

VALLEY CENTER MUNICIPAL WATER DISTRICT
AGENDA

Regular Meeting of the Board of Directors

Monday, May 1, 2023 — 2:00 P.M.

The VCMWD Board of Directors welcomes the public to its Board Room in a limited capacity while accommodating virtual observation options as a convenience to the public. Seating inside the Board Room will be spaced to accommodate social distancing. Additionally, Board Meetings continue to be livestreamed for those who wish to observe remotely. *Please note that in the event of technical issues that disrupt the meeting livestream or receipt of public comments by phone or email, the meeting will continue.*

Instructions for members of the public who wish to address the Board of Directors:

Members of the public who wish to address the Board of Directors under “Audience Comments/ Questions” or on specific agenda items, may do so as instructed below. All comments will be subject to a limit of three (3) minutes.

- Making Public Comment for Those Attending In-Person: Members of the public who wish to observe or to address the Board may join the Board Members at the noticed, physical location. A Request to Speak slip is required to be submitted to the Board Secretary prior to start of the meeting *(if possible)*.
- Phone Comments During the Meeting: Before the meeting, or before public comment period for the item closes during the meeting, submit a telephone number by email to the Board Secretary at publiccomments@vcmwd.org, together with the agenda item number, and the Board Secretary will call when the board is ready to hear public comments; *or*
- Emailed Comments: Before the meeting, or before public comment period for that item closes at the meeting, email your comments to the Board Secretary at publiccomments@vcmwd.org and the Board Secretary and it will be read aloud at the public comment period; *or*
- Written Comments: Written comments can be also be physically dropped off in advance of the meeting at the District’s Administrative Office or mailed in advance of the meeting to 29300 Valley Center Rd., Valley Center, CA 92082, for receipt no later than 1:00 pm on meeting day.

These public comment procedures supersede the District’s standard public comment policies and procedures to the contrary. If modifications or accommodations from individuals with disabilities are required, such persons should provide a request at least 24 hours in advance of the meeting by email to the Board Secretary at kperaino@vcmwd.org.

Meeting Broadcast: Members of the public may watch the meeting electronically by visiting the District’s website at vcmwd.org/Board/Board-Documents and then clicking the link listed below “live stream” on the page.

Meeting Documents: Board Meeting Packets *(except for closed session materials)* will be made available to the public once distributed to the Board. Please visit the District’s website at vcmwd.org/Board/Board-Documents for Agenda and related Board Meeting Documents.

ROLL CALL

APPROVAL OF AGENDA

At its option, the Board may approve the agenda, delete an item, reorder items and add an item to the agenda per the provisions of Government Code Section 54954.2.

**Valley Center Municipal Water District
Board of Directors' Meeting Agenda**

AUDIENCE COMMENTS/QUESTIONS

Comments and inquiries from the audience will be received on any matter not on the agenda, but within the jurisdiction of the Board. Comments and inquiries pertaining to an item on the agenda will be received during the deliberation of the agenda item (Government Code §54954.3).

CONSENT CALENDAR

Consent calendar items will be voted on together by a single motion unless separate action is requested by a Board member, staff, or member of the audience.

1. **Minutes of the Regular Board Meeting Held Monday, April 3, 2023;**
2. **Audit Demands and Wire Disbursements; and**
3. **Quarterly Expense Reimbursement Disclosures (Oct. 1 – Dec. 31, 2022) per GC §53065.5.**

ACTION AGENDA

4. **Request Action in Support of VCFPD Increased Property Tax Allocation:**

Adoption of Resolution No. 2023-15, supporting VCFPD's request for an increase from 2% to 6% of the County's 1% General Property Tax to the San Diego County Board of Supervisors will be requested.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. If desired, consider adopting Resolution No. 2023-15

5. **Request Authorization to Enter into a Master Services Agreement with the Mission Resources Conservation District (MRCD) for Water Conservation Services:**

Authorization to enter into a Master Services Agreement with the MRCD for water conservation services will be requested.

- a. Report by the General Manager
- b. Discussion
- c. Audience comments/questions
- d. If desired, motion to approve or deny

6. **Review of the San Diego Local Agency Formation Commission (LAFCO) Consolidated Redevelopment Oversight Board Election:**

An opportunity for the Board to provide direction to the Board President on casting a ballot for the position of Special District Representative for the San Diego LAFCO Consolidated Redevelopment Oversight Board.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. If desired, motion to approve or deny

**Valley Center Municipal Water District
Board of Directors' Meeting Agenda**

7. Request to Set Public Hearing Date for May 15, 2023 to Consider Proposed Miscellaneous Water Meter Fees and Charges, and Related Administrative Code Changes:

Request to set the date and time of the public hearing to consider adopting the proposed miscellaneous water meter fees and charges, will be considered.

- a. Report by District Engineer
- b. Discussion
- c. Audience comments/questions
- d. If desired, set public hearing date to May 15, 2023

INFORMATIONAL AGENDA

8. Review of Budget Policies:

A review of the District's Budget Policies will be given.

- a. Report by Director of Finance and Administration
- b. Discussion
- c. Audience comments/questions
- d. Information item only, no action required

9. Review of Revenue and Expense Projections in the Proposed Fiscal Year 2023-24 Budget:

A review of the District's revenue and expense projections in the proposed FY 2023-24 Budget will be given.

- a. Report by Director of Finance and Administration
- b. Discussion
- c. Audience comments/questions
- d. Information item only, no action required

GENERAL MANAGER'S AGENDA

10. Review of General Information:

General Informational items will be reviewed.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. Information item only, no action required

DISTRICT GENERAL COUNSEL'S AGENDA

BOARD OF DIRECTORS' AGENDA and AB1234 REPORTING

**Valley Center Municipal Water District
Board of Directors' Meeting Agenda**

11. Board of Directors' Per Diem Biennial Review and Consideration of Modification:

Board direction regarding initiating the process to adjust the Board of Directors' per diem rate will be requested.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. If desired, motion to approve or deny modification of per diem compensation

CLOSED SESSIONS

At any time during the regular session, the Board may adjourn to closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege. Discussion of litigation is within the attorney-client privilege and may be held in closed session. *Authority: Government Code §54956.9.*

ADJOURNMENT

NOTICE TO THE PUBLIC:

This agenda was posted at least 72 hours before the meeting in a location freely accessible to the public. No action may be taken on any item not appearing on the posted agenda, except as provided by Government Code Section 54954.2. Any written materials provided to a majority of the Board of Directors within 72 hours prior to the meeting regarding any item on this agenda will be available for public inspection on the District's website. The agenda is available for public review on the District's website, <http://www.vcmwd.org>.

For questions or request for information related to this agenda contact Kirsten Peraino, *Board Secretary*, at (760) 735-4517 or publiccomments@vcmwd.org. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Board Secretary at least 48 hours before the meeting, if possible.

— End of Agenda —

VALLEY CENTER MUNICIPAL WATER DISTRICT

Regular Board Meeting

Monday, April 3, 2023 – 2:00 P.M.

Place: Board Room

29300 Valley Center Road; Valley Center, CA 92082

The Valley Center Municipal Water District Board of Directors' meeting was called to order by President Polito at 2:00 PM, via teleconference and in-person. President Polito established for the record that all Directors were able to hear the proceedings, that all members of the Board were able to hear the Directors participating remotely clearly, and that all votes would be taken by a roll call vote pursuant to the provisions of the Brown Act. The meeting was also livestreamed.

ROLL CALL

Board Members Present: *President Polito, Vice President Ferro, Directors Holtz, Smith, and Ness.*

Staff Members Present: *General Manager Arant, Director of IT Pilve, District Engineer Grabbe, Director of Finance and Administration Pugh, Director of Operations and Facilities Lovelady, Manager of Accounting Velasquez, Senior Engineer Lyuber, Executive Assistant/Board Secretary Peraino, Project Manager Powers, and General Counsel Norvell (present in-person); with Federal Consultant Howells (HGR) teleconferencing.*

PUBLIC COMMENTS / QUESTIONS

President Polito established for the record the process by which public comments are received by the Board; this process was also described in the Agenda for the meeting.

CONSENT CALENDAR

1. **Minutes of the Regular Board Meeting Held Monday, March 20, 2023;**
2. **Audit Demands for Check Nos. 165668 – 165757 from March 10th thru 23rd, 2023;**
3. **Treasurer's Report for Month Ending February 28, 2023; and**
4. **Adoption of Resolution No. 2023-12, Affirming the District's Authorized Debt Limit per Ordinance No. 171, Effective January 1, 2023.**

Action: Upon motion by Holtz, seconded by Smith; and unanimously carried, the previously listed consent calendar items were approved.

ACTION AGENDA

5. **Consider Request from VCFPD for Support on Property Tax Reapportionment:**

The Board was asked to consider a request from the Valley Center Fire Protection District (VCFPD) for VCMWD to support a County Property Tax Transfer from the County General Fund to the VCFPD. General Manager Arant gave a brief introduction before passing the presentation off to VCFPD Chief Joe Napier.

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Currently, the VCFPD receives 2% of the 1% property taxes paid annually by each property owner to the County of San Diego. According to the VCFPD, this tax apportionment formula (set by the County of San Diego in 1982) prevents the District from adding new stations and apparatus, recruiting and retaining firefighters, paramedics, and EMTs, and maintaining its excellent Class 2 rating. Specifically, the VCFPD is requesting that the San Diego County Board of Supervisors increase the tax apportionment from 2% to 6%, which affords the Fire Protection District another \$1,200,000 in annual revenue. This will result in no additional tax burden on property owners or remove current tax revenues from other taxing agencies, such as VCMWD or the school district, stated Chief Napier.

VCFPD pointed out, that in the span of 10 years, their service area has grown from a population of just under 9,000 to over 23,000. With this population increase also has come an increased demand for emergency services. The demand for emergency services in Valley Center has consistently increased; with the increased call volume, VCFPD has remained committed to the citizens and visitors of Valley Center through continuous improvement.

Action: Upon motion by Smith, seconded by Ferro; motion to act in support of the updated apportionment was unanimously approved. *Staff will bring back resolution in support of, to the next regularly scheduled Board Meeting.*

6. **San Diego Local Agency Formation Commission (LAFCO) Special District Election:**

The Board was provided an opportunity to provide input to the Board President on casting a ballot for the positions of San Diego Local Agency Formation Commission (LAFCO) Special District Regular and Alternate Members. General Manager Arant reminded the Board that Special Districts within San Diego County have two regular seats and one alternate seat on the San Diego LAFCO Commission. Currently up for election are one of the Special District Regular Seats and the Special District Alternate Seat. The candidates are as follows:

- **Nominees for LAFCO Regular Member:**
 - James Pennock – Vallecitos Water District
 - Ross Pike – North County Fire Protection District
 - Barry Willis (Incumbent) – Alpine Fire Protection District
- **Nominees for LAFCO Alternate Member:**
 - Dave Drake (Incumbent) – Rincon del Diablo Municipal Water District
 - Jeff Griffith – Vallecitos Water District

Action: President Polito was guided by Board input to cast the District's vote for the LAFCO Special District Election. Upon motion by Smith, seconded by Holtz; motion to select Barry Willis for the Regular Member position and David Drake as the Alternate was unanimously approved.

7. **Adoption of Resolution No. 2023-13, Awarding the Construction Contract, Construction Management Contracts, and Construction Design Support Contract for the North County Emergency Storage Project–Valley Center Improvements & 14-inch Replacement and Relocation:**

Senior Engineer Lyuber gave a summary of the North County Emergency Storage Project Valley Center Improvements & 14-inch Replacement and Relocation ("Project"). Construction Phase Contracts and Professional Services Agreements ("PSA") for the Project were requested to be awarded to the following:

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- Orion Construction Corporation – *Construction Contract (\$8,796,000)*;
- Gannett Fleming, Inc. – *Construction Management PSA (\$1,307,199)*;
- Rockwell Construction Services – *Electrical, Instrumentation, & Controls Oversight PSA (\$162,400)*; and
- Michael Baker International, Inc. – *Construction Design Support PSA (\$175,000)*.

Construction Contract:

In accordance with the formal bidding procedures set forth in Article 140.2(b) of the District's Administrative Code, the District received bids for the Project on January 26, 2023. Ten contractors attended the two mandatory pre-bid meetings, with four submitting bids. The bid was organized into Schedule A for the ESP-related items and Schedule B for the 14-inch Pipeline Relocation scope of work, with the award based on the lowest total bid price. The apparent low bidder was Orion Construction Corporation with a total bid of \$8,796,000, which was 3% higher than the Engineer's Estimate (\$8.5M at the time of the bid) and 2% lower than the second lowest bid.

Construction Management Professional Services Agreement:

In accordance with the formal procurement procedures set forth in Article 135.5(d) of the District's Administrative Code for project-specific professional and consulting services, staff administered the selection process for Construction Management Services. A Request for Proposals (RFP) was advertised in a regularly circulated newspaper publication and posted on the District website. Three qualified firms submitted proposals: Gannett Fleming, Ardurra, and Reilly Construction Management. An interview panel consisting of a representative from VCMWD, SDCWA, and YMWD, interviewed each firm and scored them based on their qualifications, experience, and demonstrated ability to perform the scope of work. Gannett Fleming was unanimously selected as the best-suited firm to perform the required construction management services. Staff negotiated a fee based on a comparison of costs submitted by other firms and fair market value, settling on a mutually agreed upon amount of \$1,307,199. Gannett Fleming's scope of services includes managing all aspects of the Project, except for the electrical, instrumentation, and control items. In February 2023 staff administered procurement of professional services to perform construction management, and selected Gannett Fleming and Rockwell Construction Services.

The Project entails complicated electrical, instrumentation, and controls strategies. Rockwell Construction Services (RCS) is a consulting firm that specializes in this field. The District has a successful track record utilizing RCS as a District representative on various prior projects (including the design phase of this Project), ensuring the successful execution of this particular focus. Staff feels it is prudent to retain RCS for the construction phase to ensure the best possible end product. RCS scope will entail inspection and coordination of all electrical, instrumentation, and control items (including SCADA integration). Staff negotiated a fee of \$162,400, which is fair and reasonable based on a comparison to other similar projects.

Construction Design Support:

It is necessary to retain the Engineer of Record (EOR), Michael Baker International, Inc. to support design-related items during construction. Scope includes reviewing certain submittals, participating in resolving any items requiring design input, and final commissioning ensuring the intended design concepts are observed. Given the unpredictable nature of these types of services, the effort cannot be fully defined. Therefore, it is customary to establish a Not to Exceed contract, used as needed when items requiring EOR involvement arise. The proposed contract amount of \$175,000 is based on 2% of the total construction contract, which is a convention typically used in the industry.

Valley Center Municipal Water District Board of Directors' Meeting Minutes

Funding for the Project will come from two sources, the SDCWA, and the District. Costs related to the ESP portion will be funded by the SDCWA and costs related to the 14-inch Pipeline Replacement scope of work funded by the District. The current budget allocation for the 14-inch Pipeline Relocation and Preplacement Project is \$725,000. An additional \$100,000 authorization request for this portion of the Project is included in the proposed FY 2023-24 Budget.

The contract allows for 560 Calendar Days from Notice to Proceed:

- Notice of Award: April 3, 2023
- Process Contracts: April – May 2023
- Notice to Proceed: June 2023
- Project Completion: December 2024

Staff recommended the adoption of Resolution No. 2023-13, awarding the following contracts associated with the North County Emergency Storage Project–Valley Center Improvements & 14-inch Replacement and Relocation and authorizing the General Manager to enter into each contract on behalf of the District.

Action: Upon motion by Ferro, seconded by Smith; the following resolution was unanimously approved:

RESOLUTION NO. 2023-13

RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER MUNICIPAL WATER DISTRICT AWARDING THE CONSTRUCTION CONTRACT AND MULTIPLE CONSTRUCTION MANAGEMENT PROFESSIONAL SERVICES AGREEMENTS FOR THE NORTH COUNTY EMERGENCY STORAGE PROJECT VALLEY CENTER IMPROVEMENTS AND 14-INCH REPLACEMENT AND RELOCATION [PROJECT NOS. 01-00-00-18045 & 01-06-78-51200]

was adopted by the following vote, to wit:

AYES: **Directors Polito, Ferro, Holtz, Smith, and Ness**
NOES: **None**
ABSENT: **None**

8. Adoption of Resolution No. 2023-14, Ratifying of Staff's Approval of Change Order #1 to the Construction Contract with AMP United, LLC. for the San Gabriel Reservoir Paint and Recoat Project:

A brief overview of the San Gabriel No. 1 Reservoir Paint and Recoat Project ("Project") was given by Project Manager Powers. The San Gabriel No. 1 Reservoir is a welded steel reservoir constructed in 1972 that serves the San Gabriel pressure zone in the Northern area of the District near Couser Canyon Road. During the inspection blasting (before starting the structural repairs on the reservoir), District staff identified deformations in the existing rafters and site conditions different than described in the contract documents. Resolution of the issues identified in the inspection blast resulted in change order requests totaling \$109,076 and an additional 66 days added to the contract time.

A task order with Richard Brady and Associates was initiated to complete a structural analysis of the reservoir to ensure that the planned rafter replacements would be sufficient for the long-term structural integrity of the reservoir. Construction was paused to allow the analysis to be completed so structural repair recommendations could be implemented through the construction

Valley Center Municipal Water District Board of Directors' Meeting Minutes

of the project. The structural analysis resulted in the following recommendations: installation of an additional 65 earthquake rods, welding of the connections between rafters and girders, and replacement of all existing rafters with new rafters of the same size.

While developing the contract documents for the project, the available records from the construction of the reservoir in 1972 as well as records related to the recoating project in 1994 were thoroughly examined but did not contain sufficient data to accurately specify the size of the existing rafters or the methods of connection of the rafters to the girders. The information required for the bid documents, which was not available in the records, was determined through cursory inspections of the reservoir while it was in service and through engineering judgment. Once the tank was taken out of service for the construction project to begin, a more detailed inspection was possible which allowed for the rafters to be measured and more closely examined which resulted in the following changes due to differing site conditions: the existing outer rafters were larger than described in the contract documents (actual 12-inch vs. plans had 10-inch channel); the existing rafters should have shown both bolted and welded at the connection to the girders (plans only showed bolted); and the existing inner rafters were smaller than described in the contract documents (actual 8-inch vs. plans had 10-inch channel).

Since the total amount of Change Order No. 1 exceeded \$35,000 (per District Administrative Code for cumulative change order amounts), Board approval is required. The amount of the change order is less than the contingency within the project budget and due to the time-sensitive nature of the proposed changes, staff authorized the work out of concern for further delaying the contractor and maintaining the project schedule. Board ratification of this action was requested through the adoption of Resolution No. 2023-14, officially ratifying the action taken by staff to approve Change Order No. 1 for the San Gabriel No. 1 Reservoir Painting and Recoating Project. Upon the conclusion of the initial inspections and structural analysis, the following items were determined to be required for the successful rehabilitation of the San Gabriel No. 1 Reservoir, as recommended by the structural analysis completed:

- Added 65 earthquake rods to increase the stability of the structure (added 10 days and \$22,425 to the contract);
- Welded connections between rafters and girders (added 12 days and \$17,825 to the contract).
- Replacement of the outer rafters at the size of the existing rafters, larger than described in the contract documents (no change to the schedule and added \$22,425 to the contract);
- Removal of the existing welded rafter connections, in addition to the removal of existing bolted connections which were identified in the contract documents (no change to the project schedule and added \$14,950 to the contract);
- Repairs to the overflow pipe and associated supports, due to corrosion observed during the initial inspection (added 2 days and \$2,875 to the contract).
- Replacement of the inner rafters at the size of the existing rafters, smaller than was described in the contract documents (no change to project schedule and deducted \$3,750 from the contract).

In addition, the District paused construction for 42 calendar days on Dec. 16, 2022, and resumed construction on Jan. 26, 2023, to allow for the structural analysis to be completed and for recommendations from the structural analysis to be implemented in the construction of this project. This pause in construction resulted in an additional \$32,326 to the contract amount to cover additional equipment rental and extended labor costs for the contractor. Mr. Powers noted that the project is 47% complete and the total cost of the change order requested to date is 6.7% of the original contract amount.

**Valley Center Municipal Water District
Board of Directors' Meeting Minutes**

The FY 2022-23 Budget established the total project budget for the San Gabriel Project at \$2,040,000. Funding for the change order is available from project contingencies as indicated in the following project budget summary. Staff recommended that the Board of Directors adopt Resolution No. 2023-14 ratifying the approval of Change Order No. 1 for \$109,076 to the contract with Amp United LLC resulting in a revised total contract amount of \$1,731,441.

Action: Upon motion by Smith, seconded by Ness; the following resolution was unanimously approved:

RESOLUTION NO. 2023-14

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
VALLEY CENTER MUNICIPAL WATER DISTRICT APPROVING
CHANGE ORDER NO. 1 TO THE CONTRACT WITH AMP UNITED, LLC
FOR THE SAN GABRIEL NO. 1 PAINTING AND RECOATING PROJECT
[PROJECT NO. 01-06-78-51403]**

was adopted by the following vote, to wit:

AYES: **Directors Polito, Ferro, Holtz, Smith, and Ness**
NOES: **None**
ABSENT: **None**

GENERAL MANAGER'S AGENDA

9. San Diego County Water Authority's Board Meeting Summary:

A report on the San Diego County Water Authority's Board of Directors' Meeting of March 23, 2023 was provided.

Action: Informational item only, no action required.

10. General Information:

General informational items were reported on by General Manager Arant.

Action: Informational item only, no action required.

DISTRICT GENERAL COUNSEL'S AGENDA

General Counsel Norvell gave a brief update on pending legislation.

CLOSED SESSIONS

At any time during the regular session, the Board may adjourn to closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege. Discussion of litigation is within the attorney-client privilege and may be held in closed session. *Authority: Government Code §54956.9.*

**Valley Center Municipal Water District
Board of Directors' Meeting Minutes**

ADJOURNMENT

Action: Upon motion by Smith, seconded by Ness; motion passes unanimously, the regular meeting of the Board of Directors was adjourned at 3:54 PM.

ATTEST:

ATTEST:

Robert A. Polito, *President*

Kirsten N. Peraino, *Secretary*

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD MARCH 24, 2023 THROUGH MARCH 30, 2023

MARCH

CHECK #	PAYEE	DESCRIPTION	AMOUNT
165758	- 165760 Payroll	Payroll 03/10/23-03/24/23	831.15
165761	AMP United, LLC	San Gabriel Reservoir Painting & Recoating Proje	377,463.50
165762	Babcock Laboratories, Inc	Testing	370.00
165763	Velma Blake	Medicare & Medical Reimbursement - 1st Qtr 202	437.19
165764	Alex Brodie	Refund Check 008507-000, 13745 Pauma Vista I	124.52
165765	Michael Bull	Medicare & Medical Reimbursement - 1st Qtr 202	1,748.70
165766	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	5,153.54
165767	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	1,339.82
165768	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	29.95
165769	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	3.07
165770	Cass Construction, Inc.	Lilac Road Pipeline Upsize Project	605,595.25
165771	City of Escondido	Escondido Woods Sewer Charges - March 2023	2,304.89
165772	Department of Water Resources	Turner Dam Fees	28,485.00
165773	Lorena Espinoza	Janitorial Service - March 2023	1,875.00
165774	Mary Evans	Refund Check 014503-000, VCMWD	98.17
165775	Dale G Gertzen	Medicare & Medical Reimbursement - 1st Qtr 202:	874.35
165776	Grainger, Inc	Materials - Field	14.03
165777	HDR Inc.	Services	3,231.00
165778	HealthEquity Inc.	Employee Contributions 3/10/23-3/24/23	731.07
165779	Jacqueline Howells	Consultant Services - April 2023	7,500.00
165780	International City Mgmt Association R	MissionSquare Remittance 3/10/23-3/24/23	5,592.18
165781	Cynthia Jeffrey	Medicare Reimbursement - 1st Qtr 2023	741.84
165782	Konica Minolta Premier Finance	Copier Rental - April 2023	1,753.94
165783	Richard Learue	Medicare Reimbursement - 1st Qtr 2023	494.70
165784	Sharon Martineau	Medicare Reimbursement - 2nd Qtr 2022	510.30
165785	Meritage Homes	Refund Check 017716-048, 210562304 FH@133	2,179.09
165786	Meritage Homes	Refund Check 017716-000, 01057214 FH @ Bet:	941.59
165787	Michels Trenchless Inc.	Refund Check 017193-001, 65188500 FH@ N L	184.92
165788	Michels Trenchless Inc.	Refund Check 017193-005, 030839804 FH@139	184.92
165789	Miller Spatial Services, LLC	Services	480.00
165790	Garry Morgan	Refund Check 005940-000, 10126 Lake Meadow	118.20
165791	Garnishment	Garnishment Paydate 03/30/23	346.15
165792	Jim Nichols	Reimbursement - Summit Racing & Amazon for V	203.54
165793	North County Lawnmower, Inc.	Materials - Field	203.71
165794	Nova Services	Services	6,597.00
165795	Olympic Coatings	Services	992.20
165796	Pacific Pipeline Supply	Materials - Field	1,831.75
165797	Parkhouse Tire, Inc.	Vehicle Maintenance	262.90
165798	PEBSO/Nationwide Retirement	Deferred Compensation 3/10/23-3/24/23	9,390.29
165799	Thang Pham	Educational Reimbursement	195.00
165800	Potable Divers, Inc	Services	3,600.00
165801	Prestige Analytics, Inc.	Lake Turner EAP	23,500.00
165802	Larry Prosi	Refund Check 011939-000, 0	106.38

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD MARCH 24, 2023 THROUGH MARCH 30, 2023

MARCH

CHECK #	PAYEE	DESCRIPTION	AMOUNT
165803	Judy Pumar	Medicare & Medical Reimbursement - 1st Qtr 2023	874.35
165804	Mike Pumar	Medicare & Medical Reimbursement - 1st Qtr 2023	874.35
165805	Pamela Regan	Medicare Reimbursement - 1st Qtr 2023	494.70
165806	Thomas Regan	Medicare Reimbursement - 1st Qtr 2023	494.70
165807	San Diego Gas & Electric	Gas Services - March 2023	15,153.33
165808	San Diego Gas & Electric	Electric Services - #07242272582	70,219.17
165809	San Diego Gas & Electric	Electric Services - #10212819358	46,383.36
165810	Scelzi Equipment, Inc	Vehicle Maintenance	114.73
165811	Ryan Scharbarth	Refund Check 018632-001, 1113734 FH@ 33.21	2,334.05
165812	Ken Simon	Medicare Reimbursement - 1st Qtr 2023	494.70
165813	SolarWinds	System Logging Software Maintenance Renewal	130.00
165814	Southwest Answering Service, Inc	Answering Service 2/23/23-3/22/23	620.52
165815	SPARROWHAWK LP	Refund Check 011316-000, Running Creek Rd	58.34
165816	Stehly Brothers Drilling Inc	Kornblum Mix & Chlorination	1,621.59
165817	John Stetson	Medicare and Medical Reimbursement - 1st Qtr 2023	1,072.05
165818	Kathleen Stetson	Medicare and Medical Reimbursement - 1st Qtr 2023	1,072.05
165819	Supreme Oil Company	Gasoline and Oil	8,688.13
165820	Tierra Data, Inc.	Services	9,121.40
165821	United Way of San Diego County	Employee Contributions 3/10/23-3/24/23	20.00
165822	UPS	Shipping	11.39
165823	Phil Valenzuela	Medicare and Medical Reimbursement - 1st Qtr 2023	1,215.42
165824	VCMWD Employees Assoc.	Employee Contributions 3/10/23-3/24/23	671.50
165825	Western Heavy Equip Rental	Refund Check 014640-010, 72162 FH@W Lilac	1,032.73
165826	Zip's Truck Equipment, Inc.	CIP - Vehicles	991.27
TOTAL			<u>1,262,384.63</u>

Approved By: _____

General Manager



Director of Finance & Administration

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD MARCH 31, 2023 THROUGH APRIL 06, 2023

