

VALLEY CENTER MUNICIPAL WATER DISTRICT
REVISED AGENDA

Regular Meeting of the Board of Directors

Monday, June 5, 2023 — 2:00 P.M.

**revised 6/1/2023*

The VCMWD Board of Directors welcomes the public to its Board Room while accommodating virtual observation options as a convenience to the public. Additionally, Board Meetings continue to be livestreamed for those who wish to observe remotely. *Please note that in the event of technical issues that disrupt the meeting livestream or receipt of public comments by phone or email, the meeting will continue.*

Instructions for members of the public who wish to address the Board of Directors:

Members of the public who wish to address the Board of Directors under “Audience Comments/ Questions” or on specific agenda items, may do so as instructed below. All comments will be subject to a limit of three (3) minutes.

- Making Public Comment for Those Attending In-Person: Members of the public who wish to observe or to address the Board may join the Board Members at the noticed, physical location. A Request to Speak slip is required to be submitted to the Board Secretary prior to start of the meeting *(if possible)*.
- Phone Comments During the Meeting: Before the meeting, or before public comment period for the item closes during the meeting, submit a telephone number by email to the Board Secretary at publiccomments@vcmw.org, together with the agenda item number, and the Board Secretary will call when the board is ready to hear public comments; *or*
- Emailed Comments: Before the meeting, or before public comment period for that item closes at the meeting, email your comments to the Board Secretary at publiccomments@vcmw.org and the Board Secretary and it will be read aloud at the public comment period; *or*
- Written Comments: Written comments can be also be physically dropped off in advance of the meeting at the District’s Administrative Office or mailed in advance of the meeting to 29300 Valley Center Rd., Valley Center, CA 92082, for receipt no later than 1:00 pm on meeting day.

These public comment procedures supersede the District’s standard public comment policies and procedures to the contrary. If modifications or accommodations from individuals with disabilities are required, such persons should provide a request at least 24 hours in advance of the meeting by email to the Board Secretary at boardsecretary@vcmw.org.

Meeting Broadcast: Members of the public may watch the meeting electronically by visiting the District’s website at vcmw.org/Board/Board-Documents and then clicking the link listed below “live stream” on the page.

Meeting Documents: Board Meeting Packets *(except for closed session materials)* will be made available to the public once distributed to the Board. Please visit the District’s website at vcmw.org/Board/Board-Documents for Agenda and related Board Meeting Documents.

ROLL CALL

APPROVAL OF AGENDA

At its option, the Board may approve the agenda, delete an item, reorder items and add an item to the agenda per the provisions of Government Code Section 54954.2.

Valley Center Municipal Water District
Board of Directors' Meeting Agenda

PUBLIC COMMENTS

Comments and inquiries from the audience will be received on any matter not on the agenda, but within the jurisdiction of the Board. Comments and inquiries pertaining to an item on the agenda will be received during the deliberation of the agenda item (Government Code §54954.3).

CONSENT CALENDAR ITEM(S)

Consent calendar items will be voted on together by a single motion unless separate action is requested by a Board member, staff, or member of the audience.

1. **Minutes of the Regular Board Meeting Held Monday, May 15, 2023;**
2. **Audit Demands;**
3. **Treasurer's Report for Month Ending April 30, 2023;**
4. **Board of Director's Request for Reimbursement of Expenses and Report of Expense Reimbursements per Government Code Section 53065.5; and**
5. **Resolution No. 2023-17 Setting the District's FY 2023-24 Appropriation Limit for Proceeds from Taxes per Article XIII B of the State Constitution.**

PUBLIC HEARING ITEM(S)

It is not necessary to notify the Board Secretary if a member of the public wishes to speak on items listed on the agenda as public hearings. Public hearings will begin at the time stated in the notice, or as soon thereafter as the matter can be heard. Opportunities for the public to address the Board will be given after the President opens the hearing.

6. **Public Hearing to Consider Adoption of Proposed Misc. Water Meter Fees/Charges for FY 2023-24 and Request Adoption of Ordinance No. 2023-04 to Amend the District's Admin Code:**

Public hearing will be held to receive input on the District's proposed revisions to miscellaneous water meter fees/charges for FY 2023-24. Upon conclusion of the public comments and discussion, adoption of said charge will be considered.

- a. Open Public Hearing
- b. Report by District Engineer
- c. Audience comments/questions
- d. Close Public Hearing
- e. Questions/Discussion
- f. If desired, motion to approve or deny Ordinance No. 2023-04

7. **Public Hearing to Consider Adoption of Proposed Water Availability Charges for FY 2023-24 and Request Adoption of Ordinance No. 2023-05 to Amend the District's Admin Code:**

A public hearing will be held to receive input on the District's proposed revisions to water availability charges for FY 2023-24. Upon conclusion of the public comments and discussion, adoption of said charge will be considered.

- a. Open Public Hearing
- b. Report by Director of Finance and Administration
- c. Audience comments/questions
- d. Close Public Hearing
- e. Questions/Discussion
- f. If desired, motion to approve or deny Ordinance No. 2023-05

ACTION ITEM(S)

8. Request to Set Public Hearing Date to Consider the FY 2023-24 Annual Assessments for the Woods Valley Ranch Sewer Service (Service Areas 1 and 2) and Grinder Pump Maintenance Charges, Sewer Standby Fee (Service Areas 1 and 2), Annual Assessments for Assessment District No. 2012-1 and the Annual Special Taxes for Community Facilities District No. 2020-1:

Preview of the proposed Woods Valley Ranch Service Areas Sewer Service Charge and Grinder Pump Maintenance Charge, Sewer Standby Fee, annual assessments for Assessment District No. 2012-1 (AD 2012-1), and annual special taxes for Community Facility District No. 2020-1 (CFD 2020-1) to be levied on the property tax roll for FY 2023-24 and authorize staff to set a public hearing date.

- a. Report by District Engineer
- b. Discussion
- c. Audience comments/questions
- d. If desired, authorize staff to set a public hearing, (anticipated for July 3, 2023)

9. Request to Award the Construction Contract for the Moosa Clarifier No. 1 Upgrade Project:

Adoption of Resolution No. 2023-18, awarding the construction contract for the Moosa Clarifier No. 1 Upgrade Project [Project No. 13-06-78-53320] will be requested.

- a. Report by District Engineer
- b. Discussion
- c. Audience comments/questions
- d. If desired, motion to approve or deny Resolution No. 2023-18

10. Request Approval of Amendment No. 2 to the Professional Services Agreement with Coating Specialist and Inspection Services Inc. (CSI) for the Meadows No. 1 Reservoir and Reid Hill Reservoir Painting and Recoating Project:

Adoption of Resolution No. 2023-19, approving Amendment No. 2 to the professional services agreement with CSI to include additional inspection services, will be requested.

- a. Report by District Engineer
- b. Discussion
- c. Audience comments/questions
- d. If desired, motion to approve or deny Resolution No. 2023-19

GENERAL MANAGER'S ITEM(S)

11. General Information:

General Informational items will be reviewed.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. Information item only, no action required

DISTRICT GENERAL COUNSEL'S ITEM(S)

BOARD OF DIRECTORS' ITEM(S) and AB1234 REPORTING

CLOSED SESSION ITEM(S)

At any time during the regular session, the Board may adjourn to closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege. Discussion of litigation is within the attorney-client privilege and may be held in closed session. Authority: Government Code §54956.9.

12. A Closed Session will be Held Pursuant to:

Government Code Section 54957 – Public Employee Performance Evaluation

Title – General Manager

ADJOURNMENT

NOTICE TO THE PUBLIC:

This agenda was posted at least 72 hours before the meeting in a location freely accessible to the public. No action may be taken on any item not appearing on the posted agenda, except as provided by Government Code Section 54954.2. Any written materials provided to a majority of the Board of Directors within 72 hours prior to the meeting regarding any item on this agenda will be available for public inspection on the District's website. The agenda is available for public review on the District's website, <http://www.vcmwd.org>.

For questions or request for information related to this agenda contact Kirsten Peraino, Board Secretary, at (760) 735-4517 or publiccomments@vcmwd.org. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Board Secretary at least 48 hours before the meeting, if possible.

— End of Agenda —

VALLEY CENTER MUNICIPAL WATER DISTRICT

MINUTES

Regular Meeting of the Board of Directors

Monday, May 15, 2023 – 2:00 P.M.

The Valley Center Municipal Water District Board of Directors' meeting was called to order by President Polito at 2:00 PM. In the Board Room at 29300 Valley Center Rd.; Valley Center, CA 92082. Additionally, the Board Meeting was livestreamed for those who wish to observe remotely.

ROLL CALL

Board Members Present: *President Polito, Vice President Ferro, Director Holtz, Director Smith, and Director Ness. Vice President Ferro arrived at 2:05 PM.*

Staff Members Present: *General Manager Arant, Director of IT Pilve, District Engineer Grabbe, Director of Finance and Administration Pugh, Director of Operations and Facilities Lovelady, Manager of Accounting Velasquez, Executive Assistant/Board Secretary Peraino, General Counsel de Sousa, and Federal Consultant Howells (HGR) present in-person.*

PUBLIC COMMENTS

President Polito established for the record the process by which public comments are received by the Board; this process was also described in the Agenda for the meeting.

CONSENT CALENDAR ITEM(S)

1. **Minutes of the Regular Board Meeting Held Monday, May 1, 2023;**
2. **Audit Demands for Check Nos. 166003 – 166079 from April 21 – 27, 2023 and Wire Disbursements for Month Ending April 30, 2023; and**
3. **Treasurer's Report for Month Ending March 31, 2023 with Quarterly Financial Report Ending March 31, 2023;**
4. **Auditor's Communication with Those Charged with Governance (SAS 114) Letter;**
5. **Postponement of Public Hearing to June 5, 2023 to Consider Proposed Increases to Various Water Meter Fees and Charges and Related Admin Code Modifications; and**
6. **Adoption of Resolution No. 2023-16 Adopting 2023 Revisions to Local Guidelines for Implementing the California Environmental Quality Act (CEQA).**

Action: Upon motion by Smith, seconded by Ness; and unanimously carried, the previously listed consent calendar items were approved.

ACTION ITEM(S)

7. Designation of Voting Delegates for the Association of California Water Agencies (ACWA) Concurrent Board Officer and Region 10 Elections:

The Association of California Water Agencies (ACWA) has launched two separate but concurrent election processes for the 2024-'25 term - the Board Officers' election for President and Vice President and the Region Board Officer and Member election. In order to participate in both elections, the Board must designate a Voting Delegate and Alternative Voting Delegate by the June 16, 2023 deadline, stated General Manager Arant.

Both the Board Officer and Region 10 Elections will begin on July 17, 2023, with electronic ballots emailed to General Managers and Board Presidents. Starting this year, as a result of bylaw changes approved by the membership in 2022, ACWA initiated new processes for ACWA members to elect the President and Vice President. There will be no voting at the ACWA Fall Conference, instead, voting will be electronically.

Action: Upon motion by Ferro, seconded by Holtz; motion to designate Director Smith as the Voting Delegate and General Manager Arant as the Alternate Voting Delegate, unanimously passed.

8. Review of Proposed Pumping Charge Increases – Analysis and Comparison:

The preliminary budget includes a 10% increase in the current pumping rates. It's estimated that the rate increase will be sufficient to cover the cost of electricity and natural gas with approximately \$165,000 remaining to cover a small portion of the pump and motor maintenance expenses that total \$998,800 in the new budget. Total Pumping Costs including electricity, natural gas, and pump and motor maintenance are estimated to increase by 12.8% over the current year's estimated actual expenses.

Since the Pumping Rate Stabilization Fund was depleted in FY 2016-17, utility costs alone have increased so quickly that the District is no longer able to cover pumping costs solely with pumping charge revenue. The annual shortfalls have been covered by non-operating revenues, further reducing the contribution to capital replacement reserves. Four options were presented to consider for raising the pumping charge in FY 2023-24, with each option, at minimum, covering the wholesale Utility Costs of electricity and natural gas. The fourth option, however, was not recommended by staff, but only shown to demonstrate the percent increase required to break even.

- 10%: Will generate annual revenue, just barely sufficient to cover the anticipated pumping utility costs; however, it will only cover approximately 6% of the anticipated maintenance costs, leaving an expected deficit of \$833,800.
- 12.8%: Represents the Total Pumping Utility Cost increase anticipated in the FY 2023-24 Budget when compared to the estimated actual figures for the current FY 2022-23. A 12.8% increase will cover the anticipated increases in the Budget for FY 2023-24; however, it will do nothing to resolve the larger issue of not generating sufficient annual revenues from the pumping charges to cover Total Pumping Costs.
- 17.3%: As previously established, for the FY 2023-24 Proposed Budget, the Total Pumping Cost percent increase is expected to be 12.8%. Adding an additional 4.5% increase would bring the proposed pump charge rate increase up to a total of 17.3%. This would ensure that the District is passing through all cost increases and beginning to close the deficit that currently exists in the Net Pumping Revenues.

Valley Center Municipal Water District
Board of Directors' Meeting Minutes

- 42%: Represents the increase required to cover 100% of the anticipated Total Pumping Costs in FY 2023-24 with pumping charge revenues in the same year. A 42% increase relies heavily on the last 5 months of FY 2023-24 (Feb. 2024–June 2024) to catch up on an issue that has been growing over the past 5 years and was emphasized by staff that this option was not recommended.

Ms. Velasquez reminded the Board that it has taken 5 years for the deficits in the Net Pumping Revenues to reach the levels that are seen today. Ms. Velasquez introduced the idea of considering a long-term solution to close the deficits in the Net Pumping Revenues over a period 6 years. Projections were calculated using historical averages that included 16% annual increases to the pumping utility costs and 3% to the annual maintenance costs. By calculating those projections, staff determined that, in addition to whatever the actual increase in Total Pumping Costs may be each year, a Fixed Increase Requirement of 4.5% annually would be necessary to close the deficit gap by FY 2028-29. The ultimate goal would be to ensure that annual revenues from pumping charges are sufficient to cover 100% of Total Pumping Costs.

The pumping charges would be proposed to go into effect for the Feb. 1, 2024 billing. A detailed chart showing the current pumping rate compared to the proposed rates under each of the four options was presented. Pump Zone 7, having the most active accounts, was used as an example and are shown below. The current rate for Pump Zone 7 is \$303.06/acre foot (AF).

- 10% proposed rate increase would raise the rate \$30.31/AF up to \$333.36/AF.
- 12.8% proposed rate increase would raise the rate \$38.79/AF up to \$341.85/AF.
- 17.3% proposed rate increase would raise the rate \$52.43/AF up to \$355.48/AF.
- 42.0% not recommended, would raise the rate \$127.28/AF up to \$430.34/AF.

Action: The Board directed staff to proceed with incorporating the 17.8% pumping rate increase into the draft budget.

INFORMATION ITEM(S)

9. Review of Preliminary Findings for Proposed Water Meter Capacity, Incremental Capacity and Annexation Charges:

Proposed increases in Water Meter Capacity (including Specific Benefit Area Charges) and Annexation Charges were presented by District Engineer Grabbe. In addition, proposed modifications to the District's Administrative Code regarding Accessory Dwelling Units (ADUs) and the Reserve Policy were reviewed. In addition to the San Diego County Water Authority ("SDCWA") Meter Capacity and Annexation Charges (which are set independently from the District), the District's Water Meter Capacity Charges are collected for new water meters purchased from the District and a per acre District Annexation Charge is collected from properties requesting annexation to the District.

Modifications to the approach since last year include updating the asset values to the current Replacement Cost New Less Depreciation value and updating the equivalued meter count. The last adjustment to Meter Capacity Charges and Annexation Charge was approved in February 2022. Staff's recommendations are based on the estimated water system and non-facility asset values as of June 30, 2022. Key considerations in determining the value of the water system assets include adjustments made to the useful life of the facility assets, not considering contributed capital, and adjustments for the amount of the asset value attributable to tax and availability charge revenue, reminded Mr. Grabbe. Staff proposed an increase in the Meter Capacity Charges of approximately 8.8%, from \$5,242 to \$5,705 for a ¾-inch meter.

Valley Center Municipal Water District
Board of Directors' Meeting Minutes

An Incremental Component to the Water Meter Capacity Charge is added for projects that fit one of two of the following criteria: 1) Projects constructed by the District that benefit future connections in a specific area, or 2) Contributed Capital Projects (Developer Projects with Reimbursement Agreements) that benefit future connections in a specific area. In situations where an Incremental Component applies, a Specific Benefit Area (SBA) is established and a Specific Benefit Area Capacity Charge (SBACC) is separately approved; conceptually during the project approval process, based on estimated project costs (with final approval after project is completed, when all costs are known). The Specific Benefit Area Charge is added to the Meter Capacity Charge for new meters, only for properties within the SBA. Staff recommended a 6.1% increase in the SBA Charge attributed to District projects, based on the Engineering News Record Construction Cost Index and an additional year of depreciation. No increases to the charges attributed to Developer projects were recommended.

Annexation Charges are collected from properties requesting annexation to the District. Property owners outside of the District have not paid Availability Charges or tax revenues to the District, and as such, would need to buy-in to the value attributed to those revenue sources to be on an equal basis as customers within the District. An increase in the Annexation Charge of 7%, from \$1,325 per acre to \$1,418 per acre, was also proposed.

In addition to modifying the Administrative Code to reflect the increases in the capacity charges, staff proposed two other modifications: 1) to clarify the capacity charge requirements for Accessory Dwelling Units (ADUs) and 2) to clarify the reserve requirements for the administration of the capacity charges.

- ADUs – This proposed modification would indicate that pursuant to state legislation there is no additional capacity or connection charge for adding an ADU to an existing service. Capacity and connection charges for ADUs constructed with new single-family dwelling units would be based on the water meter size required for the new development.
- Capacity Charge Administration – This proposed modification would create an additional reserve for administering the “Incremental” component of collected capacity charges and would clarify the approved uses of the “Buy-In” component of the collected capacity charges.

Staff will incorporate the Board's discussion and direction from this meeting into the final recommendation to be presented at the June 19, 2023 Board meeting. If approved at that time, the new charges would take effect in mid-July, a minimum of 30-days after approval.

Action: Board input received and will be incorporated into the final recommendation to be presented at the June 19, 2023 Board Meeting.

GENERAL MANAGER'S ITEM(S)

10. San Diego County Water Authority's Board Meeting Summary:

A report on the San Diego County Water Authority's Board of Directors' Meeting of April 27, 2023 was provided.

Action: Informational item only, no action required.

11. General Information:

A review of General Informational items reported on by General Manager Arant.

Action: Informational item only, no action required.

Valley Center Municipal Water District
Board of Directors' Meeting Minutes

DISTRICT GENERAL COUNSEL'S ITEM(S)

General Counsel de Sousa gave a brief update on pending legislation.

BOARD OF DIRECTORS' AB1234 REPORTS ON MEETINGS ATTENDED

Director Smith reported on his attendance at the ACWA-JPIA Spring Conference on May 8, 2023, and the ACWA 2023 Spring Conference.

CLOSED SESSION ITEM(S)

At any time during the regular session, the Board may adjourn to closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege. Discussion of litigation is within the attorney-client privilege and may be held in closed session. *Authority: Government Code §54956.9.*

ADJOURNMENT

Action: Upon motion by Ferro, seconded by Smith; motion passes unanimously, the regular meeting of the Board of Directors was adjourned at 3:37 PM.

ATTEST:

ATTEST:

Kirsten N. Peraino, *Secretary*

Robert A. Polito, *President*

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD APRIL 28, 2023 THROUGH MAY 04, 2023

MAY

CHECK #	PAYEE	DESCRIPTION	AMOUNT
166080	ACWA/JPIA	Blue Cross Medical Premiums for May 2023	75,519.70
166081	Ardurra Group, Inc.	Services-Oat Hill Discharge Pipeline Replacement	31,705.00
166082	Atlas Technical Consultants LLC	Services - Oat Hill Discharge Pipeline Project	1,805.75
166083	Azteca Systems Holdings LLC	Cityworks Maint Agreement-04/30/2023-04/29/202	21,200.00
166084	Babcock Laboratories, Inc	Testing	380.00
166085	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	807.11
166086	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	217.08
166087	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	859.75
166088	Complete Office of California, Inc	Office Supplies	150.03
166089	County of San Diego	Permits	167.91
166090	County of San Diego	Repeater Site Rent Acct#7019-Palomar Mnt Jun '2	884.00
166091	DIRECTV	Dish Services 04/24/23-05/23/23	59.24
166092	Doane and Hartwig Water Systems, Inc	Materials - Field	781.41
166093	EDCO Waste & Recycling Service	Trash Services - April 2023	846.76
166094	Electrical Sales, Inc	Materials - CIP Kornblum Mix & Chlorination	5,399.01
166095	Lorena Espinoza	Janitorial Service - April 2023	1,875.00
166096	FedEx Freight	Shipping Services	588.76
166097	Fidelity Security Life Insurance Company	Vision Plan Premium - May '23	1,113.05
166098	Grainger, Inc	Materials - Field	570.29
166099	Grangetto's Farm & Garden Supply Co	Materials - Field	391.42
166100	Kaiser Foundation Health Plan Inc	Medical Premiums/Purchaser ID 104350 - May '23	65,579.12
166101	Kennedy/Jenks Consultants	Services - Orchard Run Lift Station	1,577.50
166102	Konica Minolta Premier Finance	Copier Rental - May 2023	1,753.94
166103	Low Voltage Fire, Inc.	Services	430.00
166104	Dave Mancino	Medicare Reimbursement - 1st Qtr 2023	494.70
166105	Mutual of Omaha	Life Insurance - May 2023	2,422.25
166106	Nantmedia Holdings, LLC	Subscription - Acct #10093664082	857.65
166107	North County Lawnmower, Inc.	Materials - Field	157.27
166108	Nova Services	Services - Lilac Rd Pipeline	4,022.00
166109	Occupational Health Centers of California	Medical Services	714.00
166110	O'Reilly Automotive, Inc.	Vehicle Maintenance	426.54
166111	Pacific Pipeline Supply	Materials - Field	1,803.27
166112	Pioneer Research Corporation	Materials - Field	1,784.84
166113	Richard Brady & Associates, Inc.	Services - San Gabriel No. 1 Res	2,842.00
166114	Roadrunner Publications, Inc	Advertising	610.00
166115	Rockwell Construction Services, LLC	Services	962.50
166116	Runts Trucking Inc	Materials - Field	448.24
166117	San Diego Gas & Electric	Gas Services - April 2023	11,873.76
166118	Self Insured Services Company	Reimbursement Request for Dental Funding Date	4,012.60
166119	Stehly Brothers Drilling Inc	Materials - Field	1,612.01
166120	Superior Ready Mix Concrete LP	Materials - Field	943.46
166121	SWRCB	Renewal Distribution Grade 4 - Moses Shubin Op	105.00
166122	SWRCB	Application for D3 Certificate - Mario De Alba Op	120.00
166123	SWRCB	Application for D4 Certificate - Ron Darland	140.00

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD APRIL 28, 2023 THROUGH MAY 04, 2023

MAY

CHECK #	PAYEE	DESCRIPTION	AMOUNT
166124	SWRCB	Application for D3 Certificate - Mike Young Operat	120.00
166125	Tri County Pump Company	Maintenance of Pumps	4,725.92
166126	TSAC Engineering	Services - North Broadway Pipeline Relocation	7,006.00
166127	Turbine Supply Co	Materials - Field	1,947.21
166128	United Water Works, Inc.	Materials - Field	4,336.80
TOTAL			<u>269,149.85</u>

Approved By: _____

General Manager

J.V. P...
Director of Finance & Administration

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD MAY 05, 2023 THROUGH MAY 11, 2023

MAY

CHECK #	PAYEE	DESCRIPTION	AMOUNT
166129	A-1 Irrigation, Inc	Materials - Field	5,059.04
166130	Abatix Corp	Materials - Field	85.92
166131	Alpha Analytical Laboratories, Inc.	Testing	1,770.00
166132	Amazon Capital Services	Materials - Field, Finance, IT	2,873.39
166133	AMP United, LLC	San Gabriel Reservoir Painting & Recoating Proje	170,786.25
166134	AT&T	Services	590.51
166135	Babcock Laboratories, Inc	Testing	220.00
166136	Chris Banner	Services - Weed Abatement	1,950.00
166137	CCL Contracting, Inc.	Gordon Hill Pipeline Replacement Project	348,860.90
166138	Corodata Media Storage, Inc.	Record Storage - April 2023	253.71
166139	Corodata Records Management	Record Storage - April 2023	112.93
166140	Culligan of Escondido	Washrack Service	59.86
166141	Diamond Environmental Services, LP	Services	4,942.74
166142	Dow Jones & Company, Inc.	Wholesale Rack Report 06/01/23-08/31/23	525.00
166143	Farmer Brothers Co.	Breakroom Supplies	626.84
166144	Grainger, Inc	Materials - Field	2,885.48
166145	Hadronex, Inc	Smart Cover Renewal 07/01/23-06/30/24	2,032.00
166146	Hasa, Inc.	Chemicals	1,286.27
166147	HealthEquity Inc.	Employee Contribution 04/21/23-05/05/23, Monthl	748.77
166148	Infosend	A/R Processing, Mail & Postage	6,757.51
166149	IntelePeer Holdings Inc.	Services	665.76
166150	International City Mgmt Association R	MissionSquare Remittance 4/21/23-05/05/23	5,812.19
166151	Kaiser Foundation Health Plan Inc	Medical Premiums/Purchaser ID 104350 - Past Du	46,441.85
166152	Mediacom	Internet Service - May 2023	1,311.00
166153	Garnishment	Garnishment Paydate 05/11/23	346.15
166154	Napa Auto Parts	Vehicle Maintenance	675.54
166155	North County Lawnmower, Inc.	Materials - Field	30.54
166156	OneSource Distributors, LLC	Materials - Field	1,573.04
166157	Pacific Pipeline Supply	Materials - Field	5,074.53
166158	Palomar Termite & Pest Control	Pest Control - April 2023	80.00
166159	Parkhouse Tire, Inc.	Vehicle Maintenance	2,531.79
166160	PEBSO/Nationwide Retirement	Deferred Compensation 04/21/23-05/05/23	9,387.87
166161	Roadrunner Publications, Inc	Notice of Public Hearing for Water Availability	346.50
166162	San Diego Gas & Electric	Electric Services - #07242272582	70,161.47
166163	Sierra Analytical Labs, Inc	Testing	400.00
166164	Supreme Oil Company	Gasoline and Oil	11,820.93
166165	T.S. Industrial Supply	Materials - Field	117.12
166166	Uline	Materials - Field	111.73
166167	United Way of San Diego County	Employee Contribution 04/21/23-05/05/23	20.00
166168	UPS	Shipping	364.31

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD MAY 05, 2023 THROUGH MAY 11, 2023

MAY

CHECK #	PAYEE	DESCRIPTION	AMOUNT
166169	VCMWD Employees Assoc.	Employee Contribution 04/21/23-05/05/23	684.50
166170	Waxie Sanitary Supply	Breakroom Supplies	139.06
TOTAL			<u>710,523.00</u>

Approved By: _____

General Manager



Director of Finance & Administration

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD MAY 12, 2023 THROUGH MAY 18, 2023

