, focusing next on traffic control plans and phasing.
51120	2020 DWSRF Loan Application (Reimbursement Phase)	18-19	\$150,000	In-House	99%	99%	Nick Lyuber	Staff has submitted the completion report and final disbursement request.
51121	2023 DWSRF Loan Application (Submission)	20-21	\$75,000	Birdseye Planning Group	35%	35%	Nick Lyuber	Staff gained approval from the board to proceed with the modified approach. The approval included allocating additional budget to finish the design and perform minor environmental work. Staff is proceeding with submitting the SRF application per the new approach.
51910	Gordon Hill Upper Pipeline Relocation Project (Design, Bid Phase)	21-22	\$30,000	In-House	95%	95%	Nick Lyuber	Staff is performing additional evaluation of existing operational conditions in the zone to determine the best approach to modify the Pressure reducing stations. Three remote pressure sensing device have been placed throughout the zone, collecting data for analysis.
51840	Rodriguez Road Pipeline Replacement (Planning Phase)	23-24	\$50,000	In-House	20%	20%	Nick Lyuber	Given the current challenges with SDGE and SDCWA authority right of ways, staff re-prioritized the grant funding assigned to this project to Old Castle. Meanwhile, staff will pursue other means to accomplish the project.
51418	Alps Way Pipeline Replacement (Construction Phase)	23-24	\$420,000	Shaw Equipment Rentals, Inc.	100%	100%	Nick Lyuber	Project is complete. 1-year Warranty Period ends October 16, 2025. Retention was released following 30-day period from Notice of Completion.

ENGINEERING DEPARTMENT
TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	F.Y. Author-ized	Total Budget	Contractor / Consultant	2024		Project Manager	November 2024 Comments
					Oct	Nov		
Reservoir Projects								
51303	Ridge Ranch Interim Reservoir (Design Phase)	19-20	\$90,000	In-House Design	20%	20%	Wally Grabbe	Preparation of the pre-design report scheduled for February 2025 time frame.
51405	McNally & Mizpah Reservoir - Paint and Recoat (Construction Phase)	23-24	\$2,250,000	Capital Industrial Coatings	99%	99%	Nick Lyuber	Asphalt slurry seal was completed by contractor at Mizpah reservoir site. Final site inspection was completed. Final acceptance to be processed in December.
Data Management Systems								
51730	SCADA/HMI Migration - Water System Phase 1 (Implementation Phase)	21-22	\$310,000	In-House	20%	20%	Nick Lyuber	Engineering, Operations, and IT staff continue to work together with consultant in developing SCADA standards and their implementation across the phase 1 sites. Simultaneous coordination with the NCESP is ongoing, including sharing of standards developed and reviews of submittals.
51770	Document Management System	22-23	\$65,000	Pending	0%	0%	Wally Grabbe	Recommendation for software vender delayed pending further evaluation of construction management software and other department document requirements. Evaluations are on-going, software recommendation delayed.
Facilities Projects								
51590	Water Age Analysis	22-23	\$100,000	Mission Consulting Services (Jen Mael)	10%	10%	Wally Grabbe	Collecting and organizing water meter usage data zone by zone for use in the evaluation. Evaluating and updating the computer model to evaluate reservoir low flow conditions. Purchased and installed new water, sewer and asset modeling software. Started conversion of the water system model to the new software.

ENGINEERING DEPARTMENT
TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	F.Y. Authorized	Total Budget	Contractor / Consultant	2024		Project Manager	November 2024 Comments
					Oct	Nov		
Lower Moosa Canyon Water Reclamation Facility Projects								
53030	Moosa Wastewater O&M Manual Development	17-18	\$60,000	In-House	60%	60%	Fernando Carrillo	Staff is working with Wastewater Operator with a rough Draft.
53100	2023 CWSRF Application	23-24	\$100,000		10%	10%	Wally Grabbe	The Planning CWSRF application previously submitted to SWRCB for review was not rated high enough to be included on the FY 2024-2025 funding list. Staff will continue with the design of the Moosa Facilities and prepare a construction funding application for submittal in December '25.
53290	Meadows Lift Station Motor Control Upgrade	21-22	\$312,500	Richard Brady & Associates (\$148,673)	35%	35%	Fernando Carrillo	Brady provided 30% plans and technical specification, Staff is reviewing and provided comments
53200	Moosa Priority Project - Design	24-25	\$825,000	Richard Brady & Associates (\$600,291)	25%	30%	Fernando Carrillo	Brady provided 30% plans and technical specification, Staff is reviewing and provided comments
53320	Moosa Clarifier No. 1 Upgrades - Construction	21-22	\$250,000	Jennette Company, Inc.	100%	100%	Fernando Carrillo	Project is complete 1-year Warranty Period ends May 2025.
53330	Moosa Clarifier No. 2 Upgrades	23-24	\$600,000	In-House Design Jennette Company, Inc.	10%	20%	Fernando Carrillo	Contractor moved onsite to demo the existing Clarifier and prepare concrete surfaces for protective coating system.
53550	Moosa Minor Upgrades	23-24	\$150,000		60%	65%	Fernando Carrillo	Contractor moved onsite to prepare concrete surfaces for protective coating system at the Chlorine Contact Tank
53640	Server Room Relocation	23-24	\$250,000		45%	60%	Fernando Carrillo	CM installed the dry wall in the room and poured the concrete pedestal for the server rack. Priority Door installed the metal frame double doors for the room.