APRIL

CHECK #	PAYEE	DESCRIPTION	AMOUNT
165827	Active Auto Collision Inc	Services	3,764.38
165828	Advanced Chemical Transport Inc	Hazardous Waste Removal	1,589.28
165829	Amazon Capital Services	Materials - Accounting and IT	4,926.85
165830	APCD - County of San Diego	Permits	977.00
165831	Ardurra Group, Inc.	Services-Oat Hill Discharge Pipeline Replacement	1,755.00
165832	AT&T	Services	562.35
165833	Atlas Technical Consultants LLC	Services-Oat Hill Discharge Pipeline Replacement	457.75
165834	Automationdirect.com Inc.	Materials - Field	999.92
165835	Babcock Laboratories, Inc	Testing	135.00
165836	Barbara Baker	Medicare Reimbursement - 1st Qtr 2023	494.70
165837	Cristi Bush	Medicare Reimbursement - 1st Qtr 2023	401.70
165838	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	151.25
165839	Complete Office of California, Inc	Office Supplies	235.34
165840	Core & Main LP	Materials - Field	1,847.92
165841	County of San Diego	Permits	91.41
165842	County of San Diego	Repeater Site Rent - Palomar Mountain May 2023	884.00
165843	CSI Services Inc	Services-Meadows No. 1 & Reid Hill	21,627.50
165844	Brandon Dendy	Educational Reimbursement-WECA Get Wired	1,027.00
165845	Diamond Environmental Services, LP	Services	394.26
165846	DIRECTV	Dish Service - 03/24/23-04/23/23	52.99
165847	EDCO Waste & Recycling Service	Trash Services - March 2023	846.76
165848	Fidelity Security Life Insurance Comp	Vision Plan Premium - April 2023	1,220.80
165849	Fleetpride	Vehicle Maintenance	78.30
165850	Rodolfo Garcia	Reimbursement for ASE Exams & Safety Boots	287.00
165851	Genworth Life & Annuity Ins. Co.	Employee Paid Life Insurance Premium - March '2	12.69
165852	Ronald Gilbert	Medicare Reimbursement - 1st Qtr 2023	494.70
165853	Gosch Ford Escondido	Vehicle Maintenance	445.98
165854	Grainger, Inc	Materials - Field	2,435.81
165855	Grangetto's Farm & Garden Supply Cr	Materials - Field	147.07
165856	HD Supply Facilities Maintenance Ltd.	Materials - Field Customer #19969	3,695.45
165857	Interstate Battery of San Diego, Inc.	Batteries	409.39
165858	Tony Jacquez	Safety Boot Reimbursement	183.16
165859	Christine Johnson	Medicare Reimbursement - 1st Qtr 2023	494.70
165860	Kaiser Foundation Health Plan Inc	Medical Premiums - March and April 2023	127,216.12
165861	Eric Laventure	Medical Insurance Reimbursement - 1st Qtr 2023	2,523.00
165862	Liquid Environmental Solutions of Cali	Services	2,122.75
165863	Isaiah Mack	Materials - Engineering	8,626.90
165864	Miller Spatial Services, LLC	Services	480.00
165865	Mutual of Omaha	Life Insurance - April 2023	2,204.15
165866	Ismael Navarro	Safety Boot Reimbursement	200.00
165867	Nova Services	Services - Gordon Hill Pipeline Replacement	12,143.50
165868	Occupational Health Centers of Califo	Medical Services	299.00
165869	Pacific Pipeline Supply	Materials - Field	3,922.10
165870	PSC	Training-Traffic Control/Flagger Safety	465.00

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD MARCH 31, 2023 THROUGH APRIL 06, 2023

APRIL

CHECK #	PAYEE	DESCRIPTION	AMOUNT
165871	Cliff Reeh	Educational Reimbursement-Water Distribution Sy	75.00
165872	Reliance Standard Life Insurance	Life Insurance Premiums - March 2023	8,409.50
165873	Rincon Band of Luiseno Indians	Monitoring Serv-Feb 2023 Lilac Pipeline & Gordor	8,184.35
165874	Roadrunner Publications, Inc	Advertising	610.00
165875	San Diego Friction Products, Inc.	Vehicle Maintenance - CIP	359.24
165876	Self Insured Services Company	Reimbursement Request for Dental Funding Date	5,824.64
165877	Sierra Analytical Labs, Inc	Testing	400.00
165878	Source Graphics	Materials - Engineering	192.52
165879	Stericycle, Inc.	Record Destruction	210.34
165880	Super Bright LEDs, Inc.	Vehicle Maintenance - CIP	126.89
165881	Supreme Oil Company	Gasoline and Oil	4,099.90
165882	David Tilley	Medicare Reimbursement - 1st Qtr 2023	494.70
165883	Deborah Tilley	Medicare Reimbursement - 1st Qtr 2023	494.70
165884	T-Man Traffic Supply	Materials - Field	312.32
165885	TSAC Engineering	Services	5,388.00
165886	United Water Works, Inc.	Materials - Field	1,982.76
165887	UPS	Shipping	168.35
165888	West Yost & Associates, Inc.	Services	215.00
TOTAL			<u>250,878.14</u>

Approved By: _____

General Manager



Director of Finance & Administration

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD APRIL 07, 2023 THROUGH APRIL 13, 2023

APRIL

CHECK #	PAYEE	DESCRIPTION	AMOUNT
165889	A-1 Irrigation, Inc	Materials - Field	1,959.85
165890	Abatix Corp	Materials - Field	597.46
165891	ACWA/JPIA	Blue Cross Medical Premiums - April 2023	75,519.70
165892	Aelott Air Conditioning, Inc.	A/C Maintenance	1,371.73
165893	Alpha Analytical Laboratories, Inc.	Testing	842.50
165894	Babcock Laboratories, Inc	Testing	295.00
165895	Baltic Networks, Inc	Materials - IT	1,605.48
165896	Complete Office of California, Inc	Office Supplies	48.91
165897	Corodata Media Storage, Inc.	Record Storage - March 2023	218.79
165898	Corodata Records Management	Record Storage - March 2023	109.76
165899	Culligan of Escondido	Washrack Service	59.86
165900	Linda Westler Dentino	Medicare Reimbursement - 4th Qtr 2022	714.30
165901	Department of Motor Vehicles (DMV)	DMV Fees for Pumper Trucks	10,966.00
165902	Diamond Environmental Services, LP	Services	5,895.00
165903	Doane and Hartwig Water Systems, Inc	Materials - Field	7,141.27
165904	Evoqua Water Technologies LLC	Chemicals	1,983.24
165905	Farmer Brothers Co.	Breakroom Supplies	775.41
165906	Filmtec Corporation	Materials - Field	3,242.01
165907	Troy Goswick	Medicare Reimbursement - 1st Qtr 2023	494.70
165908	Grainger, Inc	Materials - Field	1,219.55
165909	Hasa, Inc.	Chemicals	890.62
165910	HDR Inc.	Services	68,598.75
165911	HDS White Cap Const Supply	Materials - Field	107.04
165912	HealthEquity Inc.	Emp. Contribution 3/24/23-4/7/23 & Apr '23 Fees	748.77
165913	IntelePeer Holdings Inc.	Services	665.76
165914	International City Mgmt Association R	MissionSquare Remittance 03/24/23-04/07/23	5,704.70
165915	Thad Klimas	Medicare Reimbursement - 1st Qtr 2023	692.40
165916	Mediacom	Internet Service - April 2023	1,311.00
165917	Michael Baker International, Inc.	Services	109,842.00
165918	Miller Spatial Services, LLC	Cityworks - Phase 2	20,220.00
165919	Garnishment	Garnishment Paydate 04/13/23	346.15
165920	Napa Auto Parts	Vehicle Maintenance	1,005.63
165921	Northern Tool & Equipment	Materials - Field	669.12
165922	Pacific Pipeline Supply	Materials - Field	1,103.90
165923	Parkhouse Tire, Inc.	Vehicle Maintenance	593.89
165924	PEBSO/Nationwide Retirement	Deferred Compensation 03/24/23-04/07/23	9,390.30
165925	Betty Randolph	Medicare Reimbursement - 1st Qtr 2023	395.76
165926	Franchot Randolph	Medicare Reimbursement - 1st Qtr 2023	395.76
165927	Roadrunner Publications, Inc	Advertising	2,368.00
165928	Runts Trucking Inc	Materials - Field	672.36
165929	San Diego County Assessor/Recorder	MPR Ext-Current 218 Notice, No. Records 40,02	125.00
165930	Self Insured Services Company	Medical & Dental Ins Premiums - Apr & May '23	1,383.20
165931	United Way of San Diego County	Employee Contributions 03/24/23-04/07/23	20.00
165932	VCMWD Employees Assoc.	Employee Contributions 03/24/23-04/07/23	684.50

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD APRIL 07, 2023 THROUGH APRIL 13, 2023

APRIL

CHECK #	PAYEE	DESCRIPTION	AMOUNT
165933	Larry Watson	Medicare Reimbursement - 1st Qtr 2023	692.40
165934	Yardley Orgill Co. Inc.	Materials - Field	725.56
TOTAL			<u>344,413.09</u>

Approved By: _____

General Manager



Director of Finance & Administration

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD APRIL 14, 2023 THROUGH APRIL 20, 2023

APRIL

CHECK #	PAYEE	DESCRIPTION	AMOUNT
165935	Abatix Corp	Materials - Field	376.25
165936	ACWA-JPIA	Worker's Comp Premium 3rd Qtr 2022-2023	40,925.50
165937	Alpha Analytical Laboratories, Inc.	Testing	2,212.50
165938	Amazon Capital Services	Materials - Field and IT	7,307.51
165939	Richard C. Ambler, Jr.	Materials - Field	600.00
165940	AMP United, LLC	San Gabriel Reservoir Painting and Recoating Prj	389,714.70
165941	APCD - County of San Diego	Permits	599.00
165942	AT&T	Services	31.43
165943	Auto Club	Membership - G. Arant #6200047625084203	56.00
165944	Babcock Laboratories, Inc	Testing	320.00
165945	Benito and Pemar Belver	Refund Check 008568-000, Patricia Rd	46.23
165946	Blue-White Industries	Materials - Kornblum Res.	13,584.57
165947	Garrett Brandenburg	Safety Boot Reimbursement	200.00
165948	Burlington Safety Laboratory of Califor	Services	90.00
165949	Capital Industrial Coatings	Meadows No.1&Reid Hill Res Painting & Recoatin	248,379.40
165950	Ryan and Jessica Degennaro	Refund Check 016212-000, 14451 Cool Valley R:	39.80
165951	Dan Dentino	Medicare Reimbursement - 4th Qtr 2022	714.30
165952	Detection Instruments Corporation	Materials - Field	4,051.96
165953	DIRECTV	Moosa Dish Service 04/11/23-05/10/23	45.99
165954	Doane and Hartwig Water Systems, Ir	Materials - Kornblum Res	8,623.03
165955	EDCO Waste & Recycling Service	Trash Services- March 2023	612.66
165956	ESTRADA FAMILY TRUST 10-04-12	Refund Check 012557-000, Paradise Mtn Rd	277.38
165957	Terill Finton	Medicare & Medical Ins Reimburs. - 1st Qtr 2023	756.46
165958	Gilbert P. Franco	Hazardous Waste Removal	94.00
165959	Rodolfo Garcia	Educational Reimbursement	501.00
165960	Grainger, Inc	Materials - Field	474.15
165961	GSE Construction Company Inc.	Orchard Run Lift Station Project	239,718.25
165962	Hach Company	Materials - Field	3,324.94
165963	Hadronex, Inc	SmartCover Renewal - 07/01/23-06/30/24	3,276.00
165964	Hadronex, Inc	SmartCover Renewal - 03/17/23-06/30/23	216.00
165965	HD Supply Facilities Maintenance Ltd.	Materials - Field Customer #19969	161.09
165966	Alberto Ibanez	Refund Check 012461-000, 19891 Santee Lane	92.46
165967	Infosend	A/R Processing, Mail & Postage	6,716.21
165968	Patric Jewell	Medicare & Medical Ins Reimburs. - 1st Qtr 2023	2,737.50
165969	Yvonne Jones	Medicare Reimbursement - 1st Qtr 2023	1,285.80
165970	Sharon Martineau	Medicare Reimbursement - 1st Qtr 2023	494.70
165971	MGM Plastics Inc	Materials - Field	147.70
165972	William Morris	Safety Boot Reimbursement	200.00
165973	National Safety Compliance, Inc	DOT Testing and DQF Online Monthly Fee	441.81
165974	Nestle Waters North America	Deliveries - March 2023	159.15
165975	John Northrop	Refund Check 008289-003, 29469 Cole Grade R	92.46
165976	Occupational Health Centers of Califo	Medical Services	903.00
165977	OneSource Distributors, LLC	Materials - Field	6,820.58
165978	O'Reilly Automotive, Inc.	Vehicle Maintenance	381.69

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD APRIL 14, 2023 THROUGH APRIL 20, 2023

APRIL

CHECK #	PAYEE	DESCRIPTION	AMOUNT
165979	Pacific Pipeline Supply	Materials - Field	4,872.26
165980	Palomar Broadband Inc.	Services	69.95
165981	Palomar Termite & Pest Control	Pest Control - March 2023	80.00
165982	Palomar Termite & Pest Control	Pest Control - October 2022	80.00
165983	Paymentus Corporation	Transaction Fees - March 2023	7,041.67
165984	Petty Cash	Petty Cash	299.87
165985	Pinpoint Pest Control	Bee/Wasp Hive Removal	95.00
165986	Karen Podvin	Services	22.16
165987	RAMCO	Materials - Field	582.02
165988	Reliance Standard Life Insurance	Life Insurance Premiums - April 2023	8,409.50
165989	San Diego County Water Authority	Capacity&Water Treatment Fees-3rd Qtr FY 22-23	291,414.00
165990	San Diego Friction Products, Inc.	Vehicle Maintenance	95.20
165991	San Diego Gas & Electric	Electric Services - #10212819358	33,602.86
165992	San Diego Gas & Electric	Electric Services - #07242272582	70,770.48
165993	Francesca Shough	Medicare Reimbursement - 1st Qtr 2023	989.40
165994	Sierra Analytical Labs, Inc	Testing	200.00
165995	Signa Mechanical	Materials - Field	3,923.18
165996	Superior Escondido Inc	Vehicle Maintenance	1,268.56
165997	Supreme Oil Company	Gasoline and Oil	753.02
165998	Robert Truesdale	Medical Reimbursement - 1st Qtr 2023	2,250.18
165999	Turbine Supply Co	Materials - Field	2,571.00
166000	UPS	Shipping	20.67
166001	Valley Chain & Gear Inc.	Electric Motors Maintenance	2,102.86
166002	Westair Gases & Equipment Inc.	Materials - Field	14.66
TOTAL			<u>1,419,331.66</u>

Approved By: _____

General Manager



Director of Finance & Administration

VALLEY CENTER MUNICIPAL WATER DISTRICT
ELECTRONIC DISBURSEMENTS
FOR PERIOD MARCH 1, 2023 THROUGH MARCH 31, 2023

SEQ. #	DATE	PAYEE	DESCRIPTION	AMOUNT
BANK TRANSFERS:				
ACH:				
528	03/02/23	Direct Deposit	DIRECT DEP PAYROLL 02/10/23-02/24/23	205,999.80
	03/03/23	IRS	P/R TAX 02/10/23-02/24/23	39,820.16
	03/03/23	EDD	P/R TAX 02/10/23-02/24/23	11,990.56
	03/03/23	CALPERS	CALPERS CONTRIBUTIONS 02/10/23-02/24/23	53,365.16
	03/03/23	EXPERTPAY	GARNISHMENT 02/10/23-02/24/23	1,241.54
	03/03/23	IRS	P/R TAX 02/10/23-02/24/23	3,735.00
	03/03/23	EDD	P/R TAX 02/10/23-02/24/23	1,534.50
529	03/16/23	Direct Deposit	DIRECT DEP PAYROLL 02/24/23-03/10/23	199,774.87
	03/17/23	IRS	P/R TAX 02/24/23-03/10/23	41,466.53
	03/17/23	EDD	P/R TAX 02/24/23-03/10/23	12,541.80
	03/17/23	CALPERS	CALPERS CONTRIBUTIONS 02/24/23-03/10/23	53,226.12
	03/17/23	EXPERTPAY	GARNISHMENT 02/24/23-03/10/23	1,241.54
530	03/30/23	Direct Deposit	DIRECT DEP PAYROLL 03/10/23-03/24/23	194,651.89
	03/31/23	IRS	P/R TAX 03/10/23-03/24/23	39,581.07
	03/31/23	EDD	P/R TAX 03/10/23-03/24/23	11,834.35
	03/31/23	CALPERS	CALPERS CONTRIBUTIONS 03/10/23-03/24/23	53,589.35
	03/31/23	EXPERTPAY	GARNISHMENT 03/10/23-03/24/23	1,241.54

ONE TIME WIRES:

RECURRING WIRES:

581	03/10/23	SDCWA	WATER DELIVERY - JANUARY 2023	776,539.58
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TOTAL 1,703,375.36

APPROVED BY:

GENERAL MANAGER

DIRECTOR OF FINANCE

May 1, 2023

TO: Honorable President and Board of Directors

FROM: Gary Arant, General Manager

SUBJECT: GOVERNMENT CODE §53065.5

PURPOSE:

Disclosure of reimbursements paid by the District to employees for the quarter ended March 31, 2023.

SUMMARY:

Government Code §53065.5 requires the District "...disclose any reimbursement paid by the district... of at least \$100.00 for each individual charge for services or product received. 'Individual charge' includes, but is not limited to, one meal, lodging for one day, transportation or a registration fee paid to any employee or member of the governing body of the district...".

Backup documentation is available upon request.

RECOMMENDATION:

Information item only

PREPARED BY:



James V. Pugh
Director of Finance & Administration

SUBMITTED BY:



Gary T. Arant
General Manager

Attachments

VALLEY CENTER MUNICIPAL WATER DISTRICT EXPENSE REIMBURSEMENT FORM

(Please Print)

CLAIMANT'S NAME: Gary Arant

DATE(S): 3/30 & 3/31, 2023

PURPOSE: ACWA Board Meeting, Sacramento

Date	Description of Expense (meeting, lodging, car rental, meals)	Employee Paid Expenses	District Paid Expenses	Total for GC53065.5 Reporting
3/3/23 ✓	Southwest Airlines Round Trip, San Diego to Sacramento		579.96	579.96 ✓
3/7/23 ✓	San Diego Airport Parking		76.00	76.00 ✓
3/31/23	Courtyard by Marriott Hotel		215.56	215.56 ✓
3/31/23	Breakfast, Courtyard by Marriott	17.00		17.00 ✓
3/30&3/31	Round Trip Cab Fare, Sacramento Airport to Downtown		105.00	105.00 ✓
	Mileage : <input type="text"/> miles @ \$ 0.655 /mile (effect. 1/1/2023)			
Comments:	Total	17.00	976.52	993.52
	Less Advance			
	Less Personal Expenses			
Vendor# <u> </u> Acct# <u> </u>	Net Expense Reimbursement	17.00		
Vendor# <u> </u> Acct# <u> </u>	Board of Directors Only:			
	Per Diem: <input type="text"/> Days @\$100/day			
Total Request		17.00		993.52

GC53065.5
Reporting

VCMWD does not reimburse for spouse/guest expenses or alcoholic beverages. Receipts for hotel, transportation, parking, taxi, meals and any additional claim for reimbursement must be attached.

The undersigned makes the foregoing claim against VCMWD and states the expenses/per diem requested is correct and said claim is presented in good faith and heretofore not been paid by VCMWD.

 4/3/2023  4/3/2023
 Claimant's Signature Date Approved for Payment Date

ACCOUNTING USE ONLY:

Audited By: 

If reimbursed from Petty Cash:

Recipient Signature: 
 Custodian: 

Date Paid: 4/3/23
 Amount Paid: 17.00
 Account #: 01-01-01-5037

Rev. 1/7/09



Thanks for flying with us!

Price

Payment

Confirmation

✔ Your flight is booked!

We're sending you a confirmation email to the address below. If the email hasn't arrived in 2 minutes, check your junk or spam folder.
garnt@vcmwd.org

Trip summary

Print

✈ Flight

CONFIRMATION #

46JD3B

MAR 30 - 31

SAN → SMF

FLIGHT TOTAL

\$579.96

Add a car



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Sacramento**

*Taxes and fees excl. Term. apply.



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Add a hotel



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Sacramento

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03/30/2023

CHECK-OUT

03/31/2023

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3/30 - Sacramento

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MAR 30 - 31

San Diego, CA to Sacramento, CAConfirmation # **46JD3B**

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Gary Thomas Arant**+ 6,142^{PTS}**

—

Business Select

Rapid Rewards® Acct # 1014567875

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**Pack with care**

Guidelines for carryon luggage.

Departing

3/30/23 Thursday

Business Select
(Passenger x1)**\$208.45**

DEPARTS

2:00 PM**SAN**

San Diego, CA - SAN

FLIGHT

1642

SCHEDULED AIRCRAFT

Boeing 737-800

Subject to change

Nonstop



ARRIVES

3:35 PM**SMF**

Sacramento, CA - SMF

TRAVEL TIME

1hr 35min

SUBTOTAL

\$208.45**Returning**

3/31/23 Friday

Business Select
(Passenger x1)**\$303.33**

DEPARTS

2:00 PM**SMF**

Sacramento, CA - SMF

FLIGHT

1405

SCHEDULED AIRCRAFT

Boeing 737-700

Subject to change

Nonstop



ARRIVES

3:30 PM**SAN**

San Diego, CA - SAN

TRAVEL TIME

1hr 30min

SUBTOTAL

\$303.33**Taxes & fees****\$68.18****Flight total****\$579.96****Icon legend**

WiFi available



Live TV available

Helpful Information:

- Starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away® or Wanna Get Away Plus™ awards reservation at least 10 minutes before the flight's original scheduled departure time, any points and fees associated with your award travel reservation. For Anytime or Business Select® awards continue to be redeposited to the purchaser's Rapid Rewards® account, and any taxes and converted into a flight credit for future use.
- Please read the [fare rules](#) associated with this purchase.
- When booking with Rapid Rewards points, your points balance may not immediately update

Southwest**Thanks for choosing
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Feedback:

Gary Arant

From: Parking Confirmations <parking@san.org>
Sent: Tuesday, March 7, 2023 1:38 PM
To: Gary Arant
Subject: This is your confirmation email for booking : JG199

CAUTION: EXTERNAL EMAIL. Do not click any links or open attachments unless you recognize the sender and know the content is safe.

Having difficulties viewing this email? [View in a browser.](#)



New Reservation Confirmation

Thank you for making a reservation at Terminal 2 Parking Plaza - 3703 North Harbor Drive. Construction of our New T1 is underway, and we encourage you to plan ahead for your trip to the airport. Be sure to get here early and allow time for increased airport traffic along the way. We look forward to seeing you soon!



92101JG199

 **Print This Page**

 **Manage Reservation**

 **Account Profile**



Reservation Details

Parking Lot: Terminal 2 Parking Plaza
Reservation Number: JG199
Parking Entry: 12:30:00 PM on Thursday, 30 March 2023
Parking Exit: 04:30:00 PM on Friday, 31 March 2023
Name: Mr Gary Arant
License Plate: 1445191



Payment Details

Credit Card Number: *****2523
Price: \$76.00



Directions

Terminal 2 Parking Plaza - 3703 North Harbor Drive
Parking Plaza Address: 3707 N. Harbor Drive San Diego, CA 92101-1040
Please note: This price reflects the daily rate. Regardless of length of stay, reservations are always charged for a minimum of 24-hours per day. Reservations are prohibited for persons using a space for less than 3.5 hours.

If approaching from downtown, on North Harbor Drive, take a right onto Airport Terminal Road at Harbor Island Dr. If approaching from Point Loma, on North Harbor Drive, take a left at Spanish Landing onto Airport Terminal Road.

Be sure to bring a printed copy of your email confirmation with you (or have it ready on your phone) so that you can scan your QR code. You'll also need the code to exit the lot, so don't toss or delete your email until after you've exited the parking plaza.

Flights

Parking

Shop

Dine

Services

Stay Connected

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Courtyard by Marriott® Sacramento Airport Natomas
2101 River Plaza Drive, Sacramento, Ca 95833 P 916.922.1120
Marriott.com/SACCH

Gary/Mr Arant
P.o. Box 67
Valley Center CA 92082
Valley Center Mwd

Room: 215
Room Type: GENR
Number of Guests: 1
Rate: \$188.00
Clerk: JUS

Arrive: 30Mar23 Time: 04:38PM Depart: 31Mar23 Time: 06:57AM Folio Number: 96296

DATE	DESCRIPTION	CHARGES	CREDITS
30Mar23	Advance Deposit		215.56
30Mar23	Room Charge	188.00	
30Mar23	City Tax	22.56	
30Mar23	Local Bid Fee	3.76	
30Mar23	Stadium Tax	1.88	
30Mar23	Calif/Local Tourism Fee	0.36	
31Mar23	Visa		1.00

Card #: VXXXXXXXXXXXX2523XXXX
Card Type: VISA Card Entry: CHIP Approval Code: 030331 App Label:
VISA CREDIT AID: A0000000031010

BALANCE: 0.00

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Mubashar Nadeem



Let Mubashar Nadeem know how your
experience was

\$105.00

Custom Amount\$105.00

Total\$105.00



Mubashar Nadeem
3560 Loggerhead Way
Sacramento, CA 95834

Visa 2523 (Chip)

GARY T ARANT

Mar 31
2023 at
12:34
PM
#ZI8v
Auth
code:
031243

AID: A0000000031010

Signature Verified

Receipt Settings

[Not your receipt?](#)

[Manage preferences](#)

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1455 Market Street, Suite 600
San Francisco, CA 94103

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COURTYARD BY MARRIOTT
CY Sacramento Airport Natomas
2101 River Plaza Dr
Sacramento, CA 95833
916-922-1120
BISTRO eat drink connect
6472 Lyubov

CHK 1520 TBL 11/1
GST 1
31 Mar'23 6:21 AM

1 CLASSIC FRUIT YOG CUP	10.00
1 GRND COFFEE VERONA	4.10

SUBTOTAL	\$14.10
TAX	\$1.20
PAYMENT	\$15.30
Change Due	\$4.70
CASH	\$20.00

----- Check Closed -----
31 Mar'23 6:21 AM + Tip 1.70
17.00

VALLEY CENTER MUNICIPAL WATER DISTRICT EXPENSE REIMBURSEMENT FORM

(Please Print)

CLAIMANT'S NAME: Jim Pugh

DATE(S): 11/28 - 12/1/2022

PURPOSE: ACWA/JPIA 2022 Spring Conference - Indian Wells, CA

Date	Description of Expense (meeting, lodging, car rental, meals)	Employee Paid Expenses	District Paid Expenses	Total for GC53065.5 Reporting
11/28/2022	Conference Registration		775.00	775.00
11/27/2022	Lunch - Old Spaghetti Factory		25.82	25.82
11/28/2022	Dinner - Room Service		57.57	57.57
11/29/2022	Dinner - Gary Paid		126.10	126.10
11/30/2022	Dinner - Room Service		35.71	35.71
12/01/2022	Renaissance Esmerelda Resort Lodging (Includes Parking)		1,060.40	1,060.40
	Mileage : <u>244</u> miles @ \$ 0.625 /mile (effect. 7/1/22)	152.50		152.50
Comments:	Total	152.50	2,080.60	2,233.10
	Less Advance			
	Less Personal Expenses	109.68		109.68
Vendor# <u> </u> Acct# <u> </u>	Net Expense Reimbursement	42.82		
Board of Directors Only:				
Vendor# <u> </u> Acct# <u>01-02-11-50037</u>	Per Diem: <u> </u> Days @\$100/day			
Total Request		42.82		2,123.42

GC53065.5
Reporting

VCMWD does not reimburse for spouse/guest expenses or alcoholic beverages. Receipts for hotel, transportation, parking, taxi, meals and any additional claim for reimbursement must be attached

The undersigned makes the foregoing claim against VCMWD and states the expenses/per diem requested is correct and said claim is presented in good faith and heretofore not been paid by VCMWD

Jim Pugh
Claimant's Signature

1/30/2023
Date

[Signature]
Approved for Payment

1/30/2023
Date

ACCOUNTING USE ONLY:

Audited By: *[Signature]*

If reimbursed from Petty Cash:

Recipient Signature: *Jim Pugh*
Custodian: *[Signature]*

Date Paid: 1/30/2023

Amount Paid: 42.82

Account #: 01-02-11-50037

Rev. 1/7/09

Personal expenses

	<u>Total Charge</u>	<u>Business</u>	<u>Personal</u>
11/27/2022 Old Spaghetti Factory	\$ 25.82	\$ 25.82	\$ -
11/28/2022 Room Service	\$ 57.57	\$ 28.79	\$ 28.78
11/29/2022 Gary Paid	\$ 126.10	\$ 63.05	\$ 63.05
11/30/2022 Room Service	\$ 35.71	\$ 17.86	\$ 17.85
			\$ -
			\$ -
	<u> </u>	<u> </u>	<u> </u>
Total	<u>\$ 245.20</u>	<u>\$ 135.52</u>	<u>\$ 109.68</u>
Reimbursement to District			<u>\$ 109.68</u>

7044	PUGH/JAMES	199.00	12/01/22	14:09	28151	42407
ROOM	NAME	RATE	DEPART	TIME	ACCT#	GROUP
RVKG	COLLECT ADDRESS		11/27/22	17:42		
TYPE	NY NY 11111		ARRIVE	TIME		
28						
ROOM		VSXXXXXXXXXXXX4722			MBV#:	XXXXX9158
CLERK	ADDRESS	PAYMENT				
DATE	REFERENCES		CHARGES	CREDITS	BALANCES DUE	
11/27	GRSRTCHG	RESRTCHG	10.00			
11/27	ROOM TX	RESRTCHG	1.53			
11/27	ROOM GR	7044, 1	199.00			
11/27	CITY TAX	7044, 1	24.38			
11/27	TBIDASMT	7044, 1	5.97			
11/27	CA FEE	7044, 1	.90			
11/28	RM SERV	28367044	57.57		/2 = 28.78 PERSONAL	
11/28	GRSRTCHG	RESRTCHG	10.00			
11/28	ROOM TX	RESRTCHG	1.53			
11/28	ROOM GR	7044, 1	199.00			
11/28	CITY TAX	7044, 1	24.38			
11/28	TBIDASMT	7044, 1	5.97			
11/28	CA FEE	7044, 1	.90			
11/29	SELPARK	# 1800	.00			
11/29	GRSRTCHG	RESRTCHG	10.00			
11/29	ROOM TX	RESRTCHG	1.53			
11/29	ROOM GR	7044, 1	199.00			
11/29	CITY TAX	7044, 1	24.38			
11/29	TBIDASMT	7044, 1	5.97			
11/29	CA FEE	7044, 1	.90			
11/30	RM SERV	29117044	35.71		/2 = 17.85 PERSONAL	
11/30	SELPARK	#0001800	.00			
11/30	GRSRTCHG	RESRTCHG	10.00			
11/30	ROOM TX	RESRTCHG	1.53			
11/30	ROOM GR	7044, 1	199.00			
11/30	CITY TAX	7044, 1	24.38			
11/30	TBIDASMT	7044, 1	5.97			
11/30	CA FEE	7044, 1	.90			
12/01	CCARD-VS	ROOM C/O		1060.40		
	PAYMENT RECEIVED BY: VISA BK	XXXXXXXXXXXX4722				.00

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Was that the best night's sleep you have ever had? Have a repeat performance at your place by visiting [CollectRenaissance.com](https://www.collectrenaisance.com).