MAY

CHECK #	PAYEE	DESCRIPTION	AMOUNT
166171	Acuantia Inc	Materials - Kornblum Mix & Chlorination	5,135.08
166172	ACWA/JPIA	Blue Cross Medical Premiums - June 2023	76,545.52
166173	Alpha Analytical Laboratories, Inc.	Testing	2,050.00
166174	Amazon Capital Services	Materials - Field	750.86
166175	APCD - County of San Diego	Permits	2,991.00
166176	ARB INC	Refund Check 019028-000, 26552859 FH@Static	2,010.52
166177	Ardurra Group, Inc.	Services-Oat Hill, Gordon Hill Pipeline, Lilac Rd Pi	37,450.00
166178	Paula Ashley	Refund Check 007952-000, 11055 Calle Oro Ver	15.61
166179	AT&T	Services	31.43
166180	Babcock Laboratories, Inc	Testing	160.00
166181	Bavco	Materials - Field	3,922.96
166182	Dave Bean	Medicare Reimbursement - 1st Qtr 2023	989.40
166183	Blue-White Industries	Materials - Field	72.61
166184	Brax Company, Inc.	Materials - Field	699.35
166185	Capital Industrial Coatings	Meadows No 1 & Reid Hill Reservoirs Painting & F	276,353.10
166186	CARB/PERP	Permits	735.00
166187	CSI Services Inc	Services-San Gabriel Res Project	8,610.00
166188	Detection Instruments Corporation	Services	136.22
166189	Diamond Environmental Services, LP	Services	4,455.00
166190	DIRECTV	Moosa Dish Services - 05/11/23-06/10/23	45.99
166191	Farwest Corrosion Control Company	Services - Aeration Air Piping Upgrade	1,424.96
166192	FedEx	Shipping Services	26.32
166193	FedEx Freight	Shipping Services	588.55
166194	Rodolfo Garcia	Educational Reimbursement - ASE Exams	87.00
166195	Grainger, Inc	Materials - Field	385.67
166196	GSE Construction Company Inc.	Orchard Run Lift Station Project	229,520.00
166197	Hi-Way Safety	Traffic Control	1,634.25
166198	Infrastructure Engineering Corporation	Services-Cole Grade Rd Pipeline Replacement	3,295.00
166199	Insight Public Sector, Inc.	Call Recording Subscription 03/12/23-03/11/24	3,050.40
166200	Koppel & Gruber Public Finance	Services	1,039.06
166201	William Laird	Refund Check 009379-000, 15718 Fruitvale Rd	52.08
166202	Michels Trenchless Inc.	Refund Check 017193-004, 1416609 FH@33.28t	2,150.12
166203	New York Blower Company	Materials - Field	356.19
166204	A Newcomb	Refund Check 007940-000, 11231 Calle Oro Ver	112.80
166205	Alan Newcomb	Refund Check 007934-000, At Air Release	308.20
166206	Nova Services	Gordon Hill Pipeline Replacement	9,250.50
166207	Occupational Health Centers of Califo	Medical Services	843.00
166208	Pacific Pipeline Supply	Materials - Field	5,105.12
166209	Palomar Broadband Inc.	Services	69.95
166210	Prudential Overall Supply	Uniform Rentals - April 2023	3,614.45
166211	Jim Pugh	Expense Reimbursement-ACWA/JPIA 2023 Sprin	547.50
166212	Quality Chevrolet	Vehicle Maintenance	171.61
166213	Rockwell Construction Services, LLC	Services	1,840.00
166214	San Diego Gas & Electric	Electric Services - #10212819358	36,189.72

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD MAY 12, 2023 THROUGH MAY 18, 2023

MAY

CHECK #	PAYEE	DESCRIPTION	AMOUNT
166215	SCAP	Annual Membership Fee 2022/2023-Wally Grabbe	1,686.00
166216	Self Insured Services Company	Reimbursement Request for Dental Funding Date	6,554.64
166217	Self Insured Services Company	Medical & Dental Insurance Premiums - June 202	710.00
166218	Sierra Analytical Labs, Inc	Testing	200.00
166219	SWRCB	Wastewater Treatment Operator Cert Renewal-Ri	150.00
166220	TSAC Engineering	Services	2,803.75
166221	Underground Service Alert/SC	Services - April 2023	382.05
166222	Sandra Vallez	Registration Services	84.00
166223	Walter's Wholesale Electric Co	Materials - Field	190.08
166224	Water Environment Federation	Membership Renewal - Wally Grabbe	342.00
166225	Stephen Wheeler	Refund Check 015574-000, 26209 Jesmond Den	32.88
TOTAL			<u>733,062.74</u>

Approved By: _____

General Manager

J.V. Pye
Director of Finance & Administration

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD MAY 19, 2023 THROUGH MAY 25, 2023

MAY

CHECK #	PAYEE	DESCRIPTION	AMOUNT
166226	-166229 Payroll	Payroll 05/05/23-05/19/23	692.62
166230	ACWA	Region Program and Tour - Oliver Smith	60.00
166231	ACWA	ACWA 2023 Spring Conference - Gary Arant	680.00
166232	Paul Adrian	Safety Boot Reimbursement	200.00
166233	AED Brands LLC	Materials - Safety	383.59
166234	Alpha Analytical Laboratories, Inc.	Testing	1,345.00
166235	Chirag Amin	Refund Check 013660-000, 29744 Benchmark Ci	9.89
166236	AT&T Mobility	Services - Acct No. 287290784385	3,809.87
166237	Babcock Laboratories, Inc	Testing	497.97
166238	Bay City Equipment Industries, Inc.	Materials - Field	722.18
166239	Best Best & Krieger LLP	Legal Services - March 2023	5,254.07
166240	Brax Company, Inc.	Materials - Field	7,503.67
166241	California Bank & Trust	Credit Cards - Meals, Trave, Meetings	2,151.72
166242	California Bank & Trust	Credit Cards - Meals, Trave, Meetings	1,843.79
166243	City of Escondido	Escondido Woods Sewer Charges - May 2023	2,304.89
166244	Complete Office of California, Inc	Office Supplies	356.18
166245	County of San Diego	Permits	2,757.00
166246	County Recorder of San Diego	Release Lien - Mac Pherson David R	20.00
166247	Ron Darland	Safety Boot Reimbursement	155.11
166248	Davis Farr LLP	Services - Annual Audit FY 2023-2024	5,000.00
166249	Delta Pest Management	Pest Control	115.00
166250	Electronic Balancing Company, Inc.	Services	550.00
166251	Fallbrook Printing Corp	Printing Services	1,414.59
166252	FRS Environmental	Services	365.40
166253	Genworth Life & Annuity Ins. Co.	Employee Paid Life Insurance Premium - April & M	25.38
166254	Gosch Ford Escondido	Vehicle Maintenance	80.19
166255	Matt Goswick	Safety Glasses Reimbursement	144.11
166256	Grainger, Inc	Materials - Field	3,276.82
166257	Hasa, Inc.	Chemicals	3,491.30
166258	HD Supply Facilities Maintenance Ltd.	Materials - Field Customer #19969	2,516.88
166259	HDR Inc.	Services - Orchard Run Lift Station	6,246.38
166260	HealthEquity Inc.	Employee Contributions 05/05/23-05/19/23	731.07
166261	Jacqueline Howells	Consultant Services - June 2023	7,500.00
166262	International City Mgmt Association R	MissionSquare Remittance 05/05/23-05/19/23	5,829.97
166263	Interstate Battery of San Diego, Inc.	Batteries	441.67
166264	Jankovich Company	Materials - Field	9,126.10
166265	LB Civil construction	Refund Check 018953-000, 65188500 FH@ N L	28.30
166266	Nick Lyuber	Educational Reimbursement	3,623.04
166267	Anne Masley	Medicare Reimbursement - 1st Qtr 2023	1,384.80
166268	Garnishment	Garnishment Paydate 05/25/23	346.15
166269	Multiquip Inc	Materials - Field	1,371.95
166270	Northern Tool & Equipment	Materials - Field	34.47
166271	Occupational Health Centers of Califo	Medical Services	676.00
166272	Pacific Pipeline Supply	Materials - Field	1,752.65

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD MAY 19, 2023 THROUGH MAY 25, 2023

MAY

CHECK #	PAYEE	DESCRIPTION	AMOUNT
166273	Pacific Rigging Loft, Inc.	Vehicle Maintenance	255.15
166274	PEBSO/Nationwide Retirement	Deferred Compensation 05/05/23-05/19/23	9,690.29
166275	Polydyne Inc.	Chemicals	1,856.88
166276	PSC	Employee Training - Traffic Control & Flagger Safe	1,330.00
166277	Rincon Band of Luiseno Indians	Monitoring Services - April 2023 Lilac Rd Pipeline	5,725.00
166278	Rockwell Construction Services, LLC	Services - Orchard Run Lift Station	2,210.00
166279	San Diego Union-Tribune	Subscription	857.65
166280	Sherwin-Williams	Materials - Field	240.15
166281	Sierra Analytical Labs, Inc	Testing	565.00
166282	Southwest Answering Service, Inc	Answering Service 04/20/23-05/17/23	588.24
166283	Steel Unlimited Inc	Services	4,018.31
166284	Supreme Oil Company	Gasoline and Oil	746.90
166285	The Box Office	Shipping Service	133.42
166286	Tierra Data, Inc.	Services - Lilac Rd Pipeline	815.01
166287	United Way of San Diego County	Employee Contributions 05/05/23-05/19/23	20.00
166288	UPS	Shipping Services	124.69
166289	VCMWD Employees Assoc.	Employee Contributions 05/05/23-05/19/23	684.50
166290	John VonBorstel	Medicare Reimbursement - 1st Qtr 2023	939.96
166291	Western Water Works Supply Company	Materials - Field	1,437.17
166292	Wilson Bohannon Company	Materials - Field	1,293.45
TOTAL			<u>120,351.54</u>

Approved By: _____

General Manager


Director of Finance & Administration

**VALLEY CENTER MUNICIPAL WATER DISTRICT
TREASURER'S REPORT - SUMMARY
April 30, 2023**

ACTIVE DEPOSITS

Checking Accounts
Deposits with Fiscal Agents

Cost Basis

\$536,967.25

TOTAL ACTIVE DEPOSITS

\$536,967.25

INVESTMENTS

	<u>Market Value</u>	<u>Average Yield</u>	<u>Percent</u>	
Money Market Funds	\$21,661,415.82	3.45%	68.523%	\$22,247,872.16
U.S. Treasury Notes	739,824.22	0.88%	2.301%	747,156.32
Federal Agencies Securities	7,261,945.99	2.26%	23.236%	7,544,311.70
Certificates of Deposit, insured	<u>1,851,120.73</u>	<u>1.20%</u>	<u>5.940%</u>	<u>1,928,517.30</u>
TOTAL INVESTMENTS	<u>\$31,514,306.76</u>	<u>2.98%</u>	<u>100.000%</u>	<u>\$32,467,857.48</u>

TOTAL ALL FUNDS

\$33,004,824.73

TOTAL ALL FUNDS (PRIOR MONTH - MARCH 2023)

\$34,197,706.10

Maturity Analysis of Investments

	<u>Percent</u>	<u>Cost Basis</u>
Money Market Funds	68.523%	\$22,247,872.16
Maturity within one year	13.744%	4,462,536.45
Maturity later than one year	<u>17.733%</u>	<u>5,757,448.87</u>
Total Investments	<u>100.000%</u>	<u>\$32,467,857.48</u>

Weighted Average Days to Maturity

153

Maximum permitted single investment maturity is 5 years.


Yield Comparatives

<u>Security</u>	<u>Term</u>	<u>Yield</u>	<u>Security</u>	<u>Term</u>	<u>Yield</u>
LAIF	1 day	2.870%	12 mo. rolling T Bond	1 year	3.898%
T Bills	3 months	5.070%	T Bonds	1 year	4.680%
T Bills	6 months	4.990%	T Bonds	2 years	4.020%

Sufficient funds are available to meet the next six month's expenditure requirements. All investments are in compliance with the District's adopted statement of investment policy. Market values for the Governmental / Federal Securities and Certificates of Deposit were provided by Zions Capital Advisors.


Reviewed by James V. Pugh, Treasurer

05/30/23


Received by Gary T. Arant, General Manager

05/30/23

Date

VALLEY CENTER MUNICIPAL WATER DISTRICT
TREASURER'S REPORT - DETAIL
April 30, 2023

ACTIVE DEPOSITS

Cost Basis

Checking Accounts:

California Bank & Trust	\$531,693.25
California Bank & Trust	\$3,874.00
Petty Cash	\$1,400.00
	<u>\$536,967.25</u>

INVESTMENTS

Face Value
or Rating

Purchase
Date

Maturity
Date

Market
Value

Current
Yield

Money Market Funds:

Local Agency Investment Fund				\$351,632.36	2.87%	\$351,632.36
County of San Diego Investment Fund				\$21,031,786.06	3.44%	21,618,242.40
Zions Institutional Liquidity Management				\$277,997.40	4.77%	277,997.40
				<u>\$21,661,415.82</u>	<u>3.45%</u>	<u>\$22,247,872.16</u>

U.S. Treasury Notes:

U S Treasury Notes 1.250%	500,000	05/06/22	07/31/23	495,156.25	1.26%	497,252.38
U S Treasury Notes 0.125%	250,000	05/20/21	10/15/23	244,667.97	0.13%	249,903.94
				<u>\$739,824.22</u>	<u>0.88%</u>	<u>\$747,156.32</u>

Federal Agencies Securities - CB&T, a subsidiary of Zion Bank

Federal Home Loan Mrtg Corp 0.40%	250,000	09/18/20	02/26/24	240,323.26	0.40%	\$250,000.00
Federal Home Loan Banks 0.50%	250,000	08/30/21	08/28/24	235,928.27	0.50%	250,000.00
Federal Farm Credit Bank 0.44%	250,000	11/04/20	11/04/24	234,347.28	0.44%	250,000.00
Federal Home Loan Banks 0.625%	250,000	05/27/21	02/27/25	232,556.97	0.63%	250,000.00
Federal Home Loan Banks 0.80%	250,000	07/21/21	07/21/25	231,510.94	0.80%	250,000.00
Federal Home Loan Bank 3.25%	500,000	08/22/22	08/22/23	496,921.96	3.25%	500,000.00
Federal Home Loan Banks 1.00%	500,000	03/10/22	09/29/23	494,367.90	2.25%	500,000.00
Federal Farm Credit Banks 3.49%	1,000,000	06/22/22	12/22/23	989,004.74	3.49%	1,000,000.00
Federal Home Loan Banks 5.00%	250,000	01/09/23	01/10/24	249,013.72	5.00%	250,000.00
Federal Home Loan Banks 1.50%	500,000	03/28/22	03/28/24	487,897.60	2.25%	500,000.00
Federal Home Loan Banks 0.50%	250,000	03/24/21	09/24/24	235,371.54	0.50%	250,000.00
Federal Home Loan Banks 0.50%	250,000	09/30/21	09/30/24	235,250.23	0.50%	250,000.00
Federal Home Loan Banks 1.00%	500,000	03/10/22	12/10/24	484,632.31	2.03%	499,599.70
Federal Home Loan Banks 0.40%	250,000	02/18/21	02/18/25	231,762.34	0.40%	250,000.00
Federal Home Loan Banks 0.625%	250,000	05/27/21	02/27/25	232,559.77	0.63%	250,000.00
Federal Home Loan Banks 2.15%	500,000	03/14/22	03/14/25	478,213.22	2.15%	500,000.00
Federal Home Loan Banks 6.00%	300,000	03/30/23	03/27/25	299,933.70	6.00%	300,000.00
Federal Home Ln Mtg Corp 5.15%	480,000	01/27/23	01/27/26	476,689.69	5.17%	479,712.00
Federal Home Loan Banks 0.80%	350,000	03/16/21	03/16/26	317,638.51	0.80%	350,000.00
Federal Home Ln Mtg Corp 5.00%	40,000	04/24/23	04/24/26	39,943.48	5.00%	40,000.00
Federal Home Loan Banks 1.00%	125,000	06/30/21	06/30/26	113,077.77	1.00%	125,000.00
Federal Home Loan Banks 1.05%	250,000	10/15/21	10/15/26	225,000.79	1.05%	250,000.00
				<u>\$7,261,945.99</u>	<u>2.26%</u>	<u>\$7,544,311.70</u>

Certificates of Deposit - CB&T, a subsidiary of Zion Bank

UBS Bank 0.25%	125,000	07/15/21	07/14/23	123,761.32	0.26%	124,984.29
Raymond James Bank 1.95%	245,000	08/23/19	08/23/23	242,622.39	1.95%	244,968.52
BMW Bank North Amercia 0.35%	245,000	09/27/21	09/25/23	240,430.18	0.36%	244,937.87
Cit Bank 3.30%	100,000	05/06/19	10/30/23	99,215.23	3.18%	100,489.45
Centerstate Bank 1.05%	245,000	04/30/20	04/30/24	235,919.01	1.05%	245,000.00
Medallion Bank 0.40%	245,000	07/29/21	07/22/24	231,882.44	0.45%	244,631.60
Synchrony Bank 0.55%	125,000	09/03/21	09/03/24	117,925.73	0.55%	125,000.00
UBS Bank 3.00%	120,000	05/11/22	11/12/24	116,555.56	3.03%	119,922.78
Morgan Stanley 1.50%	230,000	07/27/20	04/16/25	215,053.95	1.12%	233,882.86
HSBC Bank 1.30%	245,000	05/08/20	05/07/25	227,754.92	1.33%	244,699.93
				<u>\$1,851,120.73</u>	<u>1.20%</u>	<u>\$1,928,517.30</u>

TOTAL INVESTMENTS

\$31,514,306.76

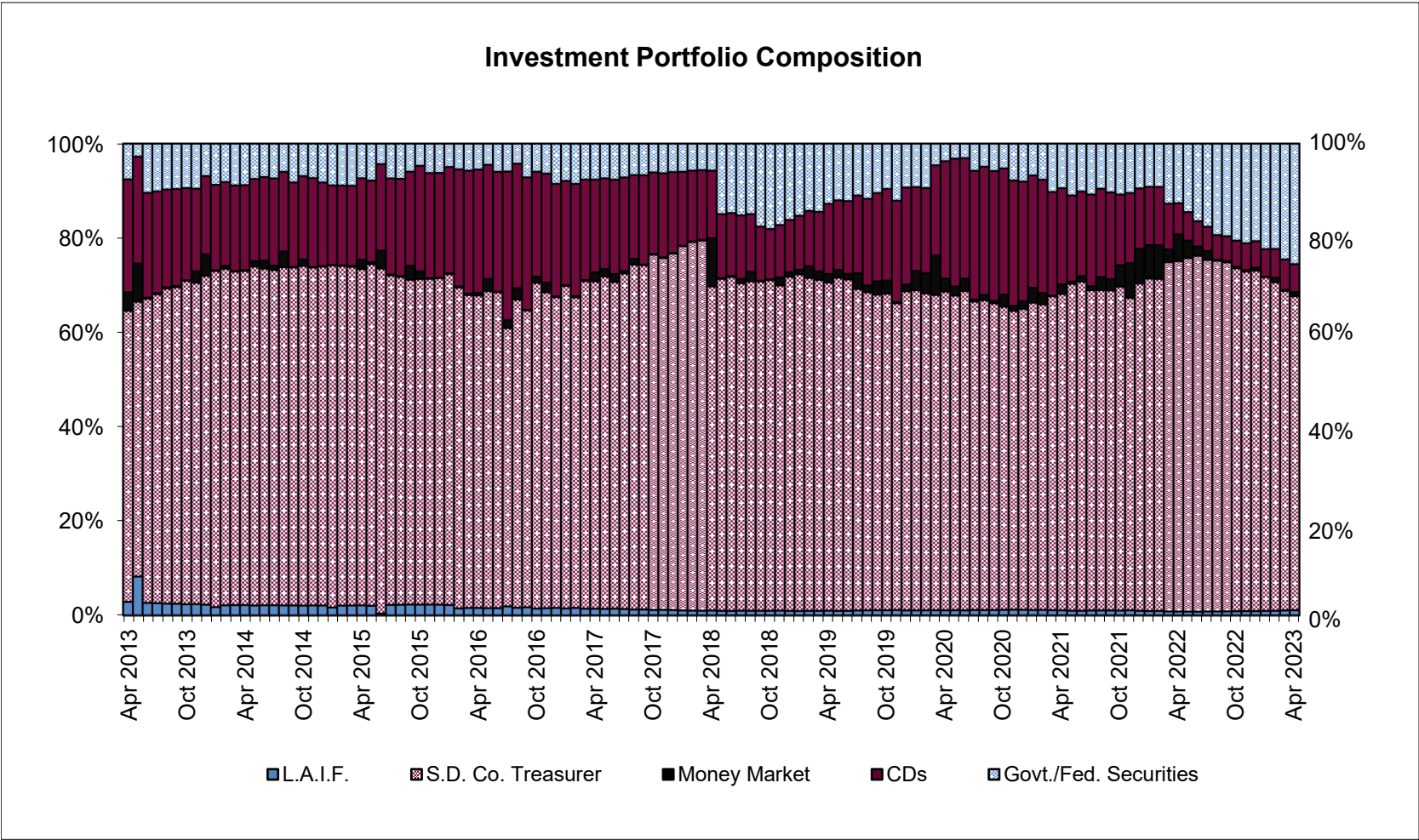
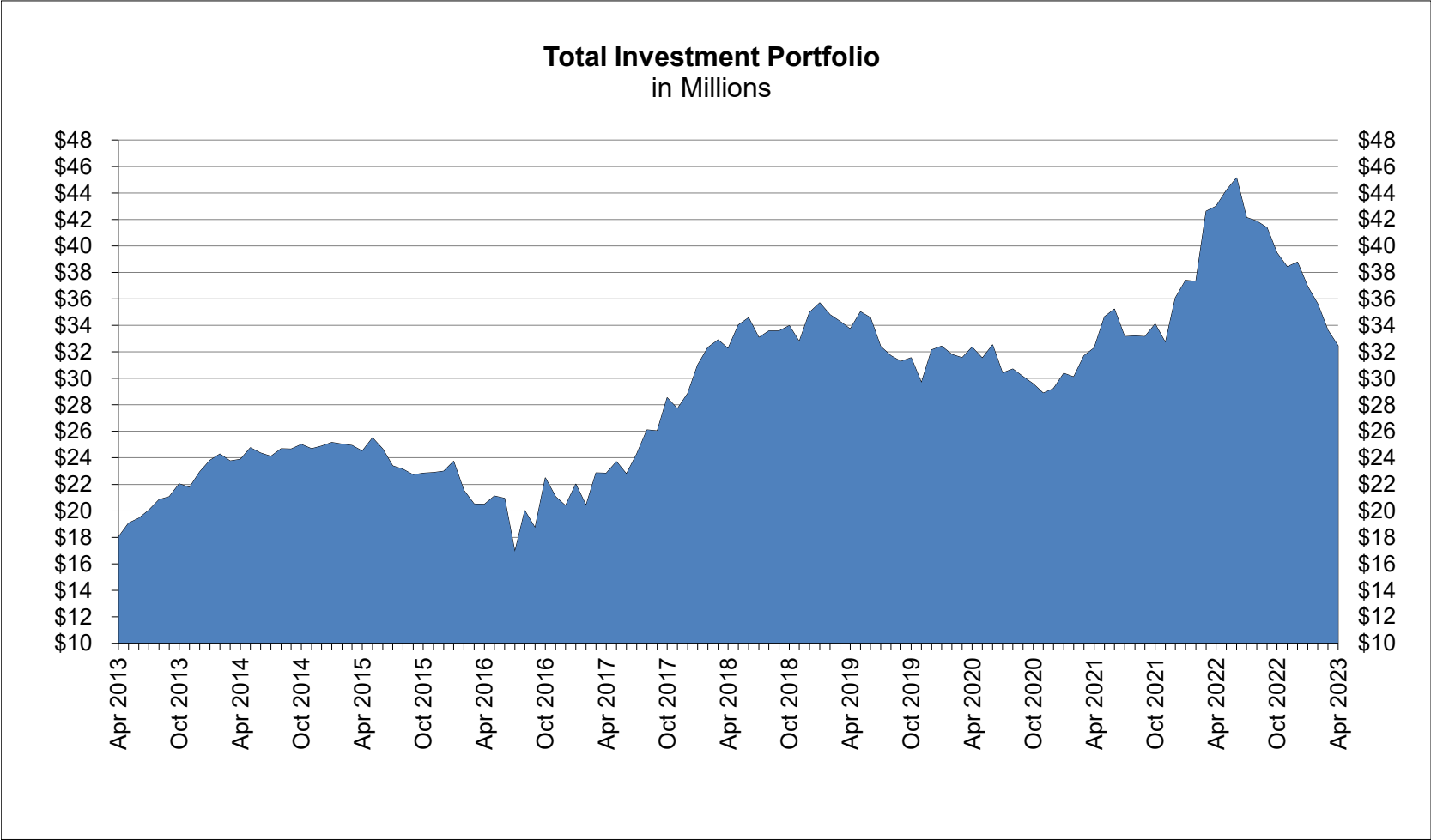
Average
2.979%