ENGINEERING DEPARTMENT
TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	F.Y. Author-ized	Total Budget	Contractor / Consultant	2024		Project Manager	November 2024 Comments
					Oct	Nov		
Woods Valley Ranch Water Reclamation Facility Expansion Projects								
56120	Woods Valley Ranch Wastewater Expansion Project Property Acquisitions	98-99	\$250,000	In-House	80%	80%	Wally Grabbe	North Village Lift Station site acquisition is pending resolution of Indian Creek Road ROW and County approval of VCVF Village Station site plan. VCVF site plan approval by County is still in process. There has been continued discussions with the engineer (Dexter Wilson Engr.) for the new owner of the Weston residential parcels (North Ranch Estates - Indian Creek Associated, LLC) regarding the planning of the lift station site location.
56170	Woods Valley Golf Course Seasonal Storage	16-17	\$450,000	In-House	80%	80%	Fernando Carrillo	Staff continuing to work with San Pasqual Economic Development Corporation to develop additional seasonal storage facilities on the golf course. No Activity in November.
56260	Grinder Pump Flow Meter Installation	21-22	\$72,000	In-House	80%	80%	Fernando Carrillo	Staff is developing an RFQ for installation of the flow meters at various commercial properties that are connected to the South Village Low Pressure sewer collection system. No Activity in November.
56320	North Village Lift Station Design	16-17	\$290,000	Kennedy/Jenks (Preliminary Design)	10%	10%	Fernando Carrillo	Preliminary design complete. Lift Station site requirements identified. Site acquisition pending county approval of Village Station (VCVP) development plans. No Activity in November.
55330	Series 1 Bond Issuance Costs CFD 2020-1	21-22	\$350,000	BBK, Fieldman-Rolapp, Koppel & Gruber	90%	90%	Wally Grabbe	SRF loan agreements are being modified to include the CFD as a pledged security. SWRCB legal staff had previously finalized the amendment language for their internal staff review. VCMWD Board approved the form of he SRF Loan agreement amendment and authorized the issuance and sale of CFD Series 2024 bonds up to the amount of \$6.4M, subject to SWRCB approval of the SRF Loan Agreement Amendment. Further progress on the amendment is pending SWRCB staff review.
55340	Orchard Run Lift Station Construction	21-22	\$3,850,000	GSE Construction (\$3,531,471)	100%	100%	Fernando Carrillo	Project is complete and operational however, Final Acceptance of the project and Final Payment is pending resolution of generator wet stacking issues.