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Google Maps

30275 Lilac Rd, Valley Center, CA 92082 to
44440 Indian Wells Ln, Indian Wells, CA 92210

Drive 122 miles, 2 hr 32 min

x 2 Round Trip
244 miles30275 Lilac Rd
Valley Center, CA 92082

Get on I-15 N from Old Castle Rd

- 9 min (6.3 mi)
- ↑ 1. Head southeast on Lilac Rd toward Lilac Heights Ct
0.3 mi
 - ↪ 2. Turn right onto Old Castle Rd
5.5 mi
 - ↪ 3. Turn right onto Champagne Blvd
0.2 mi
 - ↶ 4. Turn left onto Gopher Canyon Rd
397 ft
 - ↗ 5. Turn right to merge onto I-15 N
0.2 mi

Continue on I-15 N. Take I-215 N, CA-60 E/Moreno Valley
Fwy and I-10 E to Cook St in Riverside County. Take exit 134
from I-10 E

- 1 hr 39 min (109 mi)
- ↗ 6. Merge onto I-15 N
21.6 mi
 - ↗ 7. Keep right at the fork to continue on I-215 N,
follow signs for Riverside/San Bernardino
29.7 mi
 - ↪ 8. Take exit 29 to merge onto CA-60 E/Moreno Valley
Fwy toward Beaumont/Indio
17.9 mi
 - ↗ 9. Use any lane to take the ramp onto I-10 E
40.0 mi
 - ↪ 10. Use the right 2 lanes to take exit 134 for Cook St
0.3 mi

Continue on Cook St to your destination in Indian Wells

- 13 min (6.3 mi)
- ↪ 11. Use the right 2 lanes to turn right onto Cook St
 ⓘ Pass by Cold Stone Creamery (on the right in 0.5
mi)
4.5 mi

↩ 12. Use the left 2 lanes to turn left onto CA-111 S

1.5 mi

↩ 13. Turn left onto Indian Wells Ln

0.2 mi

↪ 14. Turn right

📍 Destination will be on the right

0.2 mi

44440 Indian Wells Ln

Indian Wells, CA 92010

The Old Spaghetti Factory
Rancho Mirage
71-743 Hwy 111 Suite A
760.341.5600

Server: Jimena DOB: 11/27/2022
07:31 PM 11/27/2022
Table 22/2 5/50024

SALE

Visa 3145749
Card #XXXXXXXXXX4722
Magnetic card present: PUGH JAMES V
Card Entry Method: S

Approval: 027622

Amount: \$21.82
+ Tip: 4.00
= Total: 25.82

I agree to pay the above
total amount according to the
card issuer agreement.

X_____

Open for Lunch - Summer Long!
Join us for lunch from 11:30-4:00
Monday thru Friday
Prices for lunch starting at just \$6.25

Guest Copy

VALLEY CENTER MUNICIPAL WATER DISTRICT EXPENSE REIMBURSEMENT FORM

(Please Print)

CLAIMANT'S NAME: Cliff Reeh

DATE(S): 3/27/2023

PURPOSE: ConExpo Convention - Las Vegas, NV March 13-15, 2023

Date	Description of Expense (meeting, lodging, car rental, meals)	Employee Paid Expenses	District Paid Expenses	Total for GC53065.5 Reporting
10/28/22	Registration for ConExpo		149.00	149.00
3/13/2023	Hotel Reservations March 13-15, 2023		540.81	540.81
3/13/23	Lunch - Cliff Reeh, Roy Rutherford & Jared Thomas	33.22		33.22
3/14/23	Lunch - Cliff Reeh and Jared Thomas	41.94		41.94
3/15/23	Breakfast - Cliff Reeh, Roy Rutherford & Jared Thomas	67.19		67.19
3/15/23	Dinner - Cliff Reeh, Roy Rutherford & Jared Thomas	107.05		107.05
3/14/23	Monorail Pass - Cliff Reeh, Roy Rutherford & Jared Thomas	96.00		96.00
	Mileage : <input type="text"/> miles @ \$ 0.655 /mile (effect. 1/1/2023)			
Comments: 01-04-31-50037	Total	345.40	689.81	1,035.21
	Less Advance	400.00		
	Less Personal Expenses	13.19		13.19
Vendor# <input type="text"/> Acct# <input type="text"/>	Net Expense Reimbursement	-67.79		
Board of Directors Only:				
Vendor# <input type="text"/> Acct# <input type="text"/>	Per Diem: <input type="text"/> Days @\$100/day			
Total Request		-67.79		1,022.02

GC53065.5
Reporting

VCMWD does not reimburse for spouse/guest expenses or alcoholic beverages. Receipts for hotel, transportation, parking, taxi, meals and any additional claim for reimbursement must be attached.

The undersigned makes the foregoing claim against VCMWD and states the expenses/per diem requested is correct and said claim is presented in good faith and heretofore not been paid by VCMWD.

Cliff Reeh March 28, 2023 B. Rutherford 3-28-23
Claimant's Signature Date Approved for Payment Date

ACCOUNTING USE ONLY:

Audited By: 

If reimbursed from Petty Cash:

Recipient Signature: 

Custodian: 

Date Paid:

Amount Paid:

Account #:

Rev. 1/7/09



Cliff Reeh
29300 Valley Center Rd
Valley Center, CA 92082-6207

Room No. 11216
Conf No. 910215195
Arrival 03/13/23
Departure 03/16/23

DATE	DESCRIPTION	CHARGES	CREDITS
03/13/23	Deposit Applied		55.56
03/13/23	Deposit Applied		485.25
03/13/23	Room Rate	49.00	
03/13/23	Room Tax	6.56	
03/13/23	Resort Fee	30.00	
03/13/23	Resort Fee Tax	4.01	
03/14/23	Room Rate	169.00	
03/14/23	Room Tax	22.61	
03/14/23	Resort Fee	30.00	
03/14/23	Resort Fee Tax	4.01	
03/15/23	Room Rate	169.00	
03/15/23	Room Tax	22.61	
03/15/23	Resort Fee	30.00	
03/15/23	Resort Fee Tax	4.01	
Total		540.81	540.81
Balance		0.00	

Julee Scott

From: CONEXPOCONAGG IFPE 2023 Customer Service <email_confirm@confmail.experient-inc.com>
Sent: Friday, March 24, 2023 6:53 AM
To: Clifford Reeh
Cc: Julee Scott
Subject: Your receipt for CONEXPO-CON/AGG & IFPE {CON231:61104}

CAUTION: EXTERNAL EMAIL. Do not click any links or open attachments unless you recognize the sender and know the content is safe.



***** Please do not reply to this e-mail. It was sent from an automated system. *****

Confirmation Number 61104
Cliff Reeh

Thank you for attending CONEXPO-CON/AGG & IFPE 2023 in Las Vegas!

Now that you're back, submit an expense report with ease using your financial transactions below.

Registration Details

Cliff Reeh

Registration Type: Attendee, Deadline 1

Description	Item Total
Registration (Qty: 1)	\$149.00
Total Registration Fees:	\$149.00
Total Registration Paid:	(\$149.00)
Current Balance:	\$0.00

Financial Summary

Total of All Fees:	\$149.00
Total Amount Applied to All Fees:	(\$149.00)

Total Balance Due:

\$0.00

Payment History

Payment #1

10/28/2022 — \$447.00 [Payment]

Brian Lovelady / Visa / *****2271

Payment Allocation

10/28/2022 — Applied: Cliff Reeh's Hotel Reservation \$0.00

10/28/2022 — Applied: Cliff Reeh's Registration \$149.00

Total Amount Applied: \$149.00

Payment Totals

Total Payments: \$149.00

Total Refunds: \$0.00

Total Net Paid: \$149.00

For Registration questions, please contact Customer Service Monday-Friday 8:00am - 4:00pm Central (Chicago) Time.

Email: showmgmt@maritz.com

Phone: 864-658-5740

We hope to see you again in 2026!

Thank you,
Show Management



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DISBURSEMENT AUTHORIZATION

PAYEE: Cliff Reeh
ATTN: _____
ADDRESS: _____
CITY: _____

DATE: 3/6/23
AMOUNT: \$400.00

REASON FOR DISBURSEMENT: Cash advance for Con Expo in Las Vegas, NV
March 13 -16, 2023

☒ SUPPORTING PAPERS ATTACHED

ACCT. # 01-54-31-50037 \$ \$400.00

☐ SUPPORTING PAPERS WILL NOT BE SUBMITTED

ACCT. # _____ \$ _____

REQUESTED BY: WILL SCOTT

ACCT. # _____ \$ _____

APPROVED BY: Bumpaluk

ACCT. # _____ \$ _____

A/P REVIEW: _____

COPY

3114123

Lunch

528113

Las Vegas Convention Center
2021 C1-Honey Salt
Date: 03/14/2023 11:53:01AM
Server: c1primastampa01

PRICE

2 Bottled Water Aquafina 20oz 20
2 Sandwich Pastrami \$31.50

Subtotal: \$38.
Nevada State Sales Tax: \$3.24

Amount: \$41.94

Jared

Cliff

Lunch

Total: \$41

Please sign above

PAYMENT

Cardholder will pay card issuer above amount
pursuant to cardholder agreement

App Label: VISA CREDIT
Reference Number: XQ6MSS0QC8EM2
Merchant ID: 335174821884
MV AID: A0000000031010
Auth #: 15353A
VM: NO_CVM_REQUIRED VERIFIED
Name: CLIFFORD M REEH
Card: CARD 3115

Thank You!

Dinner

03/15/23

SALES DRAFT

19:32

SALOON
115 E. Tropicana
Las Vegas, NV 89109
866-LVHOOTS

MERCH ID:
CASHIER: Arely
TERMINAL: 125

Visa

NAME: REEH/CLIFFORD M
NUMBER: XXXXXXXXXXXX3115
EXPIRE: XX/XX
AUTH: 93156A
AMOUNT: 92.05

CHECK: 2154222
TABLE: 101

TOTAL: 92.05

GRATUITY: 15.00

TOTAL: 107.05

I agree to pay above total
amount according to my card
issuer agreement.


SIGNATURE

Customer Copy

Cliff
200
Jared

3-15-23

RECEIPT

03/14/2023
08:40 AM
LAS VEGAS MONORAIL
MGM Grand
TVM# 25

CREDIT CARD SALE
CARD: 3115

AUTH #: 84037A
BANK REF #4970
SALES AMT: \$96.00

Three Day
222738 - 025

WGM Resorts International
3950 Las Vegas Blvd South
Las Vegas, NV 89119

Check No: 3451402
Trans Date: 2023-03-15 08:00:31
Trans Type: PURCHASE
Card Type: VA
Entry Mode: CHIP
Acct #: *****3115
Auth Code: 80036A

Subtotal: \$67.19
Gratuity: \$12.40
Total: \$79.59

***** EMV PURCHASE *****
pp Label: VISA CREDIT
ode: Issuer
ID: a0000000031010
VR: 8080008000
SI: 6800
AD: 06011203600000
RC: 00

Have a nice day!

Thank You For Joining Us At
The Avenue Cafe

3/15/2023 7:26

Avenue Cafe
Check: 3451402 Table: 105
Server: Evelyn A Guests: 3
Terminal: 319

Regular Check
1 Coffee 6.00
1 Egg Sandwich 20.00
1 Yogurt Parfait 12.00
1 American Brkfast 24.00

Subtotal 62.00
Sales Tax 5.19
Total 67.19

*****GRATUITY/TIP Not Included*****
This tip/gratuity guide is provided for
your convenience.

18%-11.16

19%-11.78

20%-12.40

More Resorts, More Possibilities.

If you are a hotel guest staying
at The Cosmopolitan, you can now
charge this dining experience
back to your room. To learn more,
ask your server about this
exciting new option.

Loved Your Meal?
Let us know on YELP

Breakfast

Cliff, Ross, James

over \$13.19

Cliff, Ross, James

Cliff

YOUR GUEST NUMBER IS 90

IN-N-OUT BURGER LAKE ELSINORE
054 3 1212 3036

Cashier: BRIANNA PI
Check : 90

1 Cheesebrgr Animal 3.6
+ Chilies
1 Db1-Db1 Animal 5.1
- Tomato
1 3x3 Animal 6.6
- Tomato
2 Fry 4.4
1 Animal Fry 4.4
3 Med Soft Drink 6.3

COUNTER-Eat In 30.5
TAX 8.75% 2.6
Amount Due \$33.2

Tender \$100 \$100.0
Change \$66.7

THANK YOU!

Questions/Comments: Call 800-786-1000

2023-03-13

L1 T3

1:09 P

VALLEY CENTER MUNICIPAL WATER DISTRICT EXPENSE REIMBURSEMENT FORM

(Please Print)

CLAIMANT'S NAME: Roy Rutherford

DATE(S): 3/27/2023



PURPOSE: ConExpo Convention - Las Vegas, NV March 13-15, 2023

Date	Description of Expense (meeting, lodging, car rental, meals)	Employee Paid Expenses	District Paid Expenses	Total for GC53065.5 Reporting
10/28/22	Registration for ConExpo		149.00	149.00
3/13/2023	Hotel Reservations March 13-15, 2023		540.81	540.81
3/16/23	Hotel Parking (3 nights)	54.00		54.00
3/14/23	Breakfast - Roy Rutherford, Cliff Reeh & Jared Thomas	83.99		83.99
3/14/23	Dinner - Roy Rutherford, Cliff Reeh & Jared Thomas	120.12		120.12
3/14/23	Lunch - Roy Rutherford	15.17		15.17
3/16/23	Breakfast - Roy Rutherford, Cliff Reeh & Jared Thomas	76.95		76.95
3/16/23	Lunch - Roy Rutherford, Cliff Reeh & Jared Thomas	34.80		34.80
	Mileage : 591 miles @ \$ 0.655 /mile (effect. 1/1/2023)	387.11		387.11
Comments: 01-04-31-50037	Total	772.14	689.81	1,461.95
	Less Advance	400.00		
	Less Personal Expenses	59.06		59.06
Vendor# _____ Acct# _____	Net Expense Reimbursement	313.08		
Board of Directors Only:				
Vendor# _____ Acct# _____	Per Diem: _____ Days @\$100/day			
Total Request		313.08		1,402.89

GC53065.5
Reporting

VCMWD does not reimburse for spouse/guest expenses or alcoholic beverages. Receipts for hotel, transportation, parking, taxi, meals and any additional claim for reimbursement must be attached.

The undersigned makes the foregoing claim against VCMWD and states the expenses/per diem requested is correct and said claim is presented in good faith and heretofore not been paid by VCMWD.


3/28/23

3-28-23
 Claimant's Signature Date Approved for Payment Date

ACCOUNTING USE ONLY:

Audited By: 

If reimbursed from Petty Cash:

Recipient Signature: 

Custodian: 

Date Paid: 4/14/23

Amount Paid: 313.08

Account #: 01-04-31-50037

Rev. 1/7/09



Roy Rutherford
29300 Valley Center Rd
Valley Center, CA 92082-6207

Room No. 11210
Conf No. 910215207
Arrival 03/13/23
Departure 03/16/23

DATE	DESCRIPTION	CHARGES	CREDITS
03/13/23	Deposit Applied		55.56
03/13/23	Deposit Applied		485.25
03/13/23	Room Rate	49.00	
03/13/23	Room Tax	6.56	
03/13/23	Resort Fee	30.00	
03/13/23	Resort Fee Tax	4.01	
03/13/23	Guest Overnight Parking	18.00	
03/14/23	Room Rate	169.00	
03/14/23	Room Tax	22.61	
03/14/23	Resort Fee	30.00	
03/14/23	Resort Fee Tax	4.01	
03/14/23	Guest Overnight Parking	18.00	
03/15/23	Room Rate	169.00	
03/15/23	Room Tax	22.61	
03/15/23	Resort Fee	30.00	
03/15/23	Resort Fee Tax	4.01	
03/15/23	Guest Overnight Parking	18.00	
03/16/23	Visa		54.00
	XXXXXXXXXXXX2761 XX/XX		
	VISA CREDIT XXXXXXXXXXXXXXX2761		
	TOTAL USD 54.00		
	AID:A0000000031010		
	TVR:0000000000 TSI:		
	IAD:06010A03A00000 ARC:00		
	ENTRY CODE: RICC		
Total		594.81	594.81
Balance		0.00	

54.00
Parking

Julee Scott

From: CONEXPOCONAGG IFPE 2023 Customer Service <email_confirm@confmail.experient-inc.com>
Sent: Friday, March 24, 2023 6:52 AM
To: Roy Rutherford
Cc: Julee Scott
Subject: Your receipt for CONEXPO-CON/AGG & IFPE {CON231:58635}

CAUTION: EXTERNAL EMAIL. Do not click any links or open attachments unless you recognize the sender and know the content is safe.



***** Please do not reply to this e-mail. It was sent from an automated system. *****

Confirmation Number 58635
Roy Rutherford

Thank you for attending CONEXPO-CON/AGG & IFPE 2023 in Las Vegas!

Now that you're back, submit an expense report with ease using your financial transactions below.

Registration Details

Roy Rutherford

Registration Type: Attendee, Deadline 1

Description	Item Total
Registration (Qty: 1)	\$149.00
Total Registration Fees:	\$149.00
Total Registration Paid:	(\$149.00)
Current Balance:	\$0.00

Financial Summary

Total of All Fees:	\$149.00
Total Amount Applied to All Fees:	(\$149.00)

Total Balance Due:

\$0.00

Payment History

Payment #1

10/28/2022 — \$447.00 [Payment]

Brian Lovelady / Visa / *****2271

Payment Allocation

10/28/2022 — Applied: Roy Rutherford's Hotel Reservation **\$0.00**

10/28/2022 — Applied: Roy Rutherford's Registration **\$149.00**

Total Amount Applied: **\$149.00**

Payment Totals

Total Payments: **\$149.00**

Total Refunds: **\$0.00**

Total Net Paid: **\$149.00**

For Registration questions, please contact Customer Service Monday-Friday 8:00am - 4:00pm Central (Chicago) Time.

Email: showmgmt@maritz.com

Phone: 864-658-5740

We hope to see you again in 2026!

Thank you,
Show Management



Registration Sponsored by:



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DISBURSEMENT AUTHORIZATION

PAYEE: Roy Rutherford

DATE: 3/6/23

ATTN: _____

AMOUNT: \$400.00

ADDRESS: _____

CITY: _____

REASON FOR DISBURSEMENT: Cash advance for Con Expo in Las Vegas, NV
March 13 -16, 2023

☒ SUPPORTING PAPERS ATTACHED

ACCT. # 01-54-31-50037 \$ \$400.00

☐ SUPPORTING PAPERS WILL NOT BE SUBMITTED

ACCT. # _____ \$ _____

REQUESTED BY: Julie Scott

ACCT. # _____ \$ _____

APPROVED BY: [Signature]

ACCT. # _____ \$ _____

A/P REVIEW: _____

COPY

29300 Valley Center Rd
to Excalibur Hotel & Casino

4 hr 24 min

295.5 miles

IRS reimbursement:

\$172.87

Total
591
miles



Head toward Lizard Rocks Rd on Valley Center Rd (CR-S6). Go for 1.5 mi.

Then 1.49 miles



Turn right onto Lilac Rd. Go for 3.3 mi.

Then 3.32 miles



Continue on Old Castle Rd toward I-15/Old Castle Rd. Go for 5.5 mi.

Then 5.52 miles



Turn right onto Champagne Blvd toward Fallbrook. Go for 0.2 mi.

Then 0.16 miles



Turn left onto Gopher Canyon Rd. Go for 335 ft.

Then 0.06 miles



Turn right and take ramp onto I-15 N (Escondido Fwy). Go for 21.8 mi.

Then 21.77 miles



Keep right onto I-215 (Escondido Expy) toward Riverside/San Bernardino. Go for 34.6 mi.

Then 34.64 miles



Take the exit toward San Bernardino/Barstow onto I-215 N (Riverside Fwy). Go for 20.5 mi.

Then 20.46 miles



Keep left onto I-215. Go for 0.3 mi.

Then 0.28 miles



Continue on I-15. Go for 170 mi.

Then 170.04 miles



Continue on I-15. Go for 32.4 mi.

Then 32.45 miles



Keep right onto I-15. Go for 3.6 mi.

Then 3.62 miles



Take exit 36 toward Tropicana Avenue. Go for 1.4 mi.

Then 1.37 miles



Turn right onto W Tropicana Ave (NV-593) toward Las Vegas Strip/Unlv. Go for 0.2 mi.

Then 0.23 miles



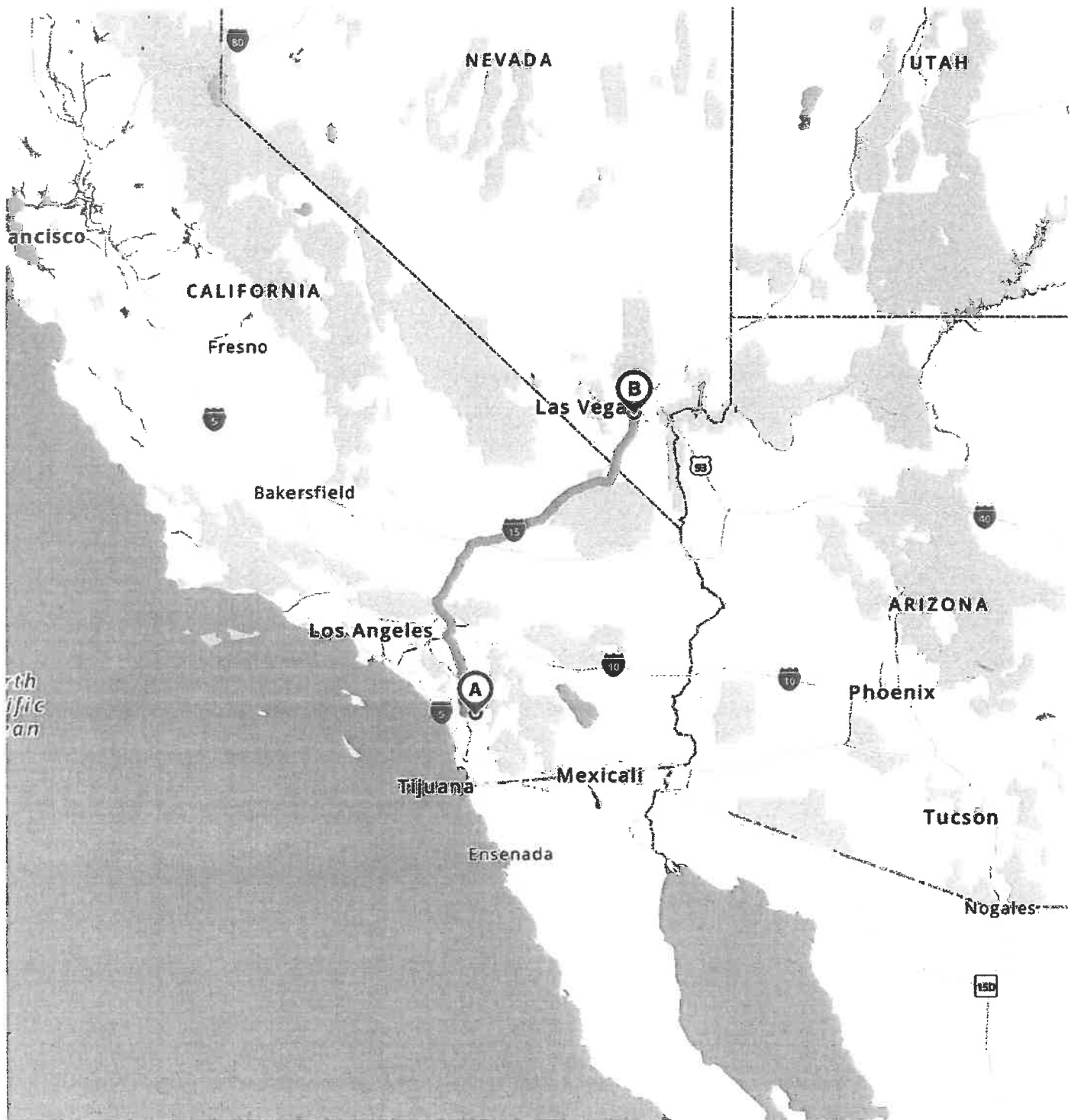
Turn right. Go for 0.1 mi.

Then 0.10 miles



Excalibur Hotel & Casino

3850 S Las Vegas Blvd, Las Vegas, NV 89119



YOUR GUEST NUMBER IS
96

IN-N-OUT BURGER BARSTOW
056 3 1380 3128

Cashier: LAUREN MA
Check : 96

1 Cheesebrgr Animal	3.75
2 Db1-Db1 Animal	10.50
- Tomato	
2 Animal Fry	9.00
2 Med Soft Drink	4.30

COUNTER-Eat In	27.55
TAX 8.75%	2.41
Amount Due	\$29.96

Tender Visa	\$29.96
Change	\$.00

CHARGE DETAIL

SALE
Name: RUTHERFORD/ROY
Card Type: Visa
Account: *****2761 C
Auth Code: 55706D
Trans #: 3128
Auth Ref: 1022815098
AUTH AMT: \$29.96
AID: A0000000031010
TVR: 8000008000
TSI: 6800
App Name: VISA CREDIT
ARQC: F6C30BD515A02FDD

THANK YOU!

Questions/Comments: Call 800-786-1000

2023-03-16 L1 T3 12:42 PM

YOUR GUEST NUMBER IS
98

IN-N-OUT BURGER BARSTOW
056 3 1380 3129

Cashier: LAUREN MA
Check : 98

1 Fry	2.30
1 Med Soft Drink	2.15

COUNTER-Eat In	4.45
TAX 8.75%	.39
Amount Due	\$4.84

Tender Visa	\$4.84
Change	\$.00

CHARGE DETAIL

SALE
Name: RUTHERFORD/ROY
Card Type: Visa
Account: *****2761 C
Auth Code: 87815D
Trans #: 3129
Auth Ref: 1022853116
AUTH AMT: \$4.84
AID: A0000000031010
TVR: 8000008000
TSI: 6800
App Name: VISA CREDIT
ARQC: D072A4B7EFB521F5

THANK YOU!

Questions/Comments: Call 800-786-1000

2023-03-16 L1 T3 12:42 PM

Valid 14 Mar 2023
Valid 17 Mar 2023

S 627968551

25

Each passenger must have a valid ticket. No refunds. Unlimited passes are valid for unlimited travel for one person for a consecutive period during operational hours. Time passes begin with first use at a fare gate. Monorail not responsible for lost or stolen or damaged tickets. Valid for one year. For information, call 800-466-6672. Fare evasion is a criminal offense.

TERMS & CONDITIONS: NOT FOR RESALE.

INSERT TICKET OTHER SIDE UP

Three Day
\$32.00

14 Mar 23 08:40 AM
MGM Grand

Total
\$34.80

3/16/23
Breakfast

Thank You For Joining Us At
The Avenue Cafe

3/16/2023

7:25

Avenue Cafe

Check: 3213366 Table: 93
Server: Jose Guests: 3
Terminal: 323

Regular Check

1 Coffee 6.00
1 Fresh OJ 8.00
2 Chilaquiles Diver 42.00
@ 21.00
1 Avocado Toast 15.00

Subtotal 71.00
Sales Tax 5.95
Total 76.95

*****GRATUITY/TIP Not Included*****
This tip/gratuity guide is provided for
your convenience.

18%-12.78
19%-13.49
20%-14.20

More Resorts, More Possibilities.

If you are a hotel guest staying
at The Cosmopolitan, you can now
charge this dining experience
back to your room. To learn more,
ask your server about this
exciting new option.

Loved Your Meal?
Let us know on YELP

Over
\$22.95

3/16/23

MGM Resorts International
3950 Las Vegas Blvd South
Las Vegas, NV 89119

Check No: 3213366
Trans Date: 2023-03-16 07:49:01
Trans Type: PURCHASE
Card Type: VA
Entry Mode: CHIP
Acct #: *****2761
Auth Code: 556250

Subtotal: \$76.95
Gratuity: \$13.49
Total: \$90.44

***** EMV PURCHASE *****
App Label: VISA CREDIT
Mode: Issuer

AID: a0000000031010
TVR: 8000008000
TSI: 6800
IAD: 06010a03602000
ARC: 00

X
Signature

I Agree to pay total amount as per the
Card Issuer Agreement.

Have a nice day!

MERCHANT COPY

3/14/23
Breakfast

Thank You For Joining Us At
The Avenue Cafe

3/14/2023

7:36

Avenue Cafe
Check: 3141426 Table: 401
Server: Grace Guests: 3
Terminal: 314

Regular Check
2 Coffee 12.00
@ 6.00
1 Avocado Toast 17.50
\$Poached Eggs
2 American Brkfast 48.00
@ 24.00

Subtotal 77.50
Sales Tax 6.49
Total 83.99

*****GRATUITY/TIP Not Included*****
This tip/gratuity guide is provided for
your convenience.

18%-13.95
19%-14.73
20%-15.50

More Resorts. More Possibilities.

If you are a hotel guest staying
at The Cosmopolitan, you can now
charge this dining experience
back to your room. To learn more,
ask your server about this
exciting new option.