\$32,467,857.48

TOTAL ALL FUNDS

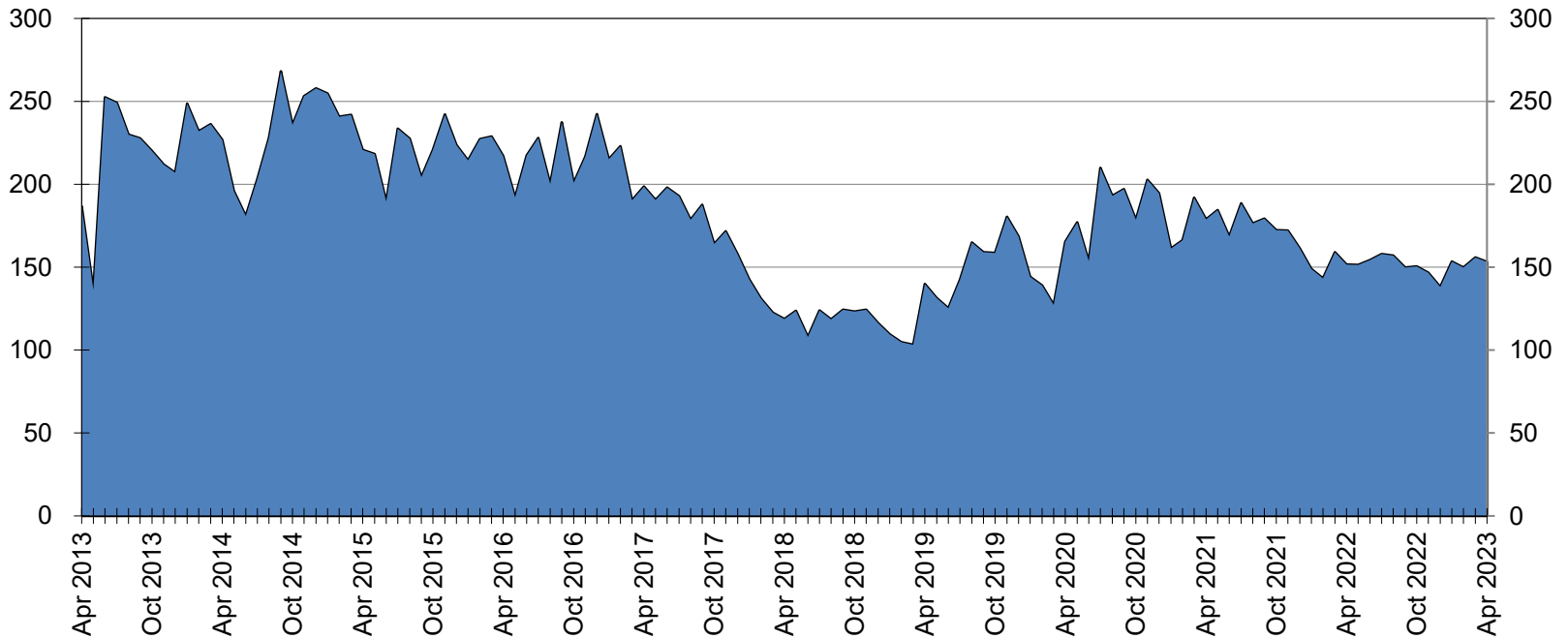
\$33,004,824.73

VALLEY CENTER MUNICIPAL WATER DISTRICT
TREASURER'S REPORT - GRAPHS
April 30, 2023

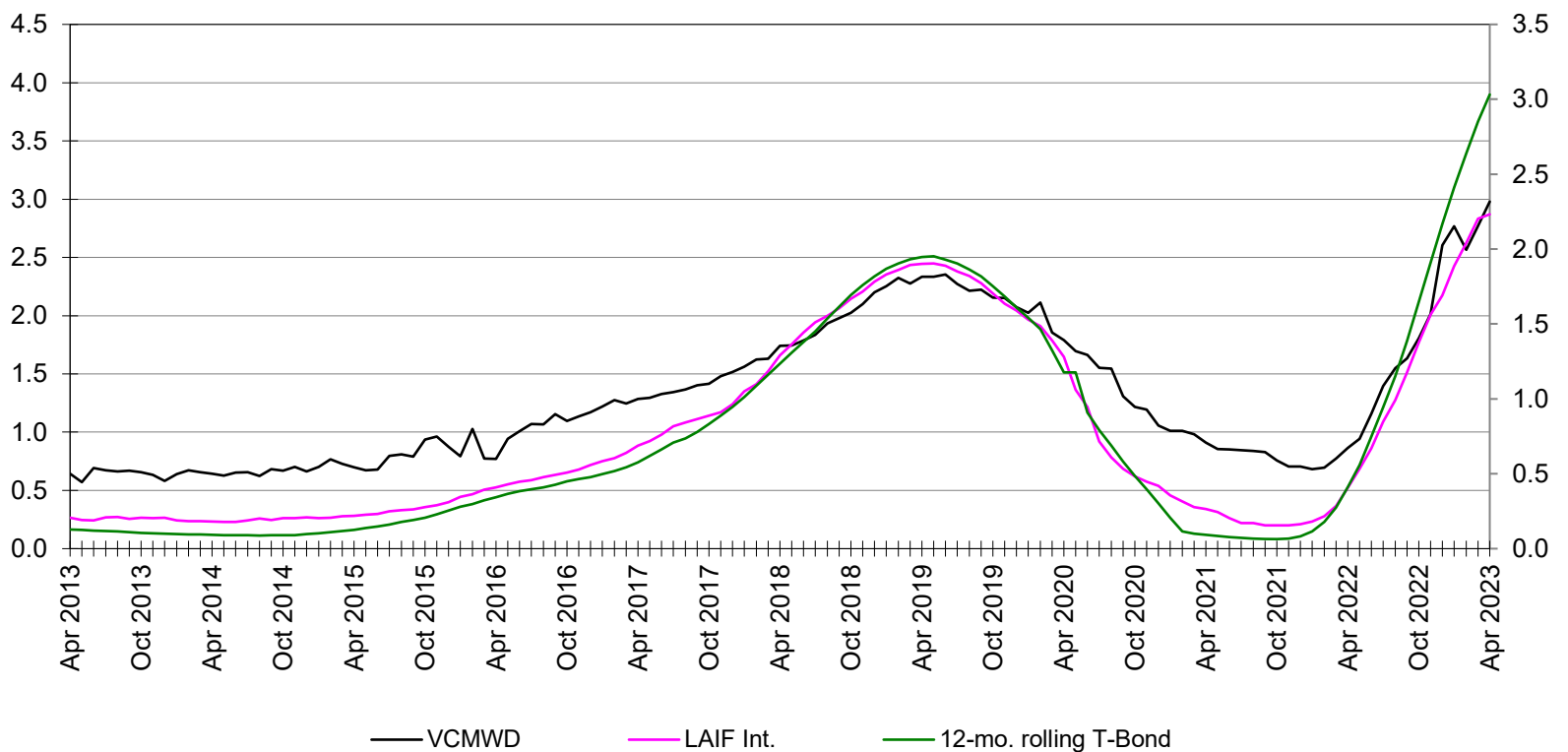


VALLEY CENTER MUNICIPAL WATER DISTRICT
TREASURER'S REPORT - GRAPHS
 April 30, 2023

Weighted Average Days to Maturity



**Yield Comparisons
in Percentages**



**VALLEY CENTER MUNICIPAL WATER DISTRICT
TREASURER'S REPORT - TRANSACTIONS
JULY 1, 2022 THROUGH JUNE 30, 2023**

INVESTMENTS PURCHASED

<u>Purchase Date</u>	<u>Security</u>	<u>Maturity Date</u>	<u>Cost</u>	<u>Face Value</u>	<u>Expected Yield</u>
<u>CB&T, a subsidiary of Zion Bank</u>					
08/22/22	Federal Home Loan Banks 3.25%	08/22/23	500,000.00	500,000.00	3.250%
08/30/22	Federal Home Loan Banks 3.15%	02/23/23	200,000.00	200,000.00	3.150%
12/30/22	Federal Home Loan Banks 5.20%	12/18/23	100,000.00	100,000.00	5.200%
01/09/23	Federal Home Loan Banks 5.00%	01/10/24	250,000.00	250,000.00	5.000%
01/27/23	Federal Home Ln Mtg Corp 5.15%	01/27/26	480,000.00	480,000.00	5.150%
03/30/23	Federal Home Loan Banks 6.00%	03/27/25	300,000.00	300,000.00	6.000%
04/24/23	Federal Home Ln Mtg Corp 5.00%	04/24/26	40,000.00	40,000.00	5.000%

INVESTMENTS MATURED

<u>Purchase Date</u>	<u>Security</u>	<u>Maturity Date</u>	<u>Cost</u>	<u>Face Value</u>	<u>Yield to Maturity</u>
<u>CB&T, a subsidiary of Zion Bank</u>					
07/01/20	New York Comenity 0.35%	07/05/22	245,000.00	245,000.00	0.350%
12/16/20	Federal Home Loan Mrtg Corp 0.20%	12/16/22	200,000.00	200,000.00	0.200%
05/20/22	U S Treasury Notes 2.125%	12/31/22	500,000.00	500,000.00	2.125%
12/30/22	Federal Home Loan Banks 5.20%	02/21/23	100,000.00	100,000.00	5.200%
08/30/22	Federal Home Loan Banks 3.15%	02/23/23	200,000.00	200,000.00	3.150%
04/18/19	Goldman Sachs 2.70%	04/17/23	248,000.00	248,000.00	2.700%

June 5, 2023

TO: Honorable President and Board of Directors

FROM: Gary Arant, General Manager

**SUBJECT: BOARD OF DIRECTOR'S REQUEST FOR REIMBURSEMENT
OF EXPENSES AND REPORT OF EXPENSE REIMBURSEMENTS PER
GOVERNMENT CODE §53065.5**

PURPOSE:

Report and request Board approval for reimbursement of expenses for member(s) of the Board.

SUMMARY:

In accordance with Administrative Code Article 110, attached are requests from members of the Board for per diem and reimbursements of expenses which require Board approval before funds are distributed.

This report also serves as the disclosure for Government Code §53065.5 which requires the District to "...disclose any reimbursement paid by the district... of at least \$100.00 for each individual charge for services or product received. 'Individual charge' includes, but is not limited to, one meal, lodging for one day, transportation or a registration fee paid to any employee or member of the governing body of the district...".

Backup documentation is available upon request.

RECOMMENDATION:


Staff recommends approval for reimbursement of expenses.

PREPARED BY:



James V. Pugh
Director of Finance & Administration

SUBMITTED BY:



Gary T. Arant
General Manager

Attachments

VALLEY CENTER MUNICIPAL WATER DISTRICT EXPENSE REIMBURSEMENT FORM

(Please Print)

CLAIMANT'S NAME: Oliver Smith

DATE(S): 4/10/2023

PURPOSE: San Diego LAFCO SDAC Meeting of March 17, 2023

Date	Description of Expense (meeting, lodging, car rental, meals)	Account No.	Employee Paid Expenses	District Paid Expenses	Total for GC53065.5 Reporting
17-Mar-23	LAFCO Special District Advisory Committee Meeting	01-01-01-50035			
	Mileage : <input type="text"/>	miles @ \$ 0.625 /mile			
Comments: Mileage to post notice of vacancy		Total			
		Less Advance			
		Less Personal Expenses			0.00
Vendor# <input type="text"/> Acct# <input type="text"/>		Net Expense Reimbursement			
Vendor# <input type="text"/> Acct# <input type="text"/>		Board of Directors Only:			
		Per Diem: <input type="text"/> 0.5 <input type="text"/> Days @\$100/day	\$ 50.00		\$ 50.00
Total Request			\$ 50.00		\$ 50.00

GC53065.5
Reporting

VCMWCD does not reimburse for spouse/guest expenses or alcoholic beverages. Receipts for hotel, transportation, parking, taxi, meals and any additional claim for reimbursement must be attached.

The undersigned makes the foregoing claim against VCMWD and states the expenses/per diem requested is correct and said claim is presented in good faith and heretofore not been paid by VCMWD.

Claimant's Signature 01 May 2023 Approved for Payment 5/2/2023
Date Date Date Date

ACCOUNTING USE ONLY:	
----------------------	--

Audited By: B. Darnin 05/23/23 / Payroll Check Date 05/25/23 ✓

If reimbursed from Petty Cash:

Date Paid: _____

Recipient Signature: _____

Amount Paid:

Custodian:

Account #:

Rev. 1/7/09

AB1234 Report for VCMWD Director Oliver Smith

San Diego LAFCO SDAC Meeting 17Mar2023

The primary meeting agenda item was to review the proposed Rainbow Municipal Water District and Fallbrook Public Utility District Reorganizations: Wholesale Water Services (Detachments from SDCWA). The proposal going to the LAFCO Executive Committee consisted of 18 investigation items. Most of the items were straightforward, but the following items had major discussions and differences, primarily between FPUD, EMWD, and the remaining SDCWA member agencies.

- There seemed to be no real objection to FPUD and RMWD detachment in and of itself
- One key issue was around around exit fees. The analysis showed that, although not mandatory with SDCWA rules, were acceptable. The amount should take into account the savings to SDCWA for EWP capital costs, but a \$12.6M/yr for 5 year amount was proposed and debated.
- The analysis indicated that the election voter affected territory was only for Rainbow and Fallbrook as the SDCWA is not considered a district, so the member agencies do not get a vote.
- Another key issue is the reduction in SDCWA voting block at MWD. The reduction of 0.3% was highlighted as important in several votes over the last couple of years, including the vote for a new MWD General Manager.
- A key issue was the anticipated monthly ratepayer increases of an average of \$2.20/mo (\$0.73/mo to \$18.71/mo, Valley Center estimate \$3.19/mo) to SDCWA member agencies due to the FPUD and RMWD estimated ratepayer decreases of \$25.00 ea.
- An unrecorded issue raised was how SDCWA would decide to distribute any exit fees.
- The summary proposals for the LAFCO Executive Board were:
 - o Option X - Approve the proposals with conditions that are marked with a total exit fee of \$62.905 million spread out over five consecutive year payments less the \$21.0 million previously budgeted by the County Water Authority to construct the ESP North County Pump Station. This policy enhancement provides justification in balancing the financial impact of detachments on the County Water Authority in tandem with applying an exit fee to cover the estimated revenue loss over the first five years.
 - o Option Y - Administratively hold consideration of the reorganization proposals until the completion of a pending municipal service review covering the County Water Authority. This option would be appropriate should it be the Commission's collective priority to comprehensively assess the County Water Authority with respect to current and planned service levels, community needs, and financial standing before taking any potential actions to change baseline conditions.
 - o Option Z - Disapprove the proposals without prejudice. This option would be appropriate should it be the Commission's collective priority to retain and reinforce the role of the County Water Authority as the most appropriate policy vehicle to singularly govern and plan regional wholesale water supplies for all of San Diego County. This option – notably – would recognize the applicants' proposals in-and-of-themselves have merit, but the external considerations and overall detrimental impacts on the region, including loss of voting power at MET, negate the specific benefits to the Fallbrook and Rainbow communities.

I think the outcome will be to allow the detachment with a LAFCO Executive Board decision on the exit fee. The issue will be how SDCWA uses the exit fee (refund member agencies or use elsewhere)



San Diego County Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

SPECIAL MEETING AGENDA SPECIAL DISTRICTS ADVISORY COMMITTEE

Friday, March 17, 2023
9:00 A.M. to 10:30 A.M.

County of San Diego Administration Center
1600 Pacific Highway, Room 310
San Diego, California 92101

Chair Kimberly Thorner
Vice Chair Jack Bebee

Jack Bebee Fallbrook PUD	Diane Hansen Palomar Health HCD	Marty Miller Vista ID	Oliver Smith Valley Center MWD
Ann Baldridge RCD of Greater SDC	Tom Kennedy Rainbow MWD	Mark Robak Otay WD	Kimberly Thorner Olivenhain MWD
Paul Bushee Leucadia WWD	Albert Lau Santa Fe ID	Joel Scalzitti Helix WD	Dave McQuead Rancho Santa Fe FPD
James Gordon Deer Springs FPD	Hector Martinez South Bay ID	Mike Sims Bonita-Sunnyside FPD	Jeff Egkan North County FPD

The Special Districts Advisory Committee is responsible for helping to inform the Commission on all germane items relating to San Diego LAFCO's regulatory and planning responsibilities affecting special districts.

The Committee will hold the March 17, 2023 meeting in person at the County of San Diego Administration Center (1600 Pacific Highway, Room 310, in San Diego). Three-hour visitor parking is available using the Ash Street entrance. In person attendance by the public is welcomed. The public may also watch, listen, and otherwise participate in the meeting remotely by any of the following options.

1. The public may watch and listen to the meeting live on YouTube using the link provided on our website homepage (www.sdlafco.org).
2. The public may watch, listen, and participate in the meeting by Zoom (<https://zoom.us/>) or by telephone at (669) 900-9128 using Meeting/Webinar ID: 895 6767 7168 and Passcode 508649. Please use the "raise your hand" function in Zoom or push *9 by telephone if/when you wish to speak. Then wait until your name is called before speaking.
 - a) The public may provide eComments on any item by emailing to michaela.peters@sdcounty.ca.gov
 - eComments received before 8:00 A.M. on Monday, March 17, 2023, will be forwarded to the Committee and posted online before the meeting. They will also be referenced during the meeting.
 - eComments received during the meeting and before the subject item is concluded will be read into the record by staff subject to the three-minute limit.

1. 9:00 A.M. – CALL TO ORDER BY CHAIR

- a) Roll Call
- b) Pledge Of Allegiance

2. AGENDA REVIEW

3. COMMITTEE MEMBER REPORTS

4. BUSINESS ITEMS

a) Approval of Meeting Minutes for December 16, 2022 (action)

The Committee will consider draft summary minutes prepared for the last meeting held on December 16, 2022. Staff recommends approval as presented.

Contact: Michaela Peters, Committee Secretary

b) Update on the Proposed “Rainbow Municipal Water District and Fallbrook Public Utility District Reorganizations: Wholesale Water Services” (discussion + possible advisory action)

The Committee will receive an update on the concluding administrative reviews involving two related proposals filed by Fallbrook PUD and Rainbow MWD to detach from the San Diego County Water Authority. The update includes the presentation of a draft agenda report representing staff’s evaluation of the proposals under statute and policy less any specific recommendations. It is requested the Committee receive the update and discuss the draft agenda report and provide feedback as appropriate – including its own requests and/or recommendations for future consideration by the Commission. Staff anticipates the Commission will open a formal hearing on the proposals as early as its June 2023 meeting.

Contacts: Priscilla Mumpower, Analyst II (lead)
Adam Wilson, LAFCO Consultant
Chris Cate, LAFCO Consultant

c) Review of Proposed Workplan and Budget for FY2024 (discussion + possible advisory action)

The Committee will receive a presentation on San Diego LAFCO’s proposed workplan and budget for 2023-2024. The proposed workplan outlines 30 activities in priority order and includes continued and new projects with the latter headlined by a countywide municipal service review on healthcare districts. The proposed budget totals \$2.750 million in matching expenses and revenues. More than fourfifths of total expenses – \$2.261 million – covers operating costs and represents an increase of 12.6% over the current fiscal year. Agency apportionments continue to represent nine-tenths of all operating revenues and set to increase by 13.0% via the combination of additional operating expenses plus reduction in budgeted use of reserves. The item is for discussion and feedback with the option for the Committee to make any formal requests and/or recommendations to the Commission ahead of their anticipated consideration of both items in final form at its May 2023 meeting.

Contact: Keene Simonds, Executive Officer

BUSINESS ITEMS CONTINUED...

d) Presentation on SALC Planning Grant (discussion)

The Commission will receive a presentation on preliminary findings and related recommendations tied to work performed to date as part of SALC planning grant award from the State of California to LAFCO and RCD of Greater San Diego County to track agricultural trends in San Diego County. Discussion and feedback.

Contact: Ann Baldrige, General Manager for RCD of Greater San Diego County

5. LAFCO EXECUTIVE OFFICER REPORT

6. OPEN EXPRESSION

This time is reserved for any member of the public to address the Committee on germane topics that are not directly part of the agenda. This includes requests for future Committee topics. Individuals are limited to three minutes.

7. ADJOURNMENT

Attest to Posting:

Erica Sellen
Committee Secretary

Any person with a disability under the Americans with Disabilities Act (ADA) may receive a copy of the agenda or a copy of all the documents constituting the agenda packet for a meeting upon request. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting.

June 5, 2023

TO: Honorable President and Board of Directors

FROM: Gary T. Arant, General Manager

SUBJECT: RESOLUTION TO ESTABLISH APPROPRIATION LIMIT FOR 2023-2024

PURPOSE:

Board adoption of Resolution No. 2023-17 establishing the appropriation limit for proceeds from taxes is required by Section 7910 of the Government Code and Article XIII B of the State Constitution (Gann Amendment).

SUMMARY:

In November, 1979, the voters of California approved the addition of Article XIII B to the State Constitution. This amendment provided a maximum annual percentage that proceeds of taxes could increase. The impact of this legislation is most felt by cities and agencies that exist almost entirely on proceeds of taxes of one sort or another. The District's revenues consist primarily of water and wastewater charges, with approximately 6% from general property taxes. The District is required to comply with the legislation by establishing an appropriations limit for the amount it does receive from property taxes. The estimated property tax collections are one-third of the appropriation limit, and if actual tax collections ever exceeded this limit, refund of the excess would have to be made.

Under Proposition 111, the method of calculating the annual appropriation limit was revised, effective July 1, 1990. The California Constitution specifies that the appropriation limit may increase annually by a factor comprised of the change in population combined with either the change in California per capita personal income or the change in the local assessment role due to local nonresidential construction. The appropriation limit method recommended for adoption uses the highest of the options available to maximize our limit for 2023-2024.

Government Code Section 7910 also requires a 15-day period for our calculations to be available to the public for their review, if desired. The attached Public Notice was posted May 4, 2023, in compliance with this requirement.

RECOMMENDATION:

That Resolution No. 2023-17 be adopted to establish the appropriation limit for 2023-2024 as \$8,712,980.

PREPARED BY:



James V. Rugh
Director of Finance & Administration

APPROVED BY:



Gary T. Arant
General Manager

PUBLIC NOTICE

In accordance with Government Code Section 7910, notice is hereby given that on June 5, 2023, at 2:00 P.M. at 29300 Valley Center Road, the Board of Directors will, by resolution, establish the District's 2023-24 appropriation limit pursuant to Article XIII B of the State Constitution as amended by Proposition 111 effective July 1, 1990. The appropriation limit for 2023-24 is to be set at \$8,712,980 and was calculated as set forth below. Documentation of the computation is available in the office of the Director of Finance of the District at the above address.

<u>Fiscal Year</u>	<u>Price Increases (1)</u>	<u>Population Increases</u>	<u>Appropriation Limit</u>
Proceeds of Taxes Base Year			
1986-87			\$855,392
Annual adjustment factors:			
1987-88	12.54% (b)	5.83%	\$1,018,772
1988-89	15.56% (b)	6.09%	\$1,249,014
1989-90	7.21% (b)	5.63%	\$1,414,508
1990-91	7.96% (b)	5.83%	\$1,616,075
1991-92	4.14% (a)	5.24%	\$1,771,218
1992-93	2.75% (b)	4.04%	\$1,893,432
1993-94	2.72% (b)	2.95%	\$2,002,304
1994-95	0.71% (a)	1.42%	\$2,045,153
1995-96	4.72% (a)	1.55%	\$2,174,816
1996-97	4.67% (a)	1.19%	\$2,303,565
1997-98	4.67% (a)	1.46%	\$2,446,386
1998-99	4.15% (a)	2.63%	\$2,614,942
1999-00	4.53% (a)	2.17%	\$2,792,758
2000-01	4.91% (a)	2.33%	\$2,998,026
2001-02	7.82% (a)	1.96%	\$3,295,730
2002-03	0.06% (b)	1.80%	\$3,357,031
2003-04	2.31% (a)	1.77%	\$3,495,341
2004-05	3.28% (a)	1.73%	\$3,672,555
2005-06	5.26% (a)	1.27%	\$3,914,944
2006-07	3.96% (a)	0.94%	\$4,108,342
2007-08	4.42% (a)	2.00%	\$4,375,795
2008-09	4.29% (a)	1.43%	\$4,628,716
2009-10	0.62% (a)	1.32%	\$4,718,976
2010-11	-0.37% (b)	1.52%	\$4,772,772
2011-12	2.51% (a)	0.72%	\$4,927,887
2012-13	3.77% (a)	0.92%	\$5,160,483
2013-14	5.12% (a)	0.80%	\$5,468,048
2014-15	-0.23% (b)	1.23%	\$5,522,728
2015-16	3.82% (a)	1.48%	\$5,818,746
2016-17	5.37% (a)	0.78%	\$6,178,926
2017-18	3.69% (a)	0.92%	\$6,465,628
2018-19	3.67% (a)	0.95%	\$6,766,280
2019-20	3.85% (a)	0.52%	\$7,063,320
2020-21	3.73% (a)	0.59%	\$7,369,868
2021-22	5.73% (a)	-0.37%	\$7,763,419
2022-23	7.55% (a)	-0.08%	\$8,342,570
2023-24	4.44% (a)	0.00%	\$8,712,980

Posted May 4, 2023



James V. Pugh, Director of Finance
Valley Center Municipal Water District

(1) A California governmental unit may increase its appropriation limit by either
(a) the annual percentage increase in California fourth quarter per capita personal income, or
(b) the percentage increase in the local assessment roll from the preceding year due to the addition of local non-residential construction, whichever is greater.

RESOLUTION NO. 2023-17

RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY CENTER MUNICIPAL WATER DISTRICT TO ESTABLISH THE APPROPRIATION LIMIT FOR THE 2023-2024 FISCAL YEAR

WHEREAS, effective July 1, 1980, Article XIIIB of the California Constitution took effect limiting the appropriations of certain state and local agencies; and

WHEREAS, effective July 1, 1990, Article XIIIB of the California Constitution was amended; and

WHEREAS, the Legislature has adopted Government Code Sections 7900 through 7914 setting forth procedures to be followed by affected local agencies in fixing and determining their appropriation limit; and

WHEREAS, pursuant to said Government Code sections, the County of San Diego and the State of California Department of Finance have supplied the District with data regarding changes in population, cost of living, per capita income, nonresidential new construction, and local assessment roll for use in determining its appropriation limit; and

WHEREAS, the District had a tax rate in excess of 12.5 cents per \$100 of assessed valuation during the 1977-78 fiscal year, and, therefore, is subject to the provisions of Article XIIIB and implementing legislation; and

WHEREAS, the Government Code Section 7910 requires that each year the governing body of the District, by resolution, establish its appropriation limit for the following fiscal year; and

WHEREAS, the Government Code Section 7901 requires the governing body of the District, annually by resolution, to select the basis for its change in population as defined in that section; and

WHEREAS, Section 8(e)(2) of Article XIIIB of the Constitution requires the Board to select the method of determining "change in the cost of living" as defined in that section; and

WHEREAS, at least 15 days prior to the meeting at which this resolution was adopted, the documentation used in the determination of the appropriation limit was made available to the public at the offices of the District; and

WHEREAS, the Board has fully considered said laws, the revenues and expenditures of the District during the relevant years, the data received from the State of California Department of Finance, the reports and recommendations of staff, and the opinions of counsel;

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED AND ORDERED by the Board of Directors of Valley Center Municipal Water District as follows:

1. That the foregoing facts are true and correct.
2. That the appropriation limit for the 2022-23 fiscal year was \$8,342,570, and that the proceeds of taxes to be received in that year, in the amount of approximately \$3,187,900, did not exceed that appropriation limit.
3. That in determining the appropriation limit for 2023-2024, the District shall use the percentage change in the California per capita personal income from the preceding year or the change in the local assessment roll from the preceding year due to the addition of local new nonresidential construction, whichever is greater.
4. That in determining the appropriation limit for 2023-2024, the District shall use the percentage change in population for San Diego County or for the unincorporated portion of San Diego County, whichever is greater, as provided by the State of California Department of Finance.
5. That pursuant to Article XIII B, as amended, and Section 7910 of the Government Code, as amended, the appropriation limit for Valley Center Municipal Water District for the 2023-2024 fiscal year is established at \$8,712,980.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of **VALLEY CENTER MUNICIPAL WATER DISTRICT** held the 5th day of June, 2023, by the following vote, to wit;

Robert A. Polito, *President*

ATTEST:

Kirsten N. Peraino, *Secretary*

June 5, 2023

TO: Honorable President & Board of Directors

FROM: Gary T. Arant, General Manager

SUBJECT: PUBLIC HEARING TO CONSIDER ADOPTING ORDINANCE NO. 2023-04 APPROVING PROPOSED REVISIONS TO THE MISCELLANEOUS WATER METER FEES AND CHARGES AND RELATED ADMINISTRATIVE CODE CHANGES

PURPOSE:

Conduct a Public Hearing for the Board of Directors to consider adopting Ordinance No. 2023-04, approving the proposed revisions to the Miscellaneous Water Meter Fees and Charges and related Administrative Code changes to be effective July 10, 2023.

BACKGROUND:

Each year staff evaluates the miscellaneous water meter fees and charges and prepares a recommendation if the rates need to be adjusted.

Staff analyzed the FY 2022-2023 charges currently in effect as they relate to the actual material, labor, and equipment costs experienced in the current Fiscal Year. Staff has also considered industry standard Indexes such as Consumer Price Index for All Urban Consumers (San Diego – Carlsbad) ("CPI-U") and Cost of Living Adjustment (COLA) to help determine the appropriate updates to the charges. CPI Indexes are indicating a 7-8% increase from last year, setting the District's COLA for salary increases at its maximum allowed of 4.5% which takes effect July 1, 2023. Staff found the majority of the costs remained stable, with the exception of backflow devices, experiencing up to 50% increases, attributed to the continued market volatility of those parts.

The miscellaneous water service fees and charges shown in the District's Administrative Code are recommended to be increased to match the actual material, labor and equipment costs of the various items as follows:

- Material costs are based on the average cost of the District's material inventory plus 3% to account for an estimated 6% annual increase in the average inventory cost over the next year.
- Current "Top of Range" labor rates were used in the evaluation and were increased 4.5% to reflect the proposed COLA increase for next year pursuant to the employee association Memorandum of Understanding.
- Equipment rates are based on standard cost values published by Caltrans.

Certain categories denoted with ***no change*** are being recommended to remain the same as currently in effect. These particular categories consist of both labor and material costs, although labor increased with COLA, some materials had a slight decrease in cost

offsetting the labor impact, yielding insignificant change overall. Material pricing is based on the average cost of the existing inventory at the time of evaluation. The average cost of materials is adjusted only when new components are purchased and added to inventory.