ENGINEERING DEPARTMENT
TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

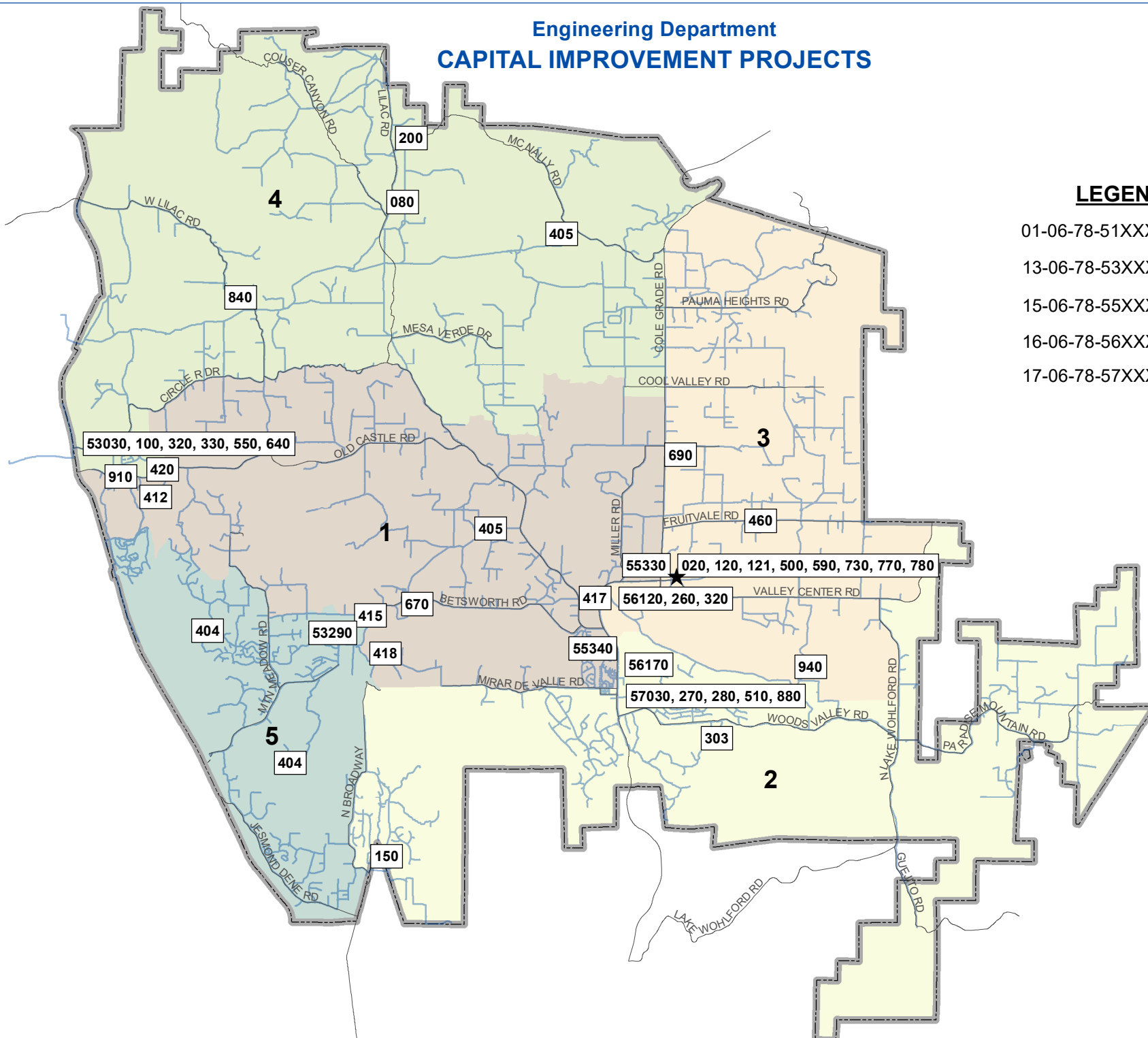
Acct. No.	Project Name	F.Y. Author-ized	Total Budget	Contractor / Consultant	2024		Project Manager	November 2024 Comments
					Oct	Nov		
Woods Valley Ranch Water Reclamation Facility Projects								
57030	WVR Wastewater O&M Manual Development	17-18	\$90,000	In-House	6%	6%	Fernando Carrillo	Engineering staff producing drawings and attachments for O&M Manual. Anticipated completion in March 2025.
57270	Aeration Piping Evaluation	22-233-24	\$25,000		0%	0%	Fernando Carrillo	Scheduling with wastewater operators to take aeration line out of service after dewatering equipment evaluation in February to video the line and determine location of the aeration leaks.
27280	Rapid Thickener	23-24	\$750,000		0%	0%	Fernando Carrillo	Staff previously met with manufacturer of dewatering equipment to have pilot equipment moved on-site in January '25 and test operated for two evaluation period.
57510	WVR WRF HMI Upgrade	21-22	\$25,000	Interface Automation	5%	5%	Fernando Carrillo	WVR WRF HMI Upgrade is scheduled to start after the Water SCADA HMI Conversion Project is completed. No Activity in October.
57880	Woods Valley Ranch WRF Waste Discharge Permit Requirements Salt Nutrient Management Plan (SNMP)	15-16	\$90,000	In-House	5%	5%	Wally Grabbe	Scheduled start delayed to March '25.