Loved Your Meal?
Let us know on YELP

Over \$29.99
3114123

MGM Resorts International
3950 Las Vegas Blvd South
Las Vegas, NV 89119

Check No: 3141426
Trans Date: 2023-03-14 08:09:59
Trans Type: PURCHASE
Card Type: VA
Entry Mode: CHIP
Acct #: *****2761
Auth Code: 450800

Subtotal: \$83.99
Gratuity: \$14.73
Total: \$98.72

***** EHV PURCHASE *****
App Label: VISA CREDIT
Mode: Issuer
AID: a0000000031010
TVR: 8000008000
TSI: 6800
IAD: 06010a03602000
ARC: 00

X _____ Signature

I Agree to pay total amount as per the
Card Issuer Agreement.

Have a nice day!

MERCHANT COPY

Roy

84811

Las Vegas Convention Center
2021 C1-Prima Stampa
Date: 03/14/2023 11:54:21AM
Server: c1honeysal01

ITEM	PRICE
1 HS:Gr.Chicken Sandwh	\$14.00
Subtotal:	\$14.00
Nevada State Sales Tax.	\$1.17
Amount:	\$15.17
Total:	\$15.17

Please sign above

PAYMENT

Card holder will pay card issuer above amount
pursuant to cardholder agreement

App Label: VISA
Reference Number: GP2Z14R1511Y0
Merchant ID: 335174821884
EMV AID: A0000000031010
Auth #: 68051D
CVM: NO_CVM_REQUIRED VERIFIED
Card: CARD - 2761

Thank You!

Dinner Roy
3/14/23 Chef
Torrell

Walk-on's Las Vegas
Inside Harrah's Casino
702-693-6111

server: Trish
07 09 PM
table: 11/1

DOB: 03/14/2023
03/14/2023
6/60009

sale

VISA
Card #: *****2761
Card Entry Method: NFC CHIP
END PURCHASE
App Label:
Node:
ATD: a0000000031010
TVR: 0000000000
IAD: 06010a03a00000
APC: 00

VISA CREDIT
ISSUER

Approval 720410

Amount: USD \$112.12

+ Tip: 18.00

= Total: 130.12

X CARDHOLDER/VISA

THANKS FOR CHOOSING WALK-ON'S
22%=22.76 : 20%=20.69
18%=18.62

---Tax Not Included in Tip Calculation---
Enjoy a free waffle cheese fry
when you download the Walk-On's App.
Scan below or visit walk-ons.com/walk-ons-

This copy is for you :-)

over \$6.12

(Please Print)

CLAIMANT'S NAME: Jared Thomas

DATE(S): 3/27/2023

PURPOSE: ConExpo Convention - Las Vegas, NV March 13-15, 2023

Date	Description of Expense (meeting, lodging, car rental, meals)	Employee Paid Expenses	District Paid Expenses	Total for GC53065.5 Reporting
10/28/22	Registration for ConExpo		149.00	149.00
3/13/2023	Hotel Reservations March 13-15, 2023		540.81	540.81
3/13/2023	Dinner - Jared Thomas, Cliff Reeh and Roy Rutherford	75.29		75.29
3/15/2023	Lunch - Jared Thomas, Cliff Reeh and Roy Rutherford	64.70		64.70
	Mileage : <input type="text"/> miles @ \$ 0.655 /mile (effect. 1/1/2023)			
Comments: 01-04-31-50037	Total	139.99	689.81	829.80
	Less Advance	400.00		
	Less Personal Expenses	1.70		1.70
	Net Expense Reimbursement	-261.71		
Vendor# <input type="text"/> Acct# <input type="text"/>	Board of Directors Only:			
Vendor# <input type="text"/> Acct# <input type="text"/>	Per Diem: <input type="text"/> Days @\$100/day			
Total Request		-261.71		828.10

GC53065.5
Reporting

VCWWD does not reimburse for spouse/guest expenses or alcoholic beverages. Receipts for hotel, transportation, parking, taxi, meals and any additional claim for reimbursement must be attached.

The undersigned makes the foregoing claim against VCMWD and states the expenses/per diem requested is correct and said claim is presented in good faith and heretofore not been paid by VCMWD.

3-29-23
 Claimant's Signature Date

Approved for Payment 4.13.23 Date

ACCOUNTING USE ONLY:

Audited By:

If reimbursed from Petty Cash:

Recipient Signature:

Custodian:

Date Paid:

Amount Paid:

Account #:

Rev. 1/7/09



Jared Thomas
PO Box 616

Conf No. 910197509
Arrival 2023-03-13
Departure 2023-03-16

DATE	DESCRIPTION	CHARGES	CREDITS
2023-03-13	Deposit Applied		55.56
2023-03-13	Deposit Applied		485.25
2023-03-13	Room Rate	49.00	
2023-03-13	Room Tax	6.56	
2023-03-13	Resort Fee	30.00	
2023-03-13	Resort Fee Tax	4.01	
2023-03-14	Room Rate	169.00	
2023-03-14	Room Tax	22.61	
2023-03-14	Resort Fee	30.00	
2023-03-14	Resort Fee Tax	4.01	
2023-03-15	Room Rate	169.00	
2023-03-15	Room Tax	22.61	
2023-03-15	Resort Fee	30.00	
2023-03-15	Resort Fee Tax	4.01	
	Total	\$540.81	\$540.81
	Balance	\$0.00	

Julee Scott

From: CONEXPOCONAGG IFPE 2023 Customer Service <email_confirm@confmail.experient-inc.com>
Sent: Friday, March 24, 2023 6:53 AM
To: Julee Scott
Cc: Julee Scott
Subject: Your receipt for CONEXPO-CON/AGG & IFPE {CON231:61106}

CAUTION: EXTERNAL EMAIL. Do not click any links or open attachments unless you recognize the sender and know the content is safe.



***** Please do not reply to this e-mail. It was sent from an automated system. *****

Confirmation Number 61106
Jared Thomas

Thank you for attending CONEXPO-CON/AGG & IFPE 2023 in Las Vegas!

Now that you're back, submit an expense report with ease using your financial transactions below.

Registration Details

Jared Thomas

Registration Type: Attendee, Deadline 1

Description	Item Total
Registration (Qty: 1)	\$149.00
Total Registration Fees:	\$149.00
Total Registration Paid:	(\$149.00)
Current Balance:	\$0.00

Financial Summary

Total of All Fees:	\$149.00
Total Amount Applied to All Fees:	(\$149.00)

Total Balance Due:

\$0.00

Payment History

Payment #1

10/28/2022 — \$447.00 [Payment]

Brian Lovelady / Visa / *****2271

Payment Allocation

10/28/2022 — Applied: Jared Thomas's Hotel Reservation **\$0.00**

10/28/2022 — Applied: Jared Thomas's Registration **\$149.00**

Total Amount Applied: **\$149.00**

Payment Totals

Total Payments: **\$149.00**

Total Refunds: **\$0.00**

Total Net Paid: **\$149.00**

For Registration questions, please contact Customer Service Monday-Friday 8:00am - 4:00pm Central (Chicago) Time.

Email: showmgmt@maritz.com

Phone: 864-658-5740

We hope to see you again in 2026!

Thank you,
Show Management



Registration Sponsored by:



[Maritz Privacy Policy](#) | [Maritz Terms of Use](#)

DISBURSEMENT AUTHORIZATION

PAYEE: Jared Thomas

DATE: 3/6/23

ATTN: _____

AMOUNT: \$400.00

ADDRESS: _____

CITY: _____

REASON FOR DISBURSEMENT: Cash advance for Con Expo in Las Vegas, NV

March 13 -16, 2023

☒ SUPPORTING PAPERS ATTACHED

ACCT. # 01-54-31-50037 \$ \$400.00

☐ SUPPORTING PAPERS WILL NOT BE SUBMITTED

ACCT. # _____ \$ _____

REQUESTED BY: *[Signature]*

ACCT. # _____ \$ _____

APPROVED BY: *[Signature]*

ACCT. # _____ \$ _____

A/P REVIEW: _____

COPY

THANK YOU!

Twin Peaks Restaurant
9510 S Eastern Ave #100
LAS VEGAS, NV 89123
(702) 564-1280

Server: Camilla
Table 25/1
Guests: 1
03/13/2023
8:37 PM
80015

Fried Pickles 8.99
Steak Salad 13.99
Nashville Hot Chick Sand 11.49
6 Wings 10.99
6 Naked Wings - 6 Opt
Add Fries 1.49
House Salad 4.99
Subtotal 51.94
Tax 4.35

Total 56.29

Balance Due 56.29

Happy Hour is back!
Get up here for great deals on
Crispy Beef Tacos, Boneless Wings
Quesadillas and more, starting at just \$2

AND lunch specials starting at \$7.99

29784

Las Vegas Convention Center
2021 Big Daddy's BBQ
Date: 03/15/2023 12:02:22PM
Server: portbigdaddysbbqandmore1

ITEM	PRICE
2 SUB BIG: Sandwich BBQ Brisket	\$23.00
1 SUB BIG: Sandwich Chicken	\$11.50
2 SUB: Bottled Water Aquafina 20oz	\$7.20
1 SUB BIG: Fries 8oz	\$18.00
Subtotal:	\$59.70
Nevada State Sales Tax:	\$ 5.00
Amount:	\$ 64.70
Total:	\$ 64.70

Please sign above

PAYMENT

Card holder will pay card issuer above amount
pursuant to cardholder agreement.

CVM: SIGNATURE VERIFIED
Reference Number: F9ZV1Q7HC4DEJ
Auth #: 020400
Name: JARED R THOMAS
Card: CARD - 7017

1.70

Thank You!

May 1, 2023

TO: Honorable President and Board of Directors

FROM: Gary Arant, General Manager

**SUBJECT: VALLEY CENTER FIRE PROTECTION DISTRICT REQUEST FOR
INCREASED PROPERTY TAX ALLOCATION – RESOLUTION OF SUPPORT**

PURPOSE:

Adopt Resolution in support of the Valley Center Fire Protection District's (VCFPD) request to the San Diego County Board of Supervisors for an increased allocation of the 1% General Property Tax.

SUMMARY:

At the Regular Meeting of April 6, 2023, Chief Joe Napier addressed the Board seeking support for the VCFPD request to the San Diego County Board of Supervisors for an increase from 2% to 6% of the County's 1% General Property Tax. At the conclusion of the presentation, the Board voted unanimously to support the request and directed staff to bring back to the Board at their next regular meeting a resolution of support for their consideration. Resolution No. 2023-15 is attached for your review and to consider for adoption. For your review, staff has also drafted a transmittal letter (copy attached) to convey the adopted resolution to the Board of Supervisors.

RECOMMENDATION:

After review and consideration, if so desired, adopt Resolution No. 2023-15 and direct staff to forward it to the San Diego County Board of Supervisors.

SUBMITTED BY:


Gary Arant
General Manager

Attachments:

- *Resolution No. 2023-15, Supporting the VCFPD Request for an Increase in Property Tax Allocation*
- *Transmittal Letter to the San Diego County Board of Supervisors*

RESOLUTION NO. 2023-15

RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER MUNICIPAL WATER DISTRICT SUPPORTING THE REQUEST OF THE VALLEY CENTER FIRE PROTECTION DISTRICT TO RAISE ITS SAN DIEGO COUNTY TAX ALLOTMENT FROM 2% TO 6% OF PROPERTY TAX REVENUES

WHEREAS, created in 1982, the Valley Center Fire Protection District (VCFPD) was formed to serve Fire Protection, Fire Prevention, and Emergency Medical and Rescue needs of the then 8,856 residents of the unincorporated community of Valley Center; and

WHEREAS, at the time of its formation, the VCFPD was allocated 2% of the residents' property taxes to fund the operational needs of the new District, which now generates \$600,000 in annual tax revenue; and

WHEREAS, the tax allotment factor has not changed since the agency's inception, even though the costs of services and population has grown rapidly, therefore limiting the Valley Center Fire Protection District's ability to maintain a Class 2 rating, meet its recruiting and retention goals, and build much needed additional facilities; and

WHEREAS, Currently, the VCFPD's current tax allotment is 13th lowest out of 14 fire districts within the County of San Diego, even with though the District's population has expanded by over 200%, reaching upwards of over 25,000 considering new Park Circle Development and the development planned for the Valley Center North Village Area; and

WHEREAS, the significant growth in the critical life-saving responsibilities for county residents by the VCFPD, (largely tied to the land use decisions of the County of San Diego), and constrained by a 40-year old tax allocation has resulted in the inability of the District to expand the number fire stations, apparatus, as well as the ability to effectively recruit and retain firefighter-paramedics and firefighter-EMTs; and

WHEREAS, the requested tax allocation adjustment would mean \$1.2 million in new VCFPD General Property Tax revenue, a significant amount to Valley Center, though only representing a 3.8% reduction in the \$3,350,852 the county retains of the General Property Tax for itself; and

WHEREAS, the other special districts serving Valley Center, such as the Valley Center-Pauma Unified School and the Valley Center Municipal Water District, each providing critical services to the greater unincorporated community, rely on the VCFPD to provide critical services for their respective facilities and employees.

NOW, THEREFORE, BE IT RESOLVED that the Valley Center Municipal Water District calls on the San Diego County Board of Supervisors to support the Valley Center Fire Protection District's request to increase its allotment from 2% to 6% of the County General Property Tax to ensure public safety for the Valley Center community, surrounding North County communities, and the Tribal Nations.

BE IT FURTHER RESOLVED that the District Board Secretary is hereby directed to transmit a certified copy of this resolution to the San Diego County Board of Supervisors at 1600 Pacific Highway, Room 402, San Diego, CA 92101, forthwith.

PASSED AND ADOPTED at the regular meeting of the Board of Directors of VALLEY CENTER MUNICIPAL WATER DISTRICT held the 1st day of May, 2023, by the following vote, to wit:

Robert Polito, *Board President*

ATTEST:

Kirsten Peraino, *Board Secretary*



VALLEY CENTER MUNICIPAL WATER DISTRICT

A Public Agency Organized July 12, 1954

BOARD OF DIRECTORS

Robert A. Polito
President
Enrico P. Ferro
Vice President
Daniel E. Holtz
Director
Oliver J. Smith
Director
Cooper T. Ness
Director

May 1, 2023

San Diego County Board of Supervisors
1600 Pacific Coast Highway
San Diego, CA 92101

Subject: Increase Tax Allocation for the Valley Center Fire Protection District

Dear Honorable Members of the San Diego County Board of Supervisors,

On Monday, May 1, 2023, the Board of Directors of the Valley Center Municipal Water District (VCMWD) adopted Resolution No. 2023-15 calling on the San Diego Board of Supervisors to change the Valley Center Fire Protection District (VCFPD) Tax Allocation Factor from 2% to 6% to increase funding for the critical life-saving services provided to the Valley Center Community. A copy of VCMWD Resolution No. 2023-15 is attached for your review.

Valley Center Fire Protection District was formed on June 29, 1982, as a Special District by a vote of the citizens to provide Fire Protection, Rescue, and EMS services to just under 9,000 residents in an 84.5 square mile area of unincorporated San Diego County. At that time, VCFPD was assigned a tax apportionment formula of 2% of the 1% property tax, and an allocation suitable for a mostly agricultural, rural community. VCFPD joined several San Diego County Fire Protection Districts that were formed before Prop 13, some of which are as high as 19% of the 1%.

Since that time, the population in the VCFPD jurisdiction has more than doubled along with the Fire Protection, Rescue, and EMS services required by the community. However, the over 40-year-old tax allocation still exists, hampering the District's ability to add new stations and apparatus, recruit and retain firefighters, paramedics and EMTs, and maintain its outstanding Class 2 rating. Valley Center Municipal Water District (VCMWD) looks to its Public Safety Partner, along with other public agencies, businesses, and residents to protect our people, property, and facilities with its outstanding service standards and capacity.

As such, the Valley Center Municipal Water District strongly supports VCFPD's request to the Board of Supervisors to adjust the antiquated tax apportionment formula from 2 percent to 6 percent of the 1 percent to be more in alignment with the majority of the Fire Protection Districts enjoying a much higher tax apportionment formula. These additional tax funds will allow the Valley Center Fire Protection District to sustain itself as an ISO Class 2 Fire Agency with Advanced Life Support EMS, providing the highest level of service for the nearly 23,000 of your constituents residing in Valley Center and the surrounding Tribal communities.

The Valley Center Municipal Water District would like to thank the San Diego Board of Supervisors for their thoughtful consideration of this tax apportionment adjustment request, not only better serve the community of Valley Center but the entire County of San Diego.

Sincerely,

Gary Arant, General Manager
Valley Center Municipal Water District

May 1, 2023

TO: Honorable President and Board of Directors

FROM: Gary Arant, General Manager

**SUBJECT: MASTER SERVICES AGREEMENT WITH MISSION RESOURCES
CONSERVATION DISTRICT**

PURPOSE:

Seek Board authority to enter into a Master Services Agreement with the Mission Resources Conservation District (MRCD) to provide District staff with additional expertise and resources for the implementation of the AB 1668 / SB 606 Water use efficiency standards and provisions.

SUMMARY:

The AB 1606 - SB 606 *"Making Water Conservation a California Way of Life"* Water Use Efficiency Regulations are moving into the final regulatory process this summer, with implementation slated to start as early as January 2024. These regulations are proposing stringent limits on indoor and outdoor residential uses, as well as Commercial, Industrial, and Institutional (CII) users. Over the next few months, staff will be advising the Board of the progress of these regulations and strategies for implementation.

Parallel to these efforts and activities, recent discussions among retail water agencies have highlighted the future need for additional water use efficiency expertise and resources to effectively and successfully implement the new regulations. While it is anticipated that VCMWD will be able to develop its own in-house staff and expertise at some point, a cost-effective interim solution might be to contract with the MRCD. As the Board is aware, the MRCD has been involved with providing agricultural and landscape efficiency evaluations since the early 1990s, initially under contract with Valley Center, Rainbow, and Fallbrook, but more recently with the San Diego County Water Authority.

MRCD has also offered this Master Service Agreement to Rainbow MWD and Fallbrook PUD.

Though not yet adopted, the final regulatory requirements currently being considered by the State Water Resources Control Board (SWRCB) will require greater levels of water use efficiency by residents and commercial establishments to meet ever-decreasing outside water use allowances, while attempting to maintain healthy landscapes. MRCD can provide on-site evaluations and consultations for our residential and Commercial, Industrial, and Institutional (CII) customers while training our in-house conservation staff as it develops. In addition to the services provided through the contracts with the SDCWA, other services the MRCD can provide upon VCMWD's request, are:

- Overall Program Administration to assist in the development of in-house District programs;
- Overall Water Use Evaluations for Residential and CII Customers;
- Indoor Water Use Survey as customers deal with GPD allowances being reduced to 42 gpdpc by 2030, as currently in state law.
- Outdoor Residential Survey;
- GIS Mapping and Landscape Area Measurement;
- Customer "How to" Workshops; and
- Classroom Educational and Awareness Presentations.

The full range of services can be found in Attachment "A" of the Draft Master Services Agreement (*attached*). To be clear, however, any services requested by the MRCD would not duplicate any of the conservation services provided for and funded through the SDCWA.

Implementation

MRCD has requested a \$10,000 retainer to secure additional staff and other resources needed to provide these services. Staff would anticipate budgeting for services in FY 2023-24, FY 2024-25, and FY 2025-26, with a total cost not to exceed amount of \$12,500 per year, or \$37,500 for the full contract period.

Analysis

VCMWD and its agricultural customer base have had a long, productive relationship with the MRCD. Their ability and expertise in delivering critical services have been well established. As the District moves into FY 2023-24, and with the implementation of AB 1668 and SB 606, there will be a need for greater outreach and interaction with our residential and CII customers to start moving them toward achieving higher levels of both outdoor and indoor water use efficiency. MRCD can provide the expertise to provide those services initially while assisting VCMWD in developing its own in-house staff and programs to meet the more stringent water use efficiency requirements that will have full regulatory force and effect in 2027.

RECOMMENDATION:

Subject to final review by the General Counsel, authorize staff to enter into a Master Services Agreement with the Mission Resource Conservation District with an advance payment of \$10,000 and a not to exceed amount of \$12,500 each year for FY 2023-24, FY 2024-25 and 2025-26, or a total not to exceed amount of \$37,500. This will require a \$10,000 reallocation of funds in FY 2022-23 Budget and funding consideration in the upcoming FY 2023-24 Budget, and beyond.

SUBMITTED BY:

A handwritten signature in dark ink, appearing to read 'Gary Arant', is written over a horizontal line.

Gary Arant
General Manager

Attachments:

Draft Master Services Agreement, Mission Resources Conservation District

**MASTER SERVICES AGREEMENT BETWEEN
THE VALLEY CENTER MUNICIPAL WATER DISTRICT AND
THE MISSION RESOURCES CONSERVATION DISTRICT**

I. TERMS OF THE AGREEMENT

a. Master Services Agreement:

This is a Master Services Agreement (Agreement) between the ***Valley Center Municipal Water District (VCMWD)***, the “Client”, and the ***Mission Resource Conservation District (Mission RCD)***, “Contractor”.

b. Scope of Services Provided:

The Client may select from a list of provided services in Attachment A, and may also request additional tasks or program modifications, beyond those services described in the statement of work.

c. Term of Agreement:

The term of the agreement (term) will begin on the signing date of this Agreement and will remain in force and effect for 3 years or until terminated by either party as provided for in this Agreement.

d. Performance:

The Parties agree to do everything to ensure that the terms of the Agreement take full force and effect.

e. Compensation:

This Agreement has a “Not to Exceed” value of \$37,500 over the three-year term. A retainer in the amount of \$10,000 is due upon the Client’s execution of this contract.

The Contractor will invoice the Client on a monthly basis for performed services, drawing on the retainer until exhausted. Once exhausted, the remainder of the contract will be billed on a monthly basis and will be due and payable with the Client proving payment by check within 30 days of the invoicing date.

f. Confidentiality:

All Client information under this agreement is confidential and will not be used for any other purpose beyond Program execution.

g. Equipment:

Any additional equipment required by modifications of any program by the Client will be provided by or invoiced to the Client and will become property of the Contractor upon the expiration of the contract.

h. Insurance:

Mission RCD carries extensive Worker's Compensation and General Liability insurance with Special District Risk Management Authority. All customers visited on site are required to sign Cooperators' Agreements on the respective Water District's letterhead. Contractor will submit copies of its insurance policies to review by the Client to determine if the insurance coverage meets the Client's standards.

i. Termination:

Either party may terminate the Agreement with 30-days notification. Any unexpended funds from the initial retainer will be refunded to the Client within 60-days of the effective date of Agreement termination.

j. Notification:

Any notifications provided for in the Agreement shall be to:

Client:

Valley Center Municipal Water District
P.O. Box 67
Valley Center, CA 92082
Attn: Gary Arant, General Manager

Contractor:

Mission Resource Conservation District
130 E. Alvarado St.
Fallbrook, CA 92028
Attn: Darcy Cook, General Manager

II. STATEMENT OF WORK

a. Contractor Qualifications:

Contractor has worked with local landowners, property managers, and other stakeholders to address pressing local and regional resource conservation concerns. With funding from the California Department of Water Resources, in 1983 Mission RCD established one of the first Agricultural Mobile Irrigation Labs in the state providing irrigation system evaluations for a wide variety of irrigation systems and crops countywide. Since 1990, Contractor has implemented resource conservation programs for the California Department of Water Resources, the San Diego County Water Authority (SDCWA), Camp Pendleton, Rancho California Water District, the Municipal Water District of Orange County and Riverside County.

Given the preceding, Contractor is qualified to provide a wide range of services which may be selected by the Client, as follows:

b. Programs of interest include:

1. Agriculture Irrigation Efficiency Program (AIEP)
 - i. Agriculture Irrigation Efficiency Evaluations, one acre to < four acres
 - ii. Agriculture Irrigation Efficiency Evaluations, four acres or more
 - iii. Electrical Conductivity (EC) Mapping/Soil Moisture Soil Moisture Sensor System

2. Regional Conservation Partnership Program (National RCS RCPP)
3. Water Use Evaluations
 - i. Single Residential Water Use Evaluations – Outdoor Only
 - ii. Single Residential Water Use Evaluations – Indoor and Outdoor
 - iii. Multifamily Residential Water Use Evaluations
4. Large Landscape Evaluation
5. Irrigation Checkup
6. Follow-Up Irrigation Evaluation
7. Virtual Follow-up Irrigation Controller Visit
8. GIS Mapping

c. Program Development:

1. Crop Swap
2. Soil Moisture Sensors
3. Workshops
4. Classroom Presentations on Water and Conservation Topics

d. As-Needed Services:

As defined by the Client.

Mission RCD is qualified, experienced, organized and motivated to provide the best possible technical assistance to the Client with the proposed Resource Conservation Services Program (RCS Program), as described in Attachment B “Organization and Key Staff.” While San Diego County currently has sufficient water resources due to their strategic investments and water conservation efforts, the region’s long-term supply reliability is dependent upon a continued commitment to water-use efficiency by residents, producers and businesses with both indoor and outdoor use. The Agreement seeks to address this continued need for water conservation and water use efficiency.

Residents and producers who adopt eco-friendly habits are not always motivated by a desire to conserve water or to help the environment. For example, research in June 2022 showed that lifestyle choices of Americans are more often driven by cost savings, convenience and other factors, than a desire to conserve natural resources and mitigate the effects of climate change. The proposed RCS Program provides residents and producers with no-cost opportunities to receive site-specific water-saving recommendations and an improved understanding of their water use and their irrigation systems.

As the incumbent to the SDCWA, the Metropolitan Water District of Orange County and Rancho California Water District landscape and agricultural water conservation site evaluation programs, the Contractor has administration and technical assistance team members who are experienced, capable, innovative and forward-looking managers of field conservation programs, and there will be very little ramp-up cost or time constraints with standing-up program staffing and structure development.

Mission RCD’s Water Conservation Program Managers (residential & agriculture) will administer the RCS Program with all day-to-day activities, assisting applicants, scheduling appointments, and monthly invoicing and reporting with a high level of professional customer

service and efficiency. Mission RCD managers will provide regular coordination with Client agencies for updates and to pre-emptively address any issues, a critical component of the program's success. Mission RCD keeps abreast of current water conservation research and new technologies, strategies, programs, and ways to engage customers and would share this information with the Client.

Mission RCD field staff are experienced, trained and verified on inspection procedures and are Qualified Water Efficient Landscaper (QWEL) certified. Staff understand water usage data and irrigation watering patterns which are reviewed with customers to help inform recommendations to better aid with water-use improvements.

Resource Conservation Districts are independent special districts and not-for-profit entities of the State, governed by Division 9 of the State Public Resource Code which mandates that an RCD may not exceed the “cost reasonably borne” by the RCD (Pub. Res. Code §9403.5) but may not be so low as to constitute a gift of public funds (CA Const., art. XVI, §6). Middion RCD’s Board of Directors has an established policy of cost accounting that allocates overhead, loaded employee costs, and any other costs incurred by the District to ensure fees that reasonably reflect the cost of providing service.

III. EXECUTION

The Agreement was executed on the _____ day of May, 2023 by:

Client:

Contractor:

Gary Arant
General Manager
Valley Center Municipal Water District

Darcy Cook
General Manager
Mission Resource Conservation District

ATTACHMENT A

SERVICES

I. Services:

All services are task order based and described below; each task has a statement of work outlining the services provided and its fee. The estimate of hours and rates are listed in the Cost Proposal and Fee Schedule below and are subject to change by mutual agreement between both parties. Once the task orders and schedule are approved by the Client, a written confirmation to proceed will be issued to Mission RCD to initiate performance of services under each Task Order. Mission RCD will begin performance within seven calendar days after receipt of written confirmation.

Program participants will align with the Client's service area. As such, the program participant, the Client, and its designee(s) will allow access to the water use data. The Consultant will use such water use data in the conduct of its regular Program business, including grant reporting and promotional activity. Except for the water use data described above, the Consultant and its designees will treat account holder information in a manner consistent with the California Public Records Act, including but not limited to California Government Code Section 6254 et seq.

II. Program Administration:

The Resource Conservation Services (RCS) Program will be administered by Mission RCD's Water Conservation Program Manager who is experienced with scheduling and invoicing processes and works closely with field staff, Mission RCD's District Manager, and the Client Program Manager(s). The Water Conservation Program Manager provides best in-class customer service to applicants and to customers experiencing any scheduling issues or concerns. For backup support and to provide staffing redundancy, Mission RCD's Conservation Program Assistant has been trained on program administration tasks, is QWEL certified, and is available to support administration and other tasking as needed. Program Administration tasking includes the following high-level tasks included as an hourly rate in the service areas budget.

- Provide customer support via phone, email and website, assisting applicants with questions, application support and site visit scheduling.
- Review electronic applications for completeness, eligibility, and verification that applicant is the water account holder, property owner or a tenant, and request required permissions from the Client Water District.
- Coordinate field service approval, account information, and obtain water use data from participating member agencies.
- Communicate with the Client Project Manager(s) and Mission RCD District Manager to discuss program updates and to address any issues in a timely manner.
- Track and report expenditures and activities.
- Ensure field staff are fully prepared for field evaluations, manage customer no-show situations and any field staff delays.
- Ensure a high standard of quality control of all documentation and online entries.

- Manage monthly invoicing and reporting in a prompt and timely manner. Invoices can include values (i.e. water pressure values; 30-S, 40-D), a detailed review, and clean-up of each report created by the site evaluator. The field work information is imported to the Water Conservation Program Manager's computer and into the invoice spreadsheet/template. This is edited and cleaned up to verify all the numbers match the work done for the month. Once this step is complete, the invoice is sent to the Client Water District Program Managers for approval, and all evaluation reports are uploaded to the Mission RCD shared drive and once approved, the individual Client water district invoices are created and sent off with pertaining reports.
- Implement acknowledgement of the Client support on Mission RCD's website, program documents, marketing material, reports, flyers and brochures.