The miscellaneous water service fees and charges recommended for increase are summarized in the attached Fees and Charges Summary Tables and described in the following discussion:

Section 160.4(a) - Meter Installation Fees

The "Full Install" meter installation item was replaced in this year's recommendation with a separate cost for the installation of the service lateral. The full install cost for a meter service would be the lateral cost for the required lateral size plus the drop-in cost for the meter size purchased. This allows staff to more efficiently provide meter quotes for installations where the lateral size needs to be larger than the meter for low pressure conditions and proposed discounts on multiple meter purchases for remote meter installations where staff incorporates a meter manifold installation.

Table 1 – Meter Lateral Charges	<i>New Item</i>
Full Installation Equivalent Cost	<i>8 to 11% increase</i>
Table 2 – Meter Installation Charges – Drop In	<i>0 to 8% increase</i>
Table 8 – Fire Service Meter Charges – Drop In	<i>4 to 19% increase</i>
Table 17 – Traffic Control Cost, when required	<i>no change</i>

Section 160.4(a) - Fire Meter Tee

Parts makeup was updated to reflect the new installation standard detail that was modified mid-year. The modification allows the typical ¾-inch domestic and 1-inch fire installation combo used on all new homes to fit better within the meter box, allowing for improved access to components for servicing.

Table 7 – Fire Tee Charge	<i>53% increase</i>
---------------------------	----------------------------

Section 160.12(d) - Backflow Devices

Table 3 – Standard Double Check Valve Fees	<i>0 to 52% increase</i>
Table 4 – Double Check Valve on Riser Fees	<i>14 to 35% increase</i>
Table 5 – Reduced Pressure Device on Riser Fees	<i>2 to 29% increase</i>
Table 6 – Reduced Pressure Device with Domestic Tee Fees	<i>5 to 29% increase</i>

Section 160.20(c) - Pressure Reducing Valves (PRVs)

Table 9 – Pressure Reducing Valve Charges – Standard	<i>27 to 65% increase</i>
Table 10 – Pressure Reducing Valve Charges – Cla-Valve*	<i>46 to 125% increase</i>

Cla-Valve Pressure Reducing Valves are required for higher pressure conditions

Section 160.8(a) - Meter Relocation

Meter Relocation Charge is recommended to be increased from \$180 to \$528 to provide for the staff time and equipment costs needed to remove the existing meter and reinstall it at the new location. Staff time for the relocation is slightly greater than the time required for a drop-in meter installation. For meter relocations, the customer is also responsible for the fees and charges for any backflow upgrades and installation of the new service lateral that may be required and time and material costs for disconnection of the abandoned service lateral from the main.

Table 18 – Meter Relocation Charge

193% increase

Section 160.8(b) - Meter Reconnection Allowance

After consideration of the Board discussion at the May 1 presentation of the proposed fees and charges, staff is recommending the Meter Reconnection Allowance be eliminated. Meters being relocated at the District's direction would be reconnected to the private water service lines at no cost to the customer, including no cost to upgrade the backflow device to current standards. The District will coordinate with the customer shutdowns and the reconnection of the meter service to the private service lines.

Sections 160.22 and 171.10 - Project Facility Availability and Comment Letters (PFAs & PFCs)

Project Facility Availability (PFA) or Project Facility Commitment (PFC) charges consist primarily of staff labor and increased by the 4.5% COLA amount for the next fiscal year, however by matching the labor classification with staff preparing the Project Facility letter we were able to minimize the increase to 2.4%.

Table 15 – Project Availability and Commitment Letters

2.4% increase

Section 160.24 (a) – Construction Meter Service

A Construction Meter Service is a temporary water service to provide the water needed for construction activities. This fee structure underwent a major overhaul the previous year, consisting of a re-evaluation of both materials and labor, resulting in a substantial increase. The cost structure for this item includes labor and equipment. Both increased substantially for the next fiscal year.

Table 16 – Construction Meter Service

9% increase

Administrative Code Modifications:

As part of this process, staff also reviewed other related information within Article 160 Code Sections listed below. Proposed updates will align the code with procedures and policies that reflect current needs. Brief summaries are provided below, refer to Exhibit B for the complete proposed redlined updates.

Section 160.2 (c) Water Service Applications and (d) Water Service Installations – Modifications to the section are recommended to clarify the applicability of the 6-month

application validity period. Meter applications not approved for installation within 6-months of submittal would be returned, along with all fees and charges deposited with the application. Also clarified that additional costs incurred to install a service lateral in excess of 40 feet would be charged on a time and material basis.


Section 160.8 (a) Meter Relocation - Customer Request. Modifications to this section are recommended to clarify the costs and requirements associated with a meter relocation requested by the customer. The customer would be responsible for the cost to not only physically relocate the meter, but also to upgrade the backflow device, if required, install the new lateral at the desired meter location (if one does not exist) and to disconnect the existing lateral from the main, if required by the District.

Section 160.8 (b) Meter Relocation – VCMWD or Developer Requirement. Modifications to this section are recommended to eliminate the Meter Reconnection Allowance and clarify the costs and requirements associated with a meter relocation when required as part of either a developer or district project to eliminate private water service lines parallel to a district water main. In all instances, the project proponent would be responsible for relocating the customer's water meter, upgrading their backflow device to current standards and reconnecting the customer's private water service lines to the relocated water meter, all at no cost to the customer.

RECOMMENDATION:

Staff recommends the Board of Directors adopt Ordinance No. 2023-04, approving the proposed revisions to the Miscellaneous Water Meter Fees and Charges and related Administrative Code changes to be effective July 10, 2023.

PREPARED BY:


Wally Grabbe
District Engineer

SUBMITTED BY:


Gary T. Arant
General Manager

Attachments:

Fees and Charges Summary Tables
Ordinance No. 2023-04
Exhibit A - Proposed changes to Administrative Section Article 160 & 171

MISCELLANEOUS WATER METER FEES AND CHARGES SUMMARY TABLES

Table 1 - Lateral Installation Charges - Full Install Charge is now Lateral Installation Charge plus Meter Drop-In Charge

	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
FY 2023-24 Recommended Fee	N/A	\$7,724	\$8,208	\$8,909	\$9,294

*Traffic Control add on when required \$2,000

Comparison to Previous Full Installation Charge					
	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current Full Install Charge	\$7,935	\$7,840	\$8,983	\$9,947	\$10,444
Recommended % increase	11%	9%	9%	8%	9%
FY 2023-24 Lateral Charge	\$7,724	\$7,724	\$8,208	\$8,909	\$9,294
FY 2023-24 Drop In Charge	\$1,083	\$843	\$1,602	\$1,795	\$2,098
Subtotal Full Install Cost	\$8,807	\$8,567	\$9,810	\$10,704	\$11,392

Table 2 - Meter Installation Charges - Drop-In

	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	\$1,039	\$777	\$1,602	\$1,795	\$2,098
Recommended % increase	4%	8%	0%	0%	0%
FY 2023-24 Recommended Fee	\$1,083	\$843	\$1,602	\$1,795	\$2,098

Table 7 - Fire Tee Charge

	1"
	Amount
Current	\$279
Recommended % increase	53%
FY 2023-24 Recommended Fee	\$426

Table 8 - Fire Service Meter Charges - Drop-In

	3/4"	1"
	Amount	Amount
Current	\$740	\$605
Recommended % increase	4%	19%
FY 2023-24 Recommended Fee	\$772	\$721

MISCELLANEOUS WATER METER FEES AND CHARGES SUMMARY TABLES

Table 3 - Standard Double Check Valve Fees

	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	\$330	\$377	\$685	\$600	\$1,229
Recommended % increase	32%	30%	33%	52%	0%
FY 2023-24 Recommended Fee	\$436	\$489	\$911	\$914	\$1,229

Table 4 - Double Check Valve on Riser Fees

	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	\$488	\$587	\$1,154	\$1,349	\$1,825
Recommended % increase	23%	21%	14%	10%	35%
FY 2023-24 Recommended Fee	\$600	\$709	\$1,315	\$1,484	\$2,458

Table 5 - Reduced Pressure Device on Riser Fees

	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	\$730	\$767	\$1,306	\$1,728	\$3,177
Recommended % increase	18%	25%	10%	2%	29%
FY 2023-24 Recommended Fee	\$860	\$961	\$1,437	\$1,767	\$4,092

Table 6 - Reduced Pressure Device with Domestic Tee Fee

	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	\$946	\$997	\$1,579	\$2,066	\$3,763
Recommended % increase	23%	29%	14%	5%	26%
FY 2023-24 Recommended Fee	\$1,164	\$1,284	\$1,797	\$2,164	\$4,746

Table 9 - Pressure Reducing Valve Charges - Standard

	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	\$100	\$121	\$817	\$954	N/A
Recommended % increase	27%	27%	36%	65%	
FY 2023-24 Recommended Fee	\$127	\$153	\$1,109	\$1,571	N/A

Table 10 - Pressure Reducing Valve Charges - Cla-Valve

	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	N/A	N/A	N/A	\$1,443	\$1,989
Recommended % increase				125%	46%
FY 2023-24 Recommended Fee	N/A	N/A	N/A	\$3,249	\$2,907

MISCELLANEOUS WATER METER FEES AND CHARGES SUMMARY TABLES

Table 15 - Project Facility Availability (PFA) or Project Facility Commitment (PFC)

	Amount
Current	\$170
Recommended % increase	2.4%
FY 2023-24 Recommended Fee	\$174

Table 16 - Construction Meter Installation and Relocation Fee

	Amount
Current	\$230
Recommended % increase	9%
FY 2023-24 Recommended Fee	\$250

Table 17 - Traffic Control Cost

	Amount
Current	\$2,000
Recommended % increase	0%
FY 2023-24 Recommendation	\$2,000

Table 18 - Meter Relocation Charge

	Amount
Current	\$180
Recommended % increase	193%
FY 2023-24 Recommendation	\$528

ORDINANCE NO. 2023-04

**ORDINANCE OF THE BOARD OF DIRECTORS OF
VALLEY CENTER MUNICIPAL WATER DISTRICT
AMENDING THE ADMINISTRATIVE CODE TO PROVIDE FOR
MODIFICATIONS OF MISCELLANEOUS WATER METER FEES AND CHARGES
AND RELATED ADMINISTRATIVE CODE SECTIONS**

WHEREAS, the methodology and basis for the calculation of the proposed Miscellaneous Water Meter Fees and Charges are based on an evaluation of actual cost and projection of anticipated increases based on the past year Consumer Price Index for All Urban Consumers

WHEREAS, the proposed charges do not exceed the estimated reasonable cost of materials and services being provided; and

WHEREAS, the Board of Directors has considered all comments received at the duly notice public hearing on June 5, 2023, prior to adoption of this Ordinance.

NOW, THEREFORE, IT IS HEREBY FOUND, RESOLVED, ORDERED AND DETERMINED by the Board of Directors of VALLEY CENTER MUNICIPAL WATER DISTRICT as follows:

1. The above Recitals are true and correct and are made findings and determinations of the Board of Directors.
2. The Valley Center Municipal Water District Administrative Code is amended, as set forth in Exhibit A attached hereto and incorporated herein by reference, to provide for the following changes in the adopted:
 - a) Section 160.2 Water Service Applications - Clarified the water meter application approval and installation process and the six-month grace period for completing the application requirements;
 - b) Section 160.4 Connection of Service – Updated the fees and charges and clarified meter manifold options for installation of multiple meters at one location;
 - c) Section 160.8 Meter Relocation - Updated the fees and charges, eliminated the Meter Relocation Allowance and clarified additional costs associated with a meter relocation; and
 - d) Section 160.12 Backflow Prevention Devices; updated the fees and charges associated with the backflow prevention devices.
 - e) Section 160.20 Pressure Reducing Valves – Updated the Fees and Charges; and

- f) Sections 160.22 and 171.10 Project Facility Letters – Updated the fees and charges for process the San Diego County Project Facility Letters.
3. The revenues derived from the increased fees and charges, as a result of the adoption of this ordinance, do not exceed the funds required to provide the service.
 4. The revenues derived from the increased fees and charges shall not be used for any purpose other than that for which the fees and charges are imposed.
 5. The services provided are available to and may be immediately used by customers paying the fees.
 6. The increased fees and charges adopted as a result of this ordinance shall be imposed as a condition of service and are not imposed upon real property or upon a person as an incident of property ownership.
 7. The increase in fees and charges provided by this ordinance are the result of an increase in material, equipment and labor costs.
 8. The increased fees and charges adopted as a result of this ordinance shall be effective July 10, 2023.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Valley Center Municipal Water District held on the 5th day of June 2023, by the following vote, to wit:

Robert A. Polito, *President*

ATTEST:

Kirsten Peraino, *Board Secretary*

Attachment Exhibit A – Proposed Changes to Administrative Section Article 160 & 171

EXHIBIT A

Article 160 Water Service - Rules and Regulations

Sec. 160.1 Purpose. The purpose of these rules and regulations is to set forth the terms and conditions under which the District will provide water service to customers. These rules and regulations have been designed to regulate the affairs of the District in such a way as to provide water service to the customers at the lowest possible cost and to provide for an equitable distribution of costs from those benefited. The Board shall have the right to interpret these rules and to rule on any point of contention which is not specifically covered herein.

Sec. 160.2 Water Service Applications.

(a) Meter Requirements

1. All water service provided by the District shall be supplied through a District installed water meter purchased by the Applicant/Owner in accordance with this Article.
2. A separate irrigation meter shall be required for all new commercial, industrial, and institutional developments.
3. A separate water meter shall be required for each unit of a newly constructed multiunit residential structure and each residential unit of a mixed-use residential and commercial structure. The General Manager, or his or her designee, may exempt the following types of structures from this requirement where the applicant demonstrates and submits evidence that compliance would result in undue hardship and excessive expense:
 - i. Categories of structures exempt from submetering requirements under applicable law, including, but not limited to, the following:
 - a) Low income housing,
 - b) Housing at places of education,
 - c) Long-term health care facilities,
 - d) Time-share property, and
 - e) Residential care facilities for the elderly.
 - ii. Apartment buildings where the owner installs, maintains, reads, bills, and tests a submeter for each residential unit, in accordance with applicable laws, including, but not limited to, the California Plumbing Code and California Water Code.
 - iii. Multiunit residential structures exempted from this requirement would be subject to the Water Serviceability Charge provisions of Section 160.10.

EXHIBIT A

(b) At the time application for water service is submitted to the District, the applicant shall provide all of the following:

1. Total payment of all costs for and related to meter service connections (Reference Sections 160.4, 160.12 and 160.20).
2. Proof of ownership of the parcel to be served (Grant Deed or Title Policy) when documents to be recorded by the District are required.
3. Proof of easement that may be utilized by the applicant if the applicant's property does not adjoin the District's right-of-way (grant deed, title policy). A notice indicating the meter is off site and may be relocated (per Section 160.8) will be shown on the application.
4. Service application shall be signed by owner/agent acknowledging conditions of service. If the Applicant is not the owner of record, the Applicant shall provide written consent to act on behalf of the property owner of the parcel subject to the requested water service action.
5. The application shall be considered submitted upon receipt of items 1 and 4 above.

(c) Water Service Applications Shall be Subject to the Following:

1. No application may be approved unless VCMWD facilities are existing or have been conditionally accepted for service.
2. If water pressure at the meter location is expected to be less than 25 psi, or greater than 175 psi, during normal operation, a notice of such pressure will be shown on the application.
3. If the District owns legal interest in an applicant's property, a notice will be shown on the application. The applicant will be referred to Underground Service Alert for mark out requests and provided with a copy of the District's Encroachment Permit Policy, Article 270.
4. No application can be approved and the new meter(s) processed for installation until the aforementioned documents have been provided, all requirements met, and the current meter fees and charges paid.
5. If the applicant has not completed all application requirements and obtained District approval within six-months of submitting the application, the application will be closed and returned to the applicant as not approved. The application can be re-submitted with payment of the current meter fees and charges and signing a new application.

EXHIBIT A

(d) Water Service Installations Shall be Subject to the Following:

1. No water meter may be installed prior to **approval of the meter application**.
2. Once the application has been approved by the District, the applicant will be provided with a meter stake and instructed to set the stake where the meter will be installed. The District shall have final approval of the meter location.
3. Once the **application** has been approved, a **service order** will be forwarded to the meter department and added to the meter installation schedule. Meters are installed on a first come, first served basis without loss of continuity to working schedules. If the meter stake is not set by the applicant, the meter installation will be rescheduled for a later date.
4. Meters can only be set in a District right-of-way. It is District policy to set meters within 40 feet of a service main as meter connection charges have been priced accordingly. Any additional costs incurred to install a service lateral in excess of 40 feet will be charged to the customer **on a time and material basis**. The District will have final approval of meter location.
5. Installations within heavily trafficked roadways may require third party traffic control. If required, additional charge will apply as specified in 160.4.
6. The installation of a water meter is appurtenant to a specific property. Meters may be relocated pursuant to Section 160.8.

Sec. 160.4 Connection of Service. The applicant shall be required to pay connection, equipment and capacity fees in full before a service connection will be made. These fees are refundable only if the water service commitment has not been used to obtain a building permit, if no connection to the District system has been made and if the District has not constructed or committed itself to construct facilities because of the application for which the fee was paid.

(a) Connection Charge. The connection charge shall be as follows:

	¾ inch	1 inch	1½ inch	2 inch	3 inch
Service Lateral Charge	N/A	\$7,724	\$8,208	\$8,909	\$9,294

	¾ inch	1 inch	1½ inch	2 inch	3 inch
Drop-In Meter Charge	\$1,083	\$843	\$1,602	\$1,795	\$2,098

EXHIBIT A

Applicant shall pay for installation of a service lateral if an adequately sized service lateral or meter manifold has not been previously constructed to provide service to the Applicant's property. Applicants purchasing multiple meters that could be installed at one location may request alternative pricing for a meter manifold installation to reduced lateral costs and minimize connections to the main. Manifold installation quotes would be subject to the Applicant completing and obtaining approval of the meter application within six months of submittal.

	¾ inch	1 inch	1½ inch	2 inch	3 inch
Traffic Control – When Required	\$2,000				

	¾ inch	1 inch
Drop-In Fire Service Meter	\$772	\$772

	1 inch Residential
Fire Sprinkler Tee Charge	\$426

1-Inch Residential Fire Sprinkler Meter Tee:

1. 1-inch residential fire sprinkler tee charge is for modifying a ¾-inch or 1-inch standard meter service to add a 1-inch residential Fire Service Meter. Installation of Fire Meters on larger service laterals would be charged on a time and material basis.
2. ¾-inch Drop-In Fire Service Meter charge applies to installation of a ¾-inch tattletale meter on commercial detector check assemblies.
3. 1-inch Drop-In Fire Service Meter charge applies only to 1-inch fire meter installations for residential sprinkler systems that are installed concurrently with the domestic service meters.
4. Service Valve. Upon installation of a water service, a valve will be located on the edge of the customer's property and is there only to assist in making initial connection and emergency shutoffs. The District will use it for turn-offs when necessary. It is required that a valve also be installed in the customer's system for control purposes.
5. Meter Size Limitations. An application for a meter(s), 1-1/2 inch and larger, will not be approved until after a hydraulic evaluation by the District Engineer demonstrates adequate capacity is available at the proposed point(s) of service.

Sec. 160.8

Meter Relocation. The installation of a water meter is appurtenant to a specific property. Any relocation of an existing meter is limited to a location to serve the property or any portion of the property the original meter was installed to serve or a property of the same ownership. Unless otherwise approved, the property owner shall be responsible for disconnecting the service lateral at the main for the meter that is relocated.

EXHIBIT A

(a) Customer Request. If the same size meter is only to be relocated, and if a service lateral is available for that parcel, the **property owner shall pay the current Meter Relocation Charge of \$528**. If a service lateral is to be installed by the District, the cost is the same as the current Service Lateral Charge. (Refer to Administrative Code Section 160.4(a)).

The relocated meter **installation** must conform to current District policies **and standards regarding the status of the backflow**. The property owner may be **subject to additional costs to upgrade the backflow device to current standards**.

Unless otherwise approved, the service lateral from which the meter is being relocated shall be disconnected from the water main at the customer's expense on a time and materials basis.

(b) VCMWD or Developer Requirement. Parallel private water lines within public facility easements and rights-of-way are not allowed. If need for new public facilities create this situation, responsibility for resolution is as follows:

If the meter must be relocated because of a VCMWD initiated and funded project, VCMWD will bear the cost of relocating the meter and backflow device, **including upgrading the backflow device to current standards, if needed, and reconnecting the private water service lines**. VCMWD will coordinate the **meter relocation and reconnection with the** property owner.

If a property owner's meter must be relocated as a requirement of offsite development, the proponent of the development activity **shall** be responsible for the relocation of the meter and backflow device, **including upgrading the backflow device to current standards, and reconnecting the private water service lines, all** at no cost to the property owner. The project proponent **shall** coordinate with the property owner and demonstrate proof of their cooperation **and acceptance of the completed relocation** as a condition of **final acceptance of the facility**.

(c) Change in Meter Size. If the property owner requests a change in meter size concurrently with the change in location, a downsize will be accomplished at no cost to the property owner. An increase in the meter size will require payment of additional capacity and installation costs by the property owner, as required by applicable sections of the Administrative Code.

Sec. 160.12 Backflow Prevention Devices. The State Health Department requires the District to comply with Title 17 of the California Administrative Code to have a Backflow Prevention Program. The District, since 1978, has had an active on-going cross connection control program through field inspections, file audits and a questionnaire filled out when service is initiated or transferred. Approved backflow devices will be installed adjacent to all new meter services by the

EXHIBIT A

District. Existing services that do not have the approved backflow device will receive notification from the District requiring them to purchase and install the proper device. The backflow device will be available for purchase at the District office, but it will be the responsibility of the property owner to install the device.

Should an existing customer's use of the meter service connection be changed in such a way as to require installation of a Reduced Pressure Device or an Approved Double Check Device in order to meet the requirements of this section, it is the customer's responsibility to notify the District immediately. Purchase of the required device or parts can be made through the District, but the responsibility of installation is that of the customer. If the changes are not made within 30 days after proper notification, service may be interrupted.

The following approved backflow devices are required under the following conditions:

- (a) Approved Double Check Valves. (The District's recognized approved list of devices is available at the District's office.)
 - 1. On all services not requiring an approved Reduced Pressure Device.
 - 2. On all service having a fire protection system. The Double Check Valves required in this section must be installed above ground with the same clearance required for the installation of the Approved Reduced Pressure Backflow Device. These devices shall be tested on an annual basis at the owner's expense.
- (b) Approved Reduced Pressure Backflow Device. (The District's recognized approved list of devices is available at the District's office.)
 - 1. Anywhere that fertilizer, livestock, medication or a vaccine, etc. is or may be introduced into the water system.
 - 2. Anywhere a mortuary or commercial laundry facility is operated.
 - 3. Any chemical processing plants, dairies, dental office, medical office, hospital/medical clinic, parks or campgrounds with dumps for recreational vehicles, nurseries, flower growers, green belt irrigation area, home health care, assisted living facility, strip mall, commercial/industrial building and veterinarian offices, and any property with an auxiliary water system or private well.
 - 4. Anywhere that toxic concentrations of dangerous materials, insecticides, weed killing, etc. are being introduced into the system.
 - 5. Anywhere reclaimed water is used.

EXHIBIT A

(c) Approved Air-Gap Separation. *(This device is not obtainable at the District's office.)*

1. Anywhere a sewage treatment plant is operated unless a reduced pressure backflow device is approved by the District.

(d) Fee Schedule. At the time of installation, inspection and testing by District personnel will be required. All devices will be inspected annually and repaired as necessary by the District and charged to the customer accordingly. The charges for installation, annual inspection and repairs are as follows:

FEE SCHEDULE

Meter Size	Approved Double Check Valve Section 160.12(a)1	Approved Double Check Valve Section 160.12(a)(2)	Approved Reduced Pressure Backflow Preventer Section 160.12(b)	Approved RP With Domestic Service Tee Section 160.12(b)	Annual Inspection Charge – Backflow For Water Meter	Annual Inspection Charge – Backflow For Fire Meter	Repair Fees
3/4"	\$436	\$600	\$860	\$1,164	\$51	\$34	\$0
1"	\$489	\$709	\$961	\$1,284	\$51	\$34	\$0
1.5"	\$911	\$1,315	\$1,437	\$1,797	\$51	\$34	\$0
2"	\$914	\$1,484	\$1,767	\$2,164	\$51	\$34	\$0
3"	\$1,229	\$2,458	\$4,092	\$4,746	\$51	\$34	\$0

Sec. 160.20 Pressure Reducing Valves.

(a) Customer Responsibility. The District shall assume no responsibility for water pressure regulation within a customer's service area. The customer shall be responsible for providing adequate safeguard measures for the customer's water system wherever pressure regulation is necessary.

(b) Requirement for Installation in New Construction. Customers making application for water service for new construction for residential, commercial or industrial use shall be required to install an appropriate pressure regulation device for such service in accordance with the California Plumbing Code.

EXHIBIT A

- (c) High System Pressure. If water pressure at the meter location is over 175 PSI, a Pressure Reducing Valve (PRV) must be installed on the District's side of the meter at the customer's expense.

The District shall install the required Pressure Reducing Valve (PRV) for the following cost to the customer:

Meter Size	¾-inch	1-inch	1½-inch	2-inch	3-inch
Standard PRV	\$127	\$153	\$1,109	\$1,571	N/A
Cla-Valve ¹	N/A	N/A	N/A	\$3,249	\$2,907

¹ Cla-Valve Pressure Regular provides Higher Discharge Pressures than Standard PRV

Sec. 160.22 San Diego County's Project Facility Letters. Upon receipt of Project Facility Availability (PFA) or Project Facility Commitment (PFC) form and payment of \$174, the District will complete the appropriate information as required for the project.

Sec. 171.10 Wastewater Charges. Fees referenced in Articles 170 and 171 are summarized below:

(a) General Fees.

1. Processing fees for:

- | | |
|--|-------|
| a. Project Facility Availability (PFA) | \$174 |
| b. Project Facility Commitment (PFC) | \$174 |

June 5, 2023

TO: Honorable President and Board of Directors

FROM: Gary T. Arant, General Manager

SUBJECT: PUBLIC HEARING AND ADOPTION OF ORDINANCE NO. 2023-05 TO SET WATER AVAILABILITY CHARGES FOR FISCAL YEAR 2023-2024

PURPOSE:

To conduct a public hearing to receive written and oral public testimony and take action to adopt annual water availability charges for fiscal year 2023-2024.

SUMMARY:

The District has been collecting an annual water availability charge of \$10 per acre with a \$10 per parcel minimum since fiscal year 1995-96. The total charge will raise about \$573,000 after delinquencies and exemptions. The 2023-2024 Budget provides that this amount will be used as follows:

Capital Improvements:	\$ <u>573,000</u>
Total:	\$ 573,000

If the District issues debt for water system capital projects in 2023-24 (except for projects funded through an assessment district), it will designate the water availability charges as revenue for the annual payments on this debt. If the debt is not issued, the water availability charges will be used to fund capital requirements.

As of May 23, 2023, (0) protest letters to the proposed water availability charge were received. Any letters received after that date will be distributed at the Board meeting.

RECOMMENDATION:

That the Board adopt Ordinance No. 2023-05 to set the annual water availability charge for 2023-24 at \$10/acre with a \$10/parcel minimum.

PREPARED BY:



James V. Pugh
Director of Finance & Administration

SUBMITTED BY:



Gary T. Arant
General Manager

ORDINANCE NO. 2023-05

ORDINANCE OF THE BOARD OF DIRECTORS OF VALLEY CENTER MUNICIPAL WATER DISTRICT ESTABLISHING WATER AVAILABILITY CHARGES FOR 2023-2024 ON ALL PROPERTY WITHIN THE DISTRICT

WHEREAS, pursuant to Resolution No. 2023-06 of the Board of Directors of VALLEY CENTER MUNICIPAL WATER DISTRICT, a schedule of proposed water availability charges for fiscal year 2023-2024 was set forth; *and*

WHEREAS, notice of a hearing in connection with the proposed schedule was duly given and the hearing therein set forth was duly and regularly held; *and*

WHEREAS, it is deemed to be in the best interest of the inhabitants, landowners, water consumers, and taxpayers of VALLEY CENTER MUNICIPAL WATER DISTRICT that water availability charges be fixed for all lands lying within the District.

