

VALLEY CENTER MUNICIPAL WATER DISTRICT
AGENDA

Regular Meeting of the Board of Directors
Monday, September 18, 2023 — 2:00 P.M.

The VCMWD Board of Directors welcomes the public to its Board Room while accommodating virtual observation options as a convenience to the public. Additionally, Board Meetings continue to be livestreamed for those who wish to observe remotely. *Please note that in the event of technical issues that disrupt the meeting livestream or receipt of public comments by phone or email, the meeting will continue.*

Instructions for members of the public who wish to address the Board of Directors:

Members of the public who wish to address the Board of Directors under “Audience Comments/Questions” or on specific agenda items, may do so as instructed below. All comments will be subject to a limit of three (3) minutes.

- Making Public Comment for Those Attending In-Person: Members of the public who wish to observe or to address the Board may join the Board Members at the noticed, physical location. A Request to Speak slip is required to be submitted to the Board Secretary prior to start of the meeting *(if possible)*.
- Phone Comments During the Meeting: Before the meeting, or before public comment period for the item closes during the meeting, submit a telephone number by email to the Board Secretary at publiccomments@vcmwd.org, together with the agenda item number, and the Board Secretary will call when the board is ready to hear public comments; *or*
- Emailed Comments: Before the meeting, or before public comment period for that item closes at the meeting, email your comments to the Board Secretary at publiccomments@vcmwd.org and the Board Secretary and it will be read aloud at the public comment period; *or*
- Written Comments: Written comments can be also be physically dropped off in advance of the meeting at the District’s Administrative Office or mailed in advance of the meeting to 29300 Valley Center Rd., Valley Center, CA 92082, for receipt no later than 1:00 pm on meeting day.

These public comment procedures supersede the District’s standard public comment policies and procedures to the contrary. If modifications or accommodations from individuals with disabilities are required, such persons should provide a request at least 24 hours in advance of the meeting by email to the Board Secretary at boardsecretary@vcmwd.org.

Meeting Broadcast: Members of the public may watch the meeting electronically by visiting the District’s website at vcmwd.org/Board/Board-Documents and then clicking the link listed below “live stream” on the page.

Meeting Documents: Board Meeting Packets *(except for closed session materials)* will be made available to the public once distributed to the Board. Please visit the District’s website at vcmwd.org/Board/Board-Documents for Agenda and related Board Meeting Documents.

ROLL CALL

APPROVAL OF AGENDA

At its option, the Board may approve the agenda, delete an item, reorder items and add an item to the agenda per the provisions of Government Code Section 54954.2.

PUBLIC COMMENT(S)

Comments and inquiries from the audience will be received on any matter not on the agenda, but within the jurisdiction of the Board. Comments and inquiries pertaining to an item on the agenda will be received during the deliberation of the agenda item (Government Code §54954.3).

CONSENT CALENDAR ITEM(S)

Consent calendar items will be voted on together by a single motion unless separate action is requested by a Board member, staff, or member of the audience.

1. **Minutes of the Regular Board Meeting Held Tuesday, September 5, 2023;**
2. **Bid Results & Request to Approve PO #115791 for Purchase of 1 New Service Truck Body;**
3. **Bid Results & Request to Approve PO #115792 for Purchase of 1 New Service Truck Body;**
4. **Resolution No. 2023-33 Approving First Amendment to the Communication Site License Agreement with New Cingular Wireless PCS, LLC for Use of Rincon Reservoir;**
5. **Audit Demands and Wire Disbursements; and**
6. **Treasurer's Report for Month Ending July 31, 2023.**

CUSTOMER APPEALS

7. **Consider Customer Appeal Requiring Owner to Pay Tenant's Bill:**

Customer appeal requiring owner to pay a tenant's delinquent bill will be considered.

- a. Report by Director of Finance and Administration
- b. Discussion
- c. Audience comments/questions
- d. If desired, motion to approve or deny appeal

8. **Consider Customer Appeal of Billing Adjustment Due to a Leak on the Property:**

Customer appeal of billing adjustment due to a leak on the property will be considered.

- a. Report by Director of Finance and Administration
- b. Discussion
- c. Audience comments/questions
- d. If desired, motion to approve or deny appeal

ACTION ITEM(S)

9. **Status Update on the Transfer of Wastewater Capacity for the Butterfield Trails Subdivision:**

A status update on the transfer of wastewater capacity for the Butterfield Trails Subdivision will be presented.

- a. Report by District Engineer
- b. Discussion
- c. Audience comments/questions
- d. If desired, Board to provide authorization to the G.M. to proceed with negotiations to complete and execute an agreement with Butterfield Trails, LLC. for the transfer of up to 70 EDUs of wastewater capacity to the District's Lilac Road Corporate Facility property, subject to oversight and final approval by the District's General Counsel.

Valley Center Municipal Water District
Board of Directors' Meeting Agenda

10. Consider Approval of Change Order #5 to the Construction Contract with Cass Arrietta for the Lilac Road Pipeline Upsizing Project and Inform the Board of Amendment No. 1 to Task Order No. 4 to the As-Needed Professional Services Agreement with Nova Services:

Adoption of Resolution No. 2023-34, approving Change Order No. 5 to the construction contract with Cass-Arrieta for the Lilac Road Pipeline Upsizing Project will be considered and a Report on Amendment No. 1 to Task Order No. 4 to the As-Need Professional Services Agreement with Nova Services for additional geotechnical services needed during the construction of the Lilac Road Pipeline Upsizing Project, will be presented.

- a. Report by District Engineer
- b. Discussion
- c. Audience comments/questions
- d. If desired, motion to approve or deny Resolution No. 2023-34

11. Consider Approval of Change Order No. 1 to the Construction Contract with Orion Construction Corporation for the North County Emergency Storage Project – Valley Center Improvements & 14-inch Replacement and Relocation:

Adoption of Resolution No. 2023-35, approving Change Order No. 1 to the construction contract with Orion Construction Corporation for the North County Emergency Storage Project – Valley Center Improvements & 14-inch Replacement and Relocation, will be considered.

- a. Report by District Engineer
- b. Discussion
- c. Audience comments/questions
- d. If desired, motion to approve or deny Resolution No. 2023-35

GENERAL MANAGER'S ITEM(S)

12. San Diego County Water Authority Board Meeting Summary:

A report on the San Diego County Water Authority's Board of Directors Regular Meeting of August 24, 2023 will be provided.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. Information item only, no action required

13. General Information:

General Informational items will be reviewed.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. Information item only, no action required

DISTRICT GENERAL COUNSEL'S ITEM(S)

BOARD OF DIRECTORS' ITEM(S) and AB1234 REPORTING

14. Water and Wastewater Professionals Appreciation Week, October 7 – 15, 2023:

Adoption of Resolution No. 2023-36, joining the State of California and water and wastewater agencies statewide in recognizing the week of October 7 through 15, 2023 as Water and Wastewater Professionals Appreciation Week, will be requested.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. If desired, motion to approve or deny Resolution No. 2023-36

15. Director Smith's Request to Speak in Public on Behalf of the Board:

Director Smith requested an item be placed on the agenda regarding his speaking in public on behalf of the Board.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. If desired, motion to approve or deny

CLOSED SESSION ITEM(S)

At any time during the regular session, the Board may adjourn to closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege. Discussion of litigation is within the attorney-client privilege and may be held in closed session. *Authority: Government Code §54956.9.*

ADJOURNMENT

NOTICE TO THE PUBLIC:

This agenda was posted at least 72 hours before the meeting in a location freely accessible to the public. No action may be taken on any item not appearing on the posted agenda, except as provided by Government Code Section 54954.2. Any written materials provided to a majority of the Board of Directors within 72 hours prior to the meeting regarding any item on this agenda will be available for public inspection on the District's website. The agenda is available for public review on the District's website, <http://www.vcmwd.org>.

For questions or request for information related to this agenda contact Kirsten Peraino, *Board Secretary*, at (760) 735-4517 or publiccomments@vcmwd.org. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Board Secretary at least 48 hours before the meeting, if possible.

— **End of Agenda** —

VALLEY CENTER MUNICIPAL WATER DISTRICT
MINUTES

Regular Meeting of the Board of Directors
TUESDAY, September 5, 2023 – 2:00 P.M.

The Valley Center Municipal Water District Board of Directors' meeting was called to order by President Polito at 2:00 PM. In the Board Room at 29300 Valley Center Rd.; Valley Center, CA 92082. Additionally, the Board Meeting was livestreamed for those who wish to observe remotely.

ROLL CALL

Board Members Present: *President Polito, Vice President Ferro, Director Smith, and Director Ness.*

Board Members Absent: *Director Holtz*

Staff Members Present: *General Manager Arant, District Engineer Grabbe, Director of IT Pilve, Director of Finance & Administration Pugh, Director of Operations and Facilities Lovelady, Executive Assistant/Board Secretary Peraino, General Counsel de Sousa, and Federal Consultant Howells (HGR) present in-person.*

PUBLIC COMMENT(S)

President Polito established for the record the process by which public comments are received by the Board; this process was also described in the Agenda for the meeting.

CONSENT CALENDAR ITEM(S)

1. **Minutes of the Regular Board Meeting Held Monday, August 21, 2023;**
2. **Bid Results & Approval of PO #114914 for Purchase of 1 New 2023 Vehicle; and**
3. **Bid Results & Approval of PO #114915 for Purchase of 1 New 2023 Vehicle.**

Action: Upon motion by Smith, seconded by Ness; and carried with four (4) affirmative votes, the previously listed consent calendar items were approved.

INFORMATIONAL/POSSIBLE ACTION ITEM(S):

4. **Review Request from Wayne Hilbig Regarding the Assessment Lien on the Butterfield Trails Property and the Proposed Options to Fulfill the Request:**

District Engineer Grabbe reviewed the request from Wayne Hilbig (owner of the Butterfield Trails Subdivision) to release, or significantly reduce, the Assessment Lien on the Butterfield Trails property ("property") and the proposed options to fulfill the request.

Wayne Hilbig and the County of San Diego ("County") are in negotiations to transfer ownership of the property to the County for use as a park. In question are the 71 EDUs of wastewater capacity currently allocated to the property as part of the Woods Valley Ranch Wastewater Expansion Project. The 71 EDUS represents an annual assessment of \$121,500 and a total

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funding requirement of \$1.67M over the remaining term of the loan (noting that the annual sewer standby fees, \$39,000 per year, would continue once the term of the loan is completed). Mr. Hilbig indicated to staff that it is unlikely the County would want to retain the wastewater capacity currently allocated to the property and recently asked staff how the assessment lien could be removed. A summary of the options available to Mr. Hilbig was presented, explaining that Mr. Hilbig may:

- 1) Orchestrate the release of the assessment lien before the sale, or
- 2) Convince the County to retain the sewer capacity on the property, or
- 3) Transfer capacity allocation to the District and relinquish all equity rights.

With the first two options, Mr. Hilbig would be required to provide a financial commitment as well as continue paying the annual assessments and sewer standby fees. The third option would require Mr. Hilbig to relinquish all equity rights in the capacity allocation (roughly \$1M). Lastly, Mr. Grabbe noted that the first and third options require the SWRCB to be notified of the change of financial security. The release of the assessment lien would be delayed until any comments or requirements received from the SWRCB could be addressed.

The Board heard public comments from Mr. Nathan Hilbig and Mr. Wayne Hilbig, both spoke in support of Option 3 and expressed their gratitude to District staff for their efforts. A representative from the Friends of Hellhole Canyon Open Space Preserve offered their overall support to help make Butterfield Trail County Park a reality.

Staff requested Board consensus to continue discussions with Mr. Hilbig and potentially the County. Staff will prepare detailed and complete Terms and Conditions for the options, incorporating comments from the SWRCB regarding any change in financial security. Staff will return at a future meeting to present a proposal for conceptual approval, as well as authorization to execute the required agreements.

Action: Informational item only, no action required.

5. Five-Year Strategic Plan – Summary of Accomplishments and Next Steps:

General Manager Arant provided the Board with a summary report on what has been accomplished under the District's current Five-Year Strategic Plan, Fiscal Years (FYs) 2018-19 through 2022-23. As part of the Five-Year Strategic Plan adopted on June 4, 2018, the District Board of Directors set goals and objectives in six focus areas: Water Supply, Infrastructure, Finance, Technology, Energy, and Compensation. In each of the six focus areas, goals and objectives were defined and specific programs/projects were pursued and implemented through the annual budgeting and funding programs available to the District.

The following is a summary report of what the District has accomplished over the last five fiscal years in pursuit of the adopted Strategic Plan Goals and Objectives:

I. Water Supply

Support water development policies at the federal, state, regional, and local levels that sustain and enhance VCMWD's overall water supply availability and reliability. A summary of the specific implementation goals regarding water supply was reviewed on the following topics:

- Water Stewardship – Support regional efforts and implement local programs that advocate, educate, and assist customers in the responsible use of water resources (ongoing effort).

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- Imported Water Sources – Support and assist in statewide efforts to secure and protect our regions' Imported Water Supplies by securing:
 - An enhanced State Water Project conveyance system to move water through the Sacramento–San Joaquin Delta (ongoing effort);
 - Approval of Proposition 1 funded major in-state surface storage facilities (ongoing effort); and
 - California's water rights on the Colorado River to ensure ample and reliable supplies for all uses, including agricultural (ongoing effort).
- Water Recycling – Pursue and maximize the opportunities for continued development of wastewater recycling to offset VCMWD's imported water demand (ongoing effort).

II. Infrastructure

Pursue the master planning for publicly and privately financed water and wastewater infrastructure to reliably meet long-term community development needs based on the County approved General Plan. Pursue federal and state funding sources to support the ongoing and orderly replacement of existing water and wastewater infrastructure. A summary of the specific implementation goals regarding infrastructure was reviewed:

- Water System Master Plan (adopted by the Board in 2019).
- Integrated Resource Master Plan – the effort was split into two plans:
 - the Woods Valley Ranch Service Area (adopted by the Board in 2018), and
 - the Lower Moosa Canyon WRF (adopted by the Board in 2022).
- Infrastructure completed and/or underway Grant Total ≈ \$34M.
 - Pipeline Replacement Projects 5-Year Subtotal ≈ \$1.43M.
 - ♦ *The Budgeted Subtotal for Pipeline Replacement Projects under construction/ to be completed in 2023 ≈ \$21M.*
 - Reservoir Paint and Recoat Projects 5-Year Subtotal ≈ \$7.3M.
 - ♦ *The Budgeted Subtotal for Reservoir Pain & Recoat Projects under construction/ to be completed in 2023 ≈ \$4.3M.*
 - Wastewater Projects 5-Year Subtotal ≈ \$4.2M.

III. Finance

Support financial policies at the federal, state, regional, sub-regional, and local levels that result in the affordability of water and wastewater services to help sustain the rural and agricultural character of VCMWD's service area. A summary of the specific implementation goals regarding Finance were reviewed on the following topics:

- Operational Cost Control – Pursue policies, programs, alternative service sourcing, and technology implementation, that reduce and control local operational costs wherever possible without negatively impacting the operational effectiveness, safety, and service levels to our customers (ongoing effort).
- MWD & SDCWA Wholesale Pricing – Advocate for cost and rate control at the wholesale level and seek to maintain appropriate pricing and support programs for agriculture within the MWD and SDCWA service areas by securing:

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- Pricing considerations from MWD to mitigate the rate impacts of WaterFix on commercial agricultural customers (ongoing effort), and
- Extension of the SDCWA Transitional Special Agricultural Water Rate (TSAWR) which expired at the end of CY 2020 (TSAWR Permanent in 2020).
- Local Property Tax & Reserves – Protect local property taxes and VCMWD reserves from appropriation by the State or County Government (ongoing effort).
- Cost of Service Study – Complete a cost of service study to support the next Proposition 218 cycle in CY 2019 for water rates and charges (adopted by the Board in 2019).
- Long-Range Financial Plan – Incorporating the results of the Integrated Resource Plan and the Cost of Service analysis, complete a Long-Range Financial Plan by the end of FY 2019-20 (adopted by the Board in 2019).

IV. Technology and Innovation

Evaluate and incorporate new technologies which increase organizational efficiency, reduce costs, and wherever possible enhance customer satisfaction. A summary of the specific implementation goals regarding Technology & Innovation were reviewed on the following topics:

- GIS – Continue expansion, enhancement, and utility (ongoing effort).
- SCADA – Continue toward full implementation in the water & wastewater systems, including:
 - Upgrade WVR & Moosa WRF SCADA to Ignition Software by FY 2018-19 (completed),
 - An extension of SCADA to other water facilities like reservoir altitude valves, pump station bypass valves, or natural gas motors (extension in process), and
 - Phase 1 Wonderware to Ignition HMI Migration for the Water System (in process).
- Automatic Meter Reading and Information Technology – Pursue implementation of advanced automated meter reading, information technologies and integration of automated meter reading & monitoring capabilities through the SCADA radio network, by Segmented installation of selected AMI technology beginning by the end of CY 2018 in the North & South Villages, other large developments, and other appropriate portions of the District Service Area (fully installed and operational District-wide).
- Data/Asset Management Software System – Complete implementation and full integration of Cityworks Asset Management System by the end of CY 2023 (ongoing effort).
- E-business – Expanded and enhanced online customer accounts and real-time water usage data access through the WaterSmart Online Portal. Online Direct Bill Pay is the primary option offered for new customers establishing service (completed).
- Water Quality – Automated reservoir mixing and chloramine boosting system maintains water quality throughout the Distribution System by:
 - Installing a mixer, combined with the chloramine boosting system, to inject sodium hypochlorite and liquid ammonium sulfate automatically into the reservoir based on total chlorine and oxidation-reduction potential analyzer readings to maintain water quality (analysis and testing completed FY 2022-23), and
 - Identifying Kornblum Reservoir (in process/to be completed by November 2023), *and* Paradise Reservoir /to be completed during FY 2023-24) to install mixing systems.

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V. Energy

Enhance efficient use of energy and pursue (as appropriate) the development of renewable and alternative energy resources. A summary of the specific implementation goals regarding Energy were reviewed on the following topics:

- Efficiency – Maximize the operating efficiency of pumps, pump motors, motorized equipment, and VCMWD's service fleet practices and procedures, as well as implement more energy-efficient methods and technologies of wastewater and biosolids processing and disposal (ongoing effort).
- Renewable and Alternative Energy Resources – When economically feasible expand renewable energy resources, such as solar power, within VCMWD's operations and facilities, based on completion of the:
 - Alternative Energy Resource Analysis (completed in 2019),
 - Lower Moosa Canyon WRF Solar Array (completed in 2023), and
 - Corporate Facility Solar Array (near completion/expected online by end of CY 2023).
- Utility Rates and Charges – Monitor and when appropriate participate in regional energy utility rate-making activity and advocate for rate tariffs that are fair and equitable to VCMWD (ongoing effort).

VI. Compensation and Benefits

Provide competitive but responsible and sustainable employee compensation and benefits programs to attract and retain committed and outstanding personnel (ongoing effort).

General Manager Arant emphasized that much of what was completed over the five-year period was accomplished despite various impacts like supply chain issues and challenges associated with the COVID Pandemic. With the end of the five-year term, it would be customary to initiate a planning process for the next 5-Year Strategic Plan. However, with an impending change in organizational leadership in the next 2 to 3 years, staff suggested that the current plan be extended through FY 2025-26 to provide new staff leadership the opportunity to develop the 5-Year Strategic Plan with the Board.

Action: After review and discussion, accept the Five-Year Strategic Plan Report and provide staff direction on the development of the next Strategic Plan.

GENERAL MANAGER'S ITEM(S)

6. General Information:

Action: None

DISTRICT GENERAL COUNSEL'S ITEM(S)

General Counsel de Sousa presented information on a potential balloted item regarding the Government Transparency Act.

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BOARD OF DIRECTORS' AB1234 REPORTS ON MEETINGS ATTENDED

Director Smith requested an item be put on the next regular Board Meeting agenda regarding his request to speak in public on behalf of the Board.

CLOSED SESSION ITEM(S)

None

ADJOURNMENT

Action: Upon motion by Smith, seconded by Ness; motion passes unanimously, the regular meeting of the Board of Directors was adjourned at 3:17 PM.

ATTEST:

ATTEST:

Robert A. Polito, *President*

Kirsten N. Peraino, *Secretary*

September 18, 2023

TO: Honorable President and Board of Directors

FROM: Gary T. Arant, General Manager

**SUBJECT: BID RESULTS AND REQUEST TO APPROVE PURCHASE ORDER #115791
FOR THE PURCHASE OF ONE (1) NEW SERVICE TRUCK BODY**

PURPOSE:

Provide bid results and request approval of purchase order #115791 for the purchase of one (1) new Service Truck Body, as approved in the Fiscal Year 2023 – 2024 budget, to replace one (1) older existing service truck body.

SUMMARY:

In August the District solicited bids to purchase one (1) new service truck body. Bid requests were sent out to a total of four (4) dealerships.

The District received four bids for the purchase of one (1) new service truck body to be installed on a new 2023 1 ½ ton cab and chassis truck to replace one older cab and chassis truck outfitted with a service body, truck #26. The cab and chassis truck was purchased separately.

The District received the following bid quotes:

San Diego Hydraulics	\$32,297.71 - (Does not meet spec.)
Harbor Truck & Van	\$42,002.98 - (Does not meet spec.)
Scelzi Enterprises Inc	\$51,339.82 - (recommended, meets spec.)
CA Truck Equipment Co	\$52,277.50

Funds are available within the approved Fiscal Year 2023-2024 budget, for the approval of Purchase Order #115791 to Scelzi Enterprises Inc for their bid of \$51,339.82 including tax and fees.

RECOMMENDATION:

Staff requests approval of Purchase Order #115791 to Scelzi Enterprises Inc for the purchase of one (1) new service truck body, for their bid of \$51,339.82.

PREPARED BY:


Brian Lovelady
Director of Operations/Facilities

APPROVED BY:


Gary T. Arant
General Manager



Valley Center Municipal Water District

A Public Agency

Purchase Order No:

115791

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Vendor Name: Scelzi Equipment, Inc		Ship To: Valley Center Municipal Water District	
Address: PO Box 12066 Fresno, CA 937760000		Address: 29300 Valley Center Road Valley Center, CA 92082	
Telephone:	Fax:	Attn: Roy Rutherford	
Contact Name:	Delivery Instructions:		
E-mail:			

Quote No: _____

Purchased For: Truck #55

Job No: _____

Ordered By: Roy Rutherford

Account No: 01067851374

Date Ordered: 8/22/2023

Required: 8/29/2023

Line	Item Number	Description	Qty	U/M	Unit Price	Ext Price	Tax
1	SBD-132-94-49-38-V	Service Truck Body	1	EA	\$47,654.00	\$47,654.00	<input type="checkbox"/>
2		Fees and Taxes	1	EA	\$3,685.82	\$3,685.82	<input type="checkbox"/>

Subtotal: \$51,339.82

Shipping: \$0.00

7.75% Tax: \$0.00

Order Total: \$51,339.82

Approved By: _____

Date: _____

9-8-2023

Received By: _____

Date: _____

September 18, 2023

TO: Honorable President and Board of Directors

FROM: Gary T. Arant, General Manager

**SUBJECT: BID RESULTS AND REQUEST TO APPROVE PURCHASE ORDER #115792
FOR THE PURCHASE OF ONE (1) NEW SERVICE TRUCK BODY**

PURPOSE:

Provide bid results and request approval of purchase order #115792 for the purchase of one (1) new Service Truck Body, as approved in the Fiscal Year 2022 – 2023 budget, to replace one (1) older existing service truck body.

SUMMARY:

In August the District solicited bids to purchase one (1) new service truck body. Bid requests were sent out to a total of four (4) dealerships.

The District received four bids for the purchase of one (1) new service truck body to be installed on a new 2023 1 ½ ton cab and chassis truck to replace one older cab and chassis truck outfitted with a service body, truck #48. The cab and chassis truck was purchased separately.

The District received the following bid quotes:

San Diego Hydraulics	\$32,297.71 - (Does not meet spec.)
Harbor Truck & Van	\$42,002.98 - (Does not meet spec.)
Scelzi Enterprises Inc	\$51,339.82 - (recommended, meets spec.)
CA Truck Equipment Co	\$52,277.50

Funds are available within the approved Fiscal Year 2022-2023 budget, for the approval of Purchase Order #115792 to Scelzi Enterprises Inc for their bid of \$51,339.82 including tax and fees.

RECOMMENDATION:

Staff requests approval of Purchase Order #115792 to Scelzi Enterprises Inc for the purchase of one (1) new service truck body, for their bid of \$51,339.82.

PREPARED BY:


Brian Lovelady
Director of Operations/Facilities

APPROVED BY:


Gary T. Arant
General Manager



Valley Center Municipal Water District

A Public Agency

Purchase Order No:

115792

1. APPROVED PURCHASE ORDER MUST BE USED FOR ALL PURCHASES

Vendor Name: Scelzi Equipment, Inc

Ship To: Valley Center Municipal Water District

Address: PO Box 12066

Address: 29300 Valley Center Road

Fresno, CA 937760000

Valley Center, CA 92082

Telephone:

Fax:

Attn: Roy Rutherford

Contact Name:

Delivery

E-mail:

Instructions:

Quote No:

Purchased For: Truck #62

Job No:

Ordered By: Roy Rutherford

Account No: 01067851371

Date Ordered: 8/22/2023

Required: 8/29/2023

Line	Item Number	Description	Qty	U/M	Unit Price	Ext Price	Tax
1	SBD-132-94-49-38-V	Service Truck Body	1	EA	\$47,654.00	\$47,654.00	<input type="checkbox"/>
2		Fees and Taxes	1	EA	\$3,685.82	\$3,685.82	<input type="checkbox"/>

Subtotal: \$51,339.82

Shipping: \$0.00

7.75% Tax: \$0.00

Order Total: \$51,339.82

Approved By:

Date:

9-8-2023

Received By:

Date:

SEPTEMBER 18, 2023

TO: Honorable President and Board of Directors

FROM: Gary T. Arant, General Manager

**SUBJECT: FIRST AMENDMENT TO COMMUNICATION SITE LICENSE AGREEMENT
WITH NEW CINGULAR WIRELESS PCS, LLC FOR USE OF RINCON
RESERVOIR**

PURPOSE:

Board approval is requested for the first amendment to the communications site license agreement with New Cingular Wireless PCS, LLC for requested additional space and extension of terms at the Rincon Reservoir site.

SUMMARY:

New Cingular Wireless PCS, LLC (New Cingular) has a lease agreement with the District for the use of approximately 300 square feet of the Rincon Reservoir site. The lease began on December 1, 2010. The rent is currently \$37,767 with annual increases for CPI.

New Cingular is requesting the use of an additional 40 square feet at the location for the purposes of installing a generator and related equipment at the site. In consideration of the additional square footage, New Cingular shall pay the district an additional \$200 per month beginning on the commencement of installation of the improvements, bringing new rent to \$40,167 annually.

The current agreement terminates on December 1, 2025. New Cingular and staff desire to extend the current term of the site license agreement to automatically renew, upon the same terms and conditions of the Agreement, for up to three (3) additional five year terms, which are in addition to the two (2) renewal terms authorized in the original agreement.