The monthly administrative fee captures administration efforts not directly included with the specific field services and consists of the following:

- Generate invoicing and tracking of performed Client activities.
- Provide the Client with quarterly reports and other reports as requested
- Prepare monthly meeting materials and track attendance to keep all parties informed of any issues, updates and new conservation developments
- Maintain indirect costs TBD

1. Agriculture Irrigation Efficiency Program (AIEP):

The Agriculture Irrigation Efficiency Program (AIEP) provides technical assistance to growers to enable them to irrigate crops as efficiently as possible to obtain the maximum economic benefit from limited water resources. The San Diego County Water Authority in cooperation with Mission RCD developed the AIEP for agricultural customers in the SDCWA service area, providing eligible growers with technical assistance and cost-sharing as reimbursement for recommended irrigation system equipment retrofits that improve distribution uniformity and efficiency. Growers must have one or more acres of planted, irrigated agricultural trees or crops. An efficient irrigation system provides crops with the required amount of water at the correct time and avoids costly over-watering.

a. Evaluations with a Minimum of One Acre but Less Than Four Acres –

Agricultural evaluations are available to avocado and citrus groves and other agricultural operations with a minimum of one (1) acre but less than four (4) acres of agriculture in the Client's service area. Evaluation consists of the following components:

- Verify that the customer is a Client water district customer.
- Obtain the customer's signature on the Cooperator's Agreement before the evaluation is begun which allows the Program field staff to be on the property for the purpose of performing the evaluation. The Cooperator's Agreement contains a "hold harmless" provision in favor of the Client water district.
- Ascertain acreage under irrigation.
- Examine existing irrigation system while it is operating to determine system pressure; emitter, micro-sprinkler or sprinkler flow rates; system application rates; system pressure; visual observation of other factors and conditions affecting system performance.

- Determine the soil characteristics and rooting depth as well as other observations and determinations to further examine soil-plant-water relationships as needed to improve overall irrigation efficiency.
- Prepare a Customer Report: The report for a minimum of one (1) acre but less than four (4) acres of agriculture will contain the following:
 - i. Results of the emissions uniformity test.
 - ii. Recommendations for improving emissions uniformity (if needed).
 - iii. Brief discussion of observations made during the evaluation and a monthly checklist for maintenance activities that should be performed on irrigation system.
 - iv. A description of the irrigation nozzles used and their flow characteristics.
 - v. An irrigation schedule based on sprinkler spacing, canopy size, and improved emissions uniformity will be produced at the audit and handed to the customer.
 - vi. The customer will receive a packet of useful information on efficient irrigation, including information on using CIMIS.

b. Evaluations with Four or More Acres —

Agricultural evaluations shall be available to avocado and citrus groves and other agricultural operations with four (4) or more acres of agriculture in the Client's service area. The evaluation consists of the following components:

- Verify that the customer is a customer of one of the Client water districts.
- Obtain and review water use records.
- Obtain the customer's signature on the Cooperator's Agreement before the evaluation is begun which allows the Program field staff to be on the property for the purpose of performing the audit. The Cooperator Agreement shall contain a hold harmless provision in favor of Client water district.
- Ascertain acreage under irrigation.
- Examine the existing irrigation system while it is operating to determine system pressure; emitter, micro-sprinkler or sprinkler flowrates; system application rates; system pressure; visual observation of other factors and conditions affecting system performance.
- Determine soil characteristics and rooting depth as well as other observations and determinations to further examine soil-plant-water relationships as needed to improve overall irrigation efficiency.
- Prepare a Customer Report. The report for four (4) or more acres of agriculture will contain the following:
 - i. An Executive Summary of the major findings and field staff recommendations.
 - ii. A summary of data collected during the evaluation.
 - iii. A brief discussion of soil characteristics and related findings.

- iv. A summary of the irrigation system's hydraulic characteristics based on data collected including system application rate, system pressure, flow rate and uniformities.
- v. Estimated annual crop coefficients.
- vi. Recommendations to improve overall system efficiency, including changes and/or upgrades in system hardware, maintenance and management.
- vii. An estimate of annual water losses and potential water savings.
- viii. Specification sheets on the sprinklers/emitters used.
- ix. A discussion or literature with info on ag practices (i.e. fertilization, pest control, irrigation scheduling, soil moisture, CIMIS, tensiometers, and soil erosion).
- x. If applicable, an estimate of an irrigation regime that accounts for a percent reduction in water deliveries due to drought conditions.
- xi. Any other specific issues of concern raised by the customer.

c. *Electrical Conductivity (EC) Mapping/Soil Moisture Sensor System –*

Establish an Irrigation Management Plan for site test and control blocks for the evaluation of irrigation practices based upon Electrical Conductivity (EC) mapping of soils in test blocks.

- Implement a new irrigation regime using new management plan in test blocks. Evaluate water usage and tree water stress.
- Perform economic evaluation of new irrigation management plan on operating costs for growers and in terms of potential water conservation.
- Promote and maximize the adoption of Irrigation Management Plans by growers based upon the findings of the project and expanded through the outreach vehicles including workshops, irrigation system evaluations, website, email blasts, project fact sheets and local conservation partners.
- Measure the level of adoption of the Irrigation Management Plans by participants in order to determine what irrigation methods work best.
- Perform a pre-site visit for each qualified site.
- Perform a post site inspection to verify installation of recommended hardware that qualifies for reimbursement.
- Submit invoices to the Client water district for pass-through funding.

Agriculture Irrigation Efficiency Program (AIEP) Cost of Service:

☹ Evaluations of 1 – 5 acres	\$525
☹ Evaluations of 5.1 – 10 acres	\$550
☹ Evaluations of 10.1 – 15 acres	\$600
☹ Evaluations of 15.1 – 20 acres	\$650
☹ Evaluations of 20.1 – 25 acres	\$695
☹ Evaluations Above 25 acres	\$695

2. National RCS Regional Conservation Partnership Program (RCPP):

Mission RCD staff will provide on-farm evaluations of irrigation systems to promote conservation practices with pre-and post-audits of ag irrigation systems to 1) establish a baseline distribution uniformity (DU) and 2) evaluate a new DU for the system after system improvements are made to establish water quantity savings. This is supported by SDCWA and the participating member agencies. Mission RCD will also provide an initial site evaluation for NRCS conservation practices and support eligible producers with the NRCS conservation assistance application submission, and if selected for an award, Mission RCD will collaborate with NRCS to successfully complete an RCPP project. Soil quality will be tested using COMET Planner and Annual Soil Tests.

Program goals are water conservation with improving irrigation practices, addressing soil erosion and health to reduce non-point source pollution loads on waters of the state. Resiliency strategies that will be utilized by this project include irrigation system improvements for greater efficiency, advanced irrigation management and the implementation of soil health practices.

National RCS Regional Conservation Partnership Program (RCPP) Cost of Service:

💧 Evaluations of 1 – 5 acres	\$525
💧 Evaluations of 5.1 – 10 acres	\$550
💧 Evaluations of 10.1 – 15 acres	\$600
💧 Evaluations of 15.1 – 20 acres	\$650
💧 Evaluations of 20.1 – 25 acres	\$695
💧 Evaluations Above 25 acres	\$695

3. Water Use Evaluations:

Water use evaluations (WUEs) can be provided to residential and commercial customers with less than 1 acre of irrigated landscapes. Home water use evaluations (HWUEs) can be available to residential customers including multi-family residences with up to four units on a common meter. Commercial water use evaluations (CWUEs) will support commercial customers including multi-family residences with 5 or more units.

a. Indoor Survey –

Mission RCD acknowledges that indoor site-specific data may become a great tool for member agencies in determining incentive saturation (i.e. low flush toilet rebates) as complying with indoor water use reduction goals is mandated by AB1668 and SB606. However, Mission RCD staff do not have the capability to fix indoor leaks and with continuing COVID conditions are not comfortable entering the customer's home. Customers will be queried regarding toilets, tub diverters, shower heads, faucets, and water heaters for leaks, with device make, age and any issues documented. Indoor surveys will be tracked and recorded in the database and submitted with each monthly invoice to the Client water district.

- Provide recommendations to customer regarding available rebates for efficient plumbing devices.
- Explain to the customer how to read their water meter, define the billing unit used by the water agency in terms of gallons, and explain the leak detector dial and how to mark the meter and return to read it after a period.

- If water-use consumption data is available, provide a water-use consumption projection, analyze customer's water use history and discuss patterns that may signal problems such as a growing leak, failure to change irrigation time for the winter, etc.
- Survey report will document findings, provide water savings recommendations, matching available resources and/or incentives and relevant supplemental educational materials.

b. Outdoor Survey —

Outdoor surveys include those with and without irrigation controllers; Mission RCD field staff will:

- Measure irrigated landscape area using online or computer-based measurement tools, measuring wheel, or planimeter, and include measurement of site, verification of irrigable boundaries, and onsite verification.
- Discuss any patterns that may signal problems such as a growing leak, failure to change irrigation time for the winter, etc.
- Meter and Review; explain to the customer how to read their water meter, define the billing unit used by the water agency, explain the leak detector dial and how to mark the meter and return to read it after a period.
- If water-use consumption data is available, provide a water-use consumption projection and analyze customer's water use history.
- Conduct a thorough Landscape and Irrigation System Inspection to identify water savings opportunities; identify irrigation system problems; identify underutilized or large turf area, dry spots, valve malfunction, ponding, and lack of hydrozoning.
- Document percent estimate of the amount of turf and other plant material.
- Inspect all operating irrigation stations on the site as possible.
- Document irrigation pressure at one or more points, and if applicable, document type of controller and if controller has rain shutoff device or soil moisture sensor.
- Identify and inspect all operating irrigation control valves, if possible.
- Determine Application Rate (AR) and Distribution Uniformity (DU).
- Detailed Irrigation Schedule Review of the site's existing irrigation schedule and make recommendations to maximize the site's water savings. Use AR to provide a custom watering schedule for the tested station(s). Provide proposed schedules for all stations as possible based on observation of climate, irrigation type, microclimate/soil information, general knowledge of plant material water needs (e.g., WUCOLS IV), planting density and if applicable, local water use ordinances. An ETo-based chart or landscape watering calculator may be used to develop these additional schedules.
- If applicable, provide potential run time adjustments if recommended improvements to the irrigation system are made.
- Review the recommended watering schedule with the site representative, and document if the proposed schedules for each station as possible represent an increase, decrease or no change in water use.

- If applicable and with the site representative's permission, instruct representative on programming the irrigation controller using the recommended watering schedule and for greatest educational value, ask site representative to handle the controller.
- If site does not have a weather-based irrigation controller, inform customer of the benefits and rebates available to them.

Additional Data includes documenting existence of gutters and connection to the storm drain system and checking site for eligibility and suitability for rainwater harvesting (rain barrels, cisterns, rain gardens, etc.). Submitting a descriptive and graphic site report to the customer documenting findings, photos of problem areas, water savings recommendations, corresponding available resources and incentives, and irrigation schedule for each site as possible. Documenting the amount of time spent at the site conducting the survey, and if residence is owner occupied or a rental, age of home, reason for participating in the Program, and how they heard about the Program.

Cost of Service:

💧 WUE with less than 15,000 sq ft:	\$190.00
💧 WUE with greater than 15,000 sq ft:	\$240.00
💧 Commercial Water Use Survey:	TBD

4. Large Landscape Evaluations:

Available to residential or commercial customers with a minimum of one acre of irrigated landscape. Mission RCD field staff will perform:

- Landscape Area Measurement of irrigated landscape area with approved measurement methods/tools and include measurement of site, verification of irrigable boundaries, and onsite verification.
- Landscape Area Sections broken down by sections or by meter to allow property owners to see areas with the largest savings potential and prioritize areas to invest in. Provide recommendations by meter and indicate leaks, nozzle upgrades and other issues in the form of a punch list that the property owner can give to contractors.
- Water Budget developed to graphically demonstrate the amount of water used relative to actual amount needed and estimated water savings and formatted to provide clarity and guidance to property owners.
- Landscape and Irrigation System Inspection of site and irrigation system(s) to identify water savings opportunities.
- Irrigation Schedule Review of site's existing irrigation schedule, provide recommendations to maximize the site's water savings, and for residential sites and with site representative's permission, instruct representative on programming irrigation controller using recommended watering schedule.
- A GIS Map is provided as an option to the customer. create a GIS map for Large Landscape Survey sites and include with report, a sample map shown below in the section describing GIS. The map will identify the location of major irrigation components, hydrozone types and problem areas.
- Post Survey Check-In to follow up with customers and remind them of key recommendations and incentives.

Additional Data includes a graphic and descriptive site report to customer with summary of findings, photos of problem areas, water budget, water savings recommendations, corresponding available resources and incentives, and irrigation schedule for each site, and formatted to provide clarity and guidance to property owners. Document time spent at audit site conducting the audit.

Cost of Service:

💧 Large Landscape Survey with less than 4 acres:	\$700.00
💧 Large Landscape Survey with more than 4 acres:	\$900.00
💧 GIS Mapping:	hourly rate

5. Irrigation Checkup:

Landscape and Irrigation System Inspection with Mission RCD field staff conducting a thorough site and irrigation system inspection to identify water savings opportunities including:

- Identifying problems.
- Recording percent estimate of the amount of turf and other plant material.
- Evaluating landscape water requirements based on general plant material water needs (e.g., WUCOLS IV).
- Inspecting irrigation by running all operating irrigation stations as possible, reflecting irrigation types, typical layouts, and pressure zones on the site.
- Recording irrigation pressure at one or more points.
- Documenting controller if it has a rain shutoff device or soil moisture sensor.
- Determining AR and DU.

Additional Data include simplified site report provided to the customer documenting findings, photos of problem areas, water savings recommendations, corresponding available resources and incentives, and irrigation schedule for each site. Field staff will document the amount of time spent at the site conducting the survey.

Cost of Service:

- 💧 Irrigation Checkup with **less** than 4 acres: \$180
- 💧 Irrigation Checkup with **more** than 4 acres: \$280

6. Follow-up Irrigation Evaluation:

Available to residential or commercial customers with a minimum of one acre of irrigated landscape that have previously received a Large Landscape Survey. Mission RCD field staff will provide a second site and irrigation system inspection to

- Identify unresolved problems such as meter, lateral, drip and wiper seal leaks; broken heads; misaligned heads; mismatched heads; high/low pressure; spray deflection; sunken sprinklers; plugged equipment; arc misalignment; underutilized or large turf area; dry spots; valve malfunction; ponding; incorrect irrigation schedule; high water use plant palette; and lack of hydrozoning.

- Checklist of unresolved items (relative to initial large landscape survey) will be completed with reasons for inaction any new issues documented and provided in the report to customer.

Cost of Service:

💧 Follow-up Irrigation Evaluation: \$200

7. Virtual Follow-up Irrigation Controller Appointment:

Available to residential or commercial customers with less than one acre of irrigated landscape who have previously received a water use evaluation. Field staff will advise the customer at the time of site visit that if they have follow-up questions or specific concerns, they can fill out a simple online request for an appointment, and the auditor will call them.

As the customer information will already be in the system, Mission RCD staff will develop a separate application for customers to complete online on the application page. Appointments will be scheduled for 30 minutes with field staff evaluator who completed the evaluation. Mission RCD field staff will develop a follow-up checklist form as a guide and to document the virtual visit and will follow up with customers that applied by phone to provide additional education on reprogramming the customer's irrigation controller, review the recommended watering schedule, and provide instruction on how to reprogram the irrigation controller.

Cost of Service:

💧 Virtual Follow-up Irrigation Controller Appointment: \$50

8. GIS Mapping:

Mission RCD utilizes Geographic Information System (ArcGIS) software to provide accurate irrigated area measurements. These measurements are created with high quality aerial imagery and allow Mission RCD staff to create accurate water budgets and site maps used as visual aids for the customer, as seen in the image below.



Sample GIS Map Aerial Image of Evaluation Site

Cost of Service:

💧 GIS Mapping: hourly rate

9. Program and Project Development:

As water districts and systems are increasingly challenged by the growing need for conservation, adapting to climate change, and more, Mission RCD anticipates working with the Parties to provide additional conservation options. An initial easily adopted option done in coordination with the Client would be to identify up to ten sites annually that are overwatering, contact the customer and offer a free irrigation evaluation. Future program support could include projects or programs specific to each water districts needs and interests, such as technical assistance for stormwater and erosion control and management, leak detection, flume support, education (including 4th Grade water calendar contest), sustainable landscaping, aerial photo imagery (drone) for videos and virtual tours, and troubleshooting calls from water district customers. Programs identified for immediate development are described below.

a. CropSWAP Program –

Mission RCD field staff support Rancho California Water District (RCWD) with their AIEP and CropSWAP/RootstalkSWAP program via MOU with TEAM RCD. TEAM RCD provides site evaluation requests to Mission RCD, Mission RCD field staff schedule the site visit with the customer and perform an irrigation system test while the system is running. An assessment of soil type and water holding capacity is done. Audits often find low emission uniformity and the auditor explains the audit findings and the rebates with the grower or farm manager and makes recommendations for irrigation system improvements to increase uniformity, which result in greater irrigation efficiency.

A detailed audit report is sent to the customer that details the site, current irrigation system efficiency levels including DU and AR, soil information, recommendations for system improvements and water savings on the property that integrate the use of efficient irrigation technology, components, and irrigation scheduling practices. An analysis of water usage history and irrigation scheduling relevant to the crops on the property is also included, and an itemized list of suggested components is developed by the auditor and provided to the customer for purchase. A post-inspection site visit is scheduled and completed by the auditor after participant submits original receipts to verify system installation and successful operation of the retrofit and purchased components.

Time and Cost of Service:

💧 TBD

b. Soil Moisture Sensor Program / NASA / USDA OpenET –

OpenET is a new web-based platform that puts NASA data into the hands of farmers, water managers and conservation groups. Based on more than two decades of research, and developed through a public-private collaboration led by NASA, Environmental Defense Fund, Desert Research Institute, Google Earth, HabitatSeven and several universities with input from more than 100 stakeholders, OpenET uses open-source models and Google Earth Engine to provide satellite-based information on water consumption in areas as small as a quarter of an acre at daily, monthly and yearly intervals. Until OpenET, there was no single, low-cost operational system for measuring and distributing evapotranspiration data at the scale of individual fields. More information about OpenET is available at: openetdata.org/

Applications of Open ET include:

- Support for irrigation practices that maximize “crop per drop” and reduce costs for fertilizer and water.
- Support for water trading programs that protect the financial viability of farms during droughts while helping to make water available for other beneficial uses.
- Development of water budgets and innovative management programs that promote adequate water supplies for agriculture, people, and ecosystems.
- Support for groundwater management programs that require consistent, accurate ET data for monitoring historical and current consumptive water use.

Time and Cost of Service:

💧 TBD

c. Workshops —

Mission RCD could provide workshops including a series of water conservation workshops with irrigation company representatives to educate the community on new systems and be available for customer questions and answers to their irrigation needs. This could include an **Ask an Irrigation Expert** open “office hour” on a weekly or monthly basis for water customers to ask about and resolve their pressing irrigation issues.

Time and Cost of Service:

💧 TBD

d. Classroom Presentations —

Mission RCD staff could provide educational presentations based on existing programs to local classrooms to educate students on conservation topics, to include:

- Water Conservation
- Stormwater Pollution Prevention
- General Water Science
- Watershed Conservation

Time and Cost of Service:

💧 TBD

10. As-Needed Services:

Additional services can be recurring, such as an Annual Report, or address a specific or unexpected need that might include marketing and promotional support at local events attended by Mission RCD staff. For example, Mission RCD staff participate at the San Diego Farm Bureau’s annual Farm and Nursery Expo and Graze at the Fields, the Rincon Fire and Water Expo, the Fallbrook Wildfire Symposium and UCCE / UCANR educational workshops.

Time and Cost of Service:

💧 TBD

11. Deliverables:

All work products developed under this contract are the property of the Client water districts, and includes original reports, writings, recordings, drawings, files, database records, and detailed calculations. At the conclusion of the contract, all program files shall be transferred to the respective Client water districts. Mission RCD will deliver the following records to the Client water districts formatted according to Client specifications:

- Audit reports on a monthly basis (digital)
- Participant and site data on a monthly basis (digital)
- Quarterly activity reports
- Annual reports
- Marketing and program collateral material on an as-needed basis.

12. Quality Control:

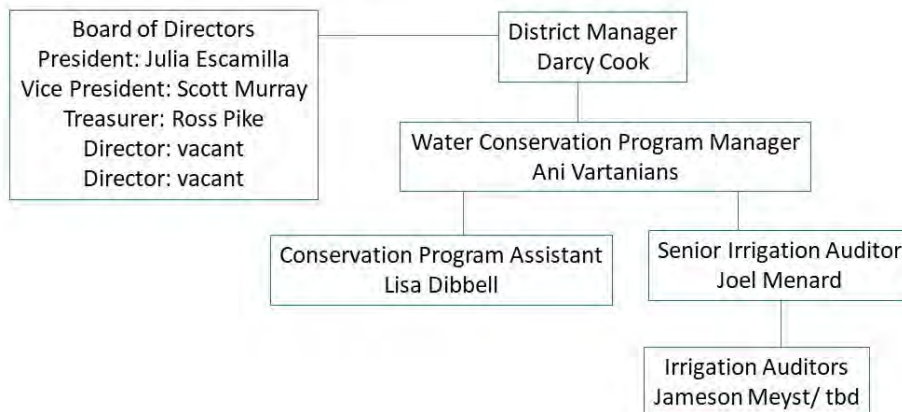
Quality control methods are imbedded in Mission RCD's culture and detailed in Mission RCD's Standard Operating Procedures Manual and begins with receipt of the participant application, and includes verifying customer and account information with customer and member agency; site visit confirmation calls to confirm appointment, customer contact and scheduling timelines fit the scope of work; review and verification of audit data from the handhelds; monthly tracking updates to participating agencies; checking invoicing thoroughly for accuracy; providing excellent customer care and forwarding complaints to the proper administration, and providing an online customer satisfaction survey for program participants.

ATTACHMENT B

ORGANIZATION AND KEY PERSONNEL

Mission RCD's project organization and key personnel are described below:

Mission RCD Resource Conservation Services Program
Organization Chart



I. Key Personnel

Listed below are the key Mission RCD staff currently assigned and proposed to support the resource Conservation Services Program, with a description of their experience on projects of similar size, capacity, and dollar value. Those projects are noted with the contact information provided at the end of the key personnel list. Key staff resumes available upon request. Mission RCD is a drug-free workplace.

a. Darcy Cook, District Manager

Darcy Cook has served as the Mission RCD District Manager since May 2020, overseeing the day-to-day operation of the District and its programs including the SDCWA's WaterSmart Field Services Program and the Agriculture Water Management Programs, MWDOC's SmartTimer Rebate Program, TEAM RCD's AIEP and CropSWAP programs. Darcy provides program, administration and contract management; hiring and overseeing staff and subcontractors to ensure that adequate staffing and resources are available to complete work on schedule; reviews and signs invoices; meets monthly with Mission RCD program managers and customer program managers; writes the annual reports; supports programs at events; and keeps up to date with conservation and water industry issues, trends, and research.

b. Ani Vartanians, Water Conservation Program Manager

Ani Vartanians has supported the San Diego County Water Authority's WaterSmart Field Services Program and the MWDOC SmartTimer Rebate Program since September 2021, providing excellent, detailed program administration. Ani manages the field staff and their schedules; works closely with subcontractors; attends the monthly program meeting with the District Manager and client program managers; manages data and creates monthly invoices; supports programs at events and holds it all together.

c. Lisa Dibbell, *Conservation Program Assistant*

Lisa Dibbell provides as-needed administration and other support to Mission RCD's water conservation programs. She is QWEL certified and has experience working with local nurseries. Lisa also manages Mission RCD's pollinator habitat corridor programs.

d. Joel Menard, *Senior Irrigation Evaluator*

Joel has extensive experience in landscape design and irrigation system installation and is QWEL certified. As the Mission RCD Senior Irrigation Auditor since 2021, Joel conducts the range of Mission RCD irrigation evaluation services. Joel meets with customers to discuss their irrigation and landscape issues, discusses the evaluation results, rebates and resources, and provides additional educational material and program resources. Joel has played an active role in addressing program and service efficiencies and improvements.

e. Jameson Meyst, *Ag Irrigation Evaluator*

Jameson has worked with Mission RCD since 2022 supporting Mission RCD's agriculture irrigation programs for the San Diego County Water Authority and TEAM RCD. Jameson is QWEL certified, is a CCI certified Carbon Farm Planner and has certificates in nursery crop and horticulture production. He is experienced with CDFA Climate Smart programs and soil testing practices.

May 1, 2023

TO: Honorable President and Board of Directors
FROM: Gary Arant, General Manager
**SUBJECT: SAN DIEGO LOCAL AGENCY FORMATION COMMISSION (LAFCO)
CONSOLIDATED REDEVELOPMENT OVERSIGHT BOARD ELECTION**

PURPOSE:

To allow the Board an opportunity to provide direction to the Board President on casting a ballot for the position of Special District Representative for the San Diego Local Agency Formation Commission (LAFCO) Consolidated Redevelopment Oversight Board. Mail-in ballots are due Monday, May 1, 2023, and will be forwarded immediately after conclusion of today's Board Meeting.

SUMMARY:

Currently up for election is one Special District Representative among the two nominated candidates to serve on the San Diego County Consolidated Redevelopment Oversight Board. The Ballot and Vote Certification Form (attached) includes information regarding the election, ballots for the LAFCO Special District Representative, and nomination information for each of the candidates. The candidates are Timothy Robles of the Lakeside Fire Protection District and Patrick Sanchez of the Vista Irrigation District.

BACKGROUND:

The San Diego County Consolidated Redevelopment Oversight Board oversees and approves certain actions of all the San Diego County area redevelopment successor agencies, and manages the assets of the former redevelopment agencies, the repayment of debts, and the fulfillment of other redevelopment agency obligations. The SD LAFCO Agenda Report from March 2018 (attached) includes more detailed background on Redevelopment Agencies, the dissolution of Redevelopment Agencies, and creation of the Oversight Board.

RECOMMENDATION:

After review and discussion, if so desired, by minute action provide direction to the Board President in his casting, or delegation of casting of the ballot for the Special District Representative to the SD LAFCO Consolidated Redevelopment Oversight Board.

PREPARED BY:



Kirsten N. Peraino
Executive Assistant/Board Secretary

APPROVED BY:



Gary T. Arant
General Manager

Attachments:

- LAFCO Ballot, Vote Certification Form, and Candidate Statements
(*San Diego County Consolidated Redevelopment Oversight Board Election*)
- SD LAFCO Agenda Report, March 5, 2018



San Diego County
Local Agency Formation Commission
Regional Service Planning | Subdivision of the State of California

CALL FOR BALLOTS

March 20, 2023

TO: Independent Special Districts in San Diego County

FROM: Tamaron Luckett, Commission Clerk
San Diego Local Agency Formation Commission

SUBJECT: **Call for Ballots |**
San Diego County Consolidated Redevelopment Oversight Board

This notice serves as a call for ballots pursuant to California Government Code 56332(f) with respect to electing one special district representative among the two nominated candidates (attached resumes) to serve on the San Diego Consolidated Redevelopment Oversight Board. **All independent special districts** in San Diego County are eligible to cast one vote through their presiding officers or their alternates as designed by the governing bodies.

The official ballot is attached (Attachment A). Ballots must be signed by the presiding officers or their designees and returned to San Diego LAFCO no later than **Monday, May 1, 2023**. A ballot received without a signature will not be counted. Should LAFCO review a quorum of 29 ballots by the May 1st deadline the nominee with the most votes will be appointed. Ballots received after this date will be invalid. Should LAFCO not receive a quorum of ballots by the deadline an automatic 60-day extension to July 1st is required.

Ballots can be mailed to San Diego LAFCO Office at 2550 Fifth Avenue, Suite 725, San Diego CA 92103-6624 or via email to tamaron.luckett@sdcounty.ca.gov, include **“District Name”** and **“Redevelopment Oversight Board Ballot”** in the subject title, if necessary to meet the deadline, but the original form must be submitted.

Should you have any questions, please contact me at 619-321-3380.

Attachments

- 1) Candidates Resumes
- 2) Attachment A: Election Ballot and Vote Certification form

Administration:
Keene Simonds, Executive Officer
2550 Fifth Avenue, Suite 725
San Diego, California 92103
T 619.321.3380
E lafco@sdcounty.ca.gov
www.sdlafco.org

Chair Jim Desmond
County of San Diego

Joel Anderson
County of San Diego

Nora Vargas, Alt.
County of San Diego

Kristi Becker
City of Solana Beach

Dane White
City of Escondido

John McCann, Alt.
City of Chula Vista

Vice Chair Stephen Whitburn
City of San Diego

Marni von Wilpert, Alt.
City of San Diego

Jo MacKenzie
Vista Irrigation

Barry Willis
Alpine Fire Protection

David A. Drake, Alt.
Rincon del Diablo

Andy Vanderlaan
General Public

Harry Mathis, Alt.
General Public

ATTACHMENT A

**SAN DIEGO COUNTY CONSOLIDATED REDEVELOPMENT OVERSIGHT BOARD ELECTION
BALLOT and VOTE CERTIFICATION**

VOTE FOR ONLY ONE

Timothy Robles []
(Lakeside Fire Protection District)

Patrick Sanchez []
(Vista Irrigation District)

As presiding officer or his/her delegated alternate as provided by the governing board, I
hereby certify that I cast the votes of the _____
(Name of Independent Special District)

for the San Diego County Consolidated Redevelopment Oversight Board Election as:

- [] the presiding officer, or
[] the duly-appointed alternate board member.