NOW, THEREFORE, IT IS HEREBY ORDAINED by the Board of Directors of VALLEY CENTER MUNICIPAL WATER DISTRICT as follows:

1. The recitals set forth hereinabove are true.
2. The annual water availability charge for each separately assessed parcel of land within VALLEY CENTER MUNICIPAL WATER DISTRICT for 2023-2024 shall be ten dollars (\$10.00) per acre or ten dollars (\$10.00) for a parcel of land less than one acre.
3. The schedule of water availability charges mentioned above is on file with the Secretary of VALLEY CENTER MUNICIPAL WATER DISTRICT. The schedule sets forth the name of the owner, address, assessor's parcel number, and proposed availability charges for fiscal year 2023-2024 for each parcel of real property located within the District. Said schedule is hereby incorporated herein by reference. Said schedule, together with a copy of this ordinance, shall be furnished to the San Diego County Board of Supervisors and the County Auditor, as provided by law.
4. That the water availability assessment rate and methodology applied in this ordinance, are the same as that established by Ordinance No. 95-06 adopted June 5, 1995 and reassessed each successive year thereafter and that the charges assessed herein are a reassessment

of the water availability charges assessed at that time and were therefore in place and in existence on November 6, 1996.

5. Pursuant to Section 71635 of the Water Code, the Board hereby directs that, at the time and in the manner required by law for the levying of taxes for county purposes, the San Diego County Board of Supervisors shall levy, in addition to any other tax it levies, the water availability charges in the amounts for the respective parcels fixed by this Board, and pursuant to Section 71636 of the Water Code, all county officers charged with the duty of collecting taxes shall collect the water availability charges of VALLEY CENTER MUNICIPAL WATER DISTRICT with the regular tax payments to the county. Said charges shall be collected in the same form and manner as county taxes are collected, and shall be paid to VALLEY CENTER MUNICIPAL WATER DISTRICT.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of **VALLEY CENTER MUNICIPAL WATER DISTRICT** held on the 5th day of June 2023, by the following vote, to wit;

ATTEST:

Robert A. Polito, *President*

Kirsten Peraino, *Board Secretary*

June 5, 2023

TO: Honorable President and Board of Directors

FROM: Gary T. Arant, General Manager

**SUBJECT: PROPOSED ANNUAL ASSESSMENTS AND SPECIAL TAXES FOR
PROPERTY WITHIN THE WOODS VALLEY RANCH SEWER SERVICE
AREAS TO BE COLLECTED ON THE FY 2023-2024 TAX ROLL**

PURPOSE:

Presentation, for review and discussion by the Board of Directors, of the following proposed annual assessments and special taxes for property within the Woods Valley Ranch Sewer Service Areas to be collected on the FY 2023-2024 tax roll:

- Woods Valley Ranch Sewer Service Charge – Service Area 1 and 2;
- Woods Valley Ranch Grinder Pump Maintenance Charge – Service Area 2;
- Woods Valley Ranch Sewer Standby Fee – Service Areas 1 and 2
- Annual Assessments – Assessment District No. 2012-1 (“AD 2012-1”)
- Annual Special Taxes – Community Facilities District No. 2020-1 (“CFD 2020-1”)

SUMMARY:

Background

The process for approval of the various sewer service fees and charges, assessments, and special taxes for the Woods Valley Ranch sewer service areas consists of the following:

- A Public Hearing and Board Action Item to put the sewer service charges on the tax roll;
 - One Resolution – Three Exhibits:
 - Service Area 1 – Sewer Service Charge
 - Service Area 2 – Sewer Service Charge
 - Service Area 2 – Grinder Pump Maintenance Charge
- A Board Action Item to put Sewer Standby Fee on the tax roll; and
 - One Resolution – Two exhibits:
 - Service Area 1 – Standby Fee
 - Service Area 2 – Standby Fee
- A Board Action Item to put AD 2012-1 Assessments and CFD 2020-1 Special Taxes on the tax roll
 - Two Resolutions.
 - AD 2012-1 - Assessments
 - CFD 2020-1 – Special Taxes

This presentation is a preview of the charges proposed to be collected on the FY 2023-2024 property tax roll prior to publishing the required notifications.

Sewer Service Charges

The sewer service charges and grinder pump maintenance charges for the Woods Valley Ranch Sewer Service Areas have been collected annually on the County of San Diego property tax roll (tax roll). The service charges provide for the operation, annual maintenance and ultimate replacement of the District owned and operated collection, treatment and seasonal storage facilities and is levied on those properties connected to the wastewater collection system as of the end of the fiscal year (June 30, 2023). The California Health and Safety Code Section 5473.1 and Administrative Code require that a public hearing be conducted each year to consider continuing the collection of these charges on the tax roll. These charges consist of the following:

- Woods Valley Ranch Service Area 1 Annual Sewer Service Charge,
 - No Change from the prior year – **\$1,183.20** per Year per EDU;
- Woods Valley Ranch Service Area 2 Annual Sewer Service Charge,
 - No Change from the prior year – **\$1,183.20** per Year per EDU; and
- Woods Valley Ranch Service Area 2 Annual Grinder Pump Maintenance Charge
 - **5.18%** increase:
 - Simplex Unit - \$581.04 per Year per EDUs to **\$611.16** per Year per EDU.
 - Duplex Units – See attached Exhibit.

District Funding Responsibility - The District's Sewer Service Charge responsibility is just under \$3,550, based on the 3 EDUS considered connected at the Corporate Facility Site.

Sewer Standby Fees

The Sewer Standby Fee is levied on those parcels in the service area that have a capacity reservation, but are not connected to the wastewater collection system as of the end of the fiscal year (June 30, 2023). The standby fee provides funding for the following costs for the Woods Valley Ranch Water Reclamation Facility and Collection System:

- a) Certain fixed maintenance cost items,
- b) Operation support, and
- c) Replacement reserve contribution.

All of which are necessary to maintain a parcel's capacity commitment until the parcel is developed and connected to the wastewater collection system.

In addition, the Sewer Standby Fee revenue supplements the Sewer Service Charge (SSC) revenue in the case that the SSC is not yet sufficient to cover the full cost of operation of the treatment and collection facilities. Fiscal Year 2023-2024 is expected to be the first year that the SSC will be sufficient to cover the full cost of operations without

a supplement from the Standby Fee revenue.

The following is a summary of the proposed sewer standby fees:

- Woods Valley Ranch Service Area 1 Annual Sewer Standby Fee,
 - No Change from the prior year – **\$550.32** per Year per EDU; and
- Woods Valley Ranch Service Area 2 Annual Sewer Standby Fee,
 - No Change from the prior year – **\$550.32** per Year per EDU.

District Funding Responsibility - The District's Sewer Standby Fee responsibility is just over \$24,200, based on 35 EDUs for the District's Lilac Road Site and 9 EDUs of the 12 EDUs allocated to the Corporate Facility Site (3 EDUs are considered connected and are subject to the Sewer Service Charge).

Assessment District No. 2012-1 Annual Assessment

The annual assessments of AD 2012-1 are used to fund the debt service repayment of the three California State Water Resources Control Board SRF Loans and two 1915 Act Limited Obligation Improvement Bonds ("Bonds") used to finance the Expansion Project and a portion of the Orchard Run Lift Station construction.

Annual assessments totaling approximately \$1.87M are estimated for FY 2023-2024. Costs for the Expansion project were allocated to seven Benefit Areas (A through G) based on the benefit as defined in the Engineer's Report for the assessment district and the 821 EDUs allocated to the properties within Service Area 2 and outside CFD 2020-1. In the current fiscal year (FY 2022-2023), modifications to the assessments included the transfer and reallocation of 5 EDUs. The modifications will be included in the assessments for the FY 2023-2024 tax roll.

District Funding Responsibility - The Valley Center Municipal Water District has a total capacity reservation of 47 EDUs; 35 EDUs reserved for the future Lilac Road corporate facility site and 12 EDUs for the Valley Center Road Corporate Facility Site. The annual assessment for the District's capacity reservation totals approximately \$75,000.

Community Facilities District No. 2020-1 Special Tax Levy

The amount of the annual CFD 2020-1 Special Tax levy is established and determined by the Rate and Method of Apportionment (RMA) document prepared by Koppel & Gruber Public Finance. The RMA was approved with the formation of the community facilities district and allows for a maximum 2% annual increase in the special tax levy. The proposed Special Tax Levy for the next fiscal year is based on whether the property is undeveloped (without a building permit) or developed (with a building permit) as of May 15. The Special Tax for the developed property is further dependent on the characteristics (square footage) of the home permitted for the parcel. The special tax levy for FY 2023-2024 is estimated at \$871,400. Of this amount \$544,600 is allocated to the CFD 2020-1's share of AD 2012-1 debt and administration fees with the balance (\$326,800) available for the debt service on the proposed Series 1 bond and

administration fees. The special tax revenue requirements anticipated for the future Series 1 and Series 2 bonds will require the maximum allowable increase in the special tax levy to continue for the foreseeable future.

District Funding Responsibility – None

Public Notifications

A public hearing is required to consider placing the Sewer Service Charges and Grinder Pump Maintenance Charge on the tax roll. The public hearing requires two published notifications; the first publication being at least two weeks prior to the public hearing date and the second publication being at least 6 days after the first publication date. The standby fees, assessments and special taxes are subject to the standard posting requirements for the Board meeting. Staff prepared the attached notification to be published in the local newspaper a minimum of two weeks prior to the public hearing currently scheduled for July 3, 2022.

RECOMMENDATION:

Staff recommends the Board of Directors authorize staff to set a public hearing date (anticipated for July 3, 2023) and proceed with the proper notifications to consider collecting the following annual sewer service charges, fees, assessments, and special taxes on the FY 2023-2024 tax roll:

- Woods Valley Ranch Service Area 1 - Sewer Service Charge,
- Woods Valley Ranch Service Area 2 - Sewer Service Charge and Grinder Pump Maintenance Charge,
- Woods Valley Ranch Service Areas 1 and 2 - Sewer Standby Fee
- AD No. 2012-1 Annual Assessments, and
- CFD 2020-1 Special Taxes

PREPARED BY:



Wally Grabbe
District Engineer

SUBMITTED BY:



Gary T. Arant
General Manager

Attachments:

Duplex Grinder Pump Charge Table
Draft Public Hearing Notice

PROPOSED DUPLEX GRINDER PUMP MAINTENANCE CHARGE FOR FY 2023-2024

DUPLEX GRINDER PUMP MAINTENANCE CHARGES FY 2022-2023	
EDUS	ANNUALLY
1	\$714.96
2	\$872.04
3	\$1,020.72
4	\$1,163.16
5	\$1,298.40
6	\$1,426.32
7	\$1,546.92
8	\$1,658.88
9	\$1,764.84
10	\$1,863.60
11	\$1,954.92
12	\$2,038.92
13	\$2,114.40
14	\$2,183.88
15	\$2,246.04
16	\$2,300.76
17	\$2,348.28
18	\$2,388.48
19	\$2,420.16
20	\$2,445.72

DUPLEX GRINDER PUMP MAINTENANCE CHARGES FY 2023-2024	
EDUS	ANNUALLY
1	\$752.04
2	\$917.16
3	\$1,073.64
4	\$1,223.40
5	\$1,365.60
6	\$1,500.24
7	\$1,627.08
8	\$1,744.80
9	\$1,856.28
10	\$1,960.08
11	\$2,056.20
12	\$2,144.52
13	\$2,223.96
14	\$2,297.04
15	\$2,362.44
16	\$2,419.92
17	\$2,469.96
18	\$2,512.20
19	\$2,545.56
20	\$2,572.44

NOTICE OF PUBLIC HEARING

VALLEY CENTER MUNICIPAL WATER DISTRICT WOODS VALLEY RANCH SEWER SERVICE AREAS 1 AND 2 ANNUAL SEWER SERVICE AND GRINDER PUMP MAINTENANCE CHARGES

Notice is hereby given that a public hearing on the Woods Valley Ranch WRF Fees and Charges Annual Report (the "Report") prepared for the Board of Directors of the Valley Center Municipal Water District (the "District") pertaining to the Woods Valley Ranch Annual Sewer Service Charge of **\$1,183.20** per EDU (Equivalent Dwelling Unit) and Annual Grinder Pump Maintenance Charge of up to **\$611.16** per EDU (or per pump for multi-pump units) to be levied for FY 2023-2024 on certain parcels located within the Woods Valley Ranch Sewer Service Areas 1 and 2 ("Service Area") of the District will be held in the regular meeting place of the Board of Directors of the District, being the District offices located at 29300 Valley Center Road, Valley Center, California (Mailing Address: P. O. Box 67, Valley Center, CA 92082, Telephone: 760-735-4500), on the following date and at the following time:

July 3, 2023 AT 2:00 P.M.

Documentation for the proposed changes are available upon request from the District, and can be viewed in the District's Office at 29300 Valley Center Road, 7:00 a.m. to 4:30 p.m., Monday through Thursday and 7:30 a.m. to 4:00 p.m., Friday. A written protest to the proposed increases may be filed with the Board Secretary of the District at 29300 Valley Center Rd., Valley Center, CA (mailing address: P. O. Box 67, Valley Center, CA 92082) any time prior to the hour set for the hearing.

The VCMWD Board of Directors welcomes the public to its Board Room in a limited capacity while accommodating virtual observation options as a convenience to the public. Seating inside the Board Room will be spaced to accommodate social distancing. Additionally, Board Meetings continue to be livestreamed for those who wish to observe remotely. *Please note that in the event of technical issues that disrupt the meeting livestream or receipt of public comments by phone or email, the meeting will continue.*

Instructions for members of the public who wish to address the Board of Directors:

Members of the public who wish to address the Board of Directors under "Audience Comments/ Questions" or on specific agenda items, may do so as instructed below. All comments will be subject to a limit of three (3) minutes.

- Making Public Comment for Those Attending In-Person: Members of the public who wish to observe or to address the Board may join the Board Members at the noticed, physical location. A Request to Speak slip is required to be submitted to the Board Secretary prior to start of the meeting (*if possible*).
- Phone Comments During the Meeting: Before the meeting, or before public comment period for the item closes during the meeting, submit a telephone number

by email to the Board Secretary at publiccomments@vcmwd.org, together with the agenda item number, and the Board Secretary will call when the board is ready to hear public comments; *or*

- Emailed Comments: Before the meeting, or before public comment period for that item closes at the meeting, email your comments to the Board Secretary at publiccomments@vcmwd.org and the Board Secretary and it will be read aloud at the public comment period; *or*
- Written Comments: Written comments can be also be physically dropped off in advance of the meeting at the District's Administrative Office or mailed in advance of the meeting to 29300 Valley Center Rd., Valley Center, CA 92082, for receipt no later than 1:00 pm on meeting day.

These public comment procedures supersede the District's standard public comment policies and procedures to the contrary. If modifications or accommodations from individuals with disabilities are required, such persons should provide a request at least 24 hours in advance of the meeting by email to the Board Secretary at kperaino@vcmwd.org.

Meeting Broadcast: Members of the public may watch the meeting electronically by visiting the District's website at vcmwd.org/Board/Board-Documents and then clicking the link listed below "live stream" on the page.

Any protest submitted via e-mail or other electronic means will not be accepted as a formal written protest.

At the time stated above, the Board of Directors shall hear and consider all objections or protests, if any, to the proposed increase in fees and charges and may continue the hearing from time to time. Upon the conclusion of the hearing, the Board may adopt, revise, change, reduce, or modify the increases, or overrule any or all objections. The Sewer Service Charge is used to finance the annual cost of the operation and maintenance of certain facilities required to provide sewer service to properties within the Service Area. The Sewer Service Charge will be imposed on all developed parcels within Service Area that are connected to the District's sewer collection system.

The Grinder Pump Maintenance Charge is used to finance the annual cost of the operation and maintenance of certain private pump facilities required to provide sewer service to properties within Service Area 2. The Grinder Pump Maintenance Charge will be imposed on all developed parcels within Service Area 2 that have an approved private grinder pump connected to the District's low pressure sewer collection system.

The Sewer Service Charge and the Grinder Pump Maintenance Charge are proposed to be collected on the property tax bill. If the Board of Directors find that a protest has been made by the owners of a majority of the separate parcels described in the Report, then such Report shall not be adopted and the protested Sewer Service Charge or Grinder Pump Maintenance shall be collected separately from the tax roll and shall not constitute a lien against any parcel or parcels of land.

A description of the parcels that will be subject to the Sewer Service Charge and the Grinder Pump Maintenance Charge and the amount of the Sewer Service Charge and the Grinder Pump Maintenance Charge to be levied on each parcel are set forth in the Report. The Report is on file with the Secretary of the Board of Directors of the District and is available for inspection during Normal Business Hours at the address set forth above.

Under a separate item at the same Board meeting the Board of Directors of the Valley Center Municipal Water District will also consider Annual Reports pertaining to the Woods Valley Ranch Sewer Standby Fee, Assessment District No. 2012-1 (AD 2012-1) Annual Assessments and Community Facilities District No. 2020-1 (Park Circle East/West) (CFD 2020-1) Annual Special Tax to be levied for fiscal year 2023-2024 on certain parcels located within the Service Area.

Kirsten Peraino
Board Secretary

June 15 & June 22, 2023

June 5, 2023

TO: Honorable President & Board of Directors

FROM: Gary T. Arant, General Manager

**SUBJECT: REQUEST BOARD AWARD THE CONTRACT FOR THE MOOSA
CLARIFIER NO. 1 UPGRADE PROJECT
[PROJECT NO. 13-06-78-53320]**

PURPOSE:

Request the Board of Directors award the construction contract for the Moosa Clarifier No. 1 Upgrade Project to Jennette Company, Inc. ("JCI").

SUMMARY:

The Lower Moosa Canyon Water Reclamation Facility (Moosa) has been in operation since 1974. Over the years, the Moosa facility has had equipment and software upgrades allowing the facility to operate more efficiently. This project is a complete replacement of the clarifier rake system that was installed with the original facility.

The Moosa Clarifier No. 1 Upgrade Project (Project) consists of the demolition and disposal of the existing clarifier rake system. Once the existing rake system has been removed, the contractor will make concrete repairs to all of the walls within the 33-foot diameter clarifier. After repairs are complete, a protective coating will be applied on concrete walls and effluent trough surfaces. This protective coating will provide longevity to the existing concrete clarifier structure. The contractor will install the new District-furnished clarifier rake system per the manufacturer's installation manual. All components to the new system have been delivered and are on site ready for the contractor to install. The majority of this project is labor intensive. As part of the installation, the contractor will connect all electrical and influent/effluent piping to the existing facilities. The start-up will occur with the manufacturer's representative on site to ensure proper installation.

Project Bid Award

In accordance with the formal procurement procedures set forth in Article 140.2(b) of the District's Administrative Code, the District advertised the project in a regularly circulated newspaper publication on April 26, 2023 and May 3, 2023. A bid duration of 30 days was allotted with a public bid opening held on May 23, 2023.

Five (5) contractors attended the two mandatory pre-bid meetings, with two (2) contractors submitting bids, tabulated below:

FIRM	BID AMOUNT
Jennette Company, Inc.	\$273,360
JR Filanc	\$293,410

The engineer's estimate at the time of the bid was \$290,000.

The apparent low bidder was JCI with a total bid of \$273,360. The amount is approximately 19% less than the second bid and 17% less than the engineer's estimate. Staff advertised and contacted several contractors to solicit bids during the bid phase. Some of the contractors that the District contacted notified staff, that they would not submit a bid due to having other commitments and/or the size of the job was either too large or too small to interest them. The contract documents also required the contractor to have experience in the installation of similar clarifier systems and only a few companies had the experience or time available to perform the work of this small size. After speaking to those contractors and evaluating the bids, and comparing them to the engineer's estimate, staff concluded that the cost for this project is reasonable and fair. The cost to rebid to obtain more bidders would be costly, take more time, and would most likely not result in any more significant savings.

Staff contacted JCI to confirm they intend to perform the work on time and for the amount bid.

Budget Summary

Sufficient funding is available for the project in the FY 2022-2023 Annual Budget.

Project Budget	Current Project Budget	Proposed Budget Allocation	Total Budget
Staff	70,000		70,000
Inspection (WesTech)	15,000		15,000
Pre-Purchase Equipment	155,000		155,000
Construction	290,000	(16,640)	273,360
Miscellaneous	5,000		5,000
Contingency	30,000	16,640	46,640
Total Project	565,000	0	565,000

Schedule

The following table summarizes the Project schedule. The contract allows for one hundred twenty (120) calendar days for the clarifier upgrade project.

Notice of Award	June 5, 2023
Process Construction Contract	June through mid-July 2023
Notice to Proceed	July 12, 2023
Contract Completion	November 9, 2023

RECOMMENDATION:

Staff recommends the Board of Directors adopt Resolution No. 2023-18 awarding the Moosa Clarifier No. 1 Upgrade Project construction contract to Jennette Company, Inc. for their low bid amount of \$237,360.

SUBMITTED BY:



Wally Grabbe, P.E.
District Engineer

APPROVED BY:



Gary T. Arant
General Manager

Attachments: Resolution No. 2023-18

RESOLUTION NO. 2023-18

**RESOLUTION OF THE BOARD OF DIRECTORS OF
VALLEY CENTER MUNICIPAL WATER DISTRICT
AWARDING THE CONTRACT FOR THE
MOOSA CLARIFIER NO. 1 UPGRADE PROJECT
[PROJECT NO. 13-06-78-53320]**

WHEREAS, the Valley Center Municipal Water District (District) has heretofore called for bids for Moosa Clarifier No. 1 Upgrade Project;

WHEREAS, at the time and place designated, the bids were opened and read aloud;

WHEREAS, the lowest responsive, responsible bidder was Jennette Company, Inc. ("JCI") in the amount of \$237,360,

WHEREAS, all references contacted provided excellent feedback for JCI; and

WHEREAS, the current funding authorization for the project is sufficient.

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED, AND ORDERED by the Board of Directors of VALLEY CENTER MUNICIPAL WATER DISTRICT as follows:

1. The District finds and determines that the preceding recitals are true and correct.
2. JCI's experience and history of performance is acceptable for the project.
3. JCI's bid in the amount of \$237,360 for the Moosa Clarifier No. 1 Upgrade Project is accepted.
4. The execution of the contract by the District is conditioned upon the delivery of the certificates referred to in the contract documents and the furnishing of bonds for the faithful performance of the contract and for payment of all persons performing labor or furnishing material in connection herewith, all as provided in the Contract Documents for the Moosa Clarifier No. 1 Upgrade Project.
5. The General Manager, or his designee, is authorized and directed to execute said contract on behalf of the District with JCI at such time as the conditions contained in this resolution and the contract documents have been complied with by said bidder.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Valley Center Municipal Water District held on the 5th day of June, 2023 by the following vote:

Robert A. Polito, *President*

ATTEST:

Kirsten Peraino, *Board Secretary*

June 5, 2023

TO: Honorable President & Board of Directors

FROM: Gary T. Arant, General Manager

SUBJECT: RATIFICATION OF STAFF'S APPROVAL OF AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH CSI SERVICES, INC. FOR INSPECTION SERVICES FOR THE MEADOWS NO. 1 AND REID HILL RESERVOIR PAINTING AND RECOATING PROJECT

PURPOSE:

Request the Board of Directors adopt Resolution No. 2023-19 ratifying the action taken by staff to approve Amendment No. 2 to Coating Specialist and Inspection Services, Inc. ("CSI") Professional Services Agreement for painting and recoating inspection services needed during the construction of the Meadows No. 1 and Reid Hill Reservoir Painting and Recoating Project in order to maintain progress and not delay the project.

SUMMARY:

The District entered into a Professional Services Agreement with CSI on November 2, 2022, for providing inspection services for the Meadows No. 1 and Reid Hill Reservoirs Painting and Recoating ("Meadows and Reid") project; for the initial amount of \$44,690. On December 5, 2022, the Board approved an amendment for additional inspection services related to the San Gabriel No. 1 Reservoir Painting and Recoating ("San Gabriel") Project in the amount of \$59,860. The initial funding for inspection services related to the Meadows and Reid Project has been expended, mostly with inspection of the Meadows Reservoir. In an effort to minimize delays to the projects, staff approved an amendment to CSI's agreement for continued inspection on the Reid Hill Reservoir in the amount of \$49,200, resulting in a revised total agreement amount of \$153,750.

Initial estimates for the costs of the inspection services were based on 8-hour days with many days being split between the two projects when the project schedules overlap. As the two projects have progressed, it has been found that on days where both projects require technical inspection, the inspector is required for 10 hours, 5 hours at each reservoir. To keep on schedule and ensure that the reservoirs can be brought back online as soon as possible, the contractors have frequently worked on Saturdays. Consequently, CSI inspectors have also worked many Saturdays which was not anticipated in the initial estimates for the required inspection services. Together, the extra hours each day and the added hours for Saturday work added approximately 20 hours per week or 50% more time billed.

Funding Summary

The total project budget for the Meadows and Reid Project was established at \$2,315,000 when the project was awarded by Resolution 2022-29 on September 19, 2022. Within that total, \$44,690 was allocated to funding an inspection consultant and has largely been expended. Amendment No. 1 to the CSI Professional Services Agreement was funded through the San Gabriel Project budget. Additional funding for Amendment No. 2 to the CSI Professional Services Agreement is available from the project contingencies for the Meadows and Reid Project.


The following table summarizes the Project Budgets that fund the CSI Agreement and the proposed amendment.

Budget Line Item	San Gabriel Project	Meadows and Reid Project		
	Current Project Budget	Current Project Budget	Proposed Budget Amendment	Total Project Budget
Staff	\$25,000	\$45,060		\$45,060
Inspection Consultant	\$59,860	\$44,690	\$49,200	\$93,890
Paint and Recoat Construction	\$1,622,365	\$1,800,784		\$1,800,784
Miscellaneous	\$15,000	\$17,454		\$17,454
Contingency	\$317,775	\$407,012	(\$49,200)	\$357,812
Total Project Budget	\$2,040,000	\$2,315,000	\$0	\$2,315,000


RECOMMENDATION:

Staff recommends the Board of Directors adopt Resolution No. 2023-19 ratifying the staff approval of Amendment No. 2 to the CSI Professional Services Agreement in the amount of \$49,200, resulting in a revised total agreement amount of \$153,750.

PREPARED BY:


Wally Grabbe
District Engineer

SUBMITTED BY:


Gary T. Arant
General Manager

Attachments:

Resolution No. 2023-19 – Coating Specialists and Inspection Services, Inc.