Engineering Department CAPITAL IMPROVEMENT PROJECTS



LEGEND

- 01-06-78-51XXX (XXX)
- 13-06-78-53XXX (53XXX)
- 15-06-78-55XXX (55XXX)
- 16-06-78-56XXX (56XXX)
- 17-06-78-57XXX (57XXX)



F. MAPPING:

General Activity: In the month of November staff received 18 mapping update requests for a total of 61, 38 were completed. In addition, staff digitized 3 VCMWD easement. From a total of 3,012 easements, 1,072 have been added to the District's geodatabase, 1,940 are pending.

MAPS AND RECORDS UPDATE STATUS TABLE					
November	Capital Improvement Projects ⁽¹⁾	Developer Projects ⁽²⁾	Encroachment Permits ⁽³⁾	Special Projects ⁽⁴⁾	Facility Mapping ⁽⁵⁾
Beginning Log	1	0	0	15	43
Plus New	0	0	0	0	18
Less Completed	0	0	0	0	(38)
Ending Log	1	0	0	15	23

Maps and Records Updates: Maps and records consist of preparing record drawings (as-builts) and valve detail drawings and updating the District base map, GIS facility map, and database. Maps and records are continually being updated to accurately reflect completed projects, non-District improvements (encroachments), and current field conditions. The following table summarizes the status of the record map updates.

Maps and Records Update Status Table Footnotes:

- 1) Capital Improvement Projects – This column represents AutoCAD record drawing status of recently constructed Capital Improvement Projects. Each project may generate or affect one or more record drawings. Each project is counted as one regardless of the number of improvement sheets.
- 2) Developer Projects – This column represents AutoCAD record drawing status of recently constructed Developer Improvement Projects. Each project may generate or affect one or more record drawings. Each project is counted as one regardless of the number of improvement sheets.
- 3) Encroachment Permits – This column represents changes made to existing AutoCAD record drawings to reflect an encroachment that has been generated through the permit process.
- 4) Special Projects – This column represents AutoCAD record drawing status of recently constructed Special Projects such as the installation of new fire hydrants or service laterals.
- 5) Facility Mapping – This column represents individual minor mapping update requests from field or office staff.

G. FUNDING REQUESTS:

Drinking Water State Revolving Fund Loan (DWSRF) Application – 2020 Pipeline Replacement Project. This DWSRF Loan provides funding for four pipeline replacement projects, Gordon Hill, Oat Hill, Lilac Road, and Alps Way. Loan approval in the amount of \$8.5M was received in March '22. Staff has submitted seven disbursement requests for construction funding, the most recent being Disbursement No. 7 (\$249K) submitted August 28, 2024, for expenses through December 31, 2023. The seven funding requests submitted to date total \$8.084M. To date, the SWRCB has disbursed \$7.842M in loan proceeds, the most recent being received on November 1, 2024. On average, it takes 136 days from disbursement submittal to receipt of the SRF loan proceeds.

EPA Community Grant. In April '23, VCMWD was awarded a \$3.06M Community Grant for the Lilac Road Pipeline Replacement Project. Because the Lilac Road project was already under construction, the EPA approved, a "Technical Correction" to shift the grant funding from the Lilac Road Pipeline Replacement Project to the Rodriguez Road Pipeline Replacement Project.

In April '24, VCMWD was awarded a \$715K Community Grant for the Old Castle Road Pipeline Replacement Project. Staff is in process of requesting, a "Technical Correction" to shift the \$3.06M grant funding from the Rodriguez Road Pipeline Replacement Project to the Old Castle Road Pipeline Replacement Project for a combined total of \$3,775M.

Staff is preparing the application for submittal through the EPA's Grants.gov website in conjunction with an SRF application for the balance of the funding.

Drinking Water State Revolving Fund Loan (DWSRF) Application – 2023 Water Facility Replacement Project. Staff prepared and submitted in November '23 a \$9.3M application (\$12.36M total less the \$3.06M in grant funding) to the SWRCB for funding the following three projects: a) Old Castle Road Pipeline Replacement consisting of removing and replacing 10,900 lineal feet of 12-inch waterline, b) Broadway South Pipeline Replacement consisting of abandoning 1,000LF of existing 10-inch waterline and construction of 2,000 LF of new 12-inch waterline and c) Rodriguez Road Pipeline Replacement consists of 3200 LF of new 20-inch waterline. Due to cash flow requirement during construction, staff is completing a \$5.525M application to include only the Old Castle project in combination with the \$3.775M for total project cost of \$9.3M. The application is scheduled to be completed by the end of the calendar year.