(Signature)

(Print Name)

(Print Title)

(Date)

Return Ballot and Vote Certification Form to:
San Diego LAFCO
Tamaron Luckett
2550 Fifth Avenue, Suite 725
San Diego, CA 92103-6624
Email: tamaron.luckett@sdcounty.ca.gov

CANDIDATE STATEMENT
COUNTY OF SAN DIEGO
COUNTYWIDE REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT BOARD

TIMOTHY ROBLES

I believe that government should be serving its citizens to create a better standard of living. My career experience consists of being a Fire Captain/Paramedic with the City of San Diego Fire and Rescue Department (1998-present) and additionally having been elected twice (2018-present) as a Board Director for the Lakeside Fire Protection District.

I am honored that my fellow Lakeside Fire Protection District Board members have decided to nominate me for this opportunity. This nomination comes strongly from a fellow Lakeside Board member, Mark Baker, who recently vacated his seat on the San Diego Countywide Redevelopment Successor Agency Board. Having this Former Board Member at the same agency as me creates a unique opportunity for legacy information to be shared creating a seamless transition of a new member to the Redevelopment Successor Agency Board. I look forward to continuing looking out for the interest of Special Districts here in San Diego County that are affected by the continuing disillusionment of the Redevelopment Agencies throughout the County.

During my career I have been involved in many processes requiring diligent financial oversight and have been involved in other professional Boards and Commissions as you will see listed below.

San Diego Fire and Rescue:

- Development of a Fire Management Assistance Grant,
- FEMA Grant Reimbursements,
- San Diego Fire-Rescue Foundation (Secretary, 2006-present),
- Local 145 Union Board Member (2009 – 2015)

Lakeside Fire District:

- District's Budget Development Committee (2019-present),
- Employment contract and agreement District Representative Negotiator (2019-present),
- Heartland Communications Facility Authority Commissioner (2019-present),
- Santee-Lakeside EMS Authority JPA Commissioner, 2022

As an Oversight Board Member of the San Diego County Countywide Redevelopment Successor Agency, I will work diligently to assist and ensure that each Successor Agency remains on track for their timely disillusionment and that property tax revenues are appropriately redistributed to the originating agencies including Special Districts.

Timothy E. Robles

EMPLOYMENT HISTORY:

- Fire Captain/Paramedic, San Diego Fire-Rescue Department (1998-Present)
600 B Street, Suite 1300, San Diego, CA 92101

OPERATIONAL EXPERIENCE:

- Special Operations Captain (2018-Present)
 - TRT, HIRT, USAR, Operational Support, Peer Support
- Special Assignments
 - Logistics Section Chief (COVID-19 Response IMT)
 - COVID-19 Testing Group Manager
 - Logistics (Telestaff Outage)
 - Dignitary Protection for President Trump
 - EMS CE Paramedic Instructor
 - IST Instructor
 - Academy Instructor (82nd,83rd,84th)
- Specialty Station Assignments:
 - Station 8 - Aircraft Rescue and Fire Fighting
 - Station 45 – HAZMAT, full-time and relief
 - Station 2/41 – TRT, relief
- CA-TF8 USAR (Urban Search and Rescue)
 - Logistics Team Manager
 - Medical Specialist
 - HazMat Technician
 - Rescue Specialist

EDUCATION:

- Associate Degree, Miramar College

OTHER RELEVANT ACHIEVEMENTS AND QUALIFICATIONS:

- Elected Lakeside Fire Protection District Board Member (President),
- Santee-Lakeside EMS Authority Commissioner
- San Diego Fireman's Relief Association, Member (1998-Present)
- Local 145 Union Board Member (2009-2015)

Patrick Sanchez

*Vista Irrigation District
Board of Directors*



NOMINEE:

**Special District Representative
to the San Diego County
Consolidated Redevelopment Oversight Board**

Interests and Qualifications:

- I have worked closely with Regional Planning Agencies, including the San Diego Association of Governments, the Southern California Association of Governments, and the Orange County Council of Governments on various projects.
- I have worked diligently with all outside service extensions to consolidate service levels for cities and counties.
- I possess a clear understanding of my special district's interaction with other agencies to meet current and future community needs.
- I provided leadership with regard to improving agency oversight and transparency.
- With respect to Redevelopment Funding Consolidation, I have experience helping streamline government services.
- I serve as member of the Board of Directors of the Vista Irrigation District; our Board strives to develop partnerships and consortiums with other agencies to efficiently deliver services to our customers.
- My professional experience has provided me with in-depth knowledge of capital projects, recycled water systems, aging infrastructure and water and park bond act projects.
- I have worked closely with other governmental agencies to insure coordination of joint projects; I acted as agency liaison for the Orange County National Pollution Discharge Elimination System program, and prepared and administered extensive landscape and water conservation programs for parks, medians, and street tree projects.
- I have worked collegially with staff and other members of boards on developing community outreach, public policy, and public information programs.
- I have 34½ years of experience working for municipal and county agencies as a Director of Community and Public Services and Director of Parks and Recreation for various public agencies, including the cities of Santa Fe Springs, Oceanside, Tustin, Glendora and Yucaipa and the County of San Mateo.

Chair

Jo MacKenzie, Director
Vista Irrigation District

Vice Chair

Ed Sprague, Director
Olivenhain Municipal Water

Members

Catherine Blakespear, Mayor
City of Encinitas

Bill Horn, Supervisor
County of San Diego

Dianne Jacob, Supervisor
County of San Diego

Andrew Vanderlaan
Public Member

Bill Wells, Mayor
City of El Cajon

Lorie Zapf, Councilmember
City of San Diego

Alternate Members

Lorie Bragg, Councilmember
City of Imperial Beach

Chris Cate, Councilmember
City of San Diego

Greg Cox, Supervisor
County of San Diego

Judy Hanson, Director
Leucadia Wastewater District

Harry Mathis
Public Member

Executive Officer

Keene Simonds

Counsel

Michael G. Colantuono

3

AGENDA REPORT Consent | Information

March 5, 2018

TO: San Diego Commissioners

FROM: Keene Simonds, Executive Officer
Tamaron Luckett, Executive Assistant

SUBJECT: Update on Special District Appointments to San Diego County Consolidated Redevelopment Oversight Board

SUMMARY

The San Diego Local Agency Formation Commission (LAFCO) will receive an update on its appointment process to seat special district representatives – one regular and one alternate – on the San Diego County Consolidated Redevelopment Oversight Board. A total of five candidates were nominated consistent with the eligibility criteria established by the Commission and will now proceed to a ballot election among all 58 independent special districts. The statutory deadline to complete the appointment process is June 30th.

BACKGROUND

Redevelopment Agencies | Establishment and Function

Redevelopment agencies (RDAs) in California were established in 1945 as a means for cities and counties to expedite the acquisition and or funding of public work projects to improve “blighted” areas. The underlying legislative intent in creating RDAs was to empower local officials to foster economic development through the use of local property tax proceeds. Markedly, once established, property tax revenue generated within a designated area became stationary with regard to the monies distributed among other local agencies – such as schools and special districts – with the incremental increases going forward getting redirected to RDAs.

Dissolution of Redevelopment Agencies | Successor Agencies and Consolidated Oversight Boards

In June 2011 – and following several earlier attempts – the Legislature passed Assembly Bill (AB) X26 to suspend all 400 plus RDAs in California and their authority to initiate any new projects. The legislation also initiated a gradual dissolution process in which oversight of RDAs were transferred to successor boards with the task of drawing down preexisting projects.¹ Senate Bill (SB) 107 followed in 2015 to further prescribe the draw down process and mandates the consolidation of all successor agencies in each county by July 1, 2018.² The legislation also provides one of the seven seats on the consolidated oversight board shall be filled by a special district representative and through the framework of LAFCOs' existing administrator role of independent special districts selection committees.

Redevelopment in San Diego County | Implementing SB 107

There are 17 successor agencies to RDAs in San Diego. Almost all – and specifically 15 – of the cities in San Diego County have successor agencies with the exception of Coronado, Del Mar, and Encinitas. The County of San Diego also has two successor agencies. The total value of the residual incremental property tax revenue (e.g. non-committed funds) collectively across the 17 successor agencies as of January 1, 2018 tallies \$131.6 billion. Additionally, within the 17 successor agencies there are 26 special districts divided between 19 independent and 7 dependent that are part of the property tax roll, and as such eligible to receive residual payments from the RPTTF.

In December 2017, San Diego LAFCO approved policy amendments to address its new responsibilities under SB 107 to administer an appointment of a special district representative to a consolidated redevelopment oversight board. The amendments were developed with feedback from LAFCO's Special Districts Advisory Committee (SDAC) and addresses ambiguity in the legislation with respect to appointment eligibility, standards, and procedures. Key implementing policies follow.

- All independent special districts are eligible to participate in the process to appoint (nominate and vote) a representative to serve on the oversight board. However, only board members from those independent special districts that are also enrolled in the RPTTF administered by the County of San Diego Auditor and Controller's Office are eligible to be nominated and serve on the oversight board. A list of the 19 eligible special districts meeting this referenced criteria is provided as Attachment One.
- An alternate appointee to the oversight board is allowed.

¹ Increment property tax revenues generated within RDAs were also now redirected to a single countywide fund – known as the Redevelopment Property Tax Trust Fund (RPTTF) – and administered by local auditor-controller offices.

² SB 107 allows for five consolidated oversight boards in Los Angeles County.

- Election materials shall be transmitted from San Diego LAFCO by e-mail with prior concurrence of the presiding officer of the special district.
- So long as a quorum is achieved the nominee with the most votes will be appointed the regular member. The nominee with the second most votes will be the alternate.

DISCUSSION

This item is for San Diego LAFCO to receive and file an update on the Commission's legislative task to administer appointments of special district representatives – one regular and one alternate – on the San Diego County Consolidated Redevelopment Oversight Board. The update is divided between completed and pending procedures and is being presented to the Commission for information and ahead of the June 30th deadline.

Completed Procedures

- As detailed in the preceding section San Diego LAFCO adopted policies and procedures to implement its tasks to oversee the appointment process of a special district representative to the oversight board on December 4, 2017. The policies and procedures draw from input received from LAFCO's 16-member SDAC.
- Notice was provided by regular mail to all independent special districts on December 5, 2017 summarizing SB 107's legislative requirements and the implementing policy and procedure approvals made by the Commission.
- Notice was provided by certified mail to all independent special districts on January 5, 2018 initiating an open nomination period for eligible candidates through February 15, 2018. The following five nominations were received by the deadline:

Hal Martin – Vallecitos Water District

Julie Nygaard – Tri-City Healthcare District

Bill Pommering – Padre Dam Municipal Water District

Patrick Sanchez – Vista Irrigation District

Ed Sprague – Olivenhain Municipal Water District

Pending Procedures

- SDAC is scheduled to hold a special meeting on March 16, 2018 and – among other topics – will review nomination results and consider approving timelines and related processes associated with the upcoming election. It is also expected SDAC will consider preferences in making candidate recommendations as authorized under policy as well as options in coordinating a candidate night at an upcoming dinner of the local chapter of the California Special Districts Association (CSDA).

ANALYSIS

San Diego LAFCO has made measurable progress in completing its legislative task to oversee the appointments of special district representatives to the San Diego County Consolidated Redevelopment Oversight Board ahead of the June 30th deadline. LAFCO is currently on hold in making further progress given staff's interest to receive SDAC input in setting timelines and related matters – including its preference in making recommendations and/or coordinating a candidate night with the local CSDA chapter – in transitioning from the nomination to election process. This hold is the result of SDAC needing to reschedule its February 16th meeting to March 16th to ensure full attendance among members. Should this rescheduled meeting also require cancellation staff will proceed with setting the remaining timelines and related matters without formal SDAC input to ensure LAFCO complies with the June 30th deadline.

ALTERNATIVES FOR ACTION

This item is being presented for information only.

RECOMENDATION

It is recommended San Diego LAFCO receive and file the report.

PROCEDURES

This item has been placed on San Diego LAFCO's agenda as part of the consent calendar. A successful motion to approve the consent calendar will include taking affirmative action on the staff recommendation unless otherwise specified by the Commission.

Respectfully,



Keene Simonds
Executive Officer



Tamaron Luckett
Executive Assistant

Attachment:

- 1) Independent Special Districts in San Diego County Enrolled in RPTTF

ATTACHMENT ONE

Independent Special Districts in San Diego County | Enrolled in Redevelopment Property Tax Trust Fund (RPTTF)

- Elected or Appointed Board Members are Eligible for Nomination to Oversight Board -

Grossmont Healthcare District
Lakeside Fire Protection District
Lakeside Water District
Leucadia Wastewater District
Lower Sweetwater Fire Protection District
North County Cemetery District
Olivenhain Municipal Water District
Otay Water District
Padre Dam Municipal Water District
Palomar Healthcare District
Pomerado Cemetery District
Resource Conservation District of Greater San Diego County
Rincon del Diablo Municipal Water District
San Marcos Fire Protection District
San Miguel Consolidated Fire Protection District
Santa Fe Irrigation District
Tri-City Healthcare District
Vallecitos Water District
Vista Irrigation District

May 1, 2023

TO: Honorable President & Board of Directors

FROM: Gary T. Arant, General Manager

SUBJECT: SET DATE AND TIME FOR PUBLIC HEARING TO CONSIDER PROPOSED REVISIONS TO THE MISCELLANEOUS WATER SERVICE FEES AND CHARGES AND RELATED ADMINISTRATIVE CODE MODIFICATIONS

PURPOSE:

Present to the Board of Directors for discussion and direction proposed revisions to the miscellaneous water service fees and charges and related Administrative Code modifications. Request a public hearing date be set for May 15, 2023 at 2:00 pm for the Board of Directors to consider adopting an Ordinance approving the proposed revisions to the fees and charges and Administrative Code modifications.

BACKGROUND:

Each year staff evaluates the miscellaneous water meter fees and charges and prepares a recommendation if the rates need to be adjusted.

Staff analyzed the FY 2022-2023 charges currently in effect as they relate to the actual material, labor, and equipment costs experienced in the current Fiscal Year. Staff has also considered industry standard Indexes such as Consumer Price Index for All Urban Consumers (San Diego – Carlsbad) ("CPI-U") and Cost of Living Adjustment (COLA) to help determine the appropriate updates to the charges. CPI Indexes are indicating a 7-8% increase from last year, setting the District's COLA for salary increases at its maximum allowed of 4.5% which takes effect July 1, 2023. Staff found the majority of the costs remained stable, with the exception of backflow devices, experiencing up to 50% increases, attributed to the continued market volatility of those parts.

The miscellaneous water service fees and charges shown in the District's Administrative Code are recommended to be increased to match the actual material, labor and equipment costs of the various items as follows:

- Material costs are based on the average cost of the District's material inventory plus 3% to account for an estimated 6% annual increase in the average inventory cost over the next year.
- Current "Top of Range" labor rates were used in the evaluation and were increased 4.5% to reflect the proposed COLA increase for next year pursuant to the employee association Memorandum of Understanding.
- Equipment rates are based on standard cost values published by Caltrans.

Certain categories denoted with ***no change*** are being recommended to remain the same as currently in effect. These particular categories consist of both labor and material costs, although labor increased with COLA, some materials had a slight decrease in cost offsetting the labor impact, yielding insignificant change overall. Material pricing is based on the average cost of the existing inventory at the time of evaluation. The average cost of materials is adjusted only when new components are purchased and added to inventory.

The miscellaneous water service fees and charges recommended for increase are summarized in Exhibit A (attached) and described in the following discussion:

Section 160.4(a) - Meter Installation Fees

The “Full Install” meter installation item was replaced in this year's recommendation with a separate cost for the installation of the service lateral. The full install cost for a meter service would be the lateral cost for the required lateral size plus the drop-in cost for the meter size purchased. This allows staff to more efficiently provide meter quotes for installations where the lateral size needs to be larger than the meter for low pressure conditions and proposed discounts on multiple meter purchases for remote meter installations where staff incorporates a meter manifold installation.

Table 1 – Meter Lateral Charges	<i>New Item</i>
Full Installation Equivalent Cost	<i>8 to 11% increase</i>
Table 2 – Meter Installation Charges – Drop In	<i>0 to 8% increase</i>
Table 8 – Fire Service Meter Charges – Drop In	<i>4 to 19% increase</i>
Table 17 – Traffic Control Cost, when required	<i>no change</i>

Section 160.4(a) - Fire Meter Tee

Parts makeup was updated to reflect the new installation standard detail that was modified mid-year. The modification allows the typical ¾-inch domestic and 1-inch fire installation combo used on all new homes to fit better within the meter box, allowing for improved access of components for servicing.

Table 7 – Fire Tee Charge	<i>53% increase</i>
---------------------------	----------------------------

Section 160.12(d) - Backflow Devices

Table 3 – Standard Double Check Valve Fees	<i>0 to 52% increase</i>
Table 4 – Double Check Valve on Riser Fees	<i>14 to 35% increase</i>
Table 5 – Reduced Pressure Device on Riser Fees	<i>2 to 29% increase</i>
Table 6 – Reduced Pressure Device with Domestic Tee Fees	<i>5 to 29% increase</i>

Section 160.20(c) - Pressure Reducing Valves (PRVs)

Table 9 – Pressure Reducing Valve Charges – Standard	<i>27 to 65% increase</i>
Table 10 – Pressure Reducing Valve Charges – Cla-Valve*	<i>46 to 125% increase</i>

Cla-Valve Pressure Reducing Valve are required for higher pressure conditions

Section 160.8(a) - Meter Relocation

Meter Relocation Charge is recommended to be increased from \$180 to \$528 to provide for the staff time and equipment costs needed to remove the existing meter and reinstall it at the new location. Staff time for the relocation is slightly greater than the time required for a drop-in meter installation. For meter relocations, the customer is also responsible for the fees and charges for any backflow upgrades and installation of the new service lateral that maybe required and time and material costs for disconnection of the abandoned service lateral from the main.

Table 18 – Meter Relocation Charge

193% increase

Section 160.8(b) - Meter Reconnection Allowance

Meter Reconnection Allowance is recommended to be increased from \$500 to \$600. This allowance is used for reimbursement of customer expenses to reconnect private water service line to an existing meter that was relocated, as a result of installing a new water line and relocating a customer's meter.

Table 19 – Meter Reconnection Allowance

20% increase

Sections 160.22 and 171.10 - Project Facility Availability and Comment Letters (PFAs & PFCs)

Project Facility Availability (PFA) or Project Facility Commitment (PFC) charges consist primarily of staff labor and increased by the 4.5% COLA amount for the next fiscal year, however by matching the labor classification with staff preparing the Project Facility letter we were able to minimize the increase to 2.4% .

Table 15 – Project Availability and Commitment Letters

2.4% increase

Section 160.24 (a) – Construction Meter Service

A Construction Meter Service is a temporary water service to provide the water needed for construction activities. This fee structure underwent a major overhaul the previous year, consisting of a re-evaluation of both materials and labor, resulting in a substantial increase. The cost structure for this item includes labor and equipment. Both increased substantially for the next fiscal year..

Table 16 – Construction Meter Service

9% increase

Administrative Code Modifications:

As part of this process, staff also reviewed other related information within Article 160 Code Sections listed below. Proposed updates will align the code with procedures and policies that reflect current needs. Brief summaries are provided below, refer to Exhibit B for the complete proposed redlined updates.

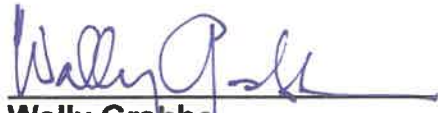
Section 160.2 (c) Water Service Applications and (d) Water Service Installations – Modifications to the section are recommended to clarify the applicability of the 6-month application validity period. Meter applications not approved for installation within 6-months of submittal would be returned, along with all fees and charges deposited with the application. Also clarified that additional costs incurred to install a service lateral in excess of 40 feet would be charged on a time and material basis.

Section 160.8 (a) Meter Relocation - Customer Request. Modifications to this section are recommended to clarify the costs and requirements associated with a meter relocation requested by the customer. The customer would be responsible for the cost to not only physically relocate the meter, but also to upgrade the backflow device, if required, install the new lateral at the desired meter location (if one does not exist) and to disconnect the existing lateral from the main, if required by the District.

RECOMMENDATION:

Staff recommends the Board of Directors set the public hearing date to consider approval of the recommended fees and charges and Administrative Code modifications for the May 15, 2023 Board Meeting and direct staff to publish the appropriate notices incorporating any comments or revisions as directed by the Board.

PREPARED BY:


Wally Grabbe
District Engineer

SUBMITTED BY:


Gary T. Arant
General Manager

Attachments:

- Public Hearing Notice
- Exhibit A – Tables of proposed changes to the fees and charges
- Exhibit B – Proposed changes to Administrative Section Article 160 & 171

**VALLEY CENTER MUNICIPAL WATER DISTRICT
NOTICE OF PUBLIC HEARING
TO AMEND MISCELLANEOUS WATER SERVICE
FEES AND CHARGES**

NOTICE IS HEREBY GIVEN THAT on Monday, May 15, 2023, at 2:00 P.M. in the Board Room of the Valley Center Municipal Water District, 29300 Valley Center Rd., Valley Center, California, a public hearing before the District Board of Directors will be held to discuss the increase to meter connection fees as follows:

Meter Connection Charges:

Service Lateral	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
FY 2023-24 Recommended Fee	N/A	\$7,724	\$8,208	\$8,909	\$9,294

***Traffic Control add-on when required \$2,000**

Drop-In Meter Installation (Existing Service Lateral)	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	\$1,039	\$777	\$1,602	\$1,795	\$2,098
Recommended % increase	4%	8%	0%	0%	0%
FY 2023-24 Recommended Fee	\$1,083	\$843	\$1,602	\$1,795	\$2,098

Full Installation (Drop-In Meter Installation plus Service lateral)	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current Full Install Charge	\$7,935	\$7,840	\$8,983	\$9,947	\$10,444
Recommended % increase	11%	9%	9%	8%	9%
FY 2023-24 Lateral Charge	\$7,724	\$7,724	\$8,208	\$8,909	\$9,294
FY 2023-24 Drop In Charge	\$1,083	\$843	\$1,602	\$1,795	\$2,098
Subtotal Full Install Cost	\$8,807	\$8,567	\$9,810	\$10,704	\$11,392

Backflow Prevention Detector Check (DC) and Reduced Pressure (RP) Charges:

Detector Check (DC) Device	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	\$330	\$377	\$685	\$600	\$1,229
Recommended % increase	32%	30%	33%	52%	0%
FY 2023-24 Recommended Fee	\$436	\$489	\$911	\$914	\$1,229

Detector Check (DC) on Risers Device	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	\$488	\$587	\$1,154	\$1,349	\$1,825
Recommended % increase	23%	21%	14%	10%	35%
FY 2023-24 Recommended Fee	\$600	\$709	\$1,315	\$1,484	\$2,458

Reduced Pressure (RP) Device	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	\$730	\$767	\$1,306	\$1,728	\$3,177
Recommended % increase	18%	25%	10%	2%	29%
FY 2023-24 Recommended Fee	\$860	\$961	\$1,437	\$1,767	\$4,092

Reduced Pressure (RP) Device with Domestic Tee	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	\$946	\$997	\$1,579	\$2,066	\$3,763
Recommended % increase	23%	29%	14%	5%	26%
FY 2023-24 Recommended Fee	\$1,164	\$1,284	\$1,797	\$2,164	\$4,746

Pressure Reducing Valves Standard	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	\$100	\$121	\$817	\$954	N/A
Recommended % increase	27%	27%	36%	65%	
FY 2023-24 Recommended Fee	\$127	\$153	\$1,109	\$1,571	N/A

Pressure Reducing Valve - Cla-Valve	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	N/A	N/A	N/A	\$1,443	\$1,989
Recommended % increase				125%	46%
FY 2023-24 Recommended Fee	N/A	N/A	N/A	\$3,249	\$2,907

Fire Tee	1"
	Amount
Current	\$279
Recommended % increase	41%
FY 2023-24 Recommended Fee	\$394

1" Fire Meter - Drop-In Installation	3/4"	1"
	Amount	Amount
Current	\$740	\$605
Recommended % increase	4%	19%
FY 2023-24 Recommended Fee	\$772	\$721

Miscellaneous Fees:

Project Facility Availability (PFA) Project Facility Commitment (PFC)	Amount
Current	\$170
Recommended % increase	2%
FY 2023-24 Recommended Fee	\$174

Construction Meter Installation and Relocation Fee	Amount
Current	\$230
Recommended % increase	9%
FY 2023-24 Recommended Fee	\$250

Traffic Control Cost	Amount
Current	\$2,000
Recommended % increase	0%
FY 2023-24 Recommendation	\$2,000

Meter Relocation Charge	Amount
Current	\$180
Recommended % increase	193%
FY 2023-24 Recommendation	\$528

Meter Reconnection Allowance	Amount
Current	\$500
Recommended % increase	20%
FY 2023-24 Recommendation	\$600

Documentation for the proposed changes are available upon request from the District, and can be viewed in the District's Office at 29300 Valley Center Road, 7:00 a.m. to 4:30 p.m., Monday through Thursday and 7:30 a.m. to 4:00 p.m., Friday. A written protest to the proposed increases may be filed with the Board Secretary of the District at 29300 Valley Center Rd., Valley Center, CA (mailing address: P. O. Box 67, Valley Center, CA 92082) any time prior to the hour set for the hearing.

The VCMWD Board of Directors welcomes the public to its Board Room in a limited capacity while accommodating virtual observation options as a convenience to the public. Seating inside the Board Room will be spaced to accommodate social distancing. Additionally, Board Meetings continue to be livestreamed for those who wish to observe remotely. *Please note that in the event of technical issues that disrupt the meeting livestream or receipt of public comments by phone or email, the meeting will continue.*

Instructions for members of the public who wish to address the Board of Directors:

Members of the public who wish to address the Board of Directors under “Audience Comments/ Questions” or on specific agenda items, may do so as instructed below. All comments will be subject to a limit of three (3) minutes.

- Making Public Comment for Those Attending In-Person: Members of the public who wish to observe or to address the Board may join the Board Members at the noticed, physical location. A Request to Speak slip is required to be submitted to the Board Secretary prior to start of the meeting (*if possible*).
- Phone Comments During the Meeting: Before the meeting, or before public comment period for the item closes during the meeting, submit a telephone number by email to the Board Secretary at publiccomments@vcmwd.org, together with the agenda item number, and the Board Secretary will call when the board is ready to hear public comments; *or*
- Emailed Comments: Before the meeting, or before public comment period for that item closes at the meeting, email your comments to the Board Secretary at publiccomments@vcmwd.org and the Board Secretary and it will be read aloud at the public comment period; *or*
- Written Comments: Written comments can be also be physically dropped off in advance of the meeting at the District’s Administrative Office or mailed in advance of the meeting to 29300 Valley Center Rd., Valley Center, CA 92082, for receipt no later than 1:00 pm on meeting day.

These public comment procedures supersede the District’s standard public comment policies and procedures to the contrary. If modifications or accommodations from individuals with disabilities are required, such persons should provide a request at least 24 hours in advance of the meeting by email to the Board Secretary at kperaino@vcmwd.org.

Meeting Broadcast: Members of the public may watch the meeting electronically by visiting the District’s website at vcmwd.org/Board/Board-Documents and then clicking the link listed below “live stream” on the page.

Any protest submitted via e-mail or other electronic means will not be accepted as a formal written protest.

At the time stated above, the Board of Directors shall hear and consider all objections or protests, if any, to the proposed increase in fees and charges and may continue the hearing from time to time. Upon the conclusion of the hearing, the Board may adopt, revise, change, reduce, or modify the increases, or overrule any or all objections. If approved, the Miscellaneous Water Meter Fees and Charges would take effect June 19, 2023.