RESOLUTION NO. 2023-19

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
VALLEY CENTER MUNICIPAL WATER DISTRICT
APPROVING AMENDMENT NO. 02 TO THE
COATING SPECIALIST AND INSPECTION SERVICES INC.
PROFESSIONAL SERVICES AGREEMENT FOR
INSPECTION SERVICES FOR THE
MEADOWS NO. 1 AND REID HILL RESERVOIRS
PAINTING & RECOATING PROJECT
[PROJECT NO. 01-06-78-51404]**

WHEREAS, Valley Center Municipal Water District ("District") entered into a Professional Services Agreement with Coating Specialist and Inspection Services, Inc. (CSI) for Inspection Services for the Meadows No. 1 & Reid Hill Reservoirs Painting and Recoating Project for an initial authorization of \$44,690.00;

WHEREAS, the Board approved Amendment No. 1 in the amount of \$59,860, resulting in a revised, not to exceed, contract amount of \$104,550 for CSI's Professional Services Agreement to include inspection services for the San Gabriel No. 1 Reservoirs Painting and Recoating Projects;

WHEREAS, additional inspection services are needed to complete the Meadows No. 1 and Reid Hill Reservoir Painting and Recoating project;

WHEREAS, the District requested a proposal from CSI, to amend their professional services agreement to provide the additional inspection services needed to complete the project based on District inspection staffing levels;

WHEREAS, in response to the District's request, CSI submitted a request for additional services, dated May 10, 2023, in the total amount of \$49,200, detailing cost increases for added inspection services to complete the Meadows No. 1 and Reid Hill Reservoirs Painting & Recoating Project;

WHEREAS, staff has reviewed the scope of work and associated costs and has found them to accurately reflect the level of effort necessary to complete the work at a fair and reasonable cost;

WHEREAS, according to Administrative Code Article 135, contract amendments that are greater than 10% of the original contract amount shall be reviewed and approved by the original approval authority which includes Department heads, the Finance Director, the General Manager, and the Board of Directors;

WHEREAS, staff approved the amendment out of concern for delaying the contractor and maintaining the project schedule; and

WHEREAS, the proposed amendment will result in a revised, not to exceed, contract amount of \$153,750 for CSI's Professional Services Agreement for the Meadows No. 1 and Reid Hill Reservoirs Painting and Recoating Projects.

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED, AND ORDERED by the Board of Directors of VALLEY CENTER MUNICIPAL WATER DISTRICT as follows:

1. The District finds and determines that the preceding recitals are true and correct.
2. Staff approval of Amendment No. 2 in the amount of \$49,200, to the existing Professional Services Agreement with CSI for the Meadows No. 1 and Reid Hill Reservoirs Painting and Recoating Project is approved.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Valley Center Municipal Water District held on the 5th day of June 2023 by the following vote:

Robert A. Polito, *President*

ATTEST:

Kirsten Peraino, *Board Secretary*

June 5, 2023

TO: Honorable President & Board of Directors

FROM: Gary T. Arant, *General Manager*

SUBJECT: DISTRICT STATUS REPORT – MARCH 2023

PURPOSE:

To provide the Board with a status report on District operations, activities and projects.

SUMMARY:

For the month of March 2023, the following reports are presented by the Operations, Engineering, Finance, IT and General Administration Departments:

I. OPERATIONS DEPARTMENT:

A. WATER / WASTEWATER DIVISION:

	MAR 2023	MAR 2022	FY 2022-23 to Date	FY 2021-22 to Date
Water Operations				
Flow (average cfs)	3.12	14.88	19.11	22.92
Total Rainfall (inches)	6.39	2.48	24.22	10.16
Average 24 Hr. Temp. (EF)	51	57	61	63
Average High Temp. (EF)	60	71	73	76

Water Purchases (A.F.)	191.56	913.24	10,427.10	12,333.79
-------------------------------	--------	--------	-----------	-----------

	Budgeted 2022-23	Projected 2022-23	Actual 2021-22
Water Sales (A.F.)	16,500.0	14,400.0	16,207.0

	FEB 2023	JAN 2023	F.Y. 2022-23 to Date
Power Purchases			
Electricity and Natural Gas			
Total kWh Purchased	375,106	349,467	5,666,646
Avg. Cost/kWh	\$0.3810852	\$0.288802	\$0.231114
Total Therms Purchased	8,319	19,870	316,204
Avg. Cost/Therm	\$2.77671	\$3.16809	\$1.58122

RENEWABLE ENERGY PROGRAM

Project	Start Date	kWh Produced (FEB 2023)	Savings from Solar (FEB 2023)	CSI Rebate (FEB 2023)	kWh Produced (FY)	Savings from Solar (FY)	CSI Rebate (FY)	kWh Produced (To Date)	Savings from Solar (To Date)	CSI Rebate (To Date)
Lake Turner	1/1/2009	126,703	Not Available		872,431	Not Available		24,208,113	\$443,357	
Tyler Pump Station	6/3/2013	5,890	\$1,531		54,012	\$11,691		859,814	\$170,368	\$61,739
Circle R Pump Station	11/13/2013	6,228	\$1,619		54,686	\$11,855		869,155	\$172,958	\$68,201
Cobb Reservoir	4/1/2015	3,468	\$902		33,020	\$7,130		437,916	\$88,065	\$37,481
MJM Pump Station	6/1/2015	3,117	\$810		28,181	\$6,086		361,082	\$73,124	\$32,525
Cool Valley Pump Station	3/23/2016	10,056	\$2,615		76,457	\$16,778		1,056,817	\$219,341	
Miller Pump Station	7/1/2016	7,730	\$2,010		72,066	\$15,565		744,203	\$153,647	
TOTALS		163,192	\$9,487	\$0	1,190,853	\$69,105	\$0	28,537,100	\$1,320,860	\$199,946

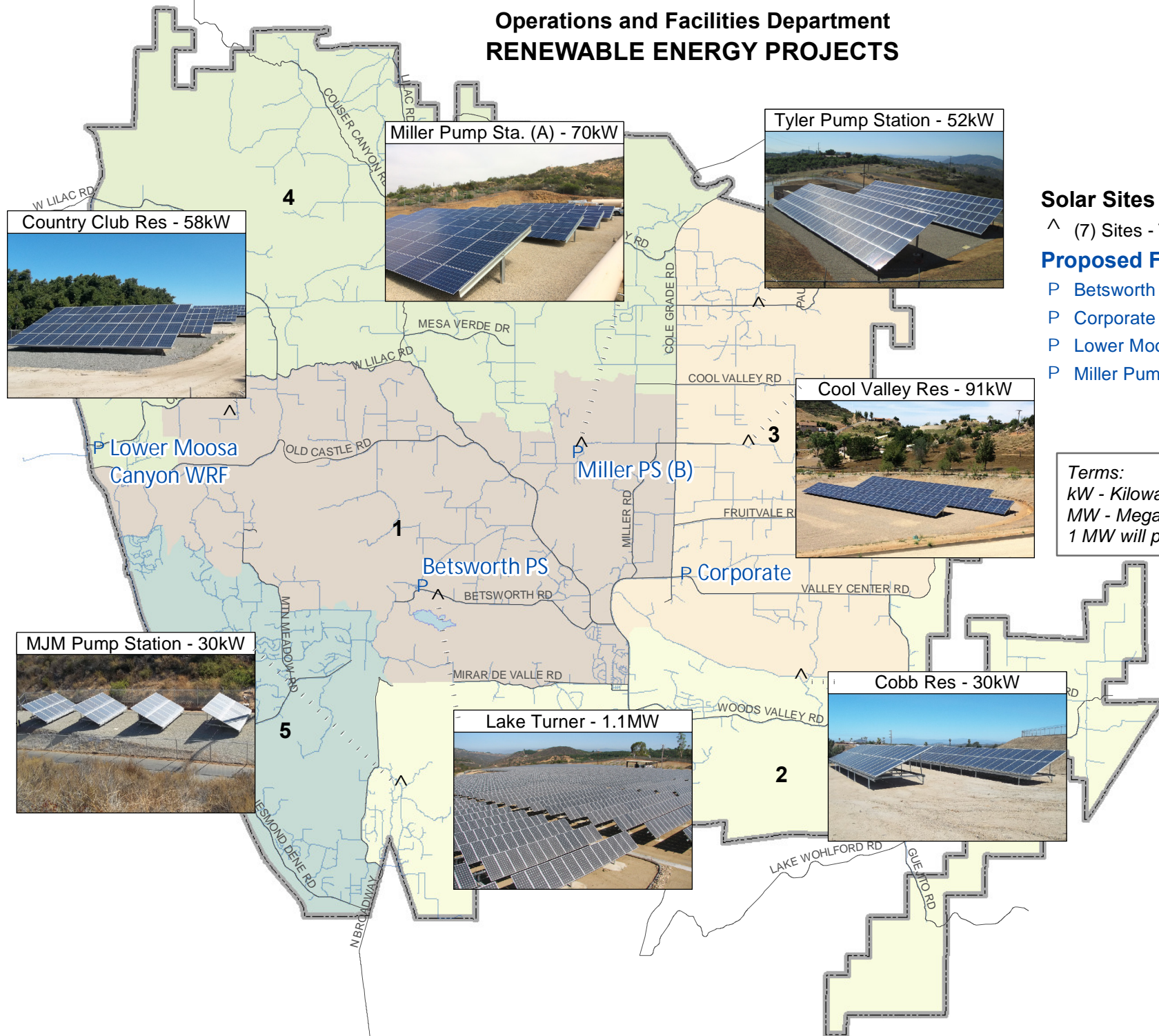
Total Program Cost Savings **\$1,520,806**

Total Metric Tons of CO2e Offset by Renewable Energy Production **9,189**

SDG&E CO2e Factor **0.322**

Total Renewable Energy Credits Sold:	23,284	Value:	\$33,549.60
	+ <u>0</u>		+ <u>\$0.00</u>
	23,284		\$33,549.60

Operations and Facilities Department RENEWABLE ENERGY PROJECTS



Solar Sites Online

^ (7) Sites - Total: 1.43MW

Proposed Future Solar Sites

P Betsworth Pump Station	868kW
P Corporate Facility	110kW
P Lower Moosa Canyon WRF	187kW
P Miller Pump Station (B)	431kW
Total: 1.6MW	

Terms:

kW - Kilowatt or 1,000 Watts
MW - Megawatt or 1,000 Kilowatts
1 MW will power 1,000 Homes



Wastewater	<u>MAR 2023</u>	<u>MAR 2022</u>	<u>MAR 2021</u>
Daily Flows (Average M.G.D.)			
Moosa	.384	.286	.288
Woods Valley	.132	.068	.058

	<u>MAR 2023</u>	<u>MAR 2022</u>	<u>F.Y. 2021-22 to Date</u>	<u>F.Y. 2020-21 to Date</u>
Recycled Water				
Woods Valley Ranch WWRF (A.F.)	12.58	6.50	85.90	50.97

B. CUSTOMER CONTACTS:

	<u>MAR 2023</u>	<u>MAR 2022</u>	<u>F.Y. 2022-23 to Date</u>	<u>F.Y. 2021-22 to Date</u>
Customer Service Requests				
Backflow Leaking	2	4	45	46
Conservation	0	0	0	0
Facilities Damaged by Others	0	1	1	8
Leaks	29	31	192	207
Miscellaneous	27	17	303	224
No Water	7	5	35	37
Pressure	9	12	90	91
Sewer	0	0	2	0
STEP System	2	0	5	20
Water Quality	1	1	7	9
After-Hour Call-Outs				
SCADA	3	0	35	25
Customer	10	5	89	64

C. SAFETY/MEETINGS:

Safety Meetings

03/07/23	- Traffic Control	(Bill Morris)
03/21/23	- Ladder Safety	(Bill Morris)
03/21/23	- Bucket Truck Refresher (select employees)	(Bill Morris)
03/21/23	- Underground Line Locator Training (select employees)	(Bill Morris)
03/29/23	- DOT Haz Mat Manifest Training (select employees)	(Bill Morris)

Seminars/Meetings

03/09/23	ASDWA LSLI/LSLR Series #5 Technical Assistance Options hosted by San Diego County Water Authority attended by Julee Scott
03/22/23	eAR Reporter Brown Bag #1 hosted by SWRCB attended by Julee Scott
03/27/23	Drought Reporting Brown Bag hosted by SWRCB attended by Julee Scott

D. SECURITY:

	<u>MAR 2023</u>	<u>MAR 2022</u>	<u>F.Y. 2022-23 to Date</u>	<u>F.Y. 2021-22 to Date</u>
Trespassing/Break-ins	0	0	1	2
Vandalism	1	0	1	0
Threats/Suspicious Activity	1	0	1	0
Theft	0	1	0	2

E. METER SERVICES DIVISION:

	<u>MAR 2023</u>	<u>F.Y. 2022-23 to Date</u>	<u>F.Y. 2021-22 to Date</u>
Installation/Maintenance/Repair			
Meters Installed	43	454	446
Meter Service Repairs	4	69	34
Total Meters Exchanged	6	146	178
Meter Flow Test Bench			
Meters Tested	4	73	53
Backflow Program RP & DC Devices			
Tested	790	4,653	4,167
Repaired	28	183	195
Installed	54	340	472
Replaced Due to Theft/Damages	0	0	13

F. WATER FACILITIES DIVISION:

	<u>MAR 2023</u>	<u>F.Y. 2022-23 to Date</u>	<u>F.Y. 2021-22 to Date</u>
Pump Maintenance			
Pumps Pulled	1	4	2
Electric Motors Repaired	0	1	0
Electric Motors Rewound	0	0	0

G. CONSTRUCTION & MAINTENANCE DIVISION:

	<u>MAR 2023</u>	<u>F.Y. 2022-23 to Date</u>	<u>F.Y. 2021-22 to Date</u>
Pipeline Maintenance/Repair			
Mainline Repairs	4	16	11
Shutdowns	0	5	13
Shutdowns Due to New Construction	2	9	6

Valve Maintenance

Quad completed: A – J

18% through Quad K

Leak Detection Program Status

100% of facilities detected through Quads: A – J

18% of facilities detected through Quad K

	<u>MAR</u> <u>2023</u>	<u>F.Y.</u> <u>2022-23</u> <u>to Date</u>	<u>F.Y.</u> <u>2021-22</u> <u>to Date</u>
Landscape (Reservoirs) Maintenance			
Station Maintenance	20	150	199

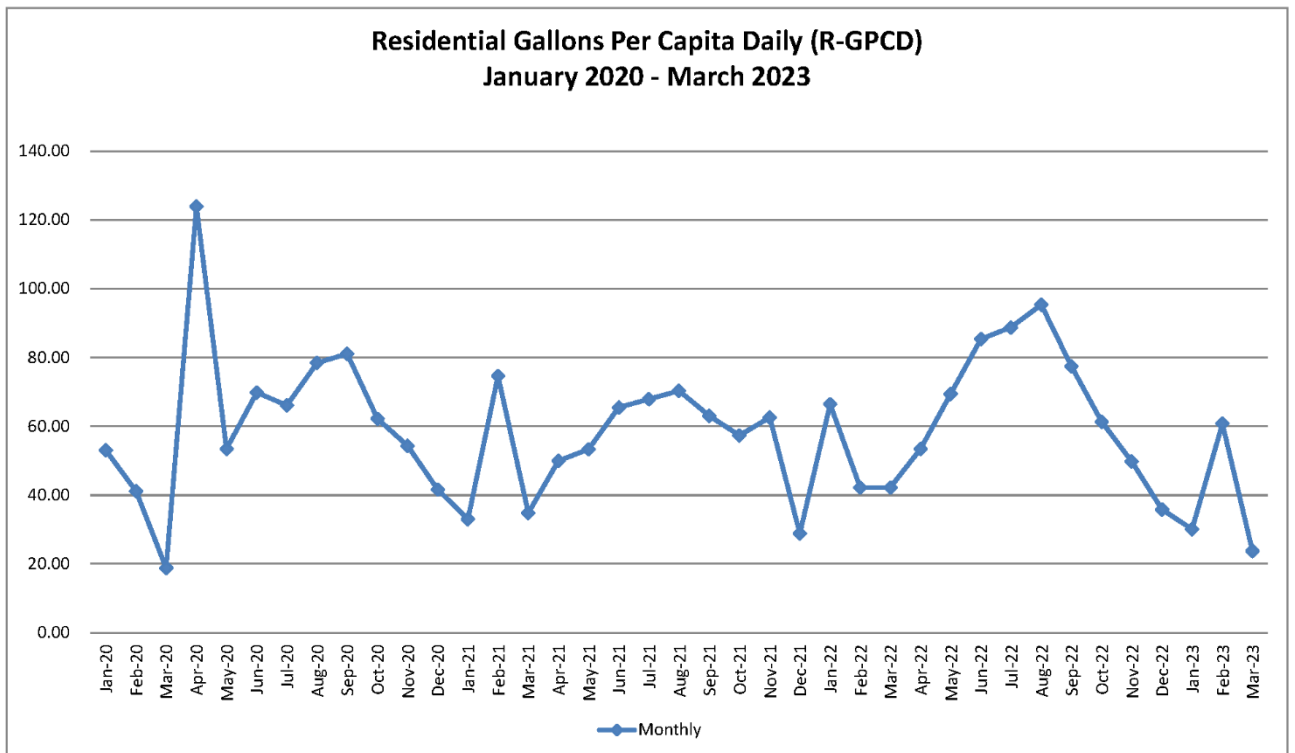
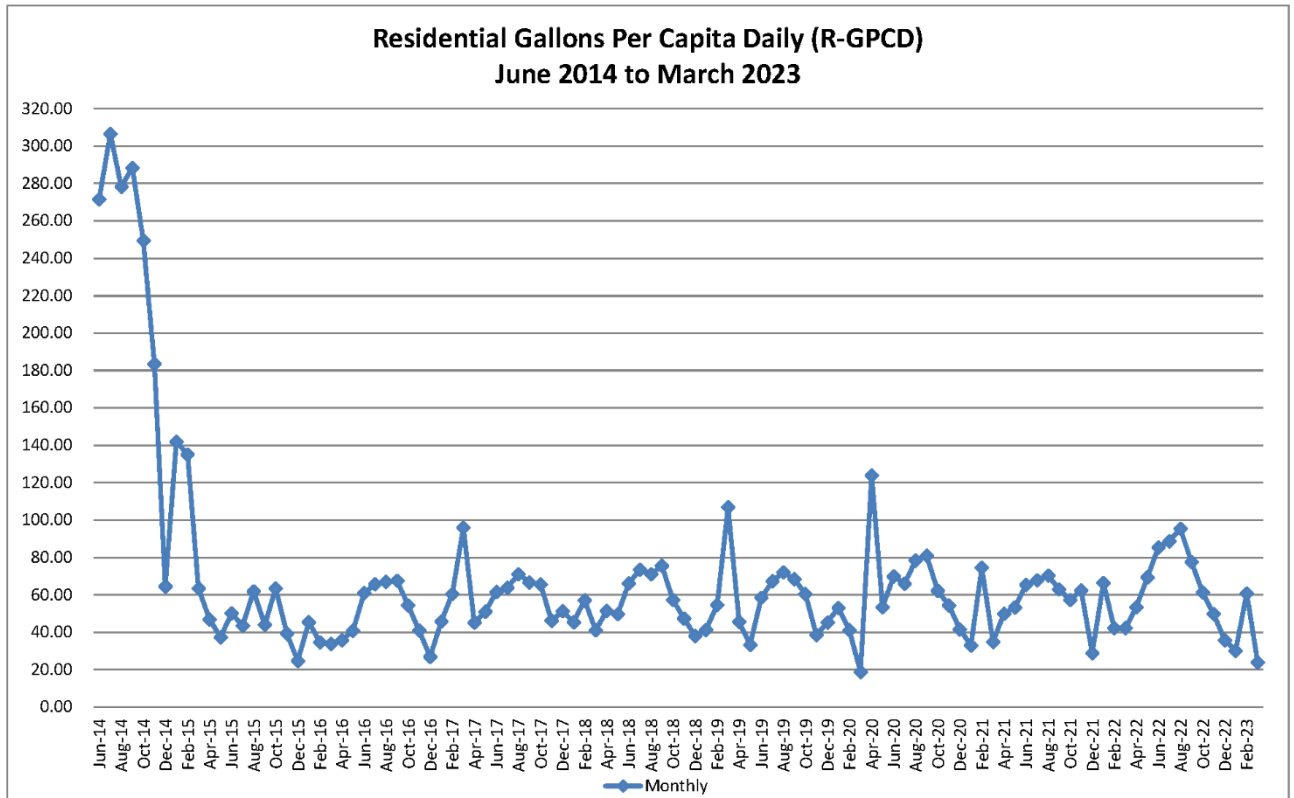
H. VEHICLE MAINTENANCE:

	<u>MAR</u> <u>2023</u>	<u>F.Y.</u> <u>2022-23</u> <u>to Date</u>	<u>F.Y.</u> <u>2021-22</u> <u>to Date</u>
Vehicles Serviced	7	45	45
Miles Driven	26,476	247,516	224,784
Gallons of Fuel Consumed - Vehicles	2,174	20,790	19,171
Gallons of Fuel Consumed – Equipment	36	1,875	1,236
MPG (average)	12.2	11.9	11.5
Pickup Trucks MPG	15.4	14.8	13.9
Service Trucks MPG	7.2	7.3	7.3
Average Vehicle Miles	509	522	463
Total Mileage on Vehicles		4,886,522	5,006,571
 Total Number of Vehicles in Fleet	 52		
Vehicles in Service	47		
Surplus Vehicles in Service	3		
Surplus Vehicles Out of Service	2		

**FIELD DEPARTMENT
CAPITAL FUNDED PROJECTS SUMMARY**

Project No.	Name	F.Y. Auth- orized	Budget 2022- 2023	Total Project Budget	Contracts			Comments	Dept.
					Contractor / Consultant	% Complete FEB	MAR		
01-06-78-51050	Natural Gas Engine Controls Upgrade and Automation	16-17		\$190,000		30%	33%	Construction in progress	P&M
01-06-78-51650	Risk and Resilience Assessment and Emergency Response Plan	20-21		\$151,000		95%	95%	Risk and Resiliency Assessment 100% complete. ERP Plan is complete. Training will take place after COVID	SAFETY
01-06-78-51080	Pump Station Power Monitors	22-23	\$56,220	\$56,220		15%	15%	Construction in progress	P&M
01-06-78-51370	Vehicles - Pickup Truck	20-21	\$54,500	\$214,100		50%	50%	1 Complete, 1 On Order	P&M
01-06-78-51371	Vehicles - Service Truck	21-22	\$283,100	\$430,525		35%	35%	1 Receveived, Out Fitting in Progress	P&M
01-06-78-51372	Vehicles - Dump Truck	21-22	\$189,100	\$353,525		20%	20%	On Order	P&M
01-06-78-51373	Vehicles - Hooklift Truck	22-23	\$238,800	\$238,800		20%	20%	On Order	P&M
13-06-78-53140	Lower Moosa Collection System Vitrified Clay Pipe Lining	18-19		\$119,000		90%	90%	Contractor making repairs	WW
13-06-78-53060	Lower Moosa Canyon Reclamation Facility Solar Evaluation	19-20		\$15,000		0%	0%		WW
13-06-78-53430	Lower Moosa Canyon WRF Islands Lift Station Generator	20-21		\$55,000		20%	20%	On Order	P&M
13-06-78-53300	Sludge Transfer Pump Upgrade/Replacement	22-23	\$33,000	\$33,000		70%	70%	Pump purchased, waiting install	WW
13-06-78-53370 17-06-78-57370	Vehicles - Pickup Truck	22-23		\$58,000		20%	20%	On Order	P&M
13-06-78-53371 17-06-78-57371	Vehicles - Utility Pumper Truck	21-22	\$135,000	\$135,000		20%	50%	On Order	P&M
13-06-78-53372 17-06-78-57372	Vehicles - Service Truck	22-23		\$119,590		15%	15%	Received	P&M
17-06-78-57040	Lift Pumps	21-22	\$33,000	\$33,000		100%	100%	Completed	WW

II. Residential Gallons Per Capita Daily (R-GPCD):



Residential Gallons Per Capita Daily for March 2023 is 23.78

III. ENGINEERING DEPARTMENT:

A. ENGINEERING SERVICES:

	<u>March 2023</u>	<u>February 2023</u>	<u>F.Y. 2022-23 To Date</u>	<u>F.Y. 2021-22 Total</u>
Fire Meter Sales	9	23	232	315
Meter Sales	6	22	228	295
Meter Relocation	8	19	32	7
Meter Resize	0	0	3	5
Maps Processed (PF letters)	0	2	15	15
Agency Clearances Signed	10	5	55	107
Fire Hydrants/Special Projects Accepted	0	1	2	6
Underground Service Alerts/Mark-Outs	295	344	2,475	2,514
Potable Construction Meters	4	5	44	34
Non-Potable Construction Meters	0	0	0	0
One Day Permits	0	0	2	2
Wastewater Inspections	0	0	2	3

General Activity:

In addition to the items listed above, Engineering Services has been providing customer service and communication for the Gordon Hill Pipeline Replacement Project and the Oat Hill Discharge Pipeline Replacement Project. Meter relocations for the above projects are expected to be completed by April. Engineering has also signed off on Agency Clearances in anticipation of upcoming Meter installations for the Park Circle Development.

GEOGRAPHICAL INFORMATION SYSTEM (GIS):

GIS staff gathers and updates the facility data in the GIS as it is modified and assists project managers with various project maps/exhibits and data analysis. The following took place in March:

1. Engineering technician is continually adding water and wastewater infrastructure to the GIS system. This month she added 11 as-builts from the Park Circle Development. She also added 35 water meters and 5 wells. Additionally, she has taken on the task of analyzing, adding, and updating all our facilities. Drawing out any improvements and bringing the as-builts together to hyperlink for staff to use in the Cityworks application or GIS web maps. This month the Old Country Club Reservoir and Pump Station were reviewed and updated;

2. Implemented the Lead Service line inventory solution from Esri, with the help of our consultant, Miller Spatial. This is a tool for us to compile the inventory or absence of Lead Service lines. This is a required report to be sent to the EPA (Environmental Protection Agency) upon completion. The solution includes a web application for the field crew to check the lines and collect their field checked data, there is also an office application and dashboard to help us monitor the progress.
3. Staff employed a consultant to digitize district easements to display in GIS. We have received multiple files consisting of over 900 Easements. We are currently reviewing this data and have added it to our Geodatabase so we can view it in our Web applications.

B. EASEMENT ENCROACHMENTS:

Summary of Activities:

In the month of March, staff had a customer request a new Encroachment Permit to place a driveway across our easement and water main. No Violations were discovered. All other existing files are still pending.

ENCROACHMENT STATUS TABLE					
February	Encroachment Violations			Encroachment Permits	
	Pending Evaluation ⁽¹⁾	Owner Resolution ⁽²⁾	District Resolution ⁽³⁾	Pending Evaluation ⁽⁴⁾	Active Permits ⁽⁵⁾
Beginning Log	12	22	11	17	9
Plus New	0	0	0	0	0
Less Completed	0	0	0	0	0
Ending Log	12	22	11	17	9

Encroachment Table Footnotes:

- 1) Pending Evaluation – This column represents the status of reported encroachment violations. The number of new violations reported during the month is indicated along with the number of violations that were resolved during the month. Resolution may result in either a) the property owner agreeing to remove the encroachment violation, b) in some cases, the District allowing the encroachment violation to remain pending resolution by the District, c) issuance of an encroachment permit that allows the encroachment to remain as is, or d) issuance of an encroachment permit that requires modification of the encroachment by the owner. Once the course of action for resolution of the encroachment violation has been determined, it is shown completed in the Pending Evaluation column and becomes a new item in either the Owner Resolution Column, the District Resolution Column or the Active Permit Column.
- 2) Owner Resolution – Removal of the encroachment violation is a property owner action requirement and will be inspected by District staff. The number of encroachment violations that were removed during the month is indicated as completed in this column.
- 3) District Resolution – Staff has determined that the encroachment violation is not a result of current owner's action and has agreed allow the encroachment to remain pending resolution by the District. The encroachment violation is properly documented and made clear to the owner that the District is not responsible for damage to the encroachment as a result of the operation, maintenance or failure of the District's facility in the easement.

- 4) Pending Evaluation – This column represents the status of requests to construct facilities or other improvements within a District easement under review and consideration. The number of requests received during the month is indicated as new and the number of requests resolved is indicated as completed. Resolution of the request included either a) denial of the encroachment request, or b) issuance of an encroachment permit. Many times the encroachment permit is issued concurrently with the completion of the work. Encroachment permits that will require further follow up inspection are shown in the Active Permits column.
- 5) Active Permits – This column shows the status of encroachment permits approved by District with work in progress and being inspected by District staff. Although the work is authorized, work may not commence immediately.