New Cingular is looking to a first amendment to the agreement for the granting of the additional space at the Rincon Reservoir site and extension of the term of the agreement.

RECOMMENDATION:

It is recommended that the Board adopt Resolution No. 2023-33 to approve the first amendment to the communication site license agreement between the District and New Cingular Wireless PCS, LLC, for the granting of an additional 40 square feet for the installation of a generator and related equipment, to increase the license fee, to extend the current term of the agreement, and to authorize the General Manager to sign.

PREPARED BY:



James V. Pugh
Director of Finance & Administration

APPROVED BY:



Gary T. Arant
General Manager

RESOLUTION NO. 2023-33

RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY CENTER MUNICIPAL WATER DISTRICT APPROVING THE FIRST AMENDMENT TO THE COMMUNICATIONS SITE LICENSE AGREEMENT BETWEEN VALLEY CENTER MUNICIPAL WATER DISTRICT AND NEW CINGULAR WIRELESS PCS, LLC, AT RINCON RESERVOIR AND AUTHORIZING THE GENERAL MANAGER TO SIGN

WHEREAS, on September 7, 2010, the Board of Directors of Valley Center Municipal Water District, in Resolution No. 2010-31 adopted the COMMUNICATIONS SITE LICENSE AGREEMENT BETWEEN VALLEY CENTER MUNICIPAL WATER DISTRICT AND NEW CINGULAR WIRELESS PCS, LLC; and,

WHEREAS, Lessor and Lessee desire to increase the size of the premises; and,

WHEREAS, Lessor and Lessee desire to increase the License Fee associated with the increase in size of the premises; and,

WHEREAS, Lessor and Lessee desire to extend the term of the Agreement.

NOW, THEREFORE, IT IS HEREBY RESOLVED, ORDERED AND DETERMINED by the Board of Directors of VALLEY CENTER MUNICIPAL WATER DISTRICT as follows:

1. That the First Amendment to the agreement COMMUNICATIONS SITE LICENSE AGREEMENT BETWEEN VALLEY CENTER MUNICIPAL WATER DISTRICT AND NEW CINGULAR WIRELESS PCS, LLC, AT RINCON RESERVOIR amends the agreement to allow for an additional 40 square feet of premises; and
2. That the License Fee shall be increased by \$200 per month, commencing the first day of the month following commencement of the installation; and
3. That the terms of the agreement are amended to automatically renew, upon the same terms and conditions of the Agreement, for up to three (3) additional five year terms, which are in addition to the two (2) renewal terms authorized in the original agreement; and
4. That the General Manager is authorized and directed to sign on behalf of the District.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of VALLEY CENTER MUNICIPAL WATER DISTRICT held on the 18th day of September, 2023, by the following vote, to wit;

FIRST AMENDMENT TO COMMUNICATIONS SITE LICENSE AGREEMENT

THIS FIRST AMENDMENT TO COMMUNICATIONS SITE LICENSE AGREEMENT ("Amendment") dated as of the latter of the signature dates below, is by and between Valley Center Municipal Water District, a municipal water district operating under the Municipal Water District Law of 1911 (Water Code Section 71000, et seq.), having a mailing address of P.O. Box 67, Valley Center, CA 92082 ("**Licensor**") and New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address of 1025 Lenox Park Blvd. NE, Third Floor, Atlanta, GA 30319 ("**Licensee**").

WHEREAS, Licensor and Licensee entered into an Communications Site License agreement dated September 8, 2010, whereby Licensor licensed to Licensee certain Premises, therein described, that are a portion of the Property located at 30230 Yellow Brick Road, Valley Center, CA 92082 ("**Agreement**"); and

WHEREAS, Licensor and Licensee desire to increase the size of the Premises; and

WHEREAS, Licensor and Licensee desire to increase the License Fee in connection with the increase in the size of the Premises; and

WHEREAS, Licensor and Licensee desire to add additional Renewal Terms to the Agreement; and

WHEREAS, Licensor and Licensee desire to replace Licensee's notice addresses under the Agreement; and

WHEREAS, Licensor and Licensee desire, in their mutual interest, wish to amend the Agreement as set forth below.

NOW THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Licensor and Licensee agree as follows:

1. **New Premises Area.** Licensor agrees to increase the size of the Premises licensed to Licensee by an additional 40 square feet to accommodate Licensee's needs. Upon the execution of this Amendment, Licensor licenses to Licensee the additional premises described on attached Exhibit B-1 ("New Premises Area"). Licensor's execution of this Amendment will signify Licensor's approval of Exhibit B-1. Exhibit B-1 shall supplement Exhibit B to the Agreement. The Premises under the Agreement prior to this Amendment in addition to the New Premises Area under this Amendment shall be the Premises under the Agreement. Licensee shall have the right to install and maintain cables from its equipment within the New Premises Area to its equipment within the rooftop area of the Premises within spaces and pathways mutually agreed to by the parties, and the consent of Licensor will not be unreasonably withheld, delayed or

conditioned on payment of additional consideration.

2. **Generator.** Licensee shall have the right to install, repair, maintain, modify, replace, remove, utilize and operate (including but not limited to operate as may be required by applicable law) equipment within the New Premises Area, including without limitation a concrete pad and generator thereon, including back-up power supply. Licensee shall have the right to access the New Premises Area, and any provisions in the Agreement governing access shall apply to such access. The generator shall remain the property of Licensee, and Licensee shall have the right to remove or modify it at any time.
3. **License Fee.** Commencing the first day of the month following commencement of installation within the New Premises Area ("Increase Commencement Date"), the License Fee shall be increased by Two Hundred and No/100 Dollars (\$200.00) per month, subject to further adjustments, if any, as provided in the Agreement; provided that the first such increased payment shall not be due until sixty (60) days after such Increase Commencement Date.
4. **Extension of the Term.** Section 5 of the Agreement is hereby amended to provide that the Agreement will automatically renew, upon the same terms and conditions of the Agreement, for up to three (3) additional five (5) year terms, which are in addition to the two (2) Renewal Terms authorized in the original Agreement. Hereafter, "Term" shall include the current Term and any applicable Renewal Term. The Term will automatically renew unless notice is provided by Licensee as specified in Section 5 of the Agreement.
5. **Other.** Licensor represents and warrants that, to its knowledge, no conditions exist within the New Premises Area or otherwise on the Property where the Premises and New Premises Area are located that would adversely impact Licensee's permitting and/or installation of a generator within the New Premises Area. Licensor authorizes Licensee to prepare, execute and file all required applications to obtain any government approvals for Licensee's use of the New Premises Area under the Agreement and agrees, at Licensee's request, to reasonably assist Licensee with such applications and with obtaining and maintaining the government approvals. Where applicable law governs how the generator will be used, Licensee may use the generator in the manner set forth in applicable law. Licensee may terminate this Amendment by written notice to Licensor at any time, and the License Fee increase set forth in Section 3 hereof shall not take effect or shall be cancelled, as applicable, following any such termination. Upon termination of this Amendment, Licensee shall remove its equipment from the New Premises Area and restore the area in accordance with all applicable provisions of the Agreement, including without limitation Section 7(b)(i).
6. **Notices.** Licensee's notice addresses in Section 17 of the Agreement are deleted in their entirety and replaced with the following:

New Cingular Wireless PCS, LLC
Attn: Network Real Estate Administration
RE: Cell Site No.: SD0746; Cell Site Name: Yellow Brick Road (CA)
Fixed Asset No.: 10099923
1025 Lenox Park Blvd. NE, Third Floor
Atlanta, GA 30319

With a required copy to:

New Cingular Wireless PCS, LLC
Attn: Legal Dept. - Network
RE: Cell Site No.: SD0746; Cell Site Name: Yellow Brick Road (CA)
Fixed Asset No.: 10099923
208 S. Akard Street
Dallas, TX 75202

7. **Other Terms and Conditions Remain.** In the event of any inconsistencies between the Agreement and this Amendment, the terms of this Amendment shall control. Except as expressly set forth in this Amendment, the Agreement otherwise is unmodified and remains in full force and effect. Each reference in the Agreement to itself shall be deemed also to refer to this Amendment. The rights granted to Licensee herein are in addition to and not intended to limit any rights of Licensee in the Agreement. Unless otherwise specified herein or unless the context requires otherwise, the terms in the Agreement shall apply to the New Premises Area.

(Signature Page Follows Immediately)

8. **Capitalized Terms.** All capitalized terms used but not defined herein shall have the same meanings as defined in the Agreement.

IN WITNESS WHEREOF, the parties have caused their properly authorized representatives to execute and seal this Amendment on the dates set forth below.

LICENSOR:

Valley Center Municipal Water
District, a municipal water district

LICENSEE:

New Cingular Wireless PCS, LLC, a
Delaware limited liability company

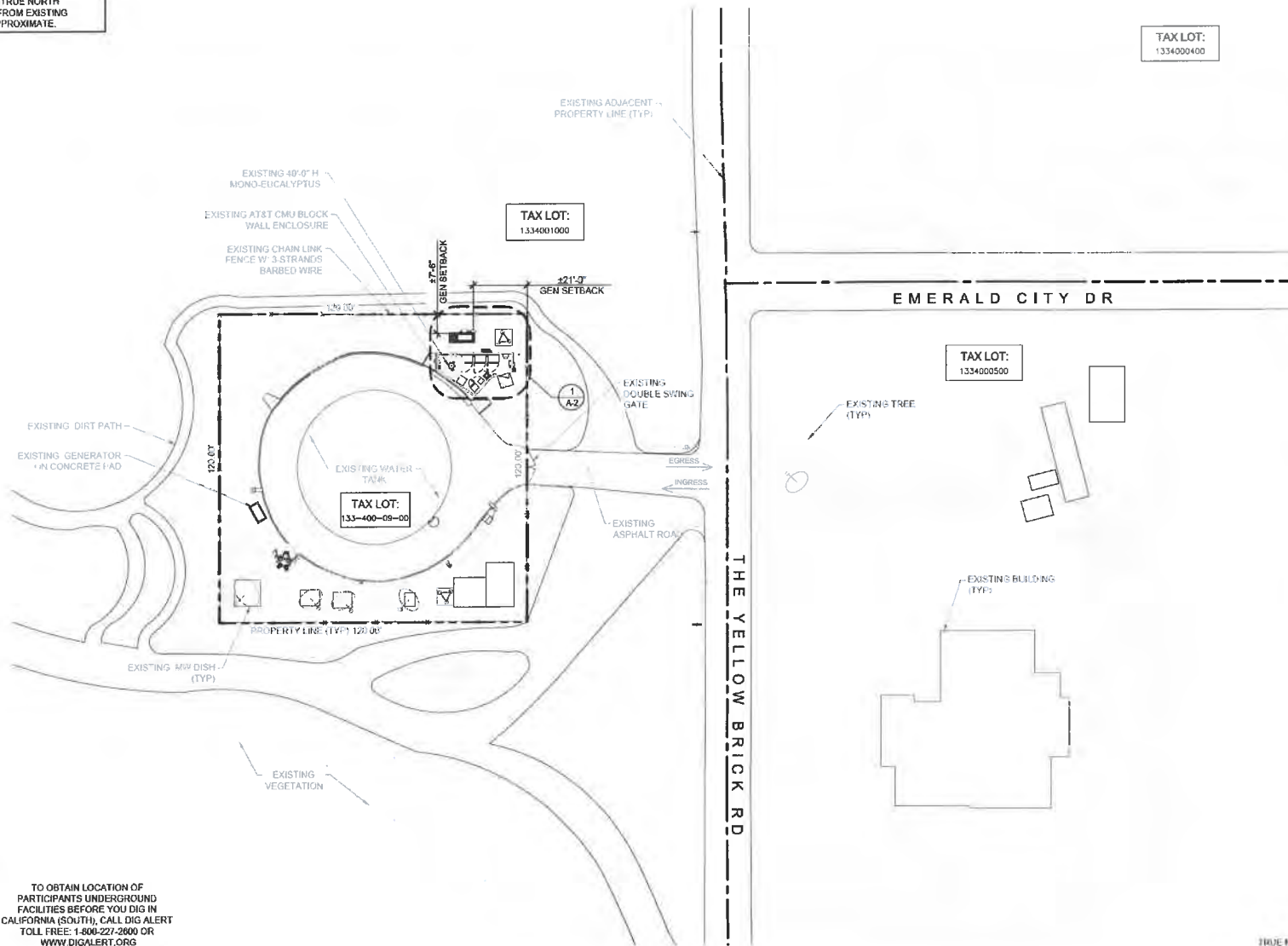
By: AT&T Mobility Corporation
Its: Manager

By: _____	By: _____
Print Name: _____	Print Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

EXHIBIT B-1
Additional Premises Area

THIS IS NOT A SURVEY

ALL INFORMATION AND TRUE NORTH
HAVE BEEN OBTAINED FROM EXISTING
DRAWINGS AND ARE APPROXIMATE.



TAX LOT:
1334000400

TAX LOT:
1334001000

TAX LOT:
1334000500

TAX LOT:
133-400-09-00



PLANS PREPARED BY:



PROJECT INFO:

SD0746
YELLOW BRICK ROAD
30230 YELLOW BRICK ROAD
VALLEY CENTER, CA 92080
SAN DIEGO COUNTY
FA #: 10099923

ISSUED FOR:

CONSTRUCTION

REV: DATE: ISSUED FOR: BY:

B	01/14/21	PRELIMINARY	RB
A	04/21/20	PRELIMINARY	NK

DRAWN BY: CHK: APV:

NK RB LC

CURRENT ISSUE DATE:

01/14/21

LICENSURE:



JURISDICTIONAL APPROVAL:



PROPRIETARY INFORMATION:

DO NOT SCALE DRAWINGS. CONTRACTOR MUST VERIFY ALL DIMENSIONS AND ADVISE CONSULTANTS OF ANY ERRORS AND OMISSIONS. ALL PREVIOUS ISSUES OF THIS DRAWING ARE SUPERSEDED BY THE LATEST REVISION. THE INFORMATION CONTAINED IN THIS SET OF DOCUMENTS IS PROPRIETARY BY NATURE. ANY USE OR DISCLOSURE OTHER THAN WHICH IS RELATED TO NAMED CLIENT IS STRICTLY PROHIBITED.

DRAWING TITLE:

SITE PLAN

DRAWING NUMBER:

A-1 B

MH JOB NUMBER: 200054800



Know what's below.
Call before you dig.

TO OBTAIN LOCATION OF
PARTICIPANTS UNDERGROUND
FACILITIES BEFORE YOU DIG IN
CALIFORNIA (SOUTH), CALL DIG ALERT
TOLL FREE: 1-800-227-2600 OR
WWW.DIGALERT.ORG
CALIFORNIA STATUTE REQUIRES MIN
OF 2 WORKING DAYS NOTICE BEFORE
YOU EXCAVATE

SITE PLAN

SCALE: 1"=20'-0" (22x34)
(OR) 1/2"=20'-0" (11x17)

TRUE NORTH





PLANS PREPARED BY:



MORRISON HERSHFIELD
5100 SW MACADAM AVENUE, SUITE 500
PORTLAND, OR 97239
Tel: 503.555.9129
www.morrisonhershfield.com

PROJECT INFO:

SD0746
YELLOW BRICK ROAD
30230 YELLOW BRICK ROAD
VALLEY CENTER, CA 92686
SAN DIEGO COUNTY
FA #: 10099923

ISSUED FOR:

CONSTRUCTION

REV.: DATE: ISSUED FOR: BY:

B	01/14/21	PRELIMINARY	RB
A	04/21/20	PRELIMINARY	NK

DRAWN BY: CHK: APV:
NK RB LC

CURRENT ISSUE DATE:
01/14/21

LICENSURE:

JURISDICTIONAL APPROVAL:

PROPRIETARY INFORMATION:

DO NOT SCALE DRAWINGS. CONTRACTOR MUST VERIFY ALL DIMENSIONS AND ADVISE CONSULTANTS OF ANY ERRORS AND OMISSIONS. ALL PREVIOUS ISSUES OF THIS DRAWING ARE SUPERSEDED BY THE LATEST REVISION. THE INFORMATION CONTAINED IN THIS SET OF DOCUMENTS IS PROPRIETARY BY NATURE. ANY USE OR DISCLOSURE OTHER THAN WHICH IS RELATED TO NAMED CLIENT IS STRICTLY PROHIBITED.

DRAWING TITLE:

ENLARGED EQUIPMENT PLAN

DRAWING NUMBER:

A-2

B

MH JOB NUMBER: 200054600

NEPA NOTES:

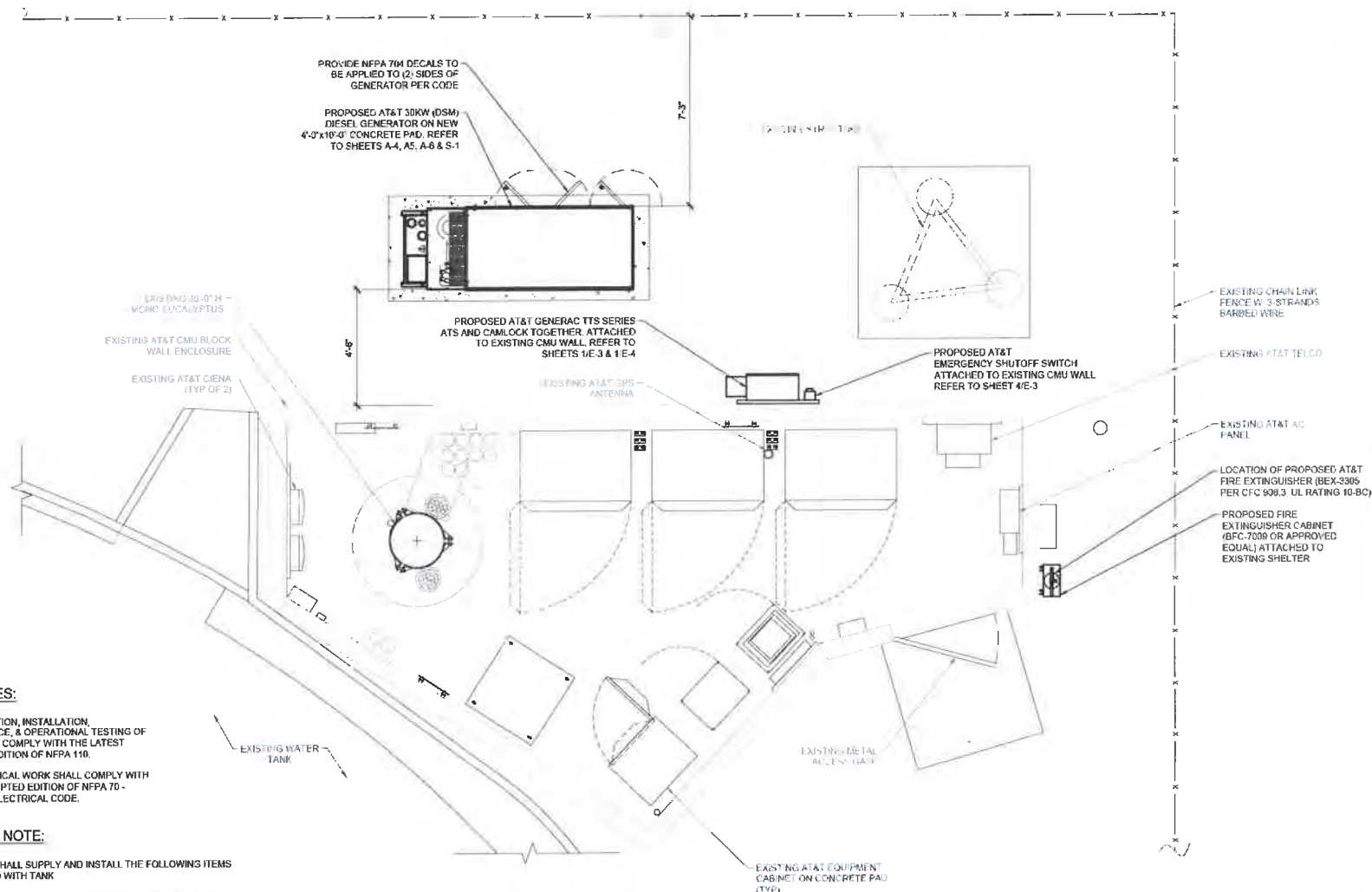
- CONSTRUCTION, INSTALLATION, MAINTENANCE, & OPERATIONAL TESTING OF EPSS SHALL COMPLY WITH THE LATEST ADOPTED EDITION OF NFPA 11B.
- ALL ELECTRICAL WORK SHALL COMPLY WITH LATEST ADOPTED EDITION OF NFPA 70 - NATIONAL ELECTRICAL CODE.

FUEL TANK NOTE:

CONTRACTOR SHALL SUPPLY AND INSTALL THE FOLLOWING ITEMS IF NOT SUPPLIED WITH TANK
INSTALL 12" VENT PIPES FOR TANK AS REQUIRED BY JURISDICTION.

THE TANK SHALL BE MANUFACTURED WITH THE FOLLOWING:
INTERSTITIAL ELECTRONICALLY MONITORED RUPTURE BASIN ALARM TO MONITOR THE SPACE BETWEEN THE PRIMARY AND SECONDARY TANK. OVERFILL ALERT TO VISUALLY WARN WHEN THE TANK IS FILLED UPON CAPACITY. OVERSPILL CONTAINMENT AT FILL PORT TO PREVENT SPILL OF FUEL DURING FILLING OPERATIONS.
2.5 GALLON OVERSPILL CONTAINMENT W/ LOCKABLE CAP.

ENLARGED EQUIPMENT PLAN



TRUE NORTH



SCALE: 1/2"=1'-0" (22x34)
(OR) 1/4"=1'-0" (11x17)

1

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD AUGUST 11, 2023 THROUGH AUGUST 17, 2023

AUGUST

CHECK #	PAYEE	DESCRIPTION	AMOUNT
166923	Payroll	Payroll 07/28/23-08/11/23	461.75
166924	Accredited Certification Associates LL	Annual Boom Truck Certification	400.00
166925	ACWA-JPIA	Cyber Liab. 7/1/23-6/30/24	10,302.00
166926	Alpha Analytical Laboratories, Inc.	Testing	787.50
166927	Richard C. Ambler, Jr.	Materials - Field	3,031.76
166928	AT&T	Services	1,432.66
166929	AT&T	Services	31.43
166930	Babcock Laboratories, Inc	Testing	320.00
166931	Chris Banner	Services	2,800.00
166932	Bavco	Materials - Field	2,074.15
166933	Beazer Homes	Refund Check 016884-000, 70430810 FH@Corn	954.05
166934	Porches at Park Circle Beazer Homes	Refund Check 016874-046, 62297633 FH Harves	947.52
166935	Bluepath Finance Solar III LLC	Lower Moosa Canyon Solar - July 2023	3,516.11
166936	Complete Office of California, Inc	Office Supplies	53.82
166937	Culligan of Escondido	Washrack Service	59.86
166938	Diamond Environmental Services, LP	Services	2,131.00
166939	Doane and Hartwig Water Systems, Ir	Materials - Field	4,773.76
166940	Dow Jones & Company, Inc.	Wholesale Rack Report 09/01/23-11/30/23	525.00
166941	Escondido Metal Supply	Materials - Field	44.62
166942	Ferguson Waterworks #1083	Materials - Field	470.65
166943	Gosch Ford Escondido	Vehicle Maintenance	28.95
166944	HD Supply Facilities Maintenance Ltd.	Materials - Field Customer #19969	1,042.32
166945	HealthEquity Inc.	Employee Contributions 07/28/23-08/11/23	731.07
166946	International City Mgmt Association R	MissionSquare Remittance 07/28/23-08/11/23	6,122.25
166947	International City Mgmt Association R	MissionSquare-Remittance 7/28/23-8/11/23	106.61
166948	International City Mgmt Association R	MissionSquare-Remittance 8/11/23	721.49
166949	Jauregui & Culver, Inc	Services	318.56
166950	Kaiser Foundation Health Plan Inc	Medical Premiums/Purchaser ID 104350 - August	72,257.67
166951	McCall's Meter Sales & Service	Services	257.01
166952	Nestle Waters North America	Deliveries - July 2023	159.15
166953	North County Lawnmower, Inc.	Materials - Field	797.28
166954	OneSource Distributors, LLC	CIP-Electric Motor	4,205.64
166955	Palomar Broadband Inc.	Services	69.95
166956	Pauley Equipment Company	Materials - Field	782.80
166957	PEBSO/Nationwide Retirement	Deferred Compensation 07/28/23-08/11/23	11,599.35
166958	Prudential Overall Supply	Uniform Rentals - July 2023	3,776.64
166959	Quality Chevrolet	Vehicle Maintenance	76.57
166960	Richard American Homes of Maryland	Refund Check 017268-000, 02059034 Last FH@	979.76
166961	Runts Trucking Inc	Materials - Field	1,383.52
166962	S & R Towing, Inc.	Services	243.00
166963	San Diego Friction Products, Inc.	Vehicle Maintenance	2,027.26
166964	San Diego Gas & Electric	Electric Services - #10212819358	30,350.41
166965	San Diego Gas & Electric	Electric Services - #07242272582	98,224.54
166966	Sierra Analytical Labs, Inc	Testing	400.00

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD AUGUST 11, 2023 THROUGH AUGUST 17, 2023

AUGUST

CHECK #	PAYEE	DESCRIPTION	AMOUNT
166967	Southwest Answering Service, Inc	Answering Service 7/13/23-8/9/23	1,015.92
166968	Super Bright LEDs, Inc.	CIP-Dump Truck	224.62
166969	Supreme Oil Company	Gasoline and Oil	20,076.23
166970	United Way of San Diego County	Employee Contributions 07/28/23-08/11/23	20.00
166971	VCMWD Employees Assoc.	Employee Contributions 07/28/23-08/11/23	697.50
TOTAL			<u>293,813.71</u>

Approved By: _____


General Manager


Director of Finance & Administration

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD AUGUST 11, 2023 THROUGH AUGUST 17, 2023

JUNE

CHECK #	PAYEE	DESCRIPTION	AMOUNT
166972	Bluepath Finance Solar III LLC	Lower Moosa Canyon Solar - May 2023	5,884.67
166973	HD Supply Facilities Maintenance Ltd.	Materials - Field Customer #19969	148.48
166974	iDrains LLC	Services	2,605.00
166975	LT Environmental LLC	CIP-Aeration Air Piping Upgrade	3,233.58
166976	Nantmedia Holdings, LLC	Ads- June 2023	0.50
166977	San Diego Gas & Electric	Electric Services - #07242272582	50,699.69
166978	San Diego Gas & Electric	Electric Services - #10212819358	24,692.33
TOTAL			<u>87,264.25</u>

Approved By: _____

General Manager

J.V. Ryl
Director of Finance & Administration

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD AUGUST 18, 2023 THROUGH AUGUST 24, 2023

AUGUST

CHECK #	PAYEE	DESCRIPTION	AMOUNT
166979	ACWA	Advantage - Full Conference Registration Director	815.00
166980	Alpha Analytical Laboratories, Inc.	Testing	820.00
166981	AMP United, LLC	San Gabriel Reservoir Painting & Recoating Prj	84,640.25
166982	AT&T Mobility	Services - Account No. 287290784385	3,889.91
166983	Best Best & Krieger LLP	Legal Services - July 2023	6,478.00
166984	Brax Company, Inc.	Services	250.00
166985	Cass Construction, Inc.	Lilac Road Pipeline Upsize Project	389,157.10
166986	Complete Office of California, Inc	Office Supplies	92.90
166987	Controlled Entrances Inc.	Services-Oat Hill	2,794.50
166988	Core & Main LP	Materials - Field	1,389.98
166989	CWEA	CWEA Association Membership - Ryan Madson	221.00
166990	CWEA	CWEA Association Membership - Ryan Reeh	221.00
166991	CWEA	Appl Collections Sys Maint G1-Ryan Reeh	192.00
166992	Ron Darland	Safety Boot Reimbursement	109.89
166993	Brandon Dendy	Educational Reimbursement	175.00
166994	DIRECTV	Moosa Dish Services - 08/11/23-09/10/23	45.99
166995	DocuSign, Inc.	Annual Subscription - 08/13/23-08/12/24	5,740.10
166996	Fallbrook Printing Corp	Printing Services	860.35
166997	FedEx	Shipping Services	34.12
166998	Ferguson Waterworks #1083	Materials - Field	2,755.71
166999	Rodolfo Garcia	Educational Reimbursement	87.00
167000	Melanie Goldman	Godman Fire Hydrant Refund	244.63
167001	Domingo Gonzalez	Safety Boot Reimbursement	200.00
167002	Gosch Ford Escondido	Vehicle Maintenance	55.75
167003	Grainger, Inc	Materials - Field	129.04
167004	Bradley Guevara	Safety Boot Reimbursement	200.00
167005	Hezz Industries Inc.	Services	495.00
167006	Home Depot Credit Services	Materials - Field	849.80
167007	Andrew Huerta	Educational Reimbursement	160.00
167008	Ingersoll-Rand Company	Materials - Field	485.73
167009	Nick Lyuber	Tri-State Seminar Expense Reimbursement	218.50
167010	Michael Baker International, Inc.	Services	14,495.00
167011	Mutual of Omaha	Life Insurance - August 2023	2,628.33
167012	National Safety Compliance, Inc	DQF Online Monthly Fee	54.75
167013	Jim Nichols	Educational Reimbursement	87.00
167014	Jeson Nikrasch	Tri-State Seminar Reimbursement	509.72
167015	OneSource Distributors, LLC	Materials - Field	4,977.56
167016	Orion Construction Corporation	Project No. 01-00-00-18045 & 01-06-78-51200	117,206.25
167017	Pacific Pipeline Supply	Materials - Field	6,812.57
167018	Paymentus Corporation	Transaction Fees - July 2023	10,281.98
167019	Pine Tree Lumber	CIP - Kornblum	2,452.00
167020	Pinpoint Pest Control	Bee/Wasp Hive Removal	290.00
167021	Polydyne Inc.	Chemicals	1,907.01
167022	Rockwell Construction Services, LLC	Services	4,200.00


VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD AUGUST 18, 2023 THROUGH AUGUST 24, 2023

AUGUST

CHECK #	PAYEE	DESCRIPTION	AMOUNT
167023	San Diego County ARCC	Replenish Escrow Account for Weekly APM Upda	100.00
167024	San Diego Gas & Electric	Services -North County ESP Project #3000003628	14,916.00
167025	SBRK Finance Holdings, Inc.	Activate Conference-D. Cattaneo, A. Huerta, B. G	3,180.00
167026	Self Insured Services Company	Reimbursement Request for Dental Funding Date	19,093.24
167027	Sierra Analytical Labs, Inc	Testing	200.00
167028	Steel Unlimited Inc	Services	1,141.88
167029	Superior Ready Mix Concrete LP	Materials - Field	724.09
167030	SWRCB	Application for D2 Exam - Paul Stehly	65.00
167031	Underground Service Alert/SC	Services - July 2023	275.53
167032	United Water Works, Inc.	Materials - Field	4,071.16
167033	UPS	Shipping Services	45.25
167034	Mike Young	Educational Reimbursement	213.00
TOTAL			<u>713,735.57</u>

Approved By:


General Manager


Director of Finance & Administration

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD AUGUST 18, 2023 THROUGH AUGUST 24, 2023

JUNE

CHECK #	PAYEE	DESCRIPTION	AMOUNT
167035	Alpha Analytical Laboratories, Inc.	Testing	105.00
167036	Atlas Technical Consultants LLC	Services-Orchard Run	3,154.75
167037	County of San Diego	Permits	237.00
167038	Discovery Management Group LLC	Services-Repair Faulty Bluetooth Module	675.00
167039	Guida Surveying Inc	Services-Meadows Lift Station	2,426.20
167040	iDrains LLC	Services	1,475.00
167041	Rockwell Construction Services, LLC	Services	1,487.50
	TOTAL		<u>9,560.45</u>

Approved By: _____

General Manager

J.V. Rye
Director of Finance & Administration

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD AUGUST 25, 2023 THROUGH AUGUST 31, 2023

AUGUST

CHECK #	PAYEE	DESCRIPTION	AMOUNT
167042	- 167045 Payroll	Payroll 08/11/23-08/25/23	369.40
167046	Abatix Corp	Materials - Safety	413.85
167047	Alpha Analytical Laboratories, Inc.	Testing	1,772.50
167048	Amazon Capital Services	Materials - IT	3,761.70
167049	Ardurra Group, Inc.	Services - Oat Hill Discharge Pipeline Replaceme	260.00
167050	Babcock Laboratories, Inc	Testing	160.00
167051	Bavco	Materials - Field	1,623.54
167052	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	67.78
167053	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	2,698.59
167054	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	3,244.67
167055	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	1,395.69
167056	Dar Fryer Hydraulics	Vehicle Lift Inspection - Annual	365.00
167057	Diamond Environmental Services, LP	Services	2,075.13
167058	DME, Inc	Materials - Field	74.65
167059	Lorena Espinoza	Janitorial Service - August 2023	1,875.00
167060	Farmer Brothers Co.	Breakroom Supplies	335.62
167061	FedEx	Shipping Services	26.45
167062	Grainger, Inc	Materials - Field	523.69
167063	Hasa, Inc.	Chemicals	3,491.30
167064	HealthEquity Inc.	Employee Contributions 08/11/23-08/25/23	731.07
167065	Alberto Ibanez	Refund Check 012461-000, 19891 Santee Lane	92.46
167066	iDrains LLC	Services	1,500.00
167067	Ingersoll-Rand Company	Materials - Field	98.25
167068	International City Mgmt Association R	Mission Square Remittance 08/11/23-08/25/23	6,138.31
167069	Konica Minolta Premier Finance	Copier Rental - September 2023	1,753.94
167070	Liquid Environmental Solutions of Cali	Services	5,125.75
167071	Meritage Homes	Refund Check 017716-001, 210562304 FH@282	1,025.15
167072	MSDS Online Inc.	Service Period 02/23/23-02/24/24	1,648.00
167073	Napa Auto Parts	Vehicle Maintenance	265.30
167074	Occupational Health Centers of Califo	Medical Services	388.00
167075	Pauley Equipment Company	Materials - Field	1,790.53
167076	PEBSO/Nationwide Retirement	Deferred Compensation 08/11/23-08/25/23	11,799.35
167077	Pinpoint Pest Control	Bee/Wasp Hive Removal	145.00
167078	Cliff Reeh	Lilac Leak - Meal Reimbursement	278.82
167079	Rincon Band of Luiseno Indians	Monitoring Services - July 2023	3,044.35
167080	San Diego Gas & Electric	Gas Services - August 2023	61,143.73
167081	Self Insured Services Company	Medical & Dental Insurance Premiums - August 20	825.00
167082	Self Insured Services Company	Medical & Dental Insurance Premiums - Septemb	710.00
167083	Sierra Analytical Labs, Inc	Testing	200.00
167084	Signa Mechanical	Materials - Field	5,513.05
167085	Uline	Materials - Field	246.23
167086	United Way of San Diego County	Employee Contributions 08/11/23-08/25/23	20.00
167087	Valley Chain & Gear Inc.	Materials - Field	1,979.97
167088	VCMWD Employees Assoc.	Employee Contributions 08/11/23-08/25/23	697.50

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD AUGUST 25, 2023 THROUGH AUGUST 31, 2023

AUGUST

CHECK #	PAYEE	DESCRIPTION	AMOUNT
167089	Vince Dixon Ford	2023 Ford F450 - Replacement For #13	69,477.88
167090	Vince Dixon Ford	2023 Ford F350 - Replacement For #33	69,461.72
167091	VWR Funding, Inc.	Chemicals	135.89
167092	Western Water Works Supply Company	Materials - Field	962.86
167093	Zigman Shield General Contractors	Refund Check 017610-000, 60333266 B.O.Betsw	1,221.74
TOTAL			<u>272,954.41</u>

Approved By:


General Manager


Director of Finance & Administration


VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD AUGUST 25, 2023 THROUGH AUGUST 31, 2023

JUNE

CHECK #	PAYEE	DESCRIPTION	AMOUNT
167094	MSDS Online Inc.	Service Period 02/23/23-02/24/24	824.00
167095	Valley Chain & Gear Inc.	Materials - Field	1,544.36
TOTAL			<u>2,368.36</u>

Approved By:


General Manager


Director of Finance & Administration

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD SEPTEMBER 01, 2023 THROUGH SEPTEMBER 07, 2023

SEPTEMBER

CHECK #	PAYEE	DESCRIPTION	AMOUNT
167096	Amazon Capital Services	Materials - Field, Finance, IT	253.54
167097	American Battery Corporation	Batteries	470.72
167098	Asbury Environmental Services	Hazardous Waste Removal	403.57
167099	AT&T	Services	662.01
167100	Babcock Laboratories, Inc	Testing	1,287.36
167101	CDW Government	Materials - IT	1,369.03
167102	City of Escondido	Escondido Woods Sewer Charges - August 2023	2,293.54
167103	Complete Office of California, Inc	Office Supplies	216.39
167104	Continental Pump Co., Inc	Materials - Field	433.35
167105	Controlled Motion Solutions, Inc.	Vehicle - Maintenance	100.96
167106	CSI Services Inc	Services - San Gabriel No. 1 Res	20,532.50
167107	Culligan of Escondido	Washrack Service	170.00
167108	DIRECTV	Dish Services 08/24/23-09/23/23	60.99
167109	Doane and Hartwig Water Systems, Inc	Materials - Field	4,773.76
167110	EDCO Waste & Recycling Service	Trash Services - August 2023	846.76
167111	Ferguson Waterworks #1083	Materials - Field	7,183.24
167112	Genworth Life & Annuity Ins. Co.	Employee Paid Life Insurance Premium - August 2023	12.69
167113	Grainger, Inc	Materials - Field	2,345.04
167114	HD Supply Facilities Maintenance Ltd.	Materials - Field Customer #19969	3,633.32
167115	HD Supply Waterworks, LTD	Materials - Field	267.35
167116	Hi-Way Safety	Traffic Control	1,560.90
167117	Jacqueline Howells	Consultant Services - September 2023	7,500.00
167118	Interstate Battery of San Diego, Inc.	Batteries	721.68
167119	Jennette Company, Inc	Moosa Clarifier No. 1 Upgrade Project	33,748.75
167120	LOC Pump & Equipment of Florida Inc	CIP-Kornblum Mix & Chlorination	14,631.04
167121	Sharon Martineau	Medicare Reimbursement - 2nd Qtr 2023	494.70
167122	Mutual of Omaha	Life Insurance Premiums - September 2023	2,515.09
167123	North County Lawnmower, Inc.	Materials - Field	63.87
167124	Occupational Health Centers of California	Medical Services	104.00
167125	OneSource Distributors, LLC	Materials - Field	1,206.11
167126	Pacific Pipeline Supply	Materials - Field	3,891.12
167127	Reliance Standard Life Insurance	Life Insurance Premiums - August & September 2023	17,867.66
167128	San Diego Friction Products, Inc.	CIP - Dump Truck	364.00
167129	Security Camera King, Inc.	Materials - IT	1,575.00
167130	Self Insured Services Company	Reimbursement Request for Dental Funding Date	3,181.46
167131	Stericycle, Inc.	Record Destruction	225.05
167132	Super Bright LEDs, Inc.	Materials - Field	27.31
167133	Superior Ready Mix Concrete LP	Materials - Field	899.08
167134	Underground Service Alert/SC	Services - August 2023	373.53
167135	United Water Works, Inc.	Materials - Field	8,410.22
167136	UPS	Shipping Services	22.78
167137	VWR Funding, Inc.	Chemicals	239.77

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD SEPTEMBER 01, 2023 THROUGH SEPTEMBER 07, 2023

SEPTEMBER

CHECK #	PAYEE	DESCRIPTION	AMOUNT
167138	Waxie Sanitary Supply	Janitorial Supplies	1,380.42
167139	Westair Gases & Equipment Inc.	Materials - Field	333.68
TOTAL			<u>148,653.34</u>

Approved By:


General Manager


Director of Finance & Administration


VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD SEPTEMBER 01, 2023 THROUGH SEPTEMBER 07, 2023

JUNE

CHECK #	PAYEE	DESCRIPTION	AMOUNT
167140	CSI Services Inc	Services - San Gabriel No. 1 Res	18,007.50
167141	Johnson Equipment Company	CIP Vehicles	16,367.64
TOTAL			<u>34,375.14</u>

Approved By: 

General Manager


Director of Finance & Administration

VALLEY CENTER MUNICIPAL WATER DISTRICT
ELECTRONIC DISBURSEMENTS
FOR PERIOD AUGUST 1, 2023 THROUGH AUGUST 31, 2023

SEQ. #	DATE	PAYEE	DESCRIPTION	AMOUNT
BANK TRANSFERS:				
ACH:				
540	08/04/23	Direct Deposit	DIRECT DEP PAYROLL 07/14/23-07/28/23	221,174.17
	08/05/23	IRS	P/R TAX 07/14/23-07/28/23	47,357.61
	08/05/23	EDD	P/R TAX 07/14/23-07/28/23	14,506.27
	08/05/23	CALPERS	CALPERS CONTRIBUTIONS 07/14/23-07/28/23	62,375.23
	08/05/23	EXPERTPAY	GARNISHMENT 07/14/23-07/28/23	780.00
	08/14/23	IRS	P/R TAX 07/28/23-08/11/23	559.94
	08/14/23	EDD	P/R TAX 07/28/23-08/11/23	112.51
541	08/17/23	Direct Deposit	DIRECT DEP PAYROLL 07/28/23-08/11/23	222,744.21
	08/18/23	IRS	P/R TAX 07/28/23-08/11/23	48,826.72
	08/18/23	EDD	P/R TAX 07/28/23-08/11/23	15,127.12
	08/18/23	CALPERS	CALPERS CONTRIBUTIONS 07/28/23-08/11/23	62,097.92
	08/18/23	EXPERTPAY	GARNISHMENT 07/28/23-08/11/23	780.00
	08/28/23	CALPERS	CALPERS GASB 68 INVOICE	700.00
542	08/31/23	Direct Deposit	DIRECT DEP PAYROLL 08/11/23-08/25/23	208,336.69

ONE TIME WIRES:

RECURRING WIRES:

590	08/11/23	SDCWA	WATER DELIVERY - JUNE 2023	2,260,721.78
591	08/31/23	SD COUNTY INVESTMENT FUND	TEMPORARY INVESTMENT	1,500,000.00

TOTAL 4,666,200.17

APPROVED BY:


GENERAL MANAGER


DIRECTOR OF FINANCE

**VALLEY CENTER MUNICIPAL WATER DISTRICT
TREASURER'S REPORT - SUMMARY
July 31, 2023**

ACTIVE DEPOSITS

Checking Accounts
Deposits with Fiscal Agents

Cost Basis

\$899,098.69

TOTAL ACTIVE DEPOSITS

\$899,098.69

INVESTMENTS

	<u>Market Value</u>	<u>Average Yield</u>	<u>Percent</u>	
Money Market Funds	\$28,726,098.11	3.77%	74.668%	\$29,468,952.56
U.S. Treasury Notes	247,324.22	0.13%	0.633%	249,903.94
Federal Agencies Securities	7,659,033.07	2.43%	20.129%	7,944,413.02
Certificates of Deposit, insured	<u>1,736,015.42</u>	<u>1.26%</u>	<u>4.570%</u>	<u>1,803,434.00</u>
TOTAL INVESTMENTS	<u>\$38,368,470.82</u>	<u>3.37%</u>	<u>100.000%</u>	<u>\$39,466,703.52</u>

TOTAL ALL FUNDS

\$40,365,802.21

TOTAL ALL FUNDS (PRIOR MONTH - JUNE 2023)

\$43,538,633.39

Maturity Analysis of Investments

	<u>Percent</u>	<u>Cost Basis</u>
Money Market Funds	74.668%	\$29,468,952.56
Maturity within one year	11.477%	4,529,761.80
Maturity later than one year	<u>13.855%</u>	<u>5,467,989.16</u>
Total Investments	<u>100.000%</u>	<u>\$39,466,703.52</u>

Weighted Average Days to Maturity

106

Maximum permitted single investment maturity is 5 years.

Yield Comparatives

<u>Security</u>	<u>Term</u>	<u>Yield</u>	<u>Security</u>	<u>Term</u>	<u>Yield</u>
LAIF	1 day	3.305%	12 mo. rolling T Bond	1 year	4.610%
T Bills	3 months	5.490%	T Bonds	1 year	5.370%
T Bills	6 months	5.530%	T Bonds	2 years	4.830%

Sufficient funds are available to meet the next six month's expenditure requirements. All investments are in compliance with the District's adopted statement of investment policy. Market values for the Governmental / Federal Securities and Certificates of Deposit were provided by Zions Capital Advisors.

Reviewed by James V. Pugh, Treasurer

09/11/23

Received by Gary T. Arant, General Manager

09/11/23

Date

VALLEY CENTER MUNICIPAL WATER DISTRICT
TREASURER'S REPORT - DETAIL
July 31, 2023

ACTIVE DEPOSITS

Cost Basis

Checking Accounts:

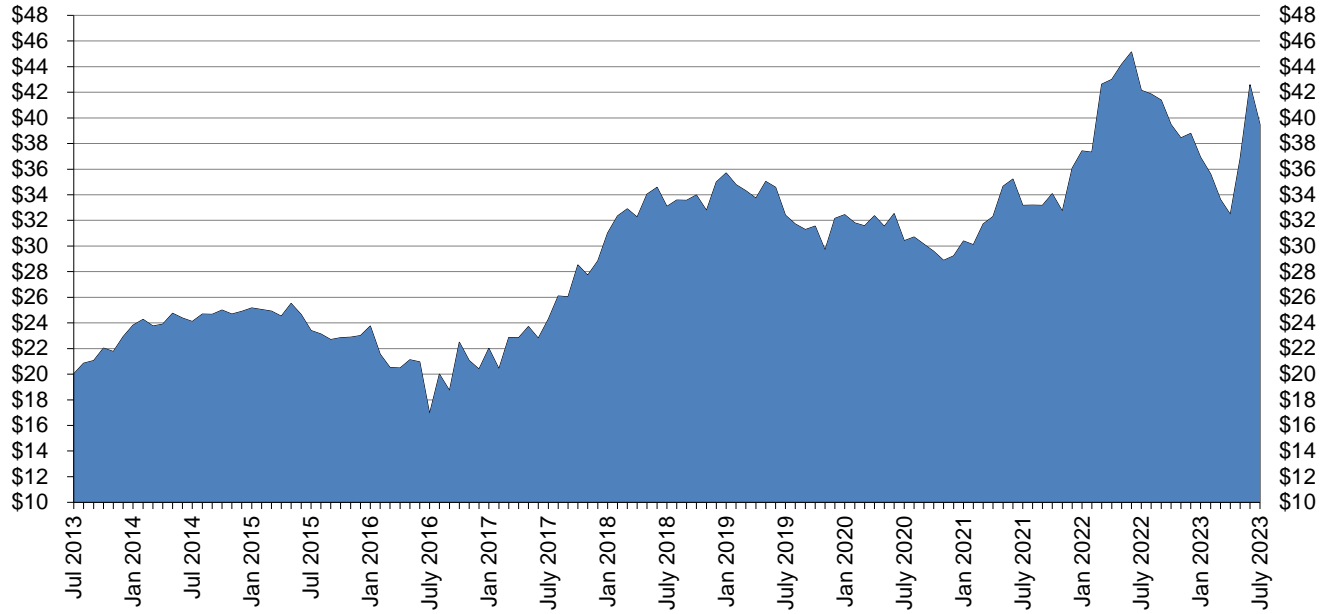
California Bank & Trust	\$893,844.69
California Bank & Trust	\$3,854.00
Petty Cash	\$1,400.00
	<u>\$899,098.69</u>

INVESTMENTS

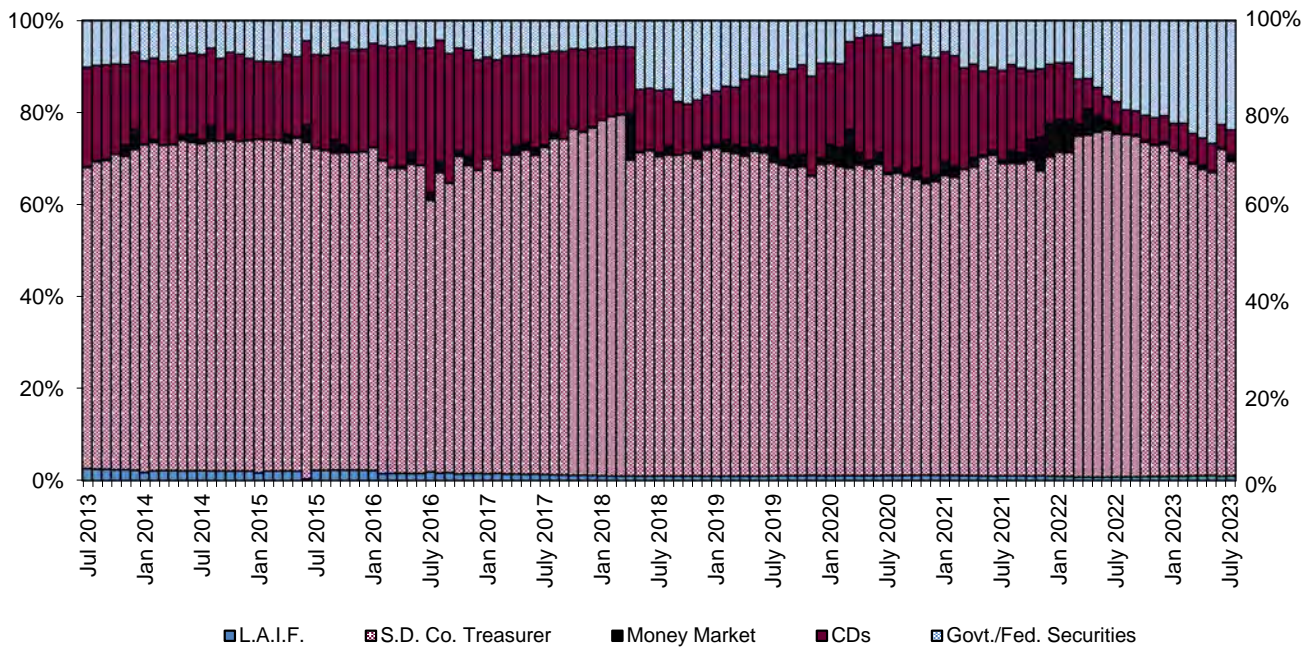
	<u>Face Value or Rating</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Market Value</u>	<u>Current Yield</u>	
Money Market Funds:						
Local Agency Investment Fund				\$354,393.17	3.31%	\$354,393.17
County of San Diego Investment Fund				\$22,795,038.14	3.42%	23,560,478.75
Zions Institutional Liquidity Management				\$551,191.12	5.22%	551,191.12
CAMP				\$5,025,475.68	5.31%	5,002,889.52
				<u>\$28,726,098.11</u>	<u>3.77%</u>	<u>\$29,468,952.56</u>
U.S. Treasury Notes:						
U S Treasury Notes 0.125%	250,000	05/20/21	10/15/23	247,324.22	0.13%	249,903.94
				<u>\$247,324.22</u>	<u>0.13%</u>	<u>\$249,903.94</u>
Federal Agencies Securities - CB&T, a subsidiary of Zion Bank						
Federal Home Loan Mrtg Corp 0.40%	250,000	09/18/20	02/26/24	242,473.24	0.40%	\$250,000.00
Federal Home Loan Banks 0.50%	250,000	08/30/21	08/28/24	236,630.93	0.50%	250,000.00
Federal Farm Credit Bank 0.44%	250,000	11/04/20	11/04/24	234,355.56	0.44%	250,000.00
Federal Home Loan Banks 0.625%	250,000	05/27/21	02/27/25	231,879.64	0.63%	250,000.00
Federal Home Loan Banks 0.80%	250,000	07/21/21	07/21/25	230,419.68	0.80%	250,000.00
Federal Home Loan Bank 3.25%	500,000	08/22/22	08/22/23	499,383.42	3.25%	500,000.00
Federal Home Loan Banks 2.250%	500,000	03/10/22	09/29/23	497,288.33	2.25%	500,000.00
Federal Farm Credit Banks 3.49%	1,000,000	06/22/22	12/22/23	991,523.95	3.49%	1,000,000.00
Federal Home Loan Banks 5.00%	250,000	01/09/23	01/10/24	249,106.77	5.00%	250,000.00
Federal Home Loan Banks 5.15%	200,000	05/08/23	02/08/24	199,258.43	5.15%	200,000.00
Federal Home Loan Banks 2.250%	500,000	03/28/22	03/28/24	489,607.63	2.25%	500,000.00
Federal Home Loan Banks 0.50%	250,000	03/24/21	09/24/24	235,809.39	0.50%	250,000.00
Federal Home Loan Banks 0.50%	250,000	09/30/21	09/30/24	235,654.80	0.50%	250,000.00
Federal Home Loan Banks 2.250%	500,000	03/10/22	12/10/24	482,691.34	2.28%	499,656.15
Federal Home Loan Banks 5.600%	200,000	07/28/23	01/24/25	200,060.01	5.60%	200,000.00
Federal Home Loan Banks 0.40%	250,000	02/18/21	02/18/25	231,269.18	0.40%	250,000.00
Federal Home Loan Banks 0.625%	250,000	05/27/21	02/27/25	231,880.63	0.63%	250,000.00
Federal Home Loan Banks 2.15%	500,000	03/14/22	03/14/25	474,849.43	2.15%	500,000.00
Federal Home Loan Banks 6.00%	300,000	03/30/23	03/27/25	298,885.09	6.00%	300,000.00
Federal Home Ln Mtg Corp 5.15%	480,000	01/27/23	01/27/26	475,506.47	5.17%	479,756.87
Federal Home Loan Banks 0.80%	350,000	03/16/21	03/16/26	315,367.94	0.80%	350,000.00
Federal Home Ln Mtg Corp 5.00%	40,000	04/24/23	04/24/26	39,424.82	5.00%	40,000.00
Federal Home Loan Banks 1.00%	125,000	06/30/21	06/30/26	112,169.29	1.00%	125,000.00
Federal Home Loan Banks 1.05%	250,000	10/15/21	10/15/26	223,537.10	1.05%	250,000.00
				<u>\$7,659,033.07</u>	<u>2.43%</u>	<u>\$7,944,413.02</u>
Certificates of Deposit - CB&T, a subsidiary of Zion Bank						
Raymond James Bank 1.95%	245,000	08/23/19	08/23/23	244,502.99	1.95%	244,968.52
BMW Bank North Amercia 0.35%	245,000	09/27/21	09/25/23	243,218.61	0.36%	244,937.87
Cit Bank 3.30%	100,000	05/06/19	10/30/23	99,527.26	3.24%	100,247.07
Centerstate Bank 1.05%	245,000	04/30/20	04/30/24	237,229.82	1.05%	245,000.00
Medallion Bank 0.40%	245,000	07/29/21	07/22/24	233,166.56	0.44%	244,704.40
Synchrony Bank 0.55%	125,000	09/03/21	09/03/24	118,525.00	0.55%	125,000.00
UBS Bank 3.00%	120,000	05/11/22	11/12/24	116,332.23	3.02%	119,934.61
Morgan Stanley 1.50%	230,000	07/27/20	04/16/25	215,392.93	1.12%	233,882.86
HSBC Bank 1.30%	245,000	05/08/20	05/07/25	228,120.02	1.32%	244,758.67
				<u>\$1,736,015.42</u>	<u>1.26%</u>	<u>\$1,803,434.00</u>
TOTAL INVESTMENTS				<u>\$38,368,470.82</u>	<u>Average 3.365%</u>	<u>\$39,466,703.52</u>
TOTAL ALL FUNDS						<u>\$40,365,802.21</u>

**VALLEY CENTER MUNICIPAL WATER DISTRICT
TREASURER'S REPORT - GRAPHS
July 31, 2023**

**Total Investment Portfolio
in Millions**

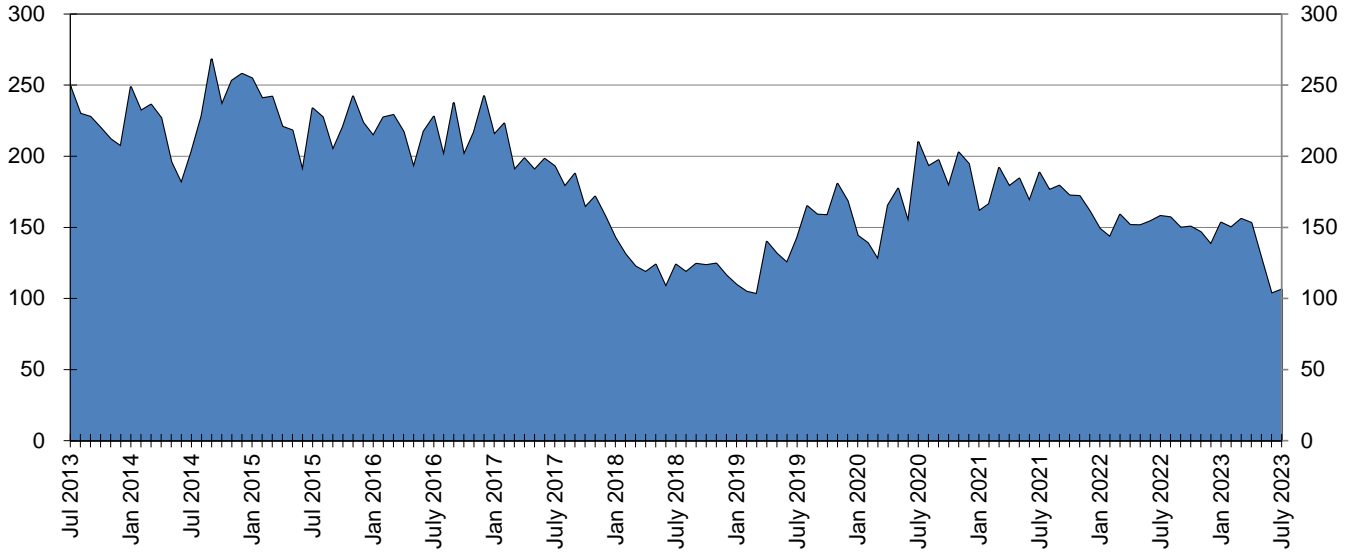


Investment Portfolio Composition

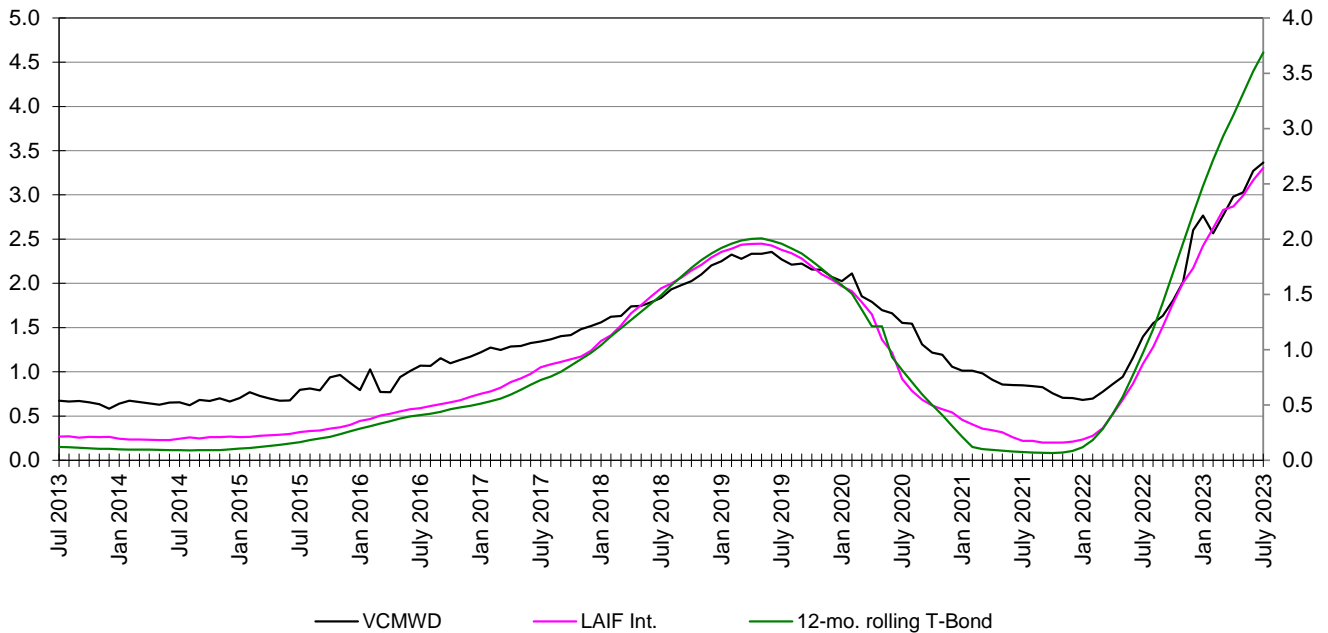


**VALLEY CENTER MUNICIPAL WATER DISTRICT
TREASURER'S REPORT - GRAPHS
July 31, 2023**

Weighted Average Days to Maturity



**Yield Comparisons
in Percentages**



**VALLEY CENTER MUNICIPAL WATER DISTRICT
TREASURER'S REPORT - TRANSACTIONS
JULY 1, 2023 THROUGH JUNE 30, 2024**

INVESTMENTS PURCHASED

<u>Purchase Date</u>	<u>Security</u>	<u>Maturity Date</u>	<u>Cost</u>	<u>Face Value</u>	<u>Expected Yield</u>
<u>CB&T, a subsidiary of Zion Bank</u>					
07/28/23	Federal Home Loan Banks 5.600%	01/24/25	200,000.00	200,000.00	5.600%

INVESTMENTS MATURED

<u>Purchase Date</u>	<u>Security</u>	<u>Maturity Date</u>	<u>Cost</u>	<u>Face Value</u>	<u>Yield to Maturity</u>
<u>CB&T, a subsidiary of Zion Bank</u>					
07/15/21	UBS Bank 0.25%	07/14/23	125,000.00	125,000.00	0.250%
05/06/22	U S Treasury Notes 1.250%	07/31/23	500,000.00	500,000.00	1.250%

September 18, 2023

TO: Honorable President and Board of Directors

FROM: Gary T. Arant, General Manager

SUBJECT: Billing Protest by Customer

PURPOSE:

Ms. Odila Enciso has questioned why payment for the past due account balance on her renter's account is her responsibility when the renter moves out of the premises and leaves an outstanding balance due.

SUMMARY:

Ms. Enciso is the owner of the property in question. She has stated in her email of July 20, 2023, that she has made District staff aware that the tenants on the property are going through an eviction process and that they are not paying their bills. That she has contacted the District concerning the balance on the account and that she was informed by staff that we would try and contact the tenant, but that ultimately the responsibility falls back on the owner of the property if an unpaid balance remains. She indicates that she is frustrated because nobody in the water department seems to care to collect payment.

In the District's response to her email, it was indicated that the District make every reasonable attempt to contact and collect past due funds from our customers. As for the responsibility for the outstanding balance, authorization was given to us to open an account in the tenant's name when Ms. Enciso signed the "Owner Authorization For Billing", on June 8, 2021. The authorization clearly states that the owner is liable for any billing uncollected from the renter/tenant/lessee according to California State Water Code 71618, 72100, and 72101.

The unpaid account balance left by the tenant was \$552.34. The District credited the account for penalty and delinquency charges of \$70.45 as well as giving her credit for the local commodity charge of \$33.92. This left an unpaid balance of \$447.97.

Ms. Enciso, by email dated August 7, 2023, has subsequently appealed this to Board of Directors. She wants the Board to know that she feels the billing staff did very little to assist her. She feels that the owner who didn't use the water usage should not be paying for a utility that was used by the tenant and everyone being so relaxed about it. She feels the proper calls and responsibility in obtaining the funds from tenants were never taken.

Attached to this report are:

- Ms. Enciso's appeal email;
- Staff's response to her email;
- A copy of the executed Owner Authorization for Billing; and
- Ms. Enciso's email requesting Board review.

RECOMMENDATION:

Staff recommends the Board deny Ms. Enciso's appeal to not be responsible for the unpaid outstanding balance left by her tenant after moving out of the premises.

PREPARED BY:



James V. Pugh
Director of Finance & Administration

SUBMITTED BY:



Gary T. Arant
General Manager

Jim Pugh

From: Odila Enciso <odilaenciso@gmail.com>
Sent: Thursday, July 20, 2023 11:29 AM
To: Jim Pugh
Subject: 25661 Willow Ln. Escondido CA

CAUTION: EXTERNAL EMAIL. Do not click any links or open attachments unless you recognize the sender and know the content is safe.

Hello Mr. Pugh

my name is Odila Enciso I'm the owner of the above property. I have made your staff aware since early this year including your manager Andrew that the tenants on this property are going through eviction process and they are not paying their bills. I have called the water co to address my concern in reference to the balance on the account. On several occasions they indicated they would call tenant but responsibility goes back to property. I'm very frustrated with this because nobody in the water dept seems to care to collect payment. They have stated that they only issue bills and will place lien on property for non payment. What happens to the homeowner who is trying to maintain the property? How is this fair to the owner? I know several utility co that use social sec and have a collection dept and the consumer cant issue new service till all bills are paid. How is this payment my responsibility? I feel as the water department you clear your hands by using the home as collater vs the person who obtained consumption of service.

I called water co again to ask if they have tried to obtain payment from tenant and the last call they made was over 2 mos ago. Again I hear the same statement we did our part and we need payment. How is this doing your part ? this is doing no part calling a client who is behind over 2 mos ago helps no one.

These tenants took advantage of system and you as a department allowed it.

Regards,

--



Jim Pugh

From: Jim Pugh
Sent: Tuesday, July 25, 2023 4:25 PM
To: 'Odila Enciso'
Cc: Andrew Huerta
Subject: RE: 25661 Willow Ln. Escondido CA
Attachments: Owner Authorization For Billing #17125 (Enciso-Saenz).pdf

Ms. Enciso,

We appreciate your feedback concerning your frustration. The Valley Center Municipal Water District makes every attempt to contact and collect past due funds from its customers. We are a small utility, with over 10,000 customers, and cannot always get to each past due account on a monthly basis. Several attempts were made to contact your tenant concerning the past due balance to no end.

As for the responsibility for the outstanding balance, authorization was given to us to open an account in your tenant's name when you signed the "Owner Authorization For Billing", on June 8, 2021. A copy of this signed authorization is attached. The authorization clearly states that the owner is liable for any billing uncollected from the renter/tenant/lessee according to California State Water Code 71618, 72100, and 72101.

The District would be happy to give you a credit of \$104.37 against the outstanding balance by removing the penalty and delinquent charges of \$70.45 as well as the District's Local Commodity Charge of \$33.92. This will leave a balance of \$447.97.

Regards,
James V. Pugh
Director of Finance & Administration

VALLEY CENTER MUNICIPAL WATER DISTRICT

OWNER AUTHORIZATION FOR BILLING

May 12, 2021

Service Address 25661 Willow Lane

Lot #: 281

Owner Customer #: 17125

Owner of Property: Odila Enciso

Owner's Address: PO Box 1351

Owner's Phone Number: 7605005607

Renter/Tenant/Lessee: Valerie Saenz

As owner of this property, receiving water, and services from Valley Center Municipal Water District, I hereby authorize the Valley Center Municipal Water District to deliver to the tenant/lessee, named above, billing for service from the effective date until such time that this tenant/lessee vacates the property.

I UNDERSTAND THAT I WILL BE LIABLE FOR ANY BILLING UNCOLLECTED FROM THE RENTER/TENANT/LESSEE. (STATE WATER CODE 71618, 72100 & 72101).



PROPERTY OWNER

6/8/2021

DATE

From: Odila Enciso <odilaenciso@gmail.com>
Sent: Monday, August 7, 2023 8:13 AM
To: Jim Pugh
Subject: Letter to Board of Directors

CAUTION: EXTERNAL EMAIL. Do not click any links or open attachments unless you recognize the sender and know the content is safe.

08/7/2023

To whom it may concern,

Good Morning Mr. Pugh please forward this short letter to your board of directors. I have been dealing with a long eviction on 25661 Willow Ln. Escondido for several months. The tenants unfortunately took advantage as many other tenants did with the covid delays through the court system as well as the covid moratorium these tenants left the home in very bad condition with a large attorney bill and several months of unpaid rent. Im still trying to seek legal action on them. My point is the following: I called VCWD to make them aware of what was going on with several months' notice before eviction took place.

I was very frustrated because the billing department did very little to assist me in stating they were only a few months behind not very many. I asked on several occasion if tenant can be called because i had a feeling they were going to leave the property and not pay this bill at the time they mentioned it was not in their practice to call anyone but they would make a call in either case any remaining balance was the owner responsibility.

I'm not sure if they shared this with the tenant and the tenant decided to leave without paying since water was never shut off. I was very frustrated with the entire procedure. I spoke to a supervisor and several clerks all telling me the same thing. I have never been in this situation but I dont think the owner who didn't use the water usage should be paying for a utility that was used by the tenant and everyone being so relaxed about it. I feel the proper calls and responsibility in obtaining the funds from tenants were never taken. A call once in a while was not sufficient. I know that there is no focus or department assigned to collect funds from tenants and these tenants are taking advantage of the system. As a landowner it's concerning because I'm not only 20+k out of rent and maintenance but I'm also out this bill which I feel could have been much less if VCWD had a system in place for these situations not only by going after the owner and placing a lien at the property. How is this fair ? when the actual responsible party to the bill walked with no repercussions no social collected no need to collect anything since we use home as collateral. Why the city of Escondido does not do this or other utility co like SDGE they go after the person using service not the owner. I'm not sure if their is anything that can be done at this point but needed to voice my frustration and concern to all landowners in my situation who work very hard to obtain what they have just to have a tenant use the system and take advantage.

Best Regards,

--



September 18, 2023

TO: Honorable President and Board of Directors

FROM: Gary T. Arant, General Manager

SUBJECT: Billing Protest by Customer

PURPOSE:

Ms. Patricia Gallivan and Robert Gallivan have appealed the water bill from June 16 to July 17, 2023, due to a water line break and leak that occurred during the billing period. Staff has denied the appeal and Ms. Gallivan is appealing to your Board.

SUMMARY:

The water bill in question for the period June 16 to July 17, 2023, totaled \$42,992.37 for 7,057 units of water. Mr. Gallivan wrote a letter to the District dated August 4, 2023, appealing to the District due to a water line break and leak.

In summary the appeal states that - "The leaking pipe was on a neighbor's property, buried deep underground. The water was gushing straight downhill through the soil and draining into a creek. The leak was totally undetectable to us or our neighbor. We had no idea". It also states that "we just did not understand or comprehend the magnitude of the notices being sent to us".

In our review, it was noted that the Gallivan account signed up with our WaterSmart service in September of 2022, and that it was set up with High Use Notifications. These are emails that are sent out when usage is 2 times typical seasonal use or 114 gallons per day. As the Board is aware, the purpose of the WaterSmart application is to notify users that there is a possible problem on their property.

On June 29, 2023, during the billing period in question, email notifications began being sent out to the email account of record on the account. The first email indicated that the water usage on that day, Thursday June 29, 2023, was 8,564 gallons. That is 59.1 times higher than normal. A copy of the email notification of June 29, 2023, is attached. Ten additional emails were also sent during the billing timeframe, all indicating usage higher than normal. The WaterSmart application also indicates that on July 12, 2023, someone logged into the application. It is clear that multiple High Use Notifications were sent out to the Gallivan's email with no apparent response.

Staff has denied the Gallivan's appeal. Penalty or delinquency charges are currently not being billed. In addition, the District has offered to remove the VCMWD Local Commodity Charge over an above normal usage level of \$4,433.23.

It should be recognized that the District has the obligation to pay its wholesaler's, Metropolitan Water District and the San Diego County Water Authority as well as San Diego Gas & Electric for the pumping charges.

Ms. Gallivan, by letter, has appealed Staff's decision to the Board of Directors.

Attached to this report are:

- Mr. Gallivan's appeal letter;
- Billing Statement for June 16 to July 17, 2023;
- Staff's response to the appeal;
- Copy of High Usage Notification;
- Copies of WaterSmart activity;
- Ms. Gallivan's letter to the Board of Director's.

RECOMMENDATION:

After review and discussion, Staff recommends crediting the \$4,433.23 VCMWD Commodity Charge and setting up the remainder of the outstanding balance, \$38,559.14, on a three year payment plan.

PREPARED BY:



James V. Pugh
Director of Finance & Administration

SUBMITTED BY:



Gary T. Arant
General Manager

8-4-23

Dear Mr. Pugh -

My mother and I have lived in Valley Center for 20 years. Like many residents, we grew avocados for a while but the high cost of water put an end to that and now we just have a few fruit trees.

Finding out about this massive leak & the enormous cost associated with it was devastating. The leaking pipe was on a neighbors property, buried deep underground. The water was gushing straight down into the ground, percolating downhill through the soil and draining into a creek. The leak was totally undetectable to us or our neighbor. We had no idea. During this period we were able to water our fruit trees w/ out any noticeable loss in water pressure. Everything seemed fine — we were unaware of what was happening underground with the leak. When we eventually found out about the leak, it took several days of digging to find it and where it originated.

Sir, we just ~~had no~~ did not understand or comprehend the magnitude of the notices being sent to us. We thought the increased usage was due to the fact that we hadn't watered in a few weeks. And now that we had watered our trees, the notices we were receiving reflected the increased usage. We couldn't have been more wrong with our assumption. In hindsight,

we can now look at the data from the notifications & see that this was not a normal increase due to watering our fruit trees, but a serious, gushing leak. With so many e-mails and messages bombarding our phones & computers everyday, it can be difficult to differentiate between spam, scams, a routine notification, or a real emergency. We failed to understand that a catastrophic emergency was happening and we take responsibility for that.

But we believe the District bears some responsibility also. These notices were sent to us in their language, a language they understand. I wish we could have understood but we just weren't ~~able to~~ do that. We're just regular people, we don't (didn't) have the skills, the knowledge that someone who works for ~~the~~ the District has. Putting the onus solely on the customer to figure out what these notices mean has proved disastrous for us, and we don't want to see this happen to other people.

It seems reasonable to us that when an account that averages \$120⁰⁰ a month suddenly begins hemorrhaging nearly \$2,000⁰⁰ worth of water a day round the clock for several weeks, that a big red flag should alert somebody at the District. Not a computer algorithm, but an actual person who understands what this means so that the water can be shut off.

Thank you for listening to us, Mr. Pugh. We realize that you folks

are doing the best you can with limited
resources. Please help us if you can. We
would greatly appreciate it. Thank you,

Sincerely,

Robert W. Gordin



VALLEY CENTER MUNICIPAL WATER DISTRICT
P.O. Box 67, 29300 Valley Center Road
Valley Center, CA 92082-0067
Finance Department 760-735-4502 | District Phone 760-735-4500
Fax 760-749-2931 | TDD 760-749-2665

VMW0727A 17 1 AB 0.537
7000000020 00.0001.0017 17/1



PATRICIA GALLIVAN
2201 PORT CARLISLE PL
NEWPORT BEACH CA 92660-5420

SPECIAL MESSAGE

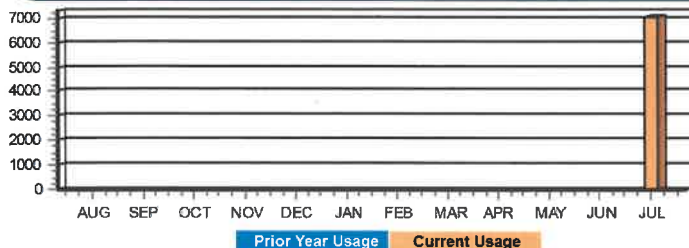
Valley Center Municipal Water District is pleased to announce the District's New Online "WaterSmart" Customer Portal is now **LIVE!**

Features Available

- 1) Pay bill with multiple payment options - no third party fees;
- 2) Paperless billing;
- 3) Track hourly or daily usage;
- 4) 24/7 access to customer portal;
- 5) Customizable notifications and leak alerts;

Visit vcmwd.org to create an account!

USAGE HISTORY (Hundred Cubic Feet)



All bills are due upon receipt and are considered delinquent if not received on or before the "due by" date listed below.



Water Bill - July 2023

ACCOUNT INFORMATION

PLEASE RETURN THIS PORTION ALONG WITH YOUR PAYMENT
PLEASE MAKE CHECKS PAYABLE TO:

VALLEY CENTER MUNICIPAL WATER DISTRICT

ACCOUNT: 011001-000
SERVICE ADDRESS: 0
SEQUENCE/ROUTE NUMBER: 01980/18A
BILLING DATE: 07/31/2023
DUE DATE: 08/21/2023

Patricia Gallivan
2201 Port Carlisle Pl
Newport Beach, CA 92660-5420

Statement

ACCOUNT INFORMATION

ACCOUNT: 011001-000
SERVICE ADDRESS: 0
SEQUENCE/ROUTE NUMBER: 01980/18A
RATE CODE: AD
SERIAL NUMBER: 59656671
BILLING DATE: 07/31/2023
DUE DATE: 08/21/2023

METER READING

Previous Reading (HCF)		Current Reading (HCF)		Total Units
Date	Reading	Date	Reading	
06/16/2023 P	4276	07/17/2023	11333	7057

P = Primary E = Exchanged F = Fire I = Irrigation W = Wastewater

CURRENT CHARGES

MWD/SDCWA Wholesale 35,619.51
Pumping Zone 4 2,829.65
SDCWA IAC 12.72
Total Controlled by Others 38,461.88
VCMWD Commodity 4,433.23
Meter Service 97.26
Total Current Bill \$42,992.37

BILL SUMMARY

PREVIOUS BALANCE 122.13
PAYMENTS RECEIVED -122.13
DELINQUENCY/ADJUSTMENTS 0.00
ADDITIONAL BILLING 0.00
CURRENT CHARGES 42,992.37

TOTAL AMOUNT DUE \$42,992.37

AMOUNT DUE

TOTAL AMOUNT DUE BY 08/21/2023 \$42,992.37

AMOUNT ENCLOSED

REMIT PAYMENT TO:

☐ Please check box if address is incorrect or has changed, and indicate change(s) on reverse side.



VALLEY CENTER MUNICIPAL WATER DISTRICT
PO BOX 67
VALLEY CENTER CA 92082-0067





VALLEY CENTER MUNICIPAL WATER DISTRICT

A Public Agency Organized July 12, 1954

Board of Directors
Robert A. Polito
President
Enrico P. Ferro
Vice President
Daniel E. Holtz
Director
Oliver J. Smith
Director
Cooper T. Ness
Director

August 23, 2023

Ms. Patricia Gallivan
Robert Gallivan, Jr.
2201 Port Carlisle Place
Newport Beach, CA 92660-5420

RE: Billing Protest on Account 011001-000

Dear Mr. Gallivan,

This letter is in response to your letter dated August 4, 2023, in which you are asking for an appeal and adjustment of your water bill due to a water line break and leak.

The water bill in question was for the July billing covering the period of June 16 to July 17, 2023. The bill totaled \$42,992.37 with 7,057 units of water usage.

Your appeal states the following - "The leaking pipe was on "a neighbor's property, buried deep underground. The water was gushing straight downhill through the soil and draining into a creek. The leak was totally undetectable to us or our neighbor. We had no idea". It also states that "we just did not understand or comprehend the magnitude of the notices being sent to us".

In reviewing your account it was noticed that you signed up with our WaterSmart service in September of 2022. It also indicates that within the WaterSmart application, your account was set up with High Use Notifications. These are emails that are sent out when usage is 2 times typical seasonal use or 114 gallons per day.

On June 29, 2023, during the billing period in question, email notifications began being sent out to your email account of record. The first email indicated that your water usage on that day, Thursday June 29, 2023 was 8,564 gallons. That is 59.1 times higher than normal. A copy of the email notification of June 29, 2023, is attached. Ten additional emails, like this one, were also sent during the billing timeframe, all indicating usage higher than normal. The application also indicates that on July 12, 2023, someone logged into the application. The purpose of the WaterSmart application is to notify users that there is a possible problem on your property.

After review and consideration of the circumstances, it is clear that multiple High Use Notifications were sent out to your email and were ignored. We are currently not billing for penalty or delinquency charges as these have been temporarily been turned off for this account. The District is willing to credit the VCMWD Commodity charge of \$4,433.23, which would leave a balance of \$38,559.14, that you can set-up on a payment plan (to be determined). Current charges, along with the to be determined monthly payment against this outstanding balance, will need to be kept current to avoid penalty and delinquency charges going forward.

Please keep in mind that the District has the obligation to pay our wholesaler's, Metropolitan Water District and the San Diego County Water Authority, for the water that we purchase and passed through your meter, as well as San Diego Gas & Electric for the pumping charges to get the water to your property.

If you wish, you may appeal this decision in writing to the Valley Center Municipal Water District Board of Directors within seven days of this letter.

Sincerely,



James V. Pugh
Director of Finance & Administration

Attachment

Cc: Gary T. Arant, General Manager
Cc: Andrew Huerta, Consumer Services Supervisor

Notification: Your water use has exceeded your typical use.Valley Center
Municipal Water District

WaterSmart

0
011001-000

High Use Notification

Your water use on Thursday, June 29, 2023 was 8,564 gallons.
That is **59.1x higher** than normal.



Typical use is calculated based on your average daily consumption.

[View Your Use Online »](#)

Your Account, Your Way

You opted to receive this notification when we detect **2x typical use**.

[Manage Your Notification Settings »](#)

This is an automated message from Valley Center MWD WaterSmart, based on the data from the water meter at 0. The links above will direct you to Valley Center MWD WaterSmart.

These notifications are a free service.

© 2023 WaterSmart Software

[Change your communication preferences](#) or [unsubscribe](#).

From: Andrew Huerta
Sent: Monday, August 7, 2023 11:10 AM
To: Jim Pugh
Subject: Gallivan leak alerts - Acct 011001-000

Unfortunately, there isn't a way to view them all and you can only see snippets. So I took a few screenshots. Also, looks like he didn't change the email address, still under his mother's I believe.

Quick Search

OR

BROWSE THE INDEX

OVERVIEW

CUSTOMERS

Activity

THIS WEEK

LAST 30 DAYS

Email Use Notification - 5.3x higher than normal Jul 29, 2023

Email Use Notification - 12.6x higher than normal Jul 28, 2023

Email Use Notification - 2.3x higher than normal Jul 27, 2023

Patricia Gallivan

011001-000

SFR

OVERVIEW

BILLING

BILL EXPLAINER

USE HIST

Overview

Not linked to any other accounts

Digital engagement

bopa@cox.net

Registered 11 months ago

PORTAL LINK

RESET PASSWORD

This customer is compared to homes that have

2 occupants

greater than 40,001 sq. ft. yard

Attributes

Irrigator

OVERVIEW

CUSTOMERS

Activity



Notification - 4.8x
higher than normal
Jul 19, 2023



Email Use
Notification - 27.7x
higher than normal
Jul 17, 2023



Email Use
Notification - 62.3x
higher than normal
Jul 16, 2023



Email Use
Notification - 62.5x
higher than normal
Jul 14, 2023



Patricia Gallivan

011001-000

SFR

OVERVIEW

BILLING

BILL EXPLAINER

USE HISTORY

Overview

Not linked to any other accounts

Digital engagement

bopa@cox.net

Registered 11 months ago

PORTAL LINK

RESET PASSWORD

This customer is compared to homes that have:
2 occupants
greater than 40,001 sq. ft. yard

Attributes

Irrigator

OVERVIEW

CUSTOMERS

Activity



Logged in

Jul 12, 2023



Email Use

Notification - 61.7x
higher than normal

Jul 12, 2023



Email Use

Notification - 61.7x
higher than normal

Jul 10, 2023



Email Use

Notification - 62.2x
higher than normal

Jul 9, 2023

OVERVIEW

BILLING

BILL EXPLAINER

USE HISTOR

Overview



Not linked to any other accounts



Digital engagement

bopa@cox.net

Registered 11 months ago



PORTAL LINK



RESET PASSWORD



This customer is compared to homes that have:

2 occupants

greater than 40,001 sq. ft. yard



Attributes

Irrigator

OVERVIEW

CUSTOMERS

Activity



Email Use Notification - 61.4x higher than normal
Jul 7, 2023



Payment received
Jul 7, 2023



Email Use Notification - 60.9x higher than normal
Jul 5, 2023



Email Use Notification - 59.8x higher than normal
Jul 3, 2023



Patricia Gallivan

011001-000

SFR

OVERVIEW

BILLING

BILL EXPLAINER

USE HISTORY

Overview

Not linked to any other accounts

Digital engagement

bopa@cox.net

Registered 11 months ago

PORTAL LINK

RESET PASSWORD

This customer is compared to homes that have:

2 occupants

greater than 40,001 sq. ft. yard

Attributes

Irrigator

OVERVIEW

CUSTOMERS

Activity



! Email Use Notification - 60.5x higher than normal
Jul 2, 2023



! Email Use Notification - 59.1x higher than normal
Jun 30, 2023



S Payment received
Jun 6, 2023



! Email Use Notification - 8.8x higher than normal
May 30, 2023



Patricia Gallivan

011001-000

SFR

OVERVIEW

BILLING

BILL EXPLAINER

USE HISTORY

Overview

Not linked to any other accounts

Digital engagement

bopa@cox.net

Registered 11 months ago

PORTAL LINK

RESET PASSWORD

This customer is compared to homes that have:
2 occupants

greater than 40,001 sq. ft. yard

Attributes

Irrigator

Andrew Huerta

Consumer Services Supervisor

Valley Center Municipal Water District

Phone: 760-735-4526

Fax: 760-749-2931

ahuerta@vcmwd.org

August 29, 2023

Board of Directors
Valley Center Municipal Water
P.O. Box 67
Valley Center, Ca
92082

Re: Billing Appeal on Acc. 011001-000

Dear Sirs,

In response to your letter dated August 4, 2023, I am asking for an appeal of our water bill due to a water line break and leak. I am grateful for the credit of 4,433.23 but 38,559 is a crisis for us.

It seems that there was some culpability on the part of VCMWD since you knew the extent of the usage and put a stop to it before we were even aware of it.

Your water smart application is only as smart as the user. Because our water usage is nothing for long periods of time and a lot of water for short periods of time, 59 times the usual water use did not catch my attention or seem unusual. The leak was way under ground and seeped into a creek that had been running continuously because of last winter's rains.

I hope you will find it fair to negotiate this huge bill. Our usual bill has been \$110⁰⁰ to 125⁰⁰.

Sincerely,

Patty Gallwan

949-683-1938

September 18, 2023

TO: Honorable President & Board of Directors

FROM: Gary T. Arant, General Manager

SUBJECT: BUTTERFIELD TRAILS SUBDIVISION – TRANSFER OF WASTEWATER CAPACITY

PURPOSE:

Present proposal for the transfer of the Butterfield Trails Subdivision wastewater capacity to accommodate the sale of the property to the County of San Diego for use as a public community park.

SUMMARY:

As the Board is aware, Wayne Hilbig, owner of the Butterfield Trails Subdivision, and the County of San Diego are in negotiations to transfer ownership of the property to the County for use as a park. The property has a 71 EDU capacity allocation requiring an annual expenditure of \$121,500 for AD 2012-1 and Sewer Standby Fee Annual Assessments. At the September 5th board meeting, staff discussed options available for transferring capacity and releasing the assessment lien, assuming that the County would require the property to be free and clear of all liens and encumbrances.


Since that Board meeting, staff met with the County and Mr. Hilbig. In that meeting, the County indicated they were interested in retaining some of the capacity for the community park and agreeable to leaving the assessment lien securing the retained capacity in place. Staff has also confirmed with general counsel that if the assessment lien is not released from the property then there is no requirement to notify the SWRCB of the capacity transfer. Thus, the option of transferring the capacity to the District's Lilac Road property is viable within the time frame desired for the County approval of the land acquisition.

Once the County determines the level of capacity they desire to retain, staff and general counsel can draft an agreement with Butterfield Trails, LLC for the transfer of the balance of the capacity and relinquishing of the accrued equity in the capacity. The capacity transfer does facilitate the development of a public community park for the benefit of Valley Center residents and the accrued equity will ultimately offset the additional interest and standby fee expense the District takes on in this transaction.

RECOMMENDATION:

Staff recommends the Board of Directors authorize the General Manager to proceed with negotiations to complete and execute an agreement with Butterfield Trails LLC for the transfer of up to 70 EDUS of wastewater capacity to the District's Lilac Road Corporate Facility property in exchange for the capacity's accrued equity, subject to oversight and final approval by the District's General Counsel.

SUBMITTED BY:



Wally Grabbe, P.E.
District Engineer

APPROVED BY:



Gary T. Arant
General Manager

September 18, 2023

TO: Honorable President & Board of Directors

FROM: Gary T. Arant, General Manager

**SUBJECT: THE LILAC ROAD PIPELINE UPSIZING PROJECT – APPROVAL OF
CHANGE ORDER NO. 5 TO THE CONSTRUCTION CONTRACT WITH
CASS ARRIETA AND INFORM THE BOARD OF AMENDMENT NO. 1
TO TASK ORDER NO. 4 WITH NOVA SERVICES
[PROJECT NO. 01-06-78-51417]**

PURPOSE:

Request the Board of Directors' approval of Change Order No. 5 to the construction contract with Cass-Arrieta ("Cass"); and

Inform the Board of Directors of Amendment No. 1 to Task Order No. 4 with Nova Services for additional geotechnical services needed during the construction of the Lilac Road Pipeline Upsizing Project.

SUMMARY:

The overall project generally consists of replacing approximately 6,000 linear feet of 6-inch Asbestos Concrete "AC" waterline within Lilac Road with 4,200 linear feet of 8-inch PVC waterline from Hideaway Lake Rd to Hunza Hill Terrace and 1,800 linear feet of 12-inch PVC from Hunza Hill Terrace to Betsworth Road. New gate valves, fittings, and appurtenances, such as air/vacuum valves, fire hydrants, blow-offs, and service laterals and roadway restoration affected by construction activity, such as new asphalt and stripping, are also included in the project scope. As shown in the attached exhibit.

Change Order No. 5 covers additional costs associated with encountering more groundwater than indicated in the construction documents. The additional cost of this change order resulted in the cumulative change order cost exceeding \$50,000.

Construction Contract - Change Orders to Date

Cass was awarded the Contract for Construction on October 4, 2022, with a total bid of \$2,364,994.50. The District has previously approved four change orders totaling approximately \$70,850.61.

Change Order No. 1 consisted of substituting the Davis-Bacon wage determinations. This was a zero-cost and a zero-time extension change order.

Change Order No. 2 consisted of the District requesting Cass to provide an additional surveying for Right of Way (ROW) location at each existing water service and

appurtenances. Some of the existing services and appurtenances outside of the ROW were adjusted. This change order added \$6,366.17.

Change Order No. 3 consisted of three (3) Change Order Requests.

- Time and Material ("T&M") costs for damaging an unmarked utility during trench excavation;
- Stabilization of the Subgrade due to groundwater; and
- March Inclement Weather Days. Cass requested a time extension of twenty-three (26) calendar days for inclement weather through March.

This change order added \$31,051 to the contract.

Change Order No. 4 consisted of two (2) Change Order Requests.

- Stabilization of the Subgrade due to Ground Water in April and May; and
- Inclement weather days. Cass requested a time extension of six (22) calendar days for inclement weather in April and May.

This change order added \$33,464.00 to the contract.

The total amount of the first four change orders was \$70,850.61, with a total time extension of forty-eight (48) calendar days.

Change Order No. 5

Change Order No. 5 provides funding for the following items:

- **Groundwater T&M Stabilization** - T&M cost for stabilization of the trench subgrade due to excessive groundwater in June and July. This extra work was similar to the work encountered in March, April, and May. When staff went to the Board for approval of Change Order No. 4, District Staff advised the Board that additional costs would be incurred. The extra work and materials were tracked on daily T&M sheets. The total additional cost for June was \$25,494.76 and \$1,494.24 for July. The total amount for June and July was \$26,989 and required an additional six (6) calendar days.
- **Rock Breaking** - This project had a bid item for Rock Allowance in the amount of \$50,000. An amount of \$41,714.84 has already been authorized and charged to the bid item. The total amount for rock breaking for this period was \$11,035.26, so \$8,285.16 of that will be charged to the bid item, and the remaining \$2,750.10 will be a part of Change Order No. 5. Staff does not anticipate any further rock breaking.
- **Design Clarification and Changes** - The last portion of Change Order No. 5 is Design Clarifications and Changes. During the installation of the mainline pipe, there were changes to the profile and alignment of the pipeline that caused the addition or deletion of meter services and appurtenances. Staff issued Design Changes that either increased or decreased multiple bid item quantities as indicated in the attached change order form. The cost for these changes was \$30,600 and required an additional eleven (11) calendar days.

The total cost of Change Order No. 5 was \$60,339.10 and an additional seventeen (17) calendar days.

Pursuant to Article 140.4 (c) of the District's Administrative Code, change orders resulting in a cumulative total greater than \$50,000 require Board approval.

Amendment No. 1 for Nova Services for Geotechnical Services

The District entered into an As-Needed Professional Services Agreement with Nova Services ("Nova") in 2020 for Geotechnical Engineering Services. Nova was subsequently issued Task Order No. 4 to provide geotechnical services for the project in the amount of \$43,320. The original scope of work included observation of earthwork, compaction testing, laboratory testing, preparation of reports summarizing our tests, observations of the underground utility trench backfill, subgrade preparation, aggregate base, and asphalt placement. This proposed Amendment No. 1 is for additional services that became necessary due to the means and methods utilized by Cass for construction and the resulting difficulties Cass encountered during construction.

Staff requested Nova submit a proposal for the additional geotechnical services needed to complete the project based on the contractor's progress and proposed completion schedule. Nova's proposal in the amount of \$19,962 appears reasonable and consistent with the hourly rates and time needed for the contractor to complete the project. The amendment brought the total authorized amount for this Task Order to \$63,282. Staff approved it pursuant to the District's Administrative Code Section 135.5 (e) for contract amendments exceeding 10% of the original contract amount. This code section also requires staff to advise the Board of Directors at the next board meeting when the amended total contract amount exceeds \$50,000.

Funding Summary

Funding for Change Order No. 5 and the additional anticipated costs are available from the project contingencies as indicated in the following table, which reflects the current approved project budget.

Lilac Road Pipeline Upsize Project			
Description	Current Budget	Budget Reallocation	Revised Project Budget
Staff Time	85,000	0	85,000
Construction Contract (Cass)	2,435,846	60,339	2,496,185
Original Contract	2,364,995	0	2,364,995
Change Order No. 1	0	0	0
Change Order No. 2	6,336	0	6,336
Change Order No. 3	31,051	0	31,051
Change Order No. 4	33,464	0	33,464
Change Order No. 5	0	60,339	60,339
Outside Services (Design, CM & Insp)	190,000	0	190,000
Geotechnical Testing Services (NOVA)	43,320	0	43,320
Geotechnical Testing Services Ammendment No. 1	0	19,962	19,962
Biological Monitoring	50,000	0	50,000
Native American Monitoring	30,000	0	30,000
Labor Compliance	20,000	0	20,000
Miscellaneous	10,000	0	10,000
Contingency	\$ 835,834.13	(80,301)	755,533
Total Project	\$ 3,700,000	\$60,339	\$3,700,000

Schedule

The following table summarizes the Project schedule. The original contract allowed for three hundred and sixty-five (365) calendar days to complete the Project, and an additional 48 calendar days was approved with Change Order No. 4. No additional time was requested with Change Orders 1 or 2.

Notice Proceed	December 8, 2022
Original Completion Date	December 8, 2023
CO#3 Time Extension	26 calendar days
CO#4 Time Extension	22 calendar days
CO#5 Time Extension	17 calendar days
Revised Completion Date	February 11, 2024

RECOMMENDATION:

Staff recommends the Board of Directors adopt Resolution No. 2023-34 approving Change Order No. 5 to the construction contract with Cass in the amount of \$60,339.10 with a 17 calendar-day time extension resulting in a total contract amount of \$2,496,184.21 and a new contract completion date of February 11, 2024.

PREPARED BY:



Wally Grabbe
District Engineer

SUBMITTED BY:



Gary T. Arant
General Manager

Attachments:

Map Exhibit
Change Order No. 5
Resolution No. 2023-34



VALLEY CENTER
MUNICIPAL WATER DISTRICT

CV050 LILAC ROAD PIPELINE UPSIZE

9/4/2020
Y:\GISProjects\Water\Masterplan\IRWM_2020Update.mxd
Source: SanGIS, SANDAG, Noamap, VCMWD



CHANGE ORDER NO. 5

Lilac Road Pipeline Upsize Project

[Project No. 01-06-78-51417]

To: Cass Arrieta

CONTRACT PRICE:

Original Contract Amount:	\$2,364,994.50
Change Orders Approved to Date:	\$70,850.61
Pending Change Order Amount:	\$60,339.10
Revised Contract Amount:	\$2,496,184.21

ALL CONTRACT TIME IS REFERENCED IN CALENDAR DAYS:

Notice to Proceed:	12/08/22
Contract Duration:	365
Previously Approved Contract Days:	48
Pending Contract Days This Request:	17
Revised Contract Duration:	430
Revised Completion Date:	02/11/24

YOU ARE HEREBY DIRECTED TO COMPLY WITH THE FOLLOWING:

COR#	DESCRIPTION	TIME	AMOUNT
	June T&M Ticket 65381 Stabilize Subgrade due to Ground Water	1	\$ 2,589.47
	June T&M Ticket 64751 Stabilize Subgrade due to Ground Water	1	\$ 2,589.47
	June T&M Ticket 65379 Stabilize Subgrade due to Ground Water	1	\$ 8,911.76
	June T&M Ticket 65380 Stabilize Subgrade due to Ground Water	1	\$ 8,364.04
	June T&M Ticket 65480 Stabilize Subgrade due to Ground Water	0	\$ 624.38
	June T&M Ticket 65512 Stabilize Subgrade due to Ground Water	1	\$ 2,575.89
	June T&M Ticket 65484 Stabilize Subgrade due to Ground Water	0	\$ 1,055.55
	June Partnering Credit	0	\$ (1,215.80)
	July T&M Ticket 65485 Stabilize Subgrade due to Ground Water	0	\$ 427.96
	July T&M Ticket 64487 Stabilize Subgrade due to Ground Water	1	\$ 1,224.38
	July Partnering Credit	0	\$ (158.10)
	Rock cost to be charged to CO#5		\$ 2,750.10
	Design Clairifications Bid Item 18, Add 1" Meter at Sta. 487+70 (DC 2)	2	\$ 4,400.00
	Design Clairifications Bid Item 23, Add 8" Gate Valve (DC 3)	0.5	\$ 2,400.00
	Design Clairifications Bid Item 24, Add 12" Gate Valve (DC 3)	0.5	\$ 4,300.00
	Design Clairifications Bid Item 28, Delete 2" BO at Sta. 498+26 (DC 4)	0	\$ (10,500.00)
	Design Clairifications Bid Item 26, Add 1" AV at Sta. 498+26 (DC 4)	2	\$ 6,200.00
	Design Clairifications Bid Item 28, Add 2" BO at Sta. 526+50 (DC 5)	2	\$ 10,500.00
	Design Clairifications Bid Item 26, Add 1" AV at Sta. 527+30+26 (DC 5)	2	\$ 6,200.00
	Design Clairifications Bid Item 18, Delete 1" Meter at Sta. 486+27 (DC 6)	0	\$ (4,400.00)
	Design Clairifications Bid Item 21, Add 2" meter manifold at Sta. 486+27 (DC6)	2	\$ 11,500.00
	NET CHANGE IN CONTRACT AMOUNT - INCREASE OR (DECREASE)	17	\$60,339.10



CHANGE ORDER NO. 5

Lilac Road Pipeline Upsize Project

[Project No. 01-06-78-51417]

All workmanship and materials called for by this Change Order shall be provided in accordance with the original contract documents insofar as the same may be applied without conflict to the conditions set forth by this Change Order. This Change Order shall become an amendment to the above mentioned construction contract

Execution of this change order by the Contractor constitutes a binding accord and satisfaction that fully satisfies, waives, and releases VCMWD from all claims, demands, costs, and liabilities, in Contract, law or equity, arising out of or related to the subject of the change order, whether known or unknown, including but not limited to direct and indirect costs and/or damages for delay, disruption, acceleration, loss of productivity, and stacking of trades, as well as any and all consequential damages

Accepted By Contractor: _____ Date: _____

Recommended Project Manager: _____ Date: _____

Approved District Engineer: _____ Date: _____

Approved Director of Finance: _____ Date: _____

Approved General Manager: _____ Date: _____

RESOLUTION NO. 2023-34

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
VALLEY CENTER MUNICIPAL WATER DISTRICT
APPROVING CHANGE ORDER NO. 5 TO THE
CONTRACT CASS ARRIETA FOR
THE LILAC ROAD PIPELINE UPSIZING PROJECT
[PROJECT NO. 01-06-78-51417]**

WHEREAS, Valley Center Municipal Water District ("District") entered into a construction contract with Cass Arrieta (Cass) for the construction of the Lilac Road Pipeline Upsizing Project for \$2,364,994.50;

WHEREAS, four (4) change orders to the original contract, totaling \$70,850.61 have been approved to add additional work to the project, bringing the total authorization to date to \$2,435,845.11;

WHEREAS, Cass submitted Change Order No. 5 in the net amount of \$60,339.10 for stabilizing the subgrade due to high groundwater in June and July, rock excavation, and design changes;

WHEREAS, Cass requested a time extension of seventeen (17) calendar days that was required for the extra work and inclement weather, revising the completion date to February 11, 2024, for the Lilac Road Pipeline Upsizing Project;

WHEREAS, staff has reviewed the scope of work and associated costs and has found them to accurately reflect the level of effort necessary to complete the work at a fair and reasonable cost;

WHEREAS, Administrative Code Article 140, "Regulation Governing Purchases, Contracts, and Sales", Section 140.4 Change Orders, requires when a change order results in the cumulative amount of change orders to exceeds \$50,000, the change order shall be approved by the Board of Directors; and

WHEREAS, there is sufficient funding in the current project contingencies and funding authorization to complete this additional work.

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED, AND ORDERED by the Board of Directors of VALLEY CENTER MUNICIPAL WATER DISTRICT as follows:

1. Change Order No. 5 in the amount of \$60,339.10 be added to the contract with Cass for the Lilac Road Pipeline Upsizing Project is approved,
2. The total authorized contract amount with Cass for the Lilac Road Pipeline Upsizing Project is increased to \$2,496,184.21, and
3. A time extension of seventeen (17) calendar days is approved.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Valley Center Municipal Water District held on the 18th day of September 2023 by the following vote:

Robert A. Polito, *President*

ATTEST:

Kirsten Peraino, *Board Secretary*

September 18, 2023

TO: Honorable President & Board of Directors

FROM: Gary T. Arant, General Manager

**SUBJECT: REQUEST BOARD APPROVAL OF CHANGE ORDER NO. 1 TO THE
NORTH COUNTY EMERGENCY STORAGE PROJECT – VALLEY CENTER
IMPROVEMENTS & 14-INCH REPLACEMENT AND RELOCATION
[PROJECT NO. 01-00-00-18045 & 01-06-78-51200]**

PURPOSE:

Request the Board of Directors adopt Resolution No. 2023-35 approving Change Order No. 1 for the North County Emergency Storage Project – Valley Center Improvements & 14-inch Replacement and Relocation (“Project”) with Orion Construction Corporation (“Orion”) in the amount of **\$77,743**.

SUMMARY:

This project is the final phase of the overall Emergency Storage Project (“ESP”) initiated by the San Diego County Water Authority (“SDCWA”). The ESP created additional local storage and conveyance, in an emergency event that may disrupt imported water supplies to the region for an extended period of time.

The District’s project includes the following:

- Increase the pumping capacity of the San Gabriel Pump Station in conjunction with other existing facilities to supply 7.2 CFS to VCMWD and 7.8 CFS to YMWD;
- Construct Improvements to the Lilac Pala Pump Station, to provide additional pumping capacity while the San Gabriel Pump Station is offline for construction;
- Upsize and re-align certain existing waterlines to support the added flows;
- Construct two new Flow Control Facilities on YMWD’s main supply to receive ESP Event supply; and
- Provide two portable 325kW generators to support the necessary facilities in the event of a power outage.

Orion Contract Summary

Contract was awarded to Orion on April 3, 2023 for their low bid amount of **\$8,796,000**. Notice to Proceed was issued on June 15, 2023. To date, no previous Change Orders have been processed.

Proposed Change Order #1 Summary:

Item 1 – Lilac Pump Station Discharge Flange Pressure Class Change – Additional costs associated with the increase of the pressure class change on the discharge piping flanges from Class 125/150 to Class 250/300, due to operational pressure requirements of the pump station. As identified in RFI #13.1, the contractor was instructed to change from ANSI/ASME B16.1/16.5 Class 125/150 to Class 250/300 of the discharge flanges for CMLC pipe, pump can, pump check valve, and plug valve. These changes included flanges on the pump can discharge flange, 8-inch plug valve, 1-inch A/V (change to #350), and the 8-inch control valve. The price reflects net material cost increase, including tax from Class 125/150 included in the bid to the Class 250/300 found to be necessary.

Direct Cost: \$28,204.84
Time Extension: 0 Calendar Days

Item 2 – Lilac Rd. Pipeline Alignment Additional Potholing – Upon USA mark-out activities, it was determined that the original alignment of the existing 8-inch waterline differed from the identified field survey mark-out and the pipe material was different than called out on the plans. To accurately determine the alignment location and confirm the existing pipe material, the Contractor was directed to perform additional potholing to allow for verification. An all-inclusive daily rate was agreed to perform this work. Necessary pothole investigation was completed in one day. Costs for this work will be accounted for under the "Unknown Utility Allowance" included in the contract, resulting in no increase to the original contract.

Direct Cost: \$11,525.09
Utility Allowance: (\$11,525.09)
Time Extension: 0 Calendar Days

Item 3 – Inline Fence Structural Integrity of Gates Halcones and Muutama FCF – Per RFI 6, Inline Fence Company recommended adding a u-channel to the sides of the CMU wall at both the Halcones and Muutama Flow Control Facilities for better structural integrity & longevity of the gate and hinges. Staff agrees with this recommendation providing an added benefit, extending the service life of the gate. The price includes material and labor costs associated with the change in material and installation method.

Direct Cost: \$3,109.30
Time Extension: 0 Calendar Days

Item 4 – Cost to Procure CK Power Generator – The Contractor proposed the use of

an or equal substitution for the standby diesel engine generator at the San Gabriel Pump Station. Neither this “or equal” nor the specified brand generator in the contract documents met the specified requirements. Therefore, in an effort to control future maintenance costs and keep the District’s fleet of generators standardized, it was agreed to pay the cost differential.

Direct Cost: \$43,741.11
Time Extension: 0 Calendar Days

Item 5 – ¾-Inch Water Service Lateral Upsize to 1-Inch – Submittal 50.1 response required the contractor to use 1-inch copper laterals in ¾-inch meter services installations. This is a District standard that was not clearly communicated in the contract documents. Contract drawing G-3 identified these connections as ¾-inch, the contractor priced all components to match the meter size in their bid. The price includes net material cost increase, including tax from ¾-inch to 1-inch copper lateral size at (5) meter locations.

Direct Cost: \$1,356.36
Time Extension: 0 Calendar Days

Item 6 – Capacitance Probe – Due to a design error it was determined that the contractor will need to supply a single Gems Liquid Level Controller Series 16M (plug-in relay & base), in lieu of the LSL-2000 pressure switch shown on Drawing E-16 schematic diagram, Line 122, at the Lilac Pala PS Pump 2. This will match the setup of the existing pump, which was misrepresented in the contract documents as a pressure switch. The price includes all labor, equipment, and materials to perform the work, including credit for the LSL-2000 pressure switch per the original bid.

Direct Cost: \$1,331.40
Time Extension: 0 Calendar Days

The total cost of Change Order No. 1 is **\$77,743** with no time impacts to the contract duration.

Project Funding

Funding for the Project comes from two sources, the SDCWA, and the District. Costs related to the ESP portion is funded by the SDCWA and costs related to the 14-inch scope of work is funded by the District. The proposed Change Order No. 1 affects the ESP portion only, with the respective allotted project contingency used to cover the amount. The District budget remains unchanged. Staff gained concurrence with the proposed change order from the SDCWA representative overseeing the project.

The following is the budget summary reflecting Change Order No. 1:

DESCRIPTION	NCESP-VC IMPROVEMENTS (01-00-00-18045) BUDGET			14 INCH RELOCATION (01-06-78-51200)	TOTAL
	ORIGINAL	REALLOCATION	REVISED		
DESIGN PHASE (Complete)	\$1,020,000	\$0	\$1,020,000	\$120,000	\$1,140,000
CONSTRUCTION PHASE	\$11,325,000	\$0	\$11,325,000	\$705,000	\$12,030,000
Staff	\$406,000	\$0	\$406,000	\$20,000	\$426,000
Construction	\$8,299,818	\$77,743	\$8,377,561	\$496,182	\$ 8,873,743
Original Contract	\$8,299,818		\$8,299,818	\$496,182	\$ 8,796,000
Change Order No. 1		\$77,743	\$77,743	\$0	\$ 77,743
Construction Management	\$1,396,396		\$1,396,396	\$73,203	\$ 1,469,599
Construction Design Support	\$165,200		\$165,200	\$9,800	\$175,000
Miscellaneous	\$150,000		\$150,000	\$30,000	\$180,000
Contingency	\$907,586	(\$77,743)	\$829,843	\$75,815	\$905,658
Total	\$12,345,000	\$0	\$12,345,000	\$825,000	\$13,170,000

SCHEDULE

No impacts to the schedule results from Change Order No. 1, contract duration remains at 560 Calendar Days, with the project to be completed by December 27, 2024.

RECOMMENDATION:

Staff recommends the Board of Directors adopt Resolution No. 2023-35 approving Change Order No. 1 in the amount of **\$77,743** to the contract with Orion Construction Corp. for the construction of North County Emergency Storage Project – Valley Center Improvements & 14–inch Replacement and Relocation Project resulting in new contract amount of **\$8,873,743**.

PREPARED BY:


Wally Grabbe
 District Engineer

SUBMITTED BY:


Gary T. Arant
 General Manager

Attachments:

Resolution No 2023-35

RESOLUTION NO. 2023-35

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
VALLEY CENTER MUNICIPAL WATER DISTRICT
APPROVING CHANGE ORDER NO. 1 TO
CONSTRUCTION CONTRACT WITH
ORION CONSTRUCTION CORPORATION, INC. FOR THE
NORTH COUNTY EMERGENCY STORAGE PROJECT
VALLEY CENTER IMPROVEMENTS AND
14-INCH REPLACEMENT AND RELOCATION
[ACCOUNT NO'S. 01-00-00-18045 & 01-06-78-51200]**

WHEREAS, the North County Emergency Storage Project - Valley Center Improvements and 14-inch Replacement and Relocation ("Project") consists of two portions, the ESP portion funded by the San Diego County Water Authority (SDCWA), and the 14-inch Replacement and Relocation portion funded by the District Capital Improvement budget;

WHEREAS, the North County Emergency Storage Project - Valley Center Improvements Project is pursuant to the terms and conditions of the agreement entitled *"Agreement Between and Among the San Diego County Water Authority, the Valley Center Municipal Water District, and the Yuima Municipal Water District for Funding the Construction and Operation of the Emergency Water Storage Project (ESP) Improvements in Valley Center and Yuima Municipal Water Districts"* ("Construction Agreement") authorized for execution by the SDCWA Board on March 23, 2023;

WHEREAS, the Construction Agreement authorizes funding for the ESP portion, in the amount of \$11,325,000;

WHEREAS, Valley Center Municipal Water District (District) entered into a construction contract with Orion Construction Corporation (Orion) for North County Emergency Storage Project Valley Center Improvements and 14-inch Replacement and Relocation for a contract amount of \$8,796,000;

WHEREAS, proposed Change Order No. 1 provides the following amendments to the contract scope:

1. Lilac Pump Station Discharge Flange Pressure Class Change;
2. Lilac Rd. Pipeline Alignment Additional Potholing;
3. Inline Fence Structural Integrity of Gates Halcones and Muutama FCF;
4. Cost to Procure CK Power Generator;
5. ¾-inch Water Service Lateral Upsize to 1-inch; and
6. Capacitance Probe.

WHEREAS, in response to the additional scope items, Orion submitted a change order proposal for \$77,743;

WHEREAS, the proposed change order only affects the ESP portion of the contract, funded by the SDCWA. The District's portion remains unchanged;

WHEREAS, District and SDCWA staff has reviewed the scope of work and associated costs and has found them to accurately reflect the level of effort necessary to complete the work at a fair and reasonable cost; and

WHEREAS, there is sufficient funding in the approved budget to cover the costs of this change order.

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED, AND ORDERED by the Board of Directors of VALLEY CENTER MUNICIPAL WATER DISTRICT as follows:

1. The District finds and determines that the preceding recitals are true and correct.
2. Change Order No. 1 in the amount of \$77,743, to the existing contract with Orion Construction Corporation for the construction of the North County Emergency Storage Project – Valley Center Improvements & 14-inch Replacement and Relocation Project is approved and the General Manager is authorized to execute the change order on behalf of the District.
3. Establishing a new contract amount with Orion in the amount of \$8,873,743

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Valley Center Municipal Water District held on the 18th day of September 2023 by the following vote:

Robert A. Polito, *President*

ATTEST:

Kirsten Peraino, *Board Secretary*



Our Region's Trusted Water Leader
San Diego County Water Authority

SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING AUGUST 24, 2023

1. Monthly Treasurer's Report on Investments and Cash Flow.
The Board noted and filed the Treasurer's report.
2. Resolution establishing amount due from the City of San Diego for the In-Lieu Charge as a condition of providing water service for Fiscal Year 2024.
The Board adopted Resolution 2023-29 establishing an amount due of \$3,187,375.29 from the City of San Diego for the In-Lieu charge for Fiscal Year 2024.
3. Notice of Completion for the First Aqueduct Treated Water Tunnels Rehabilitation Project.
The Board authorized the General Manager, or designee, to accept the First Aqueduct Treated Water Tunnels Rehabilitation Project as complete, record the Notice of Completion, and release funds held in retention to Michels Trenchless, Inc., in accordance with the contract and applicable law.
4. Amendment to Professional Services Contract with Synergy Companies for continued implementation of the Direct Install Program.
The Board authorized the General Manager to execute an amendment to the professional services contract with Synergy Companies to increase the Direct Install Program's contract capacity by \$2.6 million, for a total contract capacity of not to exceed \$4.6 million.
5. Adopt Resolution No. 2023-30 Authorizing the San Diego County Water Authority to Enter into an Agreement with the State of California Department of Water Resources to Receive Funds for the Lake Hodges Dam and Authorizing the General Manager to Execute the Agreement on Behalf of the San Diego County Water Authority.
The Board adopted Resolution No. 2023-30 authorizing the San Diego County Water Authority to enter into an agreement with the State of California Department of Water Resources to Receive funds for the Lake Hodges Dam and authorizing the General Manager to execute the agreement on behalf of the San Diego County Water Authority.
6. General Manager Appointment.
The Board approved the appointment of Dan Denham as General Manager and his employment contract.
7. Approval of Minutes.
The Board approved the minutes of the Special Board of Directors' meeting of July 13, 2023 and July 27, 2023, and the Formal Board of Directors' meeting of July 27, 2023.

September 18, 2023

TO: Honorable President & Board of Directors

FROM: Gary T. Arant, *General Manager*

SUBJECT: DISTRICT STATUS REPORT – JULY 2023

PURPOSE:

To provide the Board with a status report on District operations, activities and projects.

SUMMARY:

For the month of June 2023, the following reports are presented by the Operations, Engineering, Finance, IT and General Administration Departments:

I. OPERATIONS DEPARTMENT:

A. WATER / WASTEWATER DIVISION:

	<u>JULY</u>	<u>JULY</u>	<u>FY</u>	<u>FY</u>
Water Operations	<u>2023</u>	<u>2022</u>	<u>2023-24</u>	<u>2022-23</u>
			<u>to Date</u>	<u>to Date</u>
Flow (average cfs)	31.36	32.92	31.36	32.92
Total Rainfall (inches)	0	0.02	0	0.02
Average 24 Hr. Temp. (EF)	76	74	76	74
Average High Temp. (EF)	91	88	91	88

Water Purchases (A.F.)	1,928.4	2,024.01	1,928.4	2,024.01
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	<u>Budgeted</u>	<u>Projected</u>	<u>Actual</u>
	<u>2023-24</u>	<u>2023-24</u>	<u>2022-23</u>
Water Sales (A.F.)	16,500.0	16,000.0	13,021.0

	<u>JUNE</u>	<u>MAY</u>	<u>F.Y.</u>
Power Purchases	<u>2023</u>	<u>2023</u>	<u>2022-23</u>
Electricity and Natural Gas			<u>to Date</u>
Total kWh Purchased	600,733	565,015	7,517,675
Avg. Cost/kWh	\$0.264858	\$0.274462	\$0.244032
Total Therms Purchased	32,560	28,895	398,197
Avg. Cost/Therm	\$1.03447	\$1.04552	\$1.48395

RENEWABLE ENERGY PROGRAM

Project	Start Date	kWh Produced JUNE 2023	Savings from Solar JUNE 2023	CSI Rebate JUNE 2023	kWh Produced Fiscal Year	Savings from Solar Fiscal Year	CSI Rebate Fiscal Year	kWh Produced To Date	Savings from Solar To Date	CSI Rebate To Date
Lake Turner	1/1/2009	126,703	Not Available		872,431	Not Available		24,208,113	\$443,357	
Tyler Pump Station	6/3/2013	7,471	\$1,724		83,579	\$18,598		889,381	\$177,275	\$61,739
Circle R Pump Station	11/13/2013	7,389	\$1,968		84,539	\$19,664		899,008	\$180,767	\$68,201
Cobb Reservoir	4/1/2015	4,905	\$1,307		52,212	\$12,151		457,108	\$93,087	\$37,481
MJM Pump Station	6/1/2015	3,839	\$1,023		43,893	\$10,195		376,794	\$77,234	\$32,525
Cool Valley Pump Station	3/23/2016	14,083	\$3,751		130,837	\$31,007		1,111,197	\$233,569	
Miller Pump Station	7/1/2016	10,283	\$2,739		112,092	\$26,038		784,229	\$164,119	
Lower Moosa Canyon	8/7/2023	42,089	\$5,913		78,568	\$5,913		78,568	\$10,112	
TOTALS		216,762	\$18,425	\$0	1,458,151	\$123,566	\$0	28,804,398	\$1,379,520	\$199,946

Total Program Cost Savings **\$1,579,466**

Total Metric Tons of CO2e Offset by Renewable Energy Production **9,275**

SDG&E CO2e Factor **0.322**

Total Renewable Energy Credits Sold:	23,533	Value:	\$34,584.60	
	+ <u>0</u>		+ <u>0</u>	
	23,533		\$34,584.60	

Operations and Facilities Department RENEWABLE ENERGY PROJECTS



Country Club Res - 58kW



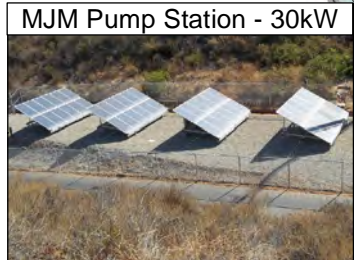
Miller Pump Sta. (A) - 70kW



Tyler Pump Station - 52kW



Moosa WRF - 278kW



MJM Pump Station - 30kW



Lake Turner - 1.1MW



Cool Valley Res - 91kW



Cobb Res - 30kW

Solar Sites Online

★ (8) Sites - Total 1.62MW

Proposed Future Solar Sites

- Corporate - Near Completion 110kW
- Betsworth PS - Future 868kW
- Miller PS (B) - Future 431kW

Total: 1.41MW

Terms:
kW - Kilowatt or 1,000 Watts
MW - Megawatt or 1,000 Kilowatts
1 MW will power 1,000 Homes



Wastewater	<u>JULY 2023</u>	<u>JULY 2022</u>	<u>JULY 2021</u>
Daily Flows (Average M.G.D.)			
Moosa	.300	.304	.338
Woods Valley	.120	.083	.054

	<u>JULY 2023</u>	<u>JULY 2022</u>	<u>F.Y. 2023-24 to Date</u>	<u>F.Y. 2022-23 to Date</u>
Recycled Water				
Woods Valley Ranch WWRF (A.F.)	11.48	7.93	11.48	7.93

B. CUSTOMER CONTACTS:

	<u>JULY 2023</u>	<u>JULY 2022</u>	<u>F.Y. 2023-24 to Date</u>	<u>F.Y. 2022-23 to Date</u>
Customer Service Requests				
Backflow Leaking	7	8	7	8
Conservation	0	0	0	0
Facilities Damaged by Others	0	0	0	0
Leaks	34	22	34	22
Miscellaneous	24	28	24	28
No Water	7	0	7	0
Pressure	8	18	8	18
Sewer	0	2	0	2
STEP System	2	1	2	1
Water Quality	3	1	3	1
After-Hour Call-Outs				
SCADA	6	0	6	0
Customer	15	4	15	4

C. SAFETY/MEETINGS:

Safety Meetings

07/12/23	- Confined Space	(Bill Morris)
07/13/23	- Hazard Communication and SPCC (Target Solutions)	
07/26/23	- Fall Protection	(Bill Morris)

D. SECURITY:

	<u>JULY 2023</u>	<u>JULY 2022</u>	<u>F.Y. 2023-24 to Date</u>	<u>F.Y. 2022-23 to Date</u>
Trespassing/Break-ins	0	0	0	0
Vandalism	0	0	0	0
Threats/Suspicious Activity	0	0	0	0
Theft	0	0	0	0

E. METER SERVICES DIVISION:

	<u>JULY 2023</u>	<u>F.Y. 2023-24 to Date</u>	<u>F.Y. 2022-23 to Date</u>
Installation/Maintenance/Repair			
Meters Installed	22	22	25
Meter Service Repairs	10	10	6
Total Meters Exchanged	12	12	16
Meter Flow Test Bench			
Meters Tested	2	2	6
Backflow Program RP & DC Devices			
Tested	572	572	550
Repaired	26	26	26
Installed	31	31	90

F. WATER FACILITIES DIVISION:

	<u>JULY 2023</u>	<u>F.Y. 2023-24 to Date</u>	<u>F.Y. 2022-23 to Date</u>
Pump Maintenance			
Pumps Pulled	0	0	1
Electric Motors Repaired	0	0	0
Electric Motors Rewound	0	0	0

G. CONSTRUCTION & MAINTENANCE DIVISION:

	<u>JULY 2023</u>	<u>F.Y. 2023-24 to Date</u>	<u>F.Y. 2022-23 to Date</u>
Pipeline Maintenance/Repair			
Mainline Repairs	3	3	0
Shutdowns	0	0	0
Shutdowns Due to New Construction	1	1	1

Valve Maintenance

Quad completed: A – J
45% through Quad K

Leak Detection Program Status

100% of facilities detected through Quads: A – J
45% of facilities detected through Quad K

	<u>JULY</u> <u>2023</u>	<u>F.Y.</u> <u>2023-24</u> <u>to Date</u>	<u>F.Y.</u> <u>2022-23</u> <u>to Date</u>
Landscape (Reservoirs) Maintenance			
Station Maintenance	20	20	15

H. VEHICLE MAINTENANCE:

	<u>JULY</u> <u>2023</u>	<u>F.Y.</u> <u>2023-24</u> <u>to Date</u>	<u>F.Y.</u> <u>2022-23</u> <u>to Date</u>
Vehicles Serviced	11	11	5
Miles Driven	27,669	27,669	27,537
Gallons of Fuel Consumed - Vehicles	2,508	2,508	2,183
Gallons of Fuel Consumed – Equipment	159	159	174
MPG (average)	11.5	11.5	12.4
Pickup Trucks MPG	14.7	14.7	15.2
Service Trucks MPG	7.2	7.2	7.7
Average Vehicle Miles	503	503	510
Total Mileage on Vehicles		4,999,161	5,113,602
 Total Number of Vehicles in Fleet	 55		
Vehicles in Service	46		
Surplus Vehicles in Service	5		
Surplus Vehicles Out of Service	4		

**FIELD DEPARTMENT
CAPITAL FUNDED PROJECTS SUMMARY**

Project No.	Name	F.Y. Auth- orized	Budget 2023- 2024	Total Project Budget	Contracts		Comments	Dept.
					Contractor / Consultant	% Complete JUNE JULY		
01-06-78-51050	Natural Gas Engine Controls Upgrade and Automation	16-17		\$190,000		33% 33%	Construction in progress	P&M
01-06-78-51650	Risk & Resilience Assessment and Emergency Response Plan	20-21		\$151,000		95% 95%	Risk and Resiliency Assessment 100% complete. ERP Plan is complete. Training will take place after COVID.	SAFETY
01-06-78-51080	Pump Station Power Monitors	22-23	\$56,220	\$56,220		15% 15%	Construction in progress	P&M
01-06-78-51370	Vehicles - Pickup Truck	23-24	\$115,565	\$115,565		0% 0%		P&M
01-06-78-51371	Vehicles - Service Truck	21-22		\$430,525		40% 40%	1 Received, Out Fitting in Progress	P&M
01-06-78-51372	Vehicles - Dump Truck	21-22		\$353,525		20% 40%	1 Received, Out Fitting in Progress	P&M
01-06-78-51373	Vehicles - Hooklift Truck	22-23		\$238,800		20% 20%	On Order	P&M
01-06-78-51374	Vehicles - Service Truck 1.5 Ton	23-24	\$204,750	\$204,750		0% 10%	Cab and Chassis Received	P&M
01-06-78-51375	Vehicles - Service Truck 1.0 Ton	23-24	\$136,435	\$136,435		0% 0%		P&M
01-06-78-51880	Electric Motor Soft Starter Replacements	23-24	\$60,000	\$60,000		0% 5%	On Order	P&M
01-06-78-51130	Reservoir Mixing Systems	23-24	\$37,000	\$105,054		0% 0%		P&M
01-06-78-51930	Paradise Reservoir Site Chloramine Boosting System	23-24	\$214,500	\$214,500		0% 0%		P&M
13-06-78-53140	Lower Moosa Collection System Vitrified Clay Pipe Lining	18-19		\$119,000		90% 90%	Contractor making repairs	WW
13-06-78-53430	Lower Moosa Canyon WRF Islands Lift Station Generator	20-21		\$55,000		20% 20%	On Order	P&M
13-06-78-53300	Sludge Transfer Pump Upgrade/Replacement	22-23	\$33,000	\$33,000		70% 70%	Pump purchased, waiting install	WW
13-06-78-53370 17-06-78-57370	Vehicles - Pickup Truck	22-23		\$58,000		20% 20%	On Order	P&M
13-06-78-53372 17-06-78-57372	Vehicles - Service Truck	22-23		\$119,590		15% 15%	Out to Bid	P&M
13-06-78-53150	Back-up Aeration Blower/Compressor	23-24	\$14,500	\$14,500		0% 0%		WW
17-06-78-57100	Upgrade Process Control Sensors	23-24	\$32,000	\$32,000		0% 0%		WW
17-06-78-52900	Woods Valley WRF Odor Scrubber Media & Blower	23-24	\$28,500	\$28,500		0% 0%		WW
17-06-78-57300	Back-up Aeration Blower/Compressor and Motor	23-24	\$13,800	\$13,800		0% 0%		WW

Capital Funded Projects Summary

G:\BOARD Agendas, Minutes, etc\Monthly Status Reports\2023-07 July (09.18.23)\CI project summary - FIELD JULY 23.xlsx

III. **ENGINEERING DEPARTMENT:**

A. ENGINEERING SERVICES:

	<u>July 2023</u>	<u>June 2023</u>	<u>F.Y. 2023-24 To Date</u>	<u>F.Y. 2022-23 To Date</u>
Fire Meter Sales	10	13	10	263
Meter Sales	9	13	9	257
Meter Relocation	0	0	0	45
Meter Resize	0	0	0	3
Maps Processed (PF letters)	2	0	2	18
Agency Clearances Signed	10	3	10	74
Fire Hydrants/Special Projects Accepted	0	0	0	2
Underground Service Alerts/Mark-Outs	312	370	312	3,518
Potable Construction Meters	6	3	6	54
Non-Potable Construction Meters	0	0	0	0
One Day Permits	0	0	0	2
Wastewater Inspections	0	0	0	4

General Activity:

In addition to the items listed in the above table, Engineering Services staff assists with encroachment permits and violations, provides information for mark outs and helps customers with water conservation questions, and available rebate programs. In the month of July, 5 sets of meters were installed in the Park Circle Community.

B. GEOGRAPHICAL INFORMATION SYSTEM (GIS):

GIS staff gathers and updates the facility data in the GIS as it is modified and assists project managers with various project maps/exhibits and data analysis.

The following took place in July:

1. The Engineering technician is continually adding water and wastewater infrastructure to the GIS system. This month she updated and added several water meters, backflows and identified the corresponding service areas. Additionally, she has taken on the task of analyzing, adding, and updating all our facilities. Drawing out any improvements and bringing the as-builts together to hyperlink for staff to use in the city works application or GIS web maps. This month the Old Country Club Reservoir and Pump Station was reviewed and updated;
2. Received the newest imagery from Nearmap, created and updated the image service in Cityworks, webmaps and the local projects;

- Staff employed a consultant to digitize district easements to display in GIS. We have received multiple files consisting of over 900 Easements. We have completed reviewing this data and have added it to our database and pushed it out to the webmap for staff to use. We also updated the Easement table with the above information to better track all existing easements in the district. The engineering technician added 15 easements in July.

C. EASEMENT ENCROACHMENTS:

Summary of Activities:

In the month of July, one Violation of a fence blocking meter access was discovered. The customer boxed the fence around the meter and backflow assembly. Staff was able to close out this Violation. One Encroachment Permit for a fence within our easement was opened as Pending Evaluation then moved from Pending Evaluation status to Active Permit status. A second Encroachment Permit for conduit within our easement was opened as an Active Permit. All other existing files are still pending.

ENCROACHMENTS STATUS TABLE					
7/1/2023-7/31/2023	Encroachment Violations			Encroachment Permits	
	Pending Evaluation	Owner Resolution	District Resolution	Pending Evaluation	Active Permits
Beginning Log	12	22	11	17	9
Plus New	0	1	0	1	2
Less Completed	0	1	0	1	0
Ending Log	12	22	11	17	11

Encroachment Violation Footnotes:

Pending Evaluation – This column represents the status of reported encroachment violations. The number of new violations reported during the month is indicated along with the number of violations that were resolved during the month. Resolution may result in either a) the property owner agreeing to remove the encroachment violation, b) in some cases, the District allowing the encroachment violation to remain pending resolution by the District, c) issuance of an encroachment permit that allows the encroachment to remain as is, or d) issuance of an encroachment permit that requires modification of the encroachment by the owner. Once the course of action for resolution of the encroachment violation has been determined, it is shown completed in the Pending Evaluation column and becomes a new item in either the Owner Resolution Column, the District Resolution Column or the Active Permit Column.

Owner Resolution – Removal of the encroachment violation is a property owner action requirement and will be inspected by District staff. The number of encroachment violations that were removed during the month is indicated as completed in this column.

District Resolution – Staff has determined that the encroachment violation is not a result of current owner's action and has agreed allow the encroachment to remain pending resolution by the District. The encroachment violation is properly documented and made clear to the owner that the District is not responsible for damage to the encroachment as a result of the operation, maintenance or failure of the District's facility in the easement.

Encroachment Permit Footnotes:

Pending Evaluation – This column represents the status of requests to construct facilities or other improvements within a District easement under review and consideration. The number of requests received during the month is indicated as new and the number of requests resolved is indicated as completed. Resolution of the request included either a) denial of the encroachment request, or b) issuance of an encroachment permit. Many times, the encroachment permits are issued concurrently with the completion of the work. Encroachment permits that will require further follow up inspection are shown in the Active Permits column.

Active Permits – This column shows the status of encroachment permits approved by District with work in progress and being inspected by District staff. Although the work is authorized, work may not commence immediately.

D. DEVELOPER FUNDED PROJECTS:

See Table I and Location Map for project details and general status of the Special Projects, Private Low-Pressure Wastewater Collection System Installations and Cell Site Projects that are in process.

See Table II and Location Map for general status of all developer funded projects.

ENGINEERING DEPARTMENT

TABLE I - ENGINEERING SERVICES PROJECTS SUMMARY

Special Projects (01-00-00-182xx)							
Job # 182xx	PROJECT NAME	Owner Engineer	Plan Approval	Estimated Construction Cost	Contractor	% Complete Construction	July 2023 Comments
15	Wohlford Estates - RDDMWD & COE Project, Incl. VCMWD Waterline Relocation and Access Easement	Jared Aronowitz (Beazer) <u>Masson & Associates</u>	11/2/2022	N/A	TNT Blanchard	10%	Contractor continued onsite grading.
28	Miller Road Plaza - Shopping Center: Water/Irrig. & Fire Service, w/Grinder Pump	<u>Valley Center View Properties</u> Wynn Engineering	10/12/22	\$400,000	Gratzl Heavy Equipment Rental (Grading)	60%	Contractor began working onsite on PRV Station and Fire Assembly.
39	KA Enterprises - Fire Service/FH/Meter Relocate for new Circle R at Mountain Meadow Rd.	<u>KA Enterprises</u> Omega Engineering Consultants	6/3/2021	\$21,200	BC3 Equipment	98%	Punchlist items were addressed in July. Final Acceptance anticipated for August.
44	San Pasqual Retail Center adjacent to Horizon Ph 1 - Water Service Installation Ph 2 - Road Widening and Appurtenance Relocation	<u>San Pasqual Economic Development Corporation</u> Masson and Associates Inc	3/18/2021	\$92,758	TLM Petro Labor force, Inc.	70%	VCMWD had prior discussions about proposed new retail area requiring 2-Inch meter service. No VCMWD Activity in July.
64	Anthony Rd. Fire Hydrant - Blackrock	<u>David Klose</u>	N/A	Pending	Pending	0%	Project was established and performance bond received in October 2021. No VCMWD Activity in July.
65	ARCO Gas Station and Store at VC Rd & Cole Grade Rd Domestic/Irrig/Fire Service and Sewer with Grinder pump	<u>Rafat Mikhail</u> Civil Landworks	5/2/2023	Pending	Gratzl Heavy Equipment Rental	5%	In June project grading plans were signed in acknowledgement by the District Engineer per SD County request. No VCMWD Activity in July.
66	Darling Sewer Lateral	<u>Terri Darling</u>	4/29/2021	\$15,300	Drave's Pipeline Inc.	100%	In 1-year Warranty Period through August 2023.
67	Hamid Quitclaim	<u>Hamid Liaghat</u>		\$2,000	Szytel Engineering	80%	Staff previously transmitted comments to the property owner's surveyor. Staff is awaiting revised documents to proceed. Property owner put quitclaim on hold for now. No VCMWD Activity in July.
69	Goldman FH	<u>Melanie Goldman</u>		\$17,365	Draves Pipeline Inc.	100%	Installation of Fire Hydrant was completed. Waiting on labor hours to be finalized in order to process Final Acceptance and Disbursement.
81	Erlor/Carney Rd FH	Hank Erlor	N/A	\$37,090	Draves Pipeline Inc.	100%	In 1-year Warranty Period through January 2024.
82	V.C. Fire Station No. 3 Domestic Service and Fire Detector Assembly	Erickson-Hall Construction Co. Brandon Hamlett	N/A		Pending	0%	Previously staff communicated conditions for service as part of Agency Clearance approval. No further activity with VCFPD in July.
83	McNally - JHR Partners Fire Hydrant	JHR Partners Wade Rupe	N/A		Pending	0%	Project account was previously established and initial \$5,000 deposit was received in February. No VCMWD activity in July. No activity needed until developer procures contractor and starts submittal process.