Gary Arant
General Manager

May 5 & May 12, 2023

EXHIBIT A

Table 1 - Lateral Installation Charges - Full Install Charge is now Lateral Installation Charge plus Meter Drop-In Charge

	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
FY 2023-24 Recommended Fee	N/A	\$7,724	\$8,208	\$8,909	\$9,294

*Traffic Control add on when required \$2,000

Comparison to Previous Full Installation Charge					
	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current Full Install Charge	\$7,935	\$7,840	\$8,983	\$9,947	\$10,444
Recommended % increase	11%	9%	9%	8%	9%
FY 2023-24 Lateral Charge	\$7,724	\$7,724	\$8,208	\$8,909	\$9,294
FY 2023-24 Drop In Charge	\$1,083	\$843	\$1,602	\$1,795	\$2,098
Subtotal Full Install Cost	\$8,807	\$8,567	\$9,810	\$10,704	\$11,392

Table 2 - Meter Installation Charges - Drop-In

	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	\$1,039	\$777	\$1,602	\$1,795	\$2,098
Recommended % increase	4%	8%	0%	0%	0%
FY 2023-24 Recommended Fee	\$1,083	\$843	\$1,602	\$1,795	\$2,098

Table 7 - Fire Tee Charge

	1"
	Amount
Current	\$279
Recommended % increase	53%
FY 2023-24 Recommended Fee	\$426

Table 8 - Fire Service Meter Charges - Drop-In

	3/4"	1"
	Amount	Amount
Current	\$740	\$605
Recommended % increase	4%	19%
FY 2023-24 Recommended Fee	\$772	\$721

EXHIBIT A

Table 3 - Standard Double Check Valve Fees

	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	\$330	\$377	\$685	\$600	\$1,229
Recommended % increase	32%	30%	33%	52%	0%
FY 2023-24 Recommended Fee	\$436	\$489	\$911	\$914	\$1,229

Table 4 - Double Check Valve on Riser Fees

	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	\$488	\$587	\$1,154	\$1,349	\$1,825
Recommended % increase	23%	21%	14%	10%	35%
FY 2023-24 Recommended Fee	\$600	\$709	\$1,315	\$1,484	\$2,458

Table 5 - Reduced Pressure Device on Riser Fees

	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	\$730	\$767	\$1,306	\$1,728	\$3,177
Recommended % increase	18%	25%	10%	2%	29%
FY 2023-24 Recommended Fee	\$860	\$961	\$1,437	\$1,767	\$4,092

Table 6 - Reduced Pressure Device with Domestic Tee Fee

	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	\$946	\$997	\$1,579	\$2,066	\$3,763
Recommended % increase	23%	29%	14%	5%	26%
FY 2023-24 Recommended Fee	\$1,164	\$1,284	\$1,797	\$2,164	\$4,746

Table 9 - Pressure Reducing Valve Charges - Standard

	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	\$100	\$121	\$817	\$954	N/A
Recommended % increase	27%	27%	36%	65%	
FY 2023-24 Recommended Fee	\$127	\$153	\$1,109	\$1,571	N/A

Table 10 - Pressure Reducing Valve Charges - Cla-Valve

	3/4"	1"	1-1/2"	2"	3"
	Amount	Amount	Amount	Amount	Amount
Current	N/A	N/A	N/A	\$1,443	\$1,989
Recommended % increase				125%	46%
FY 2023-24 Recommended Fee	N/A	N/A	N/A	\$3,249	\$2,907

EXHIBIT A

Table 15 - Project Facility Availability (PFA) or Project Facility Commitment (PFC)

	Amount
Current	\$170
Recommended % increase	2.4%
FY 2023-24 Recommended Fee	\$174

Table 16 - Construction Meter Installation and Relocation Fee

	Amount
Current	\$230
Recommended % increase	9%
FY 2023-24 Recommended Fee	\$250

Table 17 - Traffic Control Cost

	Amount
Current	\$2,000
Recommended % increase	0%
FY 2023-24 Recommendation	\$2,000

Table 18 - Meter Relocation Charge

	Amount
Current	\$180
Recommended % increase	193%
FY 2023-24 Recommendation	\$528

Table 19 - Meter Reconnection Allowance

	Amount
Current	\$500
Recommended % increase	20%
FY 2023-24 Recommendation	\$600

EXHIBIT B

Article 160 Water Service - Rules and Regulations

Sec. 160.1 Purpose. The purpose of these rules and regulations is to set forth the terms and conditions under which the District will provide water service to customers. These rules and regulations have been designed to regulate the affairs of the District in such a way as to provide water service to the customers at the lowest possible cost and to provide for an equitable distribution of costs from those benefited. The Board shall have the right to interpret these rules and to rule on any point of contention which is not specifically covered herein.

Sec. 160.2 Water Service Applications.

(a) Meter Requirements

1. All water service provided by the District shall be supplied through a District installed water meter purchased by the Applicant/Owner in accordance with this Article.
2. A separate irrigation meter shall be required for all new commercial, industrial, and institutional developments.
3. A separate water meter shall be required for each unit of a newly constructed multiunit residential structure and each residential unit of a mixed-use residential and commercial structure. The General Manager, or his or her designee, may exempt the following types of structures from this requirement where the applicant demonstrates and submits evidence that compliance would result in undue hardship and excessive expense:
 - i. Categories of structures exempt from submetering requirements under applicable law, including, but not limited to, the following:
 - a) Low income housing,
 - b) Housing at places of education,
 - c) Long-term health care facilities,
 - d) Time-share property, and
 - e) Residential care facilities for the elderly.
 - ii. Apartment buildings where the owner installs, maintains, reads, bills, and tests a submeter for each residential unit, in accordance with applicable laws, including, but not limited to, the California Plumbing Code and California Water Code.
 - iii. Multiunit residential structures exempted from this requirement would be subject to the Water Serviceability Charge provisions of Section 160.10.

EXHIBIT B

(b) At the time application for water service is submitted to the District, the applicant shall provide all of the following:

1. Total payment of all costs for and related to meter service connections (Reference Sections 160.4, 160.12 and 160.20).
2. Proof of ownership of the parcel to be served (Grant Deed or Title Policy) when documents to be recorded by the District are required.
3. Proof of easement that may be utilized by the applicant if the applicant's property does not adjoin the District's right-of-way (grant deed, title policy). A notice indicating the meter is off site and may be relocated (per Section 160.8) will be shown on the application.
4. Service application shall be signed by owner/agent acknowledging conditions of service. If the Applicant is not the owner of record, the Applicant shall provide written consent to act on behalf of the property owner of the parcel subject to the requested water service action.
5. The application shall be considered submitted upon receipt of items 1 and 4 above.

(c) Water Service Applications Shall be Subject to the Following:

1. No application may be approved unless VCMWD facilities are existing or have been conditionally accepted for service.
2. If water pressure at the meter location is expected to be less than 25 psi, or greater than 175 psi, during normal operation, a notice of such pressure will be shown on the application.
3. If the District owns legal interest in an applicant's property, a notice will be shown on the application. The applicant will be referred to Underground Service Alert for mark out requests and provided with a copy of the District's Encroachment Permit Policy, Article 270.
4. No application can be approved and the new meter(s) processed for installation until the aforementioned documents have been provided, all requirements met, and the current meter fees and charges paid.
5. If the applicant has not completed all application requirements and obtained District approval within six-months of submitting the application, the application will be closed and returned to the applicant as not approved. The application can be re-submitted with payment of the current meter fees and charges and signing a new application.

EXHIBIT B

(d) Water Service Installations Shall be Subject to the Following:

1. No water meter may be installed prior to approval of the meter application.
2. Once the application has been approved by the District, the applicant will be provided with a meter stake and instructed to set the stake where the meter will be installed. The District shall have final approval of the meter location.
3. Once the application has been approved, a service order will be forwarded to the meter department and added to the meter installation schedule. Meters are installed on a first come, first served basis without loss of continuity to working schedules. If the meter stake is not set by the applicant, the meter installation will be rescheduled for a later date.
4. Meters can only be set in a District right-of-way. It is District policy to set meters within 40 feet of a service main as meter connection charges have been priced accordingly. Any additional costs incurred to install a service lateral in excess of 40 feet will be charged to the customer on a time and material basis. The District will have final approval of meter location.
5. Installations within heavily trafficked roadways may require third party traffic control. If required, additional charge will apply as specified in 160.4.
6. The installation of a water meter is appurtenant to a specific property. Meters may be relocated pursuant to Section 160.8.

Sec. 160.4 Connection of Service. The applicant shall be required to pay connection, equipment and capacity fees in full before a service connection will be made. These fees are refundable only if the water service commitment has not been used to obtain a building permit, if no connection to the District system has been made and if the District has not constructed or committed itself to construct facilities because of the application for which the fee was paid.

(a) Connection Charge. The connection charge shall be as follows:

	¾ inch	1 inch	1½ inch	2 inch	3 inch
Service Lateral Charge	N/A	\$7,724	\$8,208	\$8,909	\$9,294

	¾ inch	1 inch	1½ inch	2 inch	3 inch
Drop-In Meter Charge	\$1,083	\$843	\$1,602	\$1,795	\$2,098

EXHIBIT B

Applicant shall pay for installation of a service lateral if an adequately sized service lateral or meter manifold has not been previously constructed to provide service to the Applicant's property. Applicants purchasing multiple meters that could be installed at one location may request alternative pricing for a meter manifold installation to reduced lateral costs and minimize connections to the main. Manifold installation quotes would be subject to the Applicant completing and obtaining approval of the meter application within six months of submittal.

	¾ inch	1 inch	1½ inch	2 inch	3 inch
Traffic Control – When Required	\$2,000				

	¾ inch	1 inch
Drop-In Fire Service Meter	\$772	\$772

	1 inch Residential
Fire Sprinkler Tee Charge	\$426

1-Inch Residential Fire Sprinkler Meter Tee:

1. 1-inch residential fire sprinkler tee charge is for modifying a 3/4-inch or 1-inch standard meter service to add a 1-inch residential Fire Service Meter. Installation of Fire Meters on larger service laterals would be charged on a time and material basis.
2. 3/4-inch Drop-In Fire Service Meter charge applies to installation of a 3/4-inch tattletale meter on commercial detector check assemblies.
3. 1-inch Drop-In Fire Service Meter charge applies only to 1-inch fire meter installations for residential sprinkler systems that are installed concurrently with the domestic service meters.
4. Service Valve. Upon installation of a water service, a valve will be located on the edge of the customer's property and is there only to assist in making initial connection and emergency shutoffs. The District will use it for turn-offs when necessary. It is required that a valve also be installed in the customer's system for control purposes.
5. Meter Size Limitations. An application for a meter(s), 1-1/2 inch and larger, will not be approved until after a hydraulic evaluation by the District Engineer demonstrates adequate capacity is available at the proposed point(s) of service.

Sec. 160.8 Meter Relocation. The installation of a water meter is appurtenant to a specific property. Any relocation of an existing meter is limited to a location to serve the property or any portion of the property the original meter was installed to serve or a property of the same ownership. Unless otherwise approved, the property owner shall be responsible for disconnecting the service lateral at the main for the meter that is relocated.

EXHIBIT B

(a) Customer Request. If the same size meter is only to be relocated, and if a service lateral is available for that parcel, the **property owner shall pay the current Meter Relocation Charge, pursuant to Section 160.8 (d)**. If a service lateral is to be installed by the District, the cost is the same as the current connection charge. (Refer to Administrative Code Section 160.4(a)).

The relocated meter **installation** must conform to current District policies **and standards regarding the status of the backflow**. The property owner may be **subject to additional costs to upgrade the backflow device to current standards**.

Unless otherwise approved, the service lateral from which the meter is being relocated shall be disconnected from the water main at the customer's expense on a time and materials basis.

(b) VCMWD or Developer Requirement. Parallel private water lines within public facility easements and Right of Way are not allowed. If need for new public facilities create this situation, responsibility for resolution is as follows:

If the meter must be relocated because of a VCMWD initiated and funded project, VCMWD will bear the cost of relocating the meter and backflow/reduced pressure device. Reconnection of private water lines to a relocated meter is the customer's responsibility. VCMWD will reimburse customer incurred out-of-pocket expenses up to **the current Meter Reconnection Allowance amount pursuant to Section 160.8 (d)** with proper verification. VCMWD will coordinate the property owner's connection to the new meter location.

If a property owner's meter must be relocated as a requirement of offsite development, VCMWD will require the proponent of the development activity to be responsible for the required relocation of the meter and backflow/reduced pressure device at no cost to the property owner. VCMWD will require the project's proponent to coordinate with the property owner and demonstrate proof of their cooperation as a condition of plan approval.

(c) Change in Meter Size. If the property owner requests a change in meter size concurrently with the change in location, a downsize will be accomplished at no cost to the property owner. An increase in the meter size will require payment of additional capacity and installation costs by the property owner, as required by applicable sections of the Administrative Code.

(d) Fees and Charges

a. **Meter Relocation Charge - \$528**

b. **Meter Reconnection Allowance - \$600**

EXHIBIT B

Sec. 160.12 **Backflow Prevention Devices.** The State Health Department requires the District to comply with Title 17 of the California Administrative Code to have a Backflow Prevention Program. The District, since 1978, has had an active on-going cross connection control program through field inspections, file audits and a questionnaire filled out when service is initiated or transferred. Approved backflow devices will be installed adjacent to all new meter services by the District. Existing services that do not have the approved backflow device will receive notification from the District requiring them to purchase and install the proper device. The backflow device will be available for purchase at the District office, but it will be the responsibility of the property owner to install the device.

Should an existing customer's use of the meter service connection be changed in such a way as to require installation of a Reduced Pressure Device or an Approved Double Check Device in order to meet the requirements of this section, it is the customer's responsibility to notify the District immediately. Purchase of the required device or parts can be made through the District, but the responsibility of installation is that of the customer. If the changes are not made within 30 days after proper notification, service may be interrupted. The following approved backflow devices are required under the following conditions:

- (a) **Approved Double Check Valves.** (The District's recognized approved list of devices is available at the District's office.)
 - 1. On all services not requiring an approved Reduced Pressure Device.
 - 2. On all service having a fire protection system. The Double Check Valves required in this section must be installed above ground with the same clearance required for the installation of the Approved Reduced Pressure Backflow Device. These devices shall be tested on an annual basis at the owner's expense.
- (b) **Approved Reduced Pressure Backflow Device.** (The District's recognized approved list of devices is available at the District's office.)
 - 1. Anywhere that fertilizer, livestock, medication or a vaccine, etc. is or may be introduced into the water system.
 - 2. Anywhere a mortuary or commercial laundry facility is operated.
 - 3. Any chemical processing plants, dairies, dental office, medical office, hospital/medical clinic, parks or campgrounds with dumps for recreational vehicles, nurseries, flower growers, green belt irrigation area, home health care, assisted living facility, strip mall, commercial/industrial building and veterinarian offices, and any property with an auxiliary water system or private well.

EXHIBIT B

4. Anywhere that toxic concentrations of dangerous materials, insecticides, weed killing, etc. are being introduced into the system.
 5. Anywhere reclaimed water is used.
- (c) **Approved Air-Gap Separation.** *(This device is not obtainable at the District's office.)*
1. Anywhere a sewage treatment plant is operated unless a reduced pressure backflow device is approved by the District.
- (d) **Fee Schedule.** At the time of installation, inspection and testing by District personnel will be required. All devices will be inspected annually and repaired as necessary by the District and charged to the customer accordingly. The charges for installation, annual inspection and repairs are as follows:

FEE SCHEDULE

Meter Size	Approved Double Check Valve Section 160.12(a)1	Approved Double Check Valve Section 160.12(a)(2)	Approved Reduced Pressure Backflow Preventer Section 160.12(b)	Approved RP With Domestic Service Tee Section 160.12(b)	Annual Inspection Charge – Backflow For Water Meter	Annual Inspection Charge – Backflow For Fire Meter	Repair Fees
3/4"	\$436	\$600	\$860	\$1,164	\$51	\$34	\$0
1"	\$489	\$709	\$961	\$1,284	\$51	\$34	\$0
1.5"	\$911	\$1,315	\$1,437	\$1,797	\$51	\$34	\$0
2"	\$914	\$1,484	\$1,767	\$2,164	\$51	\$34	\$0
3"	\$1,229	\$2,458	\$4,092	\$4,746	\$51	\$34	\$0

EXHIBIT B

Sec. 160.20 Pressure Reducing Valves.

- (a) Customer Responsibility. The District shall assume no responsibility for water pressure regulation within a customer's service area. The customer shall be responsible for providing adequate safeguard measures for the customer's water system wherever pressure regulation is necessary.
- (b) Requirement for Installation in New Construction. Customers making application for water service for new construction for residential, commercial or industrial use shall be required to install an appropriate pressure regulation device for such service in accordance with the California Plumbing Code.
- (c) High System Pressure. If water pressure at the meter location is over 175 PSI, a Pressure Reducing Valve (PRV) must be installed on the District's side of the meter at the customer's expense.

The District shall install the required Pressure Reducing Valve (PRV) for the following cost to the customer:

<u>Meter Size</u>	<u>3/4"</u>	<u>1"</u>	<u>1-1/2"</u>	<u>2"</u>	<u>3"</u>
Cost for PRV ¹	\$127	\$153	\$1,109	\$1,571	N/A
Cla-Valve ²	N/A	N/A	N/A	\$3,249	\$2,907

¹ Standard PRV

² Cla-Valve Regulator for Higher Discharge Pressure than Standard PRV

May 1, 2023

TO: Honorable President and Board of Directors

FROM: Gary Arant, General Manager

SUBJECT: REVIEW OF BUDGET POLICIES

PURPOSE:

As part of the annual Budget process, the District's Budget Policies are reviewed. The District's budget policies are codified in Administrative Code Section 50.2.

SUMMARY:

The District has seven policies that are summarized below. A complete copy of the policies are attached.

1. Reserves: There are four general categories of reserves:

1. **Rate Stabilization Reserves** are used to level water rates and pumping rates.
2. **Operating Reserve** provides funds for emergencies and natural disasters.
3. **Restricted Reserves** include the Lower Moosa Canyon Water Reclamation Facility, and Woods Valley Ranch Water Reclamation Facility and Debt Service Reserves.
4. **Capital Reserves** provide funding for continuing budgeted capital projects, improvements funded from capacity charges and, future capital additions and replacements.

Rate Stabilization Reserves – The entire balance of the Water Rate Stabilization Reserve was depleted in Fiscal Year 2018-19 as actual water sales have been at or below budgeted water sales since then. The Pumping Rate Stabilization Reserve was utilized in its entirety during Fiscal Year 2016-17 as the cost of Electricity, Natural Gas, and Pump & Motor maintenance have continually exceeded Pumping Charge Revenues.

Operating Reserve – Staff anticipates that the Operating Reserve, Pumping Rate Stabilization Reserve, and Rate Stabilization Reserve (Discretionary Reserves) for the Water General Fund will meet the goal of “at a minimum three and a maximum six months operations and maintenance budget”. Woods Valley Ranch Operating Reserve will be fully funded. The estimated fund balance at Moosa is estimated to meet the goal of at a minimum three and a maximum six months operations and maintenance budget.

Restricted Reserves – Restricted Reserve balances have been established for the State Revolving Fund Loans that the District has for the Cool Valley Reservoir

of \$220,421 and the Woods Valley Ranch Expansion Project totaling \$1,542,388.

The Replacement Reserves for the Water Reclamation Facilities at Lower Moosa and Woods Valley are based on a percentage of the current annual depreciation and may be used for the replacement of assets or facilities with a maximum equal to the replacement value of the assets covered.

The Grinder Pump Reserve for the Woods Valley Service Area is funded with the net revenues from the Grinder Pump Maintenance Charge and is used for the expenses related to the maintenance and replacement of the Grinder Pumps.

Currently, there is no reserve for the Low Pressure Sewer ("LPS") System at the Lower Moosa Canyon Water Reclamation Facility ("Moosa") Service Area. Staff has determined a need to establish and fund such a reserve with the net revenues from the LPS Charge and utilize it for the maintenance and replacement of the LPS pumps. Staff plans to return to the Board at the June 19, 2023 Board Meeting to propose establishing an LPS Reserve for the Moosa Service Area and will provide more details at that time.

Capital Reserves – The Capital Improvements Reserve is funded by taxes and by retained earnings not otherwise reserved, with the maximum reserve level being the current cost of all projects in the Water Master Plan.

2. **Fees and Charges:** This simply states that the water and each wastewater system should be self-sufficient and that all fees and charges from wholesale agencies be passed through to our customers.
3. **Debt:** Long-term debt shall not be used to fund current operating costs, debt issues should generally be used only for capital projects, and debt issues should be limited to our capacity to repay from related revenue streams.

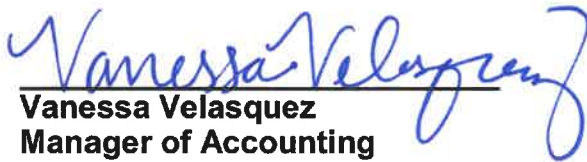
The Debt Policy is presented in Administrative Code Section 50.3. No changes to that policy are recommended at this time.

4. **One-time and Unpredictable Revenues:** Significant one-time revenues should be allocated to the source of the receipt. Unpredictable revenues such as capacity fees should be budgeted conservatively to avoid deficits from operations.
5. **Balanced Budget:** The budget shall be balanced each year from current revenues, including but not limited to those provided by the monthly meter service charge and the Valley Center MWD commodity rate. With approval of the Board during the annual budget adoption process, reserves can be used to provide budgetary funding for the purposes for which those reserves were established.
6. **Revenue Diversification:** The District shall attempt to cover at least 60% of its fixed operating expenditures with monthly meter service charge revenue.
7. **Contingencies:** Provides procedures for use during water emergencies. (Emergencies are addressed in Administrative Code Section 225).

RECOMMENDATION:

Information item only, no action is required. The completed budget will be presented at a later date.

PREPARED BY:



Vanessa Velasquez
Manager of Accounting

APPROVED BY:



Gary T. Arant
General Manager

REVIEWED BY:



James V. Pugh
Director of Finance & Administration

Sec. 50.2 Budget Policies. The following policies shall be followed both in preparing the annual budget and during the course of financial operations of the District.

- (a) Reserves. Reserves are to be established and used as follows. Reserves may carry negative balances if it is probable that the deficits will be recovered within a reasonable time.

Reserves funds will not earn interest unless noted below.

The disposition of funds collected in excess of limits shown is at the discretion of the Board of Directors.

All reserves have specific funding sources except for the Operating and Capital Improvement Reserves which will be funded in the order presented from accumulated net earnings.

1. Rate Stabilization Reserves:

- A. Water Rate Stabilization Reserve: The District component of sales in excess of budgeted water sales and revenue collected for fixed charges in excess of those fixed expenses incurred shall be placed in a rate stabilization reserve to fill any deficit resulting from the water sales volume falling below projected budget figures. It could also be used to defer future increases in the District's component of the water commodity rate and fixed wholesale charges. Fixed wholesale charges include the Metropolitan Water District's Capacity Reservation Charge and the San Diego County Water Authority's Customer Service Charge and Emergency Storage Project Charge. The reserve shall be limited to no more than 50% of the District component of budgeted water sales and fixed wholesale charges.
- B. Pumping Rate Stabilization Reserve: Pumping revenues in excess of the cost of electrical and natural gas power, the cost of the operation and maintenance of all pumping facilities, and the cost of pumping facility capital projects shall be placed in this reserve to defer future increases in the pumping charge rates. The reserve shall be limited to no more than 50% of budgeted pump charge revenues.

Per Ordinance No. 2018-16 Adopted 9/17/18 [Sec. 50.2]

Per Ordinance No. 2018-16 Adopted 9/17/18 [Sec. 50.2(a)(1)(A)]

Per Ordinance No. 2010-02 Adopted 3/15/10 [Sec. 50.2(a)(1)(B)]

(a) Reserves (Cont'd.)

2. Operating Reserve:

A reserve shall be established for the asset categories listed below to provide funding for emergencies and natural disasters, such as fire, earthquake, flooding, etc. This reserve need not be funded in the budget.

- (1) General Fund
- (2) Lower Moosa Canyon Water Reclamation Facility
- (3) Woods Valley Ranch Water Reclamation Facility

The Operating Reserves and the Rate Stabilization Reserves together are considered to be discretionary reserves, unrestricted or uncommitted reserves not anticipated to be used in the current fiscal year. The District shall endeavor to maintain these discretionary reserves at a minimum three and a maximum six months operations and maintenance budget (excluding wholesale water and power purchases for the General Fund Operating Reserve).

3. Restricted Reserves:

A. Debt Service Reserve: This reserve includes debt service taxes collected but not yet payable to debt holders, reserves required by debt agreements, and unexpended proceeds from debt issues, and will be used to fulfill debt requirements in accordance with debt covenants. This reserve shall earn interest in accordance with state statute.

B. Replacement Reserves: Reserves for the following asset categories shall be established.

- (1) Lower Moosa Canyon Water Reclamation Facility
- (2) Woods Valley Ranch Water Reclamation Facility
- (3) Woods Valley Ranch Grinder Pumps

Each reserve shall receive an annual budget appropriation based on a percentage of the current annual depreciation of the asset category as determined from the estimated current replacement cost, service life and age of facility. Proceeds from the sale of these assets shall be credited to these reserves. The "Buy-In" component of the capacity charges for the asset category shall be credited to these reserves. This reserve shall earn interest in accordance with state statute.

(a) Reserves (Cont'd.)3. Restricted Reserves (Cont'd)

B. (Cont'd)

These reserves may be used for the replacement of assets or facilities or installation of system upgrades, but not for installation of additional assets or facilities needed for increasing capacity. The reserve shall not exceed the replacement value of the assets covered. With Board approval, funds may be loaned from this reserve for other purposes subject to full repayment of the principle amount plus interest.

4. Capital Reserves:

- A. Continuing Projects Reserves: Unexpended appropriations for capital projects which are not completed in a fiscal year will be carried forward to the following fiscal year.
- B. Capacity Charge Reserves: The "Incremental" component of capacity charges shall be credited to the capacity charges reserve in accordance with state statute to provide funding for capacity expansion projects identified in the facility master plan allocable to future demand. This reserve shall earn interest in accordance with state statute.
- C. Capital Improvements Reserve: Water availability charges not allocated to the readiness-to-serve charge and debt service, and property taxes not otherwise allocated shall be credited to the capital improvements reserve to provide funding for future capital projects. In addition, retained earnings not reserved for other purposes shall be transferred to this reserve. The "Buy-In" component of the water capacity charge shall be credited to this reserve. The reserve shall not exceed the current estimated cost of all projects outlined in the Water Master Plan which are (1) not allocable to future demand, (2) not previously appropriated, and (3) not contingent on outside factors.

Sec. 50.2 Budget Policies (Cont'd.)

(a) Reserves (Cont'd.)

The following table provides reference to reserves. For complete details refer to Section 50.2:

Reserve	Source	Use	Minimum	Maximum	Index
Rate Stabilization Reserves:					
Rate Stabilization	Water revenues over water budgeted and fixed wholesale charges	Deficits resulting from sales volume below budget projections and to moderate future rate increases	None	50% of budgeted District component of water sales and fixed wholesale charges	No
Pumping Rate Stabilization	Pumping revenues over costs	Defer future pumping rate increases; construction of pump facilities	None	50% of budgeted pump charge revenue	No
Operating Reserve:					
Operating Reserve	Earnings not reserved for other purposes	Emergencies or natural disasters	Operating and Rate Stabilization Reserves at three months operating budget (excluding water & power)	Operating and Rate Stabilization Reserves at six months operating budget (excluding water & power)	No
Restricted Reserves:					
Debt Service	Debt service taxes, reserves under debt agreements, and unexpended debt proceeds	Fulfill debt requirements in accordance with debt covenants	Per debt agreements	Per debt agreements	Per debt agreements
Replacement: ◦ Lower Moosa Canyon WRF ◦ Woods Valley Ranch WRF ◦ Grinder Pumps	Budget appropriation equal to a percentage of annual depreciation on related assets, plus proceeds from sales of those assets	Replacement of assets, System Upgrades	None	Replacement cost of assets	Interest

Per Ordinance No. 2018-16 Adopted 9/17/18 [Sec. 50.2(a)(4)table

Sec. 50.2 Budget Policies (Cont'd.)