C. DEVELOPER FUNDED PROJECTS:

See Table I and Location Map for project details and general status of the Special Projects, Private Low-Pressure Wastewater Collection System Installations and Cell Site Projects that are in process.

See Table II and Location Map for general status of all developer funded projects.

ENGINEERING DEPARTMENT
TABLE I - ENGINEERING SERVICES PROJECTS SUMMARY

Special Projects (01-00-00-182xx)								
Job # 182xx	PROJECT NAME	Owner Engineer	Plan Approval	Estimated Construction Cost	Contractor	% Complete Construction	Final Accept.	March 2023 Comments
15	North Avenue Estates - RDDMWD & COE Project, Incl. VCMWD Waterline Relocation and Access Easement	Jared Aronowitz (Beazer) <u>Masson & Associates</u>	11/2/2022	N/A	TNT Blanchard	5%		No VCMWD activity since the preliminary pre-construction meeting held in February.
28	Miller Road Plaza - Shopping Center: Water/Irrig. & Fire Service, w/Grinder Pump	<u>Valley Center View Properties</u> Wynn Engineering	10/12/22	\$400,000	Gratzl Heavy Equipment Rental (Grading)	0%		Project submittals have been issued. Pre-construction meeting was held March 30th.
39	KA Enterprises - Fire Service/FH/Meter Relocate for new Circle R at Mountain Meadow Rd.	<u>KA Enterprises</u> Omega Engineering Consultants	6/3/2021	\$21,200	BC3 Equipment	90%		Final Punchlist items remain outstanding. VCMWD staff working with Developer and contractor towards project completion.
44	San Pasqual Retail Center adjacent to Horizon Ph 1 - Water Service Installation Ph 2 - Road Widening and Appurtenance Relocation	<u>San Pasqual Economic Development Corporation</u> Masson and Associates Inc	3/18/2021	\$92,758	TLM Petro Labor force, Inc.	70%		Onsite fire protection plans were discussed in March. VCFPD discussed the system layout and DCDA connection. No further VCMWD activity in March.

ENGINEERING DEPARTMENT
TABLE I - ENGINEERING SERVICES PROJECTS SUMMARY

Special Projects (01-00-00-182xx), Continued.								
Job # 182xx	PROJECT NAME	Owner Contractor	Plan Approval	Estimated Construction Cost	Contractor	% Complete Construction	Final Accept.	March 2023 Comments
64	Anthony Rd. Fire Hydrant - Blackrock	<u>David Klose</u>	N/A	Pending	Pending	0%		Project was established and performance bond received in October 2021. No VCMWD Activity in March.
65	ARCO Gas Station and Store at VC Rd & Cole Grade Rd Domestic/Irrig/Fire Service and Sewer with Grinder pump	<u>Rafat Mikhail</u> Civil Landworks		Pending	Gratzl Heavy Equipment Rental	5%		Improvement plans and water easements were sent to VCMWD for staff review in March. Staff to complete review and send comments back to developer.
66	Darling Sewer Lateral	<u>Terri Darling</u>	4/29/2021	\$15,300	Draves Pipeline Inc.	100%	8/23/2022	In 1-year Warranty Period through August 2023.
67	Hamid Quitclaim	<u>Hamid Liaghat</u>		\$2,000	Szytel Engineering	80%		Staff transmitted comments to the property owners surveyor to address. Staff is awaiting revised documents to proceed. Property owner put quitclaim on hold for now.
69	Goldman FH	<u>Melanie Goldman</u>		\$17,365	Draves Pipeline Inc.	0%		Wynn Engineering placed survey stakes to mark the edge of Right of Way. Fire Hydrant submittals were approved back in September. VCMWD currently awaiting installation date from contractor.
81	Erler/Carney Rd FH	Hank Erler	N/A	\$37,090	Draves Pipeline Inc.	100%	1/10/2023	In 1-year Warranty Period through January 2024.
82	V.C. Fire Station No. 3 Domestic Service and Fire Detector Assembly	Erickson-Hall Construction Co. Brandon Hamlett	N/A		Pending	0%		VCMWD held a kickoff meeting on November 3rd. Erickson-Hall is working on their private onsite plans and will reconvene with VCMWD when complete. No VCMWD Activity in March.
83	McNally - JHR Partners Fire Hydrant	JHR Partners Wade Rupe	N/A		Pending	0%		Project account was established and initial \$5,000 deposit was received in February. VCMWD waiting for developer to procure contractor and start submittal process. No further VCMWD activity in March.

ENGINEERING DEPARTMENT
TABLE I - ENGINEERING SERVICES PROJECTS SUMMARY

Private Grinder Pump - LPS Installations (13-06-78-53250 or 17-06-78-57250 - Function 64)								
App#	APPLICANT	Plan Submittal	Plan Approval	Estimated Construction Cost	Contractor	% Complete Construction	Final Accept.	March 2023 Comments
417	Papa Bears (Armando & Maria Sanchez)	11/26/18	11/26/18	N/A	Pending	98%		No VCMWD Activity in March.
11165	Humberto Perez (10137 Tall Oak Dr)	11/29/22	11/29/22	N/A	Pending	0%		No VCMWD Activity in March.
11166	Antonio Vera (Woods Valley Ct)	11/09/22	11/09/22	N/A	Property Owner	25%		Inlet/Outlet plumbing to grinder pump was connected and passed pressure test. Customer needed to pump out grinder pump pit that was filling up with rain water. Waiting for customer to backfill and install electrical.
11698	Good Standing - Hakeem Milbes (Tall Oak Lot 27)	01/23/23	01/25/23	N/A	Pending	0%		Received Plan Submittal and approved in January. Waiting on customer to start installation.
11699	Good Standing - Hakeem Milbes (Tall Oak Lot 24)	09/20/22	09/26/22	N/A	Pending	0%		No VCMWD activity in March.
11727	Ryan Scharbarth (27674 High Vista Dr)	Pending		N/A	Pending	0%		Waiting on customer to procure contractor and start plan and installation approval process.
10564	Joi Blake (Tall Oak Lot 17)	Pending		N/A	Pending	0%		Sent customer grinder pump information but have not had any follow up contact from customer.
Cell Site Installations (01-03-23-50001 Function 122)								
Site #	SITE	Plan Submittal	Plan Approval	Estimated Construction Cost	Cell Company	% Complete Construction	Final Accept.	March 2023 Comments
	NO CELL SITE INSTALLATIONS ARE IN PROCESS AT THIS TIME							

**ENGINEERING DEPARTMENT
TABLE II - DEVELOPER FUNDED PROJECTS SUMMARY**

Job # 01-00-00- 180xx	PROJECT NAME	Proj. Mgr.	Map No.	Lots/ Units	Phase	PLANNING	Planning		CONSTRUCTION				March 2023 Comments
						Engineer	Concept Approval	Plan Approval (1)	Estimated Cost	Contractor	% Complete	Final Acceptance	
02	Butterfield Trails		NL	TM 5551	71	G	Alidade Engineering - Larry Dutton	09/02/14	\$2,457,000				No VCMWD Activity in March.
05	Belmont Estates		NL	TM5110-1	4	G	ACAL Engineering	08/04/14	02/04/16	\$166,655			No response to letter requesting status update sent February 2018. No VCMWD Activity in March.
06	Lake Wohlford Resort Annexation Office of Water Programs - Sacramento State (OWP) is providing management services for the Facility Grant with the SWRCB		WG			F	Dexter Wilson Engineering						OWP obtained approval in February of an amendment to the SWRCB Grant to fund additional Annexation and Planning costs of the private water facilities needed to serve the resort and adding participating of the San Pasqual Band of Mission Indians for water service at Duro Road. Contracts with the consultants are being processed. District activities on hold pending funding of VCMWD project expenses and the SDCWA and MWD annexation processing fees. March Project Meeting was canceled by OWP.
07	Viking Grove Development		NL	20689 & 20690	9	B	ACAL Engineering	05/16/16	11/09/22	\$318,507	TAD Construction	5%	Tie lie for temporary high line was completed March 2nd. Developer was weather delayed on finishing their storm water improvements. Storm water improvements have to be completed before construction of public waterline.
09	Duffywood LLC Waterline Extension	P	NL	TM 5478	7	B	Florentina/ Civil Land Works	01/03/22	11/24/20	\$360,000	TAD Construction	95%	County road improvements have been pending within Fruitvale Road since October. Tad Construction is working to complete remaining punchlist items. VCMWD started processing developer reimbursement for VCMWD participation.
17	Bear Peak (Shady Oak)		NL		47	B	Rick Engineering Company	03/18/19	07/08/19	\$600,000	GPS Plumbing and H7 Contrating & Engineering	99%	CCTV inspection was started in the month of March but was not completed. Waiting on developer to reschedule with District staff.
19	The Oaks (Washington Meadows Dev., Inc.)		NL	TM 5174.1	11	D	Spears and Assoc.	10/19/15	09/08/22	\$186,710		0%	The final map and plans were signed by the District and transmitted to the developer in September. No VCMWD activity in March.
22	El Cidro		NL		10	G	BWE, Inc. (formerly Burkett & Wong Engineering)	04/15/13	11/30/15	\$410,250			Joint Agreement to Improve Subdivision, Joint Lien Agreement & Lien Hold Agreement approved by the County and the Final Map was recorded in July 2016. With project under a Lien Hold Agreement, construction will be delayed indefinitely. No VCMWD Activity in March.
23	Park Circle Touchstone Communities (Backbone Facilities) (neighborhoods A & C)		NL	TM 5603 Units 2 & 3		B	Dexter Wilson Engineering & Touchstone Engineering Staff	04/15/19	07/23/19	\$3,100,000	Basile	98%	An updated punch list was issued to developer. Staff is continuing to work with developer and their contractors on completing the remaining items.
	Park Circle Touchstone Communities (Neighborhood E)		NL	TM 5603 Unit 1	101	B		04/15/19	10/19/20		Cass/Arrieta	90%	Developer continues to construct homes. VCMWD staff working with developer to complete punch list items.

**ENGINEERING DEPARTMENT
TABLE II - DEVELOPER FUNDED PROJECTS SUMMARY**

Job # 01-00-00- 180xx	PROJECT NAME	Proj. Mgr.	Map No.	Lots/ Units	P h a s e	PLANNING	Planning		CONSTRUCTION				March 2023 Comments	
						Engineer	Concept Approval	Plan Approval (1)	Estimated Cost	Contractor	% Complete	Final Acceptance		
	Park Circle Touchstone Communities (Neighborhood B)		NL	TM 5603 Unit 4 & Portion Unit 5	143	B		04/15/19	11/18/19		Cass/Arrieta	90%		Remaining punch list items for Unit 4 have still not been addressed. VCMWD staff is working with the developer and their contractor towards completion.
25	Orchard Run Subdivision - Unit 1 (Backbone Facilities funded by Touchstone)		NL	TM 5087 Unit 1 - 58 Lots Unit 2 - 70 Lots Unit 3 - 120 Lots Affordable Homes - 52 lots	20	B	Dexter Wilson Engineering & Touchstone Engineering Staff	04/15/19	07/23/19	\$1,855,600	Cass/Arrieta	95%		An updated punch list was issued to developer. Staff is continuing to work with developer and their contractors on completing the remaining items.
	Orchard Run Subdivision - Unit 2 (Backbone Facilities funded by Touchstone)				3	B		04/15/19	07/23/19	\$1,877,000	Cass/Arrieta H7	95%		Remaining Unit 2 work is under KB Homes Job No. Item 56.
	Orchard Run Subdivision - Unit 3 (Backbone Facilities funded by Touchstone)				120	B		04/15/19	07/23/19	\$1,717,785	Cass/Arrieta	90%		VCMWD staff continued to work with developer and their contractor to review outstanding punch list items.
27	Free-Thomas Line Extension		NL	20450	4	G	Penny Engineering	12/24/14	12/24/14	\$69,837				No activity since letter informing Owner that plan approval expired; requested project update. Owner continuing to process plans through County which is delaying water design. No VCMWD Activity in March.
30	Deer Springs Towne Center		NL		2	F	BWE, Inc. (formerly Burkett & Wong Engineering)							Staff previously met with County planner in charge of other adjacent development to explore options for wastewater service that can be applicable here as well. There may be opportunity for joint effort with other developers for a communal system, to be further explored with individual developers.No VCMWD Activity in March.
32	Keys Creek Water Line Replacement (Keys Creek Investments, Inc.)		NL	PM 1698	3	D	Engineering Design Group - Ranka Vukmanic	08/03/15	N/A	\$7,492	Draves Pipeline	100%	02/02/23	Project in 1 year warranty period through February 2023.
35	Welk Garden Villas		NL		148	B	Hale	06/19/06	07/26/10	\$458,800	Ratzlaff	90%		In October 2022, Staff met with representative from Marriot, the new Owner of Welk Resort. They indicated a contractor is in process of being selected to perform the remaining punch list items. No VCMWD Activity in March.
39	Rimrock Phase III - Unit 1		NL	TM 4744	9	D	Piro Engineering	06/07/93						District was previously requested to re-sign the joint County bonds as part of the ownership transfer process. District met with the new owner in October of 2022 representatives shortly after to review the project. The new owner is planning to resume development of the remaining lots in the near future.No VCMWD Activity in March.
	Rimrock Phase III - Unit 2				32	D	Piro Engineering	06/07/93						
	Rimrock Phase III - Unit 3				29	D	CTE, Inc.	06/07/93						

**ENGINEERING DEPARTMENT
TABLE II - DEVELOPER FUNDED PROJECTS SUMMARY**

Job # 01-00-00- 180xx	PROJECT NAME		Proj. Mgr.	Map No.	Lots/ Units	P h a s e	PLANNING	Planning		CONSTRUCTION				March 2023 Comments
							Engineer	Concept Approval	Plan Approval (1)	Estimated Cost	Contractor	% Complete	Final Acceptance	
40	Circle P		NL	TM 5468	11	G	CTE, Inc.	08/07/17						No activity since Board issued Concept Approval for the project in August 2017. Staff prepared and submitted District Facility Agreement (DFA) to Developer for signature. Plan review pending receipt of plans and signed DFA. No VCMWD Activity in March.
44	Sea Bright Line Ext.		NL	TM 5814	9	G	Sea Bright	01/22/13	06/02/17	\$639,000				No activity since Board issued Concept Approval for the project in August 2017. Staff prepared and submitted District Facility Agreement (DFA) to Developer for signature. Plan review pending receipt of plans and signed DFA. No VCMWD Activity in March.
46	Beck Subdivision		NL	TM 5060	16	G	Sea Bright	06/01/09	10/10/18	\$237,215				Developer reached out to VCMWD to discuss the possibility of quitclaiming VCMWD easements and reverting the subdivision back to acreage.
47	Orchard Run Interim Lift Station		FC			B	Dexter Wilson Engineering		02/26/20	\$350,000	Basile	100%		Permanent Lift Station start up commenced on March 17th. Temporary station has been shutdown.
51	Eagles Noel (Baldwin) Water Line Extension		NL	PM 17548	3	B	Wynn Engineering	04/05/21	06/02/21	\$185,000	JPI Development	70%		Pipe installation was at the point of being ready for testing but due to the SDCWA shutdown the contractor demobilized until construction water would be made available again. Currently waiting for contractor to return and start testing.
52	Weston Towne Center (previously called Village Square)		WG		85	F	TSAC Engineering Steve McPartland							The project was acquired by Indian Creek Associates, LLC. The new owner has established a new project account, see Job No. Item 73. Owner of the commercial property (Bob's LLC) has not yet made contact with the District. This account will remain open to report on the status of the commercial property.
54	Mathew Rd. Line Ext.		NL		3	A	Wunderlin Engineering Inc.	12/21/20	09/28/21	\$58,100	Westcoast Underground	100%	06/02/22	Project in 1 year warranty period through July 2023
55	Park Circle Shea Homes (Neighborhood A)		NL	Portion TM 5603 Unit 5	88	B	Dexter Wilson Engineering & Touchstone Engineering Staff	04/15/19	11/18/19		Cass/Arrieta	95%		Shea Homes was issued an updated punch list in March. They continue to work to complete the outstanding items.
56	Orchard Run KB Home Coastal (Units 1 & 2)		NL		105	B	Dexter Wilson Engineering & Touchstone Engineering Staff	04/17/19	07/23/19	\$1,717,785	H7 Contracting and Engineering	80%		Developer's contractor is working to complete punch list items.
57	Orchard Run Unit 3 Affordable Home Unit		NL	TM 5087-3	52	B	Touchstone	04/17/19	07/23/19	Incl in OR Unit 3	Cass/Arrieta	50%		Conditional Acceptance was issued and 16 sets of 3/4" Domestic Meters and 1" Fire Meters were installed for Infill.

**ENGINEERING DEPARTMENT
TABLE II - DEVELOPER FUNDED PROJECTS SUMMARY**

Job # 01-00-00- 180xx	PROJECT NAME	Proj. Mgr.	Map No.	Lots/ Units	P h a s e	PLANNING	Planning		CONSTRUCTION				March 2023 Comments
						Engineer	Concept Approval	Plan Approval (1)	Estimated Cost	Contractor	% Complete	Final Acceptance	
58	Mountain Meadow Village Center	NL		1	F	PLSA							In October 2022, Developer requested additional Project Facility Availability forms to be signed as part of their ongoing permitting process with the County. No VCMWD Activity in March.
59	Pauma Vista Winery Water Line Extension	NL		1	C	Rancho Coastal Surveying Engineering Inc.	01/07/22	11/16/22	\$255,000	Pending			Project plans were signed on November 16, 2022. Developer is currently obtaining quotes from contractors to perform the proposed improvements. No VCMWD Activity in March.
60	Liberty Bell Plaza	NL		5	F	Alidade Engineering - Larry Dutton							Staff is continuing to work with Developer on processing quitclaim, no other activity took place in March.
63	Polito Subdivision	NL	TM 5001	14	G	Piro Engineering	06/07/99	08/28/15	\$150,000		100%	2/1/23 quitclaim deed recorded	Project was completed in February.
64	Park Circle Beazer Homes (Unit 4)	NL	TM 5603-2	79	B	Dexter Wilson Engineering & Touchstone Engineering Staff	04/15/19	09/27/21		H7 Engineering and Contracting	70%		Beazer made tie ins for Alley G-3 on March 27th and 28th. Meters for Developer Phase 6 meters started to be installed on March 29th.
65	Rincon Tribe Emergency Water Service	WG			G	JR Filanc							Staff is providing assistance and coordination to Rincon Band of Luiseno Indians regarding their evaluation of obtaining a connection location for an emergency source of water supply. Study is being conducted by JR Filanc utilizing San Diego State Engineering Department. No Activity since initial discussion with SDSU Students in October 2021.
66	Village Station	NL		200	F	Wynn Engineering	Pending						Previously requested updated preliminary design report (PDR) for all of VCV North Village property. Owner contracted with Dexter Wilson Engineering to prepare the report. Staff had previously provided DWE with additional information. No further activity anticipated until receipt of the PDR.
67	Ivy Dell RV Park Water Line Extension	NL		1	D	Excell Engineering Robert Dentino	Pending		Pending	Pending			Comments and revisions were sent back to engineer from VCMWD staff. Final mylars are anticipated to be sent for final VCMWD approval and signature in April. Once mylars are signed, developer can move forward with scheduling a pre-construction meeting.
69	Manzanita Crest Waterline Extension	NL	PM 19064		F	SMS Consulting	Pending						Developer's engineer submitted plans for review. Staff processed and returned first plan check comments in June. No VCMWD Activity in March.
72	SDGE Strategic Underground Project (SUP)	NL			B	NV5							Staff is supporting the project as necessary in response to SDG&E activity surrounding District facilities. SDGE is working with VCMWD to obtain easement.

**ENGINEERING DEPARTMENT
TABLE II - DEVELOPER FUNDED PROJECTS SUMMARY**

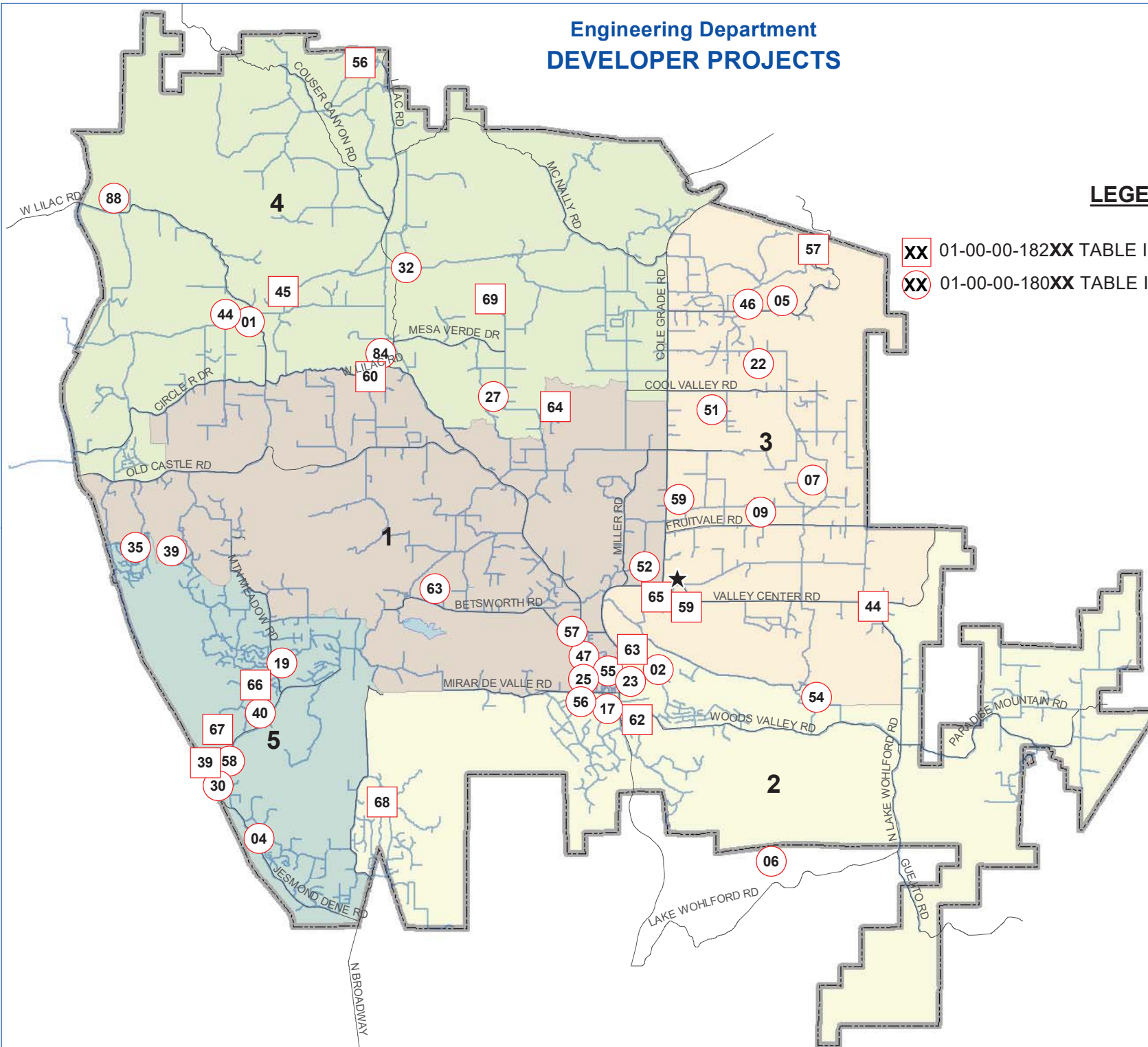
Job # 01-00-00- 180xx	PROJECT NAME		Proj. Mgr.	Map No.	Lots/ Units	P h a s e	PLANNING	Planning		CONSTRUCTION				March 2023 Comments
							Engineer	Concept Approval	Plan Approval (1)	Estimated Cost	Contractor	% Complete	Final Acceptance	
73	North Ranch Estates (Weston Residential Property)		NL		515	F	Dexter Wilson Engineering.						Developer is working closely with the other major developers in the North Village Area to prepare a phased expansion plan for additional wastewater capacity. Dexter Wilson Engineering will be updating their prior reports and requesting an update to the prior concept approval. No submittals received from the Developer in March.	
74	City of Escondido Flume Underground Project		NL			B	Michael Baker International			Sukut			Project is to account for spent inspecting construction of the City of Escondido's Flume underground project occurring in the vicinity of District Facilities. No VCMWD Activity in March.	
75	Hideaway Lake Road Waterline Extension		NL		1	E	ARC Engineering	Pending					Staff requested additional information in January to process Concept Approval. Waiting on response from developer to move forward with concept approval. No VCMWD Activity in March.	
84	Anderson Line Extension (Munster Platz)		NL	TPM 20460	5	G	Wynn Engineering	05/16/16					Developer's Engineer contacted District late May 2021 indicating that the Developer was wanting to move forward with the water line improvements in 2021. Staff responded with need to renew the Concept Approval and review the plans for compliance with latest standards. No VCMWD Activity in March.	
88	Marquart Ranch Line Ext.		NL	TM 5410	9	G	MLB Engineering (Michael Benesh)	05/04/09	09/19/17	\$293,751			No activity since plans approved September 7, 2017.	
	PROJECT SUMMARY				# of Projects	Lots or Units	Total Cost							
A	Warranty Period				1	3	\$58,100		(DFA) = District Facilities Agreement					
B	Under Construction				18	925	\$12,540,477		(P) = District Participation in Project					
C	Pending Construction				1	1	\$255,000							
D	Design Phase				6	85	\$194,202							
E	Concept Approval (Pending Design)				1	1	\$0		(R) = Reimbursement Agreement					
	Total in Process				27	1,015	\$13,047,779							
F	In Planning - Active				8	808	\$0		(1) Red Text indicates that Concept or Plan Approval has expired.					
G	In Planning - Inactive				11	153	\$4,423,708							
	Total Planning				19	961	\$4,423,708							
	Total Projects				46	1,976	\$17,471,487							

Engineering Department DEVELOPER PROJECTS



LEGEND

- XX 01-00-00-182XX TABLE I - SPECIAL PROJECTS
- XX 01-00-00-180XX TABLE II - DEVELOPER PROJECTS



D. CAPITAL IMPROVEMENT PROJECTS:

See Table III and Location Map for general status of all capital improvement projects.

E. MAPPING:

General Activity: In the month of March staff received 12 mapping update requests for a total of 112, 11 were completed. In addition, staff assisted with the Moosa Clarifier Upgrades Project and Moosa Aeration Air Upgrade 2023 Capital Improvement and Park Circle Developer drawings.

Maps and Records Updates: Maps and records consist of preparing record drawings (as-builts) and valve detail drawings and updating the District base map, GIS facility map, and database. Maps and records are continually being updated to accurately reflect completed projects, non-District improvements (encroachments), and current field conditions. The following table summarizes the status of the record map updates.

MAPS AND RECORDS UPDATE STATUS TABLE					
March	Capital Improvement Projects ⁽¹⁾	Developer Projects ⁽²⁾	Encroachment Permits ⁽³⁾	Special Projects ⁽⁴⁾	Facility Mapping ⁽⁵⁾
Beginning Log	4	0	0	0	100
Plus New	2	1	0	0	12
Less Completed	(2)	(1)	0	0	(11)
Ending Log	4	0	0	0	101

Maps and Records Update Status Table Footnotes:

- 1) Capital Improvement Projects – This column represents AutoCAD record drawing status of recently constructed Capital Improvement Projects. Each project may generate or affect one or more record drawings. Each project is counted as one regardless of the number of improvement sheets.
- 2) Developer Projects – This column represents AutoCAD record drawing status of recently constructed Developer Improvement Projects. Each project may generate or affect one or more record drawings. Each project is counted as one regardless of the number of improvement sheets.
- 3) Encroachment Permits – This column represents changes made to our existing AutoCAD record drawings to reflect an encroachment that has been generated through the permit process.
- 4) Special Projects – This column represents AutoCAD record drawing status of recently constructed Special Projects such as the installation of new fire hydrants or service laterals.
- 5) Facility Mapping – This column represents individual minor mapping update requests from field or office staff.