Clean Water State Revolving Fund Loan (CWSRF) Application – Lower Moosa Canyon Planning and Design Project. - Staff prepared and submitted in December '23 a \$990K CWSRF application to the SWRCB for funding planning and design documents for the replacement and upgrade of the District's Lower Moosa Canyon Water Reclamation Facility critical aging infrastructure. SWRCB staff rated the application 4 out of 16, a rating that is unlikely to be eligible for inclusion in the FY 24-25 Funding List. Staff will proceed with the design and prepare for a construction funding application for inclusion in the FY 25-26 Funding List.

H. SEMINARS/MEETINGS:

11/21/24 – M. Wick attended the Third Thursday, DWR Water Loss and Leak Detection webinar.

IV. FINANCE DEPARTMENT:

A. COMPARISON OF STATISTICS:

	<u>NOV 2024</u>	<u>FY to Date 2024-25</u>	<u>FY to Date 2023-24</u>
<u>BILLS MAILED:</u>	10,516	52,559	52,362
<i>Actions for Non-Payment:</i>			
Notices Mailed	1,374	6,526	6,317
48 Hr. Phone Calls	610	2,632	2,698
Meters Flow Restricted	1	7	31
Accounts Liened	5	17	71
Lien Notices Mailed	6	37	217
Accounts Transferred	52	221	293
<u>CUSTOMER COUNTS:</u>	<u>NOV 2024</u>	<u>NOV 2023</u>	<u>NOV 2022</u>
Active Water Accounts:			
Certified Ag - PSAWR	632	635	646
M & I	9,176	9,136	8,994
Fire Meters	<u>2,027</u>	<u>1,990</u>	<u>1,832</u>
<i>Total Active Accounts</i>	<i>11,835</i>	<i>11,761</i>	<i>11,472</i>
Inactive Water Accounts:			
PSAWR	52	49	42
M & I	725	720	707
Fire Meters	<u>151</u>	<u>141</u>	<u>131</u>
<i>Total Inactive Accounts</i>	<i>928</i>	<i>910</i>	<i>880</i>
Total Water Accounts	<u>12,763</u>	<u>12,671</u>	<u>12,352</u>
Active Wastewater Accounts			
Moosa	2,475	2,496	2,495
Woods Valley	<u>982</u>	<u>962</u>	<u>784</u>
Total Wastewater Accounts	<u>3,457</u>	<u>3,458</u>	<u>3,279</u>

	<u>Acre-Feet</u>	<u>Value</u>
Interim MWD Agricultural Program:		
JULY 1994 through DEC 2012	<u>513,882.8</u>	\$63,681,802
MWD RTS Estimated Savings:		
JAN 2003 through DEC 2012		\$17,884,325
SDCWA PSAWR:		
JULY 1998 through NOV 2024	<u>497,520.1</u>	\$35,932,845
SDCWA Emergency Storage Est. Savings:		
JAN 2003 through NOV 2024		\$36,771,769
SDCWA Supply Reliability Est. Savings:		
JAN 2016 through NOV 2024		<u>\$5,989,868</u>
TOTAL MWD & SDCWA DISCOUNTS:		<u>\$160,260,609</u>

B. MEETINGS:

11/7/2024 10-10:30am: Microsoft team WaterSmart Quarterly check in (Andrew).

11/12-15/2024 11am-12pm: CALPELRA Annual Training Conference, Monterey, CA (Jim).

11/14/2024 11-11:30 am: Due-Diligence Zoom Meeting - VCMWD CFD No. 2020-1 (Touchstone) Special Tax Bonds, Series 2024 - Project No. 21179 (Jim & Vanessa).

11/20/2024 11am-12pm: Springbrook Payroll Year End Webinar (Beatriz & Danielle).

11/25/2024 1:30-2pm: Pre-Pricing Call - VCMWD CFD No. 2020-1 (Park Circle East/ West) Series 2024 Special Tax Bonds (Jim & Vanessa).

11/26/2024 10-10:30am: Final Pricing Call - Valley Center MWD CFD No. 2020-1 (Park Circle East/West) Series 2024 Special Tax Bonds (Jim & Vanessa).

V. INFORMATION TECHNOLOGY DEPARTMENT:

A. CAPITAL IMPROVEMENT PROJECTS –

SCADA HMI Improvements – Wonderware HMI system replacement at wastewater facilities with Ignition HMI software has been completed. Replacement of the HMI system for the water system is currently in planning stages with evaluation of PLCs and other control systems.