Reserve	Source	Use	Minimum	Maximum	Index
Capital Projects:					
Continuing Projects	Unexpended appropriations for capital projects carried forward	Budgeted capital projects	None	Unexpended appropriations	No
Capacity Charges	Capacity charges ("Incremental" component)	Capacity Expansion projects for future demand	Unexpended capacity charges	Unexpended capacity charges	Interest
Capital Improvements	Availability charges not allocated to RTS and debt service, property taxes, and "Buy-In" component of Water Capacity Charge plus earnings not reserved for other purposes	Future capital projects	None	Projects outlined in Master Plan	No

The following charts provide reference to the flow of funds into the reserves. For complete details refer to Section 50.2

Water System Reserves:

Net Water Revenues

Water revenues over water budgeted & fixed wholesale charges	➡	Rate Stabilization Reserve
Pump revenues over expenditures	➡	Pumping Rate Stabilization Reserve
Debt service taxes and bond proceeds	➡	Debt Service Reserve
Capital budget carry-overs	➡	Continuing Projects Reserve
Capacity charges ("Incremental" Component)	➡	Capacity Charges Reserve
Water availability charges and property taxes	➡	Capital Improvements Reserve

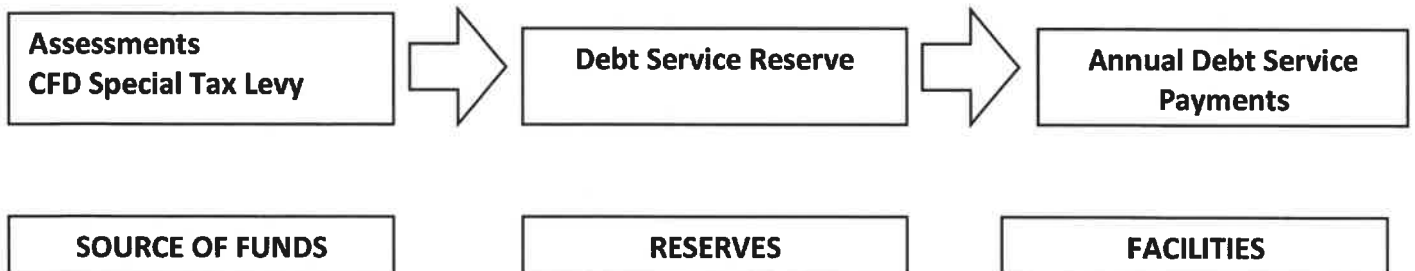
Operating Reserve

Capital Improvements Reserve

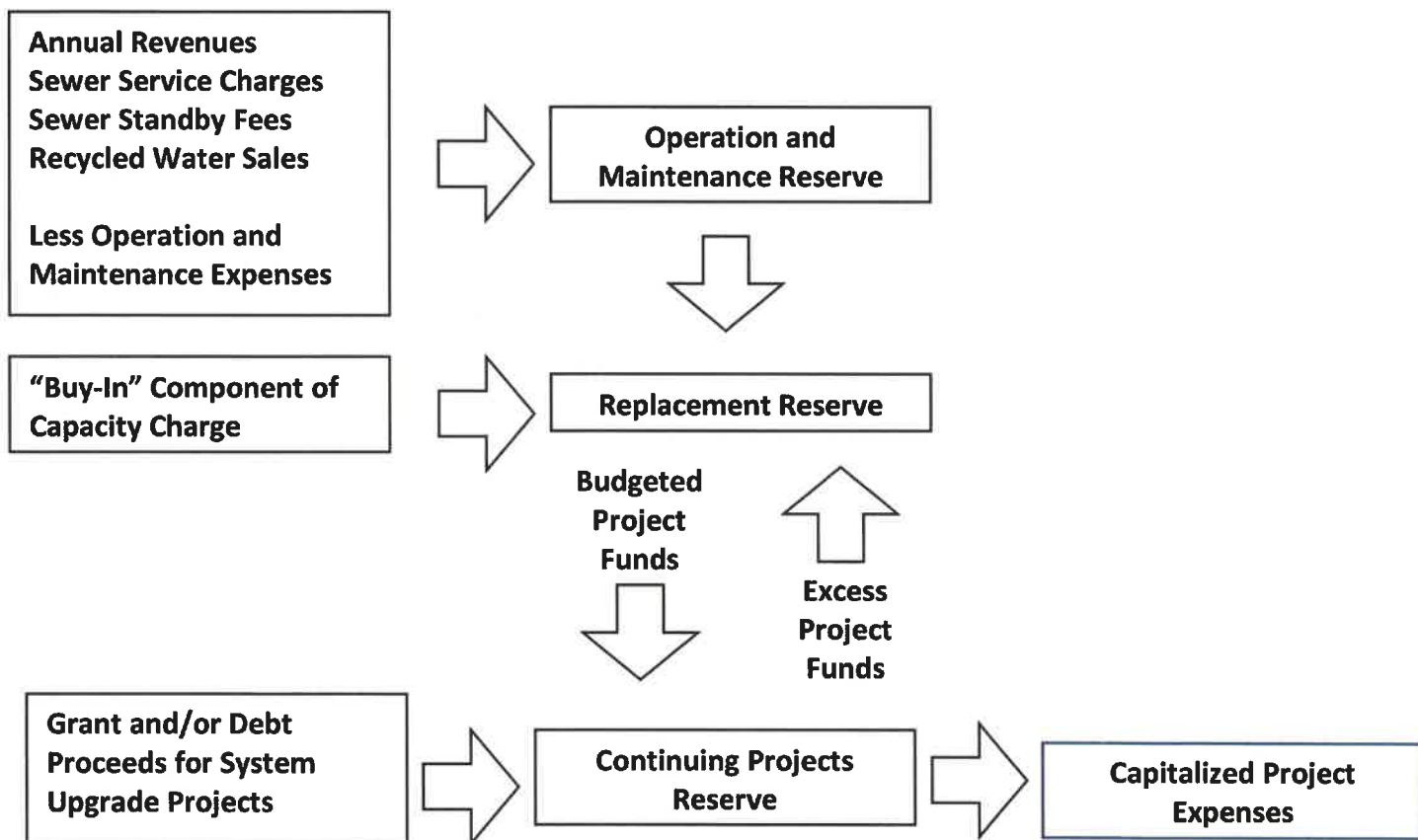
Per Ordinance No. 2018-16 Adopted 9/17/18 [Sec. 50.2(a)(4)table

Wastewater System Reserves

Debt Service Funds:

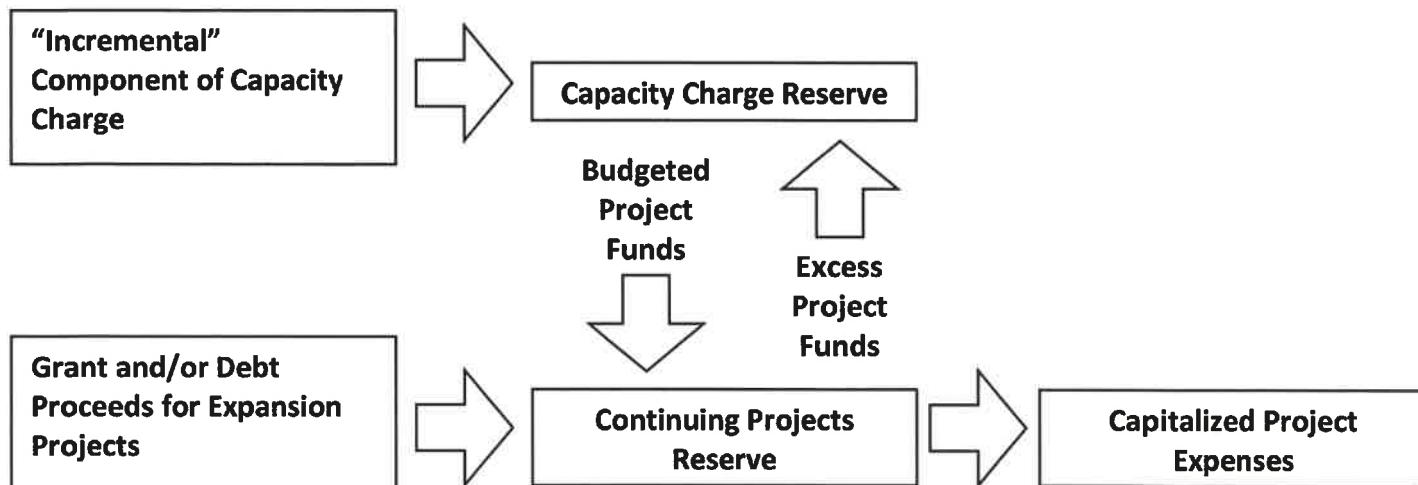


O&M, Replacement and System Upgrade Funds:



Per Ordinance No. 2018-16 Adopted 9/17/18 [Sec. 50.2(a)(4)table

Capacity Expansion Funds:



- (b) Fees and Charges. Each water and wastewater system ultimately shall be self-sufficient. Administrative costs incurred by the District shall be allocated to the each system in accordance with general practices and reimbursed to the general fund.

Interest earnings on cash held by the general fund for other funds shall be allocated to the respective funds annually.

In accordance with Section 160.3(g), all fees and charges for wholesale water and water related services shall be passed through to District customers by action of the Board of Directors.

- (c) Debt – See Section 50.3, Debt Policy.
- (d) Use of One-time and Unpredictable Revenues. One-time revenues, except when immaterial, should be allocated to the source of the revenue or refunded expenditure or, if not directly allocable, to the rate stabilization fund. Nonrecurring revenues shall not be used to initiate new programs which result in ongoing expenditures without specific notification to and approval by the Board of Directors.

Revenues which cannot be predicted, such as capacity fees, property taxes, and interest, should be forecast conservatively in the budget.

- (e) Balancing the Operating Budget. It is the policy and goal of the District that the current annual operating expenditures shall be funded with current revenues, including but not limited to those provided by the Monthly Meter Service Charge and the Valley Center MWD Commodity Rate. Reserves can be used to provide budgetary funding for the purposes for which the reserves were established as detailed above.

The adopted operating budget shall be prepared on the accrual basis of accounting. Depreciation is not funded in the budget except where required for individual reserves.

- (f) Revenue Diversification. When rate increases are needed to cover District costs, other than wholesale pass through costs, consideration should be given to meeting at least 60% of the District's fixed operating expenditures with the Monthly Meter Service Charge revenue.
- (g) Contingencies. Emergencies are addressed in Article 225.
- (h) Authority for Budget Transfers. The General Manager is authorized to transfer up to \$35,000 between the budget accounts without prior Board approval. Transfers above that amount must have prior Board approval.

May 1, 2023

TO: Honorable President and Board of Directors

FROM: Gary Arant, General Manager

**SUBJECT: REVENUE AND EXPENSE PROJECTIONS IN THE PROPOSED
FISCAL YEAR 2023-2024 BUDGET**

PURPOSE:

To provide the Board with a preliminary overview of revenue and expense projections and capital projects to be requested in the upcoming proposed 2023-24 Budget.

SUMMARY:

The budget for Fiscal Year 2023-24 is in preparation and will be presented to your Board at the June 19, 2023 Board meeting. To keep the Board apprised of what to anticipate, the following is an overview of major assumptions, capital projects, and changes expected in the new budget.

WATER

Water Sales

For the current year ending June 30, 2023, it is projected that the District will sell 14,400 acre feet of water. This is 12.7% under the budgeted 16,500 acre feet. The last time the District recorded water sales that low was in Fiscal Year 1972-73 with a total of 14,588 acre feet. The significant shortfall in water sales compared to budget is due to the unforeseen onslaught of powerful atmospheric river storms that California faced during the winter. This led to record-breaking snowpack, nearly full reservoirs and overflowing watersheds. Additionally, agricultural sales continue to decline due to rapid increases in the wholesale water costs, regulatory restrictions, labor costs and shortages and market competition. For Fiscal Year 2023-2024, staff feels reducing the estimated sales to 16,000 acre feet would be more reasonable and reflective of the overall decline in agricultural sales.

Water Rates

On January 1, 2024, aggregate wholesale costs from San Diego County Water Authority (SDCWA) and Metropolitan Water District (MWD) will increase. Included in the preliminary rate estimates is the most recent information that the District has received. SDCWA staff continues to seek Board input and refine multiple series of key inputs and assumptions that are expected to have significant influence on the ultimate Calendar Year 2024 rate recommendation come May.

The following estimated rates are being used in preparing the Budget. Actual rates adopted for January 1, 2024, will likely be different.

Component	Domestic			PSAWR		
	Current	Proposed	% Increase	Current	Proposed	% Increase
Imported Water Costs	\$2,198.65	\$2,469.16	12.3%	\$1,605.88	\$1,771.28	10.3%
VCMWD	\$273.64	\$278.57	1.8%	\$273.64	\$278.57	1.8%
Total	\$2,472.29	\$2,747.73		\$1,879.52	\$2,049.85	
Wholesale Rate Increase		\$270.51			\$165.40	
Total Proposed Increase		\$275.44			\$170.33	
		11.1%			9.1%	

The District's local cost component of the water rate is budgeted at \$278.57 per acre foot. This represents an increase of 1.8%, or \$4.93 over the current rate of \$273.64. This increase is necessary to cover a portion of the local fixed costs. This 1.8% increase would generate additional service charges of approximately \$78,000 over 12 months to further free property taxes for capital improvements.

It is recommended that all SDCWA wholesale rate changes be passed through to the District's customers in accordance with the District's Rate and Budgeting Policies contained in Section 160.3 (g) of the Administrative Code.

Agricultural Discount

Based on the current rate information from the SDCWA for Fiscal Year 2023-24, VCMWD Permanent Special Agricultural Water Rate (PSAWR) customers will pay a retail rate that is \$698 or 25% lower than their domestic counter-parts. To summarize, the current PSAWR rate differential is comprised of:

- \$ 342 / AF avoided in paying the MWD supply rate and not paying the melded SDCWA melded supply rate; and
- \$ 208 / AF avoided in not paying the SDCWA Storage Charge; and
- \$ 148/ AF avoided in not paying the SDCWA Supply Reliability Charge;
- \$ 698 / AF

The current PSAWR differential rate is \$593, indicating an increase in the differential of \$105. This is due to the fact that the wholesale rate increase for treated Agricultural water is increasing at a lower percentage than the Domestic supply rate.

Local Revenues

Current Board policy states that the District's local water rates and charges, which include but are not limited to the District's Local Commodity Charges and Monthly Meter Service Charge, be set so that revenue from these sources would fully cover the District's local operating costs, excluding wholesale water and power costs. Presently, the combination of the two revenues is not sufficient to fully cover the District's local operating costs. As a result, other non-operating revenues including investment income, lease revenues, and delinquent penalties make up the difference. It is the District's goal to close that gap over the next two years, and meet that goal by Fiscal Year 2024-25.

Staff asks that the Board consider increasing the monthly service charge \$0.85 and \$1.16 for a ¾-inch and 1-inch meter, respectively. This 1.8% increase would generate additional service charges of approximately \$147,000 over 12 months to further free property taxes for capital improvements. Doing so will bring the local fixed cost coverage from monthly service charges up to 59.85%. The District is on target to reach its goal of covering 60% of all local fixed costs with the monthly service charge by FY 2024-25.

Staff proposes that the increase be implemented on January 1, 2024, concurrent with the wholesale increases.

SDCWA Infrastructure Access Charge (IAC)

Annually the SDCWA assesses the District a fixed charge based on the number and size of the active meters within the District. The charge to the District is passed through and collected from active customers. Based on the latest information from the SDCWA, the proposed IAC to go into effect on January 1, 2024 for a ¾-inch meter is \$4.32, representing an increase of 1.9% or \$0.08 from the current rate of \$4.24.

Pumping Rates

Total energy costs including electricity, natural gas, and pump and motor maintenance are estimated to increase 12.8% over the current year estimated actual. The Pumping Rate Reserve was depleted in Fiscal Year 2016-17. Every year since then, energy costs have exceeded pumping revenues at a rate higher than the District could raise rates.

The current Fiscal Year is the first year since FY 2000-2001 that the revenues generated from the pumping charge were insufficient to cover the cost of electricity and natural gas. A shortfall of \$232,500 is anticipated which will be covered by other non-operating revenues, further reducing the contribution to capital replacement reserves. The total expected shortfall including pump and motor maintenance is approximately \$1.2M.

Included in the preliminary budget is a 10% increase to the pumping rates. In order to break even in FY 2023-2024, the District would have to increase the pumping rates by 42%. With the 10% proposed rate increase, it's anticipated that revenue from the pumping charge will be sufficient to cover the cost of electricity and natural gas with a small excess of approximately \$165,000 going towards the coverage of the pump and motor maintenance costs that are estimated at \$998,800. This would leave an estimated total shortfall of approximately \$834K.

Instead of attempting to recover the loss in one year, staff recommends working towards recovering all energy costs over the next 3-5 years. In the meantime, the deficit will continue to be recovered with other non-operating revenue.

Property Taxes

Secured property taxes are budgeted at \$3,151,000 for 2023-24, 2% more than the estimated actual for the current year. The District will also receive \$573,000 in water availability charges. The revenues collected entirely from both sources will fund the proposed new Capital Improvement appropriations.

Investment Income

Investment Income is budgeted at \$864,900 for Fiscal Year 2023-24, 27.5% higher than budgeted in the current year. The estimated rate of return is 3.00%. The current year estimated average rate of return is 2.00%. The Federal Reserve increased the Federal Funds Rate multiple times in the current year in an effort to offset the upward pressures on inflation. There is no indication that the Federal Reserve plans to stop the increases as inflation remains elevated. Staff anticipates that because of the conservative holdings it currently has it will take the entire fiscal year before the District's portfolio sees the full effects of the most recent increases to interest rates.

Personnel

Staffing necessary to maintain operating, maintenance and administrative service levels for Fiscal Year 2023-24 is proposed at 72 full-time equivalent (FTE's) positions; that is the same as was authorized in the Fiscal Year 2022-23 Budget. A cost of living salary adjustment is included in the calculations at 4.5%, in accordance with the current Memorandum of Understanding as well as average overall merit increases totaling 2.5% have also been included in the budgeting considerations for Fiscal Year 2023-24.

There are two employees scheduled to retire in the coming year: John Martineau, Senior Construction Maintenance Technician, will be retiring in December; and Wally Grabbe, District Engineer, will be retiring in March. Overlap for training purposes is included in the Fiscal Year 2023-24 Budget.

Operating Expenses

Total operating expenses shown below, excluding Source of Supply, are budgeted at a total of \$14.9M compared to \$14.7M for the current Fiscal Year, a net increase of \$159,000 or 1% year-over-year. The following items are included in the increase.

- **General and Administrative Department** expenses are budgeted to increase 0.6% largely due to increases in legal services, the water conservation program and the LAFCO budget assessment that were partially offset by decreases to both labor and benefits and the unclassified contingency fund.
- **Finance Department** expenses, including debt service of \$44,873, are budgeted to decrease by 3.1% compared to the current year. The decrease is largely due to lower write off of uncollectible accounts and the elimination of the Emergency Paid Sick Leave both related to the COVID-19 Pandemic. Those decreases were partially offset by increases to outside professional services, labor and benefits, training and education, and transportation, meals and travel.
- **Information Technology Department** budget amount is expected to increase 6.7% due to an increase in labor and benefits and the cost of maintaining equipment partially offset by a decrease to the cost of maintenance agreements & contracts.
- **Engineering Department** budget is estimated to be 6.7% greater than last year. The increase represents higher labor and benefits that includes overlap for a new

District Engineer and higher software technical support costs that are partially offset by decreases in outside professional services, maintenance of equipment, special department expenses, transportation, meals & travel, and membership fees and dues.

- **Operations and Facilities Department, Water** expenses for 2023-24 are expected to have a net change of nearly zero. The major changes comprise of decreased labor and benefits, outside professional services, gas, oil and grease, and maintenance of engines. The decreases were almost entirely offset by increased temporary labor, chlorine, maintenance of valves, meter installation costs, maintenance of facilities and installation of backflow devices.

Debt

The District currently has three Clean Water State Revolving Fund (CWSRF) Loans with an outstanding balance in the amount of \$18,408,960 at 2.2% interest. The funds were used solely for the Woods Valley Ranch Wastewater Expansion Project. In Fiscal Year 2023-24, Debt Service payments against this loan amount to \$1,542,388.

In addition, a Safe Drinking Water State Revolving Fund loan for the Cool Valley Reservoir Cover/Liner replacement was obtained by the District. At June 30, 2023, the outstanding amount of the loan will be \$2,754,885 at 1.6% interest. The Debt Service payment is \$220,421 for Fiscal Year 2023-24.

On March 21, 2022, the Board authorized an SRF Financing Agreement totaling \$8,500,000 to fund the following three projects: 1. Oat Hill Pump Station Discharge; 2. Gordon Hill Rd Pipeline; and 3. Lilac Road Pipeline. The term of the loan will be 30 years at an interest rate of 1.2%. Construction periods vary for the three projects with the first beginning in March 2022 and the final completing in November 2023.

Reserves

Fiscal Year 2023-24 will still meet the requirements as set forth in the District's Strategic Goals.

WASTEWATER

Staff is projecting that the Moosa operating revenues will be sufficient to meet the anticipated operating expenditures for Fiscal Year 2023-2024. However, the new proposed capital appropriations (discussed on the following pages) will require additional funding generated from a new proposed Capital Improvement Charge as well as a loan of \$1.1M from the General Fund.

It's anticipated that Woods Valley Ranch WRF will have sufficient revenues to meet the anticipated operating and capital costs.

Moosa Wastewater

The preliminary budget indicates that no change to the wastewater service charges nor the low-pressure wastewater collection system maintenance fee are necessary and that the current charges will be sufficient to cover the operating expenses as well as ensure funding of the Replacement Reserve at the historical average of about \$340,000 per year. Currently the monthly Moosa **wastewater service charge** is \$61.72 per Equivalent Dwelling Unit (EDU) and the monthly **low-pressure wastewater collection system maintenance fee** is \$50.93 per EDU.

On February 21, 2023 the Board approved the Moosa Master Plan which outlined the capital improvement requirements over the next 20 years. Included in the Master Plan was a discussion about leveraging the net sewer service charge revenues through short-term funding from the District's General Fund and long-term Clean Water State Revolving Fund (CWSRF) Loans. For those CWSRF Loans, the State Water Resources Control Board has debt coverage requirements that would require increasing the total net revenues from \$340,000 to \$690,000. The new Capital Improvement Charge is proposed at \$12/month/EDU for that reason. There are approximately 2,490 active connections that would generate the additional \$350,000 annually as required by the State. It is estimated that a loan of \$1.1M will be required from the General Fund with a 5-year term at 2.5% interest.

Woods Valley Ranch Wastewater

The **sewer service charges** of \$98.60 per month, or \$1,183.20 per year will remain the same as no increase is required.

Sewer standby fees for properties not yet connected to the sewer system will remain unchanged at \$550.32 per EDU and will be utilized to fund the replacement reserve.

The **grinder pump maintenance charge** for those properties requiring a grinder pump unit will also remain unchanged at the current rate of \$50.93 per month or \$611.16 per year.

It is important to note that Fiscal Year 2023-24 is expected to be the first year that the Wastewater Services Charges will be sufficient to cover the Operating Expenses. This means that Standby Fees will be available for funding Capital Improvement projects as they are meant to be initially.

All fees and charges related to the Woods Valley Ranch Wastewater service area will be collected as fixed charge special assessments on the annual property tax roll.

Woods Valley Ranch Wastewater Expansion Project

The property owners that benefit from the Expansion are assessed via the property tax roll a fixed charge special assessment called **Assessment District 2012-1**. The Debt Service related to all three CWSRF loans discussed on page 5 are paid for completely with funds collected from Assessment District (AD) 2012-1.

Development of the Park Circle Development required the construction of the Orchard

Run Lift Station. A Series 1 Special Tax Bond will need to be sold to reimburse funds provided for design and construction of the Orchard Run Lift Station facility. The bonds will be issued by Community Facilities District No. 2020-1 (Park Circle East/West) ("CFD") and represent the first of two bond issuance series anticipated for the CFD. The Series 1 Bonds will be secured by and payable from the Special Tax Revenue levied on property within the CFD.

Staff is in the process of determining the required amounts for the AD 2012-1 assessment and the CFD 2020-1 special tax. That information will be presented in detail at the Board meeting on June 19, 2023.

WATER CAPITAL PROJECTS

New water capital improvement projects and expenditures total \$4,707,750 of which an estimated \$3.7M will be funded with revenues collected from general property tax and water availability charges. The remaining \$1.0M will be funded through non-operating revenues.

Below is a list of the four largest proposed projects:

McNally and Mizpah Reservoirs Paint and Recoat	\$2,250,000
Ridge Ranch Reservoir & Pump Station Replacement:	\$ 900,000
Vehicle Replacements:	\$ 456,750
Gordon Hill Upper Pipeline Relocation Project:	\$ 350,000
Subtotal:	\$3,956,750

There are eleven other capital projects that make up the remaining difference of \$751,000 in new requests. Details for each new requested project will be presented at the June 19th Board Meeting.

Additionally, there are \$767,000 in un-appropriated budgeted funds from prior year projects that will not be used and will not be carried forward.

MOOSA WASTEWATER CAPITAL PROJECTS

New appropriations for Moosa are proposed at \$1,468,700 and will require the use of funds from the Replacement Reserve as well as a loan from the General Fund.

Below is a list of the three largest proposed projects at Moosa:

Clarifier No. 2 Upgrades:	\$ 600,000
Clarifier No. 1 Upgrades	\$ 250,000
Server Room Relocation	\$ 250,000
Subtotal:	\$1,100,000

There are four other capital projects that make up the remaining difference of \$368,700 in new requests. Details for each new requested project will be presented at the June 19th Board Meeting.

Additionally, there are \$304,744 in un-appropriated budgeted funds from prior year projects that will not be used and will not be carried forward.

WOODS VALLEY WASTEWATER CAPITAL PROJECTS

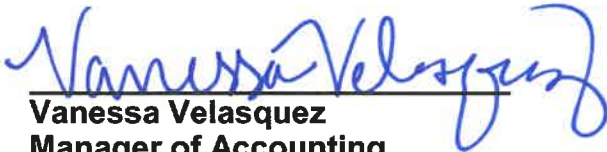
New appropriations for Woods Valley Ranch are proposed at \$824,300 for 4 different projects. The one major project being the purchase and installation of Rapid Thickener Equipment for an estimated cost of \$750,000.

There are no new capital appropriations proposed for the Woods Valley Ranch Expansion in Fiscal Year 2023-24.

RECOMMENDATION:

Information item only, no action is required. The completed budget will be presented at a later date.

PREPARED BY:



Vanessa Velasquez
Manager of Accounting

APPROVED BY:



Gary T. Arant
General Manager

REVIEWED BY:



James V. Pugh
Director of Finance & Administration

GENERAL INFORMATION (Agenda Item No. 10)

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May 1, 2023

TO: Honorable President and Board of Directors

FROM: Gary Arant, *General Manager*

SUBJECT: BIENNIAL REVIEW OF BOARD PER DIEM

PURPOSE:

As directed by the Board, every odd year, information on the Board of Directors' per diem compensation is provided for review, discussion, and direction for possible future action.

SUMMARY:

Current law provides that your Board may increase its per diem amount by 5% for each calendar year since the date of the last adjustment. The last adjustment to the per diem was February 16, 1993. At 5% per year, the Board could increase the current \$100.00 per diem to a maximum of \$432.24 per day of Board business, see attached rate calculation. Also attached is a recently completed Board of Directors Per Diem Survey.

According to Water Code Sections 20200 through 20207, action to raise the per diem requires a public hearing which could be scheduled to be held during the June 5, 2023 Board meeting. If adopted, the new per diem would go into effect 60 days after adoption.

RECOMMENDATION:

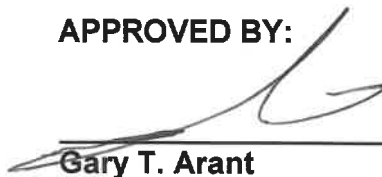
If the Board desires to change the existing per diem, direct staff to post a notice of public hearing and prepare the necessary Administrative Code changes.

PREPARED BY:



Kirsten N. Peraino
Executive Assistant/Board Secretary

APPROVED BY:



Gary T. Arant
General Manager

Attachments:

- *Board Member Per Diem Survey*
- *Calculation of Maximum Board Per Diem*

BOARD OF DIRECTORS PER DIEM COMPENSATION
2023 SURVEY OF LOCAL WATER AGENCIES

WATER DISTRICT	April 2023	April 2022
Carlsbad MWD	\$100.00	\$100.00
Eastern MWD	\$245.00	\$223.00
Elsinore Valley MWD	\$232.50	\$221.43
Encina Wastewater Authority	\$221.41	\$217.41
Fallbrook Public Utility District	\$121.55	\$115.76
Helix Water District	\$225.00	\$225.00
Lakeside Water District	\$125.00	\$125.00
Leucadia Wastewater	\$200.00	\$200.00
Olivenhain MWD	\$150.00	\$150.00
Otay Water District	\$165.00	\$152.00
Padre Dam MWD	\$160.00	\$145.00
Rainbow MWD	\$150.00	\$150.00
Ramona MWD	\$100.00	\$100.00
Rancho California Water District	\$200.00	\$200.00
Rincon Del Diablo MWD	\$168.00	\$160.00
SDCWA Directors / Officers	\$150.00 / \$180.00	\$150.00 / \$180.00
San Dieguito Water District	\$100.00	\$100.00
Santa Fe Irrigation District	\$150.00	\$150.00
South Bay Irrigation District	\$100.00	\$100.00
Sweetwater Authority	\$150.00	\$200.00
Vallecitos Water District	\$200.00	\$200.00
Valley Center MWD	\$100.00	\$100.00
Vista Irrigation District	\$200.00	\$200.00
Yuima MWD	\$100.00	\$100.00

The **Average** Per Diem Rate is **\$160.98**

The **Median** Per Diem Rate is **\$155.00**

2023 Maximum Board Per Diem Calculation

Valley Center Municipal Water District

Current Per Diem Rate: \$100.00

Maximum Per Diem Allowed: \$432.24

Calendar Year	Maximum Increase		Calendar Year	Maximum Increase	
					<i>Subtotal</i> 207.91
1994	5%	<u>5.00</u>	2009	5%	<u>10.40</u>
		<i>Subtotal</i> 105.00			<i>Subtotal</i> 218.31
1995	5%	<u>5.25</u>	2010	5%	<u>10.92</u>
		<i>Subtotal</i> 110.25			<i>Subtotal</i> 229.23
1996	5%	<u>5.51</u>	2011	5%	<u>11.46</u>
		<i>Subtotal</i> 115.76			<i>Subtotal</i> 240.69
1997	5%	<u>5.79</u>	2012	5%	<u>12.03</u>
		<i>Subtotal</i> 121.55			<i>Subtotal</i> 252.72
1998	5%	<u>6.08</u>	2013	5%	<u>12.64</u>
		<i>Subtotal</i> 127.63			<i>Subtotal</i> 265.36
1999	5%	<u>6.38</u>	2014	5%	<u>13.27</u>
		<i>Subtotal</i> 134.01			<i>Subtotal</i> 278.63
2000	5%	<u>6.70</u>	2015	5%	<u>13.93</u>
		<i>Subtotal</i> 140.71			<i>Subtotal</i> 292.56
2001	5%	<u>7.04</u>	2016	5%	<u>14.63</u>
		<i>Subtotal</i> 147.75			<i>Subtotal</i> 307.19
2002	5%	<u>7.39</u>	2017	5%	<u>15.36</u>
		<i>Subtotal</i> 155.14			<i>Subtotal</i> 322.55
2003	5%	<u>7.76</u>	2018	5%	<u>16.13</u>
		<i>Subtotal</i> 162.90			<i>Subtotal</i> 338.68
2004	5%	<u>8.15</u>	2019	5%	<u>16.93</u>
		<i>Subtotal</i> 171.05			<i>Subtotal</i> 355.61
2005	5%	<u>8.55</u>	2020	5%	<u>17.78</u>
		<i>Subtotal</i> 179.60			<i>Subtotal</i> 373.39
2006	5%	<u>8.98</u>	2021	5%	<u>18.67</u>
		<i>Subtotal</i> 188.58			<i>Subtotal</i> 392.06
2007	5%	<u>9.43</u>	2022	5%	<u>19.60</u>
		<i>Subtotal</i> 198.01			<i>Subtotal</i> 411.66
2008	5%	<u>9.90</u>	2023	5%	<u>20.58</u>
		<i>Subtotal</i> 207.91			TOTAL 432.24