**ENGINEERING DEPARTMENT
TABLE I - ENGINEERING SERVICES PROJECTS SUMMARY**

Special Projects (01-00-00-182xx), Continued.							
Job # 182xx	PROJECT NAME	Owner Contactor	Plan Approval	Estimated Construction Cost	Contractor	% Complete Construction	July 2023 Comments
84	Terranova Rd Improvements	Giovannina Martin Family Trust Andrea Terranova Wynn Engineering		Pending	Pending	0%	Project account was established and initial \$3,000 deposit was collected in June. No VCMWD Activity in July.
Private Grinder Pump - LPS Installations (13-06-78-53250 or 17-06-78-57250 - Function 64)							
App#	APPLICANT	Plan Submittal	Plan Approval	Estimated Construction Cost	Contractor	% Complete Construction	July 2023 Comments
417	Papa Bears (Armando & Maria Sanchez)	11/26/18	11/26/18	N/A	Pending	95%	Installation of the grinder pump has been completed since January '22. Start-up inspection pending completion of restaurant remodel by owner. No VCMWD Activity in July.
11698	Good Standing - Hakeem Milbes (Tall Oak Lot 27)	01/23/23	01/25/23	N/A	Pending	0%	Approved Planning Submittal in January '23. Waiting on customer to start installation.
11699	Good Standing - Hakeem Milbes (Tall Oak Lot 24)	09/20/22	09/26/22	N/A	Pending	0%	Received and approved Plan Submittal in September '22. No Owner Activity since that time.
11727	Ryan Scharbarth (27674 High Vista Dr)	Pending		N/A	Pending	0%	Waiting on customer to procure contractor and start the planning and installation approval process.
10564	Joi Blake (Tall Oak Lot 17)	Pending		N/A	Pending	0%	Sent customer grinder pump information in Feb '23 but have not had any follow up contact from customer.
Cell Site Installations (01-03-23-50001 Function 122)							
Site #	SITE	Plan Submittal	Plan Approval	Estimated Construction Cost	Cell Company	% Complete Construction	July 2023 Comments
	NO CELL SITE INSTALLATIONS ARE IN PROCESS AT THIS TIME						

**ENGINEERING DEPARTMENT
TABLE II - DEVELOPER FUNDED PROJECTS SUMMARY**

Job # 01-00-00- 180xx	PROJECT NAME	Proj. Mgr.	Map No.	Lots/ Units	Phase	PLANNING	Planning		CONSTRUCTION				July 2023 Comments
						Engineer	Concept Approval	Plan Approval (1)	Estimated Cost	Contractor	% Complete	Final Acceptance	
02	Butterfield Trails	NL	TM 5551	71	G	Alidade Engineering - Larry Dutton	09/02/14		\$2,457,000				No VCMWD Activity in June.
05	Belmont Estates	NL	TM5110-1	4	G	ACAL Engineering	08/04/14	02/04/16	\$166,655				No response to letter requesting status update sent February 2018. No VCMWD Activity in July.
06	Lake Wohlford Resort Annexation Office of Water Programs - Sacramento State (OWP) is providing management services for the Facility Grant with the SWRCB	WG			F	Dexter Wilson Engineering (DWE)							OWP obtained approval in February of an amendment to the SWRCB Grant to fund additional Annexation and Planning costs of the private water facilities needed to serve the resort and adding participating of the San Pasqual Band of Mission Indians for water service at Duro Road. Wilson Engineering moving forward to complete the environmental studies and annexation applications. District activities are still on hold pending funding of VCMWD project expenses and the SDCWA and MWD annexation processing fees. Received Draft DWE Report from OWP for Review on Aug 15th.
07	Viking Grove Development	NL	20689 & 20690	9	B	ACAL Engineering	05/16/16	11/09/22	\$318,507	TAD Construction	20%		Contractor started work on onsite water improvements and off site storm water improvements.
09	Duffywood LLC Waterline Extension	P NL	TM 5478	7	A	Florentina/ Civil Land Works	01/03/22	11/24/20	\$360,000	TAD Construction	100%	4/14/2023	Project in 1 year warranty period through April 2024.
17	Bear Peak (Shady Oak)	NL		47	A	Rick Engineering Company	03/18/19	07/08/19	\$600,000	GPS Plumbing and H7 Contrating & Engineering	100%	04/26/23	Project in 1 year warranty period through May 2024.
19	The Oaks (Washington Meadows Dev., Inc.)	NL	TM 5174.1	11	D	Spears and Assoc.	10/19/15	09/08/22	\$186,710		0%		The final map and plans were signed by the District and transmitted to the developer in September 2022. No VCMWD activity in July.
22	El Cidro	NL		10	G	BWE, Inc. (formerly Burkett & Wong Engineering)	04/15/13	11/30/15	\$410,250				Joint Agreement to Improve Subdivision, Joint Lien Agreement & Lien Hold Agreement approved by the County and the Final Map was recorded in July 2016. With project under a Lien Hold Agreement, construction will be delayed indefinitely. No VCMWD Activity.
	Park Circle Touchstone Communities (Backbone Facilities) (neighborhoods A & C)	NL	TM 5603 Units 2 & 3		B		04/15/19	07/23/19	\$3,100,000	Basile	98%		5 service laterals were relocated from the backbone due to the final location of the homes not matching original placements as shown on plans. Outstanding punchlist items still remain.

**ENGINEERING DEPARTMENT
TABLE II - DEVELOPER FUNDED PROJECTS SUMMARY**

Job # 01-00-00- 180xx	PROJECT NAME	Proj. Mgr.	Map No.	Lots/ Units	Phase	PLANNING	Planning		CONSTRUCTION				July 2023 Comments
						Engineer	Concept Approval	Plan Approval (1)	Estimated Cost	Contractor	% Complete	Final Acceptance	
23	Park Circle Touchstone Communities (Neighborhood E)	NL	TM 5603 Unit 1	101	B	Dexter Wilson Engineering & Touchstone Engineering Staff	04/15/19	10/19/20		Cass/Arrieta	95%		Developer continues to construct homes. VCMWD staff working with developer to complete punch list items.
	Park Circle Touchstone Communities (Neighborhood B)	NL	TM 5603 Unit 4 & Portion Unit 5	143	B		04/15/19	11/18/19		Cass/Arrieta	95%		Remaining punch list items for Unit 4 have still not been addressed. VCMWD staff is working with the developer and their contractor towards completion.
25	Orchard Run Subdivision - Unit 1 (Backbone Facilities funded by Touchstone)	NL	TM 5087 Unit 1 - 58 Lots Unit 2 - 70 Lots Unit 3 - 120 Lots Affordable Homes - 52 lots	20	B	Dexter Wilson Engineering & Touchstone Engineering Staff	04/15/19	07/23/19	\$1,855,600	Cass/Arrieta	95%		Developer continues to work through punchlist items.
	Orchard Run Subdivision - Unit 2 (Backbone Facilities funded by Touchstone)			3	B		04/15/19	07/23/19	\$1,877,000	Cass/Arrieta H7	95%		Remaining Unit 2 work is under KB Homes Job No. Item 56.
	Orchard Run Subdivision - Unit 3 (Backbone Facilities funded by Touchstone)			120	B		04/15/19	07/23/19	\$1,717,785	Cass/Arrieta	95%		VCMWD staff continued to work with developer and their contractor to review outstanding punch list items.
27	Free-Thomas Line Extension	NL	20450	4	G	Penny Engineering	12/24/14	12/24/14	\$69,837				No activity since letter informing Owner that plan approval expired; requested project update. Owner continuing to process plans through County which is delaying water design. No VCMWD Activity in July.
30	Deer Springs Towne Center	NL		2	F	BWE, Inc. (formerly Burkett & Wong Engineering)							Staff previously met with County planner in charge of other adjacent development to explore options for wastewater service that can be applicable here as well. There may be opportunity for joint effort with other developers for a communal system, to be further explored with individual developers. No VCMWD Activity in July.
32	Keys Creek Water Line Replacement (Keys Creek Investments, Inc.)	NL	PM 1698	3	D	Engineering Design Group - Ranka Vukmanic	08/03/15	N/A	\$7,492	Draves Pipeline	100%	02/02/23	Project in 1 year warranty period through February 2024.
35	Welk Garden Villas	NL		148	B	Hale	06/19/06	07/26/10	\$458,800	Ratzlaff	90%		In October 2022, Staff met with representative from Marriot, the new Owner of Welk Resort. They indicated a contractor is in process of being selected to perform the remaining punch list items. No VCMWD Activity in July.
39	Rimrock Phase III - Unit 1	NL	TM 4744	9	D	Piro Engineering	06/07/93						District was previously requested to re-sign the joint County bonds as part of the ownership transfer process. District met with the new owner in October of 2022 representatives shortly after to review the project. The new owner is planning to resume development of the remaining lots in the near future. No VCMWD Activity in July.
	Rimrock Phase III - Unit 2			32	D	Piro Engineering	06/07/93						
	Rimrock Phase III - Unit 3			29	D	CTE, Inc.	06/07/93						

**ENGINEERING DEPARTMENT
TABLE II - DEVELOPER FUNDED PROJECTS SUMMARY**

Job # 01-00-00- 180xx	PROJECT NAME		Proj. Mgr.	Map No.	Lots/ Units	P h a s e	PLANNING	Planning		CONSTRUCTION				July 2023 Comments
							Engineer	Concept Approval	Plan Approval (1)	Estimated Cost	Contractor	% Complete	Final Acceptance	
40	Circle P		NL	TM 5468	11	G	CTE, Inc.	08/07/17						No activity since Board issued Concept Approval for the project in August 2017. Staff prepared and submitted District Facility Agreement (DFA) to Developer for signature. Plan review pending receipt of plans and signed DFA. No VCMWD Activity in July.
44	Sea Bright Line Ext.		NL	TM 5814	9	G	Sea Bright	01/22/13	06/02/17	\$639,000				No activity since Board issued Concept Approval for the project in August 2017. Staff prepared and submitted District Facility Agreement (DFA) to Developer for signature. Plan review pending receipt of plans and signed DFA. No VCMWD Activity in July.
46	Beck Subdivision		NL	TM 5060	16	G	Sea Bright	06/01/09	10/10/18	\$237,215				In March, developer reached out to VCMWD to discuss the possibility of quitclaiming VCMWD easements and reverting the subdivision back to acreage. No VCMWD Activity in July.
51	Eagles Noel (Baldwin) Water Line Extension		NL	PM 17548	3	B	Wynn Engineering	04/05/21	06/02/21	\$185,000	JPI Development	95%		VCMWD waiting for developer to complete punchlist items.
52	Weston Towne Center (previously called Village Square)		WG		85	F	TSAC Engineering Steve McPartland							The project was acquired by Indian Creek Associates, LLC. The new owner has established a new project account, see Job No. Item 73. Owner of the commercial property (Bob's LLC) has not yet made contact with the District. This account will remain open to report on the status of the commercial property.
54	Mathew Rd. Line Ext.		NL		3	A	Wunderlin Engineering Inc.	12/21/20	09/28/21	\$58,100	Westcoast Underground	100%	06/02/22	Project in 1-year warranty period through July 2023. 1-year warranty inspection to take place in August.
55	Park Circle Shea Homes (Neighborhood A)		NL	Portion TM 5603 Unit 5	88	B	Dexter Wilson Engineering & Touchstone Engineering Staff	04/15/19	11/18/19		Cass/Arieta	95%		No punchlist items were worked on by the developer in July. No VCMWD Activity.
56	Orchard Run KB Home Coastal (Units 1 & 2)		NL		105	B	Dexter Wilson Engineering & Touchstone Engineering Staff	04/17/19	07/23/19	\$1,717,785	H7 Contracting and Engineering	95%		Six sets of meters were installed in July. Developer continues to work through outstanding punchlist items.
57	Orchard Run Unit 3 Affordable Home Unit		NL	TM 5087-3	52	B	Touchstone	04/17/19	07/23/19	Incl in OR Unit 3	Cass/Arieta	50%		Contractor began excavation for foundation next phase of lots to be construction in June. No VCMWD Activity in July.
58	Mountain Meadow Village Center		NL		1	F	PLSA							In October 2022, Developer requested additional Project Facility Availability forms to be signed as part of their ongoing permitting process with the County. No VCMWD Activity in July.

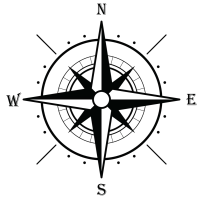
**ENGINEERING DEPARTMENT
TABLE II - DEVELOPER FUNDED PROJECTS SUMMARY**

Job # 01-00-00- 180xx	PROJECT NAME	Proj. Mgr.	Map No.	Lots/ Units	Phase	PLANNING	Planning		CONSTRUCTION				July 2023 Comments
						Engineer	Concept Approval	Plan Approval (1)	Estimated Cost	Contractor	% Complete	Final Acceptance	
59	Pauma Vista Winery Water Line Extension	NL		1	C	Rancho Coastal Surveying Engineering Inc.	01/07/22	11/16/22	\$255,000	Pending			Project plans were signed on November 16, 2022. Developer is currently obtaining quotes from contractors to perform the proposed improvements. No VCMWD Activity in July.
60	Liberty Bell Plaza	NL		5	D	Alidade Engineering - Larry Dutton							VCMWD staff continued review of onsite water improvements and quitclaim easements.
64	Park Circle Beazer Homes (Unit 4)	NL	TM 5603-2	79	B	Dexter Wilson Engineering & Touchstone Engineering Staff	04/15/19	09/27/21		H7 Engineering and Contracting	95%		5 service laterals were relocated from the backbone due to the final location of the homes not matching original placements as shown on plans.
65	Rincon Tribe Emergency Water Service	WG			G	JR Filanc							Staff is providing assistance and coordination to Rincon Band of Luiseno Indians regarding their evaluation of obtaining a connection location for an emergency source of water supply. Study is being conducted by JR Filanc utilizing San Diego State Engineering Department. No Activity since initial discussion with SDSU Students in October 2021.
66	Village Station	NL		200	F	Wynn Engineering	Pending						Previously requested updated preliminary design report (PDR) for all of VCVF North Village property. Owner contracted with Dexter Wilson Engineering to prepare the report. Staff had previously provided DWE with additional information. No further activity anticipated until receipt of the PDR.
67	Ivy Dell RV Park Water Line Extension	NL		1	D	Excell Engineering Robert Dentino	Pending		Pending	Pending			Final mylars have been awaiting County approval since April. Once approved they will be returned to VCMWD for final signature. Once mylars are signed, developer can move forward with scheduling a pre-construction meeting. No Activity in July.
69	Manzanita Crest Waterline Extension	NL	PM 19064		F	SMS Consulting	Pending						Developer's engineer submitted plans for review. Staff processed and returned first plan check comments back in June of 2022. No VCMWD Activity in July.
72	SDG&E Strategic Undergrounding Project (SUP)	NL			B	NV5				SDG&E			Staff is supporting the project as necessary in response to SDG&E activity surrounding District facilities. SDG&E is working with VCMWD to obtain easement.
73	North Ranch Estates (Weston Residential Property)	NL		515	F	Dexter Wilson Engineering.							Developer is working closely with the other major developers in the North Village Area to prepare a phased expansion plan for additional wastewater capacity. Dexter Wilson Engineering will be updating their prior reports and requesting an update to the prior concept approval. No submittals received from the Developer in July.

**ENGINEERING DEPARTMENT
TABLE II - DEVELOPER FUNDED PROJECTS SUMMARY**

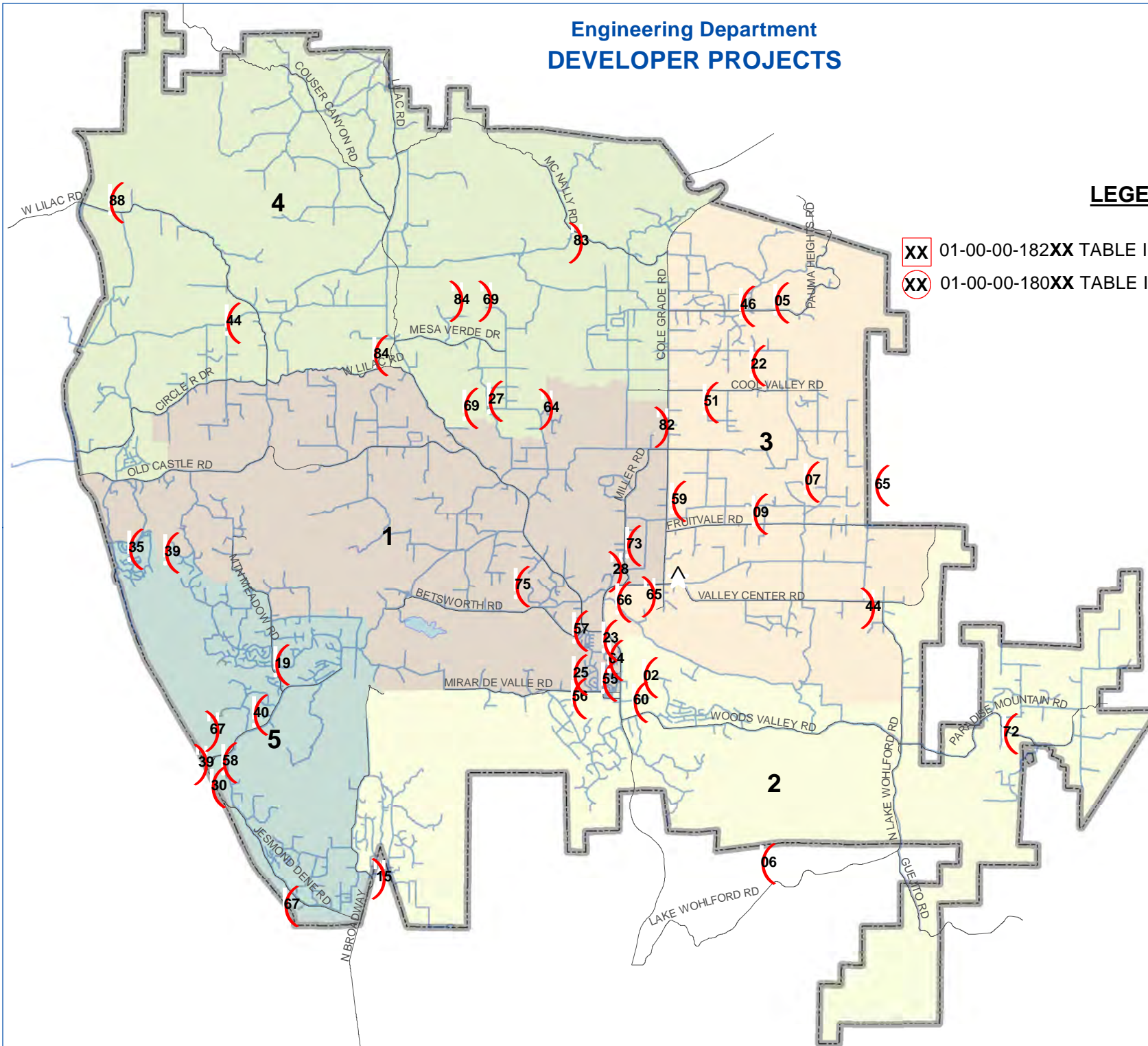
Job # 01-00-00- 180xx	PROJECT NAME		Proj. Mgr.	Map No.	Lots/ Units	P h a s e	PLANNING	Planning		CONSTRUCTION				July 2023 Comments
							Engineer	Concept Approval	Plan Approval (1)	Estimated Cost	Contractor	% Complete	Final Acceptance	
74	City of Escondido Flume Underground Project		NL			B	Michael Baker International				Sukut	100%		Contractor cleaned out material from 5 District valve cans to follow for VCMWD access.
75	Hideaway Lake Road Waterline Extension		NL		1	E	ARC Engineering	Pending						Staff requested additional information in January 2023 to process Concept Approval. Waiting on response from developer to move forward with concept approval. No activity in July.
84	Anderson Line Extension (Munster Platz)		NL	TPM 20460	5	G	Wynn Engineering	05/16/16						District sent request to new owner for \$5,000 deposit and project account agreement in June. No VCMWD activity in July.
88	Marquart Ranch Line Ext.		NL	TM 5410	9	G	MLB Engineering (Michael Benesh)	05/04/09	09/19/17	\$293,751				No activity since plans approved September 7, 2017.
	PROJECT SUMMARY					# of Projects	Lots or Units	Total Cost		<div>(DFA) = District Facilities Agreement</div> <div>(P) = District Participation in Project</div> <div>(R) = Reimbursement Agreement</div> <div>(1) Red Text indicates that Concept or Plan Approval has expired.</div>				
A	Warranty Period					3	57	\$1,018,100						
B	Under Construction					15	871	\$11,230,477						
C	Pending Construction					1	1	\$255,000						
D	Design Phase					7	90	\$194,202						
E	Concept Approval (Pending Design)					1	1	\$0						
	Total in Process					27	1,020	\$12,697,779						
F	In Planning - Active					7	803	\$0						
G	In Planning - Inactive					10	139	<u>\$4,273,708</u>						
	Total Planning					17	942	\$4,273,708						
	Total Projects					44	1,962	\$16,971,487						

Engineering Department DEVELOPER PROJECTS



LEGEND

- XX 01-00-00-182XX TABLE I - SPECIAL PROJECTS
- XX 01-00-00-180XX TABLE II - DEVELOPER PROJECTS



E. CAPITAL IMPROVEMENT PROJECTS:

See Table III and Location Map for general status of all capital improvement projects.

F. MAPPING:

General Activity: In the month of June staff received 15 mapping update requests for a total of 128, 60 were completed. In addition, staff digitized and added 12 VCMWD easements to the District's geodatabase. Staff also assisted with the Lilac Road Pipeline Upsize Capital Improvement drawings.

MAPS AND RECORDS UPDATE STATUS TABLE					
July	Capital Improvement Projects ⁽¹⁾	Developer Projects ⁽²⁾	Encroachment Permits ⁽³⁾	Special Projects ⁽⁴⁾	Facility Mapping ⁽⁵⁾
Beginning Log	4	0	0	0	68
Plus New	0	0	0	3	20
Less Completed	0	0	0	0	(23)
Ending Log	4	0	0	3	65

Maps and Records Updates: Maps and records consist of preparing record drawings (as-builts) and valve detail drawings and updating the District base map, GIS facility map, and database. Maps and records are continually being updated to accurately reflect completed projects, non-District improvements (encroachments), and current field conditions. The following table summarizes the status of the record map updates.

Maps and Records Update Status Table Footnotes:

- 1) Capital Improvement Projects – This column represents AutoCAD record drawing status of recently constructed Capital Improvement Projects. Each project may generate or affect one or more record drawings. Each project is counted as one regardless of the number of improvement sheets.
- 2) Developer Projects – This column represents AutoCAD record drawing status of recently constructed Developer Improvement Projects. Each project may generate or affect one or more record drawings. Each project is counted as one regardless of the number of improvement sheets.
- 3) Encroachment Permits – This column represents changes made to our existing AutoCAD record drawings to reflect an encroachment that has been generated through the permit process.
- 4) Special Projects – This column represents AutoCAD record drawing status of recently constructed Special Projects such as the installation of new fire hydrants or service laterals.
- 5) Facility Mapping – This column represents individual minor mapping update requests from field or office staff.

ENGINEERING DEPARTMENT
TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	F.Y. Author-ized	Total Budget	Contractor / Consultant	2023			Project Manager	July 2023 Comments
					May	June	July		
Pipelines & PRV Projects									
51020	Upsizing / Unspecified Pipeline Replacement	23-24	\$250,000	N/A	0%	0%		Wally Grabbe	Authorization with FY 2023-24 Annual Budget - \$250,000; \$151,500 carryover from prior year plus \$98,500 new authorization.
51500	Pipeline Condition Assessment	22-23	\$150,000	Pending	2%	2%	3%	Michael Powers	Staff continued to draft request for proposals for desktop and physical condition assessment of water pipelines. Staff conducted review of internal data collection processes for use in condition assessment.
51150	North Broadway Pipeline Relocation (Design/Bid Phase)	21-22	\$100,000	In-House (Design) TSAC - Surveying	75%	75%	76%	Michael Powers	Staff continued communications and coordination with EUSD and other property owners regarding acquisition of necessary easements. Staff initiated coordination with SDG&E regarding encroachment applications.
18080	NC ESP Alternative Delivery Project Planning, Design and Funding Agreement (Construction Phase)	17-18	\$11,325,000	Orion Construction	3%	6%	7%	Nick Lyuber	Contractor mobilized, setup laydown yard and began potholing operations. Submittal submissions and reviews are ongoing. Certain changed conditions were found as a result of potholing, with the team assessing approach to resolution.
51200	NC ESP 14-inch Pipeline Relocation (Construction Phase)	21-22	\$725,000	Orion Construction	3%	6%	7%	Nick Lyuber	Included with the NCESP project activities.
51513	Water System Upgrade Projects - Keys Creek Crossing Replacement (planning and design)	14-15	\$170,000	In-House	20%	20%	20%	Fernando Carrillo	Staff is preparing a recommendation for replacement and confirming the size requirement, a pipe bridge replacement above the 100-year floodplain elevation appears the least expensive option. No Activity in July.
51690	Cole Grade Road Pipeline Replacement Design Phase	16-17	\$610,000	In-House	95%	95%	95%	Nick Lyuber	Monthly progress meetings with the County has been established. County is facing Right of Way issues that are delaying relocation of existing power poles. Progress is paused until resolution is reached.

**ENGINEERING DEPARTMENT
TABLE III - CAPITAL FUNDED PROJECTS SUMMARY**

Acct. No.	Project Name	F.Y. Author-ized	Total Budget	Contractor / Consultant	2023			Project Manager	July 2023 Comments
					May	June	July		
Pipelines & PRV Projects, continued									
51412	Gordon Hill Pipeline Replacement (Design/Bid/Award Phase - 100% Complete) (Warranty)	18-19	\$3,380,000	CCL Contracting	100%	100%	100%	Nick Lyuber	Complete, 1-year warranty expires May 1, 2024.
51415	Oat Hill Discharge & Alps Way Pipeline Replacement (Design/Bid/Award Phase - 100% Complete) (Construction Ongoing)	18-19	\$1,225,000	M-Rae	100%	100%		Nick Lyuber	Contractor completed the 12-inch portion of the contract. District removed the 16-inch portion from the contract. District and Contractor currently negotiating contract closeout.
51417	Lilac Road Pipeline Upsizing (Construction Phase)	18-19	\$3,700,000	Cass Arrieta	45%	55%	65%	Fernando Carrillo	Contractor continued to install meter services and appurtenances.
51420	Old Castle Road Pipeline Replacement - Phase 2 Design Only	21-22	\$100,000	In-House	80%	80%	80%	Michael Powers	This project is planned to be included in the "2021 Facility Replacement Project" SRF application. Staff is working on design plans to be included with the application.
51460	Duffwood Project	21-22	\$190,000	TAD Construction	100%	100%	100%	Nick Lyuber	Project is complete and in the 1- year warranty period, ending 4/14/24.
51120	2020 DWSRF Loan Application (Reimbursement Phase)	18-19	\$150,000	In-House	30%	40%	40%	Nick Lyuber	Staff is preparing Disbursement #3 for submission to the state for reimbursement.
51121	2021 DWSRF Loan Application	20-21	\$75,000	Birdseye Planning Group	30%	30%	30%	Nick Lyuber	Staff is pursuing a Technical Correction with EPA to transfer grant allocations to another project. The reminder of the funding will come from this SRF application. Once EPA approves the Technical Correction, staff can move forward with the application submittal process.
51910	Gordon Hill Upper Pipeline Relocation Project (Design, Bid Phase)	21-22	\$30,000	In-House	90%	90%	90%	Michael Powers	Staff met with SDG&E to clarify requirements for getting approval of encroachment applications and continued design of the proposed improvements.

**ENGINEERING DEPARTMENT
TABLE III - CAPITAL FUNDED PROJECTS SUMMARY**

Acct. No.	Project Name	F.Y. Author-ized	Total Budget	Contractor / Consultant	2023			Project Manager	July 2023 Comments
					May	June	July		
Reservoir Projects									
51303	Ridge Ranch Interim Reservoir (Design Phase)	19-20	\$90,000	In-House Design	20%	20%	20%	Michael Powers	Staff continued writing pre-design report to be included with request for proposals to solicit aid in preparing bid documents. Staff continued investigations to develop site plans and materials specifications for the 30% design.
51307	Weaver Reservoir - Paint & Recoat	21-22	\$1,800,000	AMP United	100%	100%	100%	Nick Lyuber	Project complete and in the 1-year Warranty Period, ending 10/6/2029
51401	Burnt Mountain & Reidy Canyon No. 2 Reservoir - Paint & Recoat	21-22	\$1,150,000	Advanced Industrial Services	100%	100%	100%	Nick Lyuber	Project is complete and in the 1- year warranty period, ending 12/19/23.
51403	San Gabriel No. 1 Reservoir - Paint & Recoat	22-23	\$2,040,000	AMP United	90%	95%	95%	Michael Powers	Contractor continued surface preparation and coating of the roof and exterior. Board authorized the General Manager to approve Change Order 3 providing for repairs to the paving related to the project construction.
51404	Mountain Meadow No. 1 & Reid Hill Reservoirs - Paint & Recoat	22-23	\$2,315,000	Capital Industrial Coatings	95%	100%	100%	Michael Powers	Staff released retention and prepared project closeout documentation to present to the Board in August. Project is complete and in the 1 - year warranty period ending 5/25/24.
51405	McNally & Mizpah Reservoir - Paint and Recoat (Design, Bid Phase)	23-24	\$2,250,000	I			20%	Nick Lyuber	New Project Authorization for FY 2023-2024. Staff began assembling contract documents in preparation for bid advertisement.
Data Management Systems									
51730	SCADA/HMI Migration - Water system - Initial Equipment Purchase FY 17/18 Migration FY 21/22	21-22	\$310,000	In-House	15%	15%		Nick Lyuber	Staff have collected the necessary information to define the scope of the work, and is continuing to draft the Request for Proposals.
51770	Document Management System	22-23	\$65,000	Pending	0%	0%		Wally Grabbe	Recommendation for software vender delayed pending further evaluation of construction management software and other department document requirements. Recommendation scheduled for September timeframe.
51780	GIS Easement Integration	22-23	\$75,000	In-House	60%	60%		Nick Lyuber	The process is being refined and recalibrated to meet current needs, incorporating lessons learned from experience thus far. District is looking into Artificial intelligence capabilities that can streamline the process and reduce staffing efforts.

**ENGINEERING DEPARTMENT
TABLE III - CAPITAL FUNDED PROJECTS SUMMARY**

Acct. No.	Project Name	F.Y. Author-ized	Total Budget	Contractor / Consultant	2023			Project Manager	July 2023 Comments
					May	June	July		
Facilities Projects									
51670	Turner Dam EAP	18-19	\$9,500	Chang Consultants Prestige Analytics, Inc.	98%	98%		Wally Grabbe Gaby Olson	DSOD (Division of Safety of Dams) approved the new inundation map on January 16, 2020. Staff had previously contracted with a consultant, Prestige Analytics, Inc., to address the State's comments and complete the EAP. Prestige submitted final draft of the EAP to CalOES (California Office of Emergency Services). CalOES Response is expected mid to late August (60 day review period).
51590	Water Age Analysis	22-23	\$100,000	Mission Consulting Services (Jen Mael)	5%	5%		Wally Grabbe	Collecting and organizing water meter usage data for use in the evaluation.
Lower Moosa Canyon Water Reclamation Facility Projects									
53030	Moosa Wastewater O&M Manual Development	17-18	\$60,000	In-House	60%	60%		Fernando Carrillo	Engineering staff producing drawings and attachments for O&M Manual.
53100	2023 CWSRF Application	23-24	\$100,000					Fernando Carrillo	New Project Authorization for FY 2023-2024. No activity in July
53290	Meadows Lift Station Motor Control Upgrade	21-22	\$455,000	In-House Design	5%	6%	6%	Fernando Carrillo	Staff is soliciting electrical engineer to design MCC. Design is anticipated to be complete in October/November
53320	Moosa Clarifier No. 1 Upgrades - Construction	21-22	\$250,000	In-House	75%	100%	5%	Fernando Carrillo	Construction Contract was awarded on June 5 to Jennette Company Inc. completing the Design/Bid Phase. Notice to proceed was issued and staff is reviewing submittals starting the construction phase.
53330	Moosa Clarifier No. 2 Upgrades - Design	23-24	\$600,000				0%	Fernando Carrillo	New Project Authorization for FY 2023-2024. No activity in July.
53550	Moosa Minor Upgrades	23-24	\$150,000				0%	Fernando Carrillo	New Project Authorization for FY 2023-2024. No activity in July
53640	Server Room Rep;location	23-24	\$250,000				2%	Fernando Carrillo	New Project Authorization for FY 2023-2024. Received proposal from design Architects and staff is reviewing proposals

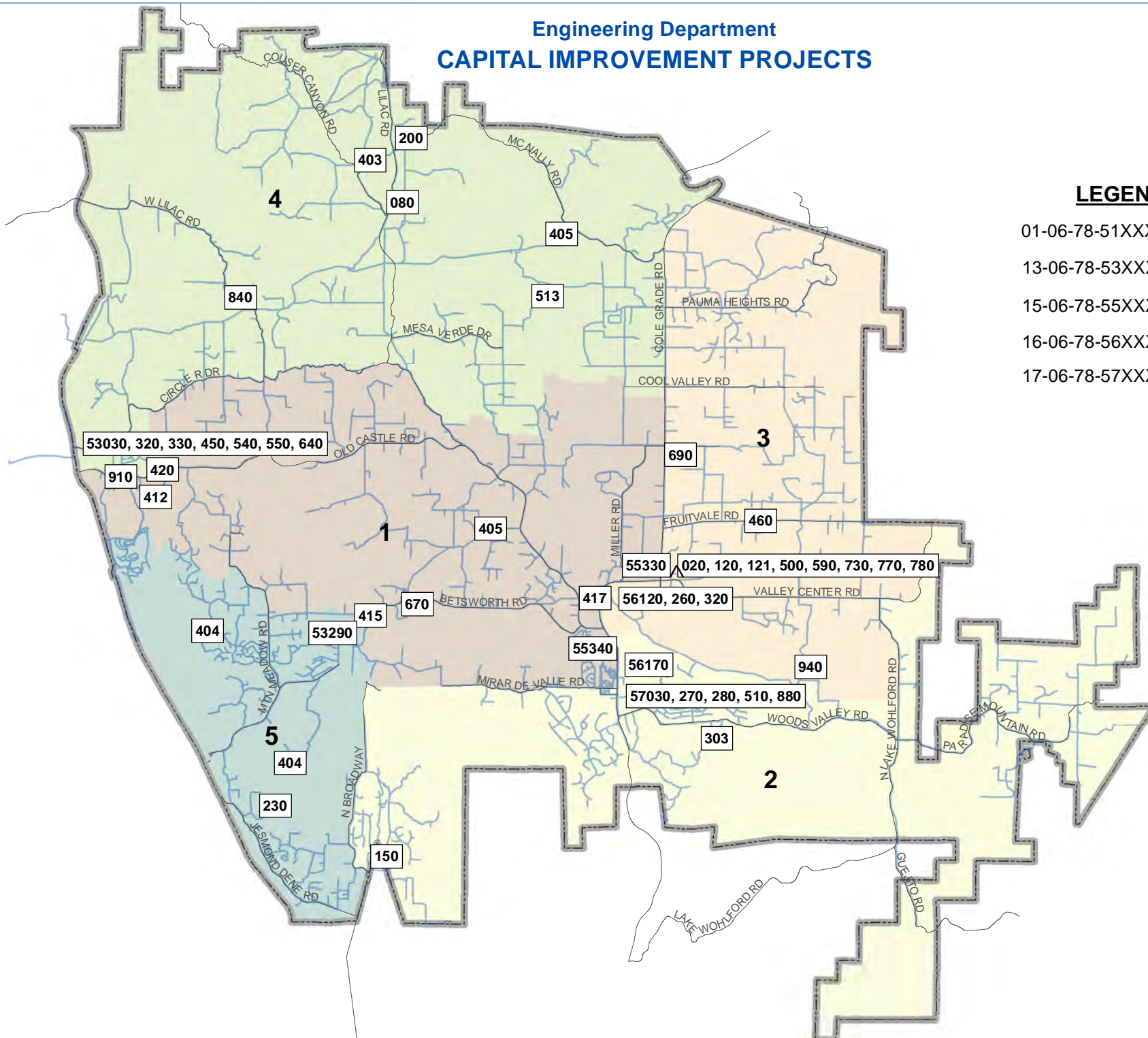
**ENGINEERING DEPARTMENT
TABLE III - CAPITAL FUNDED PROJECTS SUMMARY**

Acct. No.	Project Name	F.Y. Authorized	Total Budget	Contractor / Consultant	2023			Project Manager	July 2023 Comments
					May	June	July		
Woods Valley Ranch Water Reclamation Facility Expansion Projects									
56120	Woods Valley Ranch Wastewater Expansion Project Property Acquisitions	98-99	\$250,000	In-House	80%	80%		Wally Grabbe	North Village Lift Station site acquisition pending resolution of Indian Creek Road ROW and County approval of VCVF Village Station site plan. VCVF site plan approval by County is still in process. There has been no further discussions with the new owner of the Weston residential parcels. County VMT regulations have slowed down the owner's planning processes. No Activity in July.
56170	Woods Valley Golf Course Seasonal Storage	16-17	\$450,000	In-House	0%	0%		Fernando Carrillo	Staff continuing to work with San Pasqual Economic Development Corporation to develop additional seasonal storage facilities on the golf course. No Activity in July.
56260	Grinder Pump Flow Meter Installation	21-22	\$72,000	In-House	0%	0%		Fernando Carrillo	Staff is developing an RFQ for installation of the flow meters at various commercial properties that are connected to the South Village Low Pressure sewer collection system. No Activity in July.
56320	North Village Lift Station Design	16-17	\$290,000	Kennedy/Jenks (Preliminary Design)	10%	10%		Fernando Carrillo	Preliminary design complete. Lift Station site requirements identified. Site acquisition pending county approval of Village Station (VCVP) development plans. No Activity in July.
Woods Valley Ranch Water Reclamation Facility Expansion Projects, continued.									
55330	Series 1 Bond Issuance Costs CFD 2020-1	21-22	\$350,000	BBK, Fieldman-Rolapp, Koppel & Gruber	90%	90%	90%	Wally Grabbe	Staff previously met on-line with the SWRCB staff to discuss a path forward that would be mutually agreeable. VCMWD finance team prepared and submitted a written proposal supporting our request to add the CFD as a pledged security to the SRF Loan and not prepay the CFD share. SWRCB staff provided no commitment to a timeframe for their review. Staff continues to follow up the SWRCB regarding comments on the submittal. No comments or questions were received in July. Questions were received in August and a follow meeting is scheduled for mid-September.
55340	Orchard Run Lift Station Construction	21-22	\$3,850,000	GSE Construction (\$3,531,471)	90%	100%	100%	Fernando Carrillo	Minor punchlist items were completed

**ENGINEERING DEPARTMENT
TABLE III - CAPITAL FUNDED PROJECTS SUMMARY**

Acct. No.	Project Name	F.Y. Authorized	Total Budget	Contractor / Consultant	2023			Project Manager	July 2023 Comments
					May	June	July		
Woods Valley Ranch Water Reclamation Facility Projects									
57030	WVR Wastewater O&M Manual Development	17-18	\$90,000	In-House	6%	6%	6%	Fernando Carrillo	Engineering staff and Wastewater staff have started reviewing existing O&M and are developing a new format. No Activity in July.
57270	Aeratioin Piping Evaluation	22-233-24	\$25,000				0%	Fernando Carrillo	Scheduling with wastewater operators to take aeration line out of service to video the line and determine loacation of the aeration leaks.
27280	Rapid Thickener	23-24	\$750,000				0%	Fernando Carrillo	New Project Authorization for FY 2023-2024. No activity in July
57510	WVR WRF HMI Upgrade	21-22	\$25,000	Interface Automation	5%	5%	5%	Fernando Carrillo	WVR WRF HMI Upgrade is scheduled to start after the Water SCADA HMI Conversion Project is completed. No Activity in July.
57880	Woods Valley Ranch WRF Waste Discharge Permit Requirements Salt Nutrient Management Plan (SNMP)	15-16	\$90,000	In-House	5%	5%	5%	Wally Grabbe	Scheduled start in delayed to September '23.

01-06-78-51XXX(**XXX**)
13-06-78-53XXX(**53XXX**)
15-06-78-55XXX(**55XXX**)
16-06-78-56XXX(**56XXX**)
17-06-78-57XXX(**57XXX**)



G. FUNDING REQUESTS:

Drinking Water State Revolving Fund Loan Application. Disbursement Request No.1 (\$423K) for design expenses was received October 21, 2022. Final Budget Approval (FBA) of the Installment Sales Agreement by the SWRCB for the 2020 Pipeline Projects was received in March '23. With the FBA completed, staff submitted Disbursement Request No. 2 (\$3.226M) on May 1, 2023 for all construction expenses through March 2023. In July, staff submitted the quarterly project status report to the SWRCB for work through June 2023 and is preparing Disbursement Request No. 3 for construction expenses for the same period.

FY23 Community Grant. In April, VCMWD staff received notification of the award of the \$3.06M Community Grant for the Lilac Road Pipeline Replacement Project and contacted the EPA. The EPA contact recommended shifting the funding to a similar project that was not currently under construction. Because the Lilac Road project was already under construction, there may difficulties in demonstrating compliance with the NEPA (National Environmental Policy Act) and BABAA (Buy America Build America Act) grant requirements. With a new project these grant requirements can be addressed in design and compliance assured. Staff requested the EPA file, what is referred to as a "Technical Correction" to shift the grant funding from the Lilac Road Pipeline Replacement Project to the Rodriguez Road Pipeline Replacement Project.

H. SEMINARS/MEETINGS:

7/11/23 – 7/13/23 – J. Crespo, M. Martinez and M. Wick attended the ESRI User Conference in San Diego.

7/20/23 – M. Powers and M. Wick attended the DWR 3rd Thursday Water Loss webinar.

IV. FINANCE DEPARTMENT:

A. COMPARISON OF STATISTICS:

	<u>JULY 2023</u>	<u>FY to Date 2022-23</u>	<u>FY to Date 2021-22</u>
Bills Mailed:	10,435	10,435	10,266
<i>Actions for Non-Payment:</i>			
Notices Mailed	1,292	1,292	1,385
48 Hr. Phone Calls	580	580	505
Meters Flow Restricted	0	17	10
Accounts Liened	0	43	30
Lien Notices Mailed	4	139	112
Accounts Transferred	49	49	85
	<u>JULY 2023</u>	<u>JULY 2022</u>	<u>JULY 2021</u>
Customer Counts:			
Active Water Accounts:			
Certified Ag - PSAWR	633	644	1,086
M & I	9,114	8,853	8,071
Fire Meters	<u>1,940</u>	<u>1,695</u>	<u>1,356</u>
Total Active Accounts	11,687	11,192	10,513
Inactive Water Accounts:			
PSAWR	46	41	92
M & I	712	709	665
Fire Meters	<u>142</u>	<u>136</u>	<u>136</u>
Total Inactive Accounts	900	886	893
Total Water Accounts	<u>12,587</u>	<u>12,078</u>	<u>11,406</u>
Active Wastewater Accounts			
Moosa	2,497	2,494	2,491
Woods Valley	<u>923</u>	<u>710</u>	<u>398</u>
Total Wastewater Accounts	<u>3,420</u>	<u>3,204</u>	<u>2,889</u>
Interim MWD Agricultural Program:	<u>Acre-Feet</u>	<u>Value</u>	
July 1994 through DEC 2012	<u>513,882.8</u>	\$63,681,802	
MWD RTS Estimated Savings:			
JAN 2003 through DEC 2012		17,884,325	
SDCWA PSAWR:			
July 1998 through JUNE 2023	<u>487,745.3</u>	33,251,506	
SDCWA Emergency Storage Est. Savings:			
JAN 2003 through JUNE 2023		35,149,020	
SDCWA Supply Reliability Est. Savings:			
JAN 2016 through JUNE 2023		<u>4,872,981</u>	
TOTAL MWD & SDCWA DISCOUNTS		<u>\$154,893,634</u>	

B. MEETINGS:

Finance did not attend any meetings for the month of July 2023.

V. INFORMATION TECHNOLOGY DEPARTMENT:

A. CAPITAL IMPROVEMENT PROJECTS –

SCADA HMI Improvements – Wonderware HMI system replacement at wastewater facilities with Ignition HMI software has been completed. Replacement of the HMI system for the water system is currently in planning stages with evaluation of PLCs and other control systems.

Asset Management System – Phase 2 of Cityworks development and deployment is in progress, which includes backflow, fleet maintenance, storeroom modules and integration with GIS and ERP systems.

Boardroom Technology Upgrade – The existing technology in the board room is being replaced with a new high definition media system. In-room video presentation system and video system wiring upgrades are in progress. Some components are backordered due to supply chain delays.

Server Visualization and Storage – The project upgrades the data center virtual computing environment to Windows 2022 server-based system. This includes redundant server cluster with automatic failover, software licenses, and core network switch upgrade in the data center. The deployment of a new virtual server cluster has been completed. Network switch upgrades and redundant backup server configuration is in progress.

B. GENERAL ACTIVITY –

SCADA Upgrades – Continuous rolling upgrades are being done to replace older devices such as radios, cameras, network switches, and Uninterruptible Power Supply (UPS) units with newer models, which are faster and more reliable. Video cameras are being replaced with event-driven models that are capable of detecting humans and vehicles.

Geographic Information Systems (GIS) Upgrades – GIS staff has deployed web maps and user portals within the software, and GIS databases and maps have been integrated with the Cityworks Asset Management System. The system is being continuously enhanced and actively used by District personnel.

Video Surveillance System Upgrades – IT staff is evaluating new video surveillance system technology that allows the operators to monitor events and alerts from the cameras in real time and provides fast access to previously recorded events and video recordings. This enhances the detection of intrusions and allows faster response to abnormal events.

C. SYSTEM STATUS –

All systems operated normally during the month of July.

D. MEETINGS –

No meetings were attended in July 2023.

**INFORMATION TECHNOLOGY DEPARTMENT
CAPITAL FUNDED PROJECTS SUMMARY**

Project No.	Name	F.Y. Auth- orized	Total Budget	Contracts			Comments	Project Manager/ Coordinator
				Contractor / Consultant	% Complete			
					Jun	July		
51040	Boardroom Technology Upgrade	16-17	\$ 32,135	In-house	98%	98%	Project will upgrade the Audio/Video presentation technology in the Boardroom. New sound system was installed in January 2018. Video live streaming system was installed with upgraded cameras. New monitors were installed on the dais. Video presentation system upgrade is in progress.	Ando Pilve
51480	Asset Management System	18-19	\$ 88,704	In-house, external consultant	98%	98%	Cityworks Asset Management System's implementation is in progress. Deployment is completed with DigAlert, work order modules, and GraniteNet sewer inspection system. Backflow, fleet, and storeroom modules are in development.	Ando Pilve
51240	Server Virtualization & Storage	22-23	\$ 97,423	In-house	90%	95%	Project upgraded the data center virtual computing environment to Windows 2022 server based system. This includes redundant server cluster with automatic failover, software licenses, and core network switch upgrade in the data center. Deployment of the new server cluster has been completed. Configuration and testing of failover replica server is in progress.	Ando Pilve

VI. GENERAL ADMINISTRATION PROJECTS AND PROGRAMS:

A. GENERAL MANAGER'S MEETINGS AND ACTIVITIES FOR JULY 2023 –

07/03/23 – SDCWA MWD Delegates Meeting (GA);

07/05/23 – VCMWD Agenda Co-ordination Meeting (GA);
Lake Wolhford Resort Annexation – Meeting w/SWRCB (GA)

07/10/23 – ACWA Infrastructure Task Force (GA);

07/11/23 – ACWA Energy Committee Program Review (GA);
SD Farm Bureau Water Committee (GA);

07/13/23 – SDCWA Special Board Meeting (GA);

07/14/23 – Lake Turner Solar Array Refurbishment Meeting (GA);

07/17/23 – VCMWD Regular Board Meeting;

07/18/23 – VCMWD Agenda Co-ordination Meeting (GA & GO);
SDCWA General Manager's Meeting (GA)
Council of Water Utilities Meeting (GA)

07/20/23 – Rodriguez Road P/L. Preliminary Engineering Review (GA);
VCMWD Regular Board Meeting (GA & GO);

07/21/23 – North County GM's (GA);
VCFPD Fire Engine Dedication Honoring Marie Waldron (GA);

07/24/23 – SDCWA Officers and Chairs Meeting (GA);
SDCWA Water Master Plan Update Meeting (GA);

07/25/23 – SDCWA Admin & Finance Pre-Board Meeting (GA);

07/26/23 – SDCWA North County Caucus Meeting (GA);

07/27/23 – SDCWA Regular Board Meeting (GA);

07/28/23 – Southern California Water Coalition Quarterly Meeting (GA); and

07/31/23 – "A" Team, July 2023 Staff Meeting (GA & GO).

**Key: GA – Gary Arant; GO Gaby Olson*

B. Water Conservation and Public Outreach –

Staff is in the planning stages on how to recognize the participants and winners at an upcoming board meeting.

C. Personnel –

1) Regular Full-Time Employees, as of July 31, 2023:

<u>Funds</u>	<u>Budgeted</u>	<u>Employed</u>
Water	66	66
Wastewater	<u>6</u>	<u>6</u>
Total	72	72

2) Pending Retirements –

- a) John Martinueau, *Sr. C&M Technician* – December 5, 2023
- b) Wally Grabbe, *District Engineer/Deputy GM* – March 29, 2024

Compiled By:



Kirsten N. Peraino, Board Secretary

Submitted By:



Gary T. Arant, General Manager

September 18, 2023

TO: Honorable President and Board of Directors

FROM: Gary Arant, General Manager

SUBJECT: WATER/WASTEWATER PROFESSIONALS WEEK, OCTOBER 7 – 15, 2023

PURPOSE:

To join the State of California and water/wastewater agencies statewide in recognizing the ongoing contributions of the men and women serving the state and their respective communities as Water and Wastewater Professionals with the adoption of Resolution No. 2023-36.

SUMMARY:

Water Professionals Appreciation Week was established by Senate Concurrent Resolution (SCR) 80, approved by the Legislature on September 13, 2017 and begins on the first Saturday of October and ends on the Sunday of the following weekend. This year marks the seventh annual appreciation week. As in past years, VCMWD has participated in this recognition with the adoption of a resolution and placement of articles in local media.

With the adoption of Resolution No. 2023-36, the Board of Directors will officially recognize the commitment, dedication, and contribution of water and wastewater professionals throughout the state and those here at the Valley Center Municipal Water District.

RECOMMENDATION:

After review and discussion, if so desired, approve Resolution No 2023-36, recognizing October 7 – 15, 2023, as "Water/Wastewater Professionals Appreciation Week", honoring the dedication and commitment of the Valley Center Municipal Water District's Water and Wastewater Professionals who work hard every day to provide our customers with an abundance of local, reliable, clean, safe water.

SUBMITTED BY:


Gary Arant
General Manager



Attachment: Resolution No. 2023-36

RESOLUTION NO. 2023-36

**RESOLUTION OF THE BOARD OF DIRECTORS
OF VALLEY CENTER MUNICIPAL WATER DISTRICT
PROCLAIMING OCTOBER 7 – 15, 2023 AS
WATER / WASTEWATER PROFESSIONALS APPRECIATION WEEK**

WHEREAS, thanks to their dedication and expertise, thousands of water/wastewater professionals working in water and wastewater agencies reliably meet the needs of the state's 40 million people, economy, and environment, while complying with the most stringent water quality and wastewater treatment standards in the nation; and

WHEREAS, professionals in the water and wastewater field are required to spend many hours in training, attending classes, and seminars to expand their expertise, stay current with technological advancements, as well as pass rigorous testing to attain and then retain required state water and wastewater certifications; and

WHEREAS, water and wastewater professionals at local public water and wastewater agencies like Valley Center Municipal Water District, work diligently to plan for the future, operate, maintain and upgrade their systems, and improve the safety and resiliency of local water supplies and wastewater treatment for their communities; and

WHEREAS, the men and women working for Valley Center Municipal Water District and all water and wastewater professionals have dedicated their careers to the mission of providing safe and reliable water and wastewater services seven days a week, 24 hours a day, under all conditions, even during the COVID-19 Pandemic since March of 2020; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Valley Center Municipal Water District does hereby join with public water agencies statewide in declaring October 7 – 15, 2023, as Water/Wastewater Professionals Appreciation Week and extends its sincere gratitude and appreciation to the water and wastewater professionals who are committed to providing excellent service to our community and state each and every day.

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of Valley Center Municipal Water District held on the 18th day of September 2023, by the following vote:

ATTEST:

Robert Polito, President

Kirsten Peraino, Board Secretary