Asset Management System – Phase 2 of Cityworks development and deployment is in progress, which includes, fleet maintenance, equipment/tools, storeroom modules, and integration with GIS and ERP systems. Various reports and dashboards for water operations are currently being developed that show the data collected by this system.

Boardroom Technology Upgrade – The existing video technology in the board room is being replaced with a new high definition media system. In-room video presentation system and video system wiring upgrades are in progress.

B. GENERAL ACTIVITY –

SCADA Upgrades – Continuous rolling upgrades are being done to replace older devices such as radios, cameras, network switches, and Uninterruptible Power Supply (UPS) units with newer models, which are faster and more reliable. This is an ongoing, continuous product lifecycle refresh process.

Geographic Information Systems (GIS) Upgrades – GIS staff has deployed web maps and user portals within the software, and GIS databases and maps have been integrated with the Cityworks Asset Management System. The system is being continuously enhanced and actively used by District personnel.

Video Surveillance System Upgrades – Staff is continuing to enhance the system by upgrading older cameras with new models and performing software upgrades to existing systems.

C. SYSTEM STATUS –

All systems operated normally in the month ending November 30, 2024.

D. MEETINGS –

No meetings attended in the month ending November 30, 2024.

**INFORMATION TECHNOLOGY DEPARTMENT
CAPITAL FUNDED PROJECTS SUMMARY**

Project No.	Name	F.Y. Auth- orized	Total Budget	Contracts			Comments	Project Manager/ Coordinator
				Contractor / Consultant	% Complete			
					Oct	Nov		
51040	Boardroom Technology Upgrade	16-17	\$ 32,135	In-house	98%	98%	Project will upgade the Audio/Video presentation technology in the Boardroom. Video live streaming system was installed with upgraded cameras. New monitors were installed on the dais. Components have been acquired for the video presentation system upgrade, which is in progress.	Ando Pilve
51480	Asset Management System	18-19	\$ 88,704	In-house, external consultant	98%	98%	Cityworks Asset Management System's implementation is in progress. Deployment is completed with DigAlert, work order modules, and GraniteNet sewer inspection system. Fleet and storeroom modules are in development. Backflow module development is deferred depending on future software update.	Ando Pilve

VI. GENERAL ADMINISTRATION PROJECTS AND PROGRAMS:

A. General Administration Meetings and Activities for Month of November 2024 –

- 11/04/24 – VCMWD Regular Board Meeting (GA & GO), and JPIC Meeting (GO);
11/05/24 – Agenda Meeting (GA & GO);
11/06/24 – CFD Bond Issuance Check-in and Update Meeting (GA);
11/07/24 – SWRCB Water Use Efficiency Webinar (GO);
11/12/24 – SDCWA General Manager's Meeting (GA), & SDCWA MWD Delegates Meeting (GA);
11/13/24 – San Diego Regional Engineering Forum Hosted by VCMWD (GA);
11/14/24 – EDU Transfer Meeting, North Village Development Interests (GA), and CFD Due Diligence Meeting (GA);
11/15/24 – North County General Manager's Meeting (GA);
11/18/24 – SDCWA Officers and Chairs Meeting (GA);
11/19/24 – SDCWA A&F Committee Pre-Board Meeting (GA), and Regional CropSWAP Program Funding Status Meeting (GA);
11/20/24 – SDCWA North County Caucus Meeting (GO), and SWRCB Water Use Efficiency Webinar (GO);
11/21/24 – SDCWA Regular Board Meeting (GA);
11/26/24 – CFD Bond Pre-Pricing Call (GA), and ACWA/JPIA Workplace Accident Reporting (GO); and
11/27/24 – CFD Pricing Call (GA), Michael Contreras, San Pasqual Economic Development Council, Reclaimed Water Agreement (GA).

**Key: GA – Gary Arant; GO Gaby Olson*

B. Personnel –

1) Regular Full-Time Employees, as of November 30, 2024:

<u>Funds</u>	<u>Budgeted</u>	<u>Employed</u>
Water	66	65
Wastewater	<u>7</u>	<u>7</u>
Total	73	72

2) Pending Retirements –

- a) Gaby Olson, *Special Projects and Compliance Manager* – December 27, 2024
b) Tony Jacquez, *Inspector* – December 27, 2024

Compiled By:



Kirsten N. Peraino, Board Secretary

Submitted By:



Gary T. Arant, General Manager