ENGINEERING DEPARTMENT

TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	F.Y. Authorized	Total Budget	Jan	Feb	Mar	Project Manager	March 2023 Comments
Pipelines & PRV Projects								
51020	Upsizing / Unspecified Pipeline Replacement	22-23	\$151,500	0%	0%	0%	Wally Grabbe	Authorization with FY 2022-23 Annual Budget - \$200,000 - Previously transferred \$48,500 for the acquisition of property adjacent to Circle R Reservoir - \$151,500 remains Available for future projects.
51500	Pipeline Condition Assessment	22-23	\$150,000	0%	1%	1%	Michael Powers	Staff continued to develop the scope and began work on a draft request for proposals including desktop condition assessment as well as physical conditions assessment for select pipelines.
51150	North Broadway Pipeline Relocation (Design/Bid Phase)	21-22	\$100,000	70%	70%	75%	Michael Powers	Staff continued communications and coordination with EUSD and other property owners regarding acquisition of necessary easements. Staff worked with TSAC to finalize easement documents.
18080	NC ESP Alternative Delivery Project Planning, Design and Funding Agreement (Design/Bid Phase)	17-18	\$1,020,000	100%	100%	100%	Nick Lyuber	Staff determined total project costs to include in the funding agreement between SDCWA, YMWD, and District. District Board authorized the agreement, followed by YMWD and SDCWA. Contracts are scheduled for award at the April 6 Board meeting
51200	NC ESP 14-inch Pipeline Relocation (Design/Bid Phase)	21-22	\$725,000	100%	100%	100%	Nick Lyuber	Included with the NCESP project activities.
51513	Water System Upgrade Projects - Keys Creek Crossing Replacement (planning and design)	14-15	\$170,000	20%	20%	20%	Fernando Carrillo	Staff is preparing a recommendation for replacement and confirming the size requirement, a pipe bridge replacement above the 100-year floodplain elevation appears the least expensive option. No Activity in March.

ENGINEERING DEPARTMENT

TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	F.Y. Authorized	Total Budget	Jan	Feb	Mar	Project Manager	March 2023 Comments
51690	Cole Grade Road Pipeline Replacement Design Phase	16-17	\$610,000	95%	95%	95%	Michael Powers	County released final plans for review. Staff began review of the updated plans and coordination with consultant to update plans for District facilities.
51412	Gordon Hill Pipeline Replacement (Design/Bid/Award Phase - 100% Complete) (Construction Ongoing)	18-19	\$3,380,000	60%	80%	90%	Nick Lyuber	New pipeline has passed all testing. Tie in of the new line took place on March 24th. VCMWD staff completed all remaining meter relocations on to the new line by March 29th.
51415	Oat Hill Discharge & Alps Way Pipeline Replacement (Design/Bid/Award Phase - 100% Complete) (Construction Ongoing)	18-19	\$1,225,000	80%	80%	80%	Nick Lyuber	First tie in of new waterline was completed March 28th. Meter relocations to move customer water meters to the new line are scheduled to start the first week of April. The final tie in is anticipated to be completed in the month of April.
51417	Lilac Road Pipeline Upsizing (Construction Phase)	18-19	\$3,700,000	15%	15%	15%	Fernando Carrillo	Pipe installation in March was slow due to several heavy rain events. Contractor continues moving South on Lilac Rd.
51420	Old Castle Road Pipeline Replacement - Phase 2 Design Only	21-22	\$100,000	80%	80%	80%	Michael Powers	This project is planned to be included in the "2021 Facility Replacement Project" SRF application. Staff is working on design plans to be included with the application including the verification of existing utilities.
51460	Duffwood Project	21-22	\$190,000	95%	95%	95%	Nick Lyuber	County road improvements were completed in Fruitvale Road. VCMWD issued updated Final Punchlist to developer on March 27th.
51120	2020 DWSRF Loan Application (Reimbursement Phase)	18-19	\$150,000	5%	5%	10%	Nick Lyuber	State transmitted the Final Budget Approval, staff is assembling necessary paperwork to submit for reimbursement under the FBA.
51121	2021 DWSRF Loan Application	20-21	\$75,000	25%	25%	25%	Nick Lyuber	No Activity in January.
51910	Gordon Hill Upper Pipeline Relocation Project (Design, Bid Phase)	21-22	\$30,000	90%	90%	90%	Michael Powers	Staff has submitted encroachment permit applications with SDG&E and is awaiting further direction. Staff worked with consultant, TSAC to finalize easement documents.

ENGINEERING DEPARTMENT

TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	F.Y. Authorized	Total Budget	Jan	Feb	Mar	Project Manager	March 2023 Comments
Reservoir Projects								
51230	Kornblum Reservoir Mixing System (Construction Phase)	22-23	\$300,000	10%	10%	10%	Nick Lyuber	No new Activity in March. Awaiting arrival of necessary equipment to begin installation.
51303	Ridge Ranch Interim Reservoir (Design Phase)	19-20	\$90,000	10%	10%	15%	Michael Powers	Staff met to verify scope of replacement project to include replacing the existing reservoir with a smaller reservoir and upgrading the existing pump station to meet fire flow requirements. Project is now planned to not be included in the 2021 SRF Loan Application Package.
51307	Weaver Reservoir - Paint & Recoat	21-22	\$1,800,000	100%	100%	100%	Nick Lyuber	Project complete and in the 1-year Warranty Period, ending 10/6/2025.
51401	Burnt Mountain & Reidy Canyon No. 2 Reservoir - Paint & Recoat	21-22	\$1,150,000	100%	100%	100%	Nick Lyuber	Project is complete and in the 1- year warranty period, ending 12/19/23.
51403	San Gabriel No. 1 Reservoir - Paint & Recoat	22-23	\$2,040,000	10%	20%	50%	Michael Powers	Contractor and District staff finalized terms for the change order related to the structural analysis to be brought to the Board of Directors at the first meeting in April. Contractor continued construction according to the recommendations from the structural analysis.
51404	Mountain Meadow No. 1 & Reid Hill Reservoirs - Paint & Recoat	22-23	\$2,315,000	35%	40%	50%	Michael Powers	Contractor completed coating on Meadows No. 1 reservoir and began structural repairs on Reid Hill reservoir. District staff brought Meadows No. 1 reservoir back into operation.

ENGINEERING DEPARTMENT

TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	F.Y. Authorized	Total Budget	Jan	Feb	Mar	Project Manager	March 2023 Comments
Data Management Systems								
51730	SCADA/HMI Migration - Water system - Initial Equipment Purchase FY 17/18 Migration FY 21/22	21-22	\$310,000	10%	10%	10%	Fernando Carrillo	Staff received proposal from Rockwell and will get them under contract .
51770	Document Management System	22-23	\$65,000	0%	0%	0%	Wally Grabbe	Recommendation for software vender delayed pending further evaluation of construction management software and other department document requirements. Recommendation scheduled for July timeframe.
51780	GIS Easement Integration	22-23	\$75,000	60%	60%	60%	Nick Lyuber	An engineering technician who is responsible for all District's mapping needs has been assigned to continue the task in house. They are being trained and software prepared to allow them to work on it.
Facilities Projects								
51670	Turner Dam EAP	18-19	\$9,500	95%	95%	95%	Wally Grabbe Gaby Olson	DSOD (Division of Safety of Dams) approved the new inundation map on January 16, 2020. Staff completed and submitted the EAP (Emergency Action Plan) and received review comments from Cal OES (California Office of Emergency Services). Staff contracted with a consultant in April to address the State's comments and complete the EAP. Staff continues to work with the consultant to address the States comments and resubmit the EAP to the State for approval.
51590	Water Age Analysis	22-23	\$100,000	5%	5%	5%	Wally Grabbe	Collecting and organizing water meter usage data for use in the evaluation.

ENGINEERING DEPARTMENT

TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	F.Y. Authorized	Total Budget	Jan	Feb	Mar	Project Manager	March 2023 Comments
Lower Moosa Canyon Water Reclamation Facility Projects								
53030	Moosa Wastewater O&M Manual Development	17-18	\$60,000	60%	60%	60%	Fernando Carrillo	Engineering staff producing drawings and attachments for O&M Manual.
53040	Moosa Main Motor Control Center (MCC) Replacement - Bid/Construction Phase	17-18	\$650,000	100%	100%	100%	Fernando Carrillo	Staff presented project closeout report to the Board.
53130	Moosa Aeration Air Piping Upgrade	22-23	\$150,000	0%	0%	0%	Fernando Carrillo	Pipe and Protective tape wrap was delivered to Moosa. C&M is planning to start in April.
53290	Meadows Lift Station Motor Control Upgrade	21-22	\$455,000	5%	5%	5%	Fernando Carrillo	Staff is in the design phase for the MCC replacement.
53320	Moosa Clarifier Upgrades - Design	21-22	\$250,000	35%	35%	35%	Fernando Carrillo	Final shipments of clarifier equipment have arrived at the Moosa Plant. Plans and specs are being finalize and should be out for bid in April.
53450	Moosa Headworks Improvements	21-22	\$140,000	5%	5%	5%	Fernando Carrillo	Staff has put the design on hold pending completion of the Moosa Master Plan, which may effect the Headworks improvements proposed with this project.
53540	Moosa Master Plan	04-05	\$95,000	95%	100%	100%	Wally Grabbe	Project Complete.

ENGINEERING DEPARTMENT

TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	F.Y. Authorized	Total Budget	Jan	Feb	Mar	Project Manager	March 2023 Comments
Woods Valley Ranch Water Reclamation Facility Expansion Projects								
56120	Woods Valley Ranch Wastewater Expansion Project Property Acquisitions	98-99	\$250,000	80%	80%	80%	Wally Grabbe	North Village Lift Station site acquisition pending resolution of Indian Creek Road ROW and County approval of VCVF Village Station site plan. VCVF site plan approval by County is still in process. There has been no further discussions with the new owner of the Weston residential parcels. County VMT regulations have slowed down the owner's planning processes. No Activity in March.
56170	Woods Valley Golf Course Seasonal Storage	16-17	\$450,000	0%	0%	0%	Fernando Carrillo	Staff continuing to work with San Pasqual Economic Development Corporation to develop additional seasonal storage facilities on the golf course. No Activity in March.
56260	Grinder Pump Flow Meter Installation	21-22	\$72,000	0%	0%	0%	Fernando Carrillo	Staff is developing an RFQ for installation of the flow meters at various commercial properties that are connected to the South Village Low Pressure sewer collection system. No Activity in March.
56320	North Village Lift Station Design	16-17	\$290,000	10%	10%	10%	Fernando Carrillo	Preliminary design complete. Lift Station site requirements identified. Site acquisition pending county approval of Village Station (VCVP) development plans. No Activity in March.
55330	Series 1 Bond Issuance Costs CFD 2020-1	21-22	\$350,000	90%	90%	90%	Wally Grabbe	After receiving unacceptable draft amendments to the SRF Loan Agreements from the SWRCB in February, staff scheduled a meeting with the SWRCB staff to discuss a path forward that would be mutually agreeable. SWRCB staff requested we prepare a written proposal supporting our request to add the CFD as a pledged security to the SRF Loan and not prepay the CFD share. SWRCB staff made no commitment to a timeframe for their review once the proposal was submitted.
55340	Orchard Run Lift Station Construction	21-22	\$3,850,000	80%	80%	80%	Fernando Carrillo	Access road was paved before all the rain arrived. Tesco and Electrician were onsite to program and complete the HMI system ready startup. The lift station was started up and the 7 day operational testing was completed. Lift station is operating and pumping sewage to Woods Valley WRF.

**ENGINEERING DEPARTMENT
TABLE III - CAPITAL FUNDED PROJECTS SUMMARY**

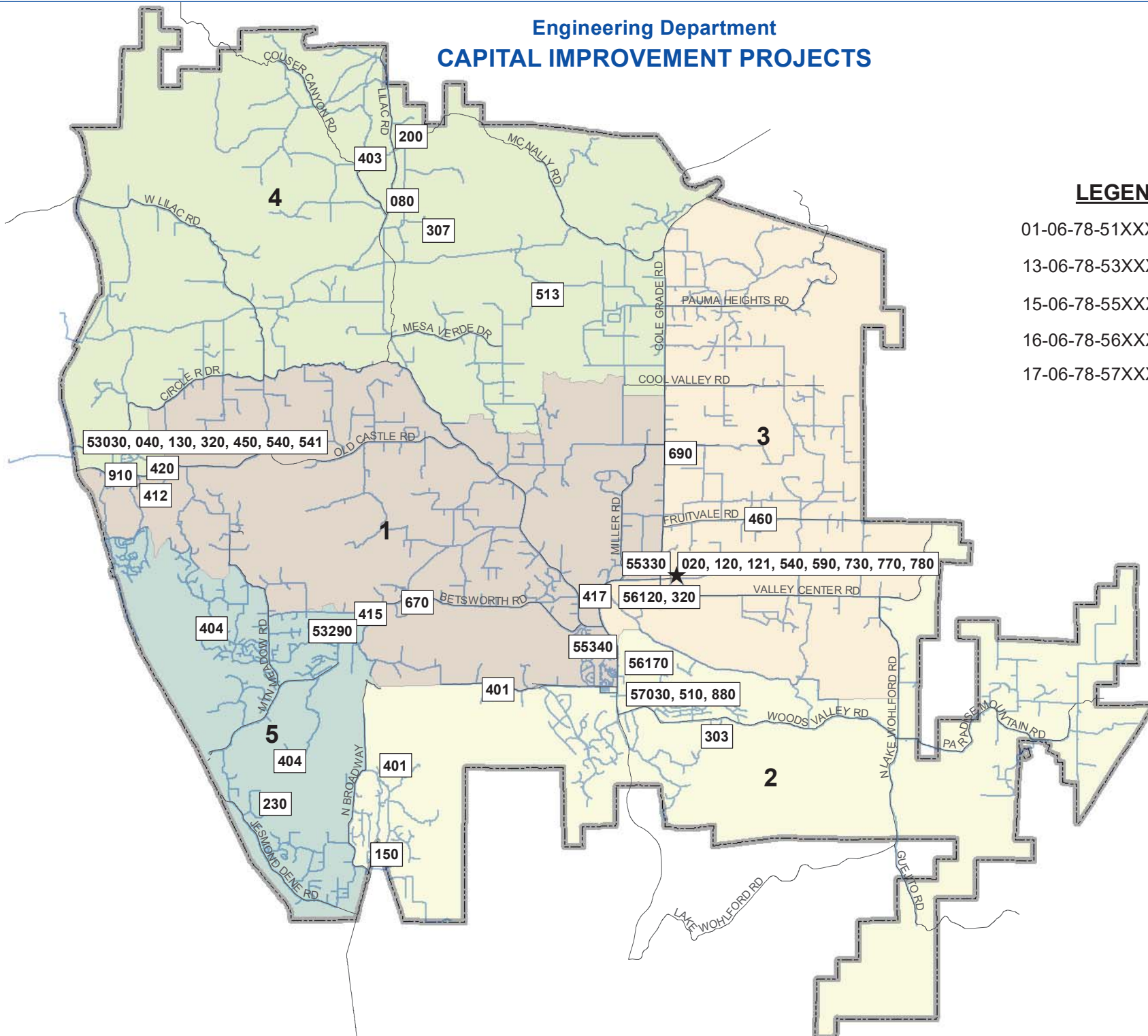
Acct. No.	Project Name	F.Y. Authorized	Total Budget	Jan	Feb	Mar	Project Manager	March 2023 Comments
Woods Valley Ranch Water Reclamation Facility Projects								
57030	WVR Wastewater O&M Manual Development	17-18	\$90,000	6%	6%	6%	Fernando Carrillo	Engineering staff and Wastewater staff have started reviewing existing O&M and are developing a new format. No Activity in March.
57510	WVR WRF HMI Upgrade	21-22	\$25,000	5%	5%	5%	Fernando Carrillo	WVR WRF HMI Upgrade is scheduled to start after the Water SCADA HMI Conversion Project is completed. No Activity in March.
57880	Woods Valley Ranch WRF Waste Discharge Permit Requirements Salt Nutrient Management Plan (SNMP)	15-16	\$90,000	5%	5%	5%	Wally Grabbe	Scheduled start in April '23. No Activity in March.

Engineering Department CAPITAL IMPROVEMENT PROJECTS



LEGEND

- 01-06-78-51XXX (XXX)
- 13-06-78-53XXX (53XXX)
- 15-06-78-55XXX (55XXX)
- 16-06-78-56XXX (56XXX)
- 17-06-78-57XXX (57XXX)



F. FUNDING REQUESTS:

Drinking Water State Revolving Fund Loan Application. Final approval of the Installment Sales Agreement by the SWRCB for the 2020 Pipeline Projects was received and the Board of Directors authorized the General Manager to execute the Agreement in March '22. The first disbursement request for planning and design expenses was submitted in April and the first disbursement was received in October '22. The last of the three projects included in the application, Lilac Road Pipeline Replacement Project, was Awarded in October '22, contracts received the following month and Final Budget Approval documents submitted in November '22. Upon receipt of Final Budget Approval from the SWRCB staff can prepare disbursements requests for reimbursement of construction expenses. **Staff received Final Budget Approval on March 13, 2023 for the full \$8.5M initial approval.**

G. SEMINARS/MEETINGS:

- 3/15/23 – M. Wick attended the SDCWA Regional Water Loss Control Group meeting.
- 3/16/23 – M. Wick attended the DWR 3rd Thursday Water Loss webinar.
- 3/23/23 – M. Martinez and M. Wick attended the SD Regional GIS Council meeting.

IV. FINANCE DEPARTMENT:

A. COMPARISON OF STATISTICS:

	<u>MAR 2023</u>	<u>Fiscal YTD 2022-23</u>	<u>Fiscal YTD 2021-22</u>
Bills Mailed:	10,399	93,102	85,368
<i>Actions for Non-Payment:</i>			
Notices Mailed	1,088	11,557	10,999
48 Hr. Phone Calls	463	4,531	3,888
Meters Flow Restricted	2	15	10
Accounts Liened	3	26	30
Lien Notices Mailed	10	118	112
Accounts Transferred	64	545	649

	<u>MAR 2023</u>	<u>MAR 2022</u>	<u>MAR 2021</u>
Customer Counts:			
Active Water Accounts:			
Certified Ag - PSAWR	637	649	1,060
M & I	9,065	8,733	8,054
Fire Meters	<u>1,900</u>	<u>1,579</u>	<u>1,324</u>
Total Active Accounts	11,602	10,961	10,438
Inactive Water Accounts:			
PSAWR	46	38	87
M & I	709	712	685
Fire Meters	<u>133</u>	<u>138</u>	<u>141</u>
Total Inactive Accounts	888	888	913
Total Water Accounts	<u>12,490</u>	<u>11,849</u>	<u>11,351</u>
Active Wastewater Accounts			
Moosa	2,492	2,490	2,490
Woods Valley	<u>895</u>	<u>603</u>	<u>377</u>
Total Wastewater Accounts	<u>3,387</u>	<u>3,093</u>	<u>2,867</u>

	<u>Acre-Feet</u>	<u>Value</u>
Interim MWD Agricultural Program:		
July 1994 through DEC 2012	<u>513,882.8</u>	\$63,681,802
MWD RTS Estimated Savings:		
MAR 2003 through DEC 2012		\$17,884,325
SDCWA PSAWR:		
July 1998 through MAR 2023	<u>485,131.9</u>	\$32,650,424
SDCWA Emergency Storage Est. Savings:		
JAN 2003 through MAR 2023		\$34,749,996
SDCWA Supply Reliability Est. Savings:		
JAN 2016 through MAR 2023		<u>\$4,602,793</u>
TOTAL MWD & SDCWA DISCOUNTS		<u>\$153,569,340</u>

B. MEETINGS:

03/08/2023 9:00 am – 11:00 am

Jim and Vanessa attended the Virtual SDCWA MAFO meeting.

03/09/2023 8:30 am – 9:00 am

Vanessa attended the Virtual Workiva Proposal Review.

03/13/2023 9:00 am – 10:00 am

Andrew attended the Zoom meeting for Sensus Analytics.

03/14/2023 9:00 am – 9:30 am

Jim and Vanessa attended the Zions Investment Account Review & Market Update with Scott Burnett.

03/14/2023 10:00 am – 11:00 am

Jim, Vanessa and Andrew attended the Springbrook Cirrus Migration Kick Off meeting.

03/29/2023 10:00 am – 11:00 am

Danielle and Ashlyn attended Women in Water Conference at Cuyamaca College.

V. INFORMATION TECHNOLOGY DEPARTMENT:

A. CAPITAL IMPROVEMENT PROJECTS –

SCADA HMI Improvements – Wonderware HMI system replacement at Moosa with Ignition HMI software has been completed. Replacement of the HMI system for the water system is currently in planning stages.

Asset Management System – Phase 2 of Cityworks development and deployment is in progress, which includes backflow, fleet maintenance, storeroom modules and integration with GIS and ERP systems.

Boardroom Technology Upgrade – The existing technology in the board room is being replaced with a new high definition media system. In-room video presentation system and video system wiring upgrades are in progress. Some components are backordered due to supply chain delays.

Server Visualization and Storage – The project will upgrade the data center virtual computing environment to Windows 2022 server-based system. This includes redundant server cluster with automatic failover, software licenses, and core network switch upgrade in the data center. The existing server will be relocated to a remote site and used for data replication, back, and disaster recovery. Server hardware has been set up. Cluster system and storage arrays have been configured. Backup systems have been integrated, and the system is currently being tested for failover and replication functionality.

B. GENERAL ACTIVITY –

SCADA Upgrades – Continuous rolling upgrades are being done to replace older devices such as radios, cameras, network switches, and Uninterruptible Power Supply (UPS) units with newer models, which are faster and more reliable. Video cameras are being replaced with event-driven models that are capable of detecting humans and vehicles.

Geographic Information Systems (GIS) Upgrades – GIS staff has deployed web maps and user portals within the software, and GIS databases and maps have been integrated with the Cityworks Asset Management System. The system is being continuously enhanced and actively used by District personnel.

Backflow Application – Work is continuing to integrate the District's Backflow application with Cityworks and GIS. Data replication components have been developed to allow backflow data to populate Cityworks inspections where it will be available for remote data entry by the tester. The integration is currently being tested.

Internet Circuit Upgrade – The main circuit to the Internet is being upgraded to a faster, more reliable fiber optic connection with an alternate service provider. This upgrade will enable several times faster data transfers, and its lower latency allows better voice quality for phone calls and virtual meetings. The circuit has been installed and is currently being tested with a go-live scheduled for April.

C. SYSTEM STATUS –

All systems operated normally during the month of March.

D. MEETINGS –

No meetings were attended in March 2023.

**INFORMATION TECHNOLOGY DEPARTMENT
CAPITAL FUNDED PROJECTS SUMMARY**

Project No.	Name	F.Y. Auth- orized	Total Budget	Contracts			Comments	Project Manager/ Coordinator
				Contractor / Consultant	% Complete			
					Feb	Mar		
51040	Boardroom Technology Upgrade	16-17	\$ 32,135	In-house	98%	98%	Project will upgade the Audio/Video presentation technology in the Boardroom. New sound system was installed in January 2018. Video live streaming system was installed with upgraded cameras. New monitors were installed on the dais. Video presentation system upgrade is in progress.	Ando Pilve
51480	Asset Management System	18-19	\$ 88,704	In-house, external consultant	98%	98%	Cityworks Asset Management System's implementation is in progress. Deployment is completed with DigAlert, work order modules, and GraniteNet sewer inspection system. Backflow, fleet, and storeroom modules are in development.	Ando Pilve
51240	Server Virtualization & Storage	22-23	\$ 97,423	In-house	70%	75%	Project will upgrade the data center virtual computing environment to Windows 2022 server based system. This includes redundant server cluster with automatic failover, software licenses, and core network switch upgrade in the data center. Server hardware has been set up, system and storage arrays have been configured. Currently testing the system before full deployment.	Ando Pilve

VI. GENERAL ADMINISTRATION PROJECTS AND PROGRAMS:

A. GENERAL MANAGER'S MEETINGS AND ACTIVITIES FOR MARCH 2023 –

03/01/23 – CFD Bond Team Call (GA);
03/03/23 – Lake Turner Solar Status Call (GA);
03/06/23 – SD Farm Bureau – Cong. Issa, Farm Bill Listening Session (GA);
VCMWD Regular Board Meeting (GA & GO); JPIC meeting (GO);
03/07/23 – VCMWD Agenda Mtng (GA & GO); SDCWA MWD Delegates Mtng (GA);
03/08/23 – ACWA WUE meeting (GO);
03/10/23 – John Watts, Sen. Feinstein Staff, Federal Funding (GA);
Lake Turner EAP update meeting with consultant (GO);
03/13/23 – Chris Mika, Cong. Issa Staff, Facility Tour (GA);
ACWA Infrastructure Task Force (GA);
03/14/23 – SDCWA G.M.'s Meeting (GA); ACWA Elections Task Force (GA);
SD Farm Bureau, Water Committee (GA);
03/15/23 – SDCWA Financial Planning Work Group (GA);
SDCWA Water Loss Meeting (GO);
03/16/23 – SDCWA Labor Relations Work Group (GA); MRCD Funding Meeting (GA);
CFD Bond Meeting with General Counsel (GA);
SDCWA Legislative Liaison Meeting (GO);
03/17/23 – North County GMs (GA); ACWA Climate Change Work Group (GA);
ACWA Infrastructure Task Force (GA);
03/20/23 – SDCWA Board Officers and Chairs Meeting (GA);
VCMWD Regular Board Meeting (GA);
Cityworks Consultant – Backflow (GO); ACWA WUE meeting – (GO);
03/21/23 – VCMWD Agenda Meeting (GA);
SDCWA A&F Pre-Board Meeting (GA); CFD Bond Call w/SWRCB (GA);
CFD Bond Call w/SWRCB Follow-up Call w/General Counsel (GA);
03/22/23 – SDCWA North County Caucus (GA);
SWRCB Public Workshop – Making Water Conservation (GO);
03/23/23 – SDCWA Regular Board Meeting (GA);
03/27/23 – “A” Group In-Person Staff Meeting (GA);
03/28/23 – “B” Group In-Person Staff Meeting (GA); CFD Bond Call, Finance (GA);
Michael Kinoshita, Corporate Facility Update (GA);
03/29/23 – SWRCB Drought Monitoring and Reporting (GA);
Chris Costa, Cool Water Ranch Road Issue (GA);
03/30/23 – SDCWA Finance Planning Work Group (GA);
03/31/23 – ACWA Board Meeting, Sacramento (GA)

**Key: GA – Gary Arant; GO Gaby Olson*

B. Water Conservation and Public Outreach –

Staff received distributed the 2023 Poster Contest Forms along to the 4th grade classrooms at Lilac and Valley Center Elementary Schools. Deadline to submit entries is April 3, 2023.

C. Personnel –


1) Regular Full-Time Employees, as of March 31, 2023:

<u>Funds</u>	<u>Budgeted</u>	<u>Employed</u>
Water	66	64
Wastewater	<u>6</u>	<u>6</u>
Total	72	70


2) Pending Retirements –

- a) John Martinueau, *Sr. C&M Technician* – December 2023
- b) Wally Grabbe, *District Engineer/Deputy GM* – March 2024

Compiled By:


Kirsten N. Peraino, Board Secretary

Submitted By:


Gary T. Arant, General